

GIORDANO, HALLERAN & CIESLA

A PROFESSIONAL CORPORATION
ATTORNEYS AT LAW

EVAN P. ZIMMERMAN, ESQ.
SHAREHOLDER
EZIMMERMAN@GHCLAW.COM
DIRECT DIAL: (732) 219-5496

(732) 741-3900
FAX: (732) 224-6599

www.ghclaw.com

Client/Matter No. 24614-0001

November 8, 2023

Via Courier and Email: dnellis@keyportonline.com

Denise Nellis
Planning Board Secretary
Borough of Keyport
P.O. Box 60
70 West Front Street
Keyport, New Jersey 07735

**RE: Automoby, LLC ("Applicant")
3 Cass Street, Borough of Keyport, New Jersey 07735
Block 33, Lot 16 ("Property")**

Dear Ms. Nellis:

Our office represents the Applicant with respect to the above referenced Property. This application is for variance relief only pursuant to N.J.S.A. 40:55D-70(d). The applicant does not propose any improvements or amendments to the site plan in connection with the proposed tenant use.

In response to T & M Associates First Completeness Review letter dated October 6, 2023, we enclose the following:

1. Sixteen (16) copies of the completed application and checklist;
2. Sixteen (16) copies of the revised Architectural Plans prepared by B+F Design dated October 23, 2023 revised through October 25, 2023;
3. Sixteen (16) copies of the survey prepared by Bernard M. Collins Surveying, Inc. dated February 9, 2022;
4. Tax Certification dated November 7, 2023
5. Application fee of \$150.00 and escrow fee of \$200.00 were submitted with our application on August 23, 2023. If additional fees are required, they will be submitted;
6. The owner consented to the application. See signature on page 7 of the application.

GIORDANO, HALLERAN & CIESLA

A PROFESSIONAL CORPORATION
ATTORNEYS AT LAW

November 8, 2023

Page 2

We will provide the Ownership Disclosure under separate correspondence.

Please review the enclosed and advise the undersigned, or Denise Wegryniak, if you require any additional information for the Application to be deemed administratively complete, and the earliest this matter can be scheduled for public hearing.

Thank you for your time and attention to this matter.

Very truly yours,



EVAN P. ZIMMERMAN

EPZ/jtr

Enclosures

cc: Automoby, LLC
Jake T. Russo, Esq.
Denise Wegryniak
Francis W. Mullan, P.E., C.M.E