

KEYPORT HARBOR COMMISSION
Meeting Minutes
May 13, 2024

Meeting called to order 7:05pm

Attendance: Jack Straub, Chairman (JS)
Greg Davis, Vice Chairman (GD)
Nancy Smalling, Secretary (NS)
Al Litwak (AL)
Council Member Melissa Vecchio (CMV)
arrived late - Joe Merla (JM)
absent - Council Member Ron Peperoni (CRP)

Motion to approve minutes of April 8, 2024 Keyport Harbor Commission meeting:
motion by AL, seconded GD, all approved voice vote.

JS gave an update on the dredging of the boat ramp. At this time it appears either Monmouth County or Neptune Township may be doing the dredging, but details have not yet been finalized. CMV stated it looks like we have two maybes, hopefully one of them will become a yes.

NS mentioned the RBIT account is down from this time last year, also appears to not include fishing charter payments. Discussion took place regarding items included in account such as memorial benches and Poor Johns. JS stated he will try to get more information regarding the fishing boat.

JS asked NS if we have had any response regarding no wake buoys, she is still waiting to hear back from the NJ State Trooper contact. NS said NJ State Police have acknowledged that it is a priority again this year. Keyport Yacht Club is also looking into purchasing and painting barrels for no wake notices.

Joe Merla arrived 7:20.

Snapper Contest on September 7 is the same day as the St Patrick's parade make up date, there should not be a conflict since the Snapper Contest will be ending at 1:00pm on the waterfront while the parade will be starting at the same time on Maple Place. The parade will most likely arrive downtown after 1:30. We should encourage Snapper Contest participants to arrive early for parking in the municipal lots.

NS mentioned the ADA mat at Cedar Street beach, it is covered with sand and will be difficult to remove and clean.

Maintenance at waterfront - Cedar Street is contracted with Scenic View, Waterfront Park should be DPW. JM mentioned Department of Corrections will be coming in the next two weeks for moving of rocks and weeding.

NS asked about NPP plans for Beach Park. JS confirmed last year the shell walkway was replaced with a concrete path. This year will be replacement of the playground and a concrete pathway around the playground, as well as refurbishment of the area where the labyrinth currently exists. There is also a CBDG grant through the Borough which will include replacement of the Pavilion/Gazebo at Beach Park.

Discussion for future planning about more permanent restrooms on the waterfront.

Motion to open to the public by JM, seconded CMV, all approved.

Mike Lane - reminder that Beach Park is in a V zone, playground will be affected by storms. JS mentioned playground purchased is for use in waterfront areas.

- Keyport Marine Basin is for sale.

- pier extension at Brown's Point Marina requires standpipe, developer has failed to install.

JS stated that at a recent Borough Council meeting he suggested that Council or Planning Board could make the installation of the standpipe a condition for approval moving forward.

JS offered to draft a letter on behalf of the Harbor Commission to the Borough Administrator, recommending that the installation of the standpipe be a condition of any future extensions or approvals.

Motion by AL to draft a letter to send to Borough Administrator, seconded by GD. Contingent on inclusion of backup documentation, vote to draft letter. Roll call, AL yes, GD yes, JM yes, CMV abstain, NS yes, JS yes.

Mr. Lane also mentioned Brown's Point Marina is not allowed to have boats on trailers on the property from May 15 until end of season, according to their original approval.

Motion to close to public by JM, seconded CMV, approved all voice vote.

Motion to adjourn by JM, seconded CMV, approved all voice vote.

Meeting adjourned 8:15pm.