Approved 9/5/06

Keyport, New Jersey
March 21, 2006

Minutes of the Regular Meeting of the Mayor and Council of the Borough of Keyport, held on the above date in the Borough Hall, Council Chambers, Keyport, N.J. pursuant to the adoption of the Annual Notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Courier, Independent, Star Ledger and Two River Times and posted on the Bulletin Board in accordance with the Open Public Meeting Act, P.L. 1975, Ch. 231.

Mayor Merla called the meeting to order at 7:15 P.M. and read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present: Councilmembers Hassmiller, Walling, Wedick, Bergen, Sheridan, Ortman. Others Present: Mr. Wisniewski, Borough Attorney and Mr. Antonucci, Borough Administrator.

RESOLUTION

1. Closed Meeting - Personnel, Litigation, Labor Relations, Contract Negotiations

WHEREAS, the Mayor and Council of the Borough of Keyport propose to discuss the following subjects:

Personnel
1. Construction Code Office
2. Deputy Borough Clerk Position
3. Recreation Commission Secretary
4. Police Department
5. KBA Election Investigation

Litigation
1. Settlement Agreement-Anthony Vecchio

Labor Relations
1. PBA Negotiations

Contract Negotiations
1. Municipal Complex
2. Advertising on Water Tank

WHEREAS, the Governing Body has determined that within the provisions of the Open Public Meetings Law, the Public should be excluded from the discussion of said subjects.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a meeting of the Mayor and Council shall be held forthwith from which the public shall be excluded in the Council Chambers, Borough Hall for the purpose of discussing the following subjects:

Personnel, Litigation, Labor Relations and Contract Negotiations

BE IT FURTHER RESOLVED that the discussions on Personnel, Litigation, Labor Relations and Contract Negotiations conducted at said Closed Session shall be disclosed when the matters discussed are resolved and with regard to Labor Relations when negotiations are completed and contract executed and this meeting shall continue in approximately 20 minutes.

Offered for adoption by Mr. Walling, second by Mr. Wedick

Roll Call Vote: Ayes: Councilmembers Hassmiller, Walling, Wedick Bergen, Sheridan, Ortman
Nays: None
Abstain: None

Absent: None

Council went into closed session at 7:15 P.M. and reconvened at 8:17 P.M.

Mayor Merla called the meeting to order at 8:25 P.M. and read the Sunshine Law Notice. Councilman Ortman led the Pledge of Allegiance and Moment of Silence.

ROLL CALL

On Roll Call the following were present: Councilmembers Hassmiller, Walling, Bergen, Sheridan, Ortman. Absent: Councilman Wedick. Others Present: Mr. Wisniewski, Borough Attorney, Mr. Norbut, Borough Engineer and Mr. Antonucci, Borough Administrator.

PRESENTATIONS

1. William Quinn, Recreation Commission Member - Mr. Quinn as not in attendance

APPEARANCE AND DISCUSSION

1. Red Knights - Bill Moran, Co-chair and Edward Cena, Vice President were present at the meeting. The Mayor said there was a presentation at the March 7th meeting. The Red Knights met with Kenneth Marr, Thomas Antonucci, Fire Department, and Police Department last week to discuss the logistics. Mr. Antonucci said the Department of Public Works, Police, Fire, Emergency Management, and the First Aid requested information from the Red Knights. The beer garden is a concern, and they would like to use most of the Bulkhead parking lot for food, beer, and vendors. The Red Knights are going to come back with a sketch and plan for carting individuals. The event is scheduled for May 7th. They are thinking about using the Boat Launch Ramp area for overflow parking. Police overtime is necessary and they were asked for cost sharing; more information is needed. Mr. Moran said the redraw is not ready, but they have a detailed letter. The Red Knights contacted Captain John's and they scaled back their parking plan and the overflow parking at the Boat Ramp lot. Mr. Moran said they would not need many police officers, probably two Special Officers. Mr. Bergen reiterated what was said. The Blue Knights would help with security. The Police Chief should supervise and command. Chief Gajewski said six officers are provided for the Fireman's Fair and the Fire Department funds the cost themselves. The Mayor said the Red Knight must fund security with supervision by the Police Chief. Mr. Moran requested keeping the cost down since it is a fundraiser. Mr. Antonucci said they need a solid plan before coming in front of Mayor and Council. The Mayor referred the plan to Mr. Antonucci who will meet with the Police Chief and straw poll Council for approval and ratify it later. Mr. Moran said the permit applications have been obtained and filled out. Mr. Bergen asked them to provide Proof of Insurance for the Borough Attorney. Mr. Ortman asked if the event would be rain or shine; yes. The Mayor requested the Red Knights work with Thomas Antonucci.

HEARING ON ORDINANCE

1. Bond Ordinance No. 5-06, Cass Street Standpipe Painting Project The Clerk reported the Supplemental Debt Statement was approved by the Department of Community Affairs.

The Clerk reported that the Ordinance was published as introduced in the Courier, issue of March 9, 2006 that the Affidavit of Publication is on file in her office, that copies were posted on the Bulletin Boards and made available to the public.

The Clerk read the Ordinance by Title:

BOND ORDINANCE PROVIDING FOR THE CASS STREET

STANDPIPE PAINTING PROJECT FOR THE WATER-SEWER UTILITY IN AND BY THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING $600,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF $600,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough of Keyport, in the County of Monmouth, New Jersey (the "Borough"). For the improvement or purpose described in Section 3, there is hereby appropriated the sum of $600,000. No down payment is required as the purpose authorized herein is deemed self-liquidating and the obligations authorized herein are deductible from the gross debt of the Borough, as more fully explained in Section 6(e) of this ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of $600,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the Cass Street Standpipe Painting Project for the Water-Sewer Utility, including all work and materials necessary therefor and incidental thereto, and as more fully described in the Engineer's letter on file in the Clerk's office, which letter is hereby incorporated by reference as if set forth at length.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a self-liquidating purpose of a municipal public utility. No part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by $600,000, but that the net debt of the Borough determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding $100,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from gross debt pursuant to N.J.S.A. 40A:2-44(c).

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

The Hearing was opened to the public for comments or questions at 8:38 P.M. Mike Lane, First Street, asked how the $600,000 was funded and if there was a general tax. Mr. Bergen said the Water/Sewer utility would fund the project. Mr. Lane asked about the cost of a new tower rather than repainting the present tower. Mr. Lane gave the Borough Engineer some papers on the matter; the individual mention in the paperwork may have some experience. There being no one further from the audience who wished to be heard, the hearing was closed at 8:41 P.M.

Offered for adoption by Mr. Bergen, second by Mr. Sheridan

Roll Call Vote: Ayes: Councilmembers Hassmiller, Bergen, Sheridan Ortman
Nays: Councilman Walling
Abstain: None
Absent: Councilman Wedick

1a. Motion authorizing the Clerk to publish the Ordinance as finally adopted according to law in the Courier, issue of March 23, 2006 moved by Mr. Hassmiller, second by Mr. Bergen with Ayes by all present except Councilman Walling who is against the Ordinance.

REPORTS OF COMMITTEES

Councilman Hassmiller; Fire : Mr. Hassmiller reported on the following. There were 40 fire calls last month; 1,025 man hours. The Fire Department saved a life on Saturday, St. Patrick's Day.

Councilman Walling; Public Works/Recycling/Property Maintenance: Mr. Walling reported on the following. The Recycling flyers are being amended by Thomas Antonucci and Robert Poling. The mound of dirt is being cleaned up near the waterfront by the Department of Public Works. Snow removal was great. Mr. Sheridan attended both the Harbor Commission and KBA meetings. With regard to Property Maintenance, 16 properties were inspected; two warnings were issued. The Property Maintenance Officer met with the Environmental Commission and there were 33 calls last month. There is an upcoming meeting with the KBA on the budget. The KBA has had two meetings and they are still working on their budget. There should be reports on both meetings.

Councilman Wedick; Police : Councilman Wedick was absent from the meeting.

Councilman Bergen; Finance & Redevelopment : Mr. Bergen reported on the following. The municipal budget must be introduced by March.

31st; a preliminary copy was given to the Mayor and Council. There should be separate meetings to go over the budget line items Councilmembers not on the Finance Committee should submit comments to be discussed by the Finance Committee to either Thomas Antonucci or Thomas Fallon. The more people involved, the less things will get accomplished. It should be kept as Finance Committee to save time; Council points will be discussed. There will be special meetings on the budget this Saturday, March 25th at 10:30 A.M. and on March 28th at 7:00 P.M. Mr. Walling said there was paperwork from John Olsen; $153.93 for 7 bumpers. Wade Pedersen and John Olsen doing the leg work was approved by the Council. Mr. Walling stated the Hot Dog Vendor lease should be monthly and there will be daily Boat Launch Ramp passes sold, not seasonal. Volunteer passes are available and the Boat Launch Ramp will be run on the same hours. The floats should be in the water by mid-April. Mr. Bergen reported bids were received on March 16th; they were excellent and there is some possible savings. Mr. Bergen also thanked Mr. Ortman for trying to get some money for the Water Tower.

Councilman Sheridan; Library/Recreation & Parks: Mr. Sheridan reported on the following. Regarding the Library, Mr. Sheridan thanked Mrs. Gail Wovna for the summer reading list for grades K-12. He also thanked Engineer Norbut for his involvement in the bids for the Library. George Strang was made the President of Recreation. The Kiwanis Easter Egg Hunt will be held on April 8th, 11 A.M. at Cedar Street Park. The Spanish/American Organization is having an Easter Egg Hunt that day too. Mayor Merla said confusion would be created if both the Borough and the Spanish/American Organization had an Easter Egg Hunt. He recommended the Spanish/American Organization work with the Kiwanis Club on the Easter Egg Hunt. The event is based on a head count from the year before. Dick Stryker from the Kiwanis Club said the event was discussed at their meeting this evening. they also discussed this matter at their meeting tonight. The Easter Egg Hunt was advertised on Channel 22, the website, on the Bulletin Boards at the schools, and a press release was published in the Asbury Park Press. Mr. Bergen asked Thomas Antonucci to have the beach swept for this event and to coordinate a meeting. Mr. Sheridan said Recreation walked the parks today with George Sappah, George Walling, George Strang and Mike Dollear. Regarding the Harbor Commission, the Bayshore Regional Council wants a letter from Mayor and Council in support of the movement. Regarding the 319H Grant for Maple Place, the Environmental Commission was contacted and the pre-application is due on March 24th. Mr. Bergen made a motion to let Joe Sheridan proceed with the 319H grant application, seconded by Mr. Walling with Ayes by all present.

Councilman Ortman; Buildings & Grounds/Health: Mr. Ortman reported on the following. The televising of meetings is a work in progress and we are still experimenting. He is working with the school for the taping and wanted to thank them. On March 14th there was a Board of Health Meeting and they are concerned with information being obtained and available to the public. Q-Scend made a presentation and their ideas are great. Mr. Ortman thanked Mr. Antonucci regarding advertising on the water tower. Mr. Ortman thanked Mr. Bergen for reviewing potential contracts. Mr. Bergen thanked Mr. Ortman for getting the videotaping of the meetings underway. Mayor Merla thanked Mr. Ortman and Mr. Sheridan for their energy and living up to their campaign pledge to become a Councilmember.

Administrator Antonucci: Mr. Antonucci read the Payment of Bills of March 14th: CURRENT - $122,037.65 and WATER/SEWER $22,756.77. He thanked everyone involved with the success of the St. Patrick's Day parade. The draft budget was assembled. The telephones were worked on and there is a draft phone plan. A power down test was performed to see what is powered, which was coordinated with the Police and Emergency Management Departments. Hydrant flushing will take place in April; this is State mandated. The cellular tower equipment will be off of the tower by April 24th. The bid of the Cass Street Painting will take place on March 24th. The DEP accepted bids on March 1st for the bulkhead. A letter was sent to the DEP regarding Discretionary funding. The roof replacement should be done this week. Bids were received on March 16th for the Atlantic Street and Third Street/Library project which will be awarded this evening. The Warren Street project received a $150,000 DOT grant. The Bump Out needs to be reconstructed; T&M is working on a design. The gazebo footings were dug and inspected; it should be installed soon. Mr. Antonucci and Mrs. Cinquegrana will attend a seminar on March 23rd. Mr. Bergen said the water tower painting will mean restricted water use. The car dealers had a problem the last time the tower was painted which led to a lawsuit.

Engineer Norbut: Mr. Norbut reported on the following. Mr. Antonucci reported on the bids. It is good to hold bids early in the year. Pioneer General Contracting wanted to secure two big projects with the town. The Third Street and Library bids were handled by T&M; they estimated the Project at $710,000. Regarding Atlantic Street, T&M is working with Birdsall Engineering. The project is funded through the Department of Transportation. Pioneer General Contracting's bid was $178,459.20. We are also moving ahead with the Warren St. Improvements. The Borough is trying to meet with Monmouth County regarding the flooding on Green Grove Avenue. Mr. Ortman asked when the Bulkhead startup date is; a letter was submitted to the DEP by Mr. Antonucci. The DEP can award the contract within the next couple of weeks, it will take up to three months after the preconstruction meeting is held to complete. Once the work starts, it will take 7-9 weeks depending on the weather. Mr. Bergen said access to Ring Road from West Front Street to Broad Street will have no free flow. People like to walk and drive along the water, T&M is looking into the matter and some diagrams will be presented on April 4th. Mr. Norbut said resident letters were sent out and there was a good response; 33% of the people answered the survey and/or answered online. As the project moves forward, T&M will go house by house. Mr. Bergen asked if it would be possible to prepare a letter for the Department of Public Works asking permission from residents to go into the houses and look for sump pumps. Mr. Sheridan asked about the handicapped parking spot for the Library; Mr. Norbut said that he was looking into the matter and working with Mr. Antonucci and Ken Ebner. Mr. Walling said regarding Coluco and Warren Street, George Sappah sent a letter to T&M Associates about looping the water mains.

Attorney Wisniewski: Mr. Wisniewski did not have a report.

Mayor Merla : The Mayor stated that Meals on Wheels will be delivered on March 22nd at 11 A.M. The Mayor spoke with Engineer Norbut about a problem being created near Cornucopia with a fence being put up along the Henry Hudson Trail. A resident next to the trail has parked there and maintained it for 35 years (they do not have a driveway on their property). The County Engineer should work with Engineer Norbut on this matter. Engineer Norbut said the County is protecting themselves. Mr. Bergen said he met with the County last year to discuss cleaning up the area and putting in benches as a rest stop for bicyclists. Mayor Merla asked Engineer Norbut the status of the Carton Project; some improvements did not meet with the standards. It was asked if CO's could be issued pending the correction of the problems? Engineer Norbut said he was going by the Planning Board Resolution and standards. A grading plan was never submitted; this can be resolved, but standards need to be made by the Borough. The Mayor had a great meeting with the Monmouth County Welfare Board regarding local assistance. The Mayor contacted the Monmouth County Mosquito Commission and a meeting was set for March 28th at 11 A.M. The St. Patrick's Day Parade was a great day and there was overwhelming attendance. The Mayor advised Mr. Bergen that the KBA would like the Borough to take over the Memorial Day Parade(the cost of the event is $4,200). The Council should assist; Mr. Sheridan said the Recreation Commission can handle the event next year (there is a Recreation Commission meeting next week. There are speed changes on Broad Street between Highway 36 and Hurley Street; the speed changes three times. There was a question if this is legal since it is a County road; the speed changes every 500 feet. When radar is held, the sign on the Police vehicle shows 25 MPH, but the sign says 30 MPH. On April 18th at 10:30 A.M. the Senior Center is having their volunteer Luncheon at the First Aid Building. The $10,000 check received by the State will be enlarged to present to the Senior Center for sidewalk improvements. On March 29th the Monmouth County Prosecutors Office will have a meeting on gang awareness; the Mayor will attend. Regarding Monmouth County Community Development FY 2007, it was asked if Monmouth County Community Development Representative Kevin Graham received anything on this. The Emergency Management meeting on March 20th went well. Mr. Walling asked Mr. Antonucci about the Anchor Plaque; nothing will be done right now because of the construction that will take place in the area.

REPORTS OF DEPARTMENTS

2005 Year End Report

1. Keyport Historian's Society

   See full copy of report on file with the Borough Clerk.

   Submitted by Jack Jeandron, Historian

2. Librarian's Report

   See full copy of report on file with the Borough Clerk.

   Submitted by Jacqueline LaPolla, Librarian

February 2006

3. Borough Clerk

		WATER/SEWER ACCOUNT	
WATER CONNECTION		-0-	
WATER METER		-0-	
TURN ON CHARGE		-0-	
SEWER CONNECTION		-0-	
SEWER/POOL PERMIT		-0-	
WATER METER W/TO		100.00	
OTHER: DEMOLITON		600.00	
TOTAL WATER/SEWER	**$**	**700.00**	**CK #3681**

		CURRENT ACCOUNT
BINGO LICENSE	$	-0-
FIREARM & FINGERPRINTING		27.00
LIMO LICENSE		40.00
PHOTOCOPIES		161.00
POSTAGE		-0-
RAFFLE LICENSE		-0-
TAXI LICENSE, DRIVER		-0-
TAXI LICENSE, OWNER		-0-
POLICE DEPT. ACCIDENT RPT		185.00
SEARCHES		-0-

VENDING LICENSE		-0-	
LIQUOR LICENSE		163.42	
STREET OPENING		225.00	
RECYCLING PERMITS		320.00	
PARKING PERMITS		-0-	
AUCTION		-0-	
OTHER: VENDING MACHINE		120.00	
OTHER			
OTHER			
TOTAL CURRENT	**$**	**1241.00**	**CK#3682**

ESCROW ACCOUNT

CASH REPAIR	$	144.00	CK#3683
TOTAL RECIEPTS	**$**	**2085.42**	

Submitted by Allyson M. Cinquegrana, Borough Clerk

4. Tax Collector's Report

2006 TAXES	$	1,355,928.72
2005 TAXES		60,930.96
INTERSTATE AND COSTS		4,134.11
MUNICIPAL COURT FINES		13,931.93
UNIFORM FIRE SAFETY		7,920.00
SENIOR CITIZEN HOUSING IN LIEU OF TAXES		43,537.60
UNIFORM CONSTRUCTION CODE		8,767.00
ADMINISTRATIVE FEES		1,225.00
NJ - STORM WATER GRANT		6,351.00
DMV INSPECTION FEES		1,150.00
FOOD HANDLERS PERMIT		3,150.00
ALL OTHER MISCELLANEOUS REVENUE		24,786.21
TOTAL CURRENT RECIEPTS	**$**	**1,531,851.53**

WATER/SEWER RENTS	$	93,122.66
INTEREST AND COSTS		1,497.78
WATER/SEWER CONNECTION FEE		.00
TURN ON CHARGE		50.00
NFS CHECK CHARGES		40.00
POOL FILL PERMITS		.00
METER TEST		50.00
METER INSTALLATION FEE		.00
METER WITH TURN ON CHARGE		.00
SALE OF WATER TO SHORELANDS		10,704.89
CELLULAR TOWER LEASE		13,286.42
TOTAL WATER/SEWER RECIEPTS	**$**	**118,733.75**

Submitted by Keri R. Stencel, Tax Collector

5. Building Department Report

PERMIT TYPE	# ISSUED	AMOUNT RECIEVED
STATE DCA FEE	25	$ 391.00
CONSTRUCTION CERTIFICATES	4	278.00
PLUMBING	11	1,426.00
ELECTRICAL	10	1,324.00
BUILDING	20	4,227.00
FIRE SUB CODE	8	814.00
CODE ENFORCEMENT C OF O	33	865.00
TRANFER OF TITLE C OF O	6	210.00
SMOKE DETECTOR INSPECTION	33	1,175.00
ZONING	14	140.00
200 FT. PROPERTY LIST	5	50.00
MISCELLANEOUS	3	70.00

COPIES	0	0.00
CONST. DEBRIS DEPOSIT	5	250.00
CONSTRUCTION VIOLATIONS	0	0.00
RE-INSPECTION	0	0.00
TOTALS		**11,220.00**

ACCOUNTS PAYABLE

AMOUNT PAID TO BOROUGH:	$10,579.00	CHECK #2548
DEBRIS DEPOSIT TO BOROUGH:	250.00	CHECK #2457
STATE FEE DUE MARCH 31, 2006		

Submitted by Carole Cerase, Senior Permit Clerk

6. Emergency Management Coordinator

See full copy of report on file with the Borough Clerk.

Submitted by Ken Marr, Jr., Coordinator

7. Board of Health

TOTAL COLLECTED IN THE BOARD OF HEALTH OFFICE	**$6,081.50**
DOG LICENSE	$881.30
CAT LICENSE	$131.20
MARRIAGE LICENSE	$56.00
BURIAL PERMITS	$155.00
DEATH CERTIFICATES	$2,720.00
MARRIAGE CERTIFICATES	$260.00
DOMESTIC PARTNERSHIP AFFIDAVITS	$28.00
BIRTH CERTIFICATES	$-0-
POOL PERMITS	$-0-
PLAN REVIEW	$100.00
FOOD HANDLERS	$650.00
MISCELLANEOUS	$1,100.00

DISBURSMENTS:

CHECK #2874	- BOROUGH OF KEYPORT MISC ACCOUNT	$4994.00
CHECK #2875	- BOROUGH OF KEYPORT TRUST ACCOUNT	$75.00
CHECK #2876	- BOROUGH OF KEYPORT DOG ACCOUNT	$823.50
CHECK #2877	- NJ STATE DEPARTMENT OF HEALTH	$189.00

Submitted by Donna Markowitz, Treasurer

8. Municipal Court

See full copy of report on file with the Borough Clerk.

Submitted by Kathie Coffey, Court Administrator

9. Librarian's Report

See full copy of report on file with the Borough Clerk.

Submitted by Jacqueline LaPolla, Librarian

COMMUNICATIONS & PETITIONS

1. Raffle Application from St. Joseph Girls Softball for an Off Premises Cash Raffle License - June 24, 2006.

   Motion to Approve moved by Mr. Bergen, second by Mr. Sheridan with Ayes by all present.

2. Request from Spanish/American Organization to hold an Easter Egg Hunt on Saturday, April 8, 2006 from 11:30 A.M. to 12:30 P.M.

Motion to Approve them to be apart of Keyport's Easter Egg Hunt moved by Mr. Bergen, second by Mr. Sheridan with Ayes by all present.

3. Request from Keyport First Aid Squad to waive Borough Application Fees for Bingo and Raffle License.

   Motion to Approve moved by Mr. Walling, second by Mr. Ortman with Ayes by all present.

4. Bingo License Application from Keyport First Aid Squad (April 2006-March 2007)

   Motion at Approve moved by Mr. Bergen, second by Mr. Walling with Ayes by all present.

5. Instant Pull Tab Raffle License Application from Keyport First Aid Squad

   Motion to Approve moved by Mr. Bergen, second by Mr. Walling with Ayes by all present.

NEW BUSINESS

1. Daily Ramp Passes will be sold; seasonal passes will not due to the construction that will take place along the waterfront.

2. Hot Dog Vendor Lease. This matter was not addressed due to the construction that is supposed to take place along the waterfront.

3. Bayshore Regional Watershed Council. Council should support the plan.

4. Employee Parking Spaces - Broad Street Lot. The spaces are not needed since the Borough Employee's do not use them anymore. The Mayor recommended repealing the Ordinance; we can reserve three spots for a trash compactor. Mr. Antonucci will conduct an employee parking survey. The KBA would like the Borough to handle obtaining a trash compactor. Mr. Bergen said KBA is responsible for Business garbage not the Borough. The Borough lot should not look like it does. The Borough's costs for garbage pick up is going up $100,000.00 this year; KBA will have to handle garbage themselves.

5. School Crossing Guard. One crossing guard is retiring and one is sick. We should advertise for crossing guards on the website, Channel 22 and via flyer through the school.

6. The Main Street Handicap Parking spot should be moved West Front Street. It was asked about putting a yield at the intersection of Atlantic Street and Second Street. The Department of Transportation would not approve this request.

PUBLIC COMMENT PORTION

The Meeting was opened to the public at 10:00 P.M. for any comments or questions.

Rowland Seckinger, Environmental Commission, distributed stormwater pictures to Mayor and Council. The County is not meeting their obligation on the bike path with drainage. The mosquito problem near Broad Street needs to be cleaned up; Tim Regan has pictures of the Broad Street and Atlantic Street areas. Great meetings are taking place and the Environmental Commission is looking into the school joining in on the clean ups and events. The Environmental Commission had a meeting on March 13^{th}; he will attend the Bayshore Dredge meeting. Mr. Seckinger asked if there was a list or a map of public access. There needs to be a frequency of dredging and he asked where the dredge materials would be stored. There was a March 10th Maritime Security meeting. Officer Perry of the State Police is in charge of setting up a Maritime Service Commission.

Isaiah Cooper, said there is a Roundtable for Food Banks of Monmouth and Ocean Counties; he met with the Mayor, Senior Center, Thomas Antonucci and Monmouth County. There were some errors in the Application that was submitted. There is a new list of where people could get their debit cards. Mr. Cooper supplied to Mr. Antonucci a question and answer sheet. A lot is counterproductive. Mr. Cooper is trying to get an application to the County. It would be great to make just one trip, not many trips. All pantries are now working together and the County and State are on opposite ends with this matter. The Mayor stated there is not enough man power and applications are being put aside. Financial help is needed, the food would help, but money is needed.

Mike Lane, 1st Street, said Mr. Antonucci reported a letter was sent to the State on funding. Mr. Bergen said with regard to the Bulkhead, the Borough funding is 25% of the cost; would fund Option A. There is no funding hole, if we can get the funding then the entire project can be done. Mr. Lane asked if we had bonded $1 million; yes. Mr. Lane stated said it was Sunshine Week. He made a request on February 16th for liquor license information and received a written response. The State supplied the information. Mr. Wisniewski said individuals should have candor in an application and not all information is subject to disclosure. Mr. Lane said the State is fully open. Mr. Wisniewski told Mr. Lane that he would get back to him with more information.

Bob Ludwig, 50 Beers Street, stated on March 29th there will be a meeting on Smart Growth for Raritan Bayshore; they need someone from Council to attend the meeting. He said he attended the special meeting on the website this evening and the Borough should moved forward. He asked if the Hearing on April 4th is for the Uptown Bar & Grill.

Angle Matos, Chandler Avenue, asked Mr. Ortman if the Borough is painting the Water Tower, would the advertisements be permanent? Mr. Ortman said he is looking into decals.

Joanne Staeger, Main Street, thanked everyone for the stop signs on lower Main St. Mrs. Staeger also said the Police should keep monitoring speeding. She also stated the Crossing Guard position will be brought up at the Board of Education meeting. The Bulletin Board outside of the school could be used to advertise the position. The clothing drop offs at Atlantic Street and the Highway, keep growing in numbers; a Bill is being chaired by Senator Kyrillos. Mr. Walling said the Homeland Security Act states clothing bins are not suppose to be so close to the schools. Mrs. Staeger stated the crossing for seniors on lower Main Street is dangerous and the safety of seniors needs to be secured. Stop & Shop has not done any repairs to their parking lot. Mayor Merla stated the Gas Company has been in lately fixing the roads. Engineer Norbut and Mr. Antonucci will look at the situation and bring it to the County's attention. Mrs. Staeger said a light is on in the Borough Lot when it shouldn't be. Mayor Merla thanked the School Board for doing a great job with the janitorial services.

There being no one further from the audience who wished to be heard, the Meeting was closed to the public at 10:27 P.M.

RESOLUTIONS

2. Resolution #117-06, Payment of Bills

CURRENT- $999,347.83, WATER/SEWER- $52,134.37, GENERAL CAPITAL-$207,121.56, REC. BAYFRONT IMP. TRUST - $3,600.00, WATER CAPTIAL- $7,385.83, EDMUNDS ESCROW-$510.00, ACCUTRACK ESCROW-$ 7,894.19

Offered for adoption by Mr. Walling, second by Mr. Ortman

Roll Call Vote: Ayes: Councilman Hassmiller, Walling, Bergen Sheridan, Ortman
Nays: None
Abstain: None
Absent: Councilman Wedick

3. Resolution #118-06, Transfer of Appropriation Reserves

WHEREAS, various 2005 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2005 budget appropriation in the last two months of 2005; and

WHEREAS, N.J.S. 40A4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Keyport that the transfers in the amount of $47,540.00 be made between the 2005 budget appropriation reserves as follows:

Budget Appropriation	From	To
Administrative - S & W		$ 560.00
Administrative - OE	$ 300.00	
Mayor and Council - O/E		80.00
Municipal Clerk - S & W	1,200.00	
Municipal Clerk - O/E	200.00	
Financial - S & W	500.00	
Financial - OE	100.00	
Collection of Taxes - S & W	6,000.00	
Collection of Taxes - O/E	1,000.00	
Legal Services - O/E		20,000.00
Engineering - O/E		2,500.00
Planning/Zoning - S & W		100.00
Planning/Zoning - O/E	3,000.00	
Planning/Zoning-Master Plan Revision	1,000.00	
UCC - S & W		1,000.00
UCC - O/E	1,000.00	
Property Maintenance Code - S & W		200.00
Fire - O/E		1,800.00
Police - S & W	5,040.00	
Streets and Roads - S & W		
Streets and Roads - O/E		
Garbage and Trash Removal - O/E		
Garbage - Contracted Services		
Board of Health - O/E		
Senior Citizen Transportation - Contracted		
Senior Center - O/E		
Parks and Playgrounds - O/E		
Postage		
Electricity		
Street Lighting		
Telephone		
Natural Gas		

Fuel Oil
Fuel for Motor Vehicles
Landfill Disposal Costs
Municipal Court - S & W
Municipal Court - O/E

	$47,540.00	$47,540.00

Budget Appropriation	From	To
Salaries and Wages	$12,500.00	
Other Expenses		$24,500.00
BRSA	8,800.00	
Social Security	1,500.00	
Acquisition of Water	1,700.00	
	$24,500.00	$24,500.00

Offered for adoption by Mr. Walling, second by Mr. Ortman

Roll Call Vote: Ayes: Councilmembers Hassmiller, Walling, Bergen Sheridan, Ortman
Nays: None
Abstain: None
Absent: Councilman Wedick

4. Resolution #119-06, Award of Contract - Third Street and Library Site Improvements

WHEREAS, Third Street in the Borough of Keyport, between Atlantic Street and Broad Street, is in need of reconstruction, and the library site is in need of improvements.

WHEREAS, the Borough has been approved for $177,173.00 in Community Development Block Grant Funds which will cover a portion of the project costs, and

WHEREAS, the Mayor and Council of the Borough of Keyport have advertised for the receipt of bids on March 6, 2006 for said reconstruction and improvements, and

WHEREAS, Pioneer General Contracting Co., Inc., Star of the Sea Concrete, F & P Contractors, and DeFino Contracting Co., Inc. submitted bids in response to the advertisement for the same, and

WHEREAS, the Mayor and Council have reviewed the bids submitted and have determined the lowest responsible bidder to be Pioneer General Contracting, Co., Inc.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. Said contract is awarded to Pioneer General Contracting, Co., Inc. in accordance with the bid specifications, which are incorporated hereto and made a part hereof by reference, for a total price not to exceed Four Hundred and Forty-Nine Thousand Four Hundred and Ninety-Two Dollars and Fifty Cents ($449,492.50).

2. The foregoing award of Contract is subject to the final approval and/or contract clearance of the contractor, Pioneer General Contracting Co., Inc., by the Monmouth County Community Block Grant Development Program.

3. The foregoing award of Contract is subject to the certification of available funds by the Chief Financial Officer of the Borough of Keyport and subject to Pioneer General Contracting Co., Inc., executing and delivering the

Contract for said Third Street Reconstruction and Library Site Improvements, the Performance Bond, the certificate of insurance, the vehicle identification affidavit, affirmative action affidavit and such other documents required in the bid specifications or required by the Borough of Keyport.

4. The Bid Guaranty in the form of a bid bond or certified check submitted by Pioneer General Contracting Co., Inc., is hereby released.

5. A copy of the within Resolution shall be forwarded to the Borough Administrator, the Borough Attorney, the Municipal Finance Officer, Pioneer General Contracting Co., Inc., and a copy shall be maintained in the office of the Borough Clerk for public inspection.

Offered for adoption by Mr. Walling, second by Mr. Ortman

Roll Call Vote: Ayes: Councilmembers Hassmiller, Walling, Bergen Sheridan, Ortman
Nays: None
Abstain: None
Absent: Councilman Wedick

5. Resolution #120-06, Award of Contract - Atlantic Street Phase II

WHEREAS, Atlantic Street in the Borough of Keyport is in need of improvements as determined by the Borough Engineer, and

WHEREAS, the Borough has been approved for $150,000.00 in funding from the New Jersey Department of Transportation which will cover a portion of the Atlantic Street Phase II project costs, and

WHEREAS, the Mayor and Council of the Borough of Keyport have advertised for the receipt of bids on March 6, 2006 for said reconstruction and improvements, and

WHEREAS, Pioneer General Contracting Co., Inc., DeFino Contracting Co., F & P Contractors, and Ace Manzo, Inc., & D. Manzo & Son, Inc., submitted bids in response to the advertisement for the same, and

WHEREAS, the Mayor and Council have reviewed the bids submitted and have determined the lowest responsible bidder to be Pioneer General Contracting Co., Inc.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. Said contract is awarded to Pioneer General Contracting Co., Inc. in accordance with the bid specifications, which are incorporated hereto and made a part hereof by reference, for a total price not to exceed One Hundred Seventy Eight Thousand, Four Hundred and Fifty Nine Dollars and Twenty Cents ($178,459.20).

2. The foregoing award of Contract is subjected to the approval of the contractor, Pioneer General Contracting Co., Inc., by the New Jersey Department of Transportation.

3. The foregoing award of Contract is subject to the certification of available funds by the Chief Financial Officer of the Borough of Keyport and subject to Pioneer General Contracting Co., Inc., executing and delivering the Contract for said Atlantic Street Improvements - Phase II, the performance bond, the certificate of insurance, the vehicle

identification affidavit, affirmative action affidavit and such other documents required in the bid specifications or required by the Borough of Keyport.

4. The Bid Guaranty in the form of a bid bond or certified check submitted by Pioneer General Contracting Co., Inc., is hereby released.

5. A copy of the within Resolution shall be forwarded to the Borough Administrator, the Borough Attorney, the Municipal Financial Officer, Pioneer General Contracting Co., Inc., and a copy shall be maintained in the office of the Borough Clerk for public inspection.

Offered for adoption by Mr. Walling, second by Mr. Ortman

Roll Call Vote: Ayes: Councilmembers Hassmiller, Walling, Bergen Sheridan, Ortman
Nays: None
Abstain: None
Absent: Councilman Wedick

6. Resolution #121-06, Authorize Special Meeting, April 4, 2006 at 6:00 P.M./Liquor License Hearing

WHEREAS, the Mayor and Council of the Borough of Keyport have determined it is necessary to schedule meetings of the Governing Body on the following dates and times:

Tuesday, April 4, 2006, 6:00 P.M.

In the Municipal Complex, Council Chambers, 70 W. Front Street, Keyport, N.J. for the purpose of:

Holding a Hearing with regard to a Liquor License Place to Place (Expansion of Premises) application for the Uptown Bar and Grille and any other business which may come forth to the Governing Body;

and

WHEREAS, the Open Public Meetings Law requires that a "48 Hour Notice" of such meeting be given as required by said law.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport shall hold a Special Meeting as stated in the Municipal Complex, Council Chambers, 70 W. Front Street, Keyport, N.J.

BE IT FURTHER RESOLVED that notification of said meetings be mailed or faxed forthwith to the Asbury Park Press, the Courier, the Independent, the Star Ledger and the Two River Times.

BE IT FURTHER RESOLVED that notice of said meeting be posted on the Bulletin Board in the Borough Hall and that a copy of said notice be filed with the Borough Clerk and also furnished to any person who has requested, in writing, that the Governing Body furnish a copy of any regular meetings, scheduled or revisions thereof, and any advanced written notice of any Regular, Special or rescheduled meetings of the Governing Body as required by law.

Offered for adoption by Mr. Walling, second by Mr. Ortman

Roll Call Vote: Ayes: Councilmembers Hassmiller, Walling, Bergen Sheridan, Ortman
Nays: None

Abstain: None
Absent: Councilman Wedick

7. Resolution #122-06, Authorize Allied Control Services to conduct Water Plant Start up and install the new filter valve/actuators

WHEREAS, in order to meet the anticipated summer water demand the Perry Street Water Treatment Plant (the "Plant") is scheduled to startup on or about April 1, 2006, and

WHEREAS, Hatch Mott MacDonald has been hired by the Borough of Keyport to engage in the engineering design and permit application services for the Plant and has determined that the four effluent filter control valves at the Plant require replacement and that a start-up calibration and testing program is required to ensure proper plant operation, and

WHEREAS, as part of the Water Tower Treatment Plant Upgrade Project to be done later this year, the effluent filter control valves were identified as a priority improvement for the Plant and their replacement prior to the upgrade project will allow for a reliable operation of the Plant in 2006, and

WHEREAS, Keyport Borough Resolution No. 109-06 authorized the purchase of the effluent filter control valves, with authorization for installation to be made at a later date, and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(gg) permits the Borough of Keyport to award a contract for professional services for maintenance of a water supply facility without public advertising for bids and bidding, and

WHEREAS, Hatch Mott MacDonald obtained a price quote from Allied Control Services for the installation of the newly acquired effluent filter control valves and start-up calibration and testing program dated March 13, 2006 which is appended hereto and incorporated herein by reference, and

WHEREAS, Allied Control Services submitted a price quote of $4,045.00 for the installation of the newly acquired effluent filter control valves and start-up calibration and testing program, which has been determined by the Mayor and Council of the Borough of Keyport to be the most advantageous, price and other factors considered, and

WHEREAS, sufficient funds are available and have been or will be appropriated for this specific purpose,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the Mayor is authorized to execute a contract with Allied Control Services for the installation of the newly acquired effluent filter control valves and start-up calibration and testing program at the Perry Street Water Treatment Plant for a fee not to exceed $4,045.00.

Offered for adoption by Mr. Walling, second by Mr. Ortman

Roll Call Vote: Ayes: Councilmembers Hassmiller, Walling, Bergen
Sheridan, Ortman
Nays: None
Abstain: None
Absent: Councilman Walling

8. Resolution #123-06, Hold Check for Recreation Secretary

WHEREAS, Keyport Borough Ordinance Chapter 2.7 et seq. allows for the creation of various Boards, Commission and Committees within the Borough of Keyport; and

WHEREAS, certain Boards, Commissions and Committees are empowered by their respective Ordinances to appoint Secretaries and/or Clerks and/or to hire employees and to fix and determine their salaries, and

WHEREAS, the Mayor and Council of the Borough of Keyport believe that proper financial controls require that the Borough Business Administrator by empowered to administer and establish controls on the payment to Clerks, Secretaries, and employees appointed and/or hired by the various Borough of Keyport Boards, Commissions and Committees.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the Borough Business Administrator be empowered to administer and establish controls on the payment to Clerks, Secretaries and employees appointed and/or hired by the various Borough of Keyport Boards, Commissions and Committees.

Offered for adoption by Mr. Walling, second by Mr. Ortman

Roll Call Vote: Ayes: Councilmembers Hassmiller, Walling, Bergen Sheridan, Ortman
Nays: None
Abstain: None
Absent: Councilman Wedick

9. Resolution #124-06, Beach Park Preliminary Assessment

WHEREAS, Beach Park is located at First and Broad Streets in the Borough of Keyport has been identified by the Mayor and Council as an area in need of improvements, and

WHEREAS, the Borough of Keyport has applied for Monmouth County's Municipal Open Space Grant Program to help offset the cost of improvements to Beach Park, and

WHEREAS, Monmouth County's Municipal Open Grant Space Program requires a Preliminary Assessment/Site Investigation (PASI) before a project grant agreement will be executed, and

WHEREAS, Borough Engineer, Donald J. Norbut, P.E. of T&M Associates, having been appointed on January 1, 2005 for a three year term, has submitted a proposal to perform the necessary environmental assessment, and

WHEREAS, T&M Associates posses the necessary professional and technical competence to provide the aforementioned services, and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(a)(i) permits the Borough of Keyport to award a contract for professional services without public advertising for bids and bidding, and

WHEREAS, sufficient funds are available and have been or will be appropriated for this specific purpose,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Donald J. Norbut, P.E. of T&M Associates is authorized to perform Phase-1 Environmental Assessment, as contained in their proposal dated March 20, 2006, which is made a part hereof and incorporated herein by reference, for a fee not to exceed $3,500.00.

Offered for adoption by Mr. Walling, second by Mr. Ortman

Roll Call Vote: Ayes: Councilmembers Hassmiller, Walling, Bergen
Sheridan, Ortman
Nays: None
Abstain: None
Absent: Councilman Wedick

ADJOURNMENT

Motion to Adjourn moved by Mr. Sheridan, second by Mr. Bergen with Ayes by all present

Time of Adjournment: 10:27 P.M.

Respectfully submitted,
Allyson M. Cinquegrana
Allyson M. Cinquegrana, RMC
Borough Clerk