

KEYPORT HARBOR COMMISSION
Meeting Minutes
December 9, 2025

Meeting held in Borough Hall, Council Chambers

Meeting called to order 7:11pm

Attendance: Jack Straub, Chairman (JS)
 Al Litwak, Vice Chairman (AL)
 Greg Davis (GD)
 Council Member Melissa Vecchio (CMV)
 Council Member Joseph Merla (CJM))

Absent: Stanley Araneo (SA)
 William Magyar (WM)

Approval of Minutes

MOTION by AL to approve November minutes, 2nd CJM, all approved (JS, AL, CJM).

Updates / continuing business items:

JS reviewed and distributed Harbor Commission recommendations discussed at November meeting. JS asked CJM for an update on the stranded boat at Beach Park, CJM stated there is no update at this time. CMV stated recommendation from Keyport Borough attorney was to not touch the boat. JS reviewed information provided to KHC by Mike Vinik at November meeting. Board discussed situation, concluded the Harbor Commission cannot take any further steps at this time. We have drafted a document with recommendations to forward to the Borough Council, for possible action to address potential future situations such as this one.

AL and CJM drafted a letter of recommendations to forward to Council. If approved by the Harbor Commission, it will be submitted to Borough Council for the December 16 meeting. Board discussed possible future situations in which an out of town vessel anchored or moored in Keyport Harbor. AL addressed other possible scenarios involving visiting boats in the Harbor. There will also most likely be a need to designate a Harbor Master in the future.

Signage for the boat ramp area was also discussed, JS stated we may want to come up with our own designs and location recommendations and forward to the new BA and Council.

MOTION by AL to send Harbor Commission recommendations to Borough Council for consideration and future action. Second GD, roll call all approved.

Harbor Commission members all agreed to continue holding our monthly meetings on the second Monday of each month for 2026.

CJM thanked CMV for her time on the Harbor Commission, other members thanked her as well.

Public Session

MOTION to open to public by CJM, second CMV, voice vote all approved.

Mike Lane - Would like to see Harbor Commission start to work with Army Corps of Engineers to be included in future projects involving Keyport Harbor. AL agreed Harbor Commission should be proactive rather than reactive. Mr. Lane also mentioned the pipeline project which has been approved, Harbor Commission will need to monitor for effects on Keyport Harbor once the project begins. AL mentioned the Olsen property project should also be monitored closely by the Harbor Commission.

MOTION by CJM to close public session, second CMV, voice vote all approved.

MOTION by CJM to adjourn, second CMV, voice vote all approved

Next meeting Monday, January 12, 2026.