Approved 12/16/05

Keyport, New Jersey
December 23, 2003

Minutes of the Special meeting of the Mayor and Council, Borough of Keyport, held on the above date in the Keyport Council Chambers, 18-20 Main Street, Keyport, NJ pursuant to being called by Mayor John J. Merla in accordance with the Open Public meetings Act. Notices were faxed to the Courier, Asbury Park Press, Independent and Two River Times and posted on the Bulletin Boards.

Mayor Merla called the meeting to order at 6:06 P.M. and read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present: Councilmembers Atkins, Hyer, Stalter, Green. Absent: Councilmembers Bergen and Doyle (arrived 6:10 P.M.). Others present: Mr. Kain, Borough Attorney.

DISCUSSION

1. **Health Insurance.** The PBA voted 19-0 to accept the Oxford Health Insurance Plan and terminate the State Plan. Oxford Health is a better plan; no referrals are required and they have an eyeglass plan . Oxford is mandated to have a better plan. The Mayor said the co-payment will be reinitiated. Mr. Kain said he spoke with Mike Gann and they will review the plans.

2. **Property and Casualty Insurance.** There will be a change in the Broker of Record from Siracusa. There will be a savings with this being done.

Mr. Doyle arrived at 6:10 P.M.

There will not be a lapse in coverage with the new Broker. Siracusa charges an Administrative fee and a commercial fee; there should be one or the other being charged.

RESOLUTIONS

1. Resolution No. 432-03, Reorganization Meeting, Thursday, January 1, 2004, 12 Noon (the meeting will be televised)

WHEREAS, the Mayor and Council of the Borough of Keyport have determined it is necessary to schedule meetings of the Governing Body on the following dates and times:

Thursday, January 1, 2004, 12 Noon

in the Central School All Purpose Room, Broad Street, Keyport, NJ for the purpose of:

Reorganization, appropriate appointments and such other matters as are normal to a Reorganization Meeting and any other business which may come before the Governing Body; and

WHEREAS, the Open Public Meetings Law requires that "48 hour notice" of such meetings be given as required by said law.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the borough of Keyport shall hold a Special Meeting as stated in the Central School All Purpose Room, Broad Street, Keyport, N.J.

BE IT FURTHER RESOLVED that notification of said meetings be mailed or faxed forthwith to the Asbury Park Press, The Courier, The Independent and The Two River Times.

BE IT FURTHER RESOLVED that notice of said meetings be posted on the Bulletin Boards in the Borough hall and that a copy of said notice be filed with the Borough Clerk and also furnished to any person who has requested, in writing, that the Governing Body furnish a copy of any regular meetings scheduled or revisions thereof, and any advance written notice of any Regular, Special or rescheduled meetings of the Governing Body as required by law.

Offered for adoption by Mr. Green, second by Mr. Hyer

Roll Call Vote: Ayes: Councilmembers Atkins, Hyer, Stalter, Doyle, Green
Nays: None
Abstain: None
Absent: Councilman Bergen

2. Resolution No. 433-03, Payment of Bills

See full copy of Resolution as pages 5-7 of these minutes

Offered for adoption by Mr. Green, second by Mr. Hyer

Roll Call Vote: Ayes: Councilmembers Atkins, Hyer, Stalter, Doyle, Green
Nays: None
Abstain: None
Absent: Councilman Bergen

3. Resolution No. 434-03, Terminating Participation in the New Jersey State Health Benefits Program and Prescription Drug Plan effective on or before March 1, 2004.

WHEREAS, the Borough of Keyport desires to terminate its participation in the New Jersey State Health Benefits Plan for all current employees and retired employees of the Borough of Keyport; and

WHEREAS, the New Jersey State Health Benefits Program requires the governing body to adopt a resolution to terminate participation on or before March 1, 2003.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Keyport as follows:

1. The Borough of Keyport, a Municipal Corporation, hereby resolves to terminate its participation in the program (including Prescription Drug Plan) thereeby canceling coverage provided by the New Jersey State Health Benefits Program (NJSA 52:14-17.25 et seq). for all its active and retired employees.

2. The Borough of Keyport shall notify all active employees of the date of their termination of coverage under the program.

3. The Borough of Keyport understands that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage under the within program..

4. The Borough of Keyport understands that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact the Office of the New Jersey State Health Benefits Program concerning a possible health and prescription drug insurance program.

5. The Borough of Keyport understands that the within termination shall take effect on or about March 1, 2004 at the conclusion of the required notification period established or sooner if permitted, which 60 day period of notification shall begin upon the receipt of this resolution by the State Health Benefits Commission.

6. Copies of the within Resolution shall be delivered to the New Jersey State Health Benefits Commission, Terence Wall, Municipal Finance Officer and a copy shall be retained in the office of the Borough Clerk for public inspection.

Offered for adoption by Mr. Green, second by Mr. Hyer

Roll Call Vote: Ayes: Councilmembers Atkins, Hyer, Stalter, Doyle, Green
Nays: None
Abstain: None
Absent: Councilman Bergen

4. Resolution No. 435-03, Appoint Insurance Broker of Record

WHEREAS, the Borough of Keyport, upon recommendation of the Finance Committee, routinely authorizes the appointment of an Insurance Broker of Record for the purposes of reviewing all coverage and premiums paid on insurance utilized by the Borough of Keyport; and

WHEREAS, the Finance Committee of the Borough of Keyport, having reviewed the qualifications of Smith, Gatta, Gelok, Neptune, New Jersey and having determined that they are qualified to act as Insurance Broker of Record for the purposes of reviewing premiums and coverage utilized by the Borough of Keyport; and

WHEREAS, the Finance Committee has recommended to Mayor and Council the appointment of Smith, Gatta, Gelok, Neptune, New jersey, as Insurance Broker of Record.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. Smith, Gatta, Gelok of 4900 Highway 33, Neptune, New Jersey 07753 be and the same is hereby appointed Insurance Broker of Record for the Borough of Keyport. The Insurance Broker of Record shall review all coverage and premiums applicable to all insurance policies issued on behalf of the Borough of Keyport.

2. That a copy of this Resolution shall be forwarded to David Smith, Smith, Gatta, Gelok, the Municipal Finance Officer and that a copy of the within resolution shall be retained in the office of the Borough Clerk for public inspection.

Offered for adoption by Mr. Green, second by Mr. Hyer

Roll Call Vote: Ayes: Councilmembers Atkins, Hyer, Stalter, Doyle, Green
Nays: None
Abstain: None
Absent: Councilman Bergen

5. Resolution No. 436-03, Secure Healthcare Coverage for all Entitled Employees

WHEREAS, the Borough of Keyport is continually obligated to provide health insurance benefits to its employees covered under various collective bargaining agreements as well as various non-union employees who are entitled to health insurance benefits based upon their employment status with the Borough of Keyport; and

WHEREAS, the Borough of Keyport has obtained a proposal from the Oxford Health Plans to provide healthcare coverage to qualified employees of the Borough of Keyport to become effective on or before March 1, 2003; and

WHEREAS, the Borough of Keyport having presented the within healthcare plan to the Unions and its membership pursuant to the terms of the various collective bargaining agreements and having been tentatively advised by such Unions of their assent to healthcare benefits provided under the Oxford Health Plans; and

WHEREAS, based upon such assent, the Mayor and Borough Council of the Borough of Keyport have resolved to terminate current health insurance coverage offered to employees under the New Jersey State Health Benefits Plan; and

WHEREAS, the Mayor and Council desire to authorize the Borough of Keyport to enter into healthcare coverage for its covered employees effective on or before March 1, 2004 and to further authorize the Mayor and Borough Clerk to execute appropriate documents to facilitate said transfer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Keyport as follows:

1. The Borough of Keyport shall enter into an agreement with Oxford Health Plans, 111 Wood Avenue South, Suite 2, Iselin, New Jersey 08830 to provide health insurance coverage for all qualified union and non-union employees effective on or before March 1, 2004.

2. The Mayor and Borough Clerk are hereby authorized to execute any documents necessary to facilitate the implementation of the within plan.

3. Copies of the within Resolution shall be delivered to the Oxford Health Plans,

Terence Wall, Municipal Finance Officer and a copy shall be retained in the Office of the Borough Clerk for public inspection.

Offered for adoption by Mr. Green, second by Mr. Hyer

Roll Call Vote: Ayes: Councilmembers Atkins, Hyer, Stalter, Doyle, Green
Nays: None
Abstain: None
Absent: Councilman Bergen

6. Resolution No. 437-03, Closed Meeting – Litigation, Labor Relations and Contract Negotiations

WHEREAS, the Mayor and Council of the Borough of Keyport propose to discuss the following subjects:

Litigation
1. PBA vs. Borough of Keyport

Labor Relations
1. Grievance/Salaries for Various Clerical Employees

Contract Negotiations
1. New Municipal Complex

WHEREAS, the Governing Body has determined that within the provisions of the Open Public Meetings Law, the Public should be excluded from the discussion of said subjects.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a meeting of the Mayor and Council shall be held forthwith from which the public shall be excluded in the Council Chambers, Borough Hall for the purpose of discussing the following subjects:

Litigation, Labor Relations and Contract Negotiations

BE IT FURTHER RESOLVED that the discussions on Litigation, Labor Relations and Contract Negotiations conducted at said Closed Session shall be disclosed when the matters discussed are resolved and with regard to Labor Relations when negotiations are completed and a contract executed and this meeting shall continue in approximately 20 minutes.

Offered for adoption by Mr. Doyle, second by Mr. Green

Roll Call Vote: Ayes: Councilmembers Atkins, Hyer, Stalter, Doyle, Green
Nays: None
Abstain: None
Absent: Councilman Bergen

Council went into closed session at 6:20 P.M. and this meeting was reconvened at 7:00 P.M.

ROLL CALL

On Roll Call the following were present: Councilmembers Atkins, Hyer, Stalter, Doyle. Absent: Councilmembers Bergen and Green. Others present: Mr. Kain, Borough Attorney

ADJOURNMENT

Motion to Adjourn moved by Mr. Hyer, second by Mrs. Atkins with Ayes by all present.

Time of Adjournment: 7:00 P.M.

Respectfully submitted,
Judith L. Poling
Judith L. Poling, RMC/CMC
Borough Clerk
Allyson M. Cinquegrana
per Allyson M. Cinquegrana, RMC
Deputy Borough Clerk