

BOROUGH OF KEYPORT
MEETING AGENDA
TUESDAY, JUNE 16, 2026, 7:00 PM
MUNICIPAL COMPLEX COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: __ Councilmember Brady __ Councilmember Bergen __ Councilmember Kyne
__ Council President McNamara __ Councilmember Merla __ Councilmember Pecora __ Mayor
Araneo

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PUBLIC HEARING/ADOPTION OF 2026 MUNICIPAL BUDGET

1. Resolution No. 2026-178 Resolution to Read the Municipal Budget by Title

MM: 2nd: Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

The Clerk reads the Budget by Title: **MUNICIPAL BUDGET OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY FOR THE YEAR 2026**

The Meeting is opened to the public for comments or questions on the 2026 Municipal Budget

Motion to Open Public Hearing: MM: 2nd:

Motion to Close Public Hearing: MM: 2nd:

2. Resolution No. 2026-179 Adopting the 2026 Municipal Budget

MM: 2nd: Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

PUBLIC HEARING/ADOPTION OF AMENDMENTS TO 2026 MUNICIPAL BUDGET

Amendments to be read in full by CFO

The Meeting is opened to the public for comments or questions on the Amendments to the 2026 Municipal Budget

Motion to Open Public Hearing: MM: 2nd:

Motion to Close Public Hearing: MM: 2nd:

1. Resolution No. 2026-180 – Adopting Amendments to the Approved 2026 Municipal Budget

MM: 2nd: Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

PUBLIC HEARING CEDAR STREET PARK IMPROVEMENTS

Monmouth County Open Space Grant Application Presentation

The Meeting is opened to the public for comments or questions on the Monmouth County Open Space Grant Application

Motion to Open Public Hearing: MM: 2nd:

Motion to Close Public Hearing: MM: 2nd

1. Resolution No. 2026-181 Authorizing Grant from Monmouth County Municipal Park Improvement Program for Cedar Street Park and Softball Field Improvements

MM: 2nd: Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember Brady: Environmental, Fire/First Aid/OEM, Recreation/Senior Center, Municipal Alliance, Green Team

Councilmember Bergen: Planning Board, Police, Recycling, Finance/Grants

Councilmember Kyne: KBBC, Redevelopment, Construction Office/Zoning, NPP, Public Works/Water-Sewer

Council President McNamara: Finance/Grants, Green Team, Cannabis, Recreation/Senior Center, NPP

Councilmember Merla: Public Works/Water-Sewer, Health/Registrar/Fire Bureau/Property Maintenance, Redevelopment, Police, Harbor Commission

Councilmember Pecora: Harbor Commission, Municipal Alliance, Fire/First Aid/OEM, Cannabis

Mayor Araneo: Library, Cultural/Civic, Mayors Wellness Campaign, Planning Board, KBBC, Green Team

PUBLIC COMMENTS

The Meeting is opened to the public for comments on agenda items only.

Comments are limited to no more than five minutes per person.

Opened: MM: 2ND: Closed: MM: 2ND:

CONSENT AGENDA

R2026-182 Payment of Bills Listed on the June 16, 2026 Bills List

R2026-183 Authorizing Refund of Property Tax Overpayment

R2026-184 Extending Grace Period for Payment of Third Quarter 2026 Taxes

R2026-185 Amending Resolution 2026-82 Establishing Borough Council Committees and Providing for Councilmember Board, Commission, and Committee Appointments for the Year 2026

R2026-186 Authorizing the Solicitation and Receipt of Bids for a Camera-Assisted Parking Enforcement Program

R2026-187 Authorizing Award of Contract for Fireman’s Park Improvements

- R2026-188 Authorizing Award of Non-Fair and Open Contract for Professional Environmental and Consulting Services in Connection with Site Investigation of the Property Commonly Known as Aeromarine Industrial Park
- R2026-189 Awarding and Confirming Emergency Contract Under New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-6 Resulting from an Emergent Condition and Awarded to Shore Site Development, CRJ Contracting, and Signs & Safety Devices, LLC and Jobs4Blue
- R2026-190 Awarding and Confirming Emergency Contract Under New Jersey Local Public Contract Law, N.J.S.A. 40A:11-6 Resulting from an Emergent Condition and Awarded to ICON Construction and Apollo Excavation
- R2026-191 Authorizing the Mayor and Municipal Clerk to Execute the FY2027-FY2029 Cooperation Agreement with Monmouth County for Cooperative Participation in the Community Development Program Pursuant to the Inter-Local Services Act
- R2026-192 Granting Renewal of Certain Plenary Retail Consumption, Plenary Retail Distribution and Club Liquor Licenses for the 2026-2027 License Term
- R2026-193 Authorizing Municipal Auction of Surplus Property
- R2026-194 Amending Resolution No. 2026-95 to Change the Event Date for the Stars & Stripes (Keyport) Food Truck & Music Festival
- R2026-195 Approving the Request of the Keyport Fire Department's 2026 Fair Chairman for Exclusive Use of Fireman's Park for the Annual Fireman's Fair
- R2026-196 Approving the Issuance of a Social Affair Permit for Keyport Matawan Elks BPOE 2030
- R2026-197 Amending Resolution No. 2026-160 Authorizing the Promotional Appointment of Patrick Quirk
- R2026-198 Appointing a Municipal Housing Liaison in Accordance with the Affordable Housing Law for the Borough of Keyport
- R2026-199 Authorizing the Appointment of Licensed Water Plant Operator
- R2026-200 Appointment of Municipal Alliance Committee Member

APPROVAL OF RESOLUTIONS

Motion to approve resolutions on the **Consent Agenda**

MM: 2nd; Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

PUBLIC HEARING/ADOPTION OF ORDINANCE

1. Ordinance- Truck Restrictions on Certain Streets

The Clerk reads the Ordinance by Title: **ORDINANCE ADOPTING AMENDMENTS TO CHAPTER 7 (TRAFFIC), SCHEDULE VIII (TRUCKS OVER FOUR TONS AND VEHICLES OVER THE REGISTERED GROSS WEIGHT EXCLUDED)**

1a. Motion to Open Public Hearing MM: 2nd;

1b. Motion to Close Public Hearing MM: 2nd;

1c. Motion to adopt Ordinance MM: 2nd;

Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora

1d. Motion authorizing the Clerk to publish the Ordinance as adopted MM: 2nd

INTRODUCTION OF ORDINANCES

1. Ordinance- Vacation of a Portion of Monroe Street

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, VACATING A PORTION OF**

THE RIGHT OF WAY OF MONROE STREET WITHIN THE BOROUGH OF KEYPORT AS SET FORTH HEREIN

- 1a. Motion to introduce:
MM: 2nd: Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora
- 1b. Motion authorizing the Clerk to publish the Ordinance as introduced for a public hearing:
MM: 2nd: Ayes: Nays:

2. Ordinance- Salary Ordinance

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, ESTABLISHING SALARIES AND WAGES FOR DESIGNATED OFFICIALS AND EMPLOYEES OF THE BOROUGH OF KEYPORT**

- 2a. Motion to introduce:
MM: 2nd: Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora
- 2b. Motion authorizing the Clerk to publish the Ordinance as introduced for a public hearing:
MM: 2nd: Ayes: Nays:

3. Ordinance- Employee Background Checks

The Clerk reads the Ordinance by Title: **ORDINANCE AMENDING CHAPTER 10, "PERSONNEL," BY CREATING NEW SECTION 10-11 "BACKGROUND CHECKS FOR BOROUGH OF KEYPORT EMPLOYEES" THE CODE OF THE BOROUGH OF KEYPORT**

- 3a. Motion to introduce:
MM: 2nd: Roll Call: Brady, Bergen, Kyne, McNamara, Merla, Pecora
- 3b. Motion authorizing the Clerk to publish the Ordinance as introduced for a public hearing:
MM: 2nd: Ayes: Nays:

MAYOR APPOINTMENTS

Mayor Araneo Announces Appointment of Planning Board Members

REPORTS

- 1. Municipal Clerk's Report for May 2026
 - 2. Tax/Water/Sewer Collector's Report for May 2026
 - 3. Board of Health Treasurer's Report for May 2026
 - 4. Building Department Report for May 2026
 - 5. Municipal Court Report for May 2026
- MM: 2nd: Ayes: Nays:

OLD BUSINESS

- *Notification of Tax Abatement Ordinance (Merla)
- *Handicapped Parking Space at Therese Street Park (Merla)
- *Storm Drain Issue Reporting to Borough (Pecora)
- *Sewer Upgrades/Bond Ordinance (Bergen)
- *Green Grove Area Flooding (Merla)
- *Kearney Street (Pecora)
- *Resident Parking Permit Division & Osborn (Merla)
- *Short Term Rentals (McNamara)
- *Street Closure Fees (Brady)

NEW BUSINESS

*Upcoming Amendment to Harbor Commission Membership (Pecora)

*Four-Way Stop at Chandler and Washington (McNamara)

PUBLIC COMMENT

The Meeting is opened to the public for comments.

Comments are limited to no more than five minutes per person.

Opened: MM: 2nd: Closed: MM: 2nd:

EXECUTIVE SESSION

R2026-201 - Authorizing a meeting not open to the Public in accordance with the provisions of the New Jersey Open Public Meetings Act, for the purpose of discussing attorney-client privileged matters concerning a personnel matter, potential litigation, and contract negotiations.

MM: 2nd: Ayes: Nays:

ADJOURNMENT

Adjourned: MM: 2nd:

RESOLUTION NO. 2026-

**BOROUGH OF KEYPORT, COUNTY OF MONMOUTH
RESOLUTION TO READ 2026 MUNICIPAL BUDGET BY TITLE**

WHEREAS, N.J.S.A. 40A:4-8 as amended provides that the Budget shall be read in full at the public hearing, or that it may be read by its title only if:

1. At least one week prior to the date of the hearing and at the hearing a complete copy of the approved Budget:

- a.) shall be made available for public inspection, and
- b.) shall be made available to each person upon request.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Keyport that it is hereby declared that the condition of N.J.S.A. 40A:4-8, as amended set forth in subsections 1(a) and 1(b) have been met and therefore the Budget for 2026 shall be read by title only.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

SECTION 2 - UPON ADOPTION FOR YEAR 2026

RESOLUTION NO. 26-179

of the MONMOUTH BOROUGH

COUNCIL MEMBERS

Be it Resolved by the
of

KEYPORT, County of MONMOUTH, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 9,202,460.38 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 332,809.73 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ 421,500.07 (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes	Abstained
Nays	Absent

SUMMARY OF REVENUES		
1. General Revenues		
Surplus Anticipated	08-100	\$ 1,025,000.00
Miscellaneous Revenues Anticipated	13-099	\$ 1,995,631.84
Receipts from Delinquent Taxes	15-499	\$ 435,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$ 9,202,460.38
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:		
Item 6, Sheet 42	07-195	\$ -
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$ -
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$ -
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:		
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$ 421,500.07
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	13-299	\$ 13,079,592.29
Total Revenues		

R26-179

R26-180

BOROUGH OF KEYPORT
COUNTY OF MONMOUTH

RESOLUTION

WHEREAS, the local municipal budget for the year 2026 was approved on the 16th day of June, 2026, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to further amend said approved budget, now

THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Keyport, County of Monmouth that the following amendments to the approved budget of 2026 be made:

<u>GENERAL BUDGET</u>	<u>FROM</u>	<u>TO</u>
Current Fund - Anticipated Revenues		
General Revenues		
1. Surplus Anticipated	1,025,000.00	1,020,687.12
Total Surplus Anticipated	1,025,000.00	1,020,687.12
3. Misc Revenue - Section F. Grants		
a. Drunk Driving Enforcement Fund	0.00	9,267.35
b. Federal Bulletproof Vest Grant	0.00	4,796.71
Total Misc Revenue	79,748.84	93,812.90
Summary of Revenues		
1. Surplus Anticipated	1,025,000.00	1,020,687.12
3. Misc Revenue - Section F. Grants	79,748.84	93,812.90
7. Total General Revenues	13,079,592.29	13,089,343.47
8. GENERAL APPROPRIATIONS		
A. Operations Excluded from "CAPS"		
Public and Prive Programs Offset By Revenue		
Drunk Driving Enforcement Fund	0.00	9,267.35
Federal Bulletproof Vest Grant	0.00	4,796.71
Total Public and Private Programs Offset by Revenue	156,248.84	170,312.90
E. Deferred Charges - Municipal - Excluded from "CAPS"		
Cash Defecit - Water/Sewer Utility	4,312.88	0.00
Total Deferred Charges - Municipal - Excluded from "CAPS"	4,312.88	0.00
Total Operations Excluded from "CAPS"	2,614,654.79	2,624,405.97
Total General Appropriations	13,079,592.29	13,089,343.47
<u>UTILITY BUDGET</u>	<u>FROM</u>	<u>TO</u>
10. Dedicated Revenue from Water/Sewer Utility		
Operating Surplus Anticipated	7,500.00	11,812.88
Total Operating Surplus Anticipated	7,500.00	11,812.88
Total Water/Sewer Utility Revenues	3,882,090.00	3,886,402.88
11. Appropriations for Water/Sewer Utility		
Deferred Charges and Satutory Expenditures		
Deficit in Operations in Prior Year	0.00	4,312.88
Total Water/Sewer Utility Appropriations	3,882,090.00	3,886,402.88

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director Local Government Services for certification of the local municipal budget so amended.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 16th day of June, 2026.

RESOLUTION NO. 2026-**AUTHORIZING GRANT FROM MONMOUTH COUNTY MUNICIPAL PARK
IMPROVEMENT PROGRAM FOR CEDAR STREET PARK AND SOFTBALL FIELD
IMPROVEMENTS**

WHEREAS, the Monmouth County Board of County Commissioners has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County Park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Governing Body of The Borough of Keyport desires to obtain County Open Space Trust Funds in the amount of \$500,000 to fund improvements to the Park and Softball Field at Cedar Street Park, located on Cedar Street, Keyport, NJ 07735 (Block 137, Lots 6 and 16); and

WHEREAS, the total cost of the project including all matching funds is \$850,000 and

WHEREAS, the Borough of Keyport is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY THE KEYPORT BOROUGH COUNCIL THAT:

1. Hector Herra, Borough Administrator or his successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above named municipality; and
2. The Borough of Keyport is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Hector Herrera, Borough Administrator or his/her successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and

5. This resolution shall take effect immediately.

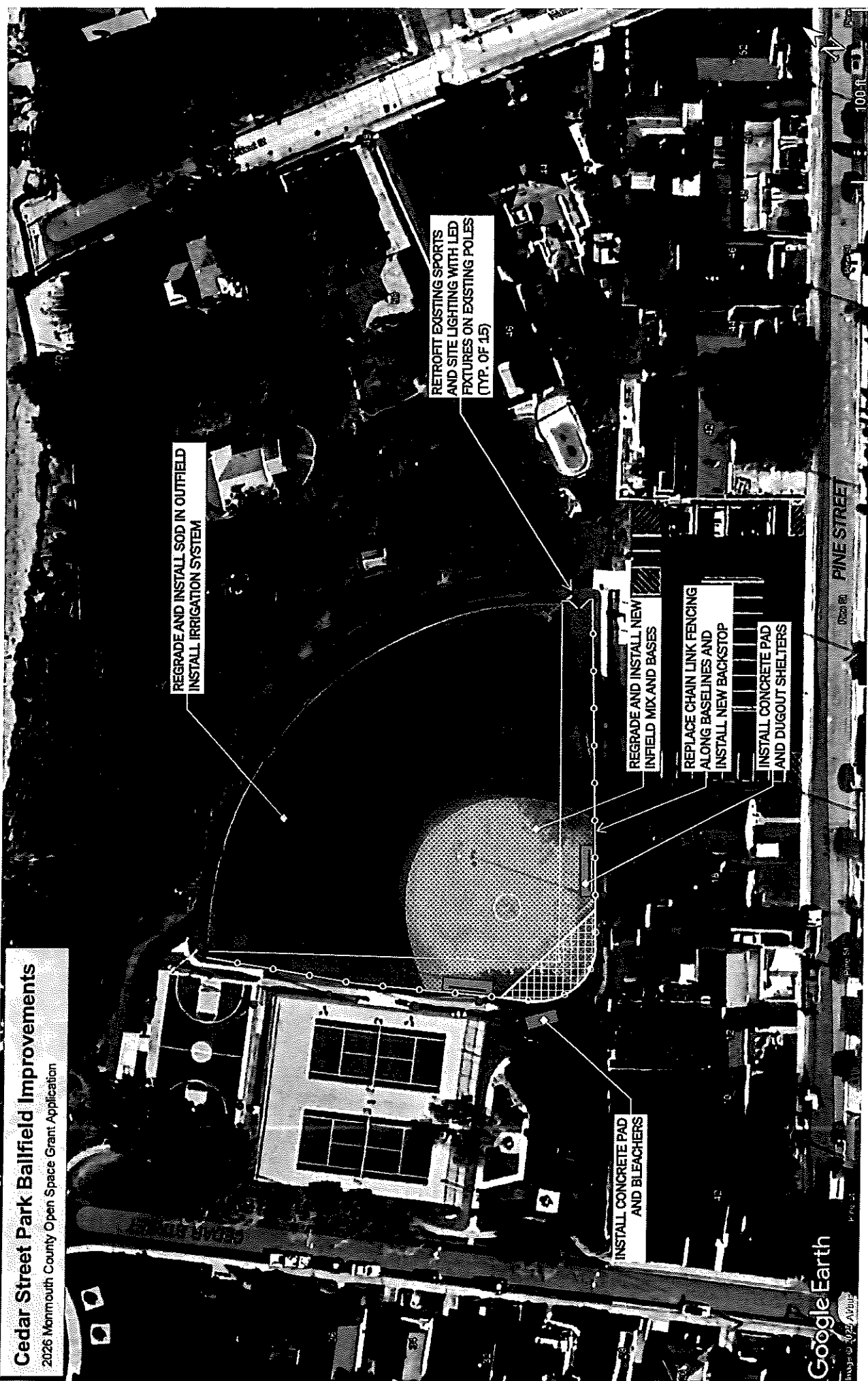
CERTIFICATION

I, Michele Clark, Borough Clerk do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Keyport at a meeting held on the 16th day of June 2026.

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this ____ day of _____, 20__.

Cedar Street Park Ballfield Improvements

2026 Monmouth County Open Space Grant Application



RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT.	\$ 846,845.75
	UTILITY FUND	\$ 340,387.65
	GENERAL CAPITAL	\$ 91,601.95
	RBIT	\$ 1,615.08
	CONSOLIDATED TRUST	\$ 48,870.00
	PAYROLL	\$ 48,869.58
	WATER CAPITAL	\$ 26,501.25
	ESCROW	\$ 7,088.00
	ANIMAL	\$ 3,234.00
	OPEN SPACE	\$ 374.50

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION NO. 2026-

AUTHORIZING REFUND OF PROPERTY TAX OVERPAYMENT

WHEREAS, an overpayment of taxes has taken place by Corelogic on behalf of property owner Edward Finn located at 130 Main St, AKA Block 44 Lot 4;

WHEREAS, said payment has created an overpayment on first quarter 2026 taxes in the amount of \$3,165.79;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Keyport hereby authorize the refund of the first quarter 2026 tax overpayment to Edward Finn in the amount of \$3,165.79.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at their Regular Meeting of June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

**RESOLUTION EXTENDING GRACE PERIOD FOR
PAYMENT OF THIRD QUARTER 2026 TAXES**

WHEREAS, ordinarily third quarter tax bills were to be mailed by July 15, 2026; and

WHEREAS, because of delays beyond the Borough's control, the bills could not be mailed prior to this deadline; and

WHEREAS, N.J.S.A. 54:4-66.3(d) provides that when third quarter tax bills cannot be mailed by the above deadline, taxes shall not be subject to interest until at least 25 days after the tax bills are mailed; and

WHEREAS, the governing body of the Borough of Keyport wishes to extend the property tax payment grace period of quarterly taxes due on August 1, 2026 so that interest shall not accrue if payment is made in accordance with the above statutory provision.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Keyport hereby extends the property tax payment grace period for the third quarter so that interest shall not accrue if payment is made within 25 days after the tax bills are mailed; and

BE IT FURTHER RESOLVED that interest shall be charged back to August 1, 2026, for all payments made after the grace period; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Borough Tax Collector and the Borough Chief Financial Officer.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026- _

**AMENDING RESOLUTION NO. 2026-82
ESTABLISHING BOROUGH COUNCIL COMMITTEES AND PROVIDING FOR
COUNCILMEMBER BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS FOR THE
YEAR 2026**

WHEREAS, N.J.S.A. 40A:60-3(e) authorizes the establishment of Borough Council committees for the ensuing year; and

WHEREAS, the Mayor and Borough Council have adopted ordinances and resolutions providing for Councilmember appointments to various boards, commissions, and committees; and

WHEREAS, Resolution No. 2026-82 was adopted on February 3, 2026, amending Resolution No. 2026-2, establishing Borough Council Committee and liaison assignments for the year 2026; and

WHEREAS, the Mayor and Borough Council desire to amend certain committee assignments for the year 2026, specifically to reflect that Councilmember Robert Bergen is assigned to Redevelopment in place of Councilmember Vincent Kyne, and Councilmember Vincent Kyne is assigned to Police in place of Councilmember Robert Bergen; and

WHEREAS, the Mayor and Borough Council desire to amend the Police Committee to reflect Councilmember Joseph Merla as lead liaison and Councilmember Vincent Kyne as second liaison to that committee; and

WHEREAS, the Mayor and Council desire to amend Resolution No. 2026-82 to reflect the desired appointments of the Borough Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey, that the following Borough Councilmember appointments and assignments for the year 2026 are hereby approved, with the first name listed as the lead liaison:

APPOINTMENT REQUIRED BY STATUTE

Planning Board - Class III Member
Robert Bergen

APPOINTMENTS REQUIRED BY ORDINANCE AND RESOLUTION

Harbor Commission
Alissa Pecora
Joseph Merla

Keyport Bayfront Business Cooperative
Vincent Kyne

Municipal Alliance Committee
Alissa Pecora
Heather Brady

Recycling Committee
Robert Bergen

COUNCIL COMMITTEES & LIAISONS

Environmental Commission (Liaison)

Heather Brady

Finance/Grants

Kathleen McNamara

Robert Bergen

Fire / First Aid / OEM

Heather Brady

Alisa Pecora

Police

Joseph Merla

Vincent Kyne

Public Works / Water-Sewer

Joseph Merla

Vincent Kyne

Health/Registrar/Construction Office/Fire Bureau/Property Maintenance/Zoning

Joseph Merla

Recreation (Liaison) & Senior Center

Heather Brady

Kathleen McNamara

Redevelopment

Robert Bergen

Joseph Merla

SPECIAL COMMITTEES

Cannabis

Kathleen McNamara

Alissa Pecora

Green Team

Kathleen McNamara

Heather Brady

Neighborhood Preservation Program

Vincent Kyne

Kathleen McNamara

BE IT FURTHER RESOLVED that the Resolution supersedes and replaces Resolution No. 2026-82 in its entirety and shall take effect immediately.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-**RESOLUTION AUTHORIZING THE SOLICITATION AND RECEIPT OF BIDS FOR A CAMERA-ASSISTED PARKING ENFORCEMENT PROGRAM**

WHEREAS, the Borough of Keyport desires to enhance public safety, traffic flow, and compliance with parking regulations through the implementation of a camera-assisted parking enforcement program; and

WHEREAS, the Borough has determined that it is in the best interests of the residents and visitors of the Borough to explore the use of technology to assist in the enforcement of parking regulations, including but not limited to violations involving fire hydrants, crosswalks, loading zones, bike lanes, bus stops, and other restricted parking areas; and

WHEREAS, the Borough Administrator and Chief of Police have recommended that the Borough solicit competitive bids and/or proposals for a camera-assisted parking enforcement system and related services; and

WHEREAS, the Borough Council desires to authorize the preparation of specifications and the advertisement for the receipt of bids in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, as follows:

1. The Qualified Purchasing Agent is hereby authorized and directed to prepare bid specifications and advertise for the receipt of bids for a Camera-Assisted Parking Enforcement Program.
2. The bid specifications may include, but shall not be limited to, the furnishing, installation, operation, maintenance, software, data management, citation processing support, training, reporting, and other services necessary for the implementation of the program.
3. Upon receipt and evaluation of bids, the Borough Administrator and Qualified Purchasing Agent shall make a recommendation to the Borough Council for award of a contract, if appropriate.
4. The Municipal Clerk is hereby authorized to publish all notices required by law in connection with the solicitation and receipt of bids.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

**RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR
FIREMAN'S PARK IMPROVEMENTS**

WHEREAS, the Borough of Keyport has the need to contract for Fireman's Park Improvements; and

WHEREAS, through a fair and open process, the Borough advertised and received two (2) bids on June 5, 2026, for the Fireman's Park Improvements; and

bids were received as follows:

Contractor	Base Bid
1) Seacoast Construction Inc.	\$4,970,647.65
2) J.E. Hannon Inc. T/A Bird Construction	\$6,381,692.50

WHEREAS, it is the recommendation of Matthew Zwingraf , P.E., C.M.E. C.F. of Artheon, in accordance with his June 10, 2026 Engineering Report and Recommendation that it is in the Borough's best interest to award a contract to **Seacoast Construction Inc.** as the low bidder; and

WHEREAS, the Chief Financial Officer of the Borough of Keyport has certified, in accordance with the Certification of Funds form attached hereto, that funds for these contracts are available in, Acct # C-04-23-012-000-922 in the amount of \$4,970,647.65.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, that a contract be awarded to **Seacoast Construction Inc.** for the Fireman's Park Improvements in accordance with the bid specifications and proposal, for a sum not to exceed \$4,970,647.65.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENVIRONMENTAL AND CONSULTING SERVICES IN CONNECTION WITH SITE INVESTIGATION OF THE PROPERTY COMMONLY KNOWN AS AEROMARINE INDUSTRIAL PARK**

WHEREAS, the Borough of Keyport has a need for professional environmental and consulting services associated with the property commonly known as Aeromarine Industrial Park identified as Tax Block 141, Lots 14, 15, and 15.01 in the Borough of Keyport to conduct focused site investigation (SI) activities to verify soil and groundwater quality at the subject property and to evaluate whether any groundwater impacts originating at the subject property may be migrating offsite.

WHEREAS, Excel Environmental Resources, Inc. has set forth its proposed services in a written proposal (Attachment A) dated May 29, 2026, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work for the project encompasses focused site investigation workplan; monitoring well installation and development; groundwater sampling and analysis; data tabulation and evaluation; preparation of a focused site investigation report; technical consulting/NJDEP negotiation and communication/project management; and

WHEREAS, the proposed amount of the contract with Excel Environmental Resources, Inc is \$142,616.05 as follows:

Focused Site Investigation Workplan	\$6,610.00
Monitoring Well Installation and Development	\$58,812.95
Groundwater Sampling and Analysis	\$43,938.00
Data Tabulation and Evaluation	\$9,100.00
Preparation of a Focused SI Report	\$11,190.00
Technical Consulting/NJDEP Negotiation and Communication/Project Management	\$12,965.10

WHEREAS, such professional environmental and consulting services can only be provided by licensed professionals and the firm of Excel Environmental Resources, Inc., 1743 State Route 27 Somerset, NJ 08873, is so recognized; and

WHEREAS, Excel was previously retained pursuant Resolution #25-12 (attached) as the Borough's Brownfields Grant Services Professional through a fair and open process; and

WHEREAS, the governing body has determined it is in the best interest of the Borough to retain Excel Environmental Resources, Inc for the proposed professional environmental and consulting services in connection with site investigation of the Aeromarine Industrial Park site as set forth in its proposal and in conformance with the NJDEP approved Hazardous Discharge Site Remediation Fund grant; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$142,616.05 for professional environmental and consulting services as stated in Excel Environmental Resources' proposal dated May 29, 2026; and

WHEREAS, Excel Environmental Resources, Inc., has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Keyport in the previous one year and that the contract will prohibit Excel Environmental Resources, Inc., from making any reportable contributions through the term of the contract; and

WHEREAS, Excel Environmental Resources, Inc., has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c. 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Keyport;

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, in the County of Monmouth, State of New Jersey as follows:

1. Excel Environmental Resources, Inc., is hereby retained to provide professional site investigation services in connection with site investigation of the Aeromarine Industrial Park site as described above and in their proposal (Attachment A) dated May 29, 2026, for an amount not to exceed \$142,616.05
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Keyport.
4. This Resolution shall take effect immediately.
5. The Borough Clerk is hereby directed to publish notice of this award as required by law.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

*Pending Receipt
of Award Letter*

I hereby certify that funds are available as follows:

Chief Financial Officer

RESOLUTION NO. 2026-**RESOLUTION AWARDING AND CONFIRMING EMERGENCY CONTRACT UNDER NEW JERSEY LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40A:11-6 RESULTING FROM AN EMERGENCY CONDITION AND AWARDED TO SHORE SITE DEVELOPMENT, CRJ CONTRACTING, AND SIGNS & SAFETY DEVICES, LLC AND JOBS4BLUE**

WHEREAS, the Borough is permitted to declare an emergency due to a water main break in the vicinity of 111 NJ Route 36 which occurred on May 8, 2026, through May 13, 2026, which impacted the public health, safety and welfare; and

WHEREAS, the public emergency required the immediate delivery of goods and services to respond to that public emergency; and

WHEREAS, any municipality that experiences an emergency that warrants the immediate delivery of goods or services may negotiate or award a contract without public advertising and bidding, notwithstanding that the contract price will exceed the bid threshold, and need not comply with the pay to play provisions in state law.

NOW, THEREFORE BE IT RESOLVED on this 16th day of June 2026 as follows:

1. The Borough was required to declare a public health and safety emergency on May 8, 2026, due to a water main break in the vicinity of 111 NJ Route 36 which occurred on May 8, 2026, through May 13, 2026, which impacted the public health, safety and welfare; and
2. The Borough was required to obtain immediate delivery of goods and services to respond to that public emergency, and therefore, the Borough was not able to comply with all the requirements of the Local Public Contracts Law and Pay-to-Play to obtain those goods and services in response to that public emergency; and
3. The Business Administrator is hereby instructed to ensure the filing of the necessary report of the declaration of emergency with the Director of the Division of Local Government Services an "Emergency Procurement Report," within 30 days of the date of any contract issued to respond to this public emergency; and
4. The Borough was required to secure the services of Shore Site Development, 53 Lone Oak Rd Middletown NJ 07748 to perform repair services in furtherance of this emergency in the amount of \$17,764, \$10,500, and \$14,876 and
5. The Borough was required to secure the services of CRJ Contracting, 1065 Route 22 West, Bridgewater NJ 08807 to perform repair services in furtherance of this emergency in the amount of \$19,872; and
6. The Borough was required to secure the services of Jobs4Blue 4400 US Highway 9 South Freehold, NJ 07728 to provide traffic control services for the closure of NJ Route 36 in furtherance of this emergency in the amount of \$3,150; and
7. The Borough of Keyport Chief Financial Officer will certify funds to charge account number 6-09-55-502-502-262 Water Sewer Budget Capital Outlay upon receipt of the invoice.

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Keyport hereby approve and confirm the contract awards for emergency services per N.J.S.A. 40A:11-6 et seq. to Shore Site Development, CRJ Contracting, and Jobs4Blue in the amount of \$65,487.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-**RESOLUTION AWARDING AND CONFIRMING EMERGENCY CONTRACT UNDER NEW JERSEY LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40A:11-6 RESULTING FROM AN EMERGENCY CONDITION AND AWARDED TO ICON CONSTRUCTION AND APOLLO EXCAVATION**

WHEREAS an emergency has arisen with respect to a severe winter storm bringing over 24" inches of snow on February 22, 2026, through February 23, 2026; and

WHEREAS, the Public Works Manager has certified the emergency existed and the need for additional snow removal services were needed to help the department of public work clear and remove the snow; and

WHEREAS, the Chief Financial Officer and Qualified Purchasing Agent have certified the need to enter an emergency contract for snow removal services; and

WHEREAS, the Borough may, in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-6 et seq.), negotiate or award a contract without public advertising for bids therefore, notwithstanding that the contract price will exceed the bid threshold, when such emergency affects the public health, safety or welfare; and

WHEREAS, Apollo Excavation 110 West Front Street Keyport, NJ, was able to respond during the emergency and provide snow removal for the Borough of Keyport for an amount of \$12,000; and

WHEREAS, ICON Construction, 555 Newman Springs Rd, Marlboro, NJ, was able to respond during the emergency and provide snow removal for the Borough of Keyport for an amount of \$160,000; and

WHEREAS, the Chief Financial Officer has certified that funds are available via budget account 6-01-26-290-290-299; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby approve and confirm the contract award for emergency services per N.J.S.A. 40A:11-6 et seq. to ICON Construction and Apollo Excavation, in the amount of \$172,000.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-**RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK
TO EXECUTE THE FY2027-FY2029 COOPERATION AGREEMENT
WITH MONMOUTH COUNTY FOR COOPERATIVE PARTICIPATION IN
THE COMMUNITY DEVELOPMENT PROGRAM PURSUANT TO THE
INTER-LOCAL SERVICES ACT**

WHEREAS, certain Federal funds are potentially available to Monmouth County under Title 1 of the Housing and Community Development Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

WHEREAS, it is necessary to establish a legal basis for the County and its residents to benefit from this program; and

WHEREAS, a Cooperation Agreement has been adopted under which Keyport Borough and the County of Monmouth in cooperation with other municipalities will establish an Inter-local Services Program pursuant to N.J.S.A. 40:8B-1; and

WHEREAS, it is in the best interest of Keyport Borough to enter into the cooperation agreement.

NOW, THEREFORE, BE IT RESOLVED by the Keyport Borough Council that the Cooperation Agreement between the County of Monmouth and Certain Municipalities located herein for the establishment of a Cooperative Means of Conducting certain Community Development Activities, a copy of which is attached, be and the same is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to execute said agreement in accordance with the provisions of law.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its enactment.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Governing Body of the Borough of Keyport at the Regular Meeting on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

**GRANTING RENEWAL OF CERTAIN PLENARY RETAIL CONSUMPTION,
PLENARY RETAIL DISTRIBUTION AND CLUB LIQUOR LICENSES
FOR THE 2026-2027 LICENSE TERM**

WHEREAS, application for renewal of certain plenary retail consumption, plenary retail distribution and club licenses has been made to the Mayor and Council of the Borough of Keyport as hereinafter set forth; and

WHEREAS, the Borough Clerk certifies that the requisite fee by each and every applicant has been paid; and

WHEREAS, the Borough Clerk certifies that the requisite Alcoholic Beverage Retail Licensee Clearance Certificate (Renewal) has been received; and

WHEREAS, the Borough Clerk certifies the Fire Official and Police Department have advised her that all pertinent Statutes, Rules and Ordinances of the Borough of Keyport have been complied with by each of the applicants.

NOW, THEREFORE, BE IT RESOLVED that **plenary retail consumption** licenses be issued by the Borough of Keyport and the appropriate officers of the Borough are hereby authorized to issue and sign the same in the name of the Borough of Keyport for the period commencing July 1, 2026 and ending June 30, 2027, upon application filed by:

- 1322-32-005-013 Keyport Liquor 56 Inc., t/a Keyport Liquor & Deli
- 1322-32-009-002 Suburban Wine & Liquor Inc., t/a Smiths Liquor Shop
- 1322-33-003-012 Keyport Waterfront Liquor Limited Liability Company, t/a Old Glory
Brew Hall & Brick Oven
- 1322-33-004-007 Fantasies, Inc., t/a Fantasies
- 1322-33-007-016 Keyport Liquor 3, LLC
- 1322-33-008-009 Kal Bhairav t/a Jack's Bar & Liquor
- 1322-33-010-009 Four Cheers LLC t/a The Chill Bar & Lounge
- 1322-33-011-010 Timber Hill Associates II LLC, t/a Burlew's Seafood & Steak
- 1322-33-012-010 Keyport Liquor License LLC, t/a McDonagh's Pub
- 1322-33-019-005 TC Inn Beverage Corporation, t/a Town and Country

NOW, THEREFORE, BE IT RESOLVED that a **plenary retail distribution** license be issued by the Borough of Keyport and the appropriate officers of the Borough are hereby authorized to issue and sign the same in the name of the Borough of Keyport for the period commencing July 1, 2026 and ending June 30, 2027, upon application filed by:

- 1322-44-001-009 MD Liquor & Wine LLC, t/a Buyrite of Keyport

BE IT FURTHER RESOLVED that **club licenses** be issued by the Borough of Keyport and the appropriate officers of the Borough of Keyport are hereby authorized to issue and sign same in the name of the Borough of Keyport for the period commencing July 1, 2026 and ending June 30, 2027 upon application filed by:

1322-31-013-002	Raritan Post 23 American Legion, t/a American Legion Raritan Post 23
1322-31-014-002	Columbian Club of Keyport, t/a Knights of Columbus
1322-31-015-002	Keyport-Matawan Elks BPOE 2030
1322-31-016-002	Keyport Yacht Club

BE IT FURTHER RESOLVED the Borough Clerk is hereby directed to transmit a certified true copy of this resolution to the New Jersey Division of Alcoholic Beverage Control.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-**AUTHORIZING MUNICIPAL AUCTION OF SURPLUS PROPERTY**

WHEREAS, the Borough of Keyport (the "Borough") is the owner of certain surplus property that is no longer needed for public use as specifically identified and described on the attached Schedule "A" ("Surplus Property"); and

WHEREAS, the New Jersey Local Public Contracts Law, at N.J.S.A.40A:11-36, provides for the disposition of personal property owned by a municipality; and

WHEREAS, N.J.A.C.5:34-5.8 authorizes a governing body to contract with an electronic procurement platform to conduct an online public auction; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services, has approved GovDeals, Inc. as an Internet based vendor authorized to conduct online auctions of municipal surplus property and GovDeals, Inc. is also an approved contractor under New Jersey State Contract No. 012821-GDI; and

WHEREAS, the Borough Administrator, through the Superintendent of the Department of Public Works, recommends the Borough utilize the services of GovDeals Inc. via www.govdeals.com for the purpose of auctioning the Surplus Property under State Contract No. 012821-GDI; and

WHEREAS, the Borough reserves the right to reject all bids if determined to be in the public interest.

WHEREAS, in consideration for auctioning the Surplus Property on the Borough's behalf, GovDeals, Inc. will be paid 7.5% of the winning bid (but not less than \$5.00) for each asset sold, paid directly by the Borough to GovDeals, Inc. from the proceeds of the sale; and

WHEREAS, all other terms and conditions of the auction of the Surplus Property and agreement with GovDeals, Inc. are available on the GovDeals, Inc. website www.govdeals.com.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, in the County of Monmouth, State of New Jersey, as follows:

1. The Borough, through the Department of Public Works, with the approval of the Governing Body, is hereby authorized to sell the surplus property identified and described on the attached Schedule "A" ("Surplus Property").

2. The Surplus Property shall be sold by public auction through the online auction site of www.govdeals.com as more fully described herein.

3. In consideration for auctioning the Surplus Property on the Borough's behalf, GovDeals, Inc. will be paid 7.5% of the winning bid (but not less than \$5.00) for each asset sold, paid directly by the Borough to GovDeals, Inc. from the proceeds of the sales.

4. The Borough shall publish in its official newspaper a Notice of this approved online auction together with a description of the Surplus Property to be sold. The auction shall not be held less than seven (7) days or more than 14 days after the latest publication of the Notice.

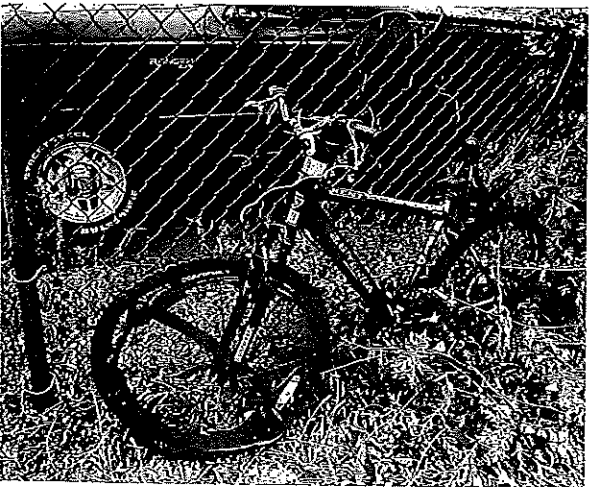
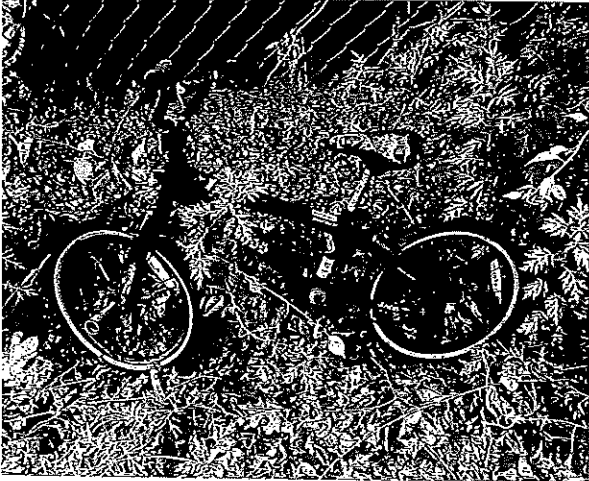
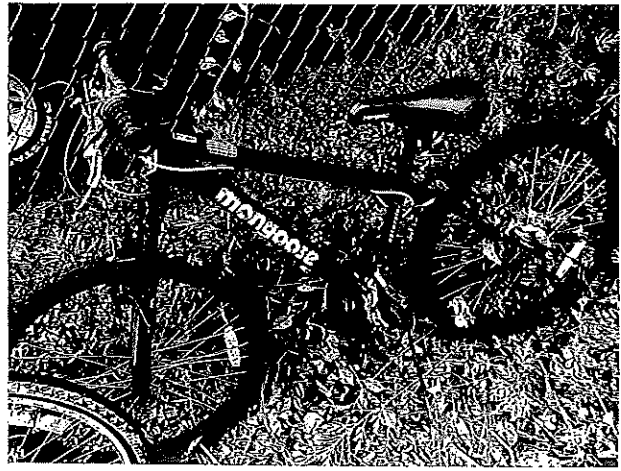
5. A certified copy of this Resolution shall be sent to the Division of Local Government Services, Department of Community Affairs, the Chief Financial Officer and the Qualified Purchasing Agent.

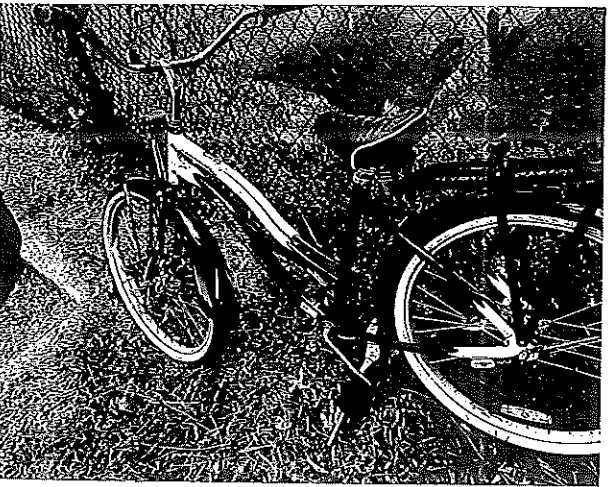
I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

SCHEDULE "A"

Sixteen (16) Bicycles





R26-194

RESOLUTION NO. 2026-

AMENDING RESOLUTION NO. 2026-95 TO CHANGE THE EVENT DATE FOR THE STARS & STRIPES (KEYPORT) FOOD TRUCK & MUSIC FESTIVAL

WHEREAS, by Resolution No. 2026-95 adopted on February 17, 2026, the Mayor and Council authorized the execution of a contract agreement between the Borough of Keyport and Just Jersey Fest for the production and management of the Stars & Stripes (Keyport) Food Truck & Music Festival to be held on Saturday, May 23, 2026, with a rain date of Sunday, May 24, 2026, from 11:00 a.m. to 8:00 p.m.; and

WHEREAS, due to inclement weather, the Stars & Stripes (Keyport) Food Truck & Music Festival scheduled for May 23, 2026, with a rain date of Sunday, May 24, 2026, was cancelled and did not take place; and

WHEREAS, Just Jersey Fest has requested that the event be rescheduled and conducted on Saturday, September 5, 2026, with a rain date of Sunday, September 6, 2026, from 11:00 a.m. to 8:00 p.m.; and

WHEREAS, the Mayor and Council find that it is in the best interest of the Borough to amend Resolution No. 2026-95 and the corresponding contract agreement to reflect the revised event date and rain date while maintaining all other terms and conditions previously approved unless specifically amended herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Resolution No. 2026-95 is hereby amended to change the event date for the Stars & Stripes (Keyport) Food Truck & Music Festival from May 23, 2026 (rain date May 24, 2026) to September 5, 2026 (rain date September 6, 2026), with event hours remaining 11:00 a.m. to 8:00 p.m.; and

BE IT FURTHER RESOLVED that all other provisions of Resolution No. 2026-95 and the contract agreement authorized thereby shall remain in full force and effect.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption according to law.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026**APPROVING THE REQUEST OF THE KEYPORT FIRE DEPARTMENT'S
2026 FAIR CHAIRMAN FOR EXCLUSIVE USE OF FIREMAN'S PARK
FOR THE ANNUAL FIREMAN'S FAIR**

WHEREAS, a request has been received from the Keyport Fire Department's 2026 Fair Chairman for exclusive use of Fireman's Park for the annual Fireman's Fair to be held Monday, August 3, 2026 through Saturday, August 8, 2026 (set up Friday, July 31, 2026 and breakdown Monday, August 10, 2026); and

WHEREAS, hours of the Fireman's Fair will be 6:00 PM to midnight August 3, 2026 through August 8, 2026; and

WHEREAS, American Legion Drive from W. Front Street to the entrance of the Municipal parking lot just beyond the gazebo in Waterfront Park will be closed to traffic during Fair hours beginning Monday, August 3, 2026 through Saturday, August 8, 2026, from 6:00 PM to midnight; and

WHEREAS, the W. Front Street business district two-hour parking rule and the no-parking restriction on Beers Street to Elizabeth Street will be suspended from Friday, July 31, 2026 through Monday, August 10, 2026; and

WHEREAS, the assistance of the Department of Public Works work force and equipment is requested for removal of solid waste, recyclables, and equipment to and from the Fair location, during the period of Saturday, August 1, 2026, through Sunday, August 9, 2026; and

WHEREAS, use of the Steamboat Dock Museum lot for the purpose of staging of rides and carnival equipment from Sunday, August 1, 2026, to August 10, 2026 is requested; and

WHEREAS, the Police Chief has reviewed the request and has offered no objections as to the dates and times requested.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport that:

1. This Resolution shall constitute approval to permit the Keyport Fire Department exclusive use of Fireman's Park for the annual Fireman's Fair as set forth herein.
2. The Municipal Clerk is directed to forward a certified copy of this Resolution to the 2026 Fair Chairman, Chief of Police, and DPW Superintendent.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

R26-196

RESOLUTION NO. 2026-

**APPROVING THE ISSUANCE OF A SOCIAL AFFAIR PERMIT FOR
KEYPORT MATAWAN ELKS BPOE 2030**

WHEREAS, the Keyport Matawan Elks BPOE 2030 has filed an application for a Social
Affair Permit for an event to be held August 22, 2026, from 12:00 p.m. to 7:00 p.m. at 249
Broadway, Keyport, New Jersey; and

WHEREAS, the application is complete in all respects.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough
of Keyport hereby approve the issuance of the Social Affair Permit to the Keyport Matawan Elks
BPOE 2030 for an event to be held August 22, 2026, from 12:00 p.m. to 7:00 p.m. at 249
Broadway, Keyport, New Jersey.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution
adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held
on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

**AMENDING RESOLUTION NO. 2026-160 AUTHORIZING THE PROMOTIONAL
APPOINTMENT OF PATRICK QUIRK**

WHEREAS, the Mayor and Council of the Borough of Keyport adopted Resolution No. 2026-160 on May 19, 2026, authorizing the promotional appointment of Patrick Quirk; and

WHEREAS, Resolution No. 2026-160 incorrectly identified the position to which Patrick Quirk was promoted as Police Sergeant; and

WHEREAS, the intended and approved promotional appointment was to the position of Detective Sergeant, effective May 19, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, that Resolution No. 2026-160 is hereby amended to reflect that Patrick Quirk was promoted to the position of Detective Sergeant, effective May 19, 2026.

1. Except as specifically amended herein, all other terms and provisions of Resolution No. 2026-160 shall remain in full force and effect.

BE IT FURTHER RESOLVED that this amendment shall be effective retroactive to May 19, 2026.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-**APPOINTING A MUNICIPAL HOUSING LIAISON IN ACCORDANCE WITH
THE AFFORDABLE HOUSING LAW FOR THE BOROUGH OF KEYPORT***Keri Somerville*

WHEREAS, the Borough of Keyport has a statutory obligation to designate a Municipal Housing Liaison to oversee the administration of affordable housing programs and ensure compliance with applicable regulations within the Borough of Keyport; and,

WHEREAS, the Municipal Housing Liaison is responsible for duties including, but not limited to, ensuring the implementation of the Borough's Affordable Housing Plan, serving as a point of contact for affordable housing inquiries, and working with the Administrative Agent to monitor compliance; and

WHEREAS, the Mayor and Council of the Borough of Keyport find it necessary and in the public interest to appoint a Municipal Housing Liaison to fulfill these responsibilities and ensure adherence to state-mandated affordable housing requirements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, and State of New Jersey, as follows:

1. **Appointment of Municipal Housing Liaison:**
Keri Somerville is hereby appointed as the Municipal Housing Liaison for the Borough of Keyport, effective immediately, and shall receive a \$3,000 annual salary increase upon the successful completion of an Affordable Housing Certificate Program.
2. **Responsibilities of the Municipal Housing Liaison:**
The Municipal Housing Liaison shall:
 - Serve as the primary point of contact for affordable housing inquiries within the Borough.
 - Work in conjunction with the Borough's Administrative Agent to oversee and administer affordable housing units.
 - Ensure the proper implementation of the Borough's Affordable Housing Plan.
 - Monitor compliance with affordable housing regulations and reporting requirements.
 - Perform any additional duties as required under applicable state and local affordable housing laws.
3. **Support for the Municipal Housing Liaison:**
The Municipal Housing Liaison shall be provided with all necessary support and resources to perform their duties effectively, including access to Borough staff, records, and consultants as needed.
4. **Submission to State Agencies:**
A copy of this resolution shall be provided to the New Jersey Council on Affordable Housing (or its successor agency) as required for compliance.

5. Effective Date:

This resolution shall take effect immediately.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-**AUTHORIZING THE APPOINTMENT OF LICENSED WATER PLANT OPERATOR***Steven Ussmann*

WHEREAS, the Borough of Keyport (the "**Borough**") was in need of a Licensed Water Plant Operator in 2023; and

WHEREAS, Steven Ussmann, a licensed operator, has been working in this capacity on a month-to-month basis as of August 1, 2020, at the rate of \$3,000 per month; and

WHEREAS, the Borough hired Steven Ussmann as a Borough employee in March 2023, however no formal resolution was adopted memorializing same; and

WHEREAS, the New Jersey Department of Environmental Protection mandated the Borough have a full-time licensed water plant operator at the Keyport water treatment plant when the plant is in operation during the months of May, June, July, and August; and

WHEREAS, the NJDEP temporarily reduced its requirement of a full-time, onsite Licensed Water Plant Operator to 15 hours per week, March 22, 2024 for the onsite Licensed Water Plant Operator until the Borough had a qualified Licensed Water Plant Operator who was able to serve in that capacity full-time while the treatment plant was operational; and

WHEREAS, the understanding between the Borough and Ussmann did not include the requirement of 15 onsite hours at the treatment plant facility; and

WHEREAS, the prior Borough Administrator in 2023 had directed the Borough payroll department to compensate Ussmann an additional \$2,000 per month while the treatment plant was operational; and

WHEREAS, the Borough now desires to memorialize the hiring of Ussmann as a licensed Water Plant Operator and the associated salary.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. Steven Ussmann is hereby appointed as Licensed Water Plant Operator effective retroactive to March 1, 2026, and shall work a schedule approved by the Borough Administrator.
2. Annual compensation for this employee shall be \$38,192, as of March 1, 2026, and his current salary shall reflect annual pay raises that have been granted.
3. During the months when the treatment plant is in operation (May, June, July, and August), Ussmann will be compensated an additional \$2,000.
4. The Borough Administrator is hereby authorized to execute all documents necessary to effectuate this appointment.
5. The Borough Clerk is directed to forward copies of this resolution to the Borough Administrator, the Superintendent of Public Works, and the Payroll Supervisor.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2026.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2026-

APPOINTMENT OF MUNICIPAL ALLIANCE COMMITTEE MEMBER

Jennifer Tevis

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) created the Municipal Alliance Committee of the Borough of Keyport (the “**Municipal Alliance Committee**”) by Ordinance of the Borough; and

WHEREAS, the membership of the Municipal Alliance Committee is as set forth in Borough Code 2-7.9 (b), and

WHEREAS, there exists a need for appointment of new members, pursuant to that same Borough Code 2-7.9 (b); and

WHEREAS, the Borough has conducted the requisite background investigation in accordance with applicable policies and procedures; and

WHEREAS, the results of the background investigation revealed no disqualifying information, and Jennifer Tevis has been cleared to serve in such capacity for the Borough.

WHEREAS, Mayor Rose P. Araneo recommends with the advice and consent of the Council, the appointment of Jennifer Tevis to serve as a School Board Member of the Municipal Alliance Committee for a term commencing the date of this resolution and expiring December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. Jennifer Tevis is hereby appointed as a School Board Member of the Municipal Alliance Committee, by the Mayor of the Borough and with the advice and consent of the Borough Council, for a term expiring December 31, 2026, all in accordance with Borough Code 2-7.9 (b).

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk

Mayor
Rose P. Araneo

Councilmembers
Kathleen McNamara, President
Robert Bergen
Heather Brady
Vincent Kyne
Joseph Merla
Alissa Pecora



Borough Administrator
Hector Herrera

Borough Clerk
Michele Clark, RMC

Chief Financial Officer
Jeffrey Elsasser, CMFO/QPA/CTC

June 16, 2026

Re: Appointment of Planning Board Members

Honorable Councilmembers:

Whereas, the Mayor and Council of the Borough of Keyport have established, by Ordinance, a Planning Board consisting of nine members; and

Whereas, the Ordinance provides that the Mayor shall appoint Class II, Class IV and Alternate members.

Now, Therefore, Be It Determined, that I, Rose P. Araneo, Mayor of the Borough of Keyport, do hereby appoint the following members of the Planning Board for the terms designated:

MEMBER	TYPE	TERM
Christopher Hicks	Class II Member	Unexpired term of William Kane ending 12/31/2026
Andrew Alfano	Class IV Member	Unexpired term of J. Christopher Demarest ending 12/31/2028
William Greaux	Alternate No. 2	Unexpired term of Andrew Alfano ending 12/31/2026

Respectfully,

Mayor Rose P. Araneo

ORDINANCE NO. 2026-14

AN ORDINANCE ADOPTING AMENDMENTS TO
CHAPTER 7 (TRAFFIC), SCHEDULE VIII (TRUCKS OVER FOUR
TONS AND VEHICLES OVER THE REGISTERED GROSS WEIGHT EXCLUDED)

WHEREAS, the Borough of Keyport (the "Borough") is a public body corporate and politic of the State of New Jersey; and,

WHEREAS, pursuant to N.J.S.A. 39:4-197, the Mayor and Council of the Borough of Keyport have the power to adopt ordinances concerning traffic and parking within the Borough; and,

WHEREAS, the proposed changes are subject to concurrence and approval by the New Jersey Department of Transportation in accordance with Title 39; and

WHEREAS, the Mayor and Borough Council hereby desire to amend Chapter VII, entitled "Traffic, of the Code to reflect changes to Schedule VIII (Trucks Over Four Tons and Vehicles Over the Registered Gross Weight Excluded) of the Borough Code to reflect the following additional exclusions within the Borough (*note to codifier*: additions are underlined and deletions ~~crossed-out~~).

SCHEDULE VIII (TRUCKS OVER FOUR TONS AND VEHICLES OVER THE
REGISTERED GROSS WEIGHT EXCLUDED)

In accordance with the provisions of subsection 7-4.1, trucks over four tons and vehicles over the registered gross weight which shall include but not be limited to commercial motor vehicles used to transport or shipping trucks used for auto transportation and delivery of vehicles on articulated vehicles over 20 feet in length are excluded from the following described streets, except for pick-up and delivery of materials on such streets, or the performance of public utility services.

Name of Street	Weight Tons	Location
Beers Street	4	Between Maple Place and NJSH Route 35
Jackson Street	4	<u>Entire Length</u> Between Main Street and

		Broad Street and B etween Beers Street and Cass Perry Street (<u>Court appearance required for violation.</u>)
May Street	4	Entire length from Washington Street to Maple Place
Monroe Street	4	Between Broad Street and Atlantic Street
		Between Beers Street and Cass Street
Perry Street	4	From Maple Place to Francis Street (from 6:00 pm to 7:00 am on weekdays and all hours on weekends)
		From Jackson Street to its northern terminus (from 6:00pm to 7:00 am on weekdays and all hours on weekends) (<u>Court appearance required for violation.</u>)
Pershing Place	4	Entire length
Raritan Avenue	4	Northbound only
St. George Place	4	Entire length
St. Peters Place	4	Entire length
Third Street	4	Between Atlantic Street and Fulton Street
Washington Street	4	Northbound only
Church Street	4	Between East Front Street and Maple Place
Osborn Street	4	Between East Front Street and Maple Place
<u>Walnut Street</u>	<u>4</u>	<u>Entire length</u>
<u>Locust Street</u>	<u>4</u>	<u>Entire length</u>

NOW, THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. Chapter 7, (“Traffic”), Article 4 (“Limiting the Use of Streets to Certain Class of Vehicles”), Section 1 (“Trucks Over Four Tons and Vehicles Over the Registered Gross Weight Excluded from Certain Streets”) shall be amended as set forth above.

Section 3. All ordinances or parts thereof inconsistent with the provisions of this ordinance are hereby repealed.

Section 4. Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase and the finding or

holding of any such portion of the Ordinance to be unconstitutional, void or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Section 5. The Borough Clerk is hereby directed, upon adoption of the Ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 6. This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

ORDINANCE INTRODUCED						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady					X	
Bergen						X
Kyne		X	X			
McNamara	X		X			
Merla			X			
Pecora			X			

CERTIFICATION

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the ordinance introduced by the Governing Body of the Borough of Keyport on May 19, 2026.

/s/ Michele Clark
 Michele Clark, RMC
 Borough Clerk

ORDINANCE ADOPTED						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady						
Bergen						
Kyne						
McNamara						
Merla						
Pecora						

Introduced: May 19, 2026
Public Hearing: June 16, 2026
Adopted:

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor
Borough of Keyport

RESOLUTION NO. 2026-

**RESOLUTION OF THE BOROUGH OF KEYPORT, COUNTY OF
MONMOUTH, NEW JERSEY AUTHORIZING A MEETING NOT OPEN
TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, *N.J.S.A.* 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution; and

WHEREAS, it is necessary for the governing body to meet in a session not open to the public for the purpose of discussing attorney-client privileged matters concerning personnel matter, potential litigation, contract negotiations.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Mayor and Council assembled in public session on June 16, 2026, and determined that an Executive Session closed to the public shall be held on June 16, 2026, at approximately 7:00 p.m. at Borough Hall located at 70 West Front Street, Keyport, New Jersey, for the discussion of matters relating to the specific items designated above.
2. It is anticipated at this time the above-stated subject matter may be made public in approximately sixty days or at such time as any litigation or matters discussed are resolved.
3. This resolution will take effect immediately.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 16, 2026.

Michele Clark, RMC
Borough Clerk