approved 1/20/09

November 3, 2008
Keyport, New Jersey

Minutes of a Work Meeting of the Mayor and Council, held on the above date in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. pursuant to the Annual Notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Courier, Independent, the Newark Star Ledger and Two River Times and posted on the Bulletin Boards in accordance with the Open Public Meetings Act, P.L. 1975, Ch. 231.

Mayor Bergen called the meeting to order at 6:37 P.M. and the Borough Clerk read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present: Councilmembers Kovacs, Sheridan, Hill, Ortman, Walling, Others present were Mayor Bergen, Ms. Wright, Borough Administrator, and Mr. Wisniewski, Borough Attorney. Councilwoman Bolte was absent.

RESOLUTION

1. Resolution #235-08 Closed Session Meeting - Personnel

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Mayor and Council of the Borough of Keyport are of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

1. Personnel:
   - Police Sergeant Interview

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a meeting of the Mayor and Council shall be held forthwith from which the public shall be excluded in the Council Chambers, Borough Hall, for the purpose of discussing the above-mentioned items.

BE IT FURTHER RESOLVED that discussions on Personnel conducted at said Closed Session shall be disclosed when the matters discussed are resolved and this meeting shall continue in approximately 20 minutes.

Offered for adoption by Mr. Sheridan seconded by Mr. Walling

Roll Call Vote: Ayes: Councilmembers Kovacs, Sheridan, Hill, Ortman, Walling
Nays: None
Abstain: None
Absent: Bolte

Council went into closed session at 6:38 P.M. and this meeting was reconvened at 7:09 P.M. by Mayor Bergen. The Municipal Clerk read the Sunshine Law Notice, which was followed by the Pledge of Allegiance.

ROLL CALL

On Roll Call the following were present: Councilmembers Kovacs, Sheridan, Hill, Ortman, Walling. Others present were Mayor Bergen, Ms. Wright, Borough Administrator and Mr. Wisniewski, Borough Attorney. Councilwoman Bolte was absent.

PROCLAMATION

Presented to Fireman Dan Reagan - no one appeared to accept the Proclamation. Mayor said we will present at a later date.

APPROVAL OF MINUTES

March 18, 2008 - Regular
May 6, 2008 - Work Session

Offered for adoption by Mr. Sheridan, second by Mr. Walling with ayes by all present.

COMMUNICATIONS AND PETITIONS

1. Letter from Nina Jeandron, KBA Secretary, regarding holiday lighting and Santa's arrival in Keyport on Saturday, November 29th and requesting:
    - use of the Borough mini-park
    - permission to have Keyport Fire Department escort Santa
    - permission to have horse and buggy rides
    - the closing of W. Front between Broad and Beers from 4-9PM

Motion to approve and refer to Administration moved by Mr. Walling, second by Mr. Sheridan with ayes by all present.

2. Letter from Keyport Fire Department regarding advertisement for the program book of the Keyport Volunteer Fire Department's 39th Annual Fireman's Ball

Motion to approve adding a resolution moved by Mr. Kovacs, second by Mr. Sheridan with ayes by all present.

3. Invitation to American Celts 1st Annual Fund Raiser to be held Friday, November 14, 2008 from 7:30 - 11:30PM at the Keyport First Aid Squad

Motion to receive and file moved by Mr. Sheridan, second by Mr. Hill with ayes by all present.

UNFINISHED BUSINESS

Rescheduling of November 18th Council meeting to November 25th

ADMINISTRATOR'S REPORT

Administrator Wright reported on the following:
- Redistributed Personnel Manual and emergency evacuation plan
- Looking and evaluating human resource software
- Waterfront Park - paperwork
- JCP&L - tree maintenance
- Attended NJ Transportation Council at Brookdale - will email that web page. Some towns do as part of Planning Board meeting
- T&M - Status
- Therese/Beach Park - still on final items
- Lights out on promenade - told they are working, but they are not

Regarding the recent bomb scare, Mr. Ortman asked the protocol for Borough employee evacuation. Ms. Wright stated that they are to exit building and meet in parking lot. The scene was managed by Police Chief.

Mr. Ortman asked if there is an alternate site should the building be down. Mr. Sheridan stated that the First Aid Building is the alternate site. Ms. Wright added that the phones went out a few days after. There needs be an audible alarm for when the phones go down.

Discussion ensued on possible plan in case of emergency.

ATTORNEY'S REPORT

Mr. Wisniewski has no report.

NEW BUSINESS

Mr. Ortman mentioned that the State Attorney General Office Grant of $5,000 - Over the Limit - Under Arrest. The school issued a letter thanking Officer Marr for Auto Safety. Mr. Ortman also stated that the US Department of Army received $30,000 for a forensic video enhancement system.

Mr. Sheridan thanked the KBA for a successful Macabre Mansion and also thanked the Fire Department for all their help. Mr. Sheridan asked all to come out and vote at tomorrow's election.

RESOLUTIONS

2. Resolution #236-08 Authorizing DOT Roadway Improvements to Broad& Rt. 35 and Broadway & Rt.36
3. Resolution #237-08 Authorizing Change Order #3 for Perry Street Water Treatment Plant
4. Resolution #238-08Supporting the Over the Limit Under Arrest 2008 Year End Crackdown
5. Resolution #239-08 Payment of Bills
6. Resolution #240-08 Move meeting until November 25th
7. Resolution #142-08 Authorizing Contribution to the Keyport Fire Department

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions at 7:27 P.M.

Bob Ludwig, attended stake holder meeting for evacuation plan for Keyport. Exit points in Keyport tend to flood. Tom Gallo and Ken Marr attended the meeting. Mr. Ludwig stated that the following are things we should look into getting money for; improvement projects for those areas and putting together all recordings for meetings.

Resident of First Street, asked about the "tennis courts", Ms. Wright meant "basketball courts". Resident asked about ballot question number two regarding municipal judges in a shared service situation. Mayor stated it is not fully clear but will be taking a look at it. Mayor believes it has something to do with the Constitution.

1ike Lane asked why the cost analysis for Waterfront Park is not on the rebsite. Ms. Wright stated she did receive it from Pete Valesi and will email it to Mr. Lane. Mr. Lane asked about the street lights on First Street; thought they were going to be the same as on promenade; thought they would be consistent.

Mr. Lane stated that he was delighted the Borough is working on illegal conversion identification. Mr. Lane asked what the program in place is. Ms. Wright replied that she will look at revaluation data and will compare it with the data Mr. Lane has.

There being no one further from the audience who wished to be heard, the meeting was closed to the public at 7:42 PM.

APPROVAL OF RESOLUTIONS

Motion was made by Councilman Sheridan and carried by Councilman Ortman with ayes by all present to approve the Consent Agenda.

ADJOURNMENT

otion was made and carried, with ayes by all present to adjourn the eeting at 7:42 PM.

rime of Adjournment: 7:42PM