

Approved 7/16/02

June 11, 2002
Keyport, New Jersey

Minutes of a Special Meeting of the Mayor and Council, Borough of Keyport, held on the above date in the Keyport Senior Center, 110 Second Street, Keyport, N.J. pursuant to the adoption of Resolution #191-02, in accordance with the Open Public Meetings Act. Notices were faxed to the Courier, Asbury Park Press, Independent and Two River Times and posted on the Bulletin Boards.

Council President June Atkins called the meeting to order at 6:43 P.M. and read the Sunshine Law Notice. (Mayor Graham arrived 7:00 P.M.).

ROLL CALL

On Roll Call the following were present: Councilmembers Atkins, Merla, Ashmore, Hyer, Stalter. Absent: Councilman Bergen (arrived 6:47 P.M.). Others present: Wesley Kain, Borough Attorney; Ms. Carton, Borough Attorney's Office; Gerald Freda, Borough Engineer; Noreen White, Financial Advisor; Gina Carle, Bond Counsel and Thomas Fallon, Chief Financial Officer.

RESOLUTIONS

1. Resolution #193-02, Closed Meeting - Contract Negotiations

WHEREAS, the Mayor and Council of the Borough of Keyport propose to discuss the following subjects:

Contract Negotiations

1. Water/Wastewater Facilities
2. New Municipal Complex
3. Bulkhead Project/Engineering

WHEREAS, the Governing Body has determined that within the provisions of the Open Public Meetings Law, the Public should be excluded from the discussion of said subjects.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a meeting of the Mayor and Council shall be held forthwith from which the public shall be excluded in the Senior Citizen Center Meeting Room for the purpose of discussing the following subjects:

Contract Negotiations

BE IT FURTHER RESOLVED that the discussions on Contract Negotiations conducted at said closed session shall be disclosed when the matters discussed are resolved and this meeting shall continue in approximately 20 minutes.

Offered for adoption by Mr. Merla, seconded by Mr. Hyer

Roll Call Vote: Ayes: Councilmembers Atkins, Merla, Ashmore
Hyer, Stalter
Absent: Councilman Bergen

Council went into closed session at 6:45 P.M. and this meeting was reconvened at 8:40 P.M.

2. Resolution #194-02, Payment of Bills

See full copy of Resolution as pages 4-6 of these minutes.

Offered for adoption by Mrs. Atkins, seconded by Mr. Stalter

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Merla
Ashmore, Hyer, Stalter

3. Resolution #195-02, Engineering Proposal/Monmouth County Community Development Grant Application

WHEREAS, the Mayor and Council of the Borough of Keyport have authorized the preparation of a Community Development Block Grant Application for the proposed project involving renovations and improvements to Theresa Street within the Borough of Keyport, County of Monmouth and State of New Jersey; and

WHEREAS, the Borough Engineer has submitted a proposal for

engineering services necessary to complete and file an application for the within project to Community Development, pursuant to its protocol and guidelines; and

WHEREAS, the Borough Engineer has proposed to complete the application including the preparation of same, development of the scope of work, estimate the quantities and participate in the presentation of the project to the County Block Grant Committee for a fee not to exceed the sum of Three Thousand Six Hundred Dollars (\$3,600.00); and

WHEREAS, the Mayor and Council have reviewed the proposal prepared by the Borough Engineer and are inclined to authorize the Borough Engineer to undertake this proposal and submit the within project application to Community Development as expeditiously as practicable.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. Borough Engineer is authorized to prepare and submit an application to the Community Development for the aforesaid project located on Theresa Street, in accordance with the guidelines for application established by Community Development relative to grant applications.
2. Borough Engineer shall complete the appropriate application, conduct appropriate site visits, develop a scope of work, estimate quantities and participate in the presentation of the project to the County Block Grant Committee for a fee not to exceed the sum of Three Thousand Six Hundred Dollars (\$3,600.00) which funds are available within the Current Municipal Budget.
3. That a certified copy of this resolution be forwarded to the Borough Engineer, the Municipal Finance Officer and that a copy of the within Resolution be retained in the office of the Borough Clerk for public inspection.

Offered for adoption by Mrs. Atkins, seconded by Mr. Stalter

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Merla
Ashmore, Hyer, Stalter

4. Resolution #196-02, Authorize Borough Clerk/Administrator to Advertise for Receipt of Bids: Replacement of Boiler at the Keyport Senior Center

BE IT RESOLVED by the Mayor and Council that the Borough Clerk/Administrator is hereby authorized to advertise for Receipt of Bids for the following:

KEYPORT SENIOR CENTER

REPLACEMENT OF BOILER AT KEYPORT SENIOR CENTER (REMOVAL AND DISPOSAL OF EXISTING OIL FIRED BOILER AND HOT WATER HEATER, INSTALLATION OF NEW NATURAL GAS FIRE BOILER AND HOT WATER HEATER AND MISCELLANEOUS PIPING AND ELECTRICAL WORK)

Offered for adoption by Mrs. Atkins, seconded by Mr. Stalter

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Merla
Ashmore, Hyer, Stalter

5. Resolution #197-02, Authorize Borough Engineer to Prepare and Mayor to Execute FY2002 DOT Application (Atlantic Street)

WHEREAS, the Borough Engineer has recommended that the Mayor and Council apply to the New Jersey Department of Transportation for funds that are available under the New Jersey Transportation Trust Fund Authority Act, Fiscal Year 2003 Municipal Aid Program for the purpose of upgrading water and sewer utilities and resurfacing a portion of Atlantic Street; and

WHEREAS, the Mayor and Council have considered this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the Borough Engineer be and hereby is authorized to prepare the application and the Mayor be and is hereby authorized to execute the application for State Aid available to the Municipalities under the New Jersey Transportation Trust Fund Authority Act, and to submit same to the District Local Aid Office within the New Jersey Department of Transportation for the purpose of upgrading water and sewer utilities and resurfacing a portion of Atlantic Street.

Offered for adoption by Mrs. Atkins, seconded by Mr. Stalter

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Merla
Ashmore, Hyer, Stalter

Mrs. Atkins had a letter from the Board of Fire Chiefs which will be read and discussed on June 18th.

ADJOURNMENT

Motion to Adjourn moved by Mr. Merla, seconded by Mr. Stalter with Ayes by all present.

Time of Adjournment: 8:42 PM

Respectfully submitted,

Judith L. Poling
Judith L. Poling, RMC/CMC
Borough Clerk/Administrator

Allyson M. Cinquegrana
per Allyson M. Cinquegrana, RMC
Deputy Borough Clerk

