

Minutes of the Regular Meeting of the Mayor and Council, Borough of Keyport, held on the above date in the Keyport Senior Center, 110 Second Street, Keyport, N.J., pursuant to the adoption of the Annual Notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Courier, Independent and Two River Times and posted on the Bulletin Board in accordance with the Open Public Meeting Act, P.L. 1975, Ch. 231.

Mayor Graham called the meeting to order at 7:02 P.M. and read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present: Councilmembers Atkins, Merla, Ashmore. Absent Councilmembers Bergen, Hyer, Stalter. Others present: Mr. Kain, Borough Attorney.

RESOLUTION

1. Resolution #361-02, Closed Meeting - Personnel, Litigation, Labor Relations and Contract Negotiations

WHEREAS, the Mayor and Council of the Borough of Keyport propose to discuss the following subjects:

Personnel

1. Compensatory Time
2. Senior Center
3. Building Department
4. Police Department
5. Borough Clerk's Office
6. Public Works Department

Litigation

1. Magic Touch vs Borough of Keyport
2. PBA vs Borough of Keyport

Labor Relations

1. IUOE-Clerical and Public Works/PSTO

Contract Negotiations

1. New Municipal Complex
2. WFI-Cellular Tower Lease

WHEREAS, the Governing Body has determined that within the provisions of the Open Public Meetings Law, the Public should be excluded from the discussion of said subjects;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a meeting of the Mayor and Council shall be held forthwith from which the public shall be excluded in the Senior Citizen Center Meeting Room for the purpose of discussing the following subjects:

Personnel, Litigation, Labor Relations, Contract Negotiations

BE IT FURTHER RESOLVED that the discussions on Personnel, Litigation, Labor Relations and Contract Negotiations conducted at said closed session shall be disclosed when the matters discussed are resolved, and with regard to Labor Relations when negotiations are completed and a contract executed, and this meeting shall continue in approximately 20 minutes.

Offered for adoption by Mrs. Ashmore, seconded by Mr. Merla

Roll Call Vote: Ayes: Councilmembers Atkins, Merla Ashmore
Absent: Councilmembers Bergen, Hyer, Stalter

Council went into Closed Session at 7:03 P.M. and this meeting was reconvened at 8:03 P.M.

Mayor Graham called the meeting to order at 8:10 P.M. and read the Sunshine Law Notice. Mayor Graham led the Pledge of Allegiance and Moment of Silence.

ROLL CALL

On Roll Call the following were present: Councilmembers Bergen, Atkins, Merla, Ashmore. Absent: Councilmembers Hyer, Stalter. Others present: Mr. Kain, Borough Attorney and Mr.

Gardella of the Borough Engineer's office.

APPROVAL OF MINUTES

Minutes of the Regular Meeting of October 15th, Special Meeting of October 21st, Work Meeting of November 4th, and Closed Meetings of October 15th, October 21st and November 4th, 2002 were approved as read on motion of Mr. Merla, seconded by Mrs. Atkins, with Ayes by all present.

INTRODUCTION OF ORDINANCE

1. Ordinance #31-02, Salary Ordinance/Park Maintenance and Senior Park Maintenance Worker

The Clerk read the Ordinance by Title:

AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE
FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS
AND EMPLOYEES OF THE BOROUGH OF KEYPORT, N.J.
IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

WHEREAS, it is the desire and intent of the Mayor and Council of the Borough of Keyport to have prepared and adopt a salary ordinance which will have properly served their purposes, but which will be economical to adopt; and

WHEREAS, the following ordinance has been prepared with salary ranges therein for the positions listed, wherein the ranges give the minimum salary for the position as well as the maximum for the position, and the exact salary to be paid to each employee as determined by a Resolution duly adopted by the Mayor and Council of the Borough of Keyport must be within the ranges given in the Ordinance, and the purpose is to save money in preparation and publication costs by making the ranges sufficiently wide to last for several years, and also to give greater flexibility, should a position be vacated and it is desired to start a new employee with less experience at a lower salary, since the new salary may simply be set by a Resolution of the Mayor and Council.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Keyport, in the County of Monmouth and State of New Jersey as follows:

PLEASE NOTE THAT ALL OF THE FOLLOWING ARE NOT INCREASES
IN EXISTING SALARIES, BUT ARE RANGES WITHIN WHICH
SALARIES MUST FALL

SECTION 1. The following salary ranges are hereby fixed and determined for the following part time officers and employees retroactive to July 2, 2002:

	MINIMUM SALARY	MAXIMUM SALARY
Park Maintenance Worker	\$12.00 per hour	\$30.00 per hour
Senior Park Maintenance Worker	\$12.00 per hour	\$30.00 per hour

SECTION 2. Inconsistent Ordinances. All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistency.

SECTION 3. Severability. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 4. Effective Date. This Ordinance shall take effect upon its passage and publication according to law.

Offered for adoption by Mrs. Ashmore, seconded by Mr. Merla

Roll Call Vote: Ayes: Councilmembers Atkins, Merla, Ashmore
Abstain: Councilman Bergen (the positions create
differences and is restrictive)

Absent: Councilmembers Hyer, Stalter

- 1a. Motion authorizing the Clerk to publish the Ordinance as introduced in the Courier, issue of November 21, 2002 for a Hearing to be held on December 3, 2002 moved by Mrs. Atkins, seconded by Mr. Merla with Ayes by all present.
2. Ordinance #32-02, Bond Ordinance Amending Bond Ordinance #7-99, Washington Street

The Clerk reported that the Supplemental Debt Statement had been filed with her office prior to introduction of the Ordinance.

BOND ORDINANCE AMENDING AND SUPPLEMENTING BOND ORDINANCE
NUMBER 7-99 (WHICH PROVIDES FOR ROAD IMPROVEMENTS,
INCLUDING WASHINGTON STREET) HERETOFORE FINALLY ADOPTED
BY THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT
IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
ON APRIL 20, 1999, AS AMENDED AND SUPPLEMENTED, TO
THEREIN INCREASE THE APPROPRIATION TO \$1,100,000,
TO THEREIN INCREASE THE AUTHORIZATION OF BONDS OR
NOTES TO \$413,250 AND TO THEREIN INCREASE THE DOWN
PAYMENT TO \$21,750

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE
BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW
JERSEY(not less than two-thirds of all members thereof
affirmatively concurring, AS FOLLOWS:

SECTION 1. The bond ordinance of the Borough of Keyport, in the County of Monmouth, State of New Jersey (the "Borough"), heretofore finally adopted by the Borough Council on April 20, 1999, numbered 7-99 and entitled, "Bond Ordinance Providing For Road Improvements, Appropriating \$350,000 Therefor And Authorizing The Issuance Of \$166,250 Bonds And Notes To Finance A Portion Of The Costs Thereof, Authorized In And By The Borough Of Keyport, In The County Of Monmouth, New Jersey", as amended and supplemented by Bond Ordinance Number 6-00 finally adopted by the Borough Council on May 16, 2000 and Bond Ordinance Number 13-01 finally adopted by the Borough Council on September 4, 2001 (collectively, the "Original Ordinance"), which Original Ordinance is hereby amended and supplemented to the extent and with the effect as follows:

SECTION 2. For the improvement or purpose described in Section 3 of the Original Ordinance, as amended and supplemented hereby, there is hereby appropriated the additional sum of \$250,000, said sum to be inclusive of \$170,000 as the amount of a grant from the New Jersey Department of Transportation and \$4,000 as the amount of an additional down payment required by the Local Bond Law, N.J.S.A.40A:2-1 et seq. (The "Local Bond Law"), which down payment is now available therefor by virtue of provisions in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes. The total appropriation of the Original Ordinance, as amended and supplemented hereby, is equal to \$1,100,000, including the sum of \$665,000 as the total amount of grants received or to be received from the New Jersey Department of Transportation and \$21,750 as the total down payment available therefor.

SECTION 3. (a) In order to finance the cost of the improvement or purpose set forth in Section 3 of the Original Ordinance, as amended and supplemented hereby, not covered by the additional down payment, additional negotiable bonds or notes of the Borough in the amount of \$76,000 are hereby authorized to be issued by the Borough, such that the total authorization of negotiable bonds or notes to be issued by the Borough for the improvement or purpose stated in Section 3 of the Original Ordinance, as amended and supplemented hereby, is equal to \$413,250.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose stated in the Original Ordinance, as amended and supplemented hereby, is equal to \$413,250.

(c) The estimated cost of the improvement or purpose stated in the Original Ordinance, as amended and supplemented hereby, is equal to \$1,100,000.

SECTION 4. The Capital Budget of the Borough is hereby amended, as necessary, to conform with the provisions of this amendatory and supplemental bond ordinance and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs (the "Director of the Division of Local Government Services"), will be on file in the Office of the Clerk and will be available for public inspection.

SECTION 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this amendatory and supplemental bond ordinance by \$76,000 and the said obligations authorized herein will be within all debt limitations prescribed by law.

(b) For the improvement or purpose set forth in the Original Ordinance, as amended and supplemented hereby, the additional sum. of \$90,000 is hereby included for the items of expense listed in and permitted under N.J.S.A.40A:2-20, making the total amount for such items of expense \$350,000, such total amount being included in the estimated cost indicated herein for the improvement or purpose set forth in the Original Ordinance, as amended and supplemented hereby.

SECTION 6. The Borough reasonably expects to reimburse any expenditures toward the cost of the improvement or purpose described in the Original Ordinance, as amended and supplemented hereby, and paid prior to the issuance of any bonds or notes authorized by the Original Ordinance, as amended and supplemented hereby, with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized by the Original Ordinance, as amended and supplemented hereby, have been or are reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the Borough, or any member of the same "Controlled Group" as the Borough, within the meaning of Treasury Regulation Section 1.150-1(e), pursuant to its budget or financial policies with respect to any expenditures to be reimbursed. This Section 6 is intended to be and hereby is a declaration of the Borough's official intent to reimburse any expenditures toward the cost of the improvement or purpose described in the Original Ordinance, as amended and supplemented hereby, to be incurred and paid prior to the issuance of bonds or notes authorized by the Original Ordinance, as amended and supplemented hereby, in accordance with Treasury Regulation Section 1.150-2. And no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid the arbitrage yield restrictions or arbitrage rebate requirements under section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized by the Original Ordinance, as amended and supplemented hereby, used to reimburse the Borough for any expenditures toward the cost of the improvement or purpose described in Section 3 of the Original Ordinance, as amended and supplemented hereby, will not be used directly or indirectly (i) to "refund" an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create, within one year, following the reimbursement of any expenditures of bond proceeds "replacement

proceeds", within the meaning of Treasury Regulation Section 1.148-1 of the bonds, or any other bond issue, or (iii) to reimburse the Borough for any expenditure or payment that was originally paid with the proceeds of any obligation of the Borough (other than borrowing by the Borough from one of its own funds or the funds of a member of the same "Controlled Group" within the meaning of Treasury Regulation Section 1.150-1(e)). The bonds or notes authorized by the Original Ordinance, as amended and supplemented hereby, to reimburse the Borough for any expenditures toward the cost of the improvement or purpose described in Section 3 of the Original Ordinance, as amended and supplemented hereby, will be issued in an amount not to exceed \$413,250. The costs to be reimbursed with the proceeds of the bonds or notes authorized by the Original Ordinance, as amended and supplemented hereby, will be "capital expenditures" in accordance with the meaning of section 150 of the Code and Treasury Regulation Section 1.150-1. This provision will take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d) (2).

SECTION 7. The Borough covenants to maintain the exclusion from gross income under section 103(a) of the Code, of the interest on all bonds and notes issued under the Original Ordinance, as amended and supplemented hereby.

SECTION 8. Except as expressly amended and supplemented hereby, the Original Ordinance shall remain in full force and effect.

SECTION 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

Offered for adoption by Mr. Bergen, seconded by Mrs. Ashmore

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Ashmore

Abstain: Councilman Merla

Absent: Councilmembers Hyer, Stalter

- 2a. Motion authorizing the Clerk to publish the Ordinance, as introduced, in the Courier, issue of November 21, 2002, for a Hearing to held on December 3, 2002 moved by Mrs. Atkins, seconded by Mrs. Ashmore, with Ayes by all present.

COMMITTEE REPORTS

Councilman Bergen; Buildings & Grounds and Library. Mr. Bergen had no report.

Councilwoman Atkins; Fire: Mrs. Atkins reported on the following. There will be a Drug Alliance Meeting on November 26th at 7PM in the High School which will be attended by the County representative. Santa's arrival and the Tree Lighting Ceremony will be held on December 30th at 7 PM. The Holiday House Tour will be held on December 14th between 4-9 PM. Newberry's window is decorated for the holidays. The Business Improvement District received a \$5,000 Tourism Cooperative Marketing Grant for 2003. In September, the Fire Department responded to 10 general, 7 still, 1 drill and 1 other alarms for a total of 19 and there were 192 calls to date. Mrs. Atkins submitted to the Borough Attorney and Borough Engineer, bid specifications for review for trucks for Raritan Hose and Fire Patrol.

Councilman Merla; Finance: Mr. Merla reported on the following. The Borough has been advised that it has received a \$160,000 DOT Grant for Atlantic Street and he thanked everyone for their input. He has had a memo distributed to all departments advising that effective immediately there is a freeze on spending and he will be meeting with Thomas Fallon, CFO. He commended Timothy Regan for preparing the book on the Fire Department, that he deserves credit. The Public Works Department went to New York and picked up a piece of steel which came from the Twin Towers and Mr. Merla advised that there will be an official dedication in the New Municipal Building. He attended the ceremony in the Library of the New Jersey Natural Gas Libraries on Line program; and he thanked them for the equipment. Curb Your Dog Signs, Mr. Merla said the program has to be put into effect. The specifications for the gazebo's and skate park have been completed.

Councilwoman Ashmore; Police: Mrs. Ashmore reported on the following. Mrs. Ashmore and Mr. Kain will review the proposed new police schedule.

Councilman Hyer; Public Works/Recycling/Property Maintenance. Mr. Hyer was absent attending the League Convention.

Councilman Stalter; Health, Recreation and Parks. Mr. Stalter was absent due to birth of child.

Administrator Poling: Mrs. Poling reported on the following. Green Grove Apartments Parking: Mr. Bergen said they have not submitted a plan to address the problem of parking on Green Grove Avenue that drivers have to cross over the center line. He suggested that they be given a deadline. Mr. Merla said there is a concern with the first good freeze due to the apartments having 28 sump pumps. Mr. Bergen said they need a site plan and that they should be advised to attend the December 3rd Council meeting. CAFRA Application/121 First Street: the Clerk is to respond the Borough has no comments. November 12, 2002 Payment of Bills: Current Account-\$713,539.98; Water & Sewer Account-\$67,481.17; General Capital Account-\$2,066.88. Bid Specifications for 2003 Ford Expedition: Mr. Merla advised there is money in the Police Budget. Drive 25 Signs: Mr. Kain is working on ordinance. Schoor Report on the Bulkhead Project and Cedar Street Park Lights Project: read as submitted.

Engineer Freda: Mr. Freda reported on the following. Washington Street Reconstruction-Phase III: a preconstruction meeting was held and a March 2003 start date was established. Washington Street Reconstruction-Phase IV: the final design was submitted to the Department of Transportation. Cost Estimate Firemen's Parking Lot Walkway & William A. Ralph Municipal Pier: Mr. Freda has spoken with his structural engineer; cistering up joists - \$2,500. Cost Estimate Discharge of Sump Pumps: site inspections were made.

Mayor Graham said during the weekend the Ferry tied up at the pier and asked who gave them permission. Mr. Merla said they had called him and he in turn called Mr. Kain, that they had an emergency in the Highlands and tied up for 3 hours. Mayor Graham said the Borough Engineer expressed concern about the pier and then the ferry ties up. Mayor Graham said that this should be limited in the future until the pier is sound and all outstanding issues have been rectified. Mr. Merla said insurance covers. Mr. Gardella said he does not recommend shutting down the pier. Mr. Bergen asked that a consensus being taken of the Mayor and Council. Mayor Graham said he would have said no to the ferry tying up over the weekend. Mr. Bergen said no individual Councilmember can give approvals. Mr. Merla said the recommendation of the Borough Engineer should be looked at and if the pier should be closed. Mayor Graham said Fast Ferry should have called the Mayor or the Administrator, that individual Councilmembers and the Attorney do not make decisions. Mr. Bergen recommended that the Borough Engineer prepare a proposal to design pier and walkway changes to coincide with the Bulkhead project.

Attorney Kain: Mr. Kain reported on the following. PBA vs Borough of Keyport: the matter will go before Judge Lehrer on December 6, 2002 with negotiations prior. Magic Touch vs Borough of Keyport: depositions are scheduled for December 13, 2002 after discovery. Legal fees for defendants will be listed on the December 3, 2002 Council meeting. Garbage Contract: Cifelli Disposal was brought in for one month, Bridge Disposal will take over the balance of the contract and an amendment to the Bond has been received. They started on Monday and there have been minimal complaints.

Mayor Graham: The Mayor reported on the following. On November 11, 2002 Councilman Bergen was inducted into the Keyport High School Hall of Fame. New businesses have opened. On November 18, 2002 Mrs. Atkins and Mayor Graham attended the Business Improvement District Meeting. Mr. Bergen thanked the Mayor and Council for the plaque on his induction.

REPORTS OF DEPARTMENTS

August, 2002

1. Treasurer's Report

CURRENT CHECKING	\$1,755,698.66
ASSESSMENT TRUST	621.33
FEDERAL AND ST. GRANTS	588.11
ANIMAL CONTROL	5,214.69
TRUST CHECKING	4,305.36
TRUST SAVINGS	133,758.13
RECREATION BAYFRONT	82,109.90
UNEMPLOYMENT TRUST	61,171.02
RECREATION COMMISSION	15,495.81
GENERAL CAPITAL	60,196.00
ESCROW TRUST	188,393.98
LAW ENFORCEMENT	8,771.41
SELF HEALTH	2,149.14
WATER/SEWER CHECKING	23,641.06
WATER/SEWER SAVING	44,213.11
WATER CAPITAL CHECKING	2,553.37
WATER CAPITAL INVESTMENT	89,428.43
GENERAL CAPITAL INVESTMENT	2,687,017.25

INTEREST EARNED ON INVESTMENTS FOR AUGUST, 2002
CURRENT: \$4,793.13 WATER: \$169.94

Submitted by Pauline Redmond, Treasurer

September, 2002

2. FIRE DEPARTMENT REPORT

ALARMS:		YEAR TO DATE	
GENERAL	10	GENERAL	89
STILLS	7	STILLS	67
DRILL	1	DRILL	13
OTHER	1	OTHER	21
TOTAL:	19	TOTAL:	192

Submitted by Ken Marr, Jr., Chief

3. CODE ENFORCEMENT OFFICE

FULL REPORT ON FILE IN THE BOROUGH CLERK'S OFFICE FOR REVIEW.

Submitted by Anthony Vecchio, Zoning/Code Enforcement Officer

October, 2002

4. Borough Clerk's Report

	<u>WATER/SEWER ACCOUNT</u>	
WATER CONNECTION	\$	
WATER METER		
TURN ON CHARGE		
SEWER CONNECTION		
SEWER/POOL PERMIT		
WATER METER W/TO		
DEMOLITION		
TOTAL WATER/SEWER, CHECK #	\$	

	<u>CURRENT ACCOUNT</u>	
BINGO LICENSE	\$	-0-
GUN PERMITS & ID'S		38.00
LIMO LICENSE		-0-
PHOTOCOPIES		62.25
POSTAGE		1.11
RAFFLE LICENSE		200.00
TAXI LICENSE, DRIVER		10.00
TAXI LICENSE, OWNER		-0-
POLICE DEPT ACCIDENT REPORT		565.00
SEARCHES		-0-
VENDING LICENSE		-0-
PEDDLER LICENSE		-0-
LIQUOR LICENSE		-0-
STREET OPENING		525.00
FISH & GAME		-0-
NEWSPAPER VENDING MACHINES		-0-
RECYCLING PERMITS		200.00
PARKING PERMITS		-0-
AUCTION LICENSES		-0-
TOTAL CURRENT, CHECK #3533		\$1,601.36

RECREATIONAL BAYFRONT IMPROVEMENT TRUST

BOAT LAUNCHING RAMP PASSES	\$ 240.00
BAIT	2.50
ICE	1.25
ICE CREAM	-0-
SODA	-0-
TOTAL RBIT, CHECK #3535	\$ 243.75

ESCROW ACCOUNT

CASH REPAIR DEPOSIT, CHECK #3534	\$1,007.00
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TOTAL RECEIPTS	\$2,852.11
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Submitted by Judith L. Poling, Borough Clerk

5. BUILDING DEPARTMENT REPORT

PERMITS	NUMBER OF PERMITS	AMOUNT RECEIVED
CONSTRUCTION STATE FEE	35	\$ 247.00
CERTIFICATE OF OCCUPANCY	51	1,325.00
PLUMBING PERMITS	16	946.00
ELECTRICAL PERMITS	13	1,115.00
BUILDING PERMITS	28	3,169.00
FIRE SUB-CODE	11	640.00
CONST. CERT. OF OCC.	5	270.00
ZONING PERMITS	14	140.00
200 FT. PROPERTY LIST	1	10.00
TRANSFER OF TITLE	15	540.00
RE-INSPECTION FEES	0	-0-
CONSTRUCTION VIOLATIONS	0	-0-
COPIES	0	-0-
MISC.	3	70.00
ELEVATOR	0	-0-
ELEVATOR-BOROUGH	0	-0-
SMOKE DETECTORS	51	1,020.00
CONSTRUCTION DEBRIS	5	250.00
TOTAL		\$ 9,742.00

ACCOUNT PAYABLE

AMOUNT PAID TO BOROUGH	CHECK #2388	\$9245.00
STATE FEE DUE PAID QUARTERLY		247.00

Submitted by Annette Kovacs, Senior Permit Clerk

6. Tax Collector's Report

2002 TAXES	\$1,498,881.29
2001 TAXES	46,817.89
2003 PREPAID TAXES	491.49
PRIOR YEARS TAXES	1,884.03
PROPERTY REDEEMED	17,595.87
INTEREST AND COSTS	29,627.54
TAX SEARCHES	10.00
POST OFFICE LAND RENT	-0-
SENIOR CITIZEN HOUSING IN LIEU OF TAXES	21,405.00
RETURNED CHECK CHARGES	-0-
ALL OTHER MISCELLANEOUS REVENUE	56,558.16
TOTAL CURRENT RECEIPTS	\$1,673,271.27

WATER & SEWER RENTS	\$ 556,665.93
INTEREST AND COSTS	1,985.50
TURN ON CHARGES	100.00
RETURNED CHECK CHARGES	32.00
POOL PERMITS	15.00
WATER METERS/WITH TURN ON	-0-
NEW METERS AND INSTALLATION CHARGE	-0-
WATER & SEWER CONNECTIONS	-0-
METER TEST CHARGE	35.00
FIRE SERVICE	7.60
METER REPLACEMENT, PARTS ETC	-0-
DEMOLITION PERMIT	600.00
ALL OTHER MISCELLANEOUS REVENUE	1,000.00
TOTAL WATER/SEWER RECEIPTS	\$ 560,441.03

Submitted by Pauline Redmond, Tax Collector

7. Municipal Court Report

STATE FINES	\$ 709.00
STATE SURCHARGE	34.00
STATE UNINSURED	1,455.00
COUNTY FUNDS	1,017.90
COUNTY FINES	5,571.25
MUNICIPAL FINES	5,571.25
MUNICIPAL COSTS	3,879.00
MUNICIPAL PARKING	1,008.00
MISCELLANEOUS	2,760.60

Submitted by Kathie Coffey, Court Administrator

8. LIBRARIAN'S REPORT

FULL REPORT ON FILE IN THE BOROUGH CLERK'S OFFICE FOR REVIEW.

Submitted by Jacqueline LaPolla, Librarian

Motion to Accept reports as submitted moved by Mr. Merla, seconded by Mr. Bergen, with Ayes by all present.

COMMUNICATIONS & PETITIONS

1. Street Opening Permit from New Jersey Natural Gas Co., 276 Main Street.

Motion to approve pending approval of the Public Works Superintendent, moved by Mr. Bergen, seconded by Mr. Merla, with Ayes by all present.

PUBLIC PARTICIPATION

The Meeting was opened to the public for comments or questions at 8:50 P.M. Mary Alan, Maple Place asked about garbage collection. Mr. Kain advised as to the status after Marrone Disposal to date with Bridge Disposal. Mattress' at 114 Maple Place were referred to the Recycling Coordinator. Mr. Merla advised that the Property Maintenance Officer tagged the mattress' and also a couch on West Front Street. Roy Jiminez asked about cleaning the line along the Henry Hudson Trail by Fulton & Third Streets; it is clogged and the water won't go down. The Public Works Department will inspect the site and the County will be called. Mr. Merla said on Warren Street, leaves were blown into the street and the drain got clogged. The property owner is to be advised.

RESOLUTIONS

2. Resolution #362 -02, Payment of Bills

See full copy of Payment of Bills as Pages 13-18 of these minutes.

Offered for adoption by Mr. Merla, seconded by Mrs. Atkins

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Merla
Ashmore

Nays: None Abstain: None

Absent: Councilmembers Hyer, Stalter

3. Resolution #363-02, Special Meeting, January 1, 2003, 12 Noon, Reorganization

WHEREAS, the Mayor and Council of the Borough of Keyport have determined it is necessary to schedule meetings of the Governing Body on the following dates and times:

January 1, 2003 at 12:00 Noon

in the All Purpose Room, Central School, Broad Street, Keyport, N.J. for the purpose of discussing the following matters:

Reorganization, appropriate appointments and such other matters as are normal to a Reorganization Meeting

and

WHEREAS, the Open Public Meetings Law requires that "48 hour notice" of such meetings be given as required by said law.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport shall hold Special Meetings as stated in the Keyport Central School, All Purpose Room, Broad Street, Keyport, N.J.

BE IT FURTHER RESOLVED that notification of said meetings be mailed or faxed forthwith to the Asbury Park Press, The Courier, The Independent and The Two River Times.

BE IT FURTHER RESOLVED that notice of said meetings be posted on the Bulletin Boards in the Borough Hall and that a copy of said notice be filed with the Borough Clerk and also furnished to any person who has requested, in writing, that the Governing Body furnish a copy of any regular meetings scheduled or revisions thereof, and any advanced written notice of any Regular, Special or re-scheduled meetings of the Governing Body as required by law.

Offered for adoption by Mr. Merla, seconded by Mrs. Atkins

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Merla
Ashmore,
Nays: None Abstain: None
Absent: Councilmembers Hyer, Stalter

4. Salary Resolution/IUOE Employees/2002-2004 Deleted
5. Resolution #364-02, Salary Resolution/Administrative and Non-Union Employees/2001-2003

BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, that the following annual salaries be and hereby are established for the indicated positions effective January 1, 2001 or the date of hire or transfer, whichever is later, in accordance with salary ordinances now in effect.

	Effective 1/1/2001	Effective 1/1/2002	Effective 1/1/2003
Tax Collector	\$53,930.00	\$56,087.20	\$58,330.69
Borough/Election Clerk	\$48,169.00	\$50,095.76	\$52,099.59
Deputy Borough Clerk	\$28,478.00	\$29,617.12	\$30,801.80
Borough Administrator	\$13,632.00	\$14,177.28	\$14,744.37
Court Administrator	\$31,567.00	\$32,829.68	\$34,142.87
Superintendent of Public Works	\$67,600.00	\$70,304.00	\$73,116.16
Administrative Clerk	\$38,724.00	\$41,832.96	\$43,506.28
Treasurer	\$11,142.00	\$11,587.68	\$12,051.19
Supervisor of Senior Center Activities	\$31,937.00	\$33,214.48	\$34,543.06
Deputy Court Administrator	\$21,632.00 Annually	\$22,497.28 Annually	\$23,397.17 Annually

BE IT FURTHER RESOLVED effective January 1, 2001 the above salaries listed herein do not include longevity, which is as follows:

<u>Years of Service</u>	<u>Percentage</u>
5-10 years of service	1% increase above base pay
10-15 years of service	2% increase above base pay
15-20 years of service	4% increase above base pay
20-25 years of service	5% increase above base pay
25 years of service	6% increase above base pay

BE IT FURTHER RESOLVED that this Resolution shall not take effect until November 7, 2002 and November 28, 2002 as it pertains to managerial, executive or confidential employees.

Offered for adoption by Mr. Merla, seconded by Mrs. Atkins

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Merla
Ashmore,
Nays: None Abstain: None
Absent: Councilmembers Hyer, Stalter

6. Resolution #365-02, Create New Position-Park Maintenance Worker

BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that a new position is hereby created in the Public Works Department, that being Park Maintenance Worker.

Offered for adoption by Mr. Merla, seconded by Mrs. Atkins

Roll Call Vote: Ayes: Councilmembers Atkins, Merla, Ashmore
 Nays: None Abstain: Councilman Bergen
 Absent: Councilmembers Hyer, Stalter

7. Resolution #366-02, Create New Position-Senior Park Maintenance Worker

BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that a new position is hereby created in the Public Works Department, that being Senior Park Maintenance Worker.

Offered for adoption by Mr. Merla, seconded by Mrs. Atkins

Roll Call Vote: Ayes: Councilmembers Atkins, Merla, Ashmore
 Nays: None Abstain: Councilman Bergen
 Absent: Councilmembers Hyer, Stalter

8. Resolution #367-02, Approve Corrective Action Plan

WHEREAS, the Chief Financial Officer has prepared and filed with the Borough Clerk a Corrective Action Plan as part of the annual audit process as required by the Single Audit Act, US Office of Management and Budget Circular Letter A-133, and NJ Office of Management and Budget Circular Letter 98-07 as referenced in New Jersey Department of Community Affairs, Division of Local Government Services, Local Finance Notice #92-15, dated July 8, 1992.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Keyport, County of Monmouth, that the attached Corrective Action Plan submitted by the Chief Financial Officer is hereby acknowledged and approved and a copy of same be filed with the Division of Local Government Services.

Offered for adoption by Mr. Merla, seconded by Mrs. Atkins

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Merla
 Ashmore
 Nays: None Abstain: None
 Absent: Councilmembers Hyer, Stalter

9. Resolution #368-02, Set Salary-Drug Alliance Coordinator

BE IT RESOLVED by the Mayor and Council of the Borough of Keyport in accordance with Salary Ordinance now in effect, that:

SECTION I. The following salaries are hereby established for the indicated positions retroactive to January 1, 2002 or date of hire or transfer, whichever is later:

Drug Alliance Coordinator \$6,675.00 annually

BE IT FURTHER RESOLVED that the increase in annual salary from \$5,000.00 to \$6,675.00 is to cover the BABES and FATAL VISION programs which are being handled by the current Drug Alliance Coordinator.

Offered for adoption by Mr. Merla, seconded by Mrs. Atkins

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Merla
 Ashmore
 Nays: None Abstain: None
 Absent: Councilmembers Hyer, Stalter

10. Resolution #369-02, Tax Deduction Refund-Block 39, Lot 48

BE IT RESOLVED by the Council of the Borough of Keyport, that checks be drawn to the individuals listed below in the amounts indicated, representing refunds of tax deductions allowed for 2002.

<u>NAME</u>	<u>BLK & LOT</u>	<u>AMOUNT</u>
VETERANS DEDUCTIONS		
Salvatore Fabiano	39 48	\$200.00

Offered for adoption by Mr. Merla, seconded by Mrs. Atkins

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Merla,
Ashmore

Nays: None Abstain: None
Absent: Councilmembers Hyer, Stalter

11. Resolution #370-02, Authorization for Emergency Repairs

WHEREAS, Fire Truck #912 incurred severe transmission trouble;
and

WHEREAS, it was necessary to have the fire truck repaired
immediately for the protection of the Borough of Keyport; and

WHEREAS, due to the emergency, quotes were unable to be
obtained as per the Local Public Contract Law (any amount over
\$2,625.00 requires three (3) quotes).

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of
the Borough of Keyport do hereby authorize the payment to Seagrave
Sales & Service, 150 Durham Ave., S. Plainfield, NJ07080 in the
amount of \$3,290.36 for emergency repairs to Fire Truck #91.

Offered for adoption by Mr. Merla, seconded by Mrs. Atkins

Roll Call Vote: Ayes: Councilmembers Bergen, Atkins, Merla,
Ashmore

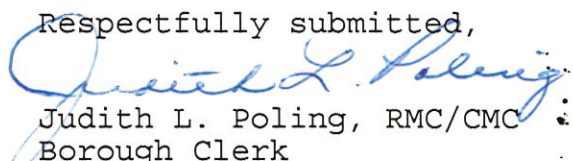
Nays: None Abstain: None
Absent: Councilmembers Hyer, Stalter

ADJOURNMENT

Motion to Adjourn moved by Mr. Merla, seconded by Mrs. Atkins
with Ayes by all present.

Time of Adjournment: 9:00 PM

Respectfully submitted,


Judith L. Poling, RMC/CMC
Borough Clerk