

approved 5/6/2008

March 20, 2007
Keyport, New Jersey

Minutes of the Regular Meeting of the Mayor and Council, held on the above date in the Council Chambers, Borough Hall, 70 West Front Street, Keyport, New Jersey pursuant to Annual Notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Courier, Independent, Two River Times and Newark Star Ledger and posted on the Bulletin Boards in accordance with the Open Public Meetings Act, P.L. 1975, Ch. 231.

Ms. Heilweil called the meeting to order at 7:06 P.M. and read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present: Councilmembers Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte. Absent: Mayor Bergen. Others Present: Mr. Wisniewski, Borough Attorney, Mr. Valesi, Borough Administrator and Mr. Fallon, Chief Financial Officer.

Motion was made and carried to go into Executive Session:

RESOLUTION

1. Resolution #153-07, Closed Meeting - Personnel, Litigation

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Mayor and Council of the Borough of Keyport are of the opinion that such circumstances presently exists; and

WHEREAS, the Governing Body wishes to discuss:

A. Personnel

1. Municipal Clerk

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a meeting of the Mayor and Council shall be held forthwith from which the public shall be excluded in the Council Chambers, Borough Hall, for the purpose of discussing the above-mentioned items.

BE IT FURTHER RESOLVED that discussions on Personnel conducted at said Closed Session shall be disclosed when the matters discussed are resolved and this meeting shall continue in approximately 20 minutes.

Offered for adoption by Mr. Sheridan, second by Mr. Walling

Roll Call Vote: Ayes: Councilmembers Sheridan, Hill, Hassmiller,
Ortman, Walling, Bolte

Nays: None
Abstain: None
Absent: None

The meeting was called to order at 8:00 P.M. by Ms. Heilweil. Councilwoman Bolte led the Pledge of Allegiance and Moment of Silence.

ROLL CALL

On Roll Call the following were present: Councilmembers Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte. Absent: Mayor Bergen. Others Present: Mr. Wisniewski, Borough Attorney and Mr. Valesi, Borough Administrator.

PRESENTATION

1. Keyport Business Association - 2007 Budget and Program -- Presentation

Art Olsen - KBA President reports that Budget is \$200,000 prior board wanted to increase budget to \$251k.

- KBA made \$6,000 from the Historical Tour.
- Mr. Vecchio has been working on the KBA website.
- KBA's event coordinator lives in immediate community
- KBA's goals and objectives for 2007 is fiscal budget of \$150,000, they will support the Borough in its waterfront park development.

Larry Vecchio - event plans

- April 14-15 to coordinate art show
- April starts horse/carriage rides - Friday & Saturday nights
- May Pet Walk
- May 27th Memorial Day Parade
- June 16th Town wide Yard Sale
- September Keyport Day,
Soapbox derby, vendors, crafts
- November, Saturday after Thanksgiving - Santa comes

Councilman Sheridan states that KBA is doing a great job. Mr. Sheridan suggests that KBA go to the April 5th recreation meeting.

Councilman Sheridan asked Mr. Olsen about the Neighborhood Preservation Coordinator.

Councilwoman Bolte - KBA Liaison who is on the events committee? Charlie, Larry, Nina, Terry.

Councilwoman Bolte asked if there is any other representation other than those business owners on the board. Will the board be published on the website, currently only up to 2006? Ms. Bolte asked who put together this budget. KBA response was that the executive board and event coordinator did the budget.

Councilwoman Bolte - A formal submission of a calendar is need in order for council to vote.

April 15th is when the KBA audit will be completed.

KBA - does not want to pay someone to sweep the sidewalks in from of the commercial business.

The Hearing was opened to the public for comments or questions. Since there are no comments or questions the hearing was closed to the public.

Offered for adoption by Mr. Sheridan, second by Mr. Walling

Roll Call Vote: Ayes: Councilmembers Sheridan, Hill, Hassmiller, Ortman, Walling, Bolte

Richie - 32 West Front Street (Once Upon a Stitch) - said he looks forward to the festival every year. How many on council ever sat in on a meeting? You hear "Rhetoric & Flash". Haunted House didn't help with business.

Rowland Seckinger - Property Main Officer - trash conditions on sidewalks in commercial area are terrible. Why can't business owners take care of sidewalk and the gutter in front of their business?

Mr. Valesi DPW cleaning up garbage by hand during the time the sweeper is broken.

Mike Lane - First Street - is amazed at what is left in front of his house.

Ms. Bolte - Clever Hen - town is dying. She feels no one comes to Keyport. The haunted house did not bring in any business. She feels there is no potential in the Dog Walk. Ms. Bolte feels that council needs to attend KBA meetings.

Capitan Mitchell - TNT Gym - feels his business is doing better than ever.

Art Olsen - \$67,000 sitting in visual improvements budget he would like to put it towards a streetscape.

HEARING ON ORDINANCES

1. Ordinance #6-07, AMENDING CHAPTER XVII, SOIL AND SOIL REMOVAL, OF THE ORDINANCES OF THE BOROUGH OF KEYPORT

The Clerk reports that the Ordinance was published as introduced in the Courier, March 8, 2007 issue that the Affidavit of Publication is on file in her office, that copies were posted on the Bulletin Boards and made available to the public.

The Clerk reads the Ordinance by Title:

AN ORDINANCE AMENDING CHAPTER XVII, SOIL AND SOIL REMOVAL, OF THE ORDINANCES OF THE BOROUGH OF KEYPORT

The Hearing is opened to the public for comments or questions at 9:02 PM.

Bob Ludwig - 50 Beers Street - wants the borough attorney to be sure ordinance is consistent with current Board of Health Ordinance - has this been done?

Mr. Wisniewski - Yes, it has been done.

There being no further comments or questions the hearing was closed to the public at 9:04 PM.

Offered for adoption by Mr. Sheridan, second by Ms. Bolte

Roll Call Vote: Ayes: Councilmembers Sheridan, Hill, Hassmiller, Ortman, Walling, Bolte

Motion authorizing the Clerk to publish the Ordinance as adopted according to law in the Courier, issue of March 22, 2007, moved by Mr. Walling, seconded by Mr. Sheridan with Ayes by all present.

2. Ordinance #7-07 BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO CEDAR STREET IN AND BY THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APROPRIATING \$450,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$243,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

The Clerk reports that the Ordinance was published as introduced in the Courier, March 8, 2007 issue that the Affidavit of Publication is on file in her office, that copies were posted on the Bulletin Boards and made available to the public.

The Clerk reads the Ordinance by Title:

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO CEDAR STREET IN
AND BY THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH,
NEW JERSEY, APROPRIATING \$450,000 THEREFORE AND AUTHORIZING
THE ISSUANCE OF \$243,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE
PART OF THE COST THEREOF**

The Hearing is opened to the public for comments or questions at 9:06 PM. There being no further comments or questions the hearing was closed to the public at 9:07 PM.

Offered for adoption by Mr. Sheridan, second by Mr. Walling

Roll Call Vote: Ayes: Councilmembers Sheridan, Hill, Hassmiller,
Ortman, Walling, Bolte

Motion authorizing the Clerk to publish the Ordinance as adopted according to law in the Courier, issue of March 22, 2007, moved by Mr. Sheridan, seconded by Mr. Walling with Ayes by all present.

**3. Ordinance 8-07 AN ORDINANCE AMENDING ORDINANCE 2-7.7 OF THE
BOROUGH OF KEYPORT TITLED ENVIRONMENTAL COMMISSION**

The Clerk reports that the Ordinance was published as introduced in the Courier, March 8, 2007 issue that the Affidavit of Publication is on file in her office, that copies were posted on the Bulletin Boards and made available to the public.

The Clerk reads the Ordinance by Title:

**AN ORDINANCE AMENDING ORDINANCE 2-7.7 OF THE
BOROUGH OF KEYPORT TITLED ENVIRONMENTAL
COMMISSION**

The Hearing is opened to the public for comments or questions at 9:08 PM. There being no further comments or questions the hearing was closed to the public at 9:08 PM.

Offered for adoption by Mr. Walling, second by Mr. Sheridan

Roll Call Vote: Ayes: Councilmembers Sheridan, Hill, Hassmiller,
Ortman, Walling, Bolte

Motion authorizing the Clerk to publish the Ordinance as adopted according to law in the Courier, issue of March 22, 2007, moved by Ms. Bolte, seconded by Mr. Ortman with Ayes by all present.

**4. Ordinance #9-07 AMENDING 7-5 SCHEDULE XXI (PARKING AREA FOR
HANDICAPPED PERSONS) OF TRAFFIC REGULATIONS OF THE BOROUGH OF
KEYPORT**

The Clerk reports that the Ordinance was published as introduced in the Courier, March 8, 2007 issue that the Affidavit of Publication is on file in her office, that copies were posted on the Bulletin Boards and made available to the public.

The Clerk reads the Ordinance by Title:

**AN ORDINANCE AMENDING 7-5 SCHEDULE XXI PARKING
AREA FOR HANDICAPPED PERSONS) OF TRAFFIC
REGULATIONS OF THE BOROUGH OF KEYPORT**

The Hearing is opened to the public for comments or questions at 9:09 PM. There being no further comments or questions the hearing was closed to the public at 9:11 PM.

Motion was made by Ms. Bolte, second by Mr. Ortman to amend Ordinance to include new space on Hurley for resident at 70 Green Grove Avenue.

Offered for adoption by Ms. Bolte, second by Mr. Ortman

Roll Call Vote: Ayes: Councilmembers Sheridan, Hill, Hassmiller,
Ortman, Walling, Bolte

5. Ordinance #10-07 AMENDING CHAPTER XII, BUILDING AND HOUSING, OF
THE ORDINANCES OF THE BOROUGH OF KEYPORT

The Clerk reports that the Ordinance was published as introduced in the Courier, March 8, 2007 issue that the Affidavit of Publication is on file in her office, that copies were posted on the Bulletin Boards and made available to the public.

The Clerk reads the Ordinance by Title:

**AN ORDINANCE AMENDING CHAPTER XII, BUILDING AND
HOUSING, OF THE ORDINANCES OF THE BOROUGH OF
KEYPORT**

The Hearing is opened to the public for comments or questions at 9:11 PM. There being no further comments or questions the hearing was closed to the public at 9:11 PM.

Motion authorizing the Clerk to publish the Ordinance as adopted according to law in the Courier, issue of March 22, 2007, moved by Mr. Walling, seconded by Ms. Bolte with Ayes by all present.

INTRODUCTION OF ORDINANCES

1. COLA RATE ORDINANCE

The Clerk reads the Ordinance by Title:

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Keyport in the County of Monmouth finds it advisable and necessary to increase its CY 2007 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$57,511.70 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Keyport, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2007 budget year, the final appropriations of the Borough of Keyport shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 201,290.95, and that the CY 2007 municipal budget for the Borough of Keyport be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion authorizing the Clerk to publish the Ordinance as introduced in the Courier, issue of March 22, 2007 issue, for a Hearing to be Held on April 24, 2007. Moved by Mr. Ortman, seconded by Mr. Walling with Ayes by all present.

2. ORDINANCE AMENDING ORDINANCE 21-7 OF THE BOROUGH OF KEYPORT TITLED THE DESIGNATED DISTRICT MANAGEMENT CORPORATION

The Clerk reads the Ordinance by Title:

**ORDINANCE AMENDING 21-7 OF THE BOROUGH OF KEYPORT
TITLED THE DESIGNATED DISTRICT MANAGEMENT
CORPORATION**

WHEREAS, the Mayor and the Borough Council wish to amend Borough of Keyport Ordinance 21-7 The Designated District Management Corporation, and

WHEREAS, A "public agency" is defined in the Open Public Records Act as "any division, board, bureau, office, commission or other instrumentality within or created by a political subdivision of the State...and any independent authority, commission, instrumentality or agency created by a political subdivision." N.J.S.A. 47:1A-1.1, the definition section of the Open Public Records Act, and

WHEREAS, The Management Corporation, created by this Chapter, is a "division, board, bureau, office, commission, instrumentality or agency created by a political subdivision so as to fit within the definition of "Public agency" or "agency" under N.J.S.A. 47:1A-1.1, the definition section of the Open Public Records Act, and

WHEREAS, the Mayor and the Borough Council believe that amending said Ordinance will clarify the Designated District Management Corporation's requirements under the Open Public Records Act, N.J.S.A. 47:1-1 et seq. and

BE IT ENACTED by the Mayor and Council of the Borough of Keyport that the Borough Ordinance 21-7 is amended to add the following;

e. The Management Corporation is subject to the provisions of the Open Public Records Act, N.J.S.A. 47:1-1 et seq.

If any part or parts of the Ordinance are for any reason held to be invalid, such adjudication shall not affect the validity of the remaining portions of this Ordinance.

All Ordinances or parts of Ordinances which are inconsistent herewith are repealed, but only to the extent of such inconsistency.

Motion authorizing the Clerk to publish the Ordinance as introduced in the Courier, issue of March 22, 2007 issue, for a Hearing to be Held on April 24, 2007. Moved by Mr. Ortman, seconded by Mr. Walling with Ayes by all present.

INTRODUCTION OF BUDGET

1. Resolution Introducing the 2007 Municipal Budget

The Clerk reads the Resolution by Title:

2007 MUNICIPAL BUDGET

WHEREAS, the Borough Clerk heretofore posted a complete copy of the approved 2007 Municipal Budget in accordance with N.J.S.A 40:56-84; and

WHEREAS, copies of said Budget were available to each and every person requesting the same during the week prior to this Hearing and at the time of this Hearing; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Keyport that the budget as advertised, posted and distributed, be read at the Public Hearing by Title.

Motion authorizing the Clerk to publish the Budget Summary as introduced, in the Courier, March 29, 2007 issue, for the Public Hearing to be Held on May 1, 2007.

Offered for adoption by Ms. Bolte second by Mr. Ortman.

Roll Call Vote: Ayes: Councilmembers Hill, Hassmiller, Ortman,
Walling, Bolte

Nays: Councilmember Sheridan

Abstain: None

Absent: None

COMMUNICATIONS & PETITIONS

1. Annual Report of Tax Collector Keri Stencel

PREPAID -2007 TAXES	\$	76,928.08
2006 TAXES		14,156,379.85
2005 TAXES		469,953.37
INTEREST AND COSTS		87,966.60
TAX SEARCHES		10.00
NSF CHARGES		180.00
KEYPORT LEGION IN LIEU OF TAXES		162,000.00
BETHANY MANOR IN LIEU OF TAXES		83,804.74
BETHANY MANOR ANNEX IN LIEU OF TAXES		79,095.60
POST OFFICE LAND RENT		825.00
FUNDS FROM BOROUGH CLERK'S OFFICE		41,720.47
FUNDS FROM BOARD OF HEALTH		51,731.00
FUNDS FROM UNIFORM CONSTRUCTION		201,493.36
FUNDS FROM MUNICIPAL COURT		237,714.58

LANDLORD REGISTRATION FEES	10,975.00
UNIFORM FIRE SAFETY	70,624.55
PLANNING BOARD APPLICATION FEES	3,997.50
ADMINISTRATION FEES/POLICE CAR FEES	23,420.00
CMPTRA - STATE AID	564,985.00
FALL ENERGY RECEIPTS	469,534.00
SUPPLEMENTAL ENERGY RECEIPTS TAX	12,076.00
EXTRAORDINARY AID	300,000.00
GRANTS	320,789.67
DMV INSPECTIONS FEES	1,550.00
SENIOR CITIZEN/VETERAN DEDUCTION REIMBURSEMENT	74,250.00
CABLE TELEVISION FEE	21,796.00
UTILITY OP SURPLUS	130,000.00
LIBRARY STATE AID	7,837.00
NJ TREASURY-ROAD/SIDEWALKS	60,000.00
GENERAL CAPITAL FUND BALANCE	45,600.00
MISCELLANEOUS FEES	116,726.47
INTEREST EARNED ON CURRENT ACCOUNT DEPOSITS	82,497.69
UNAUDITED TOTAL	\$ 17,966,461.53

BALANCE AS OF 12/31/05	\$ 146,362.48
WATER/SEWER BILLINGS	3,094,825.54
COLLECTIONS	3,101,286.06
PREPAID RENTS	6,793.82
BALANCE AS OF 12/31/06	\$ 133,108.14

WATER/SEWER OPERATING MISCELLANEOUS

WATER/SEWER CONNECTIONS	\$ 167,500.00
TURN ON CHARGE	1,750.00
POOL FILL PERMITS	420.00
METER WITH TURN ON CHARGE	1,407.44
ANNUAL FIRE SERVICE	7,897.69
MARINA PUMP OUT FEE	360.00
NSF CHARGES	460.00
METER TEST CHARGES	225.00
CELL TOWER LEASES	117,121.38
DEMOLITION PERMITS	2,400.00
INTEREST ON DELINQUENT RENTS	21,635.19
INTEREST EARNED ON DEPOSITS	13,286.88
SHORELANDS LEASE DIVIDEND	28,672.57
LIQUIDATE INTERFUND	160,287.51
MISCELLANEOUS	5,477.05
UNAUDITED TOTAL	\$ 528,900.71

Submitted by Keri Stencel, Tax Collector

2. Monthly Report Librarian Jackie LaPolla - January 2007

See full copy of this report on file in the Borough Clerk's Office

Submitted by Jackie LaPolla, Librarian

3. Monthly Reports and Minutes of Board of Health - January & February 2007

See full copy of minutes on file in the Borough Clerk's Office

Submitted by Donna Purcell, Board of Health Secretary

TOTAL COLLECTED IN THE BOARD OF HEALTH OFFICE	\$	3784.00
DOG LICENSES	\$	256.40
CAT LICENSES		24.60
MARRIAGE & CIVIL UNION LICENSES		168.00
DOMESTIC PARTNERSHIP AFFIDAVITS		-0-
BURIAL PERMITS		39.00
DEATH CERTIFICATES		2700.00
MARRIAGE CERTIFICATES		350.00
BIRTH CERTIFICATES		10.00
POOL PERMITS		-0-
PLAN REVIEW		100.00
FOOD HANDLERS		100.00

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MISCELLANEOUS		-0-
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DISBURSEMENTS

CHECK #2928	- BOROUGH OF KEYPORT MISC. ACCT.	\$	3317.00
CHECK #2929	- BOROUGH OF KEYPORT TRUST ACCT.	\$	150.00
CHECK #2930	- BOROUGH OF KEYPORT DOG ACCT.	\$	215.60
CHECK #2931	- NJ STATE DEPT. OF HEALTH	\$	65.40

Submitted by Kelly Strang, Board of Health Treasurer

4. Property Maintenance Report of December 2006, January 2007, and February 2007

See full copy of these reports on file in the Borough Clerk's Office

Submitted by Rowland Seckinger, Property Maintenance Officer

5. Monthly Report of Building Department - February 2007

PERMIT TYPE	# ISSUED	AMOUNT
State DCA Fee	20	\$ 127.00
Construction Certificates	1	32.00
Plumbing	11	646.00
Electrical	17	989.00
Building	14	1,487.00
Fire Sub Code	8	565.00
Code Enforcement C of O	41	1,035.00
Transfer of File C of O	6	210.00
Smoke Detector Inspector	41	2,030.00
Zoning	13	130.00
200 Ft. Property List	1	10.00
Miscellaneous	12	295.00
Copies	0	0.00
Const. Debris Deposit	3	150.00
Construction Violations	0	0.00
Re-Inspection	0	0.00
Total		7,706.00

ACCOUNTS PAYABLE

Amount Paid to Borough:	CK #2585	\$	429.00
Debris Deposit to Borough:	CK #2584		150.00
State Fee Due	quarterly		

Submitter by Carole Cerase, Senior Permit Clerk

6. Monthly Report of Borough Clerk's Office - February 2007

February 2007**WATER/SEWER ACCOUNT**

WATER CONNECTION	\$ -0-
TURN ON CHARGE	120.00
WATER METER	185.79
SEWER CONNECTION	-0-
SEWER/POOL PERMIT	-0-
WATER METER W/TO	-0-
OTHER: DEMOLITION	300.00

TOTAL WATER/SEWER	\$ 605.79	CK #3724
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CURRENT ACCOUNT

BINGO LICENSE	\$ -0-
FIREARM & FINGERPRINTING	-0-
LIMO LICENSES	440.00
PHOTOCOPIES	127.00
POSTAGE	-0-
RAFFLE LICENSE	-0-
TAXI LICENSE, DRIVER	-0-
TAXI LICENSE, OWNER	-0-
POLICE DEPT. ACCIDENT RPT	500.75
SEARCHES	-0-
VENDING LICENSE	-0-
PEDDLER LICENSE	100.00
LIQUOR LICENSE	-0-
STREET OPENING	150.00
FISH & WILDLIFE	-0-
RECYCLING PERMITS	100.00
PARKING PERMITS	10.00
AUCTION	-0-
OTHER: TOW TRUCK OPERATOR LIC	-0-
OTHER: RETURNED CHECK CHARGE	
OTHER	

TOTAL CURRENT	\$ 1,428.25	CK #3725
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RECREATIONAL BAYFRONT IMPROVEMENT TRUST

BOAT LAUNCHING RAMP PERMITS	\$ -0-
BAIT	-0-
ICE	-0-
SODA	-0-

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ICE CREAM	-0-
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TOTAL RBIT	\$ -0-
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ESCROW ACCOUNT

CASH REPAIR	\$ 54.00	PERMIT #3030&2482
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TOTAL ESCROW	\$ 54.00	CK #3726
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TOTAL RECEIPTS	\$ 2088.04
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Submitted by Valerie T. Heilweil, Borough Clerk

7. Environmental Commission Minutes of February 12, 2007

See full copy of these minutes on file in the Borough Clerk's Office.

Submitted by Rowland Seckinger, Chairman

8. Harbor Commission Minutes of February 12, 2007

See full copy of these minutes on file in the Borough Clerk's Office.

Submitted by John Olsen, Chairman

9. Minutes, Agenda (3-12-07), (and Tentative Goals) of the Keyport Environmental Commission - March 12, 2007

See full copy of these minutes on file in the Borough Clerk's Office

Submitted by Rowland Seckinger, Chairman

10. Monthly Cashbook Report of Keyport Borough Municipal Court - February 2007

STATE FINES	\$ 519.00
STATE SURCHARGE	\$ 181.00
STATE UNINSURED	\$ 354.00
COUNTY FUNDS	\$ 5,213.02
COUNTY FINES	\$ 6,035.00
MUNICIPAL FINES	\$12,597.00
MUNICIPAL COSTS	\$ 5,799.00
MUNICIPAL PARKING	\$ 2,186.00
MISCELLANEOUS	\$ 7,662.73

Submitted by Kathie Coffey, Court Administrator

11. Minutes of the Keyport Recreation Committee - March 1, 2007

See full copy of minutes on file in the Borough Clerk's Office

Submitted by Nicki Francis, Recreation Commission Secretary

Motion to accept all listed above moved by Mr. Sheridan, second by Mr. Hill with Ayes by all present.

UNFINISHED BUSINESS

Osprey Nest - behind Keyport Fishery looking at getting a camera to view on website Verizon increased the grant.

REPORTS OF COMMITTEES

Councilman Sheridan; Fire, First Aid & Emergency Services: Mr. Sheridan wants to thank Fire Department for St. Patrick's Day Parade.

Councilman Hassmiller; Buildings and Grounds and Library: The library has a problem with storage due to becoming handicapped compliant. He would like storage space in the Borough. Will look into partitions to divide areas.

Councilman Hill; Health and Recreation: There is going to be an Easter Egg Hunt Saturday, March 31st behind the Central School.

Councilman Ortman; Police: Regarding Blood Born Pathogens he is seeing who is delinquent in getting trained.

Councilman Walling; Public Works/Recycling/Property Maintenance: Wanted to thank DPW for the parade clean up. Recycling looking for two members and an alternate member. Mr. Walling feels this town is blessed by having Rowland Seckinger as the Property Maintenance officer.

Councilwoman Bolte; Finance, Grants and Redevelopment: Keyport Pride day is April 14th. We will have a table for fielding waterfront development, rehabilitation. April 28th at 9 A.M. is the Beach Park clean up. The Waterfront Park Planning phase attended Harbor Commission meeting and will be coordinating with public. Meeting with state DEP, Green Acres & Smart Growth - familiarize them with assets of the town.

Administrator Valesi: Attended Harbor Commission meeting feels that a lot of issues still need to be worked out. NPP Program - Mr. Valesi spoke of certain grants that will be available.

Mr. Sheridan asked that Mr. Valesi do a report on the bulkhead project meetings.

Attorney Wisniewski: Mr. Wisniewski had no report.

NEW BUSINESS

Councilman Walling attended the award dinner. First Aid had a tricky tray.

PUBLIC COMMENT PORTION

This meeting was opened to the public for comments or questions at 9:45 P.M. With there being no further comments or questions this meeting was closed to the public at 10:03 P.M.

Tom Fallon summarizes the budget. Pension contributions increased by \$118,000 making it the largest increase in budget.

Last year we received \$300,000 in extraordinary aid. Can't determine what will get this year. Mr. Fallon- we have turned a corner this year financially. Budget as introduced represents a 9 ½ cent increase.

Bob Ludwig - Asked whether there is there a limit on number of consecutive years for extraordinary aid.

Mr. Fallon replies that he is not aware of one.

Mike Lane, 51 First Street - Com Development Grant - Mr. Lane feels that an agenda of meetings should be set to involve the public.

Hovanian Project - variance granted based on concept of two story building. Now a much larger building. What communication have we made to Hovanian?

Pete Valesi - Planning Board is handling it. They must come back before board.

Mike Lane - Borough website has a tremendous potential to involve the businesses.

Agenda for this meeting was not on the website. Also, would like to see Ordinances and Resolutions on website.

Why are Brownfields, Harbor Commission meetings not recorded?

Mr. Wisniewski - states minutes are not necessary when public body is providing another public body.

Councilwoman Bolte - had resident record Harbor Commission meetings.

Rowland Seckinger, Chairman Environmental Commission - April 28th Beach Sweep. Thanked Mr. Cliff Moore for the Gift Certificates and also thanked KBA for T-Shirts.

Next Environmental Commission Meeting is April 9th. There will be a session on Stormwater Management and Walkables and Bikeable communities. All are invited to attend.

Todd Smith, 119 Broad Street - Owner of Relaxation Station on West Front Street has made three complaints of panhandling since last meeting. He would like to know what is being done.

Mr. Wisniewski - We cannot do an Ordinance saying one cannot be on the street. If they are harassing or creating a nuisance, then they can be addressed but hanging out on streets is difficult.

Todd Smith - feels that Keyport will turn into a ghetto if this is not addressed.

Capitan Mitchell was asked if he could have someone walk three times a day to McDonough's in uniform.

Capitan Mitchell - would like a letter sent to Middletown Fire Patrol thanking them for their help and barricades in controlling crowd.

Councilman Ortman will follow up and see the letter gets sent.

RESOLUTIONS

2. Resolution #116-07, Appointing Part Time Dispatcher - Edward Pfeifer

RESOLUTION 116-07

PART-TIME DISPATCH/COMMUNICATIONS OPERATOR- Edward Pfeifer

WHEREAS, there is a present need for Part-Time Dispatcher/Communications Operator; and

WHEREAS, Police Captain Thomas Mitchell has recommended Edward Pfeifer be hired for the position of Part-Time Dispatcher/Communications Operator.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that Edward Pfeifer is hereby hired as Part-Time Dispatcher/Communications Operator at a rate of \$10.00 per hour.

BE IT FURTHER RESOLVED that since this is a Part-Time position, there are no benefits.

BE IT FURTHER RESOLVED that the maximum number of hours per week is not to exceed 28 hours.

Offered for adoption by Mr. Sheridan, second by Ms. Bolte

Roll Call Vote: Ayes: Councilmembers Sheridan, Hassmiller, Hill,
Ortman, Walling, Bolte

Nays: None
Abstain: None
Absent: None

3. Resolution #117-07, Appointing Part Time Dispatcher - Jackie Shipley

RESOLUTION 117-07

**PART-TIME DISPATCH/COMMUNICATIONS OPERATOR-
Jackie Shipley**

WHEREAS, there is a present need for Part-Time Dispatcher/Communications Operator; and

WHEREAS, Police Captain Thomas Mitchell has recommended Jackie Shipley be hired for the position of Part-Time Dispatcher/Communications Operator.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that Jackie is hereby hired as Part-Time Dispatcher/Communications Operator at a rate of \$10.00 per hour.

BE IT FURTHER RESOLVED that since this is a Part-Time position, there are no benefits.

BE IT FURTHER RESOLVED that the maximum number of hours per week is not to exceed 28 hours.

Offered for adoption by Mr. Sheridan, second by Ms. Bolte

Roll Call Vote: Ayes: Councilmembers Sheridan, Hill, Hassmiller,
Ortman, Walling, Bolte

Nays: None
Abstain: None
Absent: None

4. Resolution #118-07, Appropriation Reserve Transfer

**RESOLUTION 118-07
APPROPRIATION RESERVE TRANSFER**

WHEREAS, various 2006 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between 2006 budget appropriation in the last two months of 2006; and

WHEREAS, N.J.S. 40A4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to balances which are expected to be insufficient during the first three months of the succeeding year;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the transfers in the amount of \$21,600 be made between the 2006 budget appropriation reserves as follows: