

**MINUTES OF THE JULY 28, 2011
KEYPORT UNIFIED PLANNING BOARD**

The Keyport Unified Planning Board held a Regular Meeting on July 28, 2011 which was called to order at 7:00 PM in the Council Chambers at Borough Hall, 70 West Front Street, Keyport, NJ, called to order by Marc Sessa, the Sunshine Law Notice was read followed by the Flag Salute.

ROLL CALL:

Present: Councilman Sheridan, Marc Sessa, Allen Hudson(arrived 7:03), Robert Burlew, Joy-Michele Tomczak(arrived 7:06), John Kovacs Alternates: Juan Carlos–Oviedo, Joseph Wedick . Others Present, Planning Board Attorney, Marc Leckstein, Planning Board Engineer, Fran Mullan.

Absent: Mayor McLeod, Richard Hassmiller, John Ambrose

PROFESIONALS SWORN IN: Stan Slachetka, Planner

VOUCHERS:

Leckstein & Leckstein invoice for July meeting \$ 250.00

.Motion to approve made by J. Kovacs, second by R. Burlew with ayes by all present

MINUTES: June 23, 2011 Meeting

Motion to approve moved by J. Sheridan, second by J. Kovacs with ayes by all present

CORRESPONDENCE:

NEW BUSINESS:

Application No. 11-05 – Mr. Kenneth Schwartz – Use Variance
17-21 West Front Street
Block 21.01, Lot 45, 46 and 48

Mr. Leckstein spoke to Mr. Schwartz and explained that the application is not complete and that Mr. Schwartz has to have an attorney. Mr. Leckstein asked that the Board carry application over to the next meeting without having to re-notice unless T&M finds other variances. Then the applicant will have to re-notice.

Motion to carry application without further notice to the August 25th meeting moved by Mr. Kovacs, second by Mr. Sessa with ayes by all present.

MEMORIALIZATION OF RESOLUTIONS

Michael and Lauren Bauer – Application #11-04
Block 125, Lot 20
131 Second Street

Douglas and Diane Grandon – Application # 11-06
Block 67 Lot 23

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Motion made by Councilman Sheridan, second by Mr. Hudson

Roll Call: Affirmative: Councilmember Sheridan, Mr. Kovacs, Mr. Sessa, Mr. Hudson, Ms. Tomczak,
Mr. Oviedo, Mr. Wedick
Negative: None
Abstentions: None

OLD BUSINESS

Status of the letter from May 23, 2011 agenda from T&M for Maintenance Bond Release – Keyport Commons Block 103; Lots 1, 2, 7-11. Mr. Mullan is to follow up with applicant regarding the Maintenance Bond release and report back to Board

Mr. Slatchetka asked that this be carried over to the next meeting for Mr. Mullan.

ANY OTHER BUSINESS OR DISCUSSIONS:

None

PUBLIC SESSION

Open to the public at 7:09 PM

Ann Boyce, asked about the Master Plan; Mr. Leckstein replied that the Plan is filed with the Borough Clerk

Close to the public at 7:09 PM

Motion to adjourn the meeting at 7:10pm moved by

The next regularly scheduled Planning Board Meeting will be Thursday, August 25, 2011.