

The Keyport Recreation Committee Meeting was called to order by D. Nellis at 7:00 PM.

Present: V. Pacheco (arrived 7:11PM), N. Jones, A. Jennings, N. Francis (arrived 7:07PM), S. Lamberson, S. Ryan, P. Burns Councilmember McNamara, D. Nellis

KBBC: Jay Faltings, Chris Matey, Mayor Araneo

Absent: K. Fread, Councilmember Brady

Approval of Minutes from September 8, 2025

Motion to approve was made by S. Ryan, second by N. Jones with ayes by all present.

New Business – Combining Jeep Show with Trunk or Treat on October 19th

D. Nellis stated that Jay from KBBC would like to discuss combining their Jeep Show with the Recreation Committee's annual Trunk-or-Treat event. Jay explained that the goal is to increase participation and fill the parking lot, as current registration stands at 22 vehicles and three tables, which is lower than desired.

The Recreation Committee, along with the Police Chief and Borough Administrator, has reviewed the idea and has no objections, but the committee's approval is required.

Event logistics discussed:

- Estimated 20 Jeeps to participate, possibly more depending on space.
- Jeeps would be asked to bring candy and decorate their vehicles.
- American Legion Drive would be closed for pedestrian safety.
- Trunk-or-Treat cars would remain in the original lot; Jeeps could be lined along American Legion Drive or blended with the Trunk-or-Treat participants.
- Setup would begin at approximately 2:00 p.m. to allow adequate time before the 4:00–6:00 p.m. event.
- Police will assist with road closures and traffic management.
- KBBC is arranging for Thunder 106 to attend and promote the event on-air. They will also provide on-site entertainment.
- The Butterfly Celebration group has joined to provide free face painting, temporary tattoos, glow sticks, and snacks.
- KBBC will have trophies (approximately 18–20) for Jeep participation

- The committee emphasized ensuring enough space for residents and businesses and encouraged businesses to decorate or participate.

Candy and Giveaways:

- Non-candy options (have been ordered for younger children and those with allergies.
- Texas Roadhouse will provide kids' meal coupons for distribution at the event.

Supplies and Setup:

- The KBBC will bring their own table and tent; DPW assistance not anticipated beyond regular event needs.
- Electric access was discussed. The group will confirm available outlets near the gazebo area and along the park benches; an extension cord may be needed for the DJ setup.
- Port-a-johns D. Nellis will get a price and give that information to the KBBC

Volunteers:

- Committee members will confirm availability for setup and breakdown – P. Burns, S. Ryan and N. Jones will be available to volunteer from recreation for their portion of the event.

Approval:

- Motion to approve combining the Recreation Trunk-or-Treat with the KBBC Jeep Show was made by N. Jones second by S. Lamberson with ayes by all. Chair Pacheco abstain because she wasn't available for the full presentation.

Additional Notes:

- All participants were reminded that no political displays or materials are permitted.
- Both groups emphasized cooperation and community benefit, with appreciation for the joint effort.

5K Race - update: over 200 runners, no shirts left event was successful

D. Nellis reported that the event made \$5,985.00 and cost (excluding police) \$5,636.72. The only complaint that she heard was the location of the port-a-johns and that there was no award for 80+ runners

House Decorating Contest – 10/1 to 10/30 - Councilwoman Brady created a Google form with a QR code for signing up. We will be working on having it so the residents can vote on the houses that entered.

Day of the Dead Event Day of the Dead - November 1st from 12pm to 4pm – P. Burns spoke about the event she explained that the event will be held by the gazebo. She has marigolds and mums being donated for decoration.

Activities to include:

- Family banner-making (colored/tissue paper snowflake-style cutouts)
 - Mask decorating (committee will confirm if paper or plastic masks; markers or Sharpies will be provided accordingly)
 - Coloring pages and small crafts for children
 - Free snacks and hot chocolate (pending electric access)
 - Cultural presentation by a local church representative on the traditions of Day of the Dead
 - Music and possibly traditional dancers (pending confirmation)
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- Committee members discussed building a small three-tier altar (similar to steps) to represent the altar, using battery-operated candles.
 - Electrical access and safety measures will be reviewed prior to the event; thermoses may be used for hot chocolate if outlets are unavailable.
 - Several local businesses, including nearby bodegas, have expressed excitement and interest in participating.
 - Committee members emphasized inclusion and representation of the Hispanic community.

Winter Craft & Santa Event

- Plans include hot chocolate, cookies, and crafts for children.
- N. Jones will be the Grinch costume; D. Nellis purchased the backdrop and supplies
- Discussion held on whether to allow businesses or organizations (e.g., library, Alliance) to host tables—committee agreed to limit participation to local groups rather than open it broadly to businesses.

Christmas House Decorating Contest – carried to the next meeting

Discussion: next year's events – D. Nellis reminded the committee that she will be retiring next year. She recommended that the committee write down their events detailing what needs to be done from the beginning to the end of each event.

Meeting Adjourned at 7:55PM