

BOROUGH OF KEYPORT

MEETING AGENDA

TUESDAY, JULY 7, 2026 at 7:00 PM

MUNICIPAL COMPLEX COUNCIL CHAMBERS

70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: __ Councilmember Brady __ Councilmember Bergen __ Councilmember Kyne
__ Council President McNamara __ Councilmember Merla __ Councilmember Pecora __ Mayor Araneo

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PRESENTATION AND PUBLIC HEARING

Community Development Block Grant (CDBG) Application Presentation for Improvements to the Keyport Senior Center

The Meeting is opened to the public for comments or questions:

Motion to Open Public Hearing: MM: 2nd:

Motion to Close Public Hearing: MM: 2nd

Resolution No. 2026-202 Authorizing Preparation and Submittal of a Community Development Block Grant Funding Application for Fiscal Year 2027

MM: 2nd; Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

PUBLIC COMMENTS

The Meeting is opened to the public for comments on **agenda items only**.

Comments are limited to no more than five minutes per person.

Opened: MM: 2ND: Closed: MM: 2ND:

CONSENT AGENDA

- R2026-203 Payment of Bills Listed on the July 7, 2026 Bills List
- R2026-204 Approval of Items of Revenue and Appropriation-N.J.S.A. 40A:4-87 HDSRF-Aeromarine
- R2026-205 Authorizing an Electronic Tax Sale
- R2026-206 Establishing Fee for Tax Sale Mailings In lieu of Advertising Fee
- R2026-207 Authorizing the Borough of Keyport to Enter into Shared Services Agreement with the County of Monmouth and the Monmouth County Sheriff's Office for the Provision of Emergency Dispatch Services
- R2026-208 Waiving Certain Fees for Special Duty Assignments for the Keyport Fireman's Fair
- R2026-209 Urging the Governor and the New Jersey State Legislature to Enact a Moratorium on New Data Center Construction and Calling for a Temporary Pause on Such Applications within the Borough of Keyport
- R2026-210 Approving the Bylaws of the Monmouth Municipal Joint Insurance Fund
- R2026-211 Authorizing the Issuance of a Social Affair Permit for Keyport Fire Department Fireman's Fair
- R2026-212 Authorizing a Cars and Social Event on American Legion Drive

- R2026-213 Authorizing the Issuance of a Social Affair Permit for Raritan Post 23-American Legion
- R2026-214 Authorizing Temporary Road Closure for the 2026 Keyport 5K Race
- R2026-215 Authorizing Request of the Keyport Fire Department to Hold the Annual September 11 Service
- R2026-216 Appointment of Keyport Bayfront Business Cooperative (KBBC) Board of Directors Member – Donna Purcell

APPROVAL OF RESOLUTIONS

Motion to approve resolutions on the Consent Agenda

MM: 2nd: Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

PUBLIC HEARING/ADOPTION OF ORDINANCE

1. Ordinance No. 2026-14 – Truck Restrictions on Certain Streets

The Clerk reads the Ordinance by Title: **ORDINANCE ADOPTING AMENDMENTS TO CHAPTER 7 (TRAFFIC), SCHEDULE VIII (TRUCKS OVER FOUR TONS AND VEHICLES OVER THE REGISTERED GROSS WEIGHT EXCLUDED)**

- 1a. Motion to Open Public Hearing MM: 2nd:
- 1b. Motion to Close Public Hearing MM: 2nd:
- 1c. Motion to adopt Ordinance MM: 2nd:

Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

2. Ordinance No. 2026-15 Vacation of a Portion of Monroe Street

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, VACATING A PORTION OF THE RIGHT OF WAY OF MONROE STREET WITHIN THE BOROUGH OF KEYPORT AS SET FORTH HEREIN**

- 2a. Motion to Open Public Hearing MM: 2nd:
- 2b. Motion to Close Public Hearing MM: 2nd:
- 2c. Motion to adopt Ordinance MM: 2nd:

Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

3. Ordinance No. 2026-16 Salary and Wage Ordinance

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, ESTABLISHING SALARIES AND WAGES FOR DESIGNATED OFFICIALS AND EMPLOYEES OF THE BOROUGH OF KEYPORT**

- 3a. Motion to Open Public Hearing MM: 2nd:
- 3b. Motion to Close Public Hearing MM: 2nd:
- 3c. Motion to adopt Ordinance MM: 2nd:

Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

4. Ordinance No. 2026-17 Employee Background Checks

The Clerk reads the Ordinance by Title: **ORDINANCE AMENDING CHAPTER 10, "PERSONNEL," BY CREATING NEW SECTION 10-11 "BACKGROUND CHECKS FOR BOROUGH OF KEYPORT EMPLOYEES" THE CODE OF THE BOROUGH OF KEYPORT**

- 4a. Motion to Open Public Hearing MM: 2nd:
- 4b. Motion to Close Public Hearing MM: 2nd:
- 4c. Motion to adopt Ordinance MM: 2nd:

Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

INTRODUCTION OF ORDINANCES

1. Ordinance – Residential Construction Site Maintenance

The Clerk reads the Ordinance by Title: **ORDINANCE CREATING NEW CHAPTER 26, “RESIDENTIAL CONSTRUCTION SITE MAINTENANCE” OF THE CODE OF THE BOROUGH OF KEYPORT**

1a. Motion to introduce:

MM: 2nd: Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

2. Ordinance – Multiway Stop Intersections

The Clerk reads the Ordinance by Title: **ORDINANCE AMENDING CHAPTER 7, “TRAFFIC” BY AMENDING CHAPTER 7A TRAFFIC SCHEDULES, SUBSECTION 7-18 “SCHEDULE XXIII MULTIWAY STOP INTERSECTIONS” OF THE CODE OF THE BOROUGH OF KEYPORT**

2a. Motion to introduce:

MM: 2nd: Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

APPROVAL OF MINUTES

June 16, 2026 Regular Meeting

OLD BUSINESS

- *Handicapped Parking Space at Therese Street Park (Merla)
- *Kearney Street (Pecora)
- *Resident Parking Permit Division & Osborn (Merla)
- *Short Term Rentals (McNamara)
- *Street Closure Fees (Brady)

NEW BUSINESS

- *Prepare Hurley Street Lot for Parking (Pecora)
- *Premo Live Burn Permit (McNamara)

BOROUGH ADMINISTRATOR REPORT

PUBLIC COMMENTS

The Meeting is opened to the public for comments.

Comments are limited to no more than five minutes per person.

Opened: MM: 2ND: Closed: MM: 2ND:

ADJOURNMENT

Motion to Adjourn MM: 2nd:

RESOLUTION NO. 2026-**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH
OF KEYPORT AUTHORIZING THE PREPARATION AND
SUBMITTAL OF A COMMUNITY DEVELOPMENT BLOCK GRANT
FUNDING APPLICATION FOR FISCAL YEAR 2027**

WHEREAS, the Mayor and Borough Council recognize that the Keyport Senior Center is in need of HVAC, IT, and ADA accessibility improvements; and

WHEREAS, the Mayor and Borough Council wish to submit an application for a Community Development Block Grant in order to help offset the costs of said reconstruction; and

WHEREAS, the Borough Engineer has presented the concept plan to be included in the application at a hearing on this date; and

WHEREAS, the Mayor and Borough Council recognize that the aforementioned Senior Center improvement project is in the best interests of the Borough of Keyport.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Keyport as follows:

1. The Borough Administrator is authorized to prepare and submit a Community Development Block Grant Application to the Monmouth County Community Development Office for the Keyport Senior Center Improvement Project.
2. A copy of the within Resolution shall be forwarded to the Borough Administrator, the Borough Attorney, the Chief Financial Officer, and a copy shall be maintained in the office of the Borough Clerk for public inspection.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 7, 2026.

Michele Clark, RMC
Borough Clerk

On Tuesday, July 7, 2026 at 7:00 PM, the Keyport Borough Council will conduct a public meeting at its regularly scheduled Council Meeting to be held at the Keyport Borough Municipal Building, 70 West Front Street, Keyport, New Jersey 07735. The Borough Council will discuss the contents of an FY 2027 CDBG Application for improvements to the Keyport Senior Center which will be submitted to the Monmouth County Office of Community Development.

The public is invited to attend and participate. If you wish to attend and require a sign language interpreter (voice, TTD and ITY), you can contact the Borough of Keyport by calling 732-739-5124.

R26-203

RESOLUTION NO. 2026-
FOR THE PAYMENT OF BILLS
ON THE JULY 7, 2026 BILLS LIST

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT.	\$ 673,654.17
	UTILITY FUND	\$ 130,215.55
	GENERAL CAPITAL	\$ 18,984.96
	RBIT	\$ 3,015.00
	CONSOLIDATED TRUST	\$ 23,004.63
	PAYROLL	\$ 36,295.41
	WATER CAPITAL	\$ 857,775.75
	ESCROW	\$ 2,452.50
	UNEMPLOYMENT TRUST	\$ 505.00
	OPEN SPACE	\$ 13,727.49

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE REGULAR COUNCIL MEETING HELD JULY 7, 2026.

MICHELE CLARK, BOROUGH CLERK

R26 204

RESOLUTION NO. 2026-

**REQUESTING APPROVAL OF ITEMS OF
REVENUE AND APPROPRIATION -N.J.S.A. 40A:4-87
HDSRF - AEROMARINE**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Keyport in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2026 in the sum of \$142,616.05, which is now available from the New Jersey Economic Development Authority – HDSRF Aeromarine.

BE IT FURTHER RESOLVED, that the like sum of \$142,616.05 is hereby appropriated under the caption of New Jersey Economic Development Authority – HDSRF Aeromarine.; and

BE IT FURTHER RESOLVED, that the Electronic Special Item of Revenue Submittal form be filed with the Division of Local Government Services for approval thereof.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 7, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

RESOLUTION AUTHORIZING AN ELECTRONIC TAX SALE

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, the municipality of the Borough of Keyport wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, Monmouth County, New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale for the year of 2026 and submit same to the Director of Local Government Services if necessary.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at their Regular Meeting of July 7, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

**RESOLUTION ESTABLISHING FEE FOR TAX SALE MAILINGS
IN LIEU OF ADVERTISING FEE**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rules and regulations require a municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Borough of Keyport wishes to charge \$25.00 per notice mailed in lieu of advertising which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Keyport, Monmouth County, New Jersey, that a fee of \$25.00 per notice in lieu of advertising be established and is hereby authorized and will be charged for each notice of tax sale in lieu of advertising that is sent in conjunction with the 2026 electronic tax sale.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at their Regular Meeting of July 7, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

**AUTHORIZING THE BOROUGH OF KEYPORT TO
ENTER INTO SHARED SERVICES AGREEMENT WITH
THE COUNTY OF MONMOUTH AND THE MONMOUTH
COUNTY SHERIFF'S OFFICE FOR THE PROVISION OF
EMERGENCY DISPATCH SERVICES**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the County of Monmouth, a body politic of the State of New Jersey (the "**County**") and the Monmouth County Sheriff's Office (the "**Sheriff's Office**") provides emergency dispatch services by serving as the public safety answering point and relaying, transferring or directing emergency dispatch to the Borough and the Borough's emergency responders; and

WHEREAS, the emergency dispatch services are governed by a shared services agreement between the Borough, the County and the Sheriff's Office; and

WHEREAS, the Borough seeks to enter into a renewal of the shared services agreement for a term of five (5) years as of January 1, 2026 through December 31, 2030 (the "**Shared Services Agreement**"); and

WHEREAS, the full 2026 fee to be paid by the Borough to the County shall be \$147,014.00. The annual fee for the 2nd through 5th consecutive years of the Shared Services Agreement shall be subject to a 2% increase for each consecutive year.

WHEREAS, it is in the best interests of the Borough to approve and to authorize the Borough Administrator, the Mayor, and other reasonably necessary personnel to enter into a Shared Services Agreement with the County and the Sheriff's Office.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Mayor of the Borough, the Borough Administrator and other reasonably necessary personnel are hereby authorized and directed to enter into the Shared Services Agreement with the County of Monmouth and the Monmouth County Sheriff's Office consistent with the dictates of that certain proposed Shared Services Agreement, for the provision of emergency dispatch services, substantially in the form on file with the Borough Clerk, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with legal counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the Agreement.

3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

5. This Resolution shall take effect as provided by applicable law.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of July 7, 2026.

Michele Clark, RMC
Borough Clerk

R26-208

RESOLUTION NO. 2026-

**A RESOLUTION WAIVING CERTAIN FEES FOR SPECIAL DUTY ASSIGNMENTS
FOR THE 2026 KEYPORT FIREMAN'S FAIR**

WHEREAS, the Keyport Fire Department will conduct the annual Keyport Fireman's Fair from August 3, 2026 through August 8, 2026; and

WHEREAS, the Keyport Fireman's Fair is a longstanding community tradition that provides family-friendly entertainment while supporting the programs, operations, and charitable activities of the Keyport Fire Department; and

WHEREAS, the Borough Council recognizes the significant public benefit provided by the annual Fireman's Fair and wishes to support this community event; and

WHEREAS, Chapter 3, Section 3-13 of the Code of the Borough of Keyport establishes administrative fees and police vehicle fees for special duty police assignments; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to waive the \$10 hourly administrative fee and the \$25 hourly police vehicle fee associated with the special duty police assignments required for the 2026 Keyport Fireman's Fair.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, that the administrative fee and the police vehicle fee established pursuant to Chapter 3, Section 3-13 of the Code of the Borough of Keyport are hereby waived for all special duty police assignments associated with the 2026 Keyport Fireman's Fair, to be held from August 3, 2026 through August 8, 2026.

BE IT FURTHER RESOLVED that all other applicable provisions of Chapter 3, Section 3-13 of the Code of the Borough of Keyport shall remain in full force and effect, including the responsibility for payment of the wages and benefits of the assigned special duty police officers, unless otherwise authorized by separate action of the Borough Council.

BE IT FURTHER RESOLVED that the Chief of Police, Chief Financial Officer, Municipal Clerk, and any other appropriate Borough officials are hereby authorized to take all actions necessary to implement this Resolution.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 7, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION 2026-**BOROUGH OF KEYPORT
COUNTY OF MONMOUTH, STATE OF NEW JERSEY****RESOLUTION URGING THE GOVERNOR AND THE NEW JERSEY STATE
LEGISLATURE TO ENACT A MORATORIUM ON NEW DATA CENTER
CONSTRUCTION AND CALLING FOR A TEMPORARY PAUSE ON SUCH
APPLICATIONS WITHIN THE BOROUGH OF KEYPORT**

WHEREAS, the rapid proliferation of massive, industrial-scale data centers, particularly those serving artificial intelligence (AI), presents an intense and unique form of land use and development; and

WHEREAS, these facilities pose significant challenges to the public welfare, including unprecedented demands on the regional electrical grid, massive consumption of local water resources for cooling, loud continuous noise, potential air quality degradation, and significant diesel emissions from backup generators; and,

WHEREAS, the aggressive pace at which these hyperscale facilities are being proposed and approved in New Jersey threatens to outpace the ability of local municipalities and state agencies to properly analyze, plan for, and mitigate their detrimental impacts; and

WHEREAS, many New Jersey communities have actively organized to demand a measured; comprehensive pause to study these impacts before irreversible harm is done to our natural resources, environment, and residents' quality of life; and

WHEREAS, a statewide moratorium of at least [3 years, e.g., 18 months or 36 months depending on local preference] is necessary to allow state and local authorities to establish proper "guardrails" requiring data centers to operate transparently, contribute to grid upgrades utilize clean energy, and protect ratepayers; and

WHEREAS, while the Borough of Keyport values responsible economic growth, the protection of our environment, public health, and local infrastructure must take precedence over unchecked, industrial-scale technological development;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport the County of Monmouth, and the State of New Jersey, as follows:

1. **CALL FOR A STATEWIDE MORATORIUM:** The governing body strongly urges the Governor of New Jersey and the State Legislature to enact a statewide moratorium on the approval and construction of new, industrial-scale data centers until comprehensive statewide standards and impact assessments are established.
2. **LOCAL HALT:** The governing body hereby expresses its support for pausing any pending or future applications, zoning changes, or site plans for data centers within the Borough of Keyport to allow for the review and amendment of municipal zoning codes.
3. **COPIES OF RESOLUTION:** A certified copy of this resolution shall be forwarded to the Governor of New Jersey, the Commissioner of the New Jersey Department of Environmental Protection, the New Jersey Board of Public Utilities, our representatives in the State Legislature, and all neighboring municipalities.
4. **EFFECTIVE DATE:** This resolution shall take effect immediately upon its adoption.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 7, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

**APPROVING THE BYLAWS OF THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Borough of Keyport is a member of the Monmouth Municipal Joint Insurance Fund, hereinafter the "FUND"; and

WHEREAS, the "FUND" Bylaws were adopted in 1988; and

WHEREAS, the "FUND" Bylaws have not been amended since adoption; and

WHEREAS, the "FUND" Attorney recommended that the "FUND'S" Bylaws be revised; and

WHEREAS, after a public hearing conducted on June 18, 2026, the Executive Committee of the "FUND" adopted revised Bylaws; and

WHEREAS, these revised Bylaws must be ratified by at least three fourths of the forty-one member towns before they can become effective.

NOW, THEREFORE BE IT RESOLVED, by the governing body of Keyport that the revised bylaws are hereby ratified.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 7, 2026.

Michele Clark, RMC
Borough Clerk

R26-211

RESOLUTION NO. 2026-

**AUTHORIZING THE ISSUANCE OF A SOCIAL AFFAIR PERMIT
FOR KEYPORT FIRE DEPARTMENT FIREMAN'S FAIR**

August 3, 2026-August 8, 2026

WHEREAS, the Keyport Fire Department has filed an application for a Social Affair Permit for an event to be held August 3, 2026 through August 8, 2026, from 6:00 PM to 11:30 PM at Fireman's Park; and

WHEREAS, the application is complete in all respects.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby authorizes the issuance of the Social Affair Permit to the Keyport Fire Department for the Fireman's Fair to be held August 3, 2026 to August 8, 2026, from 6:00 PM to 11:30 PM at Fireman's Park.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 7, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

AUTHORIZING A CARS AND SOCIAL EVENT ON AMERICAN LEGION DRIVE

August 13, 2026 (Rain Date August 20, 2026)

WHEREAS, Burlew's Seafood & Steak has submitted a request to host a Cars and Social Event on Thursday, August 13, 2026, from 5:00 p.m. to 8:00 p.m., with a rain date of Thursday, August 20, 2026; and

WHEREAS, the event is proposed to take place on American Legion Drive within the Borough of Keyport and is intended to engage the community and promote positive public interaction; and

WHEREAS, the closure of a portion of American Legion Drive to vehicular traffic will be necessary to safely accommodate the display of vehicles and ensure the safety of event attendees; and

WHEREAS, coordination with the Keyport Police Department and Department of Public Works may be required to ensure public safety, traffic control, and logistical support; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, that:

1. Authorization is hereby granted to Burlew's Seafood & Steak to host a Cars and Social Event on American Legion Drive, on Thursday, August 13, 2026, from 5:00 p.m. to 8:00 p.m., with a rain date of Sunday, August 20, 2026;
2. The temporary closure of a portion of American Legion Drive to vehicular traffic is authorized for the duration of the event, with details of the specific closure area and timing to be coordinated with the Keyport Police Department and Department of Public Works

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Burlew's Seafood & Steak, the Chief of Police, the Department of Public Works, and the Borough Administrator.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 7, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

**AUTHORIZING THE ISSUANCE OF A SOCIAL AFFAIR
PERMIT FOR RARITAN POST 23 - AMERICAN LEGION**

September 5, 2026 (Rain Date September 6, 2026)

WHEREAS, Raritan Post 23 - American Legion has filed an application for a Social Affair Permit for an event to be held September 5, 2026 (rain date Sunday, September 6, 2026) from 10:00 AM to 11:59 PM at Raritan Post 23 – American Legion, 81 W. Front Street, Keyport, New Jersey; and

WHEREAS, the application is complete in all respects.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby authorize the issuance of the Social Affair Permit to Raritan Post 23 - American Legion for a Food Truck Fest to be held Saturday, September 5, 2026 (rain date Sunday, September 6, 2026) from 10:00 AM to 11:59 PM at Raritan Post 23 – American Legion, 81 W. Front Street, Keyport, New Jersey.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 7, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-**RESOLUTION AUTHORIZING TEMPORARY ROAD CLOSURE
FOR THE 2026 KEYPORT 5K RACE**

WHEREAS, the Borough of Keyport will host the annual Keyport 5K Race, a community event that brings together residents and visitors to promote health, wellness, recreation, and community engagement; and

WHEREAS, the Keyport 5K is scheduled to take place on Saturday, September 26, 2026, at 8:00 a.m. and requires the temporary closure of portions of Monmouth County roadways to provide a safe route for participants and to protect the health, safety, and welfare of the public; and

WHEREAS, the proposed race course has been reviewed by the Borough and will follow the route map provided; and

WHEREAS, the race route will proceed as follows:

- West on West Front Street beginning just west of Broad Street;
- Left onto Broadway;
- Left onto West Third Street;
- Right onto Luppataong Avenue;
- Left onto Maple Place;
- Right onto Beers Street;
- Left onto Pershing Place;
- Left onto Main Street;
- Right onto the Henry Hudson Trail;
- Briefly onto Maple Place, then left onto Atlantic Street and an immediate right back onto the Henry Hudson Trail;
- Cross Green Grove Avenue;
- Continue on the Henry Hudson Trail to Fulton Street;
- Left onto Fulton Street;
- Left onto Third Street;
- Right onto Broad Street;
- Continue past West Front Street to the Keyport Promenade;
- Proceed along the Promenade to the finish line located past the gazebo; and

WHEREAS, the Borough of Keyport requests that the Monmouth County Board of County Commissioners approve the temporary closure of the affected County roadways along the race route during the event; and

WHEREAS, the Borough will coordinate with the Keyport Police Department, Monmouth County officials, emergency services, and event organizers to implement appropriate traffic control measures, detours, and public safety precautions during the event.

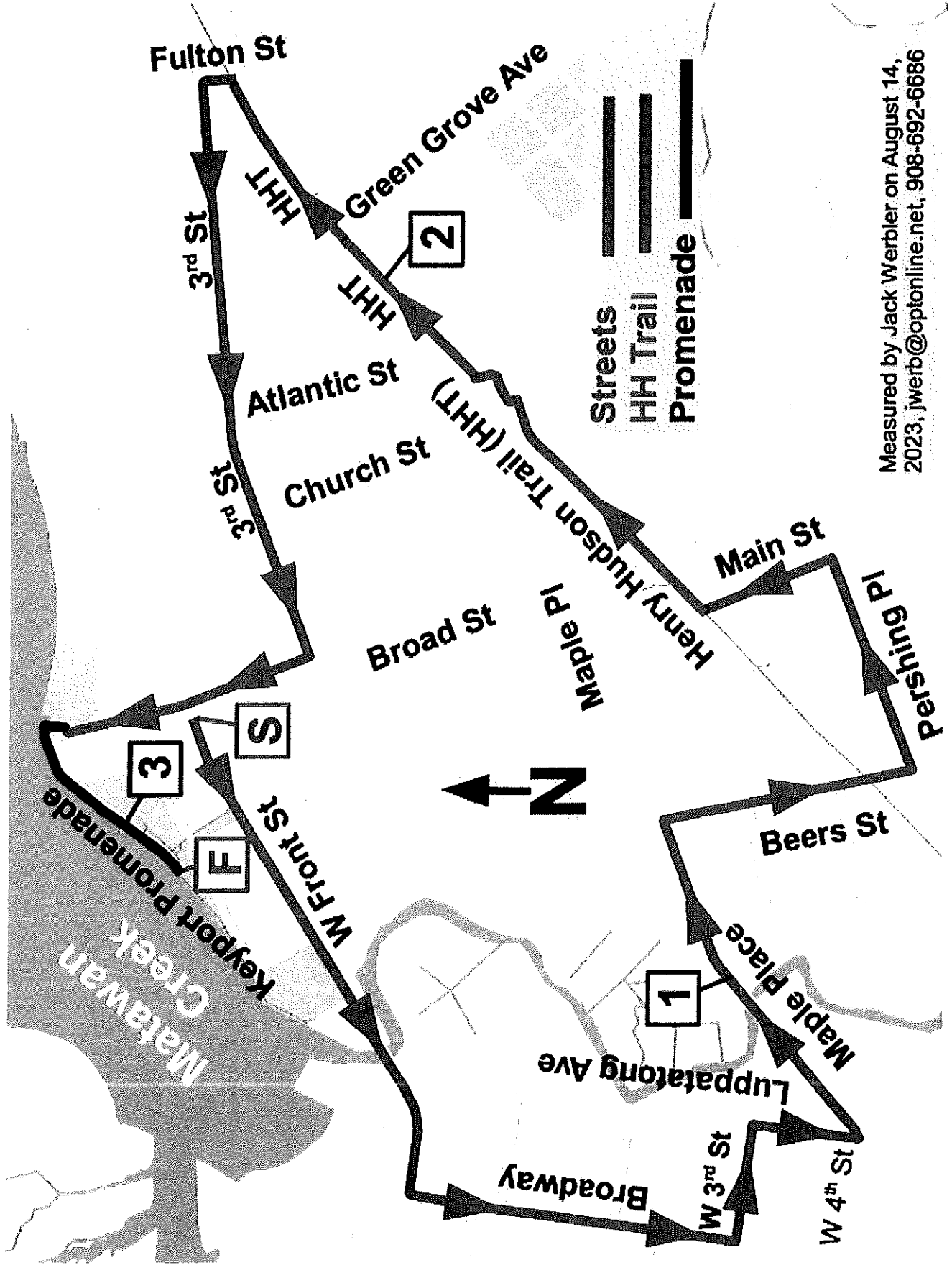
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, as follows:

1. The Mayor and Council hereby approve the Keyport 5K and authorize the request for the temporary closure of the applicable Monmouth County roadways along the race route for the duration of the event.
2. The Keyport Police Department is hereby authorized to submit this Resolution, together with the race route map and any other documentation required, to the Monmouth County Board of County Commissioners and the Monmouth County Engineer in support of the request for the temporary road closure.
3. The appropriate Borough officials are authorized to execute any documents and take any actions necessary to effectuate the purpose of this Resolution.
4. A certified copy of this Resolution shall be forwarded to the Monmouth County Board of County Commissioners, the Monmouth County Engineer, the Keyport Police Department, and all other appropriate agencies.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 7, 2026.

Michele Clark, RMC
Borough Clerk

KeyportFest 5K Keyport, New Jersey



Measured by Jack Werbler on August 14,
2023. jwerb@optonline.net, 908-692-6686

R26-215

RESOLUTION NO. 2026-

**APPROVING THE REQUEST OF THE KEYPORT FIRE DEPARTMENT
TO HOLD THE ANNUAL SEPTEMBER 11 SERVICE**

WHEREAS, a request has been received from the Keyport Fire Department to hold a 9/11 Service in the Borough of Keyport on American Legion Drive at the 9/11 monument on Friday, September 11, 2026, at 7:00PM.

WHEREAS, it will be necessary to close a portion of American Legion Drive from 6:00PM to approximately 8:30PM.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport that:

1. This Resolution shall constitute approval to permit the Keyport Fire Department to hold a 9/11 Service in the Borough of Keyport on American Legion Drive at the 9/11 monument on Friday, September 11, 2026, at 7:00PM, including closing a portion of American Legion Drive from 6:00PM to approximately 8:30PM.
2. The Borough Clerk is directed to forward a certified copy of this Resolution to the Keyport Fire Department, the Chief of Police, and the DPW Superintendent.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 7, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

**APPOINTMENT OF KEYPORT BAYFRONT BUSINESS COOPERATIVE (KBBC)
BOARD OF DIRECTORS MEMBER - Donna Purcell**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") established the Keyport Business Improvement District by Borough Ordinance in accordance with the provisions of N.J.S.A. 40:56-65 et seq. and designated the Keyport Bayfront Business Cooperative (the "**KBBC**") as the managing entity of the Keyport Business Improvement District; and

WHEREAS, the operations of the KBBC are managed by a Board of Directors ("**Board**") selected in accordance with section 21-7 of the Borough Code and comprised of the Mayor, or the Mayor's designee; one (1) member of the Borough Council; one (1) member of the Recycling Committee, Environmental Commission or a Code Enforcement Official; one (1) resident or property owner not assessed by the Business Improvement District, or an employee of the Borough; and nine (9) business property owners or occupants of assessed properties located within the Business Improvement District; and

WHEREAS, there exists a need for the appointment of a Recycling Committee member, Environmental Commission member, or Code Enforcement Official to the KBBC Board and the Mayor has nominated Recycling Committee member Donna Purcell to serve in this position at the pleasure of the Mayor and Council until December 31, 2026; and

WHEREAS, the results of the required background investigation revealed no disqualifying information, and Donna Purcell has been cleared to serve in such capacity for the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The appointment of Recycling Committee member Donna Purcell as a member of the KBBC Board of Directors to serve at the pleasure of the Mayor and Council for a term ending December 31, 2026, is hereby confirmed.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 7, 2026.

Michele Clark, RMC
Borough Clerk

ORDINANCE NO. 2026-14

AN ORDINANCE ADOPTING AMENDMENTS TO
CHAPTER 7 (TRAFFIC), SCHEDULE VIII (TRUCKS OVER FOUR
TONS AND VEHICLES OVER THE REGISTERED GROSS WEIGHT EXCLUDED)

WHEREAS, the Borough of Keyport (the "Borough") is a public body corporate and politic of the State of New Jersey; and,

WHEREAS, pursuant to N.J.S.A. 39:4-197, the Mayor and Council of the Borough of Keyport have the power to adopt ordinances concerning traffic and parking within the Borough; and,

WHEREAS, the proposed changes are subject to concurrence and approval by the New Jersey Department of Transportation in accordance with Title 39; and

WHEREAS, the Mayor and Borough Council hereby desire to amend Chapter VII, entitled "Traffic, of the Code to reflect changes to Schedule VIII (Trucks Over Four Tons and Vehicles Over the Registered Gross Weight Excluded) of the Borough Code to reflect the following additional exclusions within the Borough (*note to codifier: additions are underlined and deletions ~~crossed-out~~*).

SCHEDULE VIII (TRUCKS OVER FOUR TONS AND VEHICLES OVER THE
REGISTERED GROSS WEIGHT EXCLUDED)

In accordance with the provisions of subsection 7-4.1, trucks over four tons and vehicles over the registered gross weight which shall include but not be limited to commercial motor vehicles used to transport or shipping trucks used for auto transportation and delivery of vehicles on articulated vehicles over 20 feet in length are excluded from the following described streets, except for pick-up and delivery of materials on such streets, or the performance of public utility services.

Name of Street	Weight Tons	Location
Beers Street	4	Between Maple Place and NJSH Route 35
Jackson Street	4	<u>Entire Length</u> Between Main Street and

		Broad Street and B etween Beers Street and <u>Cass Perry Street</u> (<u>Court appearance required for violation.</u>)
May Street	4	Entire length from Washington Street to Maple Place
Monroe Street	4	Between Broad Street and Atlantic Street Between Beers Street and Cass Street
Perry Street	4	From Maple Place to Francis Street (from 6:00 pm to 7:00 am on weekdays and all hours on weekends) From Jackson Street to its northern terminus (from 6:00pm to 7:00 am on weekdays and all hours on weekends) (<u>Court appearance required for violation.</u>)
Pershing Place	4	Entire length
Raritan Avenue	4	Northbound only
St. George Place	4	Entire length
St. Peters Place	4	Entire length
Third Street	4	Between Atlantic Street and Fulton Street
Washington Street	4	Northbound only
Church Street	4	Between East Front Street and Maple Place
Osborn Street	4	Between East Front Street and Maple Place
<u>Walnut Street</u>	<u>4</u>	<u>Entire length</u>
<u>Locust Street</u>	<u>4</u>	<u>Entire length</u>

NOW, THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. Chapter 7, (“Traffic”), Article 4 (“Limiting the Use of Streets to Certain Class of Vehicles”), Section 1 (“Trucks Over Four Tons and Vehicles Over the Registered Gross Weight Excluded from Certain Streets”) shall be amended as set forth above.

Section 3. All ordinances or parts thereof inconsistent with the provisions of this ordinance are hereby repealed.

Section 4. Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase and the finding or

holding of any such portion of the Ordinance to be unconstitutional, void or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Section 5. The Borough Clerk is hereby directed, upon adoption of the Ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 6. This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

ORDINANCE INTRODUCED						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady					X	
Bergen						X
Kyne		X	X			
McNamara	X		X			
Merla			X			
Pecora			X			

CERTIFICATION

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the ordinance introduced by the Governing Body of the Borough of Keyport on May 19, 2026.

/s/ Michele Clark
 Michele Clark, RMC
 Borough Clerk

ORDINANCE ADOPTED						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady						
Bergen						
Kyne						
McNamara						
Merla						
Pecora						

Introduced: May 19, 2026
Public Hearing: July 7, 2026
Adopted:

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor
Borough of Keyport

ORDINANCE NO. 2026-15

ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, VACATING A PORTION OF THE RIGHT OF WAY OF MONROE STREET WITHIN THE BOROUGH OF KEYPORT AS SET FORTH HEREIN

WHEREAS, the Borough of Keyport (the “**Borough**”) is a public body corporate and politic, and a municipal corporation of, the State of New Jersey; and

WHEREAS, pursuant to N.J.S.A. 40:67-1, et seq., the Borough may, by ordinance, vacate, release and extinguish the public’s rights in any portion of a public street, highway, lane or alley, and any portion of a property dedicated as a public street, where the public interest will be better served by releasing those lands or any part thereof from such dedication; and

WHEREAS, the Borough desires to vacate a portion of the right of way at Monroe Street within the Borough, and as designated on the tax map of the same, and as more fully described and set forth on the attached Exhibit A (the “**Vacated Area**”), and to allow, by operation of applicable law, the conveyance of such interest to the adjacent property owner(s); and

WHEREAS, the Borough has determined that the vacation of the Vacated Area is in the best interests of the community, provided that all rights and privileges possessed by public utilities, as defined in *N.J.S.A. 48:2-13*, and by any cable television company, as defined in the Cable Television Act, *N.J.S.A. 48:5A-1, et seq.*, to maintain, repair and replace their existing facilities in, adjacent to, over or under the street to be vacated, are expressly reserved and excepted from the vacation; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AS FOLLOWS:

Section 1. The recitals are incorporated herein as though fully set forth herein.

Section 2. The Borough hereby vacates the Vacated Area, as described on the attached Exhibit A and as discussed above; provided, however, that all rights and privileges possessed by public utilities, as defined in *N.J.S.A. 48:2-13*, and by any cable television company, as defined in the Cable Television Act, P.L.1972, c. 186, to maintain, repair and replace their existing facilities in, adjacent to, over or under the street, highway, lane, alley, square, place or park, or any part thereof, to be vacated, are expressly reserved and excepted from the vacation set forth above.

Section 3. The Mayor and Borough Administrator are hereby authorized and directed to take such steps and execute such documents, if any, as are necessary for the Borough to vacate the Vacated Area in a manner consistent with the provisions of this Ordinance.

Ordinance #2026-15
Keyport Borough

Section 4. The Clerk of the Borough is hereby authorized and directed to: (i) publish notice of the introduction of this Ordinance pursuant to *N.J.S.A.* 40:49-2; provided, however, that notice as to such introduction and public hearing shall be made, pursuant to *N.J.S.A.* 40:49-6, at least ten (10) days prior to the public hearing and adoption hereof; and (ii) to mail, at least one week prior to the public hearing and adoption hereof, a notice to every person whose lands may be affected by this Ordinance.

Section 5. Within sixty (60) days after adoption of this Ordinance, the Borough Clerk is authorized and directed to cause a certified copy of this Ordinance to be filed with the Clerk of Monmouth County, pursuant to *N.J.S.A.* 40:67-2.

Section 6. This Ordinance shall take effect according to applicable law.

ORDINANCE INTRODUCED						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady		X	X			
Bergen			X			
Kyne			X			
McNamara	X		X			
Merla			X			
Pecora			X			

CERTIFICATION

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the ordinance introduced by the Governing Body of the Borough of Keyport on June 16, 2026.

/s/ Michele Clark

 Michele Clark, RMC
 Borough Clerk

ORDINANCE ADOPTED						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady						
Bergen						
Kyne						
McNamara						
Merla						
Pecora						

Ordinance #2026-15
Keyport Borough

Introduced: June 16, 2026
Public Hearing: July 7, 2026
Adopted:

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor

Exhibit A

Survey and Description of Vacated Area

May 7, 2026

Sent Via Electronic Mail

Michele Clark – Borough Clerk
70 West Front Street
Borough of Keyport, NJ 07735

*Re: Road Vacation Request
Monroe Street - West of Madison Street
Requested by 18 Madison Street (Block 1, Lots 6 and 7)
Our File No. HKPE0001.06*

Dear Michele:

We have reviewed the attached information as it pertains to the request for the vacation of the Monroe Street right of way west of Madison Street. The Applicant has requested this vacation as their property, Block 1, Lots 6 and 7, surrounds the right of way. It is also noted that the right of way does not connect to the Madison Street right of way, and therefore there is no way for the Borough or public to access the right of way without traversing through Block 1, Lot 7, owned by the requesting entity, or the adjacent private property on the west side of the Luppapatong Creek. The right of way is currently paved and appears to be utilized by the property owner for storage of materials and equipment. It is noted that the requesting entity owns both contiguous lots (Block 1, Lots 6 and 7).

In review of the information provided, we find the metes and bounds of the right of way to be vacated to be acceptable to our office. Also, based on mapping reviewed by our office as well as the survey prepared by the property owner, it does not appear that there are any public utilities within the existing right of way to be vacated.

With this being said, we recommend forwarding to the Mayor and Council for consideration of the vacation. Should you have any questions or require additional information, please do not hesitate to contact me at this office.

Very truly yours,



Trevor J. Taylor, PE, PP, CME
Borough Engineer's Office
Planning Board Engineer

Enclosures

cc: Hector Herrera, Administrator
Keri Somerville, Planning Board
Michael Fern, Police Chief
Carol Berlen, Esq.
Marc Leckstein, Esq.
MidAtlantic Engineers

h:\legacy\howell-fs1\sec\keyport\project files\p0001.07 - 115.kpe0001.h07 - preferred mechanical\review phase\cme & board prof review reports & correspondence\26-05-07 monroes street vacation.docx

NJ Certificate of Authorization No. 24GA28412500

MidAtlantic

March 5, 2026

Project No. PFD-2101

Via Fed Ex and emailed mclark@keyportonline.com

Borough of Keyport
70 West Front Street
Borough of Keyport, NJ 07735

Attention: Michele Clark, Borough Clerk

*Reference: Preferred Mechanical Inc.
ROW – Road Vacation
18 Madison Street
Borough of Keyport, Monmouth County*

Dear Council Members:

As requested and in order to schedule the ROW Road Vacation request before the Council, enclosed please find the following materials. It is our understanding these are the last documents required in order to complete the ROW Road Vacation process, prior to being approved by the Council.

MidAtlantic revised the survey to correct the location of Monroe Street. Subsequently, the Right-of-Way vacation was revised to vacate half of the Right-of-Way width (20 feet) to Lot 6, and half to Lot 7.

- Two (2) copies of the Boundary & Topographic Survey for Block 1, Lots 6 & 7, last revised 2/19/26, signed and sealed.
- Two (2) copies of the Right-of-Way Vacation Plan for a portion of Monroe Street (40 foot wide public right of way), last revised 2/19/2026, signed and sealed.
- Two (2) copies of the Description for the Right-of-Way Vacation for a portion of Monroe Street, last revised February 19, 2026.

If you have any questions, please feel free to contact our office at 609-541-7039 or via email iburton@midatlanticeng.com.

Best Regards,
MidAtlantic Engineering Partners, LLC.



Ian A. Burton, P.E.

IAB/js
Enclosures

Cc: Trever Tayllor, CMB w/attachments emailed irevort@cmeusa.com

2026B Briggs Road, Suite 300
Mt Laurel, NJ 08054
809.910.4450
Corporate Headquarters

18 Cattano Avenue, Suite 3A
Morristown, NJ 07960
973.582.9986

1971 Highway 34, Suite 201
Wall Township, NJ 07719
732.722.5899

321 W State Street
Media, PA 19063
610.565.0200

January 17, 2025
Revised: February 19, 2026

PFD-2101

DESCRIPTION
FOR
RIGHT-OF-WAY VACATION
OF A PORTION OF MONROE STREET

SITUATED IN
BOROUGH OF KEYPORT, MONMOUTH COUNTY, NEW JERSEY

All that certain tract, lot or parcel of land and premises situate, lying and being in the Borough of Keyport, in the County of Monmouth, and the State of New Jersey.

BEGINNING at a point on the westerly right-of-way line and northerly terminus of Madison Street (40' right-of-way width), said point being the following two (2) courses from where said right-of-way line extended intersects with the centerline of Clark Street (41.25' right-of-way width):

- a. North 01 degrees 31 minutes 12 seconds East, a distance of 402.11 feet to an angle point on said westerly right-of-way line of Madison Street; thence
- b. On same, North 11 degrees 58 minutes 46 seconds West, a distance of 430.00 feet to the point and place of **BEGINNING**; thence
1. On the southerly right-of-way line of Monroe Street, South 78 degrees 01 minutes 14 seconds West, a distance of 383.38 feet to a point, said point being a common point between the most southwesterly terminus of Monroe Street and the common line between Lots 6 and 1, Block 1; thence
2. North 04 degrees 58 minutes 46 seconds West, a distance of 20.15 feet to a point, said point being the centerline of Monroe Street; thence
3. On said centerline of Monroe Street, South 78 degrees 01 minutes 14 seconds West, a distance of 19.03 feet to a point, said point being a common point between the most westerly terminus of the centerline of Monroe Street and the common line between Lots 7 and 1, Block 1; thence
4. On said common line between Lots 7 & 1, Block 1, said line also being the westerly terminus of Monroe Street, North 02 degrees 13 minutes 51 seconds East, a distance of 20.62 feet to a point, said point being on the northerly right-of-way line of Monroe Street; thence
5. On said northerly right-of-way line of Monroe Street, North 78 degrees 01 minutes 14 seconds East, a distance of 394.89 feet to a point; thence
6. South 11 degrees 58 minutes 46 seconds East, a distance of 40.00 feet to the point and place of **BEGINNING**.

Containing 15,591.3 S.F. or 0.358 Acres of land more or less.

2026B Briggs Road, Suite 300
Mt Laurel, NJ 08054
609.910.4450
Corporate Headquarters

18 Cattano Avenue, Suite 3A
Morristown, NJ 07960
973.882.9986

1971 Highway 34, Suite 201
Wall Township, NJ 07719
732.722.5899

321 W State Street
Media, PA 19063
610.668.0200

Portion of Monroe Street conveyed to Lot 6, Block 1:

BEGINNING at a point on the westerly right-of-way line and northerly terminus of Madison Street (40' right-of-way width), said point being the following two (2) courses from where said right-of-way line extended intersects with the centerline of Clark Street (41.25' right-of-way width):

- a. North 01 degrees 31 minutes 12 seconds East, a distance of 402.11 feet to an angle point on said westerly right-of-way line of Madison Street; thence
 - b. On same, North 11 degrees 58 minutes 46 seconds West, a distance of 430.00 feet to the point and place of **BEGINNING**; thence
1. On the southerly right-of-way line of Monroe Street, South 78 degrees 01 minutes 14 seconds West, a distance of 383.38 feet to a point, said point being a common point between the most southwesterly terminus of Monroe Street and the common line between Lots 6 and 1, Block 1; thence
 2. North 04 degrees 58 minutes 46 seconds West, a distance of 20.15 feet to a point, said point being on the centerline of Monroe Street; thence
 3. On said centerline of Monroe Street, North 78 degrees 01 minutes 14 seconds East, a distance of 380.93 feet to a point; thence
 4. South 11 degrees 58 minutes 46 seconds East, a distance of 20.00 feet to the point and place of **BEGINNING**.

Containing 7,643.1 S.F. or 0.175 Acres of land more or less.

Portion of Monroe Street conveyed to Lot 7, Block 1:

BEGINNING at a point on the westerly right-of-way line of Madison Street (40' right-of-way width), said point being the following two (2) courses from where said right-of-way line extended intersects with the centerline of Clark Street (41.25' right-of-way width):

- a. North 01 degrees 31 minutes 12 seconds East, a distance of 402.11 feet to an angle point on said westerly right-of-way line of Madison Street; thence
 - b. On same, North 11 degrees 58 minutes 46 seconds West, a distance of 450.00 feet to the point and place of **BEGINNING**; thence
1. On the centerline of Monroe Street, South 78 degrees 01 minutes 14 seconds West, a distance of 399.96 feet to a point, said point being a common point between the most westerly terminus of the centerline of Monroe Street and the common line between Lots 7 and 1, Block 1; thence
 2. On said common line between Lots 7 & 1, Block 1, said line also being the westerly terminus of Monroe Street, North 02 degrees 13 minutes 51 seconds East, a distance of 20.62 feet to a point, said point being on the northerly right-of-way line of Monroe Street; thence

3. On said northerly right-of-way line of Monroe Street, North 78 degrees 01 minutes 14 seconds East, a distance of 394.89 feet to a point; thence
4. South 11 degrees 58 minutes 46 seconds East, a distance of 20.00 feet to the point and place of **BEGINNING**.

Containing 7,948.2 S.F. or 0.183 Acres of land more or less.

This description is in accordance with a plan entitled "Right-of-Way Vacation Plan, a portion of Monroe Street, 40-Foot Wide Public Right-of-Way...", situated in Borough of Keyport, Monmouth County, New Jersey" prepared by MidAtlantic Engineering Partners, dated January 17, 2025, last revised February 19, 2026.

Prepared By:
MidAtlantic Engineering Partners

Suzanne E. Warren
Professional Land Surveyor
New Jersey License No. GS38979

ORDINANCE NO. 2026-16

**ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF
MONMOUTH, NEW JERSEY, ESTABLISHING SALARIES AND WAGES
FOR DESIGNATED OFFICIALS AND EMPLOYEES OF THE BOROUGH
OF KEYPORT**

WHEREAS, the Borough of Keyport (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Council of the Borough (the "**Council**"), last amended the salaries of Borough employees by way of Ordinance No. 2024-11, entitled, "AN ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY ESTABLISHING SALARIES AND WAGES FOR DESIGNATED OFFICIALS AND EMPLOYEES" (the "Ordinance"); and

WHEREAS, the Ordinance establishes salary ranges for the positions listed therein, wherein the ranges provide the minimum salary for the position as well as the maximum, and the exact salary to be paid to each employee, as determined by a Resolution duly adopted by the Mayor and Council, must be within the ranges provided in the Ordinance; and

WHEREAS, the Council now desires to reflect the following revisions;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Keyport as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. Ordinance #2024-11, and any other prior salary ordinances shall be superseded by the following:

STATEMENT: The following Ordinance has been prepared with salary ranges therein for the positions listed, wherein the ranges provide the minimum salary for the position as well as the maximum, and the exact salary to be paid to each employee, as determined by a Resolution duly adopted by the Mayor and Council of the Borough, must be within the ranges provided in the Ordinance.

PLEASE NOTE THAT ALL OF THE FOLLOWING ARE NOT INCREASES IN EXISTING SALARIES, BUT ARE RANGES WITHIN WHICH SALARIES MUST FALL

I. The annual and/or hourly compensation range to be paid to the following officers and employees of the Borough of Keyport are hereby established effective January 1, 2026:

<u>Officials</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor	\$ N/A	\$5,500
Borough Councilmembers	\$ N/A	\$4,000
<u>Statutory Employees</u>		
Borough Clerk	\$30,000	\$90,000
Chief Financial Officer	\$20,000	\$85,000

Tax Collector	\$8,000	\$95,000
Tax Assessor	\$7,500	\$45,000

Administration and Finance

Borough Administrator	\$17,500	\$200,000
Management Assistant	\$35,000	\$75,000
Deputy Borough Clerk	\$20,000	\$70,000
Deputy Borough Clerk	\$17.00/hr.	\$30.00/hr.
Treasurer	\$8,000	\$60,000
Deputy Treasurer	\$5,000	\$45,000
Deputy Tax Collector	\$20,000	\$ 95,000
Qualified Purchasing Agent	\$3,000	\$11,000
Payroll/Pension Supervisor	\$42,500	\$85,000
Administrative Secretary	\$20,000	\$65,000
Administrative Clerk	\$20,000	\$65,000
Unified Planning Board Secretary	\$2,000	\$10,000
Account Clerk / Clerk	\$15.92 /hr.	\$20.00 /hr.
Department Head Secretary	\$20.00/hr.	\$30.00/hr.
Supervising Account Clerk	\$50,000	\$55,000
Principal Account Clerk	\$42,000	\$70,000
Senior Account Clerk	\$36,000	\$42,000
Account Clerk	\$35,000	\$55,000
Registrar of Vital Statistics/Administrative Clerk	\$45,000	\$65,000
Senior Clerk Typist	\$36,000	\$50,000
Clerk Typist	\$30,000	\$45,000
Deputy Registrar	\$1,000	\$ 3,000
Blood Borne Pathogen Clerk	\$2,500	\$ 5,000

Police Department

Chief of Police	\$150,000	\$210,000
Police Captain	\$130,000	\$200,000
Police Lieutenant	\$125,000	\$170,000
Police Sergeant	\$125,000	\$160,000
Patrol Officer	\$45,000	\$140,000
Special Police Officer III	\$20.00 /hr.	\$40.00 /hr.
Special Police Officer II	\$15.92 /hr.	\$25.00 /hr.
Special Police Officer I	\$15.92 /hr.	\$20.00 /hr.
Police Matron	\$15.92 /hr.	\$17.00 /hr.
Parking Enforcement Officer	\$15.92 /hr.	\$20.00 /hr.
Crossing Guard	\$15.92 /hr.	\$17.00 /hr.
Communications Operator	\$15.92 /hr.	\$18.00 /hr.
Police Records Clerk	\$20,000	\$65,000
Records Support Technician (levels 1-4)	\$30,000	\$ 60,000
Senior Public Safety Telecom. Operator	\$20,000	\$60,000

Recreation Department

Supervisor of Senior Center Activities	\$20,000	\$70,000
Recreation Director	\$3,000	\$70,000
Asst. Recreation Director	\$500	\$40,000

Recreation Supervisor	\$1,000	\$45,000
Recreation Supervisor	\$20.00 /hr.	\$30.00 /hr.
Recreation Leader	\$16.00 /hr.	\$25.00 /hr.
Recreation Aide	\$16.00 /hr.	\$22.50 /hr.
Recreation Counselor	\$500	\$2,000
Recreation Secretary	\$1,000	\$5,000
Municipal Alliance Coordinator	\$2,000	\$20,000
Recreation Program Aide	\$30,000	\$35,000

Municipal Court

Municipal Court Judge	\$10,000	\$40,000
Court Administrator	\$25,000	\$80,000
Deputy Court Administrator	\$20,000	\$60,000
Violations Clerk	\$15,000	\$50,000
Municipal Prosecutor	\$5,000	\$35,000
Municipal Public Defender	\$4,000	\$25,000

Fire Department

Fire Chief	\$600	\$3,000
Assistant Fire Chiefs	\$400	\$2,500
NFIRS Coordinator	\$500	\$1,500
Fire Department Secretary	\$500	\$1,500

Building, Construction & Zoning

Community Development Coordinator	\$10,000	\$55,000
Construction Code Official	\$20,000	\$45,000
Building Subcode Official	\$2,000	\$10,000
Electrical Subcode Official	\$2,000	\$15,000
Fire Protection Subcode Official	\$2,000	\$10,000
Plumbing Subcode Official	\$2,000	\$10,000
Building/Electrical/Fire Protection/Plumbing Inspectors	\$2,000	\$10,000
Fire Official/Fire Marshal	\$2,000	\$40,000
Housing Inspector	\$5,000	\$50,000
Zoning Officer	\$2,000	\$30,000
Zoning Officer	\$16.00 /hr.	\$35.00 /hr.
Clerk I Zoning	\$ 1,500 yr	\$5,000 yr
Code Enforcement Officer	\$2,000	\$30,000
Code Enforcement Officer	\$16.00 /hr.	\$25.00 /hr.
Property Maintenance Officer	\$2,000	\$35,000
Property Maintenance Officer/Inspector	\$16.00 /hr.	\$25.00 /hr.
Asst. Property Maintenance Officer	\$2,000	\$15,000
Fire Alarm Repairman	\$600	\$7,500
Smoke Detector Inspector	\$5,000	\$8,500
Technical Assistant to the Construction Official	\$45,000	\$55,000
Senior Permit Clerk	\$36,000	\$42,000
Permit Clerk	\$30,000	\$35,000

Public Works Department

Public Works Superintendent	\$80,000	\$140,000
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DPW Supervisor	\$60,000	\$ 95,000
Recycling Coordinator	\$2,500	\$8,000
Assistant Recycling Coordinator	\$2,000	\$6,000
Clean Communities Coordinator	\$1,000	\$7,500
Park Maintenance Worker	\$15.92 /hr.	\$40.00 /hr.
Senior Park Maintenance Worker	\$15.92 /hr.	\$40.00 /hr.
Building Maintenance Worker	\$15.92 /hr.	\$20.00 /hr.
Clean Communities Employee	\$15.92 /hr.	\$17.00 /hr.
Laborer	\$15.92 /hr.	\$25.00 /hr.
Boat Ramp Employee	\$15.92 /hr.	\$17.00 /hr.
Motor Vehicle Operator	\$15.92 /hr.	\$25.00 /hr.
Equipment Operator	\$45,000	\$65,000
Senior Equipment Operator	\$65,000	\$100,000
Mechanic	\$55,000	\$95,000
Public Works Repairer	\$45,000	\$65,000
Senior Maintenance Repairer/Water Repairer	\$50,000	\$100,000
Laborer I	\$36,000	\$50,000
Laborer II	\$38,000	\$65,000
Laborer III	\$40,000	\$85,000

Water & Sewer

Water Meter Reader/Repairer	\$15.92 /hr.	\$40.00 /hr.
Asst. Water Plant Treatment Oper/Laborer	\$60,000	\$95,000
Water Sewer Plant Operator Part-Time	\$20,000	\$45,000
Back-Up Water Sewer Plant Operator Part-time	\$5,000	\$15,000
Water Sewer Plant Operator Full-time	\$60,000	\$95,000

Section 3. The salary ranges and hourly wage rates established in this Ordinance shall continue in effect until subsequently amended.

Section 4. All ordinances or parts thereof inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. Each section, subsection, sentence, clause and phrase of this ordinance is declared to be an independent section, subsection, sentence, clause and phrase and the finding or holding of any such portion of this ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this ordinance.

Section 6. The Borough Clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 7. This ordinance shall be in full force and effect from and after its adoption and publication as required by law.

Introduced: June 16, 2026
Public Hearing: July 7, 2026
Adopted:

Michele Clark, RMC
Borough Clerk
Borough of Keyport

Rose P. Araneo, Mayor
Borough of Keyport

ORDINANCE NO. 2026-17

ORDINANCE AMENDING CHAPTER 10, "PERSONNEL," BY CREATING NEW
SECTION 10-11 "BACKGROUND CHECKS FOR BOROUGH OF KEYPORT
EMPLOYEES" THE CODE OF THE BOROUGH OF KEYPORT

WHEREAS, the Borough of Keyport (the "Borough") is desirous of amending Chapter 10, "Personnel," by creating the new section 10-11, "Background Checks for Borough of Keyport Employees".

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Keyport that the following new Section of Chapter 11 of the Borough Code be and is hereby created to read as follows:

Deletions are noted by strike throughs

Additions are indicated in **bold underline**

Language that remains unchanged is not highlighted in any way

SECTION I

Chapter 10 Personnel

§10-11 Criminal History Background Checks for Borough Employees; Costs.

a. **Establishment. There is hereby established a requirement for criminal history background checks of all Borough employees. The Borough Administrator or Chief of Police are hereby authorized to require a criminal history background check of any person in accordance with N.J.S.A. 40:48-1.4 for any governmental purpose, including but not limited to all current employees who have a change in their employment status (promotion, change of title, reappointment) with a maximum of one background check performed per year on any one individual, and all new applicants of any Borough entity seeking a full-time, part-time, or seasonal compensated position, with a maximum of one background check performed per year on any one individual.**

1. **All persons subject to the mandatory criminal history background checks under this Subsection shall submit to being fingerprinted in accordance with applicable state and federal laws, rules, and regulations. The Borough Administrator and/or Chief of Police are authorized to exchange fingerprint data with and receive**

criminal history information from the State Bureau of Identification in the Division of State Police and the Federal Bureau of Investigation. Any person who has submitted to a criminal background check, upon request shall be permitted to review the results of the check.

2. The Borough of Keyport shall bear the costs associated with conducting the criminal history background checks for Borough Employees.

b. Disqualification from Employment. A person will be automatically disqualified from employment with any Borough entity if that person refuses to submit to the mandatory criminal history background check required by this Subsection.

c. Crime or Disorderly Person's Offense. A person will also be disqualified from employment with any Borough entity if that person's criminal history background check reveals a record of conviction for any crime, disorderly person's offense or crime of moral turpitude, including but not limited to the following:

1. Involving danger to the person, meaning those crimes and disorderly persons offenses as set forth in N.J.S.A. 2C:11-1 et seq., such as criminal homicide; N.J.S.A. 2C:13-1 et seq., such as kidnapping; N.J.S.A. 2C:14-1 et seq., such as sexual assault; or N.J.S.A. 2C:15-1 et seq., such as robbery;
2. Against the family, children, or incompetents, meaning those crimes and disorderly persons offenses as set forth in N.J.S.A. 2C:24-1 et seq., such as endangering the welfare of a child;
3. Involving theft, as set forth in Chapter 20 of Title 2C of the New Jersey Statutes;
4. Involving any controlled dangerous substance or controlled substance analog as set forth in Chapter 35 of Title 2C of the New Jersey Statutes, except Paragraph (4) of Subsection (a) of N.J.S.A. 2C:35-10, possession of 50 grams or less of marijuana.

d. Conduct in any other state which, if committed in New Jersey, would constitute a crime or disorderly person's offense shall be considered a disqualifying offense.

e. Challenge of Accuracy. If the criminal history background check results in disqualification of an applicant for any reason, such person shall be provided an opportunity to challenge the accuracy of the information contained therein. The person shall be afforded a reasonable period of time to correct their record and provide an amended record. Failure to do so within a reasonable time period shall result in disqualification.

f. Appeals by Applicant; Appeal Committee. An appeal based on rehabilitation shall be made to an appeal committee, which shall consist of the Chief of Police, Borough Administrator, and a designee of the governing body. The appeal committee is hereby

designated to hear an appeal that is brought forth by any person deemed unqualified as a result of a criminal history check. The person shall have 30 days from the receipt of the notice of disqualification to petition the appeal committee for a review.

g. Results Not Automatically Disqualifying. A current employee or applicant for employment need not be automatically disqualified from employment on a basis of conviction disclosed in a criminal history background check if said person has affirmatively demonstrated to the appeal committee clear and convincing evidence of his or her rehabilitation. The appeal committee may consider the following factors:

1. The nature and responsibility of the position which the convicted person would hold;
2. The nature and seriousness of the offense;
3. The circumstances under which the offense occurred;
4. The date of the offense and if sufficient time has passed;
5. The age of the person when the offense was committed;
6. Whether the offense was an isolated or repeated incident;
7. Any social conditions which may have contributed to the offense;
8. Any evidence of rehabilitation, including good conduct, counseling, or psychiatric treatment received.

h. The appeals committee shall limit its use of criminal history record information solely for the individual for which it was obtained, and the criminal history record information furnished shall not be disseminated to persons or organizations not authorized to receive the records for authorized purposes. This information shall be limited solely to the authorized purpose for which it was given, and it shall not be disseminated to any unauthorized person. Any person violating federal or state regulations governing access to criminal history records information may be subject to criminal and/or civil penalties.

i. If the appeals committee determines that the person has been successfully rehabilitated, it shall consider that person for employment.

SECTION II

If any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudications shall apply to the section, paragraph, subsection, clause, or provision so adjudicated, and the remainder of the Ordinance shall be deemed valid in effect.

SECTION III

Any Ordinance or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION IV

This Ordinance shall take effect upon passage and publication in accordance with the applicable law.

ORDINANCE INTRODUCED						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady		X	X			
Bergen			X			
Kyne			X			
McNamara	X		X			
Merla			X			
Pecora			X			

CERTIFICATION

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the ordinance introduced by the Governing Body of the Borough of Keyport on June 16, 2026.

/s/ Michele Clark

Michele Clark, RMC
Borough Clerk

ORDINANCE ADOPTED						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady						
Bergen						
Kyne						
McNamara						
Merla						
Pecora						

Introduced: June 16, 2026
Public Hearing: July 7, 2026
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Michele Clark, RMC
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Mayor Rose P. Araneo
Borough of Keyport