

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, SEPTEMBER 1, 2020 - 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers

Michele Clark, Borough Clerk
Cooper Fotopoulos Goode
McDermott Pacheco Sheridan
Mayor Collette J. Kennedy
Jay Delaney, Borough Administrator
Mark Moon, Esq., Borough Attorney

Members of the public who wish to participate in the meeting shall use the following dial in information

Dial In via Computer

The following link can be accessed from the Public Notice posted at www.keyportonline.com

Link: <https://us02web.zoom.us/j/86249551071?pwd=aESid25FMHYrL0lxZS9MMXpOQTBGZz09>

Meeting ID: 862 4955 1071

Passcode: 070441

Dial In via Phone

Dial in Number: (646) 558-8656

Meeting ID: 862 4955 1071

Passcode: 070441

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PROCLAMATION

Hunger Action Month

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on items listed on the Agenda.

Opened:

Closed:

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R234-20 Payment of Bills for the August 26, 2020 Bills List

R235-20 Payment of Bills for the September 1, 2020 Bills List

R236-20 Establishing the 2020 Keyport Recreation Micro-Grant Program

R237-20 Liquor License Renewals for the 2020-2021 License Term

R238-20 Resolution Authorizing the Hiring of Two (2) Special Law Enforcement Officers Class I -
Madison Taylor and Joseph Koempel, Jr.

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

INTRODUCTION OF ORDINANCES

1. Ordinance – Adopting the Hudson Point Redevelopment Plan

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, ADOPTING THE HUDSON POINT REDEVELOPMENT PLAN FOR PROPERTY IDENTIFIED AS BLOCK 120, LOTS 8 AND 9, AND BLOCK 130, LOTS 42, 48, 49, 50, 51 AND 52 ON THE TAX MAP OF THE BOROUGH**

1a. Motion to introduce:

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Application for Membership in Lincoln Hose Company from Nicholas J. Margagliano (subject to State approval) and notification that at the June 13, 2020 meeting the membership accepted the resignation Charles McCue as an active member
2. Email dated August 19, 2020 from the Arts Society of Keyport Vice President and The Friends of the Keyport Public Library Secretary requesting Council review of an “Art at the Library” project prospectus
3. Email dated August 24, 2020 from Environmental Commission Council Liaison Dennis Fotopoulos confirming the Commission’s participation in the Clean Ocean Action Fall Beach Sweep to be held Saturday, October 24, 2020 from 9AM to 12:30PM
4. Email dated August 25, 2020 from the Neighborhood Preservation Program (NPP) Coordinator listing the NPP bench placement locations
5. Application & Permit for Use of Borough Property from Max Clark for a wedding ceremony at Waterfront Park Gazebo on Friday, September 18, 2020 from 4:30PM to 5:30PM

(To Receive and File)

6. Letter dated July 31, 2020 from New Jersey Department of Transportation announcing applications are being accepted for the 2020 Transportation Alternatives Set-Aside Program now through November 24, 2020
7. Application packet received from Monmouth County Historical Commission for the 2021 Monmouth County History Regrant Program for General Operating Support & Special Projects. A Regrant Workshop is scheduled for 7PM on Monday, September 14, 2020. The Declaration of Intent deadline is October 2, 2020 and the Application deadline is October 30, 2020.

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

APPROVAL OF MINUTES

August 18, 2020 Regular Meeting

November 12, 2019 Regular Meeting

MM: 2nd: Ayes: Nays:

NEW BUSINESS

Borough Property Usage Agreement

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments.

Please limit comments to no more than five minutes per person.

Opened: Closed:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM

**RESOLUTION #__-20
FOR THE PAYMENT OF BILLS ON THE
AUGUST 26, 2020 BILLS LIST**

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT. 2020	\$ 163,101.66
	WATER/SEWER ACCT. 2020	\$ 23,970.19
	FEDERAL & STATE GRANTS	\$ 5,000.86
	TRUST ACCT.	\$ 3075.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE REGULAR MEETING OF SEPTEMBER 1, 2020.

MICHELE CLARK, BOROUGH CLERK

Totals by Year-Fund Fund Description		Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND BUDGET		0-01	160,022.78	0.00	0.00	160,022.78
WATER/SEWER OPERATING BUDGET		0-09	23,970.19	0.00	0.00	23,970.19
Year Total:			183,992.97	0.00	0.00	183,992.97
FEDERAL AND STATE GRANTS		G-01	5,000.86	0.00	0.00	5,000.86
TRUST OTHER FUND		T-12	3,075.00	0.00	0.00	3,075.00
Total of All Funds:			192,068.83	0.00	0.00	192,068.83

Current 0-01
163,101.66

Current Fund 0-01 3,078.88 Refund Tax Overpayment

8/26/20 List

P.O. Type: All		Include Project Line Items: Yes		Open: N	Paid: N	Void: N			
Range: First		to Last		Rcvd: N	Held: N	Apv: Y			
Format: Detail without Line Item Notes		First Enc Date Range: First to 12/31/20		Bid: Y	State: Y	Other: Y	Exempt: Y		
Include Non-Budgeted: Y									
Vendor # Name		Contract PO Type		First Rcvd		Chk/Void		1099	
PO #	PO Date Description	Amount	Charge Account	Stat/Chk	Enc Date	Date	Invoice	Excl	
Item Description									
WR005 WRIGHT, TINA									
20-01605 08/19/20 REFUND TAX OVERPYMNT-B54 L5									
1 REFUND TAX OVERPYMNT-B54 L5		3,076.78	0-01-55-001-000-005	A	08/19/20	08/20/20	N		
2 CHECK FEE FOR ONLINE PAYMENTS		2.10	0-01-20-145-145-264	A	08/19/20	08/20/20	N		
		3,078.88							
Vendor Total:		3,078.88							
Total Purchase Orders:		1	Total P.O. Line Items:	2	Total List Amount:	3,078.88	Total Void Amount:	0.00	

P.O. Type: All															Open: N	Paid: N	Void: N				
Range: First															Rcvd: N	Held: N	Aprv: Y				
Format: Detail without Line Item Notes															Bid: Y	State: Y	Other: Y				
Include Non-Budgeted: Y															First Enc Date	Exempt: Y					
Include Project Line Items: Yes															to 12/31/20						
to Last																					
Vendor # Name															Stat/Chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice	1099
PO # PO Date Description																					Excl
Item Description																					
B0005 BORO OF KEYPORT, PAYROLL ACCT.																					
20-01652 08/26/20 PAYROLL 8/28/2020																					
1 PAYROLL 8/28/2020															3,795.14	0-01-20-100-100-101	B Salaries and wages	A	08/26/20	08/26/20	N
2 PAYROLL 8/28/2020															0.00	0-01-20-110-110-101	B Salaries and wages	A	08/26/20	08/26/20	N
3 PAYROLL 8/28/2020															2,570.48	0-01-20-120-120-101	B Salaries and wages	A	08/26/20	08/26/20	N
4 PAYROLL 8/28/2020															2,844.44	0-01-20-130-130-101	B Salaries and wages	A	08/26/20	08/26/20	N
5 PAYROLL 8/28/2020															2,777.73	0-01-20-145-145-101	B Salaries and wages	A	08/26/20	08/26/20	N
6 PAYROLL 8/28/2020															785.41	0-01-20-150-150-101	B Salaries and wages	A	08/26/20	08/26/20	N
7 PAYROLL 8/28/2020															154.02	0-01-21-180-180-101	B Salaries and wages	A	08/26/20	08/26/20	N
8 PAYROLL 8/28/2020															6,483.73	0-01-22-195-195-101	B Salaries and wages	A	08/26/20	08/26/20	N
9 PAYROLL 8/28/2020															788.46	0-01-22-200-200-101	B Salaries and wages	A	08/26/20	08/26/20	N
10 PAYROLL 8/28/2020															80,971.73	0-01-25-240-240-101	B Salaries and wages	A	08/26/20	08/26/20	N
11 PAYROLL 8/28/2020															3,319.35	0-01-25-240-240-105	B Overtime	A	08/26/20	08/26/20	N
12 PAYROLL 8/28/2020															5,403.45	0-01-25-240-240-106	B Special Officers	A	08/26/20	08/26/20	N
13 PAYROLL 8/28/2020															1,523.20	0-01-25-240-240-107	B Crossing Guards	A	08/26/20	08/26/20	N
14 PAYROLL 8/28/2020															3,408.78	0-01-25-240-240-108	B Clerks	A	08/26/20	08/26/20	N
15 PAYROLL 8/28/2020															1,380.00	0-01-25-240-240-110	B Differential Pay	A	08/26/20	08/26/20	N
16 PAYROLL 8/28/2020															803.21	0-01-25-240-240-111	B POLICE DEPARTMENT - mechanic	A	08/26/20	08/26/20	N
17 PAYROLL 8/28/2020															2,255.61	0-01-25-265-266-101	B Salaries and wages	A	08/26/20	08/26/20	N
18 PAYROLL 8/28/2020															1,000.86	0-01-25-275-275-101	B Salaries and wages	A	08/26/20	08/26/20	N
19 PAYROLL 8/28/2020															15,948.07	0-01-26-290-290-101	B Salaries and wages	A	08/26/20	08/26/20	N
20 PAYROLL 8/28/2020															1,993.19	0-01-26-290-290-105	B Overtime	A	08/26/20	08/26/20	N
21 PAYROLL 8/28/2020															2,309.47	0-01-26-305-305-101	B Salaries and wages	A	08/26/20	08/26/20	N
22 PAYROLL 8/28/2020															1,650.53	0-01-27-330-330-101	B Salaries and wages	A	08/26/20	08/26/20	N
23 PAYROLL 8/28/2020															118.27	0-01-27-330-331-101	B Salaries and wages	A	08/26/20	08/26/20	N
24 PAYROLL 8/28/2020															704.20	0-01-28-370-370-101	B Salaries and wages	A	08/26/20	08/26/20	N
25 PAYROLL 8/28/2020															5,561.40	0-01-29-390-390-101	B Salaries and wages	A	08/26/20	08/26/20	N
26 PAYROLL 8/28/2020															19.62	0-01-29-390-390-283	B DCRP - Employer Match	A	08/26/20	08/26/20	N
27 PAYROLL 8/28/2020															22.63	0-01-36-471-473-283	B DCRP - Employer Match	A	08/26/20	08/26/20	N
28 PAYROLL 8/28/2020															4,145.58	0-01-43-490-490-101	B Salaries and wages	A	08/26/20	08/26/20	N
29 PAYROLL 8/28/2020															473.08	0-01-43-495-495-101	B Salaries and wages	A	08/26/20	08/26/20	N
30 PAYROLL 8/28/2020															19,318.76	0-09-55-501-501-101	B Salaries and wages	A	08/26/20	08/26/20	N
31 PAYROLL 8/28/2020															2,943.73	0-09-55-501-501-105	B Overtime	A	08/26/20	08/26/20	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
B0005 BOROUGH OF KEYPORT, PAYROLL ACCT.	20-01652 08/26/20 PAYROLL 8/28/2020			Continued								
	32 PAYROLL 8/28/2020		791.88		G-01-41-703-015-301	B Municipal Drug Alliance - SFY 2020	A	08/26/20	08/26/20			N
	33 PAYROLL 8/28/2020		2,504.94		G-01-41-708-016-301	B Office on Aging Grant - 2020	A	08/26/20	08/26/20			N
	34 PAYROLL 8/28/2020		1,250.00		G-01-41-721-000-301	B NPP - Salaries and Wages	A	08/26/20	08/26/20			N
	35 PAYROLL 8/28/2020		454.04		G-01-41-770-005-301	B Clean Comm. 2019: Clean up Expenses	A	08/26/20	08/26/20			N
	36 PAYROLL 8/28/2020		3,075.00		T-12-56-850-000-817	B Police Off Duty	A	08/26/20	08/26/20			N
	37 PAYROLL 8/28/2020		431.60		0-01-29-390-390-267	B Social Security System	A	08/26/20	08/26/20			N
	38 PAYROLL 8/28/2020		1,707.70		0-09-55-541-541-267	B Social Security System	A	08/26/20	08/26/20			N
	39 PAYROLL 8/28/2020		6,379.54		0-01-36-472-472-267	B Social Security System	A	08/26/20	08/26/20			N
			<u>192,068.83</u>									

Vendor Total: 192,068.83

Total Purchase Orders:	1	Total P.O. Line Items:	39	Total List Amount:	192,068.83	Total Void Amount:	0.00
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August 26, 2020
10:51 AM

BOROUGH OF KEYPORT
Check Register By Check Id

Page No: 3

Totals by Year-Fund
Fund Description

Fund

Budget Total

Revenue Total

G/L Total

Total

8/26/20

CURRENT FUND BUDGET

0-01

160,022.78

0.00

0.00

160,022.78

FEDERAL AND STATE GRANTS

G-01

5,000.86

0.00

0.00

5,000.86

Total of All Funds:

165,023.64

0.00

0.00

165,023.64

August 26, 2020
10:51 AM

BOROUGH OF KEYPORT
Check Register By Check Id

Page No: 1

Range of Checking Accts: 01 WACH 6806 to 01 WACH 6806 Range of Check Ids: 41464 to 41464
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
41464	08/26/20	B0005 BORO OF KEYPORT, PAYROLL ACCT.							4328
20-01652	1	PAYROLL 8/28/2020	3,795.14	0-01-20-100-100-101 Salaries and Wages	Budget		1	1	
20-01652	2	PAYROLL 8/28/2020	0.00	0-01-20-110-110-101 Salaries and Wages	Budget		2	1	
20-01652	3	PAYROLL 8/28/2020	2,570.48	0-01-20-120-120-101 Salaries and Wages	Budget		3	1	
20-01652	4	PAYROLL 8/28/2020	2,844.44	0-01-20-130-130-101 Salaries and Wages	Budget		4	1	
20-01652	5	PAYROLL 8/28/2020	2,777.73	0-01-20-145-145-101 Salaries and Wages	Budget		5	1	
20-01652	6	PAYROLL 8/28/2020	785.41	0-01-20-150-150-101 Salaries and Wages	Budget		6	1	
20-01652	7	PAYROLL 8/28/2020	154.02	0-01-21-180-180-101 Salaries and Wages	Budget		7	1	
20-01652	8	PAYROLL 8/28/2020	6,483.73	0-01-22-195-195-101 Salaries and Wages	Budget		8	1	
20-01652	9	PAYROLL 8/28/2020	788.46	0-01-22-200-200-101 Salaries and Wages	Budget		9	1	
20-01652	10	PAYROLL 8/28/2020	80,971.73	0-01-25-240-240-101 Salaries and Wages	Budget		10	1	
20-01652	11	PAYROLL 8/28/2020	3,319.35	0-01-25-240-240-105 Overtime	Budget		11	1	
20-01652	12	PAYROLL 8/28/2020	5,403.45	0-01-25-240-240-106 Special Officers	Budget		12	1	
20-01652	13	PAYROLL 8/28/2020	1,523.20	0-01-25-240-240-107 Crossing Guards	Budget		13	1	
20-01652	14	PAYROLL 8/28/2020	3,408.78	0-01-25-240-240-108 Clerks	Budget		14	1	
20-01652	15	PAYROLL 8/28/2020	1,380.00	0-01-25-240-240-110 Differential Pay	Budget		15	1	
20-01652	16	PAYROLL 8/28/2020	803.21	0-01-25-240-240-111 POLICE DEPARTMENT - mechanic	Budget		16	1	
20-01652	17	PAYROLL 8/28/2020	2,255.61	0-01-25-265-266-101 Salaries and Wages	Budget		17	1	
20-01652	18	PAYROLL 8/28/2020	1,000.86	0-01-25-275-275-101 Salaries and Wages	Budget		18	1	
20-01652	19	PAYROLL 8/28/2020	15,948.07	0-01-26-290-290-101 Salaries and Wages	Budget		19	1	
20-01652	20	PAYROLL 8/28/2020	1,993.19	0-01-26-290-290-105 Overtime	Budget		20	1	
20-01652	21	PAYROLL 8/28/2020	2,309.47	0-01-26-305-305-101 Salaries and Wages	Budget		21	1	
20-01652	22	PAYROLL 8/28/2020	1,650.53	0-01-27-330-330-101 Salaries and Wages	Budget		22	1	
20-01652	23	PAYROLL 8/28/2020	118.27	0-01-27-330-331-101 Salaries and Wages	Budget		23	1	
20-01652	24	PAYROLL 8/28/2020	704.20	0-01-28-370-370-101 Salaries and Wages	Budget		24	1	

August 26, 2020
10:51 AM

BOROUGH OF KEYPORT
Check Register By Check Id

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
41464 BORO OF KEYPORT, PAYROLL ACCT. Continued								
20-01652	25	PAYROLL 8/28/2020	5,561.40	0-01-29-390-390-101 Salaries and Wages	Budget		25	1
20-01652	26	PAYROLL 8/28/2020	19.62	0-01-29-390-390-283 DCRP - Employer Match	Budget		26	1
20-01652	27	PAYROLL 8/28/2020	22.63	0-01-36-471-473-283 DCRP - Employer Match	Budget		27	1
20-01652	28	PAYROLL 8/28/2020	4,145.58	0-01-43-490-490-101 Salaries and Wages	Budget		28	1
20-01652	29	PAYROLL 8/28/2020	473.08	0-01-43-495-495-101 Salaries and Wages	Budget		29	1
20-01652	32	PAYROLL 8/28/2020	791.88	G-01-41-703-015-301 Municipal Drug Alliance - SFY 2020	Budget		30	1
20-01652	33	PAYROLL 8/28/2020	2,504.94	G-01-41-708-016-301 Office on Aging Grant - 2020	Budget		31	1
20-01652	34	PAYROLL 8/28/2020	1,250.00	G-01-41-721-000-301 NPP - Salaries and Wages	Budget		32	1
20-01652	35	PAYROLL 8/28/2020	454.04	G-01-41-770-005-301 Clean Comm. 2019: Clean Up Expenses	Budget		33	1
20-01652	37	PAYROLL 8/28/2020	431.60	0-01-29-390-390-267 Social Security System	Budget		34	1
20-01652	39	PAYROLL 8/28/2020	6,379.54	0-01-36-472-472-267 Social Security System	Budget		35	1
			165,023.64					

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	165,023.64	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	165,023.64	0.00

August 20, 2020
09:12 AM

BOROUGH OF KEYPORT
Check Register By Check Id

Page No: 2

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total	8/26/20
CURRENT FUND BUDGET	0-01	3,078.88	0.00	0.00	3,078.88	
Total Of All Funds:		<u>3,078.88</u>	<u>0.00</u>	<u>0.00</u>	<u>3,078.88</u>	

August 20, 2020
09:12 AM

BOROUGH OF KEYPORT
Check Register By Check Id

Page No: 1

Range of Checking Accts: 01 WACH 6806 to 01 WACH 6806 Range of Check Ids: 41463 to 41463
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description					Contract	Ref Seq Acct
41463	08/20/20	WR005 WRIGHT, TINA						4327
20-01605	1	REFUND TAX OVERPYMNT-B54 L5	3,076.78	0-01-55-001-000-005	Budget			1 1
				Refund Current Yr Tax Overpay				
20-01605	2	CHECK FEE FOR ONLINE PAYMENTS	2.10	0-01-20-145-145-264	Budget			2 1
				Services, Misc.				
			3,078.88					

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		1	0	3,078.88	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		1	0	3,078.88	0.00

August 26, 2020
10:54 AM

BOROUGH OF KEYPORT
Check Register By Check Id

Page No: 2

Totals by Year-Fund
Fund Description

Fund

Budget Total

Revenue Total

G/L Total

Total

8/26/20

WATER/SEWER OPERATING BUDGET

0-09

23,970.19

0.00

0.00

23,970.19

Total of All Funds:

23,970.19

0.00

0.00

23,970.19

August 26, 2020
10:54 AM

BOROUGH OF KEYPORT
Check Register By Check Id

Page No: 1

Range of Checking Accts: 09 BOA 4870 to 09 BOA 4870 Range of Check Ids: 31358 to 31358
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
31358	08/26/20	B0005 BORO OF KEYPORT, PAYROLL ACCT.					4329
20-01652	30	PAYROLL 8/28/2020	19,318.76	0-09-55-501-501-101	Budget		1 1
				Salaries and Wages			
20-01652	31	PAYROLL 8/28/2020	2,943.73	0-09-55-501-501-105	Budget		2 1
				Overtime			
20-01652	38	PAYROLL 8/28/2020	1,707.70	0-09-55-541-541-267	Budget		3 1
				Social Security System			
			23,970.19				

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	23,970.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	23,970.19	0.00

August 26, 2020
10:57 AM

BOROUGH OF KEYPORT
Check Register By Check Id

Page No: 2

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total	8/26/20
TRUST OTHER FUND	T-12	3,075.00	0.00	0.00	3,075.00	
Total of All Funds:		<u>3,075.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,075.00</u>	

August 26, 2020
10:57 AM

BOROUGH OF KEYPORT
Check Register By Check Id

Page No: 1

Range of Checking Accts: 12 BOA 4706 to 12 BOA 4706 Range of Check Ids: 20950 to 20950
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description					Contract	Ref Seq Acct
20950	08/26/20	B0005	BORO OF KEYPORT, PAYROLL ACCT.					4330
20-01652	36	PAYROLL 8/28/2020		3,075.00	T-12-56-850-000-817 Police off Duty	Budget		1 1

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		1	0	3,075.00	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		1	0	3,075.00	0.00

Totals by Year-Fund
Fund Description

9/1/20

Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
0-01	117,237.09	20.00	0.00	0.00	117,257.09
0-09	3,491.15	0.00	0.00	0.00	3,491.15
0-13	0.00	0.00	0.00	533.00	533.00
Year Total:	120,728.24	20.00	0.00	533.00	121,281.24
C-04	72.00	0.00	0.00	0.00	72.00
G-01	15,078.67	0.00	0.00	0.00	15,078.67
T-12	24,155.20	0.00	0.00	0.00	24,155.20
T-14	290.75	0.00	0.00	0.00	290.75
T-20	462.00	0.00	0.00	0.00	462.00
Year Total:	24,907.95	0.00	0.00	0.00	24,907.95
W-08	495.00	0.00	0.00	0.00	495.00
Total of All Funds:	161,281.86	20.00	0.00	533.00	161,834.86

Project Description	Project No.	Project Total
Baron Builders LLC-Subdivision	PB18-03ESC	192.50
Keyport Homes-26 Waverly	PB18-06INS	211.50
357 W. Front Street, LLC	PB20-01ESC	129.00
Total of All Projects:		<u>533.00</u>

P.O. Type: All									
Range: First									
Format: Detail without Line Item Notes									
Include Non-Budgeted: Y									
Include Project Line Items: Yes									
to Last									
First Enc Date Range: First to 12/31/20									
Open: N Paid: N Void: N									
Rcvd: N Held: N Aprv: Y									
Bid: Y State: Y Other: Y Exempt: Y									
Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk
Item Description									Enc Date Date Invoice Excl
AG004 AGRA-ENVIRONMENTAL AND									
20-00578	03/20/20	2020	WATER TESTING	B					
12 INV. 126100, 126138, 126189						721.00	0-09-55-502-237	B Other Equipment and Supplies	A 03/20/20 08/27/20
Vendor Total:						721.00			N
GE015 CENTRAL JERSEY HEALTH INS FUND									
20-01616	08/20/20	9/20	DENTAL INSURANCE						
1 9/20 DENTAL INSURANCE						2,768.00	0-01-23-220-261	B Health Insurance	A 08/20/20 08/26/20
Vendor Total:						2,768.00			N
GL001 GERLONE'S LAWN & GARDEN EQUIP									
20-01501	07/29/20	INV.	047898 S-PLUGS						
1 BPNW84 PLUG						19.80	0-01-26-290-219	B General Equipment Parts	A 07/29/20 08/26/20
Vendor Total:						19.80			N
GE001 CHECK ELECTRICAL CORPORATION									
20-01072	05/29/20	INV.	200803 NEW POLE-MAPLE PL.						
1 PROVIDE & INSTALL (1) 10' POLE						3,950.00	T-12-56-850-000-822	B Reserve for Insurance Claims	A 05/29/20 08/27/20
Vendor Total:						3,950.00			N
GM006 CHE ASSOCIATES									
16-02440	12/05/16	ENG.	SVC'S.:STORMWATER OUTFALLS	B					
72 INV. 0264958 BEACH PARK/BEERS						72.00	C-04-16-023-000-921	B Ord. 23-16: Section 2:20 Costs	A 12/05/16 08/27/20
19-01786	09/17/19	BTD/CONSTRUCTION	PHASE-MAIN ST	B					
23 INV. 0264999 MAIN STREET PARK						462.00	T-20-56-850-000-801	B Open Space Trust Expenses	A 09/17/19 08/27/20
20-00502	03/09/20	2020	MONTHLY ENGINEERING SVCS.						
9 INV. 0264956 2020 MISC. ENG.						3,200.00	0-01-20-165-165-208	B Other Prof., Consult & Spec.Svc	A 03/09/20 08/26/20

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Date	Enc Date	Chk/Void Date	Invoice	1099 Excl
CME ASSOCIATES (Continued)												
	20-00503 03/09/20 2020 MISC. ENGINEERING - HRLY.		B									
	6 INV. 0264998 2020 MISC. ENG.	1,522.50	0-01-20-165-165-208			B Other Prof., Consult & Spec.Svc	A	03/09/20	08/26/20			N
	20-01578 08/13/20 INV. 0265002 26 WAVERLY											
	1 INV. 0265002 26 WAVERLY	211.50	PB18-06INS			P Keyport Homes-26 Waverly	A	08/13/20	08/27/20			N
	20-01582 08/13/20 INV. 0264959 357 W. FRONT ST.											
	1 INV. 0264959 357 W. FRONT ST.	129.00	PB20-01ESC			P 357 W. Front Street, LLC	A	08/13/20	08/27/20			N
	Vendor Total: 5,597.00											
GULMAC CAPITAL I, LLC												
	20-01663 08/26/20 TTL REDEM 138/16-TSC-18-00001											
	1 ORIGINAL CERTIFICATE	3,014.19	T-12-56-850-000-810			B TTL Redemptions	A	08/26/20	08/27/20			N
	2 2% REDEMPTION PENALTY	60.28	T-12-56-850-000-810			B TTL Redemptions	A	08/26/20	08/27/20			N
	3 SUBSEQUENT MUNICIPAL CHARGES	13,314.54	T-12-56-850-000-810			B TTL Redemptions	A	08/26/20	08/27/20			N
	4 INTEREST	3,774.19	T-12-56-850-000-810			B TTL Redemptions	A	08/26/20	08/27/20			N
	5 RECORD FEE	30.00	T-12-56-850-000-810			B TTL Redemptions	A	08/26/20	08/27/20			N
	6 SEARCH FEE	12.00	T-12-56-850-000-810			B TTL Redemptions	A	08/26/20	08/27/20			N
	20,205.20											
	Vendor Total: 20,205.20											
DENTAL SERVICES ORGANIZATION												
	20-01579 08/13/20 9/20 DENTAL INSURANCE											
	1 9/20 DENTAL INSURANCE	1,007.24	0-01-23-220-220-261			B Health Insurance	A	08/13/20	08/26/20			N
	Vendor Total: 1,007.24											
DIRECT ENERGY BUSINESS												
	20-01607 08/20/20 INV. HS02002284 BORO HALL											
	1 INV. HS02002284 BORO HALL	10.51	0-01-31-446-446-256			B Natural Gas	A	08/20/20	08/26/20			N
	2 INV. HS02002284 BORO HALL	5.18	0-09-55-502-502-256			B Natural Gas	A	08/20/20	08/26/20			N
	15.69											
	20-01608 08/20/20 INV. HS02002283 DPW METER 19											
	1 INV. HS02002283 DPW METER 19	0.97	0-01-31-446-446-256			B Natural Gas	A	08/20/20	08/26/20			N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099
													Excl
DI007 DIRECT ENERGY BUSINESS													
	20-01608	08/20/20 INV. HS02002283 DPW METER 19	Continued										
	2 INV. HS02002283 DPW METER 19		0.96		0-09-55-502-256	B Natural Gas	A	08/20/20	08/26/20				N
			1.93										
	20-01609	08/20/20 INV. HS02002282 DPW METER 18											
	1 INV. HS02002282 DPW METER 18		2.95		0-01-31-446-446-256	B Natural Gas	A	08/20/20	08/26/20				N
	2 INV. HS02002282 DPW METER 18		2.94		0-09-55-502-502-256	B Natural Gas	A	08/20/20	08/26/20				N
			5.89										
	20-01610	08/20/20 INV. HS02002281 CONS. FIRE											
	1 INV. HS02002281 CONS. FIRE		5.89		0-01-31-446-446-256	B Natural Gas	A	08/20/20	08/26/20				N
	20-01643	08/25/20 INV. HS02016508 SENIOR CENTER											
	1 INV. HS02016508 SENIOR CENTER		10.79		0-01-31-446-446-256	B Natural Gas	A	08/25/20	08/26/20				N
	20-01644	08/25/20 INV. HS02016509 LIBERTY HOSE											
	1 INV. HS02016509 LIBERTY HOSE		3.46		0-01-31-446-446-256	B Natural Gas	A	08/25/20	08/26/20				N
	20-01645	08/25/20 INV. HS02016510 FIRST AID											
	1 INV. HS02016510 FIRST AID		15.65		0-01-31-446-446-256	B Natural Gas	A	08/25/20	08/26/20				N
	20-01646	08/25/20 INV. HS02016511 LINCOLN HOSE											
	1 INV. HS02016511 LINCOLN HOSE		8.36		0-01-31-446-446-256	B Natural Gas	A	08/25/20	08/26/20				N
		Vendor Total:	67.66										
FA012 FARRELL, ADRIAN													
	20-01447	07/24/20 REFUND:VENDOR FEE-ST. PATRICKS											
	1 REFUND:VENDOR FEE-ST. PATRICKS		20.00		0-01-08-104-608	R Vendor License	A	07/24/20	08/26/20				N
		Vendor Total:	20.00										
E003 FIRE & SAFETY SERVICES, LTD.													
	20-01491	07/29/20 INV. SI20-1602, SI20-1530											
	1 INV. SI20-1530 ANNUAL SERVICE		2,167.70		0-01-25-265-265-205	B FIRE DEPT-Motor Veh-SVCS.	A	07/29/20	08/26/20				N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First RCvd Date	Enc Date	Chk/Void Date	Invoice	1099 Excl
FI003 FIRE & SAFETY SERVICES, LTD.	20-01491 07/29/20 INV. S120-1602, S120-1530	Continued										
	2 INV. S120-1602 ANNUAL SERVICE	908.08	0-01-25-265-265-205	B	FIRE DEPT-Motor Veh-Svcs.	A	07/29/20	08/26/20				N
		3,075.78										
	Vendor Total:	3,075.78										
G0009 GOVERNMENT FORMS & SUPPLIES	20-01493 07/29/20 INV. 0322347 MINUTE BOOK/PAPER											
	1 BKLG1500B, LEGAL SIZE MINUTE	100.00	0-01-20-120-120-216	B	Office Supplies	A	07/29/20	08/26/20				N
	2 BWG, 28# ENDURO GREYLOCK-14X8.	60.00	0-01-20-120-120-216	B	Office Supplies	A	07/29/20	08/26/20				N
	3 FREIGHT	17.86	0-01-20-120-120-216	B	Office Supplies	A	07/29/20	08/26/20				N
		177.86										
	Vendor Total:	177.86										
G0011 GOVERNMENT STRATEG GROUP	20-01495 07/29/20 INV. K-105, K-106											
	1 INTERIM ADMINISTRATOR	6,000.00	0-01-20-100-100-264	B	Services, Misc.	A	07/29/20	08/26/20				N
	2 SERVICES FOR SEARCH &	11,500.00	0-01-20-100-100-264	B	Services, Misc.	A	07/29/20	08/26/20				N
		17,500.00										
	Vendor Total:	17,500.00										
HD001 HOME DEPOT/GECP	20-01604 08/14/20 PADLOCK/TRASHCAN/CANEBOLT ASSY											
	1 2-1/4 IN. STAINLESS COMBI	43.30	0-01-28-375-375-237	B	Other Equipment and Supplies	A	08/14/20	08/27/20				N
	2 ROUGHNECK 20GAL TRASH CAN, BLK	41.91	0-01-28-375-375-237	B	Other Equipment and Supplies	A	08/14/20	08/27/20				N
	3 36" GALVANIZED CANE BOLT	29.36	0-01-28-375-375-237	B	Other Equipment and Supplies	A	08/14/20	08/27/20				N
		114.57										
20-01620 08/21/20 DRAIN GRATE/ROUNDUP/SPOTLIGHT	1 ROUNDUP WEED & GRASS KILLER	37.47	T-14-56-850-000-801	B	Recreation Bayfront Expenses	A	08/21/20	08/27/20				N
	2 CE LED SPOTLIGHT METAL 14W BR	35.96	T-14-56-850-000-801	B	Recreation Bayfront Expenses	A	08/21/20	08/27/20				N
	3 10 YR WF PLGN CO ALRM W/VOICE	119.94	T-14-56-850-000-801	B	Recreation Bayfront Expenses	A	08/21/20	08/27/20				N
	4 BEHR MS&B 272 FLAT DEEP 1160Z	21.98	T-14-56-850-000-801	B	Recreation Bayfront Expenses	A	08/21/20	08/27/20				N
	5 4" ROUND BLK DRAIN GRATE RELN	2.24	T-14-56-850-000-801	B	Recreation Bayfront Expenses	A	08/21/20	08/27/20				N
	6 BEST 4 X 3/8 IN NAP WOV ROLL	10.54	T-14-56-850-000-801	B	Recreation Bayfront Expenses	A	08/21/20	08/27/20				N

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HD001 HOME DEPOT/GEGF												
Continued												
	20-01620	08/21/20 DRAIN GRATE/ROUNDUP/SPOTLIGHT	Continued									
	7	WSTR PRO 4 X 3/4 IN AC KNT RC	5.14	T-14-56-850-000-801	B Recreation Bayfront Expenses	A		08/21/20	08/27/20			N
	8	6 IN PLASTIC MINI ROLLER TRAY	7.48	T-14-56-850-000-801	B Recreation Bayfront Expenses	A		08/21/20	08/27/20			N
			240.75									
	Vendor Total:		355.32									
HD001 INDUSTRIAL WELDING SUPPLY												
	20-00283	02/11/20 LEASE RENEWAL & RENTALS			B							
	8	INV. R72000526	128.83	0-01-26-290-290-264	B Services, Misc.	A		02/11/20	08/26/20			N
	Vendor Total:		128.83									
HD001 INSTITUTE FOR FORENSIC												
	20-01559	08/06/20 INV. 14457 PSYCHOLOGICAL EXAM	500.00	0-01-25-240-240-264	B Services, Misc.	A		08/06/20	08/26/20			N
	1	7/24/20 PSYCHOLOGICAL										
	Vendor Total:		500.00									
HD019 INTEGRATED TECHNICAL SYSTEMS												
	20-00073	01/10/20 IRTS CONTRACT 1/2020-12/2020			B							
	9	INV. IN29020 CONTRACT BASE	50.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A		01/10/20	08/27/20			N
	Vendor Total:		50.00									
HD021 INTERNATIONAL FLAG &												
	20-01442	07/24/20 FLAG POLE/ROPE & BALL										
	1	RE-ROPE, RE-ROPE OF 30' FLAG	260.00	0-01-26-310-310-237	B Other Equipment and Supplies	A		07/24/20	08/26/20			N
	2	POLE, TOPPEFLAG POLE TOPPER	90.00	0-01-26-310-310-237	B Other Equipment and Supplies	A		07/24/20	08/26/20			N
	3	POLE, TOPPEGOLD BALL	60.00	0-01-26-310-310-237	B Other Equipment and Supplies	A		07/24/20	08/26/20			N
			410.00									
	Vendor Total:		410.00									
JGC001 JGP & L COMPANY												
	20-01617	08/20/20 200 000 022 471 8/10/20										
	1	200 000 022 471 8/10/20	7.43	0-09-55-502-502-251	B Electricity	A		08/20/20	08/27/20			N

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099	Excl
JCP & L COMPANY														
Continued														
20-01617	08/20/20 200 000 022 471 8/10/20		Continued											
2	PERRY STREET		0-09-55-502-502-251	574.70		B Electricity	A	08/20/20	08/27/20				N	N
3	SEWAGE PUMP STATION-CEDAR ST.		0-09-55-502-502-251	76.10		B Electricity	A	08/20/20	08/27/20				N	N
				658.23										
20-01633 08/21/20 8/20 STREET LIGHTING														
1	100 008 344 010 8/20 STREET		0-01-31-435-435-253	2,102.08		B Street Lighting	A	08/21/20	08/26/20				N	N
2	100 008 344 143 8/20 STREET		0-01-31-435-435-253	5,590.58		B Street Lighting	A	08/21/20	08/26/20				N	N
				7,692.66										
				Vendor Total:	8,350.89									
KEYPORT FIRE DEPT.														
20-00971 05/15/20 REIMB. QUILL (LYSOL SPRAY)														
1	REIMB. FOR QUILL CORPORATION		0-01-25-265-265-237	93.72		B Other Equipment and Supplies	A	05/15/20	08/26/20				N	N
	Tracking Id: COVID 19													
2	REIMB. FOR QUILL CORPORATION		0-01-25-265-265-237	93.72		B Other Equipment and Supplies	A	05/15/20	08/26/20				N	N
	Tracking Id: COVID 19													
				187.44										
20-01492 07/29/20 REIMB. REPAIRS TO ENGINE 2273														
1	REIMB. REPAIRS TO ENGINE 2273		0-01-25-265-265-205	1,522.34		B FIRE DEPT-Motor Veh-Svcs.	A	07/29/20	08/26/20				N	N
				Vendor Total:	1,709.78									
LANIGAN ASSOCIATES, INC.														
20-01554 08/06/20 INV 96841, 96848 INITIAL ISSUE														
1	DUTY BELT		0-01-25-240-240-223	59.00		B Uniform Allowance	A	08/06/20	08/26/20				N	N
2	ASP BATON		0-01-25-240-240-223	119.95		B Uniform Allowance	A	08/06/20	08/26/20				N	N
3	BATON HOLDER		0-01-25-240-240-223	38.95		B Uniform Allowance	A	08/06/20	08/26/20				N	N
4	HANDCUFFS		0-01-25-240-240-223	31.95		B Uniform Allowance	A	08/06/20	08/26/20				N	N
5	DOUBLE MAG POUCH		0-01-25-240-240-223	41.95		B Uniform Allowance	A	08/06/20	08/26/20				N	N
6	HANDCUFF POUCH		0-01-25-240-240-223	36.95		B Uniform Allowance	A	08/06/20	08/26/20				N	N
7	OC POUCH		0-01-25-240-240-223	36.95		B Uniform Allowance	A	08/06/20	08/26/20				N	N
8	RATINCOAT		0-01-25-240-240-223	149.00		B Uniform Allowance	A	08/06/20	08/26/20				N	N
9	HANDCUFFS		0-01-25-240-240-223	41.95		B Uniform Allowance	A	08/06/20	08/26/20				N	N

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099
												Excl
LA002 LANIGAN ASSOCIATES, INC. Continued												
	20-01554 08/06/20 INV 96841, 96848	INITIAL ISSUE		17.95	0-01-25-240-240-223	B Uniform Allowance	A	08/06/20	08/26/20			N
	10 NYLON MAG POUCH			574.60								
20-01556 08/06/20 INV. 96759, 96838 CLOTHING												
	1 ASP ALUMINUM			99.95	0-01-25-240-241-212	B Clothing and Uniforms	A	08/06/20	08/26/20			N
	2 TRAVERSE CARRIER			240.95	0-01-25-240-241-212	B Clothing and Uniforms	A	08/06/20	08/26/20			N
				340.90								
	Vendor Total:			915.50								
MA039 MADSEN AND HOWELL, INC.												
	20-01119 06/05/20 INV. 5277881 SIGN			14,800.00	G-01-41-721-000-302	B NPP - Other Expenses	A	06/05/20	08/26/20			N
	1 (2) EA. (1) TAPCO MANUAL 26'											
	Vendor Total:			14,800.00								
MC060 MC MANINON, SCOTLAND & BAUMANN												
	20-00497 03/09/20 2020 ANNUAL RETAINER/EXPENSES			8,013.18	0-01-20-155-155-207	B Legal Services	A	03/09/20	08/26/20			N
	9 PROFESSIONAL SERVICES RENDERED											
	20-00499 03/09/20 2020 SPECIAL LABOR COUNSEL			1,330.00	0-01-20-155-155-281	B Labor Matters	A	03/09/20	08/26/20			N
	7 PROFESSIONAL SERVICES RENDERED											
	20-01506 07/30/20 INV. 1752726 BARON BUILDERS			192.50	PB18-03ESC	P Baron Builders LLC-Subdivision	A	07/30/20	08/27/20			N
	1 PROFESSIONAL SERVICES RENDERED											
	Vendor Total:			9,535.68								
MC003 MONMOUTH COUNTY TREASURER												
	20-01558 08/06/20 INV. 40TH SLEO I - P. DUNN			100.00	0-01-25-240-240-222	B Education and Training	A	08/06/20	08/26/20			N
	1 MONMOUTH COUNTY POLICE ACADEMY											
	Vendor Total:			100.00								

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Vendor # Name		PO #	PO Date	Description	Item Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099
M0030 MOTE MACDONALD																	
17-00954 05/15/17 PERRY ST WATER PLANT GENERATOR B																	
14 INV. IV507423904 KEYPORT/HMGP 495.00 W-08-16-024-000-921 B ORD. 24-16: Generator Perry Street Plant A 05/15/17 08/27/20 N																	
20-01156 06/11/20 WATER REDUCTION STUDY B																	
3 INV. IV507423901 WATER 1,500.00 0-09-55-502-502-208 B Other Prof., Consult & Spec. Svc A 06/11/20 08/27/20 N																	
Vendor Total: 1,995.00																	
N0006 NE NATURAL GAS COMPANY																	
20-01611 08/20/20 01-2301-0160-13 CONS. FIRE 41.49 0-01-31-446-446-256 B Natural Gas A 08/20/20 08/26/20 N																	
20-01612 08/20/20 22-0008-6506-14 BORO HALL 131.65 0-01-31-446-446-256 B Natural Gas A 08/20/20 08/26/20 N																	
1 22-0008-6506-14 BORO HALL 64.85 0-09-55-502-502-256 B Natural Gas A 08/20/20 08/26/20 N																	
2 22-0008-6506-14 BORO HALL 196.50																	
20-01613 08/20/20 03-2326-8486-17 DPW METER 18 20.75 0-01-31-446-446-256 B Natural Gas A 08/20/20 08/26/20 N																	
1 03-2326-8486-17 DPW METER 18 20.74 0-09-55-502-502-256 B Natural Gas A 08/20/20 08/26/20 N																	
2 03-2326-8486-17 DPW METER 18 41.49																	
20-01614 08/20/20 03-2326-8488-10 DPW METER 19 18.25 0-01-31-446-446-256 B Natural Gas A 08/20/20 08/26/20 N																	
1 03-2326-8488-10 DPW METER 19 18.25 0-09-55-502-502-256 B Natural Gas A 08/20/20 08/26/20 N																	
2 03-2326-8488-10 DPW METER 19 36.50																	
20-01615 08/20/20 22-0019-5853-36 90 PERRY ST. 45.42 0-09-55-502-502-256 B Natural Gas A 08/20/20 08/27/20 N																	
1 22-0019-5853-36 90 PERRY ST.																	
20-01639 08/25/20 01-2301-1752-17 SENIOR CENTER 47.74 0-01-31-446-446-256 B Natural Gas A 08/25/20 08/26/20 N																	
1 01-2301-1752-17 SENIOR CENTER																	
20-01640 08/25/20 22-0005-3920-9Y LINCOLN HOSE 44.62 0-01-31-446-446-256 B Natural Gas A 08/25/20 08/26/20 N																	
1 22-0005-3920-9Y LINCOLN HOSE																	

August 27, 2020
11:34 AM

BOROUGH OF KEYPORT
Purchase Order Listing By Vendor Name

Page No: 9

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
								Enc Date	Date	Excl
NE006 NJ NATURAL GAS COMPANY										
Continued										
	20-01641	08/25/20 05-2331-2105-11 LIBERTY HOSE								
	1	05-2331-2105-11 LIBERTY HOSE	38.37	0-01-31-446-446-256	B Natural Gas	A		08/25/20	08/26/20	N
	20-01642	08/25/20 05-2332-4000-18 FIRST AID								
	1	05-2332-4000-18 FIRST AID	271.38	0-01-31-446-446-256	B Natural Gas	A		08/25/20	08/26/20	N
Vendor Total:			763.51							
ON002 ONE CALL CONCEPTS										
	20-01581	08/13/20 7/20 SVCS. INV. 0075086								
	1	REGULAR LOCATES	35.75	0-09-55-502-502-264	B Services, Misc.	A		08/13/20	08/27/20	N
Vendor Total:			35.75							
DP006 OPTIMUM										
	20-01619	08/21/20 ACCT. 07875-120552-01-4								
	1	ACCT. 07875-120552-01-4	0.00	0-01-31-440-440-255	B Telecommunication Charges	A		08/21/20	08/26/20	N
	2	8/15/20-9/14/20 OPTIMUM ONLINE	59.95	0-01-31-440-440-255	B Telecommunication Charges	A		08/21/20	08/26/20	N
			59.95							
	20-01669	08/27/20 ACCT. 07875-382116-01-2								
	1	ACCT. 07875-382116-01-2	59.95	0-01-31-440-440-255	B Telecommunication Charges	A		08/27/20	08/27/20	N
	20-01670	08/27/20 ACCT. 07875-392213-01-4								
	1	ACCT. 07875-392213-01-4	60.00	0-01-31-440-440-255	B Telecommunication Charges	A		08/27/20	08/27/20	N
	2	8/22/20-9/21/20 OPTIMUM ONLINE	94.90	0-01-31-440-440-255	B Telecommunication Charges	A		08/27/20	08/27/20	N
	3	8/22/20-9/21/20 TAXES & FEES	6.45	0-01-31-440-440-255	B Telecommunication Charges	A		08/27/20	08/27/20	N
			161.35							
	20-01671	08/27/20 ACCT. 07875-442206-01-8								
	1	ACCT. 07875-442206-01-8	46.94	0-01-31-440-440-255	B Telecommunication Charges	A		08/27/20	08/27/20	N
	2	8/22/20-9/21/20 OPTIMUM ONLINE	120.39	0-01-31-440-440-255	B Telecommunication Charges	A		08/27/20	08/27/20	N
	3	8/22/20-9/21/20 DISCOUNT	21.00	0-01-31-440-440-255	B Telecommunication Charges	A		08/27/20	08/27/20	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099
Item Description							Date	Date	Date		Excl
OP006 OPTIMUM		Continued									
20-01671 08/27/20 ACCT. 07875-442206-01-8		Continued									
4 8/22/20-9/21/20 TAXES & FEES			3.47	0-01-31-440-440-255	B Telecommunication Charges	A	08/27/20	08/27/20			N
			149.80								
Vendor Total:			431.05								
PP006 PANTHER PRESS											
20-01552 08/06/20 INV. 10941 SIGNS											
1 ALCOHOL BEVERAGE SIGNS			200.00	0-01-30-430-430-237	B Other Equipment and Supplies	A	08/06/20	08/26/20			N
Tracking Id: COVID 19 COVID 19											
20-01555 08/06/20 INV. 10771 CLOTHING-HAFNER											
1 CHIEF HAFNER UNIFORM ITEMS			675.00	0-01-25-240-241-212	B Clothing and Uniforms	A	08/06/20	08/26/20			N
2 LESS AMOUNT TO BE PD BY M.			150.00	0-01-25-240-241-212	B Clothing and Uniforms	A	08/06/20	08/26/20			N
			525.00								
20-01557 08/06/20 INV. 10893 TIME OFF SHEETS											
1 1000 TIME OFF SHEETS			145.00	0-01-25-240-240-237	B Other Equipment and Supplies	A	08/06/20	08/26/20			N
Vendor Total:			870.00								
PA022 PARTS AUTHORITY LLC											
20-01496 07/29/20 INV 301-063712 PARTS FIRE DEPT											
1 ST 10248 RESERVOIR CAP			4.55	0-01-25-265-265-214	B FIRE DEPT-Motor Vehicle Parts	A	07/29/20	08/26/20			N
Vendor Total:			4.55								
PP002 PITNEY BOWES, INC.											
20-01445 07/24/20 INV 1015987214 4/30/20-7/30/20											
1 1w00 - CONNECT + METER			216.00	0-01-30-425-425-202	B Postage and Express Charges	A	07/24/20	08/26/20			N
Vendor Total:			216.00								
SA017 SAFE LIFE SECURITY CORP.											
20-01563 08/06/20 INV. 133090											
1 MONITORING PANIC ALARM ONLY			210.00	0-01-25-240-240-255	B Telecommunication Charges	A	08/06/20	08/26/20			N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Date	Invoice Date	1099 Excl
SA017 SAFE LIFE SECURITY CORP											
Continued											
20-01563	08/06/20 INV. 133090	2 CLOSED CIRCUIT TV SERVICE	135.00	Continued	0-01-25-240-240-255	B Telecommunication Charges	A	08/06/20	08/26/20		N
			345.00								
		Vendor Total:	345.00								
SB001 STAPLES BUSINESS ADVANTAGE											
20-01455	07/24/20 INV. 3452074321	CHAIRS	150.78		G-01-41-708-016-301	B Office on Aging Grant - 2020	A	07/24/20	08/26/20		N
1	1635587, STAPLES HAYDN LUXURA		127.89		G-01-41-708-016-301	B Office on Aging Grant - 2020	A	07/24/20	08/26/20		N
2	887623, HON SOFTHEAD LEATHER		278.67								
20-01498	07/29/20 INV. 3452425749	OFFICE SUPPLY	106.50		0-01-27-330-330-237	B Other Equipment and Supplies	A	07/29/20	08/26/20		N
1	414393, HP 85A BLACK TONER										
20-01499	07/29/20 INV. 3452425751, 3452425752		33.99		0-01-25-265-266-216	B Office Supplies	A	07/29/20	08/26/20		N
1	D831AN, HP 56 BLACK INK		45.10		0-01-25-265-266-216	B Office Supplies	A	07/29/20	08/26/20		N
2	474821, HP 57 TRI-COLOR INK		79.09								
20-01553	08/06/20 INV. 3453412193	OFFICE SUPPLY	32.85		0-01-25-240-240-216	B Office Supplies	A	08/06/20	08/26/20		N
1	221689, TRU RED FILE FOLDERS,		37.98		0-01-25-240-240-216	B Office Supplies	A	08/06/20	08/26/20		N
2	381912, STAPLES EASY CLOSE		70.83								
20-01562	08/06/20 INV. 3453412194	OFFICE SUPPLY	30.59		0-01-20-130-130-216	B Office Supplies	A	08/06/20	08/26/20		N
1	2723721, STAPLES HEAVY DUTY 3"		6.10		0-01-20-145-145-216	B Office Supplies	A	08/06/20	08/26/20		N
2	24431382, HURON 6" STEEL BOOK		151.16		0-01-20-145-145-216	B Office Supplies	A	08/06/20	08/26/20		N
3	1847330, HP 26X BLACK TONER		147.68		0-01-20-130-130-216	B Office Supplies	A	08/06/20	08/26/20		N
4	324791, STAPLES COPY PAPER		335.53								
		Vendor Total:	870.62								

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice	Excl
S0002 STATE OF NJ PMT	20-01618 08/20/20 WATER SYSTEM TAX-4/20 BILLS	1 WATER SYSTEM TAX-4/20 BILLS	0-01-55-502-502-227	375.83		B Licenses and Fees	A	08/20/20	08/27/20			N
	Vendor Total:			375.83								
SU012 SUBURBAN DISPOSAL INC.	20-01650 08/26/20 INV. 6973	1 DISPOSAL FEE - 7/20	0-01-32-465-465-209	20,251.04		B Other Contractual Items	A	08/26/20	08/27/20			N
		2 NJ RECYCLING ENHANCEMENT ACT	0-01-32-465-465-209	735.51		B Other Contractual Items	A	08/26/20	08/27/20			N
		3 DISPOSAL FEE - BULK	0-01-32-465-465-209	2,777.87		B Other Contractual Items	A	08/26/20	08/27/20			N
		4 DISPOSAL FEE - BULK	0-01-32-465-465-209	72.09		B Other Contractual Items	A	08/26/20	08/27/20			N
		5 RECYCLING FEE	0-01-32-465-465-209	6,634.95		B Other Contractual Items	A	08/26/20	08/27/20			N
		6 DISPOSAL FEE-BRUSH/LOGS	0-01-32-465-465-209	1,350.00		B Other Contractual Items	A	08/26/20	08/27/20			N
				31,821.46								
	20-01651 08/26/20 INV. 6959	1 SOLID WASTE & RECYCLING	0-01-26-305-307-210	23,400.00		B Contractual Services	A	08/26/20	08/27/20			N
		2 ROLL OFF CONTAINER - 7/17,7,7	0-01-26-305-307-210	1,375.00		B Contractual Services	A	08/26/20	08/27/20			N
		3 MISCELLANEOUS-APARTMENT	0-01-26-305-307-210	1,421.00		B Contractual Services	A	08/26/20	08/27/20			N
				26,196.00								
	Vendor Total:			58,017.46								
VE001 VERIZON	20-01632 08/21/20 732-888-1026 8/12/20	1 732-888-1026	0-01-31-440-440-254	152.02		B Telephone Charges	A	08/21/20	08/27/20			N
	Vendor Total:			152.02								
VM001 VERIZON WIRELESS	20-01606 08/20/20 ACCT. 882291888-00001 8/20	1 ACCT. 882291888-00001	0-01-31-440-440-254	78.41		B Telephone Charges	A	08/20/20	08/27/20			N
	Vendor Total:			78.41								

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099
									Date	Invoice	Excl
W001 WALLING LOCKSMITH											
	20-01485	07/29/20 INV. 20202681, 20202712 KEYS									
		1 KEY CUT - FLEX		30.00	0-09-55-502-237	B Other Equipment and Supplies	A	07/29/20	08/27/20		N
		2 KEYS CUT - STANDARD - 2.00		12.00	0-09-55-502-237	B Other Equipment and Supplies	A	07/29/20	08/27/20		N
				42.00							
		Vendor Total:		42.00							
F5006 MEX BANK											
	20-01647	08/25/20 8/20 GASOLINE									
		1 8/20 GASOLINE		5,088.01	0-01-31-460-460-252	B Gasoline and Diesel Fuel	A	08/25/20	08/27/20		N
		2 OTHER ADJUSTMENTS THIS PERIOD		261.11	0-01-31-460-460-252	B Gasoline and Diesel Fuel	A	08/25/20	08/27/20		N
				5,349.12							
		Vendor Total:		5,349.12							
W1012 WILMER PUBLIC SAFETY GROUP											
	20-01018	05/22/20 ORDER # 2040090									
		1 MSA-10048280, MSA CALIBRATION		265.00	0-01-25-265-265-206	B Maintenance of Other Equipment	A	05/22/20	08/27/20		N
		2 FREIGHT		15.00	0-01-25-265-265-206	B Maintenance of Other Equipment	A	05/22/20	08/27/20		N
		3 HAZARDOUS MATERIALS SHIPPING		43.00	0-01-25-265-265-206	B Maintenance of Other Equipment	A	08/20/20	08/27/20		N
				323.00							
		Vendor Total:		323.00							
Total Purchase Orders:											
	76	Total P.O. Line Items:	141	Total List Amount:	161,834.86	Total Void Amount:	0.00				

RESOLUTION #__-20**ESTABLISHING THE 2020 KEYPORT
RECREATION MICRO-GRANT PROGRAM**

WHEREAS, the Borough of Keyport (the "**Borough**") seeks to optimize quality of life for its residents by ensuring that its environmental, economic, recreational and social objectives are balanced and mutually supportive; and

WHEREAS, funding in the amount of \$7,500.00 was included in the Municipal Budget for the year 2020 and the Borough Council desires to formally establish the 2020 Keyport Recreation Micro-Grant Program (the "**Program**") to allow Borough-based recreation programs to apply for grant funding for equipment and fees; and

WHEREAS, the application procedures are detailed in the Program Application, copies of which are available for inspection at the office of the Borough Clerk; and

WHEREAS, applications will be submitted for review and grants will be awarded by Borough Council resolution; and

WHEREAS, the Borough's Chief Financial Officer has certified the necessary funds as being available.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough Council authorizes creation of the 2020 Keyport Recreation Micro-Grant Program.
3. The Program Application is available for review at the office of the Borough Clerk.
4. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:
ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of September 1, 2020

Michele Clark, RMC
Borough Clerk

The Borough of Keyport is providing a limited amount of public funds to support programs that encourage and foster the recreation and cultural needs of the Keyport community. Eligible grant applicants must be:

- A Keyport based organization
 - Currently registered as a 501c(3) non-profit corporation
 - Have as its member base a majority Keyport resident
 - Membership available to all Keyport residents
 - Demonstrate financial need
-
- To apply organizations must submit the attached application to the Borough Administrator together with copies of the following information:
 1. Organization Mission Statement
 2. Current Certificate of Incorporation (if applicable)
 3. Roster of current officers
 4. Number of Keyport residents served
 5. Total number of persons served
 6. Three (3) most recent monthly bank statements
 7. Annual audit (if applicable)
 8. Existing procedures to comply with Youth Servicing Volunteer background checks
 9. A certificate of insurance naming the Borough of Keyport as an additional named insured
-
- Funds are limited. Applications will be accepted on a first come, first served, basis until October 15, 2020.
 - Awarded grants may only be used organizational needs identified in the application and for equipment and material purchases which are ordered by the Borough in accordance with established purchasing guidelines. Labor costs, consulting services and administrative costs are not eligible. Reimbursements for incidental purchases will not include any sales taxes. Requests for purchases and payments must be submitted no later than March 15, 2021.
 - The Borough of Keyport assumes no liability for the use of purchased equipment.



**Recreation 2020 Micro-Grant
APPLICATION**

ATTACH ADDITIONAL SHEETS IF NEEDED

Organization: _____ Amount Requested: \$ _____

Address: _____

Tax I.D. Number: _____

Population Served - Number of Adults: _____ Number of Youth: _____

Contact Person: _____ Phone _____

Email: _____

Describe how your organization benefits the Keyport community: _____

What will the funds be used for (itemize estimated costs): _____

Describe how the funds will benefit your organization: _____

The undersigned is authorized to make application on behalf of the applicant and acknowledges that grants will be awarded on a first come, first served, basis to qualified Keyport-based organizations at the sole discretion of the Keyport Borough Council and understands that not every request may be funded. The applicant further understand that each grant is made on a rolling, stand-alone basis and that no grant award obligates the Borough for any future funding.

Awarded grants may only be used organizational needs identified in the application and for equipment and material purchases which are ordered by the Borough in accordance with established purchasing guidelines. Labor costs, consulting services and administrative costs are not eligible. Reimbursements for incidental purchases will not include any sales taxes. Requests for purchases and payments must be submitted no later than March 15, 2021.

Printed Name/Title of Authorized Representative: _____

Signature: _____ Date: _____

RESOLUTION #____-20
LIQUOR LICENSE RENEWALS
2020-2021

WHEREAS, application for renewal of certain plenary retail consumption, plenary retail distribution and club licenses has been made to the Mayor and Council of the Borough of Keyport as hereinafter set forth; and

WHEREAS, as a result of the unprecedented health hazard posed by the novel Coronavirus disease 2019 ("COVID-19"), on March 9, 2020, Governor Murphy declared a Public Health Emergency and State of Emergency in Executive Order No. 103; and

WHEREAS, on March 16, 2020, Governor Murphy issued Executive Order No. 104 which is having a significant impact on the alcoholic beverage industry; and

WHEREAS, the COVID-19 outbreak has affected each tier of the alcoholic beverage industry and has affected the Division of Alcoholic Beverage Control operations; and

WHEREAS, on April 13, 2020, the Acting Director of the Division of Alcoholic Beverage Control, James B. Graziano, issued Administrative Order 2020-02 which extends the 2019-2020 license term for all municipally-issued licenses and State-issued licenses and permits until Wednesday, September 30, 2020; and

WHEREAS, this extension applies to all municipally-issued licenses and State-issued licenses and permits that expire on June 30, 2020; and

WHEREAS, the Borough Clerk certifies that the requisite fee by each and every applicant has been paid and is in her office; and

WHEREAS, the Borough Clerk certifies that the requisite Alcoholic Beverage Retail Licensee Clearance Certificate (Renewal) has been received and is in her office; and

WHEREAS, the Borough Clerk certifies the Keyport Department of Code Enforcement, Fire Official and Police Department have inspected each of the locations and that they have advised her that all pertinent Statutes, Rules and Ordinances of the Borough of Keyport have been complied with by each of the applicants.

NOW, THEREFORE, BE IT RESOLVED that **plenary retail consumption** licenses be issued by the Borough of Keyport and the appropriate officers of the Borough are hereby authorized to issue and sign the same in the name of the Borough of Keyport for the period commencing October 1, 2020 and ending June 30, 2021, upon application filed by:

1322-33-010-007 Uptown Keyport Bar & Grill LLC t/a Uptown Keyport Bar & Grill

BE IT FURTHER RESOLVED that **plenary retail distribution** licenses be issued by the Borough of Keyport and the appropriate officers of the Borough of Keyport are hereby authorized to issue and sign same in the name of the Borough of Keyport for the period commencing October 1, 2020 and ending June 30, 2021 upon application filed by:

1322-44-001-009 MD Liquor & Wine LLC t/a Buyrite of Keyport

BE IT FURTHER RESOLVED that all licenses renewed herein, except Package Stores, but including Retail Consumption Licenses, Retail Plenary Distribution Licenses and Club Licenses shall have exit and entrance doors to licensed premises closed from 9:00 P.M. until closing absent complaints from residents residing in the immediate area of the licensed premises or as may be subsequently required by the Governing Body.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of September 1, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION # ____-20

**RESOLUTION AUTHORIZING THE HIRING OF TWO (2)
SPECIAL LAW ENFORCEMENT OFFICERS CLASS I
*Madison Taylor and Joseph Koempel, Jr.***

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**"), is a public body corporate and politic of the State of New Jersey; and

WHEREAS, openings exist for Special Law Enforcement Officers Class I ("**SLEO I**") positions in the Borough; and

WHEREAS, the Borough desires to hire Madison Taylor and Joseph Koempel, Jr., to the position of SLEO I at the hourly compensation rate of \$13.60; and

WHEREAS, sufficient funds are or will be available to pay for the stated costs for the foregoing salaries.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. Madison Taylor and Joseph Koempel, Jr., are hereby hired to the position of SLEO I at the hourly compensation rate of \$13.60.
3. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
4. This Resolution shall take effect as provided under law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of September 1, 2020.

Michele Clark, RMC
Borough Clerk

ORDINANCE #__-20

**ORDINANCE OF THE BOROUGH OF KEYPORT, IN THE
COUNTY OF MONMOUTH, ADOPTING THE HUDSON
POINT REDEVELOPMENT PLAN FOR PROPERTY
IDENTIFIED AS BLOCK 120, LOTS 8 AND 9, AND BLOCK
130, LOTS 42, 48, 49, 50, 51 AND 52 ON THE TAX MAP OF
THE BOROUGH**

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* (as amended, the “**Redevelopment Law**”), authorizes municipalities to determine whether certain parcels of land in the municipality constitute areas in need of rehabilitation or redevelopment; and

WHEREAS, in accordance with the Redevelopment Law, on February 20, 2007 the Borough Council of the Borough (the “**Borough Council**”) adopted Resolution No. 105-07 designating the entire Borough as an area in need of rehabilitation; and

WHEREAS, on December 18, 2018 the Borough Council adopted Resolution No. 256-18 designating certain properties within the Borough as an area in need of redevelopment, including certain properties identified as Block 120, Lots 8 and 9 and Block 130, Lots 42, 48, 49, 50 and 51 on the tax maps of the Borough (together with Block 130, Lot 52, the “**Properties**”); and

WHEREAS, on June 18, 2019, the Borough Council adopted Resolution No. 205-19 which authorized the preparation of a Redevelopment Plan for the Properties; and

WHEREAS, on July 2, 2019, the Borough Council adopted Resolution No. 212-19 which authorized the Borough to retain Beacon Planning and Consulting Services, L.L.C. (the “**Planning Consultant**”) to prepare a redevelopment plan for the Properties; and

WHEREAS, the Planning Consultant prepared a proposed redevelopment plan for the Properties, entitled the *Hudson Pointe Redevelopment Plan* (the “**Draft Plan**”); and

WHEREAS, on June 16, 2020, the Borough Council adopted Resolution No. 186-20 which referred the Draft Plan to the Keyport Unified Planning Board (the “**Planning Board**”) pursuant to the Local Redevelopment and Housing Law for comment and to determine whether the Draft Plan was in conformance to the Borough’s Master Plan; and

WHEREAS, after testimony by the Planning Consultant and the Planning Board’s professionals, the Planning Board (i) found that the Draft Plan (hereinafter, the “**Redevelopment Plan**”) is consistent with the Borough’s Master Plan and (ii) recommended the adoption of the Redevelopment Plan (collectively, the “**Planning Board Findings**”); and

WHEREAS, on July 27, 2020, the Planning Board memorialized the Planning Board Findings and delivered same to the Mayor and Borough Council pursuant to *N.J.S.A. 40A:12A-7*; and

WHEREAS, upon review and in accordance with the Planning Board Findings, the Borough Council has determined to adopt the Redevelopment Plan, a copy of which is attached hereto as Exhibit A,

NOW THEREFORE, BE IT ORDAINED by the Mayor and the Council of the Borough of Keyport as follows:

Section 1. The aforementioned recitals are incorporated herein as though set forth at length.

Section 2. The Redevelopment Plan as filed in the Office of the Borough Clerk, and attached hereto as Exhibit A, is hereby approved.

Section 3. The zoning map of the Borough of Keyport is hereby amended to incorporate the provisions of the Redevelopment Plan.

Section 4. In case any one or more of the provisions of this Ordinance or the Redevelopment Plan shall, for any reason, be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Ordinance or the Redevelopment Plan, and this Ordinance shall be construed and enforced as if such illegal or invalid provision had not been contained herein.

Section 5. This Ordinance shall take effect as provided by law.

Introduced: September 1, 2020

Public Hearing:

Adopted:

Michele Clark, RMC
Borough Clerk
Borough of Keyport

Collette J. Kennedy, Mayor
Borough of Keyport

EXHIBIT A



BEACON PLANNING AND CONSULTING SERVICES, L.L.C.

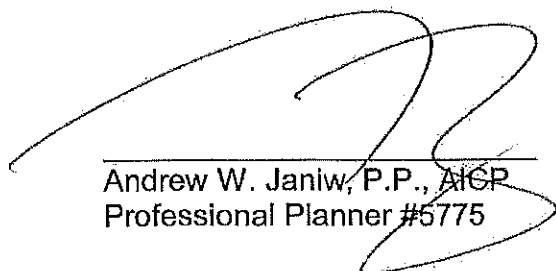
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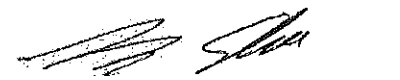
**HUDSON POINTE REDEVELOPMENT PLAN
BOROUGH OF KEYPORT, NEW JERSEY**

Beacon File: A19186
June 2020

The original copy of this report was signed and sealed in accordance with N.J.S.A. 45: 14A-12.



Andrew W. Janiw, P.P., AICP
Professional Planner #5775



Barbara Ehlen, PP, AICP
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FIGURES

- Figure 1: Location Map
- Figure 2: Redevelopment Area Map
- Figure 3: Existing Property and Neighborhood Zoning
- Figure 4: Tax Map
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- Figure 6: Redevelopment Concept Plan

APPENDIX	TITLE
1	Borough Council Resolution #105-07, dated February 20, 2007
2	Borough Council Resolution #256-18, dated December 18, 2018

1.0 INTRODUCTION

1.1 Background

The subject properties are located within the central northeast portion of the Borough proximate to the intersection of Maple Place and Manchester Avenue. Parcels governed by this plan consist of the following blocks and lots: Block 120, Lots 8 and 9, and Block 130, Lots 42, 48, 49, 50, 51 and 52. The Borough of Keyport was found to be, in its entirety, an "Area in Need of Rehabilitation" by the Borough Mayor and Council as memorialized by Resolution No. 105-07 adopted on February 20, 2007. Block 120, Lots 8 and 9, and Block 130, Lots 42, 48, 49, 50 and 51 were found to be an "Area in Need of Redevelopment" with condemnation by the Mayor and Borough Council as memorialized by Resolution No. 256-18 adopted December 18, 2018. Both resolutions were adopted pursuant to the requirements of New Jersey's Local Redevelopment and Housing Law (LRHL). Subsequently, the governing body directed the Planning Board to prepare a redevelopment plan for the area.

The resulting plan, which is comprised of this document, identifies the land uses that are suitable for the area. The plan is the product of an extensive review process that included an analysis of the local demographics, market conditions and project viability in conjunction with two community meetings soliciting the opinions of Keyport residents and immediate neighbors to the site. The plan sets forth area and bulk requirements to guide the redevelopment of the area in a manner which promotes the health, safety and welfare of the Keyport community. The redevelopment plan provides for a range of land uses that will encourage the redevelopment or rehabilitation of substandard properties located within this portion of the community. The resulting plan establishes a comprehensive, integrated approach to development that will result in an attractive and complementary use of the properties in the redevelopment district. The plan is designed to complement and implement the specific goals, objectives and policy statements set forth in the Borough Master Plan.

1.2 Statutory Basis for the Redevelopment Plan

The Local Redevelopment and Housing Law (LRHL) sets forth the following criteria that must be addressed in a redevelopment plan:

- A. No redevelopment project shall be undertaken or carried out except in accordance with a redevelopment plan adopted by ordinance of the municipal governing body, upon its finding that the specifically delineated project area is located in an area in need of redevelopment or in an area in need of rehabilitation, or in both, according to criteria set forth in section 5 or section 14 of P.L.1992, c.79 (C.40A:12A-5 or 40A:12A-14), as appropriate.

The redevelopment plan shall include an outline for the planning, development, redevelopment, or rehabilitation of the project area sufficient to indicate:

1. Its relationship to definite local objectives as to appropriate land uses, density of population, and improved traffic and public transportation, public utilities, recreational and community facilities and other public improvements.
2. Proposed land uses and building requirements in the project area.
3. Adequate provision for the temporary and permanent relocation, as necessary, of residents in the project area, including an estimate of the extent to which decent, safe and sanitary dwelling units affordable to displaced residents will be available to them in the existing local housing market.

4. An identification of any property within the redevelopment area which is proposed to be acquired in accordance with the redevelopment plan.
5. Any significant relationship of the redevelopment plan to (a) the master plans of contiguous municipalities, (b) the master plan of the county in which the municipality is located, and (c) the State Development and Redevelopment Plan adopted pursuant to the "State Planning Act," P.L.1985, c.398 (C.52:18A-196 et al.).
6. As of the date of the adoption of the resolution finding the area to be in need of redevelopment, an inventory of all housing units affordable to low and moderate income households, as defined pursuant to section 4 of P.L.1985, c.222 (C.52:27D-304), that are to be removed as a result of implementation of the redevelopment plan, whether as a result of subsidies or market conditions, listed by affordability level, number of bedrooms, and tenure.
7. A plan for the provision, through new construction or substantial rehabilitation of one comparable, affordable replacement housing unit for each affordable housing unit that has been occupied at any time within the last 18 months, that is subject to affordability controls and that is identified as to be removed as a result of implementation of the redevelopment plan. Displaced residents of housing units provided under any State or federal housing subsidy program, or pursuant to the "Fair Housing Act," P.L.1985, c.222 (C.52:27D-301 et al.), provided they are deemed to be eligible, shall have first priority for those replacement units provided under the plan; provided that any such

replacement unit shall not be credited against a prospective municipal obligation under the "Fair Housing Act," P.L.1985, c.222 (C.52:27D-301 et al.), if the housing unit which is removed had previously been credited toward satisfying the municipal fair share obligation. To the extent reasonably feasible, replacement housing shall be provided within or in close proximity to the redevelopment area. A municipality shall report annually to the Department of Community Affairs on its progress in implementing the plan for provision of comparable, affordable replacement housing required pursuant to this section.

8. Proposed locations for public electric vehicle charging infrastructure within the project area in a manner that appropriately connects with an essential public charging network.
- B. A redevelopment plan may include the provision of affordable housing in accordance with the "Fair Housing Act," P.L.1985, c.222 (C.52:27D-301 et al.) and the housing element of the municipal master plan.
 - C. The redevelopment plan shall describe its relationship to pertinent municipal development regulations as defined in the "Municipal Land Use Law," P.L.1975, c.291 (C.40:55D-1 et seq.). The redevelopment plan shall supersede applicable provisions of the development regulations of the municipality or constitute an overlay zoning district within the redevelopment area. When the redevelopment plan supersedes any provision of the development regulations, the ordinance adopting the redevelopment plan shall contain an explicit amendment to the zoning district map included in the zoning ordinance. The zoning district map as amended

shall indicate the redevelopment area to which the redevelopment plan applies. Notwithstanding the provisions of the "Municipal Land Use Law," P.L.1975, c.291 (C.40:55D-1 et seq.) or of other law, no notice beyond that required for adoption of ordinances by the municipality shall be required for the hearing on or adoption of the redevelopment plan or subsequent amendments thereof.

- D. All provisions of the redevelopment plan shall be either substantially consistent with the municipal master plan or designed to effectuate the master plan; but the municipal governing body may adopt a redevelopment plan which is inconsistent with or not designed to effectuate the master plan by affirmative vote of a majority of its full authorized membership with the reasons for so acting set forth in the redevelopment plan.
- E. Prior to the adoption of a redevelopment plan, or revision or amendment thereto, the planning board shall transmit to the governing body, within 45 days after referral, a report containing its recommendation concerning the redevelopment plan. This report shall include an identification of any provisions in the proposed redevelopment plan which are inconsistent with the master plan and recommendations concerning these inconsistencies and any other matters as the board deems appropriate. The governing body, when considering the adoption of a redevelopment plan or revision or amendment thereof, shall review the report of the planning board and may approve or disapprove or change any recommendation by a vote of a majority of its full authorized membership and shall record in its minutes the reasons for not following the recommendations. Failure of the planning board to transmit its report within the required 45 days shall relieve the governing body from the requirements of this subsection with regard to the pertinent proposed redevelopment

plan or revision or amendment thereof. Nothing in this subsection shall diminish the applicability of the provisions of subsection d. of this section with respect to any redevelopment plan or revision or amendment thereof.

- F. The governing body of a municipality may direct the planning board to prepare a redevelopment plan or an amendment or revision to a redevelopment plan for a designated redevelopment area. After completing the redevelopment plan, the planning board shall transmit the proposed plan to the governing body for its adoption. The governing body, when considering the proposed plan, may amend or revise any portion of the proposed redevelopment plan by an affirmative vote of the majority of its full authorized membership and shall record in its minutes the reasons for each amendment or revision. When a redevelopment plan or amendment to a redevelopment plan is referred to the governing body by the planning board under this subsection, the governing body shall be relieved of the referral requirements of subsection e. of this section.

1.3 Area Description

The subject properties are located within the central northeast portion of the Borough proximate to the intersection of Maple Place and Manchester Avenue. Figure 1 shows the location of the redevelopment area within the Borough. For purposes of this Redevelopment Plan, Maple Place will be referenced as tracking in an east/west direction while Manchester Avenue will be referenced as tracking in a north/south direction. The study area consists of properties identified by the Borough Tax Assessor as Block 120, Lots 8 and 9, and Block 130, Lots 42, 48, 49, 50, 51 and 52. The properties are situated at the southwest corner of the Manchester Avenue and Maple Place intersection (Block 120, Lots 8 and 9), surround the eastern terminus of Maple Place (Block 130, Lots 48, 49,

50, 51 and 52) and front along 7th Street (Block 130, Lot 42). A total of 8 lots with an approximate area of 125,000 sq.ft. (inclusive of the two-family property at Block 130, Lot 42) make up the Subject Properties. Figure 2 shows the location of the redevelopment district. Figure 3 shows the existing zoning of the subject properties and the zoning surrounding the subject properties.

While the subject properties lie within a residential portion of the Borough of Keyport, New Jersey, existing improvements are not consistent with this neighborhood character. The subject parcels are improved with a variety of land uses, including: former industrial buildings (Block 130, Lots 48, 49, 50 and 51); paved, vacant lots (Block 120, Lots 8 and 9); a two-family home (Block 130, Lot 52); and a former access drive to the industrial uses (Block 130, Lot 42). The access drive was situated between two single-family homes.

The surrounding area exhibits a mature, residential development pattern primarily consisting of single-family homes with examples of multi-family noted in the surrounding area. Along the northern portion of the Subject Properties is the Henry Hudson trail.

The majority of the Subject Properties represent an industrial intrusion into a residential neighborhood of the community.

1.4 Utility and Infrastructure

Municipal water, sanitary sewer, storm water provisions, natural gas, electricity, and voice and data transmission facilities either serve or are available to serve the Subject Properties. Any and all redevelopment efforts must consider the capacity of these services to accommodate any and all proposed development at the Subject Properties.

- **Water:** The Borough of Keyport provides municipal water services to the entire Borough for domestic purposes and with water pressure for firefighting purposes.

- **Sanitary Sewerage:** The Borough maintains and operates a sewerage collection system serving the community.
- **Electricity:** Electrical power is provided to the Subject Properties by Jersey Central Power and Light.
- **Natural Gas.** New Jersey Natural Gas provides natural gas service to the Borough and the Subject Properties.
- **Voice and Data Transmission:** Optimum and Verizon services are available within the Borough.

1.5 Environmental Conditions

Any and all redevelopment efforts must consider the environmental status of the Hudson Pointe Redevelopment Area. Potential environmental liabilities present within the Redevelopment Area must be identified and all planning and redevelopment/rehabilitation pursued pursuant to all applicable laws, statutes and pertinent rules.

1.6 Urban Enterprise Zone Status

The parcels are not located within an Urban Enterprise Zone.

2.0 DESCRIPTION OF SITE AND FINDING OF NEED FOR REDEVELOPMENT AND REHABILITATION

Resolution No. 105-07: Resolution of the Mayor and Council of the Borough of Keyport Designating the Borough of Keyport as an "Area in Need of Rehabilitation," was adopted by the Borough Council on February 20, 2007. The resolution referenced a T&M Associates report dated December 1, 2006 that found: "A. At least half of the housing stock in the subject area is at least 50 years old, and B. At least half of the water and sewer infrastructure in the Borough is at least 50 years old and is in need of repair and maintenance."

All of the designated properties have been found to be an "Area in Need of Rehabilitation".

"Resolution #256-18 of the Borough of Keyport, in the County of Monmouth, New Jersey Designating Certain Properties within the Borough as a Condemnation Area in Need of Redevelopment Pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 Et. Seq." was adopted on December 18, 2018. The findings of the Planning Board's preliminary investigation are summarized in a report entitled "Report Concerning the Determination of the Keyport Scattered Site Study Area as an Area in Need of Redevelopment, and more specifically, as a Condemnation Redevelopment Area" prepared by CME Associates and dated October 5, 2018 with revisions through December 3, 2018.

The following designated properties were incorporated into this resolution and are considered within this Redevelopment Plan:

Block	Lot	Statutory Criteria
130	42	C, H
	48	A, B, H
	49	A, B, H

	50	C, H
	51	C, H
120	8	C, H
	9	C, H

BPCS notes that, while Block 130, Lot 52 was not found to be an "Area in Need of Redevelopment," it was determined to be within an "Area in Need of Rehabilitation."

The designated properties are qualified under Criterion A, B, C, and H, the latter of which speaks to a land mass identified as an area where Smart Growth Planning Principles would apply. The following statutory criteria were cited together with a description of the condition evident as justification for inclusion of the property or properties for redevelopment:

- Criterion A:** The generality of buildings are substandard, unsafe, unsanitary, dilapidated, or obsolescent, or possess any of such characteristics, or are so lacking in light, air, or space, as to be conducive to unwholesome living or working conditions.
- Criterion B:** The discontinuance of the use of buildings previously used for commercial, manufacturing or industrial purposes; the abandonment of such buildings; or the same being allowed to fall into so great a state of disrepair as to be untenable.
- Criterion C:** Land that is owned by the municipality, the county, a local housing authority, redevelopment agency or redevelopment entity, or unimproved vacant land that has remained so for a period of ten years prior to adoption of the resolution, and that by reason of its location, remoteness, lack of means of access to developed sections or portions of the municipality, or topography, or nature of the soil, is not likely to be developed through the instrumentality of private capital.

Criterion H: The designation of the delineated area is consistent with smart growth planning principles adopted pursuant to law or regulation.

The preliminary investigations and subsequent Planning Board recommendations represented the first step of an extensive planning process. In turn, the governing body elected to proceed with the recommendation of the Planning Board, pursuant to Borough Resolutions #256-18 and #105-07. Subsequently, Beacon Planning was directed to prepare a redevelopment plan for the subject area. The statute governing this process allows a redevelopment plan to encompass the redevelopment and/or rehabilitation of some or all of the properties within the delineated area. The analysis highlighted the fact that the properties within the study areas are not utilized in a manner that allows the achievement of their full development potential, and thus does not enable them to contribute to the public health, safety, and general welfare of the community.

3.0 REDEVELOPMENT AREA REGULATIONS

3.1 Approach

The planning approach outlined in this redevelopment plan is to create an enhanced opportunity for an infill, residential family district that advances the goals of Resolution #105-07 designating the Borough as a whole as an "Area in Need of Rehabilitation." A discussion of these goal is presented under section 5.1 Keyport Master Plan section of this Plan. The intent is to permit a variety of housing opportunities, including single-family, duplex, and multi-family building, along with associated amenities and on/off site improvements.

3.2 Plan Interpretation

Unless otherwise specified herein, the standards contained within the Hudson Pointe Redevelopment Plan shall regulate the land use, bulk requirements, sign regulations and design standards for the designated properties, and shall apply to any redevelopment or rehabilitation project designed to implement the Plan, whether by a Redeveloper or by private property owners. Where regulations of the Redevelopment Plan conflict with the Land Development Ordinance or Design Standards of the Borough, this Plan shall control. A new zoning district to accommodate the intended permitted land uses will be established and known as the Hudson Pointe Redevelopment District. This zoning district is not an overlay zone, but replaces the current zoning designation for the designated properties. Final adoption of this Redevelopment Plan by the Borough Council shall be considered an amendment to the Borough of Keyport Land Development Ordinance and Zoning Map. Unless otherwise defined herein, terms used in this plan shall have the same meaning ascribed to them in the Borough's Land Development Ordinance.

The continued use of existing properties made non-conforming by adoption of this Plan is permitted until the property is to be redevelopment or substantially rehabilitated. Thereafter, the provisions of this Plan shall apply. In the case

where a particular land use or site standard is not specifically addressed in this redevelopment plan, compliance with the Borough of Keyport's Zoning Ordinance and/or other applicable Borough codes or ordinances shall be required.

The flexibility of land uses within the overall zone district is essential to achieve the best design possible to integrate the Hudson Pointe Redevelopment Area with neighboring properties and to create a sustainable residential district. The local land development regulatory process will be administered by the Keyport Planning Board to ensure that the goals and objectives of the Redevelopment Plan are met.

3.3 Purpose and Intent

It is the intent of this Redevelopment Plan to achieve the following goals and objectives for the Borough of Keyport:

- A. To redevelop underutilized, substandard buildings and properties into fully productive uses in a manner that is compatible with the character in the immediately surrounding area;
- B. To eliminate vacant, deteriorated and obsolete buildings and structures that affect the feasibility of amenable neighborhood physical change by advancing residential development (single-family, duplex, and multi-family);
- C. To provide for the improvement of the functional and physical layout of the redevelopment area for contemplated new and infill development, and the removal of impediments to land disposition;
- D. To provided land in parcels of sufficient size and configuration so as to permit comprehensive, economically sound redevelopment of the area;
- E. To serve as the guiding document for the Borough Council and Planning

Board for the designated properties;

- F. To create land use and building requirements specific to the designated properties that will promote the development of a variety of housing opportunities, including single family, duplex, two-family and multi-family housing.
- G. To foster the development of residential uses that will advance the revitalization of the designated properties by providing for an increase in the Borough's economic base;
- H. To promote the utilization of high-quality design standards in the construction of buildings and improvements;
- I. To identify and remediate potential brownfields issues relative to historical automotive and industrial uses and activities within the designated properties;
- J. To stimulate an appropriate level of development that provides public benefits to the Borough and does not overwhelm the Borough's infrastructure.

3.4 Design Concept

A redevelopment concept plan has been prepared which forms the basis of the future development and redevelopment of the Hudson Pointe Redevelopment Plan. The Concept Plan is intended to provide general guidelines for the future redevelopment of the Subject Properties, focusing on: the integration of the buildings and uses with the surrounding neighborhood; the provision of adequate parking; parking design and vehicle circulation; pedestrian improvements and circulation; and future building scale and placement. The Concept Plan is meant to be representative in nature and not a fixed site plan. The plan should not limit or inhibit creativity, aesthetics or the fostering of alternate design concepts. Minor adjustments or revisions may be permissible

within the overall vision for the redevelopment of the tract as set forth in the Redevelopment Plan. (see Figure: 6)

3.5 Permitted Uses

Due to specific attributes of sites within the Hudson Pointe Redevelopment District, six Sub-Districts are delineated within the plan area (see Figure: 4). For orientation purposes, Manchester Avenue will be referenced as tracking in a north/south direction while Maple Place will be referenced as tracking in an east/west direction. The portion of Block 130, Lot 50 along the Henry Hudson Trail will act as the northern perimeter of the District.

- Sub-District A: Multi-Family Sub-District: Block 130, Lots 51 and 52 and a portion of Lot 50 west of Block 130, Lot 52's northeast corner. For purposes of this Plan, the eastern lot line of Lot 52 will act as a divider of Lots 50 and 51 by extending north to the Henry Hudson Trail. Those portions of Lots 50 and 51 east of this line will be in the Multi-Family Sub-District while those portions west will be within Clubhouse Sub-District.
- Sub-District B: Duplex Sub-District: Block 130, Lots 48 and 49, and a portion of Lot 42. For purposes of this plan, the northern lot line of Block 130, Lot 43 will act as a divider of Lot 42 by extending east to through the site. The northern portion of Lot 42 will be within the Duplex Sub-District while the southern area will be within the Two-Family Sub-District.
- Sub-District C: Single-Family Sub-District: Block 120, Lots 8 and 9
- Sub-District D: Two-Family Sub-District: Block 130, a portion of Lot 42. For purposes of this plan, the northern lot line of Block 130, Lot 43 will act as a divider of Lot 42 by extending east to through the site. The northern portion of Lot 42 will be within the Duplex Sub-District while the southern area will be within the Two-Family Sub-District.
- Sub-District E: Clubhouse Sub-District: Block 130, a portion of Lot 50

northwest of Block 130, Lot 52's northeast corner

- Sub-District F: Maple Place Right-of-Way: This encompasses the portion of the Maple Place east of Manchester Avenue including the intersection with Manchester Avenue.

A. Permitted principal uses in Multi-Family Sub-District.

The Redevelopment Plan seeks to permit higher density residential development within the northeast portion of the overall area in order to provide an expanded range of residential uses within the community and to encourage redevelopment of this portion of the Subject Properties. Table 1 lists the permitted uses for this area.

Table 1
Permitted Principal Uses on
Block 130, Lots 51 and 52 and a portion of Lot 50
Multi-Family Sub-District

1. Multi-Family Buildings*

* Defined per Keyport ordinances as: "a structure or building occupied or intended for occupancy as separate dwelling units for three (3) or more families with direct access form the outside or through a common hall and further provided with separate cooking, sleeping and bathroom facilities for the exclusive use of the occupants of each unit."

1. Permitted accessory uses. Permitted accessory uses in the Multi-Family Sub-District of the Redevelopment Plan may include off-street parking, fences and walls, exterior trash storage enclosures, signage, dog washing stations, electric vehicle charging stations, gazebos, and public open space and related elements which are commonly ancillary to principal permitted uses. Sheds and similar accessory structures are not permitted.
2. Driveways exclusively serving duplex units situated in Block 130, Lots 48, 49 and a portion of Lot 42 shall be permitted on Block 130, Lot 51.
3. Specific use standards. The following standards shall apply to applicable uses permitted in the Multi-Family Sub-District:

- a. A maximum of two multi-family buildings are permitted.
- b. Each multifamily building can contain no more than 24 residential units and both buildings combined shall not contain more than an aggregate of 48 total residential units.
- c. The unit mix for the 48 total dwelling units shall be as follows: no fewer than four (4) one-bedroom units and no more than forty-four (44) two-bedroom units. Three-bedroom units are not permitted.
- d. Each apartment will be provided a 5' x 5' x 8' storage space within the same building as the apartment.
- e. A secure package receiving and storage system shall be provided for the 48 apartments.
- f. Each apartment shall provide laundry facilities for the resident within the apartment. There shall be no common laundry facility.
- g. Controlled and secure access for the residential use shall be provided.
- h. Dwelling units shall contain a complete kitchen, toilet and bathing facilities, and not more than two bedrooms. Only one- and two- bedroom unit configurations are permitted.
- i. One-bedroom dwelling units shall have a floor area of at least 725 square feet and two-bedroom apartments shall have a floor area of at least 825 square feet.
- j. Off-street parking for multifamily dwelling units shall be provided in accordance with the New Jersey Site Improvements Standards (N.J.A.C. 5:21, as amended).

- k. The following accessory uses shall be permitted within a multi-family dwelling structure for the use of its residents: package storage, mail room, recreation rooms, personal storage lockers, and other similar accessory uses which are for the common benefit of all residents of the multi-family dwelling; and a leasing office, building manager or superintendent's office, including space for the storage of maintenance equipment may be provided within a principal multi-family building for the purpose of serving such building or community.

4. Bulk Standards

Table 2
Multi-Family Sub-District
Bulk Regulations

Applicable to: Block 130, Lots 51 and 52 and a portion of Lot 50

Zoning Standard	Multi-Family Requirement
Minimum northern yard setback (feet) (Hudson Trail Side)	12'
Minimum eastern yard setback (feet)	25'
Minimum western yard setback (feet)	55
Minimum southern yard setback (feet)	100'
Minimum building separation (feet)	55'
Maximum building height (feet/stories) (Measured to parapet peak)	45'4

B. Permitted principal uses in Duplex Sub-District.

The Redevelopment Plan seeks to provide a transition from the higher density Multi-Family Sub-District to the surrounding residential single-family development pattern through the use of duplex homes. Table 3 lists the permitted uses for this area.

Table 3
Permitted Principal Uses on
Block 130, Lots 48 and 49, and a portion of Lot 42
Duplex Sub-District

1. Duplex Dwellings.*

*Duplex Dwellings shall be defined as "multi-family home that has two units in one building. Units shall be side-by-side. Duplex buildings will also have two separate entrances for each unit and at least one enclosed garage parking space for each unit. This means each tenant has their own entrance and garage."

1. Permitted accessory uses. Permitted accessory uses in the Duplex Sub-District may include off-street parking, attached residential garages, fences, gazebos, patios and rear elevated decks off the first floor (patios and decks shall not exceed 200 square feet in area and may only be situated along the rear elevation of the structure), upper story balconies not exceeding 5' in depth (upper story balconies shall be limited to the front and rear elevations of the structure), and related elements which are commonly ancillary to principal permitted uses. Sheds or similar accessory structures are not permitted.
2. Specific use standards. The following standards shall apply to applicable uses permitted in the Duplex Sub-District:
 - a. Duplex dwellings shall be oriented toward Manchester Avenue or interior circulation drives. Duplex units shall not be oriented toward Maple Place.
 - b. The area in front of the main entrance to the unit shall be considered the front yard. All other setbacks to interior roadways, including Maple Place, and parcel boundaries shall be considered side or rear yards.
 - c. The second and third floors of the structure may cantilever over the first floor.
 - d. Each unit shall contain no more than three bedrooms.

- e. Parking for at least two vehicles must be provided on site along the front elevation of each unit. This should include at least one enclosed garage space and one space in the driveway.

3. Bulk Standards

**Table 4
Duplex Sub-District
Bulk Regulations**

Applicable to: Block 130, Lots 48 and 49, and a portion of Lot 42

Zoning Standard	Duplex Requirement
Minimum front yard setback (feet)*	20'
Minimum front yard setback (feet) to cantilevered upper floors	14'
Minimum side yard setback (feet)	4'
Minimum side yard setback (feet) (adjoining single family lots)	5'
Minimum side yard distance between duplex buildings (feet)	10'
Minimum rear yard distance between duplex buildings (feet)**	50
Minimum rear yard setback to property line (feet)	50'
Maximum building height (feet/stories) (to peak of roof)	38'3

*Setback measured to the first floor of the structure or to the projection of a covered stoop or stair and specifically excludes uncovered stoops or stairs accessing the home. Setback to uncovered stairs and stoops shall be 15'.

**Excluding rear yard decks. Decks must be separated a minimum 35'.

C. Permitted principal uses in Single-Family Sub-District.

The Redevelopment Plan seeks to retain the single-family development pattern of this block and provide appropriate transition from the duplex units.

Table 5 lists the permitted uses for this area.

Table 5
Permitted Principal Uses on
Block 120, Lots 8 and 9
Single-Family Sub-District

1. Single-Family Detached Dwellings.*

*Defined as per Keyport Ordinances: "A structure or building occupied or intended for occupancy as separate living quarters exclusively for one family or one household with direct access from the outside and further provided with separate cooking, sleeping, and bathroom facilities for the exclusive use of the occupancy of the unit."

1. Permitted accessory uses. Permitted accessory uses in the Single-Family Sub-District may include off-street parking, attached or detached residential garages, fences, patios not exceeding 300 sq.ft. in area, elevated decks off of the first floor not exceeding 300, sq.ft. in area, upper story balconies not exceeding 5' in depth, and related elements which are commonly ancillary to principal permitted uses. Sheds, inground or above ground pools and sports courts are not permitted.
2. Unless addressed in #1 above or in Table 6, the accessory use regulations set forth in Section 25:1-26 of the Borough Land Development Ordinance shall apply to accessory uses in the Single-Family Sub-District.
3. Specific use standards. The following standards shall apply to applicable uses permitted in the Single-Family Development Sub-District
 - a. Single-family dwellings shall be oriented with their front facades facing Manchester Avenue.
 - b. Frontage along Maple Place shall be considered a secondary front yard.
 - c. If subdivided from the remainder of the development and offered for sale without a completed dwelling, the Single-Family units will be subject to the Borough's RA zoning district standards.

4. Bulk Standards

Table 6
Single-Family Sub-District
Bulk Regulations*
Applicable to: Block 120, Lots 8 and 9

Zoning Standard	Single Family Requirement
Minimum lot area – single-family (square feet)	5,000
Minimum lot width (feet)	50'
Minimum front yard setback (feet)	25' to Manchester Avenue 12' to Maple Place
Minimum side yard setback (feet)	6'
Minimum combined side yard setback (feet)	16'
Minimum rear yard setback (feet)**	25'
Maximum Building Coverage (percent)***	40
Maximum impervious coverage (percent)***	60
Maximum building height (feet/stories)	35'/2.5
Minimum accessory structure setback (feet)	7.5'

*Single-family homes may be subdivided from the overall development; therefore, individual lot areas are delineated.

**The rear yard shall be considered the lot line opposite the parcel's frontage on Manchester Avenue.

***Inclusive of accessory buildings and structures.

D. Permitted principal uses in the Two-Family Sub-District.

The Redevelopment Plan seeks to provide a transition from the higher density Multi-Family and Duplex Sub-Districts to the surrounding residential single-family development pattern through the use of a single two-family dwelling. Table 4 lists the permitted use for this sub-district.

Table 7
Permitted Principal Uses on
Block 130, a portion of Lot 42
Two-Family Sub-District

1. Two-Family Dwellings.*

*Defined per Keyport ordinances as: "a structure or building occupied or intended for occupancy as a separate living quarters for (2) separate families or two (2) separate households with direct access from the outside or through a common hall and further provide with separate cooking,

sleeping and bathroom facilities for the exclusive use of the occupants of each unit."

1. Permitted accessory uses. Permitted accessory uses in the Two-Family Sub-District may include off-street parking, attached or detached residential garages, fences, patios not exceeding 300 sq.ft. in area, decks off of the first floor not exceeding 300, sq.ft. in area, upper story balconies not exceeding 5' in depth and related elements which are commonly ancillary to principal permitted uses. Sheds, inground or above ground pools and sports courts are not permitted.
2. Use Regulations. Unless addressed in #1 above or in Table 10, the accessory use regulations set forth in Section 25:1-26 of the Borough Land Development Ordinance shall apply to accessory uses in the Two-Family Sub-District.
3. Bulk Standards

Table 8
Two-Family Sub-District
Bulk Regulations*
Applicable to: Block 130, a portion of Lot 42

Zoning Standard	Two-Family Requirement
Minimum lot area – two-family (square feet)	4,500
Minimum lot width (feet)	50'
Minimum front yard setback (feet)**	25'
Minimum side yard setback (feet)	5'
Minimum combined side yard setback (feet)	10'
Minimum rear yard setback (feet)	25'
Maximum building coverage (percent)	50
Maximum impervious coverage (percent)	65
Maximum building height (feet/stories)	35'/2.5
Minimum accessory structure setback (feet)	7.5'

*Two-family homes may be subdivided from the development; therefore, individual lot areas are delineated.

** Setback measured to the first floor of the structure or to the projection of a covered stoop or stair and specifically excludes uncovered stoops or stairs accessing the home. Setback to uncovered stairs and stoops shall be 15'.

E. Permitted principal uses in the Clubhouse Sub-District.

The Redevelopment Plan seeks to provide a location for common recreation space for the Multi-Family and Duplex Sub-Districts only. Table 9 lists the permitted uses for this area.

**Table 9
Permitted Principal Uses on
Block 130, a portion of Lot 50
Clubhouse Sub-District**

- | |
|-----------------------------|
| 1. Clubhouse.* |
| 2. Patio/Gazebo |
| 3. Gated and Fenced Dog Run |
| 4. Enclosed Courtyard |

*Defined as a communal amenity that can be used for a number of activities by the residents.

1. Permitted accessory uses. Permitted accessory uses in the Clubhouse Sub-District may include off-street parking, fences, pergolas, and related elements which are commonly ancillary to principal permitted uses.
2. Specific use standards. The following standards shall apply to applicable uses permitted in the mixed-use portion of the Clubhouse Sub-District:
 - a. Active outdoor recreation space or outdoor communal cooking facilities associated with the clubhouse are not permitted (i.e. grills, swimming pools, bocci courts, etc.).
 - b. A gazebo is permitted; however, it may not be situated adjoining a neighboring residential property.

3. Bulk Standards

**Table 10
Clubhouse Sub-District
Bulk Regulations
Applicable to: Block 130, a portion of Lot 50**

Zoning Standard	Clubhouse Requirement
Minimum setback to residential properties (feet)	8'
Minimum setback to northern property line (feet)	2'

Minimum setback from Manchester Avenue (feet)	70'
Maximum building height (feet/stories)	30'2
Minimum gross square footage of clubhouse	2,800 sq.ft.

F. Right of Way Improvements Standards in the Maple Place Sub-District

1. The Redevelopment Plan seeks to provide an enhanced entrance to the Multi-Family and Duplex Sub-Districts that will also aid in visually buffering same. Specific standards.
 - a. Maple Place shall be improved as a boulevard configuration from Manchester Avenue eastward.
 - b. Striped parallel parking spaces shall be provided along either side of Maple Place. Dimensions for the parking spaces and cartway width shall be approved by the Keyport Borough Engineer's office.
 - c. The island shall be landscaped in such a manner as to not impeded pedestrian or motorist visibility.

G. Overall Site Bulk Standards

Table 11
Overall Hudson Pointe Redevelopment District
Bulk Regulations
Applicable to:

Block 130, Lots 42, 48, 49, 50 51 and 52 and Block 120, Lots 8 and 9

Zoning Standard	Requirements
Minimum lot area (square feet)	105,000
Maximum Density:	48 Multi-Family Units 12 Duplex Units 2 Single-Family Homes 1 Two-Family Home
Maximum impervious coverage (percent)	72
Maximum Building Coverage (percent)	28

Minimum Parking Lot Setback to Any Lot Line
(feet)

6'

Unless otherwise stipulated in bulk standards
for a sub-district: Minimum Accessory
Structure Setback to Any Lot Line (feet)

10'

3.6 Supplemental Regulations

A. General Regulations

In the event of any conflicts between the regulations set forth herein and any other Borough of Keyport development ordinances, the Hudson Point Avenue Redevelopment Plan regulations shall apply.

B. Distribution of Uses

Delineation on the site plan. The amount of open space and landscaped open space shall be calculated and identified on the site plan.

C. Prohibited Uses

All uses not expressly permitted in the various Sub-Districts are prohibited.

D. Signs

Signs may be provided consistent with the provisions of the Borough's Land Development Ordinance. All monument and identification signage must be identified at site plan application.

E. Non-Applicable Sections

The following sections of the Borough's Land Development Ordinance shall not apply within the Hudson Pointe Redevelopment Plan:

25:1 – 14.5: Limitation on number of principal dwelling

structures and accessory structures per lot.

F. Stormwater Management

Stormwater management facilities located in and serving development at the Subject Properties shall meet all applicable requirements established pursuant to any and all local and state regulations.

G. Street, Curbs and Sidewalks

Proposed right-of-way improvements shall meet the requirements set forth in the Borough's Land Development Ordinance and shall be consistent with the streetscape design and standards presently being implemented in other areas of the Borough.

H. Fencing

1. A 6' high opaque fence of durable materials shall be provided along adjoining property lines of all adjacent residentially zoned residential properties.

I. Parking

1. Parking for residential uses shall comply with the New Jersey Residential Site Improvement Standards.
2. Parking Lots
 - i. Grade level parking lots shall be permitted in the Multi-Family, Clubhouse and Duplex Development Sub-Districts.
 - ii. Grade level parking lots shall be a minimum of 6 feet from any property line.
 - iii. No parking lot parking spaces shall be located closer than 5 feet from a residential building. Parking provided in

driveways adjacent to single-family, two-family and duplex homes are exempt from this standard.

- iv. Each driveway leading to a garage shall be at least 20' in length measured between the garage door and the curb or between the garage door and a sidewalk, whichever distance is less, and 8' in width for a single car drive and 16' in width for a two-car drive.

J. Buffer Requirements

A landscaping buffer shall be provided between the site and all adjacent or adjoining residentially zoned properties. The buffer shall be reviewed and approved by the Borough engineer and the redevelopment planner.

K. Deviation Requests

The Planning Board may grant deviations from the bulk standards contained in this redevelopment plan, where, by reason of exceptional narrowness, shallowness or shape of a specific piece of property, or by reason of exceptional topographic conditions, preexisting structures or physical conditions uniquely affecting a specific piece of property, the strict application of any area, yard, bulk or design standard or regulation adopted pursuant to the Redevelopment Plan, would result in peculiar and exceptional practical difficulties to, or exceptional and undue hardship upon, the development of such property. The Planning Board may also grant such relief in an application relating to a specific piece of property where the purposes of this Redevelopment Plan would be advanced by a deviation from the strict application of the bulk standards of this Plan, and the benefits of the deviation would substantially outweigh any detriments. No relief may be granted under the terms of this section unless such deviation or relief can be granted without substantial detriment to the public good and will not substantially impair

the intent and purpose of the Hudson Pointe Redevelopment Plan. An application requesting a deviation from the requirements of this Redevelopment Plan shall provide notice of such application in accordance with the requirements of N.J.S.A. 40:55D-12a-b.

Deviations from the uses permitted in the Redevelopment Sub-Districts shall be permitted only by means of an amendment to the Redevelopment Plan by the Borough Council, and only upon a finding that such deviation would be consistent with and in furtherance of the goals and objectives of this Plan.

3.7 Design Standards

Fundamental to the redevelopment of the Subject Properties is the creation of a residential district that is cognizant of and responds to the needs of the surrounding residential neighborhoods. Visual and functional transition elements are essential. Off-street parking, clearly defined access from Maple Place, Manchester Avenue and Seventh Street, an architectural style that attractively integrates potential residential land uses, quality building materials, and an enticing streetscape are all key requirements of the Redevelopment Plan.

Purpose

- To set forth guidelines and standards that promote the creation of functional and attractive development that shall promote and give due consideration to the health, safety, general welfare, morals, order, efficiency, economy, maintenance of property values and character of the Borough of Keyport.
- To ensure that any development shall comply with the stated goals and objectives of the Hudson Pointe Redevelopment Plan.

- To provide guidelines and standards that shall be used by an applicant in preparing a redevelopment proposal, and the designated redevelopment entity in reviewing same.
- To minimize adverse impacts of flooding, drainage, erosion, vehicular traffic, pedestrian movement, parking, vibration, lighting and glare, noise, odor, solid waste disposal, litter, ventilation, vibration, crime and vandalism and inappropriate design and development.
- To ensure that any new development gives due consideration to the physical, visual and spatial characteristics of the existing and proposed streetscape, neighborhood and district in which such is located and the Borough generally, while providing sufficient opportunity for creativity in design.
- To ensure that the physical, visual and spatial characteristics of any proposed development will be consistent with and complement existing residential and commercial land uses in adjacent neighborhoods. The proposed development shall not be so markedly incongruous with the same characteristics of the existing or proposed streetscape, neighborhood and district in which such is located, and the Borough generally, so as to materially detract from the real property value of adjacent or nearby properties.

Site Standards

- *Building location.* Buildings shall be located to front towards and relate to a either public streets or interior circulation drives, both functionally and visually. Spatial relationships between buildings shall be geometrically logical and architecturally formal. All buildings shall be located in a manner that allows adequate safe access for fire and emergency vehicles.
- *Pedestrian Circulation.* A barrier-free walkway system shall be provided to

allow pedestrian access to each building from the Borough's sidewalk system. Such walkway system shall promote pedestrian activity both within the site itself and throughout the community by its integration with the Borough's sidewalk system. Walkways shall be separated from motor vehicle circulation to the greatest extent possible.

- *Lampposts.* The height, spacing, style, size, color and type of light source of such lamp posts shall be in accordance with generally accepted Borough streetscape standards or its functional and aesthetic equivalent. Lighting levels from such fixtures shall be in accordance with Borough standards.
- *Sidewalk type and streetscape details.* Sidewalks and all other streetscape improvements along adjacent public streets shall be completed in accordance with the Borough's design standards.
- *Private Open Space.* Private open space, designated for any residential uses, that is adjacent to or visible from public areas shall be demarcated with walls and/or fencing.

Architectural Design Standards

- *Massing.* New buildings shall be designed to be compatible with the scale, form, and proportion of adjacent existing development and adjacent redevelopment initiatives. Building wall offsets or exterior material variations shall be provided along any building wall measuring greater than 75 feet in length in order to provide architectural interest and variety to the massing of a building and relieve the negative visual effect of a single, long wall. The total measurement of such offsets shall equal a minimum of 5 percent of the building wall length.
- *Continuity of treatment.* All sides of a building shall be architecturally designed so as to be compatible with regard to style, materials, colors and details.

- *Roof.* The type, shape, pitch, texture and color of a roof shall be considered as an integral part of the design of a building and shall be architecturally compatible with the style, materials, colors and details of such building.
- *Windows.* Fenestration shall be architecturally compatible with the style, materials, colors and details of a building.
- *Entrances.* All entrances to a building shall be defined and articulated by utilizing such elements as lintels, pediments, pilasters, columns, porticoes, overhangs, canopies, railings, balustrades and other such elements, where appropriate. Any such element utilized shall be architecturally compatible with the style, materials, colors and details of such building.
- *Physical plant.* All air-conditioning units, HVAC systems, exhaust pipes or stacks and elevator housing for multi-family structures shall be shielded from view for a minimum distance of 500 feet from the site. Such shielding shall be accomplished by utilizing the walls or roof of the building or a penthouse-type screening device that shall be designed to be architecturally compatible with the style, materials, colors and details of such building. Any HVAC or device penetrations (such as PTAC sleeves and grills) or vents located along any façade shall be shielded from view with decorative metal grills. The design of the grills shall be presented to the Planning Board for approval at the time the redevelopment application is presented for review. Single-family homes, two-family homes, and duplex units may not locate any components of the HVAC system in the front or side yards.
- *Materials, colors, and details.* All materials, colors and details used on the exterior of a building shall be architecturally compatible with the style of such building, as well as with each other. A building designed of an architectural style that normally includes certain integral materials, colors and/or details shall have such incorporated into the design of such buildings. Brick veneer, thin-brick, EIFS and vinyl siding shall be prohibited on any multi-family building and along any street or parking area frontage of duplex, single-family

buildings, two-family buildings or the clubhouse. Architecturally interesting combinations of quality materials, such as brick, stone, metal panels, concrete board and glass, are encouraged.

- *Lighting.* Light fixtures attached to the exterior of a building shall be designed to be architecturally compatible with the style, materials, colors and details of such building and other lighting fixtures used on the site. Consideration shall also be given to the type of light source utilized and the light quality such sources produce. The type of light source used on buildings, signs, parking areas, pedestrian walkways and other areas of a site shall be the same or compatible.
- *Multiple buildings.* A development plan that contains more than one building or structure shall be unified through the use of architecturally compatible styles, materials, colors, details, awnings, signage, lighting fixtures and other design elements for all such buildings or structures.
- *Prohibited materials.* The use of bare aluminum or other bare metal materials or exposed non-decorative concrete block as exterior building materials shall be prohibited. Brick veneer, thin-brick, EIFS and vinyl siding shall be prohibited along any street front. The use of shapes, colors, and other characteristics that create a jarring disharmony shall be avoided.

Landscaping Design Guidelines

- *Landscaping.* The entire development shall be landscaped in accordance with a plan conceived as a complete pattern and style throughout the total site. All areas of the site not occupied by buildings and other improvements shall be planted with trees, shrubs, hedges, ground cover and perennials and annuals. Landscaping shall be provided to achieve the following:
 - Preservation and enhancement, to the greatest extent possible, of existing natural features on the site, including vegetation and land forms;

- Assistance in adapting a site to its proposed development;
- Mitigation and control of environmental and community impacts from a development;
- Creation of an attractive appearance for the development, as viewed from both within the site itself and the surrounding area;
- Definition of yard areas and other open space;
- Energy conservation and micro-climatic control;
- *Other site design elements.* The development plan shall incorporate landscaping with other functional and ornamental site design elements, where appropriate, such as the following:
 - Courtyards, plazas, alleys and similar public and semi-public open spaces;
 - Ground paving materials;
 - Paths and walkways;
 - Fences, walls and other screens;
 - Street and site furniture;
- *General standards.* The following general standards shall be used to prepare and review landscaping for any development plan.
 - Deciduous trees shall have a minimum caliper of two and one half inches at time of planting. Evergreen trees shall be a minimum of six (6) feet in height at time of planting. Low-growing evergreen shrubs shall be a minimum of two-and-one-half (2½) feet in height at time of planting. Size of other plantings shall depend on setting and type of plant material.

- Plantings shall be watered regularly and in a manner appropriate for the specific plant material throughout the first growing season. All landscaped areas shall be well maintained and kept free of all debris, rubbish, weeds, tall grass, other overgrown conditions and the storage of any equipment or materials.
- The redeveloper shall be required to replace dead or dying plant material for a period of two years from the date of issuance of a final occupancy permit. If plant material is dead or dying during a planting season, it shall be replaced that same season. If plant material is dead or dying during a non-planting season, it shall be replaced as soon as is reasonably possible at the start of the next planting season.
- *Specific standards.* The following standards shall be used to prepare and review landscaping within the Hudson Pointe Development Districts:
 - The interior area of all parcels shall be landscaped to enhance the site's aesthetic appearance, provide visual relief from the monotonous appearance of buildings and parking areas, and to provide shading. In parking lots, landscaped areas shall be provided in protected planting islands or peninsulas within the perimeter of the parking lot and shall be placed so as not to obstruct the vision of pedestrians or motorists. Landscaping in the boulevard island shall not obstruct the vision of pedestrians or motorists.
 - Benches, trash receptacles, kiosks, bicycle racks and other street or site furniture shall be located on-tract, and shall be positioned and sized in accordance with the functional need of such. Selection of such furniture shall take into consideration issues of durability, maintenance and vandalism. All such furniture shall be architecturally compatible with the style, materials, colors and details of buildings on the site.

- Street trees shall be provided along all public streets within the Development Districts at a maximum distance of 40' on center unless constrained by site conditions. Street trees shall have at least a 2½" caliper at the time of planting.

Exceptions

The design standards contained herein shall be used as the Borough's presumptive minimum requirements for development of the Subject Properties. However, these guidelines and standards are not intended to restrict creativity, and a potential redeveloper may request that the guidelines and standards be modified or waived. The Planning Board may grant a Redeveloper reasonable waivers or modifications from these design guidelines provided the Redeveloper demonstrates the following:

- The proposed design waiver or modification will not substantially impair the intent of the Hudson Pointe Redevelopment Plan;
- The proposed design waiver or modification is consistent with the Borough's normally acceptable engineering, planning and/or architectural practices;
- The proposed design waiver or modification will not have an adverse impact on the physical, visual or spatial characteristics of the overall development plan for the parcel or tract to be developed;
- The proposed design waiver or modification generally enhances the overall development plan for the tract;
- The proposed design waiver or modification will not have an adverse impact on the physical, visual or spatial characteristics of the existing streetscape and neighborhood in which such development is located;
- The proposed design waiver or modification generally enhances the streetscape of the Subject Properties and the surrounding neighborhood;

- The proposed design waiver or modification will not reduce the useful life or increase the cost of maintenance of the improvement to be modified or otherwise have an adverse impact on the long-term function of the development;
- The proposed design waiver or modification will not materially detract from the real property value of the development or adjacent or nearby properties;
- The proposed design waiver or modification will not present a substantial detriment to the health, safety and welfare.

4.0 ACQUISITION AND RELOCATION

4.1 Properties to be acquired

Properties may need to be acquired in order to implement the purposes of this redevelopment plan. Properties may be acquired for the following purposes:

- Redevelopment or rehabilitation of existing lots;
- Assembly of development parcels; and
- Alteration of lot lines.

While the acquisition of property is encouraged through private transaction between the owner and the redeveloper, this Redevelopment Plan authorizes the Borough to exercise its power of eminent domain in connection with the Subject Properties to acquire any and all property within the Area or to eliminate any restrictive covenants, easements or similar property interests that may obstruct or undermine the implementation of the Plan.

Only the properties identified in in the following table may be acquired to enable this redevelopment plan:

Block	Lo t
130	42
130	48
130	49
130	50
130	51
120	8
120	9

Block 130, Lot 52 is specifically excluded from this list as it was not found to be an "Area in Need of Redevelopment with Condemnation".

4.2 Relocation

Implementation of the Redevelopment Plan will not result in the relocation of any residences or commercial uses within the Subject Properties.

5.0 RELATIONSHIP TO OTHER PLANS

The LHRL requires a Redevelopment Plan to include a statement regarding any significant relationship that the redevelopment plan may have to contiguous municipalities, the County Master Plan, and the State Development and Redevelopment Plan. A review of the documents reveals that the proposed Redevelopment Plan is generally consistent with these various documents. In particular, it is noted that, while the Redevelopment Area is not adjacent to any adjoining municipality, the overall goals and objectives are generally consistent with the land use planning philosophies espoused in the master plans of contiguous communities.

5.1 Keyport Master Plan

The 2017 Master Plan states (Pg. 13): "Keyport is a 'mature' community having limited available vacant and developable land. Most opportunities for new development in the Borough will be through redevelopment, rehabilitation, and adaptive re-use of existing buildings."

The Subject Properties are located in an area that is designated for light industrial and residential uses and proximate to residential neighborhoods. The light industrial land use category reflects the historic use of several of the subject properties. The 2017 Master Plan spoke of lessening the intensity of light industrial uses by expanded permitted uses to those with fewer impacts to neighboring residential uses so as to minimize their impact to same and to provide for adaptive reuse. It is the understanding of BPCS that these recommendations were made in light of a specific commercial use considering relocation to the community. This relocation failed to materialize and the industrial buildings at the Subject Property are currently vacant and falling into a state of disrepair.

The Master Plans speaks to preserving and protecting the residential neighborhoods of the community while supporting downtown commercial

establishments. The redevelopment plan achieves these goals by buffering the proposed higher density multi-family buildings from the surrounding single-family development pattern through the use of duplex units and single-family homes. The use of multi-family buildings diversifies the housing stock of the community and helps to bring density to support the downtown.

On February 20, 2007, Resolution No. 105-07: Resolution of the Mayor and Council of the Borough of Keyport Designating the Borough of Keyport as an "Area in Need of Rehabilitation," was adopted by the Borough Council. A Statement of Mayor and Council of the Borough of Keyport Accompanying Resolution No. 105-07 states: "A variety of housing opportunities within and near the downtown provides a critical mass of population that attracts services, businesses and jobs to the downtown." Specific goals within the Statement include:

- Improve the economic sustainability of Keyport's downtown by providing mixed-use development and infill residential development in underutilized locations proximate to the downtown to provide the critical mass needed by retailers to maintain an economically viable shopping district.
- Upgrade under-utilized and deteriorated sites and facilities in the commercial and light-industry districts utilizing residential redevelopment and mixed-use concepts. In these areas, harmony with adjacent residential areas is promoted with the intent of following the existing zone standards to the extent practicable. Using professional planning principles, public input from residents of the neighborhood and surrounding community, plans are implemented. However, reasonable deviations are not be precluded.
- Enhance the residential districts of Keyport by supporting the conversion of non-conforming uses and by providing tax incentives to stimulate the rehabilitation of conforming residential uses;

- Recognizing an apparent public sentiment against high-density, multifamily residential developments (as evidenced by a 2006 non-binding referendum), preserve and protect the character of existing residential neighborhoods of the Borough by recognizing the existing residential density and building structural style, while allowing for reasonable increases in select areas to encourage the redevelopment of deteriorated, vacant or appreciable underutilized properties.

The goals, objectives and standards contained in this Redevelopment Plan are consistent with the Borough's Master Plan and the intent of the 'Area in Need of Rehabilitation' designation. The plan recommends a reasonable increase in density at an appropriate portion of the parcel in order to encourage the overall redevelopment of these deteriorated and vacant parcels.

5.2 Sewer and Water Service

The redevelopment area is located within public water and sewer service areas.

5.3 Transportation and Public Transportation

The Subject Properties are proximate to public transportation. Bus services is provided to South Amboy and its associated train station. The Hazlet and Aberdeen-Matawan train stations are also located within a mile of the Borough. Access to the regional highway network is readily available, including Routes 35 and 36 and the New Jersey Garden State Parkway, and connects the Subject Properties to the neighboring properties and State as a whole.

5.4 Relation to Master Plans of Adjacent Municipalities

Municipalities bordering Keyport include Union Beach, Hazlet and Aberdeen in Monmouth County. The redevelopment area is not situated along the municipal boundary with any of these communities, and as such, its proposed residential

development is not anticipated to adversely impact these adjacent communities. Regional access to the Subject Properties is primarily from the New Jersey State Routes 36 and 35; therefore, the redevelopment of the area is not anticipated to have a significant adverse impact on roadways in neighboring communities.

5.5 Relation to Monmouth County Plan

The 2016 Monmouth County Master Plan Goals and associated Objectives include:

- Encourage a range of housing options including types, sizes, styles and accommodations to meet the needs associated with various lifestyles, life-stages, abilities and occupations of residents while supporting economic sustainability within the region;
- Endorse the use of enhanced landscapes, streetscapes and design amenities that promote safe and secure neighborhoods as well as other attractive and appealing built environments that discourage aversion, crime and blight;
- Promote the redevelopment or reuse of environmentally degraded places such as brownfield and grayfield sites into safe, new uses and public amenities that promote healthy community design;
- Encourage municipalities to monitor the evolving housing market and consider the desirability of changing zoning to accommodate shifts in market demand;
- Support measures to improve communities in need of revitalization or restoration;
- Promote in-fill development and the adaptive reuse of substandard, underutilized, or abandoned structures that complement or improve

adjacent land uses and support or enhance neighborhood character resulting in healthier places to live, work, learn and recreate.

The proposed redevelopment of these vacant, former industrial and environmentally impacted parcels into a residential community with a variety of housing styles is not only consistent and compatible with the County Plan, but promotes the plan.

5.6 Relation to State Development and Redevelopment Plan

This Redevelopment Plan is designed to affirm the overall redevelopment concepts set forth in the State Development and Redevelopment Plan. Specifically, the State Development and Redevelopment Plan encourages development in older cities and in suburbs that have the necessary infrastructure to accommodate it, as well as in locations along existing transportation corridors. Keyport is located in a "Metropolitan Planning Area." That classification has the following characteristics: predominantly developed with little vacant land; aging infrastructure; recognize that redevelopment will be the predominant form of growth; and understands that certain municipal services and systems need to be regionalized. This Redevelopment Plan affirmatively addresses the State Plan's goal of promoting public and private investment/reinvestment in the Metropolitan Planning Areas.

In 2011, a draft State Strategic Plan was prepared as an update to the State Development and Redevelopment Plan. This update has not yet been officially adopted. Goals incorporated into the update include:

- Enhance opportunities for attraction and growth of industries of statewide and regional importance.
- Guide and inform regional planning so that each region of the State can experience appropriate growth according to the desires and assets of that

region.

- Ensure that strategies for growth include preservation of our State's critical natural, agricultural, scenic, recreation, and historic resources, recognizing the role they play in sustaining and improving the quality of life for New Jersey residents and attracting economic growth.
- The State Strategic Plan lists all areas that are located within the Metropolitan Planning Area (PA-1) of the State Development and Redevelopment Plan, as being within "priority growth investment areas" where public and private investment to support development and redevelopment should be encouraged and supported.

This redevelopment plan affirmatively addresses the goals of the draft State Strategic Plan.

6.0 AFFORDABLE HOUSING

6.1 Inventory and Replacement of Affordable Housing

The Subject Properties governed by this Redevelopment Plan contain no housing units previously identified as affordable to low and moderate income households, as defined pursuant to section 4 of P.L. 1985, c.222 (C.52:27D-304). No deed restricted affordable units for which the Borough is eligible to receive affordable housing credits pursuant to the Fair Housing act and its implementing regulations, including Uniform Housing Affordability Controls, N.J.A.C. 5:80-26.1 et. Seq., will be removed as a result of implementation of this Redevelopment Plan. For that reason, the Borough is not required to plan for the provision of new or substantially rehabilitated affordable housing as a result of the implementation of this Redevelopment Plan.

Affordable housing units will not be required in conjunction with the implementation of the Redevelopment Plan.

7.0 ELECTRIC VEHICLE RECHARGE STATIONS

The proposed development shall provide a total of at least two public electric recharge stations. These stalls shall be located in either the multi-family and/or duplex development Sub-Districts. The Developer may also work with the Borough to place the recharge stations along the Maple Place right-of-way east of its intersection with Manchester Avenue.

8.0 IMPLEMENTATION OF THE REDEVELOPMENT PLAN

This section summarizes the implementation process for a successful redevelopment plan.

8.1 Phasing

The project may be developed in phases. The phasing may include phased start and completion dates among the various land use components, as well as internal phasing schedules within sections.

8.2 Conditions in Redevelopment Agreement

Any Redevelopment Agreement pertaining to the Hudson Point Redevelopment Area shall be contingent upon the following conditions, restrictions, and/or requirements.

1. The Redeveloper Agreement will incorporate the pertinent aspects of the selected developer's proposal and will address financial considerations, planning, phasing, development and such other issues as deemed appropriate and/or as required according to state law in order to implement the Redevelopment Plan.
2. The Redeveloper will be obligated to complete on-site improvements as approved, together with any specified off-site improvements, as may be required in accordance with the Redevelopment Plan.
3. Failure by the Redeveloper to adhere to any approved site plan and the associated time schedule shall constitute a condition of default under the Redevelopment Agreement.
4. The Redevelopment Entity reserves the right to terminate any Redeveloper Agreement with a Redeveloper in the event that such Redeveloper fails to perform its obligations on a timely basis or it suffers a substantial change in its financial conditions which in the sole,

reasonable judgment of the Redevelopment Entity is determined as being materially adverse.

5. The Redeveloper shall not be permitted to dispose of property until all required improvements are completed, unless the prior written consent of the Redevelopment Entity have been obtained; it being understood that such consent will not be granted under conditions that would promote speculation and fail to protect the interests of the Borough of Keyport.
6. The consent of the Redevelopment Entity shall be required prior to the disposition of all or any of the Redeveloper's interest in the Redevelopment Area. Such consent shall be effective upon the completion by the Redeveloper of all on and off-site improvements as may have been approved and required.
7. The Redevelopment Entity reserves the right to terminate any Redeveloper Agreement with any Redeveloper in which the ownership interests have changed by more than 20 percent in aggregate during the term of a Redeveloper Agreement unless such changes have been first approved by the Redevelopment Entity.
8. No covenant, agreement, lease, conveyance, or other instrument shall be effective or executed by the Redevelopment Entity or by purchasers or lessees from them, or by any successors in interest of such purchasers or lessees, by which land in the Redevelopment Area is restricted as to sale, lease, or occupancy upon the basis of race, color, creed, religion, ancestry, national origin, sex, or marital status.
9. The Redeveloper shall have the obligation to maintain all aspects of the built environment of the Hudson Pointe Redevelopment Area including buildings, parking areas, landscaping, streetscaping, sidewalks, curbing and traffic calming devices (but not the paved roadway unless disturbed by the Redeveloper), trash collection & receptacles, and all such issues

identified in the Borough Property Maintenance Code.

10. The Redeveloper shall pay to the Redevelopment Entity a fee for the purpose of defraying its costs incurred in connection with this Plan and the Redeveloper's project.

8.3 Development Review

No application for development or redevelopment in the area may be filed with the Planning Board until such time as the applicant has applied for and received a designation as redeveloper from the Redevelopment Entity. Preliminary and Final Site Plans, with details sufficient to comply with the Municipal Land Use Law and the Borough's Land Use Ordinance, will be submitted for Planning Board review and approval for each development parcel, pursuant to N.J.S.A. 40:55D-1 et seq.

The Planning Board may require the developer to provide a bond or bonds of sufficient size and duration of guarantee the completion of the various phases of the project in compliance with the requirements of the Municipal Land Use Law and planning approvals.

The objectives, standards and requirements contained in this Redevelopment Plan, shall regulate development within the Redevelopment Area and take precedent over the Land Development Ordinance of the Borough of Keyport. For standards not specifically addressed within this Redevelopment Plan, the Land Development Ordinance shall apply. The regulations for the zone or zones permitting the most similar types of use or uses shall be applied. These requirements may be varied by the Planning Board pursuant to N.J.S.A. 40:55D-1 et seq.

8.4 Duration of Redevelopment Plan

During the period that this Redevelopment Plan is in effect, any party acting as a redeveloper (as defined in the LRHL) must obtain the approval of the Redevelopment Entity. The Redevelopment Plan shall remain in effect for 30 years following the date of its adoption. After that period the Borough's Land Use Ordinance will regulate development within the Redevelopment Area.

8.5 Amending the Redevelopment Plan

This Redevelopment Plan may be amended from time to time in compliance with the requirements of law.

FIGURES 1 – 6

Proposed
75 Manchester Ave
Redevelopment
District

Borough of Keyport
New Jersey

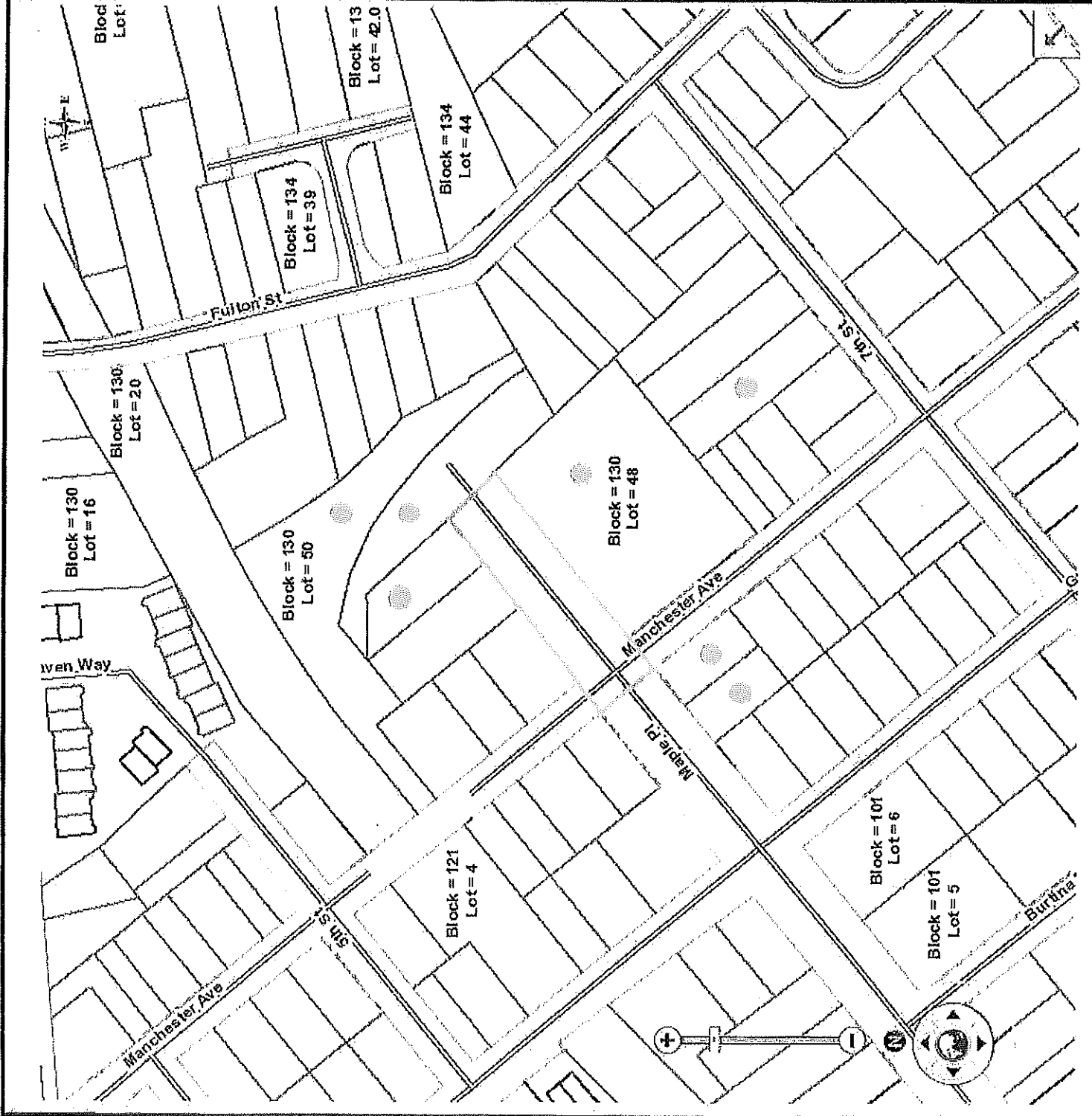
Figure 1:

Location Map

Properties

● Subject to this
Plan

Mapping obtained from
NJ - GeoWeb (NJDEP)
Aerials utilized date to 2015



Proposed
75 Manchester Ave
Redevelopment
District

Borough of Keyport
New Jersey

Figure 2:

Approximate
Outbound of the
Redevelopment
District

Mapping obtained from
NJ - GeoWeb (NJDEP)
Aerials utilized date to 2015



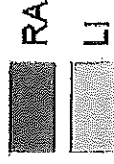
**Proposed
75 Manchester Ave
Redevelopment
District**

**Borough of Keyport
New Jersey**

Figure 3:

**Existing Zoning
Borough of Keyport
Zoning Map**

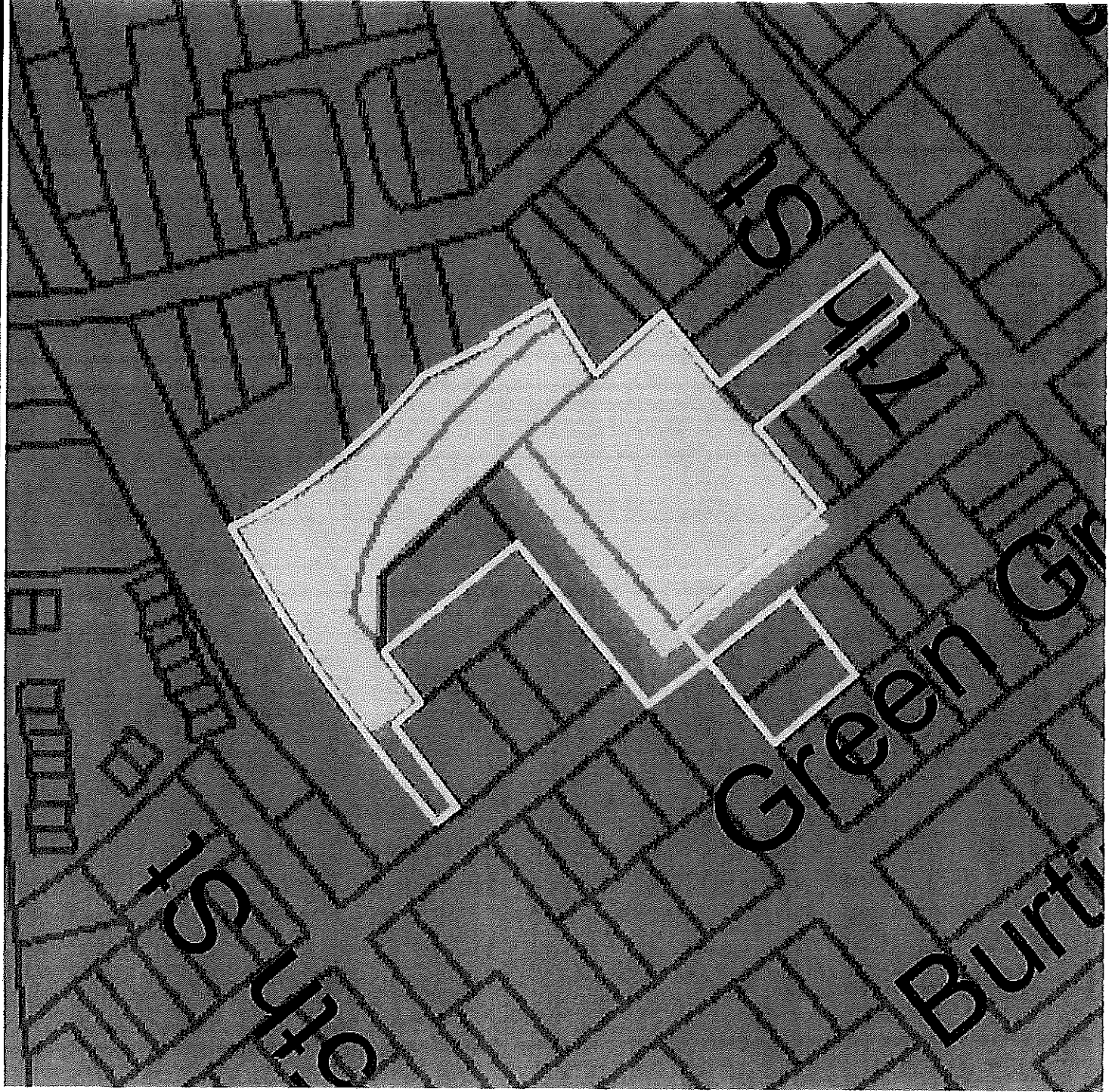
Last Revised: 02/22/2018

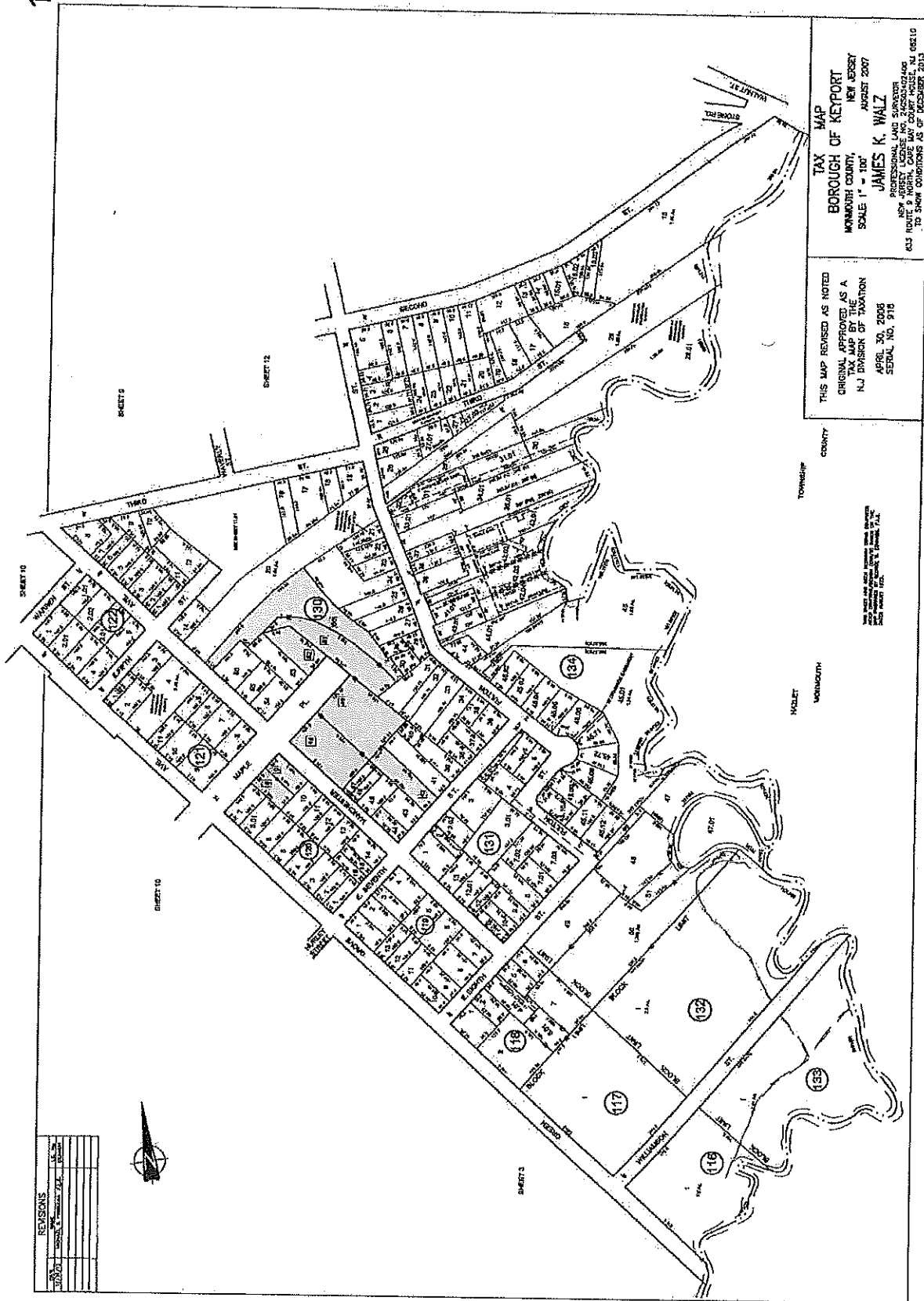


**Source: Borough of Carteret
zoning map**

**Mapping obtained from
NJ Office of GIS**

**Beacon Planning and Consulting Services, LLC
315 Route 34 - Suite 129
Colts Neck, New Jersey 07722**



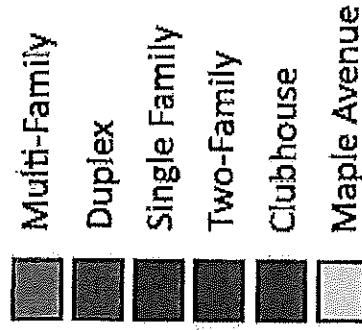


**Proposed
75 Manchester Ave
Redevelopment
District**

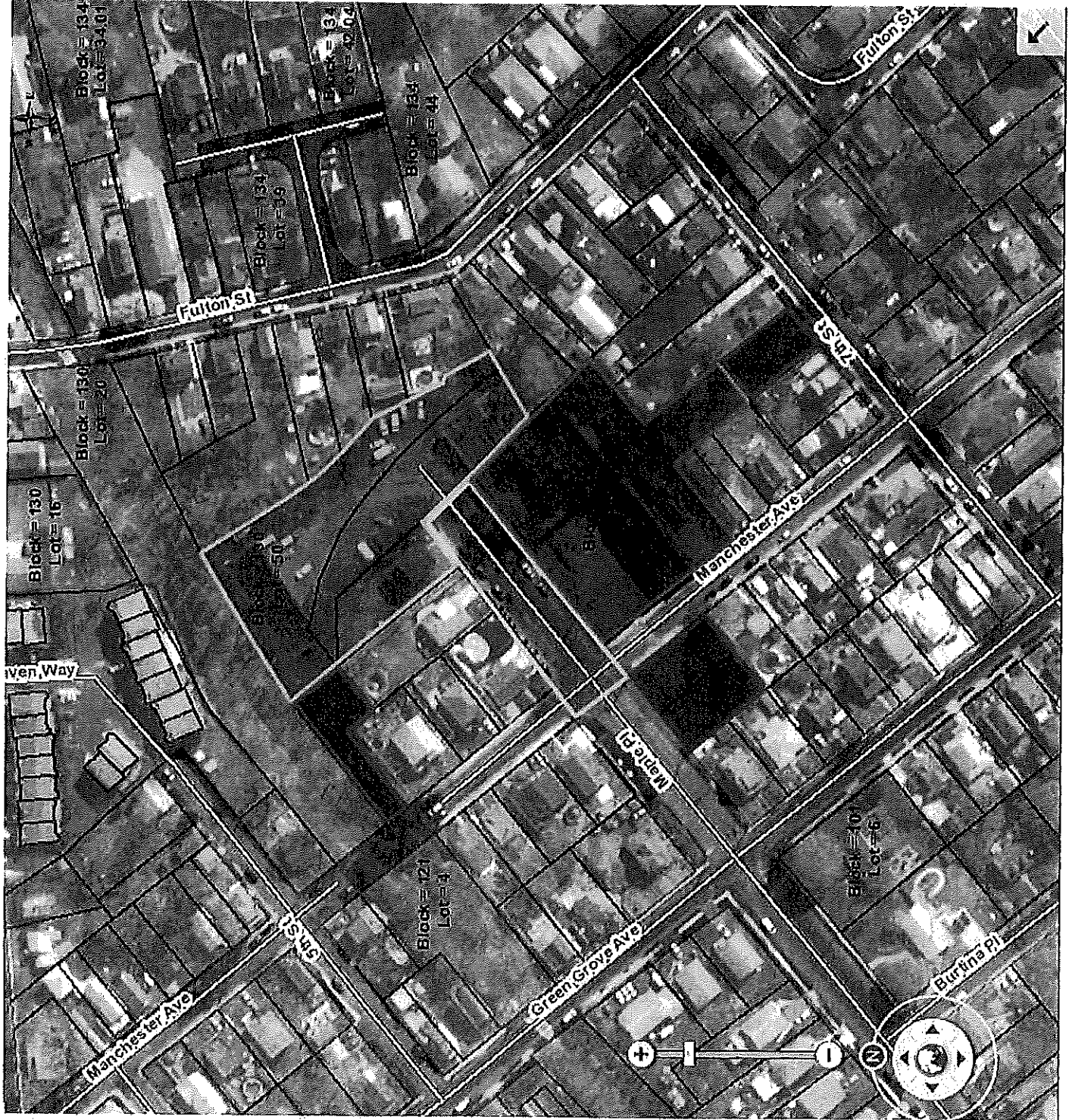
**Borough of Keyport
New Jersey**

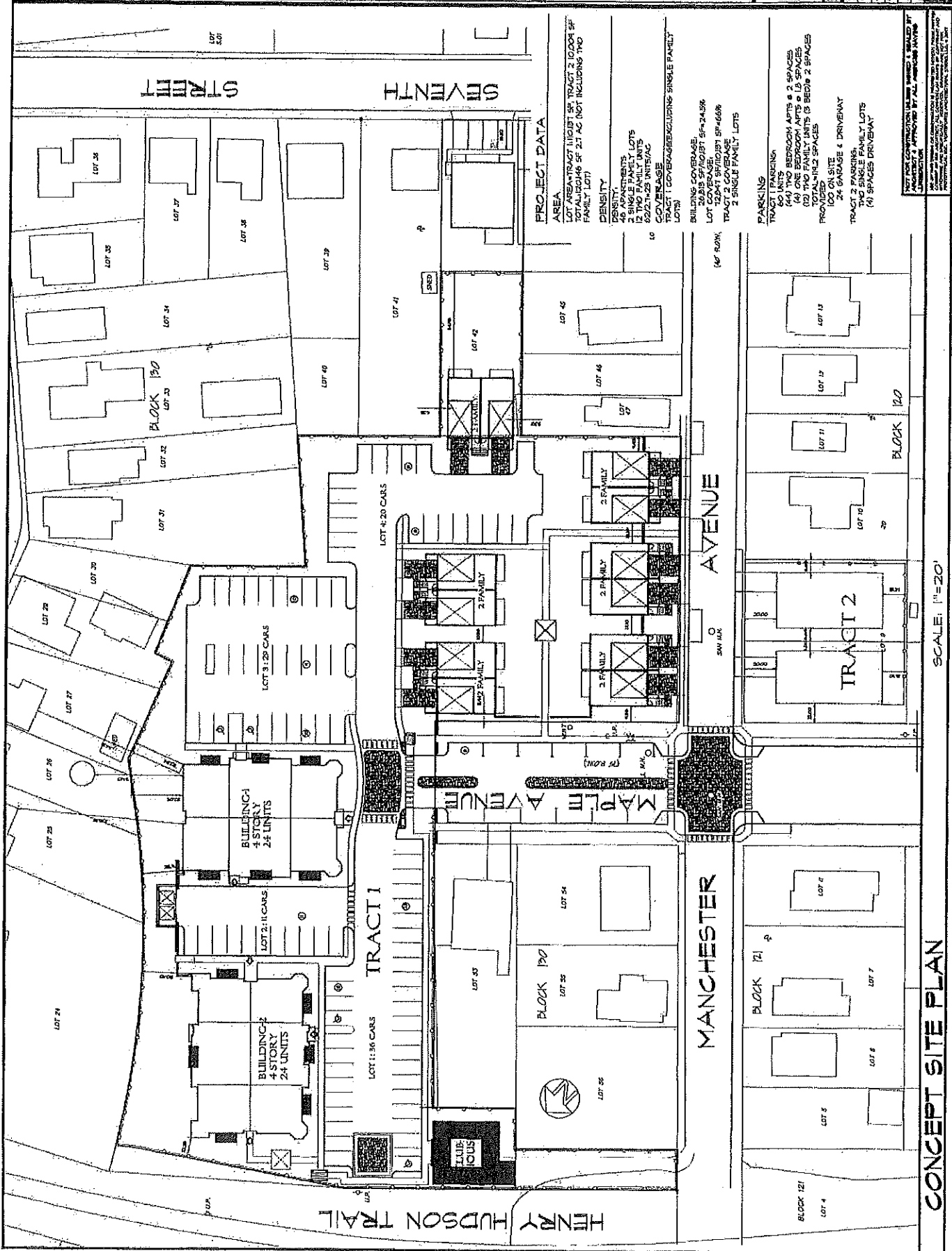
Figure 5:

**Proposed
Redevelopment
Sub - Districts**



Mapping obtained from
NJ - GeoWeb (NJDEP)
Aerials utilized date to 2015





CONCEPT SITE PLAN

APPENDIX 1

Borough Council Resolution #105-07, dated February 20, 2007

RESOLUTION NO. 105-07

RESOLUTION OF THE MAYOR AND COUNCIL OF
THE BOROUGH OF KEYPORT DESIGNATING
THE BOROUGH OF KEYPORT AS AN
"AREA IN NEED OF REHABILITATION"

WHEREAS, the Local Redevelopment and Housing Law ("the LRHL"), N.J.S.A. 40A:12A-1 et seq. authorizes a municipality to encourage development and rehabilitation activities by designating the entire municipality, or any portion(s) thereof, as an "area in need of rehabilitation";

WHEREAS, such designation would allow the Borough to undertake a program of rehabilitation as provided for by the LRHL by adopting a comprehensive redevelopment plan for the Borough or, as is presently contemplated, redevelopment plans for specific areas therein, which plan(s) could include appropriate standards for new development;

WHEREAS, such designation would allow the Borough to exercise the powers set forth in the LRHL in furtherance of such redevelopment plan or plans, except that such designation would not grant the Borough the power of eminent domain over parcels within the area in need of rehabilitation;

WHEREAS, such designation would further allow the Borough to grant short-term property tax relief in the rehabilitation area pursuant to the Five-Year Exemption and Abatement Law, N.J.S.A. 40A:21-1 et seq., as may appropriate;

WHEREAS, the Borough of Keyport engaged the services of planning consultant T&M Associates to assess whether the Borough may be designated as an "area in need of rehabilitation" pursuant to the criteria set forth in Section 14 of the Local Redevelopment and Housing Law ("the LRHL"), N.J.S.A. 40A:12A-14;

WHEREAS, T&M Associates has provided the Mayor and Council of the Borough of Keyport with a report dated December 1, 2006, that concludes the Borough is qualified to be and may be designated as an area in need of rehabilitation based upon the following findings:

- A. At least half of the housing stock in the subject area is at least 50 years old, and
- B. At least half of the water and sewer infrastructure in the Borough is at least 50 years old and is in need of repair and maintenance;

WHEREAS, a draft of this resolution was submitted to the Unified Planning Board of the Borough of Keyport for its review and recommendations, which recommendations have been received and duly considered by the Mayor and Council;

WHEREAS, based upon the age of the housing stock and the water/sewer infrastructure, and the statutory benefits of the proposed designation, the Borough believes that a program of rehabilitation may be expected to prevent further deterioration and will promote the overall

development of the community by encouraging revitalization and reinvestment throughout the Borough; and

WHEREAS, the Borough has developed such proposed resolution together with an accompanying statement that expresses the general vision and goals of the Mayor and Council for the presently contemplated rehabilitation process.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. The above recitals are hereby incorporated by reference;
2. The Borough of Keyport is hereby determined to be an "area in need of rehabilitation" pursuant to N.J.S.A. 40A:12A-1 et seq.;
3. A certified copy of this resolution shall be forwarded the Commissioner of the New Jersey Department of Community Affairs for approval, upon whose approval this Resolution shall become effective;
4. This Resolution shall not supersede any prior designation of any property within the Borough as an "area in need of redevelopment" under the LRHL or similar statute; and
5. A copy of this resolution shall be forwarded to T&M Associates and the Borough of Keyport Tax Assessor.

Offered for adoption by BOLTE, second by HASSMILLER.

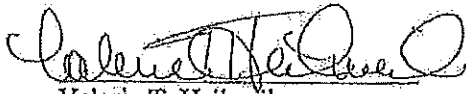
Roll Call Vote: Ayes: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

Nays:

Abstain:

Absent:

I, Valerie T. Heilweil, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at their meeting on February 20, 2007.


Valerie T. Heilweil,
Borough Clerk

**STATEMENT OF MAYOR AND COUNCIL
OF THE BOROUGH OF KEYPORT
ACCOMPANYING RESOLUTION NO. 105-07.**

In pursuing a rehabilitation process for all lands within the Municipal boundary, the Mayor and Council express the following vision and goals:

VISION:

The essence of Keyport is its ethnically and economically diverse population and the protective and supportive nature of their neighborhoods and commercial establishments. The downtown provides a unique sense of community for the residents.

Downtown Keyport is a vibrant commercial district and four-season activity hub nestled along the waterfront. The pedestrian scale and appearance of the buildings and landscape complement the traditional village setting and history. The mix of restaurants, shops, marinas and other water-related uses, recreational activities and businesses contributes to the enjoyment of the waterfront, providing an enjoyable atmosphere to all visitors while respecting and supporting the daily life of Keyport residents.

A variety of housing opportunities within and near the downtown provides a critical mass of population that attracts services, businesses and jobs to the downtown.

Targeted incentives to the extent required—such as tax abatements—create incentives for homeowners and buyers, businesses and developers to locate in, preserve and redevelop deteriorated properties in Keyport.

The redeveloped highway corridors—a highly visible defining feature of the Borough—display modern design standards that improve the visual appearance of these corridors and project a positive community image for Keyport.

Specific neighborhood plans result in the rehabilitation and redevelopment of existing vacant and underutilized properties. Community input in the early planning stages brings about public consensus in support of localized plans.

Properly planned development and redevelopment enhances the quality of life of all residents and maximizes the fiscal and social returns/benefits to the entire community.

GOALS:

- Encourage creative design techniques to increase open space and recreational uses throughout the Borough.
- Improve the economic sustainability of Keyport's downtown by providing mixed-use development and infill residential development in underutilized locations proximate to the downtown to provide the critical mass needed by retailers to maintain an economically viable shopping district.

- Strengthen commercial districts, especially the Front Street Business District, by encouraging a mix of uses that provide employment, retail opportunities, services and entertainment.
- Upgrade under-utilized and deteriorated sites and facilities in the commercial and light-industry districts utilizing residential redevelopment and mixed-use concepts. In these areas, harmony with adjacent residential areas is promoted with the intent of following the existing zone standards to the extent practicable. Using professional planning principles, public input from residents of the neighborhood and surrounding community, plans are implemented. However, reasonable deviations are not be precluded.
- Build significant commercial ratables in the Highway Commercial district by utilizing Borough owned property as a catalyst to assemble large commercial tracks with improved site circulation.
- Enhance the residential districts of Keyport by supporting the conversion of non-conforming uses and by providing tax incentives to stimulate the rehabilitation of conforming residential units.
- Recognizing an apparent public sentiment against high-density, multifamily residential developments (as evidenced by a 2006 non-binding referendum), preserve and protect the character of existing residential neighborhoods of the Borough by recognizing the existing residential density and building structural style, while allowing for reasonable increases in select areas to encourage the redevelopment of deteriorated, vacant or appreciably underutilized properties.
- Create redevelopment plans with appropriate input from residents of the neighborhood and the surrounding community.
- Optimize opportunities for access to and from the Borough's waterfront.
- Maximize views to the waterfront.
- Develop productive working relationships and partnerships among the various municipal, civic, business and citizen interests that respect the needs of these different stakeholders while working towards fulfilling the shared vision for the community.
- Recognize and reference historic features and traditions of Keyport in the rehabilitation and redevelopment of properties.
- Continue to improve the network of pedestrian and bicycle connections through and beyond the downtown that connect with the Henry Hudson trail and other community facilities of the Borough.
- Create attractive gateways at the principal entrances to the Borough through upgraded land uses, streetscape improvements and signage.

APPENDIX 2

Borough Council Resolution #256-18, dated December 18, 2018

RESOLUTION #256-18

OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY DESIGNATING CERTAIN PROPERTIES WITHIN THE BOROUGH AS A CONDEMNATION AREA IN NEED OF REDEVELOPMENT PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1 ET SEQ.

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the "**Redevelopment Law**") authorizes municipalities to determine whether certain parcels of land within their borders constitute a condemnation area in need of redevelopment, as further described therein; and

WHEREAS, on August 21, 2018, the Borough Council (the "**Council**") of the Borough of Keyport (the "**Borough**") adopted Resolution #180-18 authorizing and directing the Keyport Unified Planning Board (the "**Planning Board**") to investigate certain properties within the Borough and to recommend to the Council whether some or all of such properties should be designated as a "condemnation area in need of redevelopment" in accordance with the Redevelopment Law, N.J.S.A. 40A:12A-6; and

WHEREAS, in areas designated as a condemnation area in need of redevelopment, the Borough may use all of those powers provided under the Redevelopment Law for use in a redevelopment area, including the power of eminent domain; and

WHEREAS, in accordance with the Redevelopment Law, the Planning Board caused CME Associates (the "**Planner**") to conduct a preliminary investigation of the following properties (hereinafter referred to collectively as the "**Study Area**"):

BLOCK	LOT	ADDRESS	BLOCK	LOT	ADDRESS
21.01	35	45 West Front Street	120	8	Maple Place
21.01	36	43 West Front Street	120	9	Maple Place
21.01	51.01	4 Broad Street	127	21	37 Myrtle
21.01	52	6 Broad Street	129	5	162 Second Street
22	24, 25	124 West Front Street	129	6	162 Second Street
39	29	96 West Front Street	130	10	135 Third Street
40	16	66 Main Street	130	42	7 th Street
60	6	108 Broad Street	130	48, 49	Manchester Avenue
60	16	140 Broad Street	130	50	Manchester Avenue

61	6	76 Broad Street	130	51	Manchester Avenue
63	3	119 Broad Street	134	2	39 Fulton Street
86	1	7 Hurley & Osborn	134	25	43 Fulton Street
99	13.01, 13.02 (formerly known as Lots 13, 14 and 15) ¹	22 Van Dorn Street	134	45, 46, 47	87 Fulton Street
100	1.01	18 Maple Place	134	45.01	89 Fulton Street
102	5	25-27 Brook Avenue	135	8	298 First Street
103	43, 44	343 Atlantic Street	138	11	333 First Street
110	24	105 Highway 35	138	16	45 Oak Street

WHEREAS, the Planner prepared a map of the Study Area and an investigation report entitled "Report Concerning the Determination of the Keyport Scattered Site Study Area as an Area in Need of Redevelopment, and More Specifically, as a Condemnation Redevelopment Area," dated October 5, 2018 (the "**Study**"); and

WHEREAS, on October 29, 2018, pursuant to the Redevelopment Law, the Planning Board held a duly noticed public hearing concerning the Study, an audio recording of which is on file with the office of the Planning Board (the "**Public Hearing**"), giving all persons who are interested in or would be affected by a determination that the Study Area is an area in need of redevelopment the opportunity to be heard; and

WHEREAS, the Planning Board carried the property identified as Block 102, Lot 5 on the Official Tax Map of the Borough to the meeting of the Planning Board to be held on December 13, 2018 and directed the Planner to re-evaluate Block 102, Lot 5; and

WHEREAS, at the direction of the Planning Board, the Planner prepared a revised Study dated December 3, 2018 (the "**Revised Study**"); and

WHEREAS, the Planner concluded in the Revised Study and testified to the Planning Board that the Study Area, with the exception of Block 102, Lot 5, satisfies the criteria for redevelopment area designation set forth in the Redevelopment Law, and should be designated as a condemnation area in need of redevelopment; and

WHEREAS, the Planning Board concluded that certain properties within the Recommended Area met different or additional criteria than those criteria listed in the Study and Revised Study; and

¹ The properties formerly identified as Block 99, Lots 13, 14 and 15 were consolidated on or about September 26, 2018 and are now identified as Block 99, Lots 13.01 and 13.02.

WHEREAS, after the conclusion of all hearings described above, the Planning Board determined that a portion of the Study Area, described more particularly in Exhibit A, meets criteria set forth in *N.J.S.A. 40A:12A-5* for designation as a condemnation area in need of redevelopment (the "**Recommended Area**") and determined that it would recommend that the Borough Council so designate such Recommended Area; and

WHEREAS, on December 13, 2018, the Planning Board adopted a Resolution setting forth its findings and conclusions (the "**Planning Board Resolution**") and recommended in such Planning Board Resolution that the Council designate the Recommended Area as a condemnation area in need of redevelopment; and

WHEREAS, the Council agrees with and adopts the conclusions of the Planning Board that the Recommended Area satisfies the criteria for redevelopment area designation set forth in *N.J.S.A. 40A:12A-5* and the Council finds that such conclusions are supported by substantial evidence; and

WHEREAS, the Council now desires to designate the Recommended Area as a condemnation area in need of redevelopment, pursuant to *N.J.S.A. 40A:12A-6*.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, as follows:

1. The aforementioned recitals hereof are incorporated herein as though set forth at length.

2. The properties identified as Block 21.01, Lot 52; Block 22, Lots 24 and 25; Block 39, Lot 29; Block 40, Lot 16; Block 60, Lot 6; Block 60, Lot 16; Block 61, Lot 6; Block 99, Lots 13.01 and 13.02 (formerly known as Block 99, Lots 13, 14 and 15); Block 103, Lots 43 and 44; Block 110, Lot 24; Block 120, Lots 8 and 9; Block 127, Lot 21; Block 129, Lots 5 and 6; Block 130, Lots 10, 42, 48, 49, 50 and 51; Block 134, Lots 2, 25, 45, 45.01, 46 and 47; Block 135, Lot 8; and Block 138, Lots 11 and 16 on the Official Tax Map of the Borough satisfy the criteria for redevelopment area designation pursuant to *N.J.S.A. 40A:12A-5*, as set forth in the Study and Revised Study, as modified by the Planning Board Resolution, and such properties are hereby designated as a condemnation area in need of redevelopment (the "**Redevelopment Area**").

3. In connection with the redevelopment of the Redevelopment Area, the Borough shall be authorized to use all the powers provided under the Redevelopment Law for use in a redevelopment area, including the power of eminent domain.

4. This resolution shall take effect immediately.

OFFERED: SHERIDAN

SECONDED: COOPER

AYES: SHERIDAN, KENNEDY, LAMBERSON, COOPER, GOODE

NAYS:

ABSENT: PACHECO

I, Valerie T. Heilwell, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of December 18, 2018.



Valerie T. Heilwell, RMC
Borough Clerk

EXHIBIT A
PROPERTIES WITHIN THE BOROUGH OF KEYPORT
DESIGNATED AS A CONDEMNATION AREA IN NEED OF REDEVELOPMENT

BLOCK	LOT	ADDRESS	REDEVELOPMENT LAW CRITERIA
21.01	52	6 Broad Street	E
22	24, 25	124 West Front Street	E
39	29	96 West Front Street	A, D, E, H
40	16	66 Main Street	A, H
60	6	108 Broad Street	A, D, H
60	16	140 Broad Street	D, H, E
61	6	76 Broad Street	A, B, D
99	13.01 (formerly known as Lots 13, 14 and 15)	22 Van Dorn Street	A, H
99	13.02 (formerly known as Lots 13, 14 and 15)	22 Van Dorn Street	E, H
103	43, 44	343 Atlantic Street	A, H
110	24	105 Highway 35	A, B, E
120	8	Maple Place	E, H
120	9	Maple Place	E, H
127	21	37 Myrtle	D, H, A
129	5	162 Second Street	A, B, D, H
129	6	162 Second Street	E, H
130	10	135 Third Street	A, H
130	42	7 th Street	E, H
130	48, 49	Manchester Avenue	A, B, H, D, E
130	50	Manchester Avenue	E, H
130	51	Manchester Avenue	C, H
134	2	39 Fulton Street	A, H
134	25	43 Fulton Street	A, H
134	45, 46, 47	87 Fulton Street	E, H
134	45.01	89 Fulton Street	E, H
135	8	298 First Street	A, H
138	11	333 First Street	A, D, H
138	16	45 Oak Street	A, E, H

ASSOCIATION #	COMPANY #	LINE #
1		
FOR STATE OFFICE USE ONLY		

New Jersey State
Firemen's Association
Application for Membership

Comm #1
Form 100 - REV 5/11

Date 8-8-20

KEYPORT FIREMEN'S 171 KEYPORT MON
Relief Association Name Assoc. Number Municipality County

LINCOLN HOSE KEYPORT
Fire Company Name Fire Department Name

Applicant Name NICHOLAS J MARGAGLIANO
First Middle Initial Last Suffix

Home Address [REDACTED] KEYPORT 07735 4
Street Municipality Zip Code # of years

Date of Birth [REDACTED] Birth Place RED BANK SS # [REDACTED]
(REQUIRED)

Applicant Phone Number [REDACTED] Applicant Email Address [REDACTED]

Have you ever applied to be a member of the NJSFA? ☐ Yes ☒ No If yes, when _____ where _____

If you have a line number with another Relief Association: ☐ Stay with previous Association ☐ Move records to new Association

X Signature of Applicant (witnessed by a Notary Public): [Signature]

State of New Jersey, County of MONMOUTH

On AUGUST 18, 2020 before me, ROBERT M. POLING, Notary Public in and for said county, personally appeared

NICHOLAS MARGAGLIANO, (signer) who has satisfactorily identified himself/herself as the signer to the above referenced document.

My Commission Expires 11/1/2021 Robert M Poling (Affix Notary Stamp Here)
Notary Public Signature

My Comm. # 2011-11111, 2021

Robert M Poling Joseph Moscatello
Signature of Relief Association Secretary Signature of Chief of Department

Type of Firefighter the Applicant will be: ☐ Career (full time paid) ☒ Volunteer

Municipal/Fire District Approval: I hereby certify that this applicant was admitted to active membership in the Department and has been approved by the governing body of _____ on the _____ day of _____, 20____.

Signature of Municipal Clerk/Board of Fire Commissioners: _____

- A. Application portion should be completed by Applicant - Typed or Printed ONLY
- B. Application must have the Physical Test Record completed by a New Jersey Licensed Physician, Nurse Practitioner or Physician's Assistant
- C. The completed Application and Physical Test Record must be returned to the Local Relief Secretary
- D. The Local Relief Secretary shall review the application for completeness, attain the proper signatures, and forward to the NJSFA State office.

The Applicant is not a member of the NJSFA until the completed ORIGINAL application is received AND approved at the NJSFA State office.

Keyport Fire Department

70 WEST FRONT ST KEYPORT NJ 07735

732-739-3900 x5142

Mayor and Council

Borough of Keyport

70 West Front St.

Keyport NJ, 07735

Dear Madam or Sir:

This letter is to advise you at the last regular meeting of LINCOLN HOSE Company

Held on 6-13-20 the membership accepted the resignation of

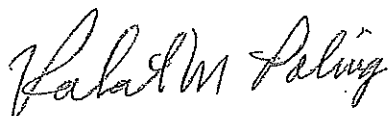
CHARLES MCCUE as an active member.

Please be advised at the same meeting NICHOLAS MARGAGLIANO member residing at

86 FULTON ST BORD was accepted to membership.

We appreciate your attention and prompt action. Thank you for your cooperation and consideration.

Sincerely



Secretary

Cc:

Keyport Firemen's Relief Association

Robert M. Poling Secretary

39 Oak St.

Keyport, NJ 07735

Michele Clark

From: Xan <[REDACTED]>
Sent: Wednesday, August 19, 2020 1:18 PM
To: mclark
Cc: administrator@keyportonline.com; ASK Infobox
Subject: Agenda Item for September 1st Council Meeting

Hello Ms. Clark,

My name is Alexandra Yanosh, and I represent both the Arts Society of Keyport (Vice President), and The Friends of the Keyport Public Library (Secretary). I am writing to ask that our "Art at the Library " project be included in the agenda, on September 1, 2020, for review at the next Council Meeting.

Please see the attached project prospectus.

The Library Board of Trustees passed a motion in favor of this project on August 13, 2020.

Thank you.

Sincerely,
Alexandra Yanosh



Art at the Keyport Public Library



Mission Statement

The Arts Society of Keyport is a non-profit 501(c)(3) organization, formed to promote the Arts in Keyport and the Bayshore communities. We strive to support artists throughout our local region, while focusing primarily on Keyport Residents. It is our goal to create a vibrant organization that supports its members through numerous activities and projects, while we enhance the cultural climate of Keyport through events and public art.

Art at the Keyport Public Library

The Arts Society of Keyport, in a fiscal sponsorship partnership with the Friends of the Keyport Public Library, would like to bring rotating Art exhibitions to the Keyport Public Library. The purchase and professional installation of an art rail hanging system, as utilized by many other public libraries, will allow accommodation of 2D media art form with minimal intrusion on the historical structure.

This Art Rail System will serve the greater community, by offering local artists an opportunity to show their work, and engage the public in experiencing creative arts firsthand. All exhibits will be managed by the Arts Society of Keyport and will be expected to adhere to acceptable community standards (ie. no politics, no religious agenda, etc) and all artists will be expected to complete a waiver of liability. In addition, The Arts Society will offer the exhibition space to members of the Keyport Central School and Keyport High School Art Clubs, in the 2020-2021 school year, as a means to continue the annual Art show in the time of Covid restrictions. The art rail system will also serve the educational goals of the Keyport Public Library, by creating an accommodating display space where monthly themed literary and historical figure exhibits can be displayed at the discretion of the Library Director.

These exhibits will serve the dual purpose of bringing Arts to Keyport, as well as bringing the community into the Keyport Public Library.

Examples



Michele Clark

From: dennisf@keyportonline.com
Sent: Monday, August 24, 2020 9:20 PM
To: mayorkennedy@keyportonline.com
Cc: 'Jay Delaney'; jsheridan@keyportonline.com; 'Michele Clark'; 'Kenneth Degroat'; 'Mike Palmisano'
Subject: ANBARIC

Mayor Kennedy --

As requested, this evening the Keyport Environmental Commission reexamined the notion of the ANBARIC project. There were no objections to the project as described. Members asked for confirmation that there will not be a windfarm in the area and also asked if it was DC current that would be delivered through the Borough. I confirmed both of these items. The KEC confirmed that it still looks upon the project favorably.

Further, the KEC confirmed their willingness to participate in the Clean Ocean Action Beach Sweeps in October following health guidelines for social distancing.

Best,

Dennis

Michele Clark

From: Councilmember Dennis Fotopoulos <dennisf@keyportonline.com>
Sent: Monday, August 17, 2020 6:50 PM
To: Mayor Kennedy; Jay Delaney; Councilmember Sheridan
Cc: Michele Clark
Subject: Re: Clean Ocean Action's Fall Beach Sweeps

Thanks Mayor. Will do. I anticipate us waiting until September which would be my preference to include the whole commission and also get a sense as to where we are with the pandemic restrictions if any.

Dennis

On Mon, Aug 17, 2020 at 5:33 PM -0400, "Mayor Kennedy" <mayorkennedy@keyportonline.com> wrote:

Councilmen,

Per the email below, please reach out to KEC to confirm if they want to cohost this, especially under the current times. If they do want to we can add this under new business for tomorrow evening for Council to approve if you have an answer by then. If there isn't an answer by tomorrow (I don't recall when the KEC meeting is) it can go on for approval on the September 1st meeting for Council approval if KEC does in fact feel comfortable cohosting this as in years past.

Regards,

Collette J. Kennedy
Mayor of Keyport Borough
Office: (732) 739-5120
Borough Cell: (732) 778-3297
Email:mayorkennedy@keyportonline.com

Please Note: Email communications to or from this account are subject to Open Public Records Act (OPRA)

Begin forwarded message:

From: "Alison Jones (Clean Ocean Action)" <AJones@CleanOceanAction.org>
Date: August 17, 2020 at 5:04:28 PM EDT
To: "mayorkennedy@keyportonline.com" <mayorkennedy@keyportonline.com>
Cc: Michele Clark <mclark@keyportonline.com>, "administrator@keyportonline.com" <administrator@keyportonline.com>
Subject: Clean Ocean Action's Fall Beach Sweeps

Dear Mayor Kennedy,

I hope you are enjoying a safe, clean and beachy summer! This past April, Clean Ocean Action (COA) made the decision to cancel the Spring Beach Sweeps in the interest of public safety. As October approaches, COA is planning for a modified, safe, and socially-distant Fall Beach Sweep on **Saturday, October 24th, 2020 from 9:00am to 12:30 pm.**

I am reaching out to notify you of our intention to host the Fall Beach Sweeps, and to assure you that safety is our number one priority. The event will adhere to all state and CDC guidelines, as well as any additional guidelines that your municipality may require. All participants will be required to pre-register, which will allow COA to contact them directly to update them of any changes or cancellations, and to control the number of participants at each location. Volunteers will be required to sign a waiver and agree to adhere to safety guidelines, which will include social distancing and required mask use when social distancing is not possible.

The data collected at this Beach Sweeps will be critical for continuing COA's extensive dataset of marine debris on the Jersey Shore, which is used to support policies and legislation that reduce pollution at the source, as highlighted in [COA's 2019 Beach Sweeps Report](#). Additionally, this data will document changes in the type and quantity of litter on beaches due to COVID-19.

COA hopes that Keyport will join us for the 35th Annual Fall Beach Sweeps on Saturday, October 24th from 9:00am to 12:30 pm. **However, the decision to host the Beach Sweeps rests with each municipality. Please notify me of your decision regarding the Fall Beach Sweeps, as well as any additional requirements that COA may need to implement.** If you have any questions or concerns, please contact me at 732-872-0111 or at AJones@CleanOceanAction.org.

Sincerely,

Alison Jones

Watershed Program Coordinator

Clean Ocean Action (COA)

49 Avenel Blvd

Long Branch, NJ 07740

(p) 732.872.0111 (f) 732.872.8041

AJones@cleanoceanaction.org

www.cleanoceanaction.org

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Think Green! Only print this e-mail if necessary.



Michele Clark

From: nhenn@keyportonline.com
Sent: Tuesday, August 25, 2020 1:09 PM
To: 'Jay Delaney'; 'Michele Clark'
Subject: Communication for Bench Placement
Attachments: NPP Bench Placment as of 8.25.20.xlsx

For further clarification, this list was distributed last Thursday and approved by the NPP Stakeholder committee. One edit has been made, Property owner of the Honey Hole called to decline a bench.

From: nhenn@keyportonline.com <nhenn@keyportonline.com>
Sent: Tuesday, August 25, 2020 10:58 AM
To: 'Jay Delaney' <administrator@keyportonline.com>; 'Michele Clark' <mclark@keyportonline.com>
Subject: Communication for Bench Placement

Hello Jay and Michele,

Jay, with your approval, can we please include the attached NPP bench placement list as a communication to council for the September 1st meeting. Each location listed has been approved by the business owner. In the event that a right of way is obstructed, we will adjust as needed. Once approved, KDPW can place.

If anything further is required, please let me know.

Thanks,
Nicole

Nicole Henn
NPP Coordinator
732-351-3711
nhenn@keyportonline.com



NPP Bench Placement				
Location/Address	Business	# of Benches	Approved By Business Owner Y/N	
Firemen's Park 6-8 Benches ***		6	Y	To Be Placed Once Landscaping is Completed
32 W Front Street	32 West Salon	1	Y	
1-3-5 W. Front Street	Hair Salon/Music Shop	1	Y	
30 W Front Street	Down to Earth Wellness	1	Y	
42 W Front Street Side of Main St.	Keyport Pizza	1	Y	
86 Broad Street	Firemen's Museum	0	Pending	
West Front Street Between Mini park and 39 W Front St Facing Water	Undeveloped lot	2	Pending	
Total:		12		

**NPP Purchased 18 Benches
Remaining for Placement**



Comm #5
AUG 25 2020
BY:

Borough of Keyport
70 West Front Street
Keyport NJ 07735

Clerks Office: 732-739-5124
Fax Number: 732-739-8738
mclark@keyportonline.com

APPLICATION & PERMIT FOR USE OF BOROUGH PROPERTY

Date Received 8/25/2020 Date of Response _____
Property requested WATERFRONT PARK/GAZEBO
Organization Name/Purpose _____
Name MAX CLARK/ERIN UPTGROVE
Address [REDACTED]
Telephone Number: [REDACTED] Fax Number _____
Email Address: [REDACTED]

Type of Event WEDDING CEREMONY Time of Event 4:30 - 5:30
Date of Event FRIDAY, SEPT. 18, 2020
No of People Attending 75 approx.

Fee Schedule

Borough Property	Minimum 3 Hours	Additional Per Hour
Senior Center	\$23.00	\$5.75
Borough Hall Council Room	\$23.00	\$5.75
OTHER		
Waterfront Pavilion/Promenade	<u>\$100.00</u>	pd. \$100 8/25
Pictures at Pavilion/Promenade	\$100.00	
Beach Park	\$100.00	

Mail Check or Money Order Payable to:
Borough of Keyport, PO BOX 60, Keyport, NJ 07735



Comm #6

RECEIVED
AUG 06 2020
BY:

State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

July 31, 2020

Re: Transportation Alternatives Set-Aside Program
Request for Applications

Dear Prospective Applicant:

On behalf of Governor Phil Murphy, I am pleased to announce that applications are now being accepted for the 2020 Transportation Alternatives Set-Aside Program (TA Set-Aside). This solicitation is administered by the New Jersey Department of Transportation (NJDOT), in partnership with the North Jersey Transportation Planning Authority (NJTPA), the Delaware Valley Regional Planning Commission (DVRPC), and the South Jersey Transportation Planning Organization (SJTPO).

TA Set-Aside provides federal funds for community based "non-traditional" surface transportation related projects designed to strengthen the cultural, aesthetic, and environmental aspects of the nation's surface transportation intermodal system. The TA Set-Aside program was established by Congress in 2012 under MAP-21 and FAST Act in 2015, and is funded through a set-aside of the Federal-aid Highway Program. Eligible activities include most activities historically funded as "Transportation Enhancements".

For this solicitation, eligible projects must fall into one the following 7 categories:

- Design and construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation
- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, and other nonmotorized transportation users
- Construction of scenic turnouts, overlooks, and viewing areas
- Historic preservation and rehabilitation of historic transportation facilities both land and water such as buildings, structures and canals

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- Community improvement activities, specifically: Streetscaping and corridor landscaping
- Environmental mitigation to address stormwater management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff
- Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats

In addition to the traditional grant criteria, for this solicitation, consideration will be given to applications that provide additional benefits to vulnerable members of our communities, including low-income residents, minorities, those with limited English proficiency, persons with disabilities, children and older adults. Census data for these categories will be used to determine if a project meets the equity criteria. Information regarding equity will be available through NJDOT's Local Aid Resource Center web site at:

<https://www.njdotlocalaidrc.com/equity>

Information about scheduling a one on one pre-submission meeting will be forthcoming on the website as well as dates for informational webinars about the Transportation Alternatives Set-Aside Program.

You are invited to submit an application for a well-developed, construction-ready project that can qualify as a TA Set Aside project. The online TA Set-Aside handbook provides the necessary information for completing your application and also answers questions regarding eligibility and program requirements. This information can be found at:

<https://www.njdotlocalaidrc.com/federally-funded-programs/transportation-alternatives>

The eligible entities to receive TA Set-Aside funds are: local governments (municipalities and counties); regional transportation authorities; transit agencies; natural resource or public land agencies; tribal governments; any other local or regional governmental entity with responsibility for oversight of transportation (other than a metropolitan planning organization or a State agency).

Nonprofit organizations are not eligible as direct grant sub-recipients for TA Set-Aside funds unless they qualify through one of the eligible entity categories (e.g., where a nonprofit organization is a designated transit agency, school, or an entity responsible for the administration of local transportation safety programs). Nonprofit entities are eligible to partner with any eligible entity on an eligible project, if State or local requirements permit. The NJDOT has final authority to make a determination on the eligibility of an applicant.

As with all federally funded programs, the funds will be disbursed on a reimbursement basis. In addition, the award of TA Set Aside grants will be contingent upon the recipient's ability to comply with all applicable federal financial management, project implementation, and oversight regulations. Before applying, applicants should assess their capability to comply with state and federal

requirements for the administration of federal-aid highway grants set forth in Title 23 – Highways, and OMB requirements related to administrative rules (2 CFR Part 200) and cost principals (2 CFR Part 1201) requirements.

Please note that all public right-of-way and facilities are required to be accessible for all users regardless of funding source. Recipients of federal and state grants will be required to comply with the provisions of Title II of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.

The NJDOT offers a program, the TA Set-Aside Design Assistance Program, which is meant to provide consultant engineering services to assist Local Public Agencies (LPAs) with the development of plans, specifications, and estimates for their TA Set-Aside project at no cost to the LPA. Recipients of the 2020 TA Set-Aside grant solicitation will be eligible to participate in the program. The program was developed by NJDOT as part of the Federal Highway Administration's Every Day Counts (EDC) initiative and is intended to shorten time, reduce costs, and improve quality in the delivery of TA Set-Aside projects.

Applications for the Transportation Alternatives Set-Aside Program are due on or before November 24, 2020 and must be submitted online through NJDOT SAGE at:

<https://njsage.intelligrants.com/>

I recommend that you consult your Local Aid District Office and your corresponding Metropolitan Planning Organization for assistance in preparing applications for this program. Contact information is included.

Thank you for your continued interest and support for this program, and best wishes for success with your project application.

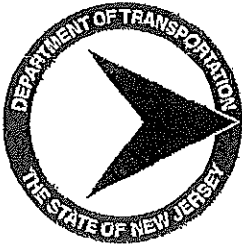
Sincerely,



Diane Gutierrez-Scaccetti
Commissioner

Enclosures

c Municipal Clerk
Municipal Engineer
County Engineer
County Clerk



Local Aid and Economic Development

Our District Offices

District 1, Mount Arlington

Roxbury Corporate Center
200 Stierli Court
Mount Arlington, NJ 07856
Phone: 973.810.9120
Fax: 973-601-0049
Manager: Adam Iervolino

District 2, Newark

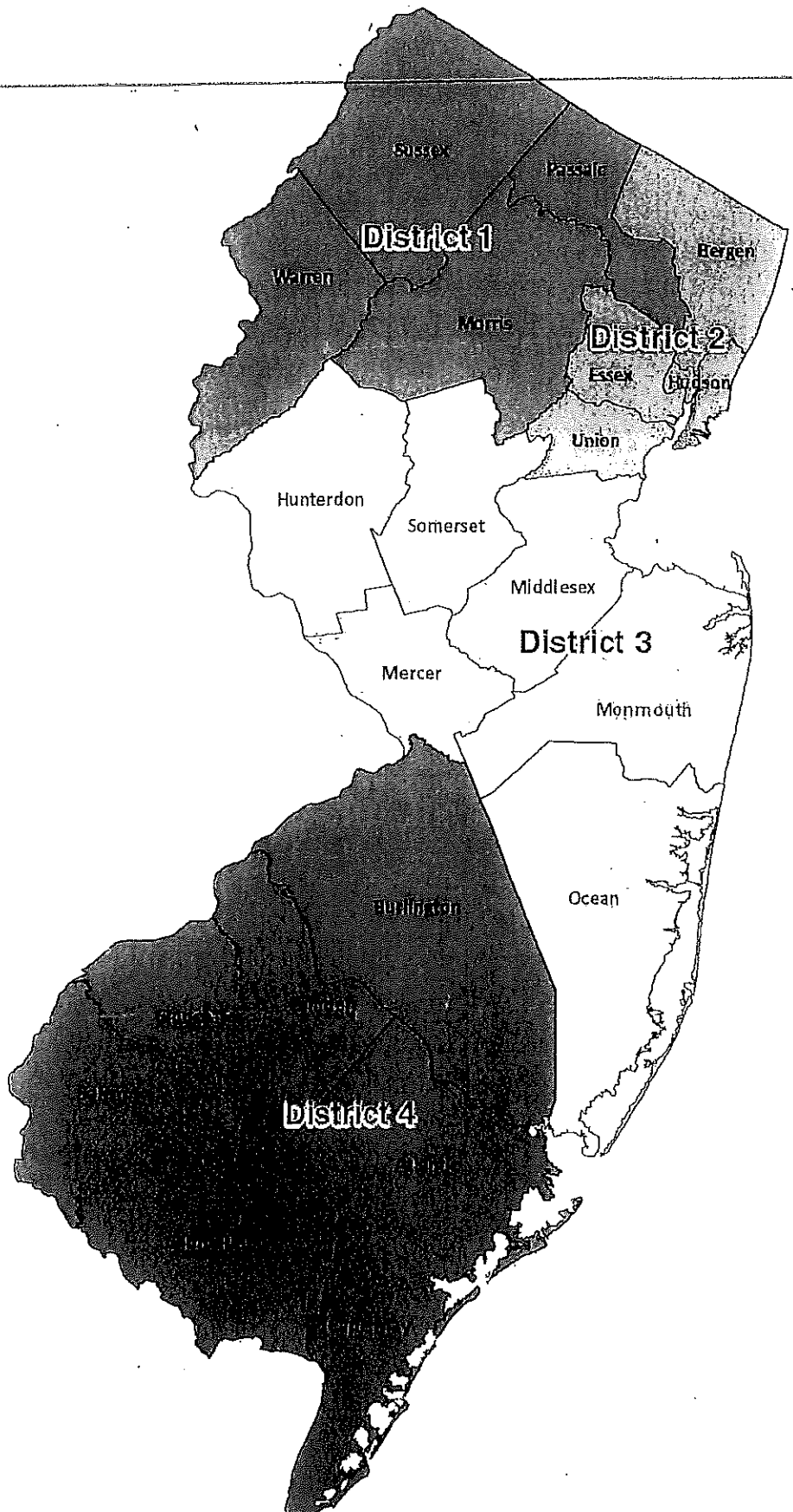
153 Halsey Street, 5th floor
Newark, NJ 07102
Phone: 973.877.1500
Fax: 973.648.4547
Manager: Eileen Schack

District 3, Trenton

1035 Parkway Avenue
Trenton, NJ 08625
Phone: 609.963.2020
Fax: 609.530.8044
Contact: Arun Kumar

District 4, Cherry Hill

One Executive Campus
Route 70 West, 3rd Floor
Cherry Hill, NJ 08002
Phone: 856.414.8414
Fax: 856.486.6771
Manager: Thomas Berryman





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information, tools,
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help guide you
through the grant
application process,
assist with project
selection, and
provide overall
support for
successful project
delivery.

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MONMOUTH COUNTY
BOARD OF CHOSEN FREEHOLDERS
MONMOUTH COUNTY HISTORICAL COMMISSION

REC'D Comm #7
AUG 06 2020



2021
MONMOUTH COUNTY
HISTORY REGRANT PROGRAM
FOR
GENERAL OPERATING SUPPORT
&
SPECIAL PROJECTS



Declaration of Intent Deadline: October 2, 2020

Application Deadline: October 30, 2020

Regrant Workshop: 7 p.m., Monday, September 14, 2020

Due to COVID-19, Workshop will be conducted remotely on Cisco Webex platform

1 East Main St., Freehold, NJ 07728

2021 MONMOUTH COUNTY HISTORY REGRANT PROGRAM
FOR
GENERAL OPERATING SUPPORT (GOS)
&
SPECIAL PROJECTS (SP)

The Monmouth County Historical Commission (MCHC) administers this history regrant program to support and promote Monmouth County history by providing funding for local history-based organizations' yearly operations as well as special project funding for history-based and other non-profit organizations. The MCHC establishes this competitive program, with funds granted from the New Jersey Historical Commission, to strengthen local history organizations, inspire projects to preserve and contribute to the local historic record, and increase public awareness and participation in local history programming.

**This 2021 Monmouth County History Grant Program is funded
by an operating support grant from the New Jersey Historical Commission,
a Division of the Department of State.**



www.nj.gov/state/historical/

MCHC STATEMENT OF PURPOSE

The Monmouth County Historical Commission's mission is to nurture history and historic preservation throughout Monmouth County, promote heritage and cultural tourism for all county-wide assets to enrich quality of life, and provide financial support for the County's many cultural and historic resources.

The *Monmouth County History Regrant Program* was created by the Commission to:

- Support the fiscal stability and growth of Monmouth County's history and preservation non-profit organizations, programs and projects.
- Improve the quality and visibility of, access to, and participation in history organizations and activities in Monmouth County.
- Directly serve the local community by increasing the Monmouth County historical record, and preserve and make it available to a broad audience.
- Develop heritage tourism as an element of a county-wide plan to strengthen Monmouth County's cultural identity and economy.
- Engage residents of all ages, diversity, ethnicity, and physical capability in learning opportunities centered on Monmouth County's history. Recognizing that persons with disabilities are eager to participate in cultural activities, the MCHC works to accommodate their needs and remove barriers to participation by seeking appropriate and reasonable ways to assure that all programs offered by its re-grantee organizations are accessible.
- Enhance Monmouth County's quality of life and stimulate its economy by encouraging the preservation and high-quality stewardship of Monmouth County's historic sites and districts.

INITIATIVES FOR 2021

- **Diversity:** Organizations and projects that describe, explain or increase knowledge of Monmouth County's ethnic or racial diversity and history, and develop new more-diverse audiences.
- **Heritage Tourism:** Organizations and projects that raise awareness of Monmouth County history and develop program content and increase visitation to historic museums and sites.
- **Innovation:** Organizations and projects that newly interpret and present local history to the public, non-traditional partnerships that inspire creative approaches to historic interpretation and programming, and use of new technology.
- **Institutional Stabilization:** The development of tools that improve institutional stability and services. This includes ADA and board development, long-range, strategic, financial, disaster and emergency preparedness planning.

How to apply for a General Operating Support (GOS) or Special Projects (SP) Grant

Select the type of grant

- **GOS: General Operating Support** funding assists established non-profit historical organizations with their overall operations and management.
- **SP: Special Project** funding supports Monmouth County history projects and programs that are open and accessible to the general public. These projects increase access to, knowledge of, and also contribute to the local historical record, assist and encourage local historic preservation, and support heritage tourism.

Remember to...

- First read all the guidelines and review application requirements and forms.
- Keep in mind the MCHC *Statement of Purpose* and *Initiatives* (page 2) and *Narrative Criteria* (pages 12 & 13) while completing the application.
- Double-check spelling and numerical calculations.
- Review the checklist, sign (in blue ink), date, and include as the first page of your application.

Important Dates

Regrant Workshop Date: September 14, 2020 at 7:00 PM (Remotely-WebEx)

Declaration of Intent Due: October 2, 2020

Grant Application Due: October 30, 2020

Notification of Award: December 4, 2020

Interim Report Due: July 16, 2021

Final Report Due: January 28, 2022

Grant Workshop

There will be a Grant Writing Workshop on **Monday, September 14, 2020, 7:00 pm**. Due to COVID-19, Workshop will be conducted remotely. RSVP by Friday, September 11th (732-431-7460 x7413 or john.fabiano@co.monmouth.nj.us).

Declaration of Intent

All prospective applicants must file a *Declaration of Intent* (pages 5-6) that conveys basic information on the organization and will be used to determine general eligibility.

Grant Period

The grant Fiscal Year (F/Y) is **January 1 - December 31, 2021**. All expenses must be expended or incurred within this time period.

Grantees must comply with the Civil Rights Act of 1964 (42 USC 2000D et seq), the Americans with Disabilities Act of 1990 (42 USC 12101 et seq), and the State Law Against Discrimination (NJS 10:5-1 et seq), barring discrimination on the basis of race, color, national origin, gender or disability.

Eligible Applicants:

GOS - Non-profit organizations in existence at least four years and based in Monmouth County, with an annual budget no less than \$4,000 and whose mission is *exclusively* dedicated to history.

SP - Non-profit Monmouth County organizations in existence at least two years and whose mission is not necessarily dedicated to history, which may include local governments agencies (e.g. historic preservation commissions), schools, and libraries.

Ineligible Applicants:

GOS

- Local, State or Federal Government agencies, local businesses, individuals, and libraries.
- Organizations that do not practice policies of equal access and non-discrimination.
- Organizations currently receiving New Jersey Historical Commission GOS Grant funding.

SP

- Federal or State Government agencies, local businesses or individuals.
- Organizations that do not practice policies of equal access and non-discrimination.
- Organizations currently receiving New Jersey Historical Commission Project Grant funding may not apply for the same project.

Eligible Expenses & Projects:

GOS - Examples of eligible expenses: *Staff salaries, insurance, maintenance of collections, fundraising and development, marketing, utilities, long-term planning or planning for compliance with the American with Disabilities Act, Disaster and Emergency Preparedness plans.*

SP - Examples of Special Projects include: *Conservation of collections/archives/historic cemeteries, educational initiatives, exhibits, media projects, local oral history & genealogy projects, programs and projects created for special needs audiences, publications, publication translations, research tools, speakers and website development.*

Ineligible Expenses:

GOS & SP - Examples include: *Projects that do not deal with Monmouth County history, building restoration or maintenance, construction or other capital improvement costs, deficits, endowments or scholarships, hospitality, projects not accessible to the general public, purchase or lease of equipment, purchase of collections, and retroactive expenses.*

2021 MONMOUTH COUNTY HISTORY REGRANT PROGRAM

DECLARATION OF INTENT TO APPLY

THIS DECLARATION OF INTENT TO APPLY MUST BE RECEIVED BY FRIDAY, OCTOBER 2, 2020

NOTE: Grant Application Deadline is FRIDAY, October 30, 2020

1. NAME OF ORGANIZATION:

2. ADDRESS:

Street:

P.O.#:

City:

State:

Zip:

3. CONTACT INFO:

Daytime Telephone:

Fax #:

E-mail address:

4. TYPE OF ORGANIZATION:

☐

SOCIETY

☐

HISTORY MUSEUM

☐

LIBRARY

☐

HISTORIC PRESERVATION COMMISSION

☐

MUNICIPAL GOVERNMENT

☐

OTHER:

5. WEBSITE:

www.

6. FEDERAL IDENTIFICATION NUMBER:

#

7. CHARITIES REGISTRATION NUMBER:

#

8. ANNUAL OPERATING BUDGET:

\$

9. TYPE OF GRANT REQUEST (check only one):

☐

GOS (Funding of \$1,000 to \$4,000, up to 1/3 of operating budget, and requires a 1:1 Cash match)

☐

SP (Funding of \$500 to \$2,000 and requires a 1:1 match, of which 50% can be In-kind contribution for history organizations only)

AMOUNT REQUESTED:

\$

10. In the space below, describe your organization, its mission and whom it serves. (500-word limit)

11. In the space below, describe the proposed purpose of the grant funds. For GOS, identify areas of need. For SP, briefly describe your project. (500-word limit)

NAME OF AUTHORIZING OFFICER:

TITLE OF AUTHORIZING OFFICER:

DAYTIME TELEPHONE:

E-MAIL ADDRESS:

SIGNATURE OF AUTHORIZING OFFICER

DATE

Mail, e-mail or fax signed 2-page form to: Monmouth County Historical Commission,
Hall of Record Annex – 2nd floor
1 East Main St., Freehold NJ 07728
Fax 732-409-7540 or e-mail john.fabiano@co.monmouth.nj.us

APPLICATION INSTRUCTIONS

GENERAL:

- * Organizations may submit only one (1) grant application, either a GOS or a SP application.
- * Limit the summary of your project (SP) or area of need (GOS) to the space provided (page 11, #5).
- * The Grant Fiscal Year is January 1 - December 31, 2021. (All expenses must be expended or incurred during this time.)
- * Signatures on **ORIGINAL APPLICATION** must be in BLUE INK.
- * Incomplete or late applications will not be accepted. There will be no extensions to the grant deadline.
- * Applications must be in the office of the Monmouth County Historical Commission by 4:30 pm, Friday, October 30, 2020. Mail or deliver to: MCHC, Hall of Records Annex-2nd Floor, 1 East Main St. Freehold, NJ 07728

APPLICATION FORMAT:

- * Submit one (1) Original Application with original signatures and five (5) copies of the complete Application. (Do not submit two-sided copies.)
- * Applications may be stapled, spring-clipped or in pocket folders. (Do not submit applications in notebooks or binders.) Label the Original Application and Copies 1-5 with the organization's name.
- * All material must be computer generated
- * Organize application using the Application Checklist (page 10) which should be your 1st page. (If using pocket folders, put Application pages in right pocket and Attachments in left pocket.)

SUPPORTING DOCUMENTS:

- * **Project Timeline.** A realistic timeline for your project or program must be submitted.
- * **Brief biographies of organization's President/Director and Project Personnel** (limit 1 paragraph each).
- * **ADA Compliance Plan:** Required for GOS applications. If this is your first GOS application and you do not have an ADA Plan, submit a draft of the Plan. (For sample plans, log-on to the *Cultural Access Network of NJ* website: <http://culturalaccessnetwork.org>; under Resources: ADA materials.)
- * **Organization's Long-Range Plan:** Required for GOS applicants.
- * **Board and Organization Chart and proof of non-profit status:** Required for all non-profit organizations.
- * **If submitting photographic documentation:**
 - Submit only one (1) CD or Flash Drive of photos (.tiff or .jpeg format). These photos must be numbered and a printed list identifying each photo should be included with all copies of your application.
 - If submitting printed photos, up to ten (10) original photographs can be submitted with the Original Application. Photocopies may be submitted with the 5 copies of the application. Photographs and photocopies must be clearly labeled.
- * **For Publication or Media Projects:**
 - Submit only one (1) copy of your manuscript, script or DVD. These may be drafts, but not outlines online.
 - If submitting a manuscript, it must be completed, typed and double-spaced. Do not send us your only copy. If photographs are part of the manuscript, include only photocopies of representative photos. Do not send us original historic photographs.
 - If this is a film project, you must submit one copy of the script and a sample of your work on DVD. Do not send us your only copy.
- * **Oral History SP:** Submit a list of sample questions.
- * **Miscellaneous Attachments:** Brochures, flyers, posters, press clippings, etc., must be no more than two (2) years prior to application date.
- * Submit only copies of documents. Do not submit originals! Documents will not be returned to applicant.

APPLICATION INSTRUCTIONS (cont.)

BUDGET

- * **Fill in Budget Forms** - pages 15 (for GOS) or 16-17 (SP). Make additional copies of the forms if needed.
- * **Total request for General Operating Support (GOS) funding is not to exceed \$4,000 or more than 1/3 of operating budget.**
- * **Total request for Special Project (SP) funding is not to exceed \$2,000 or more than 50% of total project cost.**
- * **Always round-up amount requested to the nearest whole dollar.**
- * **If you receive a grant award, you will be required to submit a revised budget with your Grant Contract.**

Eligible Expenses

- * **GOS Areas of Needed Support include:** Staff salary support, insurance, collection maintenance, disaster and emergency preparedness planning, long-range and ADA planning, marketing & fundraising, utilities, and website support.
- * **SP Expenses include:** ADA assistive services for historical program, conservation/restoration of collections/archives/historic cemeteries, archives scanning, educational initiatives, exhibits, graphic design, local oral history & genealogy projects, media or digital projects, National Register nomination expenses, photographic documentation, special needs audience programs, publications (originals and translations), research tools, speakers, and website development.

Ineligible Expenses

- * **GOS:** Building maintenance, purchase of collections, construction/capital improvement cost, deficits, endowments, hospitality, retroactive expenses, scholarships or prizes, security staff, tuition.
- * **SP:** Projects that do not deal with Monmouth County history, refreshments or hospitality, purchase of equipment, class/seminar/conference fees, projects not accessible to the general public, and retroactive expenses.

Matching Funds

- * GOS funding requires full 1:1 Cash match: every dollar (\$1) of grant money awarded must be matched with one dollar (\$1) of the applicant's revenue. Funds may include revenue from other grants (*excluding NJ Historical Commission grants*), donations, individual giving campaigns, membership fees, and fundraising events.
- * SP funding must be fully matched on a 1:1 basis by Cash or In-kind contribution. Only non-profit history organizations may submit In-kind contributions, which are limited to no more than 50% of the match. Attach to the SP Budget Forms B & C (p. 16 & 17) your organization's last completed Annual Budget Report.

In-Kind Contributions

- * In-kind contributions, goods or services that would otherwise been purchased by the non-profit historical organization, must be documented on the SP Budget Form C (p.17).

Annual Budget Report

- * All applications, GOS and SP, must include the organization's last completed Annual Budget Report. Attach to the Budget forms. To qualify for GOS funding, the non-profit organization must have an annual budget of at least \$4,000.

APPLICATION INSTRUCTIONS (cont.)

NOTIFICATION

- * Successful applicants will be notified in writing by December 4, 2020.
- * Please understand that funds are limited and that the grant process is highly competitive.

PAYMENT OF GRANT

- * Two Purchase Orders, one for the initial payment of 50% of the award one for the remaining 50%, will be signed at our Grants Award ceremony in February, 2021. After receipt of completed and signed contract material, the first 50% will be remitted. The remaining 50% payment will be remitted sometime before the end of the grant period.

INTERIM REPORT (Due July 16 , 2021)

- * If you receive a grant, an Interim Report must be submitted by July 16, 2021 or sooner for SP, if 50% complete:
Part 1: A written description of the use of, or anticipated use of, GOS funds or SP progress and anticipated results.
Part 2: If Special Project, an estimated date for project completion.

FINAL REPORT

- * If you have received a grant, a Final Report must be submitted at the GOS or project's completion which will include:
Part 1: A written description of the use of GOS funds or completed project and its results.
Part 2: Financial account - expenses must be supported with receipts.
Part 3: A numerical breakdown of your audience for the grant period.
- * If there is a tangible product at the end of your project (i.e. book, brochure, film, video), two (2) copies must be given to the MCHC. This will become a part of the MCHC Archives.

CREDITING STATEMENT

- * Proper crediting must be given to the Monmouth County Historical Commission and the New Jersey Historical Commission in all published materials, including programs, websites, press releases, public announcements, and radio and TV appearances, and final products including films and books. The credit must read:

**Funding has been made possible in part by an operating support grant
from the New Jersey Historical Commission, a Division of the Department of State,
through grant funds administered by the Monmouth County Historical Commission.**

- * In addition, the Monmouth County Logo, unchanged without additions or deletions, must accompany the Crediting Statement. The logo will be sent to you upon request.



If you have any questions, please contact Executive Director John Fabiano:

**Monmouth County Historical Commission
Hall of Records Annex * 2nd Floor
1 East Main St., Freehold, NJ 07728**

Tel: 732-431-7460 ext.7413 Fax: 732-409-7540 E-mail: john.fabiano@co.monmouth.nj.us

2021 MONMOUTH COUNTY HISTORY REGRANT PROGRAM

APPLICATION CHECKLIST***

Check One: ☐ General Operating Support ☐ Special Project

(*Required items)

- ☐ *APPLICANT INFORMATION FORM (p.11)
- ☐ *NARRATIVE (pp. 12 - 14)
- ☐ *BUDGET PAGES (pp. 15 - 17)
- ☐ *ORGANIZATION'S LAST COMPLETED BUDGET REPORT

SUPPORTING DOCUMENTS:

- ☐ *PROJECT TIMELINE (required for SP applicants)
- ☐ *HISTORY OF ORGANIZATION AND PROJECT PERSONNEL BIOGRAPHIES
- ☐ *ADA PLAN, LONG-RANGE PLAN (required for GOS applicants)
- ☐ *BOARD AND ORGANIZATION CHART & PROOF OF NON-PROFIT STATUS
(required for all non-profit organizations)
- ☐ COPY OF MANUSCRIPT, REPRESENTATIVE PHOTOGRAPHS, SCRIPT, DVD
- ☐ PHOTOGRAPHS
- ☐ MISCELLANEOUS ATTACHMENTS

NAME OF AUTHORIZING OFFICIAL

TITLE OF AUTHORIZING OFFICIAL

SIGNATURE OF AUTHORIZING OFFICIAL

DATE

(This checklist completed, signed and dated, must be the 1st page of the Original Application and the five (5) copies.)

2021 MONMOUTH COUNTY HISTORY REGRANT PROGRAM

GRANT APPLICANT INFORMATION

(Please type)

1. NAME OF ORGANIZATION:

2. ADDRESS:

Street:

P.O. #:

City:

State:

Zip:

3. TYPE OF APPLICANT:

☐

SOCIETY

☐

HISTORY MUSEUM

☐

LIBRARY

☐

HIST. PRES. COMMISSION

☐

MUNICIPAL GOVERNMENT

☐

OTHER:

4. FEDERAL IDENTIFICATION NUMBER

#

CHARITIES REGISTRATION NUMBER

#

5. IN BOX BELOW:

GOS - summarize your specific expenses needing support.

SP - briefly summarize your project.

6.

☐

GOS

or

☐

SP

GRANT REQUEST:

\$

7.

NAME OF GRANT COORDINATOR:

Position with applicant:

Daytime telephone:

E-mail:

NAME & TITLE OF AUTHORIZING OFFICER:

(Other than Grant Coordinator)

Daytime telephone:

E-mail:

SIGNATURE OF AUTHORIZING OFFICER

DATE

GOS NARRATIVE

The Narrative is the heart of your application. It is your opportunity to speak convincingly to the members of the grant review panel about why your organization should receive the grant. Provide a succinct, clear and detailed Narrative of information that will assist the panel to fully understand your organization, its needs and future plans. The Narrative will be judged on how well you respond to the criteria listed below and the MCHC Statement of Purpose on page 2. Use the list as a guide and be sure you answer all of the questions. Avoid repetition.

Your Narrative must be double-spaced on 8 1/2" x 11" white paper and no longer than seven (7) pages. Include at the top of each page of the Narrative the applicant's name.

Fill in and attach to the Narrative the *Audience & Outreach Information* form (p. 14).

CRITERIA

- A. **Clearly describe your organization's mission, goals and objectives.** How do you plan to achieve them? These should be reflected in the organization's Long-Range Plan. Include the L-R P with your attachments.
- B. **State your specific area needing support?** On which programs or in which expense areas are you planning to spend the grant funds? How will this funding help you to continue or improve the level of service offered to your visitors? Discuss the planned schedule for the use of the GOS funds. Include a timeline if appropriate.
- C. **Indicate specific ways it will meet the MCHC Statement of Purpose found on page 2?**
- D. **What do you hope to accomplish for your organization with this funding?** How will these achievements relate to your mission and long-range plan objectives?
- E. **Describe how your organization accumulates its available income for the match,** i.e. memberships, donations, fundraisers, etc.
- F. **Describe your history programs and services and means of evaluation.** If your organization has collections, discuss your collections management procedures. Also describe the audience that attends/participates in programs and services in terms of its size, age, and other defining characteristics.
- G. **If you own a building or have museum collections or archives, does your organization have a Disaster and Emergency Preparedness Plan?** If so please attach the plan. Discuss your organizations emergency planning goals.
- H. **Please state how your organization's activities meet the requirements of the Americans with Disabilities Act,** [www.usdoj.gov/crt/ada/] and how your organization serves and reaches out to Monmouth County's diverse communities. Please attach your organization's ADA Plan. (*If this is your first GOS application, please attach a draft of the plan.*) Your final ADA Plan must be submitted with your Final Report at the end of the grant year. [For additional information contact the Cultural Access Network of NJ: <http://culturalaccessnetwork.org>].

SP NARRATIVE

The Narrative is the heart of your application. It is your opportunity to speak convincingly to the members of the grant review panel about why your organization should receive the grant. Provide a succinct, clear and detailed Narrative of information that will assist the panel to fully understand the proposed Special Project. The Narrative will be judged on how well you respond to the criteria listed below and the MCHC Statement of Purpose on page 2. Use the list as a guide and be sure you answer all of the questions. Avoid repetition.

Your Narrative must be double-spaced on 8 1/2" x 11" white paper and no longer than seven (7) pages. Include, at the top of each page of the Narrative, the applicant's name and project title.

Fill in and attach to your Narrative the *Audience & Outreach Information* form (p. 14).

CRITERIA

- A. **Describe the nature and purpose of your project.** What is it? What specific ways will it meet the *MCHC Statement of Purpose* found on page 2? Does the project relate clearly to the applicant organization's Mission and Long-Range Plan?
- B. **Place your project in the context of Monmouth County history.** How will it expand visitor knowledge? What local history content does the proposal contain or support?
- C. **Describe in detail how your project will be carried out.** What is the project's purpose? Describe the schedule and attach a Project Timeline.
- D. **Describe the qualifications of the personnel who will carry out the project.** What are their responsibilities? Be sure to attach their résumés.
- E. **Include in your narrative a brief description of your organization's history. Include its Mission Statement.** Do you have any paid staff and/or volunteers? Include the total membership breakdown on the Narrative Supplement form p. 14.
- F. **Is your budget well defined and does it identify the expenditures that are to be covered by the grant funds?** Explain in detail how the grant funds will be used. Describe the cost of all expenses that are itemized on the budget and justify the expenses involved in the project. If using In-kind contributions for part of your match, fill in the Budget Form C. Describe how your organization accumulates its available income for the cash match, i.e. memberships, donations, fundraisers, etc.
- G. **Describe your plans for public outreach.** How will the project increase access to Monmouth County history? How will the public benefit? Describe the audience that attends and participates in your programs and services. Is this project targeting a different audience? How does your organization reach out to Monmouth County's diverse and disabled communities? Describe how your organization meets the requirements of the *Americans with Disabilities Act*. [www.usdoj.gov/crt/ada/]
- H. **Describe the educational outreach of the project.** How will your project engage students in the local history process or community? How does it fit in the *NJ Core Curriculum Content Standards*, and how will teachers benefit from this? Do you have school groups that regularly visit your site/programs?

NARRATIVE SUPPLEMENT

Audience & Outreach Information

The Monmouth County Historical Commission and the New Jersey Historical Commission are interested in the impact your organization and its programs have on the resident and visiting population. We want to know who makes up your audience. Are they mainly from Monmouth County or outside? Are they from NJ or are other states represented? Is your audience mainly adults or do families with young children attend? Are members of the handicapped community comfortable attending your programs? Are individuals from diverse communities participating in your events? We want you to start thinking about your audience and ways that you can expand your programs to include all of NJ's representative communities.

Provide information using actual numbers, if available, on your organization's visitors and audience participation for the *past year*. If you do not have actual numbers, please provide your best estimates. If you have a museum, site, archives or library open to the public, please include annual opening information in the last row of the table.

**Provide the follow visitor/audience and organization information
for the past year where applicable.**

FOR 2019	TOTAL	CHILDREN UNDER 18	MINORITY VISITORS	PERSONS WITH DISABILITIES	OUT OF COUNTY
Total number of all visitors to your museum or site.					
Attendance at programs held on site.					
Attendance of visitors to programs held off-site.					
Total number of all visiting researchers to your archives or museum collections.					
Total number of website visitors.					
Total membership.					
Total number of paid staff.					
Total number of volunteers.					
How many hours per/week is your museum/facility open?		How many weeks per/year is your museum/facility open? Which months is it open?		Does your organization participate in social media? Facebook, Twitter, etc.	

NARRATIVE SUPPLEMENT

GOS BUDGET - Form A

TOTAL GOS GRANT REQUEST: \$ _____

(GOS Grants require a full 1:1 cash match.)

(Request can be up to 1/3 of organization's annual budget, up to \$4,000.)

G O S E x p e n s e s	A. GRANT REQUEST	B. MATCH
Accounting Services or Audit		
Collections maintenance and storage		
Insurance		
Marketing & fundraising		
Materials & Supplies		
Planning		
Postage		
Printing – Publications		
Professional Development & Staff Training		
Professional Services & Fees		
Publicity & Marketing		
Salaries & Wages		
Space/Equipment Rental		
Telephone/Communication		
Utilities		
Other (Specify):		
TOTALS: <i>(Column B's total should be equal to Column A's total.)</i>		

Attach to this budget page your organization's last completed Annual Budget Report.
(If you receive a 2021 GOS Grant you will be required to submit your completed 2020 Annual Report Budget by February 1, 2021)

SPECIAL PROJECT BUDGET - Form B

TOTAL SP GRANT REQUEST: \$ _____

Total Preliminary Budget for the complete Project: \$ _____

(At least a 50% 1:1 cash match is required for SP grants (B-1) and no more than 50% may be matched with In-kind contributions for history-specific organizations only.)

SP CATEGORY OF EXPENSES	<u>A</u> PROJECTED SP BUDGET	<u>B-1</u> CASH MATCH	<u>B-2</u> IN-KIND MATCH
ADA assistive services			
Archival scanning services			
Honoraria			
Materials, supplies			
Photographic Documentation			
Printing, photocopying			
Professional Services & Fees (<i>consultants, etc</i>)			
Publication mailing			
Website Development			
Word processing, transcribing			
Other (specify):			
TOTALS: <i>(The total of columns B1 and B2 must be equal to the SP Grant Request at the top of the page.)</i>			

Attach to this budget page your organization's last completed Annual Budget Report.
(If you receive a 2021 SP Grant you will be required to submit your completed 2020 Annual Budget Report by February 1, 2021)

SPECIAL PROJECT BUDGET - Form C

IN-KIND CONTRIBUTIONS

If you are using In-kind contributions for part of SP match you must fill out this form. In-kind contributions can be up to, but no more than, 50% of the match for history-specific organizations only. These contributions include donated goods and services that your non-profit historical organization would otherwise have purchased. They can include donated space, materials, and other services.

(Documented proof of all In-kind contributions will be required in your Final Report.)

Description of In-kind Contributions (Attach separate sheet if needed.)	Cash Value
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	



MONMOUTH COUNTY

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