BOROUGH OF KEYPORT

REGULAR MEETING AGENDA

TUESDAY, NOVEMBER 10, 2020 – 7:00 P.M.

MUNICIPAL COMPLEX, COUNCIL CHAMBERS

70 W. FRONT STREET, KEYPORT, NJ

Members of the public who wish to participate in the meeting shall use the following dial in information:

Dial In via Computer

The following Link can be accessed from the Public Notice posted at www.keyportonline.com

Link: https://us02web.zoom.us/j/83380220837?pwd=UnE0SFB5V1VvYm8vV3BReFpxZFc5dz09

Meeting ID: 833 8022 0837

Password: 155339

Dial In via Telephone

Dial in Number: (646) 558-8656

Meeting ID: 833 8022 0837

Password: 155339

CALL TO ORDER: PM

SUNSHINE LAW NOTICE Michele Clark, Borough Clerk

ROLL CALL: Councilmembers Cooper Fotopoulos Goode
McDermott Pacheco Sheridan
Mayor Collette J. Kennedy
Jay Delaney, Borough Administrator
Mark Moon, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PRESENTATION

Hazlet Hope

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on items listed on the Agenda

Opened: Closed:

COMMITTEE REPORTS

Councilmember:

Cooper: Recreation/Senior Center/Library/Veteran's Initiative

Fotopoulos: Board of Health/Registrar/Recycling/Environmental/Harbor Commission/Redevelopment

Goode: Fire/First Aid/Emergency Services/Planning Board/Redevelopment

McDermott: Public Works/Construction/Zoning/Property Maintenance/KBBC/MAC

Pacheco: Police/MAC/Harbor Commission/Green Team

Sheridan: Finance/Grants/LEPC/Veteran's Initiative

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R263-20 Payment of Bills for November 4, 2020 Bills List
R264-20 Payment of Bills for November 10, 2020 Bills List
R265-20 Authorizing Execution of a Memorandum of Understanding with the County of Monmouth Concerning a Demonstration Project at the Intersections of County Route 516 (Maple Place) and Church Street, and County Route 516 (Maple Place) and Atlantic Street as Part of Complete Streets Plan Development by the Borough of Keyport
R266-20 Authorizing the Submission of an Application to the New Jersey Department of Transportation's Transportation Alternatives Set-Aside Program 2020
R267-20 Approving the Corrective Action Plan for the 2019 Municipal Audit
R268-20 Authorizing Revocation of Notice of Violation Issued as to 89 Fulton Street for Failure to Register Vacant Property
R269-20 Authorize Release of Retainage to Close Out the Contract with Coppola Services, Inc. for the Perry Street Water Treatment Plant Upgrade Project
R270-20 Approving a Five-Year Tax Abatement for Marilyn Viray – 102 Warren Street
R271-20 Authorizing Execution of a Special Citizens Area Transportation 2021 Agreement
R272-20 Authorizing Sick Day Buy Back for Non-Union Employees
R273-20 Authorizing 2020 Keyport Micro-Grant Program Grants
R274-20 Authorizing Renewal of Inactive Liquor Licenses Pursuant to N.J.S.A. 33:1-12.39 for the 2020-2021 License Term for Keyport Liquor 3, LLC and 6 Broad St Waterfront Liquor, LLC
R275-20 Authorizing the Borough Administrator to Initiate the Process for Police Department Promotions

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

INTRODUCTION OF ORDINANCE

1. **Ordinance – Authorizing Easement of Veteran's Park to Monmouth County for Open Space Purposes**

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AUTHORIZING EASEMENT TO THE COUNTY OF MONMOUTH FOR OPEN SPACE PURPOSES AT BLOCK 94, LOT 45 AND BLOCK 124, LOTS 12, 13, AND 25 – Veteran's Park**

1a. Motion to introduce:

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Application for Use of Borough Property from Joseph Boyle to use the Waterfront Pavilion for wedding pictures on Friday, March 26, 2021 from 1-4:30PM.

(To Receive and File)

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

APPROVAL OF MINUTES

October 20, 2020 Regular Meeting
November 2, 2020 Special Meeting

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for October 2020
2. Tax/Water/Sewer Collector's Report for October 2020
3. Board of Health Treasurer's Report for October 2020
4. Building Department Monthly Report for October 2020
5. Municipal Court Monthly Report for October 2020
6. Clean Communities Report for August 10 - October 14, 2020

MM: 2nd: Ayes: Nays:

NEW BUSINESS

2020 Best Practices Inventory

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.

Please limit comments to no more than five minutes per person.

Opened: Closed:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM

R263-20
11/4/20

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT. 2020	$ 787,551.49
	WATER/SEWER ACCT. 2020	$ 21,629.41
	FEDERAL & STATE GRANTS	$ 5,910.36
	TRUST ACCT.	$ 5,281.25
	UNEMPLOYMENT TRUST ACCT.	$ 7,167.78

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:
AYES:
NAYS:
ABSTAIN:
ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE ________________ MEETING OF

MICHELE CLARK, BOROUGH CLERK

Totals by Year-Fund

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND BUDGET	0-01	787,551.49	0.00	0.00	787,551.49
WATER/SEWER OPERATING BUDGET	0-09	21,629.41	0.00	0.00	21,629.41
Year Total:		809,180.90	0.00	0.00	809,180.90
FEDERAL AND STATE GRANTS	G-01	5,910.36	0.00	0.00	5,910.36
TRUST OTHER FUND	T-12	5,281.25	0.00	0.00	5,281.25
UNEMPLOYMENT TRUST FUND	T-17	7,167.78	0.00	0.00	7,167.78
Year Total:		12,449.03	0.00	0.00	12,449.03
Total Of All Funds:		827,540.29	0.00	0.00	827,540.29

P.O. Type: All | Include Project Line Items: Yes | Open: N | Paid: N | Void: N
Range: First to Last | Rcvd: N | Held: N | Aprv: Y
Format: Detail without Line Item Notes | First Enc Date Range: First to 12/31/20 | Bid: Y | State: Y | Other: Y | Exempt: Y
Include Non-Budgeted: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
B0024 BORO OF KEYPORT, PAYROLL ACCT.									
20-02056 10/30/20 11/20 HEALTH INS/PRESCRIPTIONS									
1 11/20 HEALTH INS/PRESCRIPTIONS	53,313.48	0-01-23-220-220-261	B Health Insurance	A	10/30/20	11/04/20			N
Vendor Total:	53,313.48								
B0005 BORO OF KEYPORT, PAYROLL ACCT.									
20-02059 11/02/20 PAYROLL 11/6/2020									
1 PAYROLL 11/6/202	3,795.14	0-01-20-100-100-101	B A&E: Salaries and Wages	A	11/02/20	11/04/20			N
2 PAYROLL 11/6/202	2,570.48	0-01-20-120-120-101	B Salaries and Wages	A	11/02/20	11/04/20			N
3 PAYROLL 11/6/202	2,844.44	0-01-20-130-130-101	B Finance: Salaries and Wages	A	11/02/20	11/04/20			N
4 PAYROLL 11/6/202	2,777.73	0-01-20-145-145-101	B Salaries and Wages	A	11/02/20	11/04/20			N
5 PAYROLL 11/6/202	785.41	0-01-20-150-150-101	B Salaries and Wages	A	11/02/20	11/04/20			N
6 PAYROLL 11/6/202	154.02	0-01-21-180-180-101	B Salaries and Wages	A	11/02/20	11/04/20			N
7 PAYROLL 11/6/202	6,536.23	0-01-22-195-195-101	B Salaries and Wages	A	11/02/20	11/04/20			N
8 PAYROLL 11/6/202	788.46	0-01-22-200-200-101	B Salaries and Wages	A	11/02/20	11/04/20			N
9 PAYROLL 11/6/202	80,141.11	0-01-25-240-240-101	B Salaries and Wages	A	11/02/20	11/04/20			N
10 PAYROLL 11/6/202	4,014.82	0-01-25-240-240-105	B Overtime	A	11/02/20	11/04/20			N
11 PAYROLL 11/6/202	3,398.73	0-01-25-240-240-106	B Special Officers	A	11/02/20	11/04/20			N
12 PAYROLL 11/6/202	3,631.20	0-01-25-240-240-107	B Crossing Guards	A	11/02/20	11/04/20			N
13 PAYROLL 11/6/202	4,115.82	0-01-25-240-240-108	B Clerks	A	11/02/20	11/04/20			N
14 PAYROLL 11/6/202	1,360.84	0-01-25-240-240-109	B Regular Straight Time	A	11/02/20	11/04/20			N
15 PAYROLL 11/6/202	970.00	0-01-25-240-240-110	B Differential Pay	A	11/02/20	11/04/20			N
16 PAYROLL 11/6/202	840.50	0-01-25-240-240-111	B POLICE DEPARTMENT - mechanic	A	11/02/20	11/04/20			N
17 PAYROLL 11/6/202	2,255.61	0-01-25-265-266-101	B Salaries and Wages	A	11/02/20	11/04/20			N
18 PAYROLL 11/6/202	1,000.86	0-01-25-275-275-101	B Salaries and Wages	A	11/02/20	11/04/20			N
19 PAYROLL 11/6/202	15,150.06	0-01-26-290-290-101	B Salaries and Wages	A	11/02/20	11/04/20			N
20 PAYROLL 11/6/202	6,500.00	0-01-26-290-290-223	B Uniform Allowance	A	11/02/20	11/04/20			N
21 PAYROLL 11/6/202	2,196.68	0-01-26-305-305-101	B Salaries and Wages	A	11/02/20	11/04/20			N
22 PAYROLL 11/6/202	323.70	0-01-26-305-305-105	B Overtime	A	11/02/20	11/04/20			N
23 PAYROLL 11/6/202	1,650.53	0-01-27-330-330-101	B Salaries and Wages	A	11/02/20	11/04/20			N
24 PAYROLL 11/6/202	118.27	0-01-27-330-331-101	B Salaries and Wages	A	11/02/20	11/04/20			N
25 PAYROLL 11/6/202	704.20	0-01-28-370-370-101	B Salaries and Wages	A	11/02/20	11/04/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
B0005 BORO OF KEYPORT, PAYROLL ACCT.	Continued								
20-02059 11/02/20 PAYROLL 11/6/2020		Continued							
26 PAYROLL 11/6/202	5,624.76	0-01-29-390-390-101	B Salaries and Wages	A	11/02/20	11/04/20			N
27 PAYROLL 11/6/202	19.62	0-01-29-390-390-283	B DCRP - Employer Match	A	11/02/20	11/04/20			N
28 PAYROLL 11/6/202	24.76	0-01-36-471-473-283	B DCRP - Employer Match	A	11/02/20	11/04/20			N
29 PAYROLL 11/6/202	4,160.58	0-01-43-490-490-101	B Salaries and Wages	A	11/02/20	11/04/20			N
30 PAYROLL 11/6/202	473.08	0-01-43-495-495-101	B Salaries and Wages	A	11/02/20	11/04/20			N
31 PAYROLL 11/6/202	18,860.97	0-09-55-501-501-101	B Salaries and Wages	A	11/02/20	11/04/20			N
32 PAYROLL 11/6/202	1,222.99	0-09-55-501-501-105	B Overtime	A	11/02/20	11/04/20			N
33 PAYROLL 11/6/202	791.88	G-01-41-703-015-301	B Municipal Drug Alliance - SFY 2020	A	11/02/20	11/04/20			N
34 PAYROLL 11/6/202	2,504.94	G-01-41-708-016-301	B Office on Aging Grant - 2020	A	11/02/20	11/04/20			N
35 PAYROLL 11/6/202	2,237.50	G-01-41-737-000-301	B NPP COVID-19 Relief & Revovery Grant	A	11/02/20	11/04/20			N
36 PAYROLL 11/6/202	376.04	G-01-41-770-005-301	B Clean Comm. 2019: Clean Up Expenses	A	11/02/20	11/04/20			N
37 PAYROLL 11/6/202	5,281.25	T-12-56-850-000-817	B Police Off Duty	A	11/02/20	11/04/20			N
38 PAYROLL 11/6/2020	436.43	0-01-29-390-390-267	B Social Security System	A	11/02/20	11/04/20			N
39 PAYROLL 11/6/2020	1,545.45	0-09-55-541-541-267	B Social Security System	A	11/02/20	11/04/20			N
40 PAYROLL 11/6/2020	7,041.74	0-01-36-472-472-267	B Social Security System	A	11/02/20	11/04/20			N
	199,226.83								
Vendor Total:	199,226.83								
CE015 CENTRAL JERSEY HEALTH INS.FUND									
20-01979 10/22/20 11/20 DENTAL INSURANCE									
1 11/20 DENTAL INSURANCE	2,708.00	0-01-23-220-220-261	B Health Insurance	A	10/22/20	11/04/20			N
Vendor Total:	2,708.00								
C0003 COUNTY OF MONMOUTH, TREASURER									
20-01539 07/31/20 4TH QTR. 2020 COUNTY TAXES									
1 4TH QTR. 2020 COUNTY TAXES	491,076.16	0-01-55-001-000-002	B County Taxes Payable	A	07/31/20	11/04/20			N
Vendor Total:	491,076.16								
C0004 COUNTY OF MONMOUTH, TREASURER									
20-01540 07/31/20 4TH QTR. 2020 OPEN SPACE TAXES									
1 4TH QTR. 2020 OPEN SPACE TAXES	57,806.05	0-01-55-001-000-002	B County Taxes Payable	A	07/31/20	11/04/20			N
Vendor Total:	57,806.05								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0015 COUNTY OF MONMOUTH, TREASURER									
20-01541 07/31/20 4TH QTR. 2020 HEALTH TAXES									
1 4TH QTR. 2020 HEALTH TAXES	10,337.56	0-01-55-001-000-002	B County Taxes Payable	A	07/31/20	11/04/20			N
Vendor Total:	10,337.56								
FD002 DEARBORN LIFE INSURANCE CO.									
20-02036 10/27/20 11/20 LIFE INSURANCE									
1 11/20 LIFE INSURANCE	399.19	0-01-23-220-220-261	B Health Insurance	A	10/27/20	11/04/20			N
Vendor Total:	399.19								
DE017 DENTAL SERVICES ORGANIZATION,									
20-01939 10/15/20 11/20 DENTAL INSURANCE									
1 11/20 DENTAL INSURANCE	1,007.24	0-01-23-220-220-261	B Health Insurance	A	10/15/20	11/04/20			N
Vendor Total:	1,007.24								
HD001 HOME DEPOT/GECF									
20-01986 10/22/20 REPLACEMENT LENS/PADLOCK									
1 1'X4' REPLACEMENT LENS FOR LB2	49.74	0-01-26-310-310-237	B Other Equipment and Supplies	A	10/22/20	11/04/20			N
2 SET YOUR OWN COMBI 2" SCHACKLE	18.92	0-01-26-310-310-237	B Other Equipment and Supplies	A	10/22/20	11/04/20			N
	68.66								
Vendor Total:	68.66								
MC023 MONMOUTH COUNTY CLERK									
20-02039 10/28/20 RECORD MUNICIPAL TSC #20-00002									
1 RECORD MUNICIPAL TSC #20-00002	8.00	0-01-20-145-145-227	B Licenses and Fees	A	10/28/20	11/04/20			N
Vendor Total:	8.00								
S0005 STATE OF NJ NJ-927-W									
20-01973 10/22/20 3RD QTR. 2020 NJ 927W									
1 3RD QTR. 2020 NJ 927W	7,167.78	T-17-56-850-000-801	B Unemployment Expenses	A	10/22/20	11/04/20			N
Vendor Total:	7,167.78								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
FS006 WEX BANK									
20-02022 10/26/20 10/20 GASOLINE									
1 10/20 GASOLINE	4,181.99	0-01-31-460-460-252	B Gasoline and Diesel Fuel	A	10/26/20	11/04/20			N
2 OTHER ADJUSTMENTS THIS PERIOD	239.35	0-01-31-460-460-252	B Gasoline and Diesel Fuel	A	10/26/20	11/04/20			N
	4,421.34								
Vendor Total:	4,421.34								

Total Purchase Orders: 12 Total P.O. Line Items: 53 Total List Amount: 827,540.29 Total Void Amount: 0.00

11/4/20

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND BUDGET	0-01	787,551.49	0.00	0.00	787,551.49
FEDERAL AND STATE GRANTS	G-01	5,910.36	0.00	0.00	5,910.36
Total Of All Funds:		793,461.85	0.00	0.00	793,461.85

Range of Checking Accts: 01 WACH 6806 to 01 WACH 6806 Range of Check Ids: 41668 to 41678
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor / PO #	Item	Description	Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num / Contract	Ref Seq	Acct
41668 11/04/20 B0005		BORO OF KEYPORT, PAYROLL ACCT.					4378	
20-02059	1	PAYROLL 11/6/202	3,795.14	0-01-20-100-100-101 A&E: Salaries and Wages	Budget		13	1
20-02059	2	PAYROLL 11/6/202	2,570.48	0-01-20-120-120-101 Salaries and Wages	Budget		14	1
20-02059	3	PAYROLL 11/6/202	2,844.44	0-01-20-130-130-101 Finance: Salaries and Wages	Budget		15	1
20-02059	4	PAYROLL 11/6/202	2,777.73	0-01-20-145-145-101 Salaries and Wages	Budget		16	1
20-02059	5	PAYROLL 11/6/202	785.41	0-01-20-150-150-101 Salaries and Wages	Budget		17	1
20-02059	6	PAYROLL 11/6/202	154.02	0-01-21-180-180-101 Salaries and Wages	Budget		18	1
20-02059	7	PAYROLL 11/6/202	6,536.23	0-01-22-195-195-101 Salaries and Wages	Budget		19	1
20-02059	8	PAYROLL 11/6/202	788.46	0-01-22-200-200-101 Salaries and Wages	Budget		20	1
20-02059	9	PAYROLL 11/6/202	80,141.11	0-01-25-240-240-101 Salaries and Wages	Budget		21	1
20-02059	10	PAYROLL 11/6/202	4,014.82	0-01-25-240-240-105 Overtime	Budget		22	1
20-02059	11	PAYROLL 11/6/202	3,398.73	0-01-25-240-240-106 Special Officers	Budget		23	1
20-02059	12	PAYROLL 11/6/202	3,631.20	0-01-25-240-240-107 Crossing Guards	Budget		24	1
20-02059	13	PAYROLL 11/6/202	4,115.82	0-01-25-240-240-108 Clerks	Budget		25	1
20-02059	14	PAYROLL 11/6/202	1,360.84	0-01-25-240-240-109 Regular Straight Time	Budget		26	1
20-02059	15	PAYROLL 11/6/202	970.00	0-01-25-240-240-110 Differential Pay	Budget		27	1
20-02059	16	PAYROLL 11/6/202	840.50	0-01-25-240-240-111 POLICE DEPARTMENT - mechanic	Budget		28	1
20-02059	17	PAYROLL 11/6/202	2,255.61	0-01-25-265-266-101 Salaries and Wages	Budget		29	1
20-02059	18	PAYROLL 11/6/202	1,000.86	0-01-25-275-275-101 Salaries and Wages	Budget		30	1
20-02059	19	PAYROLL 11/6/202	15,150.06	0-01-26-290-290-101 Salaries and Wages	Budget		31	1
20-02059	20	PAYROLL 11/6/202	6,500.00	0-01-26-290-290-223 Uniform Allowance	Budget		32	1
20-02059	21	PAYROLL 11/6/202	2,196.68	0-01-26-305-305-101 Salaries and Wages	Budget		33	1
20-02059	22	PAYROLL 11/6/202	323.70	0-01-26-305-305-105 Overtime	Budget		34	1
20-02059	23	PAYROLL 11/6/202	1,650.53	0-01-27-330-330-101 Salaries and Wages	Budget		35	1
20-02059	24	PAYROLL 11/6/202	118.27	0-01-27-330-331-101 Salaries and Wages	Budget		36	1

Check # / PO #	Check Date / Item	Vendor / Description	Amount Paid	Charge Account	Account Type	Reconciled/Void / Contract	Ref Num / Ref Seq	Acct
41668 BORO OF KEYPORT, PAYROLL ACCT. Continued								
20-02059	25	PAYROLL 11/6/202	704.20	0-01-28-370-370-101 Salaries and Wages	Budget		37	1
20-02059	26	PAYROLL 11/6/202	5,624.76	0-01-29-390-390-101 Salaries and Wages	Budget		38	1
20-02059	27	PAYROLL 11/6/202	19.62	0-01-29-390-390-283 DCRP - Employer Match	Budget		39	1
20-02059	28	PAYROLL 11/6/202	24.76	0-01-36-471-473-283 DCRP - Employer Match	Budget		40	1
20-02059	29	PAYROLL 11/6/202	4,160.58	0-01-43-490-490-101 Salaries and Wages	Budget		41	1
20-02059	30	PAYROLL 11/6/202	473.08	0-01-43-495-495-101 Salaries and Wages	Budget		42	1
20-02059	33	PAYROLL 11/6/202	791.88	G-01-41-703-015-301 Municipal Drug Alliance - SFY 2020	Budget		43	1
20-02059	34	PAYROLL 11/6/202	2,504.94	G-01-41-708-016-301 Office on Aging Grant - 2020	Budget		44	1
20-02059	35	PAYROLL 11/6/202	2,237.50	G-01-41-737-000-301 NPP COVID-19 Relief & Revovery Grant	Budget		45	1
20-02059	36	PAYROLL 11/6/202	376.04	G-01-41-770-005-301 Clean Comm. 2019: Clean Up Expenses	Budget		46	1
20-02059	38	PAYROLL 11/6/2020	436.43	0-01-29-390-390-267 Social Security System	Budget		47	1
20-02059	40	PAYROLL 11/6/2020	7,041.74	0-01-36-472-472-267 Social Security System	Budget		48	1
			172,316.17					
41669	11/04/20	B0024 BORO OF KEYPORT, PAYROLL ACCT.					4378	
20-02056	1	11/20 HEALTH INS/PRESCRIPTIONS	53,313.48	0-01-23-220-220-261 Health Insurance	Budget		12	1
41670	11/04/20	CE015 CENTRAL JERSEY HEALTH INS.FUND					4378	
20-01979	1	11/20 DENTAL INSURANCE	2,708.00	0-01-23-220-220-261 Health Insurance	Budget		5	1
41671	11/04/20	CO003 COUNTY OF MONMOUTH, TREASURER					4378	
20-01539	1	4TH QTR. 2020 COUNTY TAXES	491,076.16	0-01-55-001-000-002 County Taxes Payable	Budget		1	1
41672	11/04/20	CO004 COUNTY OF MONMOUTH, TREASURER					4378	
20-01540	1	4TH QTR. 2020 OPEN SPACE TAXES	57,806.05	0-01-55-001-000-002 County Taxes Payable	Budget		2	1
41673	11/04/20	CO015 COUNTY OF MONMOUTH, TREASURER					4378	
20-01541	1	4TH QTR. 2020 HEALTH TAXES	10,337.56	0-01-55-001-000-002 County Taxes Payable	Budget		3	1
41674	11/04/20	DE017 DENTAL SERVICES ORGANIZATION,					4378	
20-01939	1	11/20 DENTAL INSURANCE	1,007.24	0-01-23-220-220-261 Health Insurance	Budget		4	1

Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num Contract	Ref Seq	Acct
PO #	Item	Description							
41675	11/04/20	FD002	DEARBORN LIFE INSURANCE CO.					4378	
20-02036	1	11/20 LIFE INSURANCE		399.19	0-01-23-220-220-261 Health Insurance	Budget		10	1
41676	11/04/20	FS006	WEX BANK					4378	
20-02022	1	10/20 GASOLINE		4,181.99	0-01-31-460-460-252 Gasoline and Diesel Fuel	Budget		8	1
20-02022	2	OTHER ADJUSTMENTS THIS PERIOD		239.35	0-01-31-460-460-252 Gasoline and Diesel Fuel	Budget		9	1
				4,421.34					
41677	11/04/20	HD001	HOME DEPOT/GECF					4378	
20-01986	1	1'X4' REPLACEMENT LENS FOR LB2		49.74	0-01-26-310-310-237 Other Equipment and Supplies	Budget		6	1
20-01986	2	SET YOUR OWN COMBI 2" SCHACKLE		18.92	0-01-26-310-310-237 Other Equipment and Supplies	Budget		7	1
				68.66					
41678	11/04/20	MC023	MONMOUTH COUNTY CLERK					4378	
20-02039	1	RECORD MUNICIPAL TSC #20-00002		8.00	0-01-20-145-145-227 Licenses and Fees	Budget		11	1

Report Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	11	0	793,461.85	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	11	0	793,461.85	0.00

11/4/20

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER/SEWER OPERATING BUDGET	0-09	21,629.41	0.00	0.00	21,629.41
Total Of All Funds:		21,629.41	0.00	0.00	21,629.41

Range of Checking Accts: 09 BOA 4870 to 09 BOA 4870 Range of Check Ids: 31414 to 31414
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # / PO #	Check Date / Item	Vendor / Description	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num Ref Seq	Acct
31414	11/04/20	B0005 BORO OF KEYPORT, PAYROLL ACCT.					4379	
20-02059	31	PAYROLL 11/6/202	18,860.97	0-09-55-501-501-101 Salaries and Wages	Budget		1	1
20-02059	32	PAYROLL 11/6/202	1,222.99	0-09-55-501-501-105 Overtime	Budget		2	1
20-02059	39	PAYROLL 11/6/2020	1,545.45	0-09-55-541-541-267 Social Security System	Budget		3	1
			21,629.41					

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	21,629.41	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	21,629.41	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
TRUST OTHER FUND	T-12	5,281.25	0.00	0.00	5,281.25
Total Of All Funds:		5,281.25	0.00	0.00	5,281.25

11/4/20

Range of Checking Accts: 12 BOA 4706 to 12 BOA 4706 Range of Check Ids: 20961 to 20961
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor / PO # Item Description	Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num / Contract	Ref Seq Acct
20961 11/04/20 B0005 BORO OF KEYPORT, PAYROLL ACCT.					4380
20-02059 37 PAYROLL 11/6/202	5,281.25	T-12-56-850-000-817 Police Off Duty	Budget		1 1

Report Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	5,281.25	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	5,281.25	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
UNEMPLOYMENT TRUST FUND	T-17	7,167.78	0.00	0.00	7,167.78
Total Of All Funds:		7,167.78	0.00	0.00	7,167.78

11/4/20

Range of Checking Accts: 17 WACH 5908 to 17 WACH 5908 Range of Check Ids: 20148 to 20148
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor / PO # Item Description	Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num / Contract	Ref Seq Acct
20148 11/04/20 S0005 STATE OF NJ NJ-927-W					4381
20-01973 1 3RD QTR. 2020 NJ 927W	7,167.78	T-17-56-850-000-801 Unemployment Expenses	Budget		1 1

Report Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	7,167.78	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	7,167.78	0.00

R-264-20
11/10/20

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT. 2020	$ 1,086,271.37
	WATER/SEWER ACCT. 2020	$ 80,534.93
	CURRENT ACCT. 2019	$ 2,000.00
	ANIMAL CONTROL ACCT.	$ 1,478.00
	FEDERAL & STATE GRANTS	$ 24,806.56
	TRUST ACCT.	$ 830.00
	REC. BAYFRONT IMPROVEMENT	$ 2,294.00
	OPEN SPACE TRUST ACCT.	$ 12,405.55
	DEVELOPER ESCROW ACCT.	$ 6083.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:
AYES:
NAYS:
ABSTAIN:
ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE ______________________ MEETING OF

MICHELE CLARK, BOROUGH CLERK

11/10/20 List

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND BUDGET	0-01	1,086,271.37	0.00	0.00	0.00	1,086,271.37
WATER/SEWER OPERATING BUDGET	0-09	80,534.93	0.00	0.00	0.00	80,534.93
	0-13	0.00	0.00	0.00	6,083.00	6,083.00
Year Total:		1,166,806.30	0.00	0.00	6,083.00	1,172,889.30
CURRENT FUND BUDGET	9-01	2,000.00	0.00	0.00	0.00	2,000.00
ANIMAL CONTROL TRUST FUND	A-18	1,478.00	0.00	0.00	0.00	1,478.00
FEDERAL AND STATE GRANTS	G-01	24,806.56	0.00	0.00	0.00	24,806.56
TRUST OTHER FUND	T-12	830.00	0.00	0.00	0.00	830.00
REC BAYFRONT IMPROVEMENT TRUST	T-14	2,294.10	0.00	0.00	0.00	2,294.10
OPEN SPACE TRUST FUND	T-20	12,405.55	0.00	0.00	0.00	12,405.55
Year Total:		15,529.65	0.00	0.00	0.00	15,529.65
Total Of All Funds:		1,210,620.51	0.00	0.00	6,083.00	1,216,703.51

Project Description	Project No.	Project Total
CRM CONS.-JKCH OF NJ, LLC	CRM-INS	1,321.50
Hudson Pointe @ Keyport, LLC	HUDPT-ESC	637.50
NJ Natural Gas-St Peter/Willow	NJNG1-ESC	921.00
NJ NaturalGas-Inspect Brd/Main	NJNG3-ESC	174.00
NJ NaturalGas-Inspct-Beer/Mapl	NJNG4-ESC	1,530.00
Mariner's Village-Site Plan	PB17-07ESC	174.00
Schachtel,Heather-Minor Site	PB20-02ESC	250.00
Greenberg, Darren-Variance	PB20-04ESC	988.00
Miller, Paul-Residential 501C3	PB20-05ESC	87.00
Total Of All Projects:		6,083.00

P.O. Type: All   Include Project Line Items: Yes   Open: N   Paid: N   Void: N
Range: First to Last   Rcvd: N   Held: N   Aprv: Y
Format: Detail without Line Item Notes   First Enc Date Range: First to 12/31/20   Bid: Y   State: Y   Other: Y   Exempt: Y
Include Non-Budgeted: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AG004 AGRA ENVIRONMENTAL AND									
20-00578 03/20/20 2020 WATER TESTING		B							
18 INV. 127508, 127659, 127726	1,037.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/20/20	11/04/20			N
Vendor Total:	1,037.00								
AK004 AKES, SANDRA									
20-01964 10/16/20 2020 EYEGLASSES REIMBURSEMENT									
1 2020 EYEGLASSES REIMBURSEMENT	169.98	0-01-23-220-220-261	B Health Insurance	A	10/16/20	11/04/20			N
Vendor Total:	169.98								
AN001 ANJEC									
20-01892 10/02/20 ANJEC ENVIRONMENTAL CONGRESS									
1 ANJEC 2020 ENVIRONMENTAL	75.00	0-01-20-110-110-221	B Conference and Meetings	A	10/02/20	11/04/20			N
Vendor Total:	75.00								
AS004 APOLLO SEWER & PLUMBING, INC.									
20-01826 09/23/20 INV 65416 PUMP OUT GREASE TRAP									
1 1/28/20 PUMP OUT GREASE TRAP	175.00	0-01-26-310-310-264	B Services, Misc.	A	09/23/20	11/04/20			N
2 MACHINE CLEAN CLOGGED LINE, NO	0.00	0-01-26-310-310-264	B Services, Misc.	A	09/23/20	11/04/20			N
	175.00								
Vendor Total:	175.00								
AH001 ASSOCIATED HUMANE SOCIETIES									
20-01924 10/13/20 9/20 ANIMAL CONTROL-INV. 8635									
1 9/20 ANIMAL CONTROL-INV. 8635	1,478.00	A-18-56-850-000-801	B Animal Control Expenses	A	10/13/20	11/04/20			N
Vendor Total:	1,478.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BA024 BAKUN, ANDRZEJ									
20-02042 10/28/20 REFND TX OVRPYMNT-B120 L12									
1 REFUND TAX OVRPAYMENT-120/12	1,343.90	0-01-55-001-000-005	B Refund Current Yr Tax Overpay	A	10/28/20	11/04/20			N
Vendor Total:	1,343.90								
BO036 BOROUGH OF TINTON FALLS									
20-00371 02/27/20 SHARED SVCS-2020 TAX COLLECTOR									
1 SHARED SVCS-2020 TAX COLLECTOR	15,300.00	0-09-55-502-502-208	B Other Prof.,Consult & Spec.Svc	A	02/27/20	11/04/20			N
Vendor Total:	15,300.00								
BR026 BRIDGE AUTO SUPPLY									
20-01883 10/01/20 INV. 196405 PARTS CAR #10									
1 AD-8856A BRAKE PADS-FRONT-	71.99	0-01-25-240-240-214	B Motor Vehicle Parts	A	10/01/20	11/04/20			N
2 880870CR BRAKE ROTOR-FRONT-	211.98	0-01-25-240-240-214	B Motor Vehicle Parts	A	10/01/20	11/04/20			N
3 SH3811M 3 8DR 11MM HEXBIT SKT	6.49	0-01-25-240-240-214	B Motor Vehicle Parts	A	10/01/20	11/04/20			N
	290.46								
20-01885 10/01/20 INV. 196592 DPW MISC. SUPPLIES									
1 777-1037 FLUX BRUSH	10.68	0-01-26-290-290-237	B Other Equipment and Supplies	A	10/01/20	11/04/20			N
2 W2910 8 INCH CABLE TIES	5.99	0-01-26-290-290-237	B Other Equipment and Supplies	A	10/01/20	11/04/20			N
3 W2915 14 INCH CABLE TIES	12.95	0-01-26-290-290-237	B Other Equipment and Supplies	A	10/01/20	11/04/20			N
4 782-5188 EXTENSION CORD	19.99	0-01-26-290-290-237	B Other Equipment and Supplies	A	10/01/20	11/04/20			N
	49.61								
20-01890 10/02/20 INV. 196620, 196629 BATTERY									
1 7565 BATTERY	122.66	0-01-28-370-371-214	B Motor Vehicle Parts	A	10/02/20	11/04/20			N
2 CORE DEPOSIT	18.00	0-01-28-370-371-214	B Motor Vehicle Parts	A	10/02/20	11/04/20			N
3 CORE DEPOSIT	18.00-	0-01-28-370-371-214	B Motor Vehicle Parts	A	10/02/20	11/04/20			N
	122.66								
20-01935 10/14/20 INV. 196691, 197272 PARTS									
1 260-1463 BALL JOINT - FRONT	65.49	0-01-26-290-290-214	B Motor Vehicle Parts	A	10/14/20	11/04/20			N
2 360-112, NITRILE DISPOSIBLE	146.50	0-01-26-290-290-214	B Motor Vehicle Parts	A	10/14/20	11/04/20			N
3 MINUS20 -20 WINDSHIELD WASH	20.94	0-01-26-290-290-214	B Motor Vehicle Parts	A	10/14/20	11/04/20			N
4 05050 BRAKE CLEAN	47.88	0-01-26-290-290-214	B Motor Vehicle Parts	A	10/14/20	11/04/20			N
5 8101 MACS GLASS CLEANER	7.98	0-01-26-290-290-214	B Motor Vehicle Parts	A	10/14/20	11/04/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BR026 BRIDGE AUTO SUPPLY	Continued								
20-01935 10/14/20 INV. 196691, 197272 PARTS		Continued							
6 705-1013 HOSE CLAMP	19.35	0-01-26-290-290-214	B Motor Vehicle Parts	A	10/14/20	11/04/20			N
	308.14								
Vendor Total:	770.87								
CM006 CME ASSOCIATES									
19-01786 09/17/19 BID/CONSTRUCTION PHASE-MAIN ST		B							
26 INV. 0268172 MAIN STREET PARK	804.50	T-20-56-850-000-801	B Open Space Trust Expenses	A	09/17/19	11/04/20			N
20-00502 03/09/20 2020 MONTHLY ENGINEERING SVCS.		B							
11 INV. 0268170 2020 MISC. ENG.	800.00	0-01-20-165-165-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	11/04/20			N
12 INV. 0268170 2020 MISC. ENG.	2,400.00	0-09-55-502-502-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	11/04/20			N
	3,200.00								
20-00503 03/09/20 2020 MISC. ENGINEERING - HRLY.		B							
10 INV. 0268171 2020 MISC. ENG.	957.00	0-01-20-165-165-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	11/04/20			N
20-01938 10/14/20 INV. 0268219 KLING SUBDIVISION									
1 INV. 0268219 KLING SUBDIVISION	510.00	CRM-INS	P CRM CONS.-JKCH OF NJ, LLC	A	10/14/20	11/04/20			N
20-01975 10/22/20 INV. 0252903 NJNG ST. PETER PL									
1 INV. 0252903 NJNG ST. PETER PL	84.50	NJNG1-ESC	P NJ Natural Gas-St Peter/Willow	A	10/22/20	11/04/20			N
20-01976 10/22/20 INV. 0253290 NJNG ST. PETER PL									
1 INV. 0253290 NJNG ST. PETER PL	169.00	NJNG1-ESC	P NJ Natural Gas-St Peter/Willow	A	10/22/20	11/04/20			N
20-01977 10/22/20 INV. 0262434 NJNG ST. PETER PL									
1 INV. 0262434 NJNG ST. PETER PL	174.00	NJNG1-ESC	P NJ Natural Gas-St Peter/Willow	A	10/22/20	11/04/20			N
20-01978 10/22/20 INV. 0267473 NJNG ST. PETER PL									
1 INV. 0267473 NJNG ST. PETER PL	493.50	NJNG1-ESC	P NJ Natural Gas-St Peter/Willow	A	10/22/20	11/04/20			N
20-02015 10/23/20 INV. 0267471 144 THERESE AVE									
1 INV. 0267471 144 THERESE AVE	435.00	PB20-04ESC	P Greenberg, Darren-Variance	A	10/23/20	11/05/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CM006 CME ASSOCIATES	Continued								
20-02016 10/23/20 INV. 0268173 144 THERESE AVE									
1 INV. 0268173 144 THERESE AVE	303.00	PB20-04ESC	P Greenberg, Darren-Variance	A	10/23/20	11/05/20			N
20-02046 10/29/20 INV. 0269137 KLING SUBDIVISION									
1 INV. 0269137 KLING SUBDIVISION	811.50	CRM-INS	P CRM CONS.-JKCH OF NJ, LLC	A	10/29/20	11/05/20			N
20-02047 10/29/20 INV. 0269142 NJNG BROAD/MAIN									
1 INV. 0269142 NJNG BROAD/MAIN	174.00	NJNG3-ESC	P NJ NaturalGas-Inspect Brd/Main	A	10/29/20	11/05/20			N
20-02048 10/29/20 INV. 0269143 NJNG BEERS/MAPLE									
1 INV. 0269143 NJNG BEERS ST. &	1,530.00	NJNG4-ESC	P NJ NaturalGas-Inspct-Beer/Mapl	A	10/29/20	11/05/20			N
20-02049 10/29/20 INV. 0269138 MARINERS VILLAGE									
1 INV. 0269138 MARINERS VILLAGE	174.00	PB17-07ESC	P Mariner's Village-Site Plan	A	10/29/20	11/05/20			N
20-02051 10/29/20 INV 0269094 80 W. FRONT-MILLER									
1 INV 0269094 80 W. FRONT STREET	87.00	PB20-05ESC	P Miller, Paul-Residential 501C3	A	10/29/20	11/05/20			N
Vendor Total:	9,907.00								
C0037 CORE & MAIN									
20-01926 10/13/20 INV. M608659 METERS									
1 43I1S3FBXX, IPERL 5/8 3TS.1CF	2,880.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	10/13/20	11/04/20			N
2 425396353751201MI, 510M	3,375.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	10/13/20	11/04/20			N
3 44SNILL39IP, #39A IPERL	517.65	0-09-55-502-502-237	B Other Equipment and Supplies	A	10/13/20	11/04/20			N
	6,772.65								
Vendor Total:	6,772.65								
C0033 COSTELLO, MADELINE-PETTY CASH									
20-01932 10/14/20 REIMB. PETTY CASH									
1 REIMB. PETTY CASH	8.25	G-01-41-708-016-301	B Office on Aging Grant - 2020	A	10/14/20	11/04/20			N
2 REIMB. PETTY CASH	9.60	G-01-41-735-000-301	B Bequest - Senior Center	A	10/14/20	11/04/20			N
3 REIMB. PETTY CASH	31.96	0-01-30-430-430-237	B Other Equipment and Supplies	A	10/14/20	11/04/20			N
Tracking Id: COVID 19 COVID 19									
4 REIMB. PETTY CASH	27.37	0-01-28-370-371-225	B Travel and Mileage	A	10/14/20	11/04/20			N
Tracking Id: COVID 19 COVID 19									

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CO033 COSTELLO, MADELINE-PETTY CASH Continued									
20-01932 10/14/20 REIMB. PETTY CASH		Continued							
5 REIMB. PETTY CASH	115.00	G-01-41-736-000-301	B Office on Aging - Cares Act	A	10/14/20	11/04/20			N
Tracking Id: COVID 19 COVID 19									
	192.18								
Vendor Total:	192.18								
CO013 COYNE CHEMICAL									
20-01848 09/24/20 INV. 344055, 344600									
1 SODIUM HYPOCHLORITE 15%	189.84	0-09-55-502-502-237	B Other Equipment and Supplies	A	09/24/20	11/04/20			N
2 FUEL SURCHARGE	35.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	09/24/20	11/04/20			N
3 SODIUM HYPOCHLORITE 15%	189.84	0-09-55-502-502-237	B Other Equipment and Supplies	A	09/24/20	11/04/20			N
	414.68								
Vendor Total:	414.68								
CR019 CRESTLINE									
20-01849 09/24/20 INV 4281396 TOTES/PENCIL/MASKS									
1 110703 BARGAIN HUNTER SHOPPING	472.50	G-01-41-736-000-301	B Office on Aging - Cares Act	A	09/24/20	11/04/20			N
2 LOGO SET UP FEE	63.00	G-01-41-736-000-301	B Office on Aging - Cares Act	A	09/24/20	11/04/20			N
3 120143, CHEERFUL TISSUE PACK	273.75	G-01-41-736-000-301	B Office on Aging - Cares Act	A	09/24/20	11/04/20			N
4 125005, SANITIZING DISPOSIBLE	607.50	G-01-41-736-000-301	B Office on Aging - Cares Act	A	09/24/20	11/04/20			N
5 119594, 6 PC COLORED PENCIL	405.00	G-01-41-736-000-301	B Office on Aging - Cares Act	A	09/24/20	11/04/20			N
6 124909, REUSABLE STRETCH FACE	667.50	G-01-41-736-000-301	B Office on Aging - Cares Act	A	09/24/20	11/04/20			N
7 SHIPPING & HANDLING	259.89	G-01-41-736-000-301	B Office on Aging - Cares Act	A	09/24/20	11/04/20			N
	2,749.14								
Vendor Total:	2,749.14								
DA020 DANO ENTERPRISES, INC.									
20-01853 09/25/20 INV. 00028126 LEAF BAGS									
1 ECO-30-GAL-50I, ECOLOBAG 30	4,544.00	G-01-41-701-000-301	B Recycling Tonnage Grant	A	09/25/20	11/04/20			N
Vendor Total:	4,544.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DI007 DIRECT ENERGY BUSINESS									
20-02025 10/27/20 INV. HS02117895 SENIOR CENTER									
1 INV. HS02117895 SENIOR CENTER	9.31	0-01-31-446-446-256	B Natural Gas	A	10/27/20	11/04/20			N
20-02026 10/27/20 INV. HS02117896 LIBERTY HOSE									
1 INV. HS02117896 LIBERTY HOSE	2.43	0-01-31-446-446-256	B Natural Gas	A	10/27/20	11/04/20			N
20-02027 10/27/20 INV. HS02117897 FIRST AID									
1 INV. HS02117897 FIRST AID	25.49	0-01-31-446-446-256	B Natural Gas	A	10/27/20	11/04/20			N
20-02028 10/27/20 INV. HS02117898 LINCOLN HOSE									
1 INV. HS02117898 LINCOLN HOSE	22.57	0-01-31-446-446-256	B Natural Gas	A	10/27/20	11/04/20			N
Vendor Total:	59.80								
EA004 EAST COAST EMERGENCY LIGHTING									
20-01915 10/08/20 INV. 23990									
1 2019 DODGE DURANGO (CHIEF)	748.98	0-01-25-240-242-231	B Purchase of Vehicles	A	10/08/20	11/04/20			N
2 TCRLRBC, TRACER TRIO LTHEAD	0.00	0-01-25-240-242-231	B Purchase of Vehicles	A	10/08/20	11/04/20			N
3 TCRB44, TRACER MTG KIT DODGE	21.60	0-01-25-240-242-231	B Purchase of Vehicles	A	10/08/20	11/04/20			N
4 2020 DODGE DURANGO (GHOST)	748.98	0-01-25-240-242-231	B Purchase of Vehicles	A	10/08/20	11/04/20			N
5 TCRLRBC, TRACER TRIO LTHEAD	0.00	0-01-25-240-242-231	B Purchase of Vehicles	A	10/08/20	11/04/20			N
6 TCRB44, TRACER MTG KIT DODGE	21.60	0-01-25-240-242-231	B Purchase of Vehicles	A	10/08/20	11/04/20			N
	1,541.16								
Vendor Total:	1,541.16								
EM002 ELECTRONIC MEASUREMENT LABS,									
20-01874 09/30/20 INV 55934 CALIBRATE GAS METERS									
1 PID, 5 GAS, OR EXOTIC GAS	139.00	0-01-25-265-265-206	B Maintenance of Other Equipment	A	09/30/20	11/04/20			N
2 MULITGAS CALIBRATION & LABOR	238.00	0-01-25-265-265-206	B Maintenance of Other Equipment	A	09/30/20	11/04/20			N
	377.00								
Vendor Total:	377.00								
EM005 ENFORSYS, INC.									
20-01929 10/14/20 INV. 10212 SOFTWARE MAINT.									
1 ANNUAL MAINTENANCE AND	0.00	0-01-25-265-266-264	B Services, Misc.	A	10/14/20	11/04/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
EM005 ENFORSYS, INC.	Continued								
20-01929 10/14/20 INV. 10212 SOFTWARE MAINT.		Continued							
2 COMPREHENSIVE INSPECTION	655.00	0-01-25-265-266-264	B Services, Misc.	A	10/14/20	11/04/20			N
3 ENFORSYS CLOUD SOLUTION - 1ST	300.00	0-01-25-265-266-264	B Services, Misc.	A	10/14/20	11/04/20			N
4 ENFORSYS CLOUD SOLUTION -	120.00	0-01-25-265-266-264	B Services, Misc.	A	10/14/20	11/04/20			N
	1,075.00								
Vendor Total:	1,075.00								
FI003 FIRE & SAFETY SERVICES, LTD.									
20-01873 09/29/20 INV. SI20-2132 REPAIRS #2291									
1 #2291 TRUCK 91 PIERCE HALE	697.72	0-01-25-265-265-214	B FIRE DEPT-Motor Vehicle Parts	A	09/29/20	11/04/20			N
Vendor Total:	697.72								
GP004 GP JAGER, INC.									
20-01861 09/28/20 INV. 9985-090920 PUMP PARTS									
1 28-1000055 PUMP ELEMENT BREDEL	594.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	09/28/20	11/04/20			N
2 28-901143 FLUID	490.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	09/28/20	11/04/20			N
3 FREIGHT	101.09	0-09-55-502-502-237	B Other Equipment and Supplies	A	09/28/20	11/04/20			N
	1,185.09								
Vendor Total:	1,185.09								
GD001 GRAINGER									
20-01889 10/02/20 INV. 9666484481 MURIATIC ACID									
1 44ZU25, MURIATIC ACID, 1 GAL.	92.32	0-09-55-502-502-237	B Other Equipment and Supplies	A	10/02/20	11/04/20			N
Vendor Total:	92.32								
GR029 GRANDON, DOUGLAS									
20-01981 10/22/20 2020 EYEGLASSES REIMBURSEMENT									
1 2020 EYEGLASSES REIMBURSEMENT	175.00	0-01-23-220-220-261	B Health Insurance	A	10/22/20	11/05/20			N
Vendor Total:	175.00								

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HD001 HOME DEPOT/GECF									
20-02069 11/05/20 38 GALLON TOUGH TOTE									
1 HDX 38 GALLON TOUGH TOTE	18.98	0-01-28-370-370-237	B Other Equipment and Supplies	A	11/05/20	11/05/20			N
20-02070 11/05/20 FACE MASK/CLEANERS/THERMOMETER									
1 NO TOUCH INFRARED THERMOMETER	53.98	0-01-30-430-430-237	B Other Equipment and Supplies	A	11/05/20	11/05/20			N
Tracking Id: COVID 19 COVID 19									
2 DISPOSIBLE FACE MASKS, 50 PK	35.96	0-01-30-430-430-237	B Other Equipment and Supplies	A	11/05/20	11/05/20			N
Tracking Id: COVID 19 COVID 19									
3 GONZO DISINFECTING CITRUS 24OZ	23.88	0-01-30-430-430-237	B Other Equipment and Supplies	A	11/05/20	11/05/20			N
Tracking Id: COVID 19 COVID 19									
4 NO TOUCH INFRARED THERMOMETER	53.98	0-01-30-430-430-237	B Other Equipment and Supplies	A	11/05/20	11/05/20			N
Tracking Id: COVID 19 COVID 19									
	167.80								
Vendor Total:	186.78								
IM003 IMMEDIATE CARE WALK-IN									
20-01410 07/17/20 ACCT 16034,25672,25691,25699									
1 6/17/20 DEVIN WOLLNER OFFICE	115.00	0-01-26-290-290-264	B Services, Misc.	A	07/17/20	11/04/20			N
2 6/17/20 DRUG SCREEN	12.00	0-01-26-290-290-264	B Services, Misc.	A	07/17/20	11/04/20			N
3 6/17/20 MICHAEL VARGAS OFFICE	115.00	0-01-26-290-290-264	B Services, Misc.	A	07/17/20	11/04/20			N
4 6/17/20 DRUG SCREEN	12.00	0-01-26-290-290-264	B Services, Misc.	A	07/17/20	11/04/20			N
5 6/17/20 MICHAEL MIELE OFFICE	115.00	0-01-26-290-290-264	B Services, Misc.	A	07/17/20	11/04/20			N
6 6/17/20 DRUG SCREEN	12.00	0-01-26-290-290-264	B Services, Misc.	A	07/17/20	11/04/20			N
7 6/18/20 JONATHAN HULBERT HEP B	50.00	0-01-27-330-331-264	B Services, Misc.	A	07/17/20	11/04/20			N
	431.00								
20-01846 09/24/20 8/21/20 HEP B ACCT. # 25699									
1 8/21/20 HEP B VACCINE, ADULT M	50.00	0-01-27-330-331-264	B Services, Misc.	A	09/24/20	11/04/20			N
20-01891 10/02/20 ACCT. 17602 6/11/20 PHYSICAL									
1 6/11/20 BRENDAN MARTINEZ	115.00	0-01-25-265-265-264	B Services, Misc.	A	10/02/20	11/04/20			N
2 6/11/20 VISUAL ACUITY SCREEN	15.00	0-01-25-265-265-264	B Services, Misc.	A	10/02/20	11/04/20			N
	130.00								
Vendor Total:	611.00								

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IN021 INTERNATIONAL FLAG &									
20-01836 09/23/20 INV 1033,1032 REROPE FLAG POLE									
1 30' FLAG POLE, RE-ROPE OF 30'	260.00	0-01-26-310-310-264	B Services, Misc.	A	09/23/20	11/04/20			N
2 40' POLE, 40' FLAG POLE	425.00	0-01-26-310-310-264	B Services, Misc.	A	09/23/20	11/04/20			N
	685.00								
Vendor Total:	685.00								
JB008 JB SALES & SERVICE									
20-01868 09/29/20 INV. 28985**** & 2898674									
1 STH-7010-319-0003, STIHL	39.98	0-01-25-265-265-206	B Maintenance of Other Equipment	A	09/29/20	11/04/20			N
2 STIHL MODEL MS650 CHAINSAW:	85.00	0-01-25-265-265-206	B Maintenance of Other Equipment	A	09/29/20	11/04/20			N
3 PICKUP BODY	5.50	0-01-25-265-265-206	B Maintenance of Other Equipment	A	09/29/20	11/04/20			N
	130.48								
Vendor Total:	130.48								
JC001 JCP & L COMPANY									
20-01974 10/22/20 200 000 022 471 9/10 & 10/9/20									
1 200 000 022 471 9/10/20	8.44	0-09-55-502-502-251	B Electricity	A	10/22/20	11/04/20			N
2 PERRY STREET	9,884.95	0-09-55-502-502-251	B Electricity	A	10/22/20	11/04/20			N
3 CEDAR ST.-SEWAGE PUMP STATION	62.66	0-09-55-502-502-251	B Electricity	A	10/22/20	11/04/20			N
4 200 000 022 471 10/9/20	7.01	0-09-55-502-502-251	B Electricity	A	10/22/20	11/04/20			N
5 PERRY STREET	575.57	0-09-55-502-502-251	B Electricity	A	10/22/20	11/04/20			N
6 CEDAR ST.-SEWAGE PUMP STATION	66.03	0-09-55-502-502-251	B Electricity	A	10/22/20	11/04/20			N
	10,604.66								
20-01985 10/22/20 10/20 STREET LIGHTING									
1 100 008 344 143 10/20 STREET	5,610.26	0-01-31-435-435-253	B Street Lighting	A	10/22/20	11/04/20			N
2 100 008 344 010 10/20 STREET	2,108.92	0-01-31-435-435-253	B Street Lighting	A	10/22/20	11/04/20			N
	7,719.18								
20-02057 10/30/20 100 057 236 372 10/28/20									
1 100 057 236 372 10/28/20	1,017.92	0-01-31-430-430-251	B Electricity	A	10/30/20	11/04/20			N
2 100 057 236 372 10/28/20	501.37	0-09-55-502-502-251	B Electricity	A	10/30/20	11/04/20			N
	1,519.29								

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JC001 JCP & L COMPANY	Continued								
20-02058 10/30/20 100 134 200 169 9/20 & 10/20									
1 100 134 200 169 9/20	3.10	0-01-31-430-430-251	B Electricity	A	10/30/20	11/04/20			N
2 100 134 200 169 10/28/20	4.99	0-01-31-430-430-251	B Electricity	A	10/30/20	11/04/20			N
	8.09								
20-02063 11/05/20 10/20 ELECTRIC									
1 100 009 455 922	33.93	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
2 100 032 990 622	32.44	0-01-31-435-435-253	B Street Lighting	A	11/05/20	11/05/20			N
3 100 105 261 273	18.11	0-01-31-435-435-253	B Street Lighting	A	11/05/20	11/05/20			N
4 100 032 990 705	31.07	0-01-31-435-435-253	B Street Lighting	A	11/05/20	11/05/20			N
5 100 010 106 621	15.49	0-01-31-435-435-253	B Street Lighting	A	11/05/20	11/05/20			N
6 100 076 975 422	20.53	0-01-31-435-435-253	B Street Lighting	A	11/05/20	11/05/20			N
7 100 076 975 398	10.27	0-01-31-435-435-253	B Street Lighting	A	11/05/20	11/05/20			N
8 100 080 464 892	56.67	0-01-31-435-435-253	B Street Lighting	A	11/05/20	11/05/20			N
9 100 106 847 404	37.00	0-01-31-435-435-253	B Street Lighting	A	11/05/20	11/05/20			N
10 100 103 243 190	384.50	0-01-31-435-435-253	B Street Lighting	A	11/05/20	11/05/20			N
	640.01								
20-02064 11/05/20 200 000 022 505 10/28/20									
1 200 000 022 505 10/28/20	6.34	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
2 RARITAN HOSE-1893 MAPLE PLACE	226.27	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
	232.61								
20-02065 11/05/20 200 000 022 448 10/29/20									
1 200 000 022 448 10/29/20	25.95	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
2 BROADWAY OVERPASS	48.75	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
3 RT. 36	98.86	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
4 RT. 36	103.68	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
5 MAPLE PLACE	98.03	0-01-31-435-435-253	B Street Lighting	A	11/05/20	11/05/20			N
6 W. FRONT & BROADWAY	3.10	0-01-31-435-435-253	B Street Lighting	A	11/05/20	11/05/20			N
	378.37								
20-02066 11/05/20 200 000 022 408 10/29/20									
1 200 000 022 408 10/29/20	23.12	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
2 120 FRANCIS ST UNIT 18	206.26	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
3 FIREMEN'S PARK-W. FRONT STREET	281.22	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
4 W. FRONT STREET-BORO MINI PARK	267.68	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N

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JC001 JCP & L COMPANY	Continued								
20-02066 11/05/20 200 000 022 408 10/29/20		Continued							
5 CEDAR STREET	799.49	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
6 110 SECOND STREET	533.82	0-01-31-430-430-251	B Electricity	A	11/05/20	11/05/20			N
7 120 FRANCIS ST UNIT 18	206.25	0-09-55-502-502-251	B Electricity	A	11/05/20	11/05/20			N
	2,317.84								
Vendor Total:	23,420.05								
J0022 JONES, MARY ANN									
20-02018 10/23/20 REFUND:LAKE HOPATCONG TRIP									
1 REFUND:LAKE HOPATCONG TRIP	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	10/23/20	11/04/20			N
Vendor Total:	20.00								
KE006 KEY TECH									
20-01980 10/22/20 INV. 50777 CORE SAMPLING									
1 9/5/19 CORE SAMPLING -	1,400.00	9-01-44-908-908-000	B 2018 ROAD IMPROV. PROGRAM - SUPPLEMENTAL	A	10/22/20	11/04/20			N
Vendor Total:	1,400.00								
KB001 KEYPORT BOARD OF EDUCATION									
20-00950 05/08/20 11/2020 DISTRICT TAXES									
1 11/2020 DISTRICT TAXES	1,020,747.00	0-01-55-001-000-001	B School Taxes Payable	A	05/08/20	11/04/20			N
Vendor Total:	1,020,747.00								
KF002 KEYPORT FIRE DEPT.									
20-01998 10/23/20 REIMB. FOR SERVICE AWARDS									
1 REIMB. FOR SERVICE AWARDS	60.00	0-01-25-265-265-264	B Services, Misc.	A	10/23/20	11/04/20			N
2 REIMB. FOR SERVICE AWARDS	15.90	0-01-25-265-265-264	B Services, Misc.	A	10/23/20	11/04/20			N
	75.90								
20-02035 10/27/20 REIMB. ANNUAL INSPECTION/AWARD									
1 REIMB. REFRESHMENTS FOR ANNUAL	2,900.00	0-01-25-265-265-226	B Meal Allowance	A	10/27/20	11/04/20			N

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KF002 KEYPORT FIRE DEPT.	Continued								
20-02035 10/27/20 REIMB. ANNUAL INSPECTION/AWARD		Continued							
2 REIMB. SERVICE AWARDS	90.00	0-01-25-265-265-226	B Meal Allowance	A	10/27/20	11/04/20			N
	2,990.00								
Vendor Total:	3,065.90								
LA002 LANIGAN ASSOCIATES, INC									
20-01914 10/08/20 INV 96965, 96966, 96970, 96971									
1 INV. 96965 CLOTHING (QUIRK)	24.95	0-01-25-240-241-212	B Clothing and Uniforms	A	10/08/20	11/04/20			N
2 INV. 96966 BLOOD COLLECTION	25.90	0-01-25-240-240-237	B Other Equipment and Supplies	A	10/08/20	11/04/20			N
3 INV. 96970 CLOTHING (TORRES)	42.00	0-01-25-240-240-237	B Other Equipment and Supplies	A	10/08/20	11/04/20			N
4 INV. 96971 INITIAL ISSUE	1,072.00	0-01-25-240-240-223	B Uniform Allowance	A	10/08/20	11/04/20			N
	1,164.85								
Vendor Total:	1,164.85								
LE005 LECKSTEIN & LECKSTEIN, LLC									
20-01940 10/15/20 9/24/20 SCHACHTEL/OBRIEN-RESO.									
1 9/24/20 REVIEW FILE & DRAFTING	250.00	PB20-02ESC	P Schachtel,Heather-Minor Site	A	10/15/20	11/04/20			N
20-02017 10/23/20 10/21/20 PLANNING BD. MTG.									
1 10/21/20 PLANNING BD. MTG.	350.00	0-01-21-180-180-207	B Legal Services	A	10/23/20	11/04/20			N
20-02050 10/29/20 10/21/20 GREENBERG-DRAFT RESO.									
1 10/21/20 REVIEW FILE & DRAFT	250.00	PB20-04ESC	P Greenberg, Darren-Variance	A	10/29/20	11/05/20			N
Vendor Total:	850.00								
LU001 LUMBER SUPER MART									
20-01875 09/30/20 INV. 9789, 9792 3/4 BLUESTONE									
1 BULKSTONE: 3/4 BLUESTONE	120.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	09/30/20	11/04/20			N
2 BULKSTONE: 3/4 BLUESTONE	120.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	09/30/20	11/04/20			N
	240.00								
Vendor Total:	240.00								

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MA039 MADSEN AND HOWELL INC.									
20-01624 08/21/20 INV. 5278504 DEGREASER									
1 #HD40101 NON-BUTAL DEGREASER	122.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	08/21/20	11/04/20			N
20-01838 09/23/20 INV 5280429 BOWL CLEANER/TOWEL									
1 TOILET BOWL CLEANER, NON-ACID	136.80	0-01-26-310-310-215	B Janitorial Supplies	A	09/23/20	11/04/20			N
2 WHITE C-FOLD TOWEL	678.00	0-01-26-310-310-215	B Janitorial Supplies	A	09/23/20	11/04/20			N
	814.80								
20-01867 09/29/20 INV. 5282181 HYDRANT COVER									
1 FIRE HYDRANT COVER, RED W/"OUT	318.00	0-01-25-265-266-237	B Other Equipment and Supplies	A	09/29/20	11/04/20			N
20-01888 10/02/20 INV. 5281265 CLEAR BAGS									
1 VICTORIA BAY #PL16171 CLEAR	1,166.10	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	10/02/20	11/04/20			N
Vendor Total:	2,420.90								
MC060 MC MANIMON, SCOTLAND & BAUMANN									
20-01779 09/15/20 INV. 174373 HUDSON POINTE									
1 PROFESSIONAL SERVICES RENDERED	637.50	HUDPT-ESC	P Hudson Pointe @ Keyport, LLC	A	09/15/20	11/04/20			N
Vendor Total:	637.50								
MI031 MILLENNIUM STRATEGIES									
20-00501 03/09/20 2020 GRANT CONSULTING SERVICES		B							
12 INV. 10588 SERVICES RENDERED	3,000.00	0-09-55-502-502-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	11/04/20			N
Vendor Total:	3,000.00								
MI004 MONMOUTH TELECOM									
20-02068 11/05/20 ACCT 35652 INV. 313044 11/1/20									
1 ACCT 35652 INV. 313044 11/1/20	250.17	0-01-31-440-440-254	B Telephone Charges	A	11/05/20	11/05/20			N
Vendor Total:	250.17								
MO030 MOTT MACDONALD									
20-01156 06/11/20 WATER REDUCTION STUDY		B							
5 NV. IV507426534 SERVICES	1,000.00	0-09-55-502-502-208	B Other Prof.,Consult & Spec.Svc	A	06/11/20	11/04/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
M0030 MOTT MACDONALD	Continued								
20-01880 09/30/20 UNDERGROUND STORAGE TANKS		B							
4 INV. IV507426533 SERVICES	600.00	9-01-20-165-165-208	B Other Prof.,Consult & Spec.Svc	A	09/30/20	11/04/20			N
Vendor Total:	1,600.00								
NJ082 NEW JERSEY AMERICAN WATER									
20-01963 10/16/20 9/1/20-9/30/20 WATER SVCS.									
1 9/1/20-9/30/20 WATER SVCS.	29,790.04	0-09-55-504-504-000	B ACQUISITION OF WATER	A	10/16/20	11/04/20			N
2 WATER SERVICE CHARGE	1,280.65	0-09-55-504-504-000	B ACQUISITION OF WATER	A	10/16/20	11/04/20			N
3 OTHER CHARGES	254.41	0-09-55-504-504-000	B ACQUISITION OF WATER	A	10/16/20	11/04/20			N
	31,325.10								
Vendor Total:	31,325.10								
NJ006 NJ NATURAL GAS COMPANY									
20-02003 10/23/20 01-2301-1752-17 SENIOR CENTER									
1 01-2301-1752-17 SENIOR CENTER	46.74	0-01-31-446-446-256	B Natural Gas	A	10/23/20	11/04/20			N
20-02004 10/23/20 22-0005-3920-9Y LINCOLN HOSE									
1 22-0005-3920-9Y LINCOLN HOSE	64.36	0-01-31-446-446-256	B Natural Gas	A	10/23/20	11/04/20			N
20-02023 10/27/20 05-2332-4000-18 FIRST AID									
1 05-2332-4000-18 FIRST AID	233.76	0-01-31-446-446-256	B Natural Gas	A	10/27/20	11/04/20			N
20-02024 10/27/20 05-2331-2105-11 LIBERTY HOSE									
1 05-2331-2105-11 LIBERTY HOSE	37.60	0-01-31-446-446-256	B Natural Gas	A	10/27/20	11/04/20			N
Vendor Total:	382.46								
OP006 OPTIMUM									
20-01983 10/22/20 ACCT. 07875-120552-01-4									
1 ACCT. 07875-120552-01-4	0.00	0-01-31-440-440-255	B Telecommunication Charges	A	10/22/20	11/04/20			N
2 10/15/20-11/14/20 OPTIMUM	59.95	0-01-31-440-440-255	B Telecommunication Charges	A	10/22/20	11/04/20			N
	59.95								
20-02029 10/27/20 ACCT. 07875-442206-01-8									
1 ACCT. 07875-442206-01-8	46.94	0-01-31-440-440-255	B Telecommunication Charges	A	10/27/20	11/04/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
OP006 OPTIMUM	Continued								
20-02029 10/27/20 ACCT. 07875-442206-01-8		Continued							
2 10/22/20-11/21/20 OPTIMUM	120.39	0-01-31-440-440-255	B Telecommunication Charges	A	10/27/20	11/04/20			N
3 10/22/20-11/21/20 DISCOUNT	21.00-	0-01-31-440-440-255	B Telecommunication Charges	A	10/27/20	11/04/20			N
4 10/22/20-11/21/20 TAXES & FEES	3.47	0-01-31-440-440-255	B Telecommunication Charges	A	10/27/20	11/04/20			N
	149.80								
20-02030 10/27/20 ACCT. 07875-382116-01-2									
1 ACCT. 07875-382116-01-2	59.95	0-01-31-440-440-255	B Telecommunication Charges	A	10/27/20	11/04/20			N
20-02062 11/05/20 ACCT. 07875-392213-01-4									
1 ACCT. 07875-392213-01-4	60.00	0-01-31-440-440-255	B Telecommunication Charges	A	11/05/20	11/05/20			N
2 10/22/20-11/21/20 OPTIMUM	94.90	0-01-31-440-440-255	B Telecommunication Charges	A	11/05/20	11/05/20			N
3 10/22/20-11/21/20 TAXES & FEES	6.45	0-01-31-440-440-255	B Telecommunication Charges	A	11/05/20	11/05/20			N
	161.35								
Vendor Total:	431.05								
PB002 PITNEY BOWES, INC.									
20-01829 09/23/20 INV 1016487238 ACCT 0010979464									
1 TRAVEL	131.25	0-01-30-425-425-202	B Postage and Express Charges	A	09/23/20	11/04/20			N
2 LABOR: PRODUCT/SERIAL #	350.00	0-01-30-425-425-202	B Postage and Express Charges	A	09/23/20	11/04/20			N
	481.25								
Vendor Total:	481.25								
RP005 POLING JR., ROBERT									
20-01928 10/14/20 REIMB. MCAFEE SUBSCRIPTION									
1 REIMB. MCAFEE SUBSCRIPTION	31.98	0-09-55-502-502-237	B Other Equipment and Supplies	A	10/14/20	11/04/20			N
Vendor Total:	31.98								
PO014 POOR JOHNS PORTABLES									
20-01855 09/25/20 INV. 3507 PORTAJOHN RENTAL									
1 9/1/20 PROVIDE RENTAL AND	316.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	09/25/20	11/04/20			N
2 9/1/20 PROVIDE RENTAL AND	280.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	09/25/20	11/04/20			N
3 9/4/20 EXTRA CLEANINGS	96.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	09/25/20	11/04/20			N
4 9/11/20 EXTRA CLEANINGS	96.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	09/25/20	11/04/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PO014 POOR JOHNS PORTABLES	Continued								
20-01855 09/25/20 INV. 3507 PORTAJOHN RENTAL		Continued							
5 9/18/20 EXTRA CLEANINGS	96.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	09/25/20	11/04/20			N
6 9/25/20 EXTRA CLEANINGS	96.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	09/25/20	11/04/20			N
	980.00								
20-01893 10/02/20 INV. 3682 PORTAJOHN RENTAL									
1 9/2/20 PROVIDE RENTAL AND	140.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	10/02/20	11/04/20			N
2 DAMAGE WAIVER	8.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	10/02/20	11/04/20			N
	148.00								
Vendor Total:	1,128.00								
RA012 RAPID PUMP & METER SERVICE									
20-01845 09/24/20 INV. RSRI60856 FIX PUMP									
1 8/25/20 SERVICE CALL - CHECKED	1,971.97	0-09-55-502-502-264	B Services, Misc.	A	09/24/20	11/04/20			N
20-01854 09/25/20 INV. RSRI60922 REPAIR PUMP									
1 9/2/20 SERVICE CALL: CHECKED	929.93	0-09-55-502-502-264	B Services, Misc.	A	09/25/20	11/04/20			N
Vendor Total:	2,901.90								
RG001 RELIANCE GRAPHICS, INC									
20-01921 10/13/20 INV. 00004302 2020 BALLOTS									
1 DESIGN & PRINTING SERVICES FOR	2,292.00	0-01-20-120-120-203	B Printing and Binding	A	10/13/20	11/04/20			N
Vendor Total:	2,292.00								
RR010 RR DONNELLEY									
20-01693 09/01/20 INV. 247235671									
1 REG-42B, CERTIFIED COPY OF	147.00	0-01-27-330-330-216	B Office Supplies	A	09/01/20	11/04/20			N
Vendor Total:	147.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SC018 SCENIC VIEW LANDSCAPING									
20-01116 06/05/20 LANDSCAPE INSTALLATION									
1 LANDSCAPE INSTALLATION: IN	16,300.00	G-01-41-721-000-302	B NPP - Other Expenses	A	06/05/20	11/04/20			N
Vendor Total:	16,300.00								
SC023 SCHOOL OUTFITTERS									
20-01825 09/23/20 INV. INV13477765									
1 LNT-NOR3000BK-SO, SHAPES	349.88	G-01-41-736-000-301	B Office on Aging - Cares Act	A	09/23/20	11/04/20			N
2 SHIPPING & HANDLING	34.64	G-01-41-736-000-301	B Office on Aging - Cares Act	A	09/23/20	11/04/20			N
	384.52								
Vendor Total:	384.52								
SB001 STAPLES BUSINESS ADVANTAGE									
20-01763 09/11/20 INV. 3456408119, 3456408120									
1 2848608, LOGITECH MK540	87.98	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
2 825695, STAPLES CORRUGATED	8.59	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
3 HOD151, HOUSE OF DOOLITTLE	10.39	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
4 478030, ACCO PRESSTEX 2-PRONG	149.50	0-01-20-145-145-216	B Office Supplies	A	09/11/20	11/04/20			N
5 503243, ACCO 2-PRONG REPORT	18.85	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
6 AAGDMD16632, 2021 AT-A-GLANCE	97.08	0-01-20-145-145-216	B Office Supplies	A	09/11/20	11/04/20			N
7 24441547, 2021 AT-A-GLANCE	32.25	0-01-20-100-100-216	B Office Supplies	A	09/11/20	11/04/20			N
8 24441547, 2021 AT-A-GLANCE	32.25	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
9 24441555, 2021 AT-A-GLANCE	21.90	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
10 762765, ACCO 6" HANGING DATA	39.12	0-01-20-145-145-216	B Office Supplies	A	09/11/20	11/04/20			N
11 648311, ACCO PRESSTEX HANGING	32.64	0-01-20-145-145-216	B Office Supplies	A	09/11/20	11/04/20			N
12 UNV80572, UNIVERSAL REPORT	24.50	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
13 UNV80579, UNIVERSAL REPORT	10.74	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
14 24402578, 2021 AT-A-GLANCE	16.14	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
15 24402567, 2021 AT-A-GLANCE	13.29	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
16 867590, DATA PRODUCTS	5.34	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
17 467258, PAPER MATE LIQUID	22.72	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
18 511290, STAPLES SELF SEAL	44.98	0-01-20-130-130-216	B Office Supplies	A	09/11/20	11/04/20			N
	668.26								
20-01931 10/14/20 INV. 3459219681 OFFICE SUPPLY									
1 24339943, STAPLES MOUSE PAD	25.14	0-01-25-240-240-216	B Office Supplies	A	10/14/20	11/04/20			N

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SB001 STAPLES BUSINESS ADVANTAGE	Continued								
20-01931 10/14/20 INV. 3459219681 OFFICE SUPPLY		Continued							
2 951361, CLOROX COMMERCIAL	6.79	0-01-25-240-240-216	B Office Supplies	A	10/14/20	11/04/20			N
3 645587, TRU RED HANGING FILE	16.19	0-01-25-240-240-216	B Office Supplies	A	10/14/20	11/04/20			N
4 711454, SAFCO 3-POCKET STEEL	65.60	0-01-25-240-240-216	B Office Supplies	A	10/14/20	11/04/20			N
5 24443474, ETHYL ALCOHOL WIPES	9.96	0-01-25-240-240-216	B Office Supplies	A	10/14/20	11/04/20			N
6 FEL72604, FELLOWS WIRE STEP	16.66	0-01-25-240-240-216	B Office Supplies	A	10/14/20	11/04/20			N
7 24394147, BOND STREET LEATHER	49.98	0-01-25-240-240-216	B Office Supplies	A	10/14/20	11/04/20			N
	190.32								
20-01941 10/15/20 INV. 3459415699, 34595844085									
1 831602, STAPLES 1.25" BINDER	2.64	0-01-22-200-200-216	B Office Supplies	A	10/15/20	11/04/20			N
2 576153, STAPLES STICKIES	18.44	0-01-22-200-200-216	B Office Supplies	A	10/15/20	11/04/20			N
3 166306, AVERY SELF-ADHESIVE	0.36	0-01-22-200-200-216	B Office Supplies	A	10/15/20	11/04/20			N
4 521163, SHARPIE LIQUID	9.97	0-01-22-200-200-216	B Office Supplies	A	10/15/20	11/04/20			N
5 116889, TRU RED FILE FOLDER,	8.92	0-01-22-200-200-216	B Office Supplies	A	10/15/20	11/04/20			N
6 784606, PENDAFLEX SURE HOOK	31.78	0-01-22-200-200-216	B Office Supplies	A	10/15/20	11/04/20			N
7 103762, ACCO ECONOMY 2.75" W	9.42	0-01-22-200-200-216	B Office Supplies	A	10/15/20	11/04/20			N
8 826082, KALEIDOSCOPE COLORED	34.12	0-01-22-200-200-216	B Office Supplies	A	10/15/20	11/04/20			N
9 24428210, SHARPIE S-GEL	16.99	0-01-22-200-200-216	B Office Supplies	A	10/15/20	11/04/20			N
10 24422622, 2021 TRUE RED 17X22	19.56	0-01-22-200-200-216	B Office Supplies	A	10/15/20	11/04/20			N
11 24422431, 2021 TRU READ 8"X11"	18.36	0-01-22-200-200-216	B Office Supplies	A	10/15/20	11/04/20			N
	170.56								
20-01968 10/19/20 INV. 3459724470 OFFICE SUPPLY									
1 510664 QUALITY PARK CLASP &	133.36	G-01-41-736-000-301	B Office on Aging - Cares Act	A	10/19/20	11/04/20			N
2 1878687, HP 410A CYAN TONER	98.79	G-01-41-736-000-301	B Office on Aging - Cares Act	A	10/19/20	11/04/20			N
3 1878565, HP 410A MAGENTA TONER	98.79	G-01-41-736-000-301	B Office on Aging - Cares Act	A	10/19/20	11/04/20			N
4 1878760, HP 410A YELLOW TONER	98.79	G-01-41-736-000-301	B Office on Aging - Cares Act	A	10/19/20	11/04/20			N
5 324794, STAPLES COPY PAPER,	73.84	G-01-41-736-000-301	B Office on Aging - Cares Act	A	10/19/20	11/04/20			N
6 512215, STAPLES COPY PAPER,	192.48	G-01-41-736-000-301	B Office on Aging - Cares Act	A	10/19/20	11/04/20			N
	696.05								
Vendor Total:	1,725.19								
ST038 STRESS FREE BODY									
20-01936 10/14/20 INV. 62520 MINDFULL YOGA									
1 12/5/19 MINDFULL YOGA CLASSES	90.00	T-12-56-850-000-809	B Municipal Drug Alliance	A	10/14/20	11/04/20			N

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ST038 STRESS FREE BODY	Continued								
20-01936 10/14/20 INV. 62520 MINDFULL YOGA		Continued							
2 11/26/19 MINDFULL YOGA CLASSES	90.00	T-12-56-850-000-809	B Municipal Drug Alliance	A	10/14/20	11/04/20			N
3 2/5/20 MINDFULL YOGA CLASSES	90.00	T-12-56-850-000-809	B Municipal Drug Alliance	A	10/14/20	11/04/20			N
4 2/26/20 MINDFULL YOGA CLASSES	90.00	T-12-56-850-000-809	B Municipal Drug Alliance	A	10/14/20	11/04/20			N
5 3/11/20 MINDFULL YOGA CLASSES	90.00	T-12-56-850-000-809	B Municipal Drug Alliance	A	10/14/20	11/04/20			N
6 LOCAL SCHOOL DISCOUNT	180.00-	T-12-56-850-000-809	B Municipal Drug Alliance	A	10/14/20	11/04/20			N
	270.00								
Vendor Total:	270.00								
SU012 SUBURBAN DISPOSAL INC.									
20-01966 10/19/20 INV. 7133									
1 SOLID WASTE & RECYCLING	23,400.00	0-01-26-305-307-210	B Contractual Services	A	10/19/20	11/04/20			N
2 ROLL-OFF CONTAINER-9/3,10,10,	1,375.00	0-01-26-305-307-210	B Contractual Services	A	10/19/20	11/04/20			N
3 MISCELLAENOUS	1,421.00	0-01-26-305-307-210	B Contractual Services	A	10/19/20	11/04/20			N
	26,196.00								
Vendor Total:	26,196.00								
SW007 SWANK MOTION PICTURES									
20-01937 10/14/20 INV. 2940677 HOCUS POCUS									
1 10/28/20 HOCUS POCUS	285.00	T-12-56-851-000-807	B Recreation - Events Movie	A	10/14/20	11/05/20			N
Vendor Total:	285.00								
SF002 SWIFT FAMILY PARTNERSHIP, LP									
20-00884 05/04/20 12/20 DPW FACILITY RENTAL									
1 12/20 DPW FACILITY RENTAL	3,399.93	0-01-26-310-310-209	B Other Contractual Items	A	05/04/20	11/04/20			N
2 12/20 DPW FACILITY RENTAL	3,399.93	0-09-55-502-502-209	B Other Contractual Items	A	05/04/20	11/04/20			N
	6,799.86								
Vendor Total:	6,799.86								

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TM005 T-MOBILE									
20-02067 11/05/20 ACCT. 966491012 CELL PHONES									
1 ACCT. 966491012 CELL PHONES	1,391.79	0-01-31-440-440-254	B Telephone Charges	A	11/05/20	11/05/20			N
Vendor Total:	1,391.79								
TH002 THE HOSE SHOP, INC.									
20-01884 10/01/20 INV. 00225803 SILICONE HOSE									
1 5526-050 SILICONE HOSE	13.32	0-01-26-290-290-206	B Maintenance of Other Equipment	A	10/01/20	11/04/20			N
2 103060 DIESEL TREAT 1/2G	37.98	0-01-26-290-290-206	B Maintenance of Other Equipment	A	10/01/20	11/04/20			N
	51.30								
Vendor Total:	51.30								
TF003 TOM'S FORD									
20-01856 09/25/20 INV. 647087 PARTS K-1									
1 HC3Z*17682*BC MIRROR A	580.18	0-01-26-290-290-214	B Motor Vehicle Parts	A	09/25/20	11/04/20			N
Vendor Total:	580.18								
TH004 TRADING HUT ARMY & NAVY									
20-01818 09/22/20 INV. 963332 BINOCULARS-DEGROAT									
1 PAIR BINOCULARS	45.00	0-01-25-240-241-212	B Clothing and Uniforms	A	09/22/20	11/04/20			N
Vendor Total:	45.00								
TS009 TREASURER, STATE OF NJ									
20-01989 10/23/20 3RD QTR 2020 MARRIAGE/CIVIL UN									
1 MARRIAGE LICENSE FEES & CIVIL	275.00	T-12-56-850-000-801	B State Marriage License Fee	A	10/23/20	11/04/20			N
Vendor Total:	275.00								
TS021 TREASURER,STATE OF NJ/1992 GT									
20-01970 10/21/20 1992 GREEN TRUST PROGRAM									
1 1992 GREEN TRUST PROGRAM	3,329.81	T-20-56-850-000-801	B Open Space Trust Expenses	A	10/21/20	11/04/20			N

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TS021 TREASURER, STATE OF NJ/1992 GT. Continued									
20-01970 10/21/20 1992 GREEN TRUST PROGRAM		Continued							
2 1992 GREEN TRUST PROGRAM	8,271.24	T-20-56-850-000-801	B Open Space Trust Expenses	A	10/21/20	11/04/20			N
	11,601.05								
Vendor Total:	11,601.05								
VE001 VERIZON									
20-01984 10/22/20 732-888-1026									
1 732-888-1026	152.22	0-01-31-440-440-254	B Telephone Charges	A	10/22/20	11/04/20			N
Vendor Total:	152.22								
VW001 VERIZON WIRELESS									
20-01982 10/22/20 ACCT. 882291888-00001 10/12/20									
1 ACCT. 882291888-00001 10/12/20	78.29	0-01-31-440-440-254	B Telephone Charges	A	10/22/20	11/04/20			N
Vendor Total:	78.29								
WL001 WALLING LOCKSMITH									
20-01876 09/30/20 INV. 20202780 REPAIR LOCKS									
1 SERVICE CALL - 75	75.00	0-01-26-310-310-264	B Services, Misc.	A	09/30/20	11/04/20			N
2 LABOR TO ACCESS LOCK	35.00	0-01-26-310-310-264	B Services, Misc.	A	09/30/20	11/04/20			N
3 LEVER TRIM FOR PANIC	175.00	0-01-26-310-310-264	B Services, Misc.	A	09/30/20	11/04/20			N
4 SHIPPING	15.25	0-01-26-310-310-264	B Services, Misc.	A	09/30/20	11/04/20			N
	300.25								
Vendor Total:	300.25								
BA017 Z FLAG STORE									
20-01842 09/24/20 INV. 1020-016 GRAVE FLAGS									
1 "LOYAL TO OUR DUTY" GRAVE FLAG	550.00	0-01-25-265-266-222	B Education and Training	A	09/24/20	11/04/20			N
2 APPROX. SHIPPING & HANDLING	35.00	0-01-25-265-266-222	B Education and Training	A	09/24/20	11/04/20			N
	585.00								
Vendor Total:	585.00								

Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl

Total Purchase Orders: 113 Total P.O. Line Items: 269 Total List Amount: 1,216,703.51 Total Void Amount: 0.00

R265-20

RESOLUTION #___-20

AUTHORIZING EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF MONMOUTH CONCERNING A DEMONSTRATION PROJECT AT THE INTERSECTIONS OF COUNTY ROUTE 516 (MAPLE PLACE) AND CHURCH STREET, AND COUNTY ROUTE 516 (MAPLE PLACE) AND ATLANTIC STREET AS PART OF COMPLETE STREETS PLAN DEVELOPMENT BY THE BOROUGH OF KEYPORT

WHEREAS, the Borough of Keyport is preparing a Complete Streets Plan under the Emerging Centers program administered by the North Jersey Transportation Planning Authority; and

WHEREAS, the Complete Streets plan development includes implementation of a temporary multimodal improvements Demonstration Project which the Borough of Keyport has proposed at two (2) closely spaced intersections of County Route 516 (Maple Place) and Church Street and County Route 516 (Maple Place) and Atlantic Street; and

WHEREAS, the County of Monmouth has proposed a form of Memorandum of Understanding to memorialize certain joint activities in which they plan to engage in accordance with the discussions associated with the design and implementation of the above referenced Demonstration Project at two (2) closely spaced intersections of County Route 516 (Maple Place) and Church Street and County Route 516 (Maple Place) and Atlantic Street as part of the Borough's Complete Streets Plan; and

WHEREAS, the Borough Engineer and County Engineer have both reviewed and approved the proposed temporary Demonstration Project in accordance with the terms and conditions of the Memorandum of Understanding; and

WHEREAS, the Borough Administrator has recommended the attached Memorandum of Understanding be executed on behalf of the Borough to permit the implementation of the temporary Demonstration Project improvements as part of the Complete Streets Plan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. The Mayor and Borough Clerk are authorized to enter into said Memorandum of Understanding according to the terms of the same, which Memorandum of Understanding is hereto attached and made part of this Resolution.

2. The Borough Clerk is directed to forward a certified copy of this Resolution to the Borough Administrator, Borough Engineer and County Engineer.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of November 10, 2020.

Michele Clark, RMC
Borough Clerk

Agenda Item# 19

MEMORANDUM OF UNDERSTANDING

For

A Proposed Demonstration Project at Two Closely Spaced Intersections of County Route 516 (Maple Place) and Church Street and County Route 516 (Maple Place) and Atlantic Street
in the Borough of Keyport

Between

the Borough of Keyport,
70 West Front Street, Keyport, NJ 07735

And the

COUNTY OF MONMOUTH
Hall of Records
One East Main Street
Freehold, New Jersey 07728

This Memorandum Of Understanding (MOU) is entered into as of _____October, 2020 between the Borough of Keyport, (hereinafter referred to as "Borough"), whose address is Keyport Borough Hall, 70 West Front Street, Keyport, NJ 07735 and the County of Monmouth (hereinafter referred to as "County") having its principal address at Hall of Records, One East Main Street, Freehold, New Jersey 07728.

The Parties (Borough and County) wish to memorialize their understanding regarding certain joint activities in which they plan to engage in accordance with the discussions associated with the proposed demonstration project at two closely spaced intersections of County Route 516 (Maple Place) and Church Street and County Route 516 (Maple Place) and Atlantic Street as part of the Borough's Complete Street Plan.

In consideration of the benefits anticipated from entering into this MOU, the Parties agree as follows:

1. The Borough is dedicated to advancing a Complete Streets Policy/Plan.

2. The Borough has identified two closely spaced intersections of County Route 516 (Maple Place) and Church Street and County Route 516 (Maple Place) and Atlantic Street as a priority location for the implementation of a demonstration project as part of its Complete Streets plan development.

3. The demonstration project will include installation and removal of temporary traffic calming measures and provisions for pedestrians and bicyclists at these two intersections.

Introduced on: October 22, 2020
Adopted on: October 22, 2020
Official Resolution#: 2020-0844

4. The Borough will provide an engineering plan depicting the proposed temporary improvements described above to the County for review and approval.

5. The Borough will implement said improvements as the demonstration project at these two intersections to demonstrate multimodal enhancements that could potentially be implemented at this or other locations along this corridor as part of the future construction project, or along other similar corridors in the future, provided that site specific plans are reviewed and approved by the Borough and/or the County based on their respective jurisdictions.

6. All professional costs are borne by The Borough.

7. The Borough and the County agree to fulfill their respective responsibilities listed below in this MOU.

   A. <u>Description:</u> This MOU establishes a cooperative procedure between Borough and County for the purpose of developing and installing the above referenced demonstration project entirely within the County's public right-of-way along County Route 516 (Maple Place), and intersecting Borough maintained streets including Church Street and Atlantic Street. The project may include, but not be limited to: installation of temporary striping and pavement markings such as high-visibility crosswalk; bike lanes; and painted curb extensions to reduce pedestrian and bicyclist crossing distance; vertical delineators to separate bicycle movements from motor vehicle movements; and wayfinding and/or interpretive signage to improve circulation as depicted on the engineering plan signed and sealed by a professional engineer licensed in NJ accompanied by a certificate that the design meets minimum AASHTO and MUTCD design engineering standards and guidelines including NJDOT design guidelines for bicycles facilities; and further subject to final review and approval by the County.

   It is intended that the demonstration project remain in place for a period of one to seven days and the Borough will remove all demonstration project elements after the end of the seventh day. The Borough will monitor the project, and will notify the County if any of the components of the project are not performing as intended. Borough (and County) intends for the project to demonstrate the effectiveness of the temporary improvements and serve as a model for implementation of potential interim or long-term traffic calming elements along the Maple Place corridor. The Borough will work closely with the County in evaluating and determining the best NJDOT sanctioned practices for similar future improvements along Maple Place.

   B. <u>Responsibilities:</u> All parties hereby agree to the following:

      a. ***Representation*** - Assign a point of contact as it relates to this MOU

      b. ***Data Collection*** - The Borough will work with its consultants to establish a qualitative and/or quantitative evaluation method to measure project success and shortcomings, which will provide a frame work for a long-term complete streets policy and related future design plans.

c. *Public Engagement* - The Borough will print and install in advance related signs, flyers, or promotional materials for public engagement purposes. The Borough will also provide project information, surveys, and other means of feedback and engagement documentation to the County.

d. *Permitting and Review* – The Borough Engineer, with input from the project team, public officials and the public, will prepare, sign, and seal under his/her professional engineer license issued in NJ design plan for temporary multimodal improvements including maintenance and protection of traffic. All costs associated with that design effort will be borne by The Borough. The Borough Engineer will submit the design plan accompanied by a certification that the design meets minimum AASHTO and MUTCD design engineering standards and guidelines including NJDOT design guidelines for bicycles facilities, to the County for approval. The County upon its approval will issue road opening permit for the project's installation.

e. *Build Preparation* – The Borough will coordinate with its consultants to order the materials for the project, and prepare the materials for the installation. The Borough will identify locations along the route to both store (prior to the build) and stage (during the build) the project materials, with input from its consultants, subject to County approval (if in the county's ROW). The Borough will assist in preparing the site for installation, including street sweeping or debris removal where necessary. The Borough will transport materials during the build using Borough or Borough staff vehicles. The Borough may also donate materials for the installation based on the available resources or need.

f. *Installation* – The Borough will provide traffic control equipment, and will communicate/coordinate with the appropriate County and Borough so that police, transit, fire, and the property owners in the immediate vicinity of the demonstration project are aware of the project, its duration, and intent. Due to Covid-19 restrictions, the Borough will lead the installation of temporary improvements in accordance with the approved design and maintenance and protection of traffic plan.

g. *Documentation* - The Borough and its consultants will provide photographic documentation of the site prior to the demonstration project implementation, actual installation of the temporary improvements, and communicate with local news sources about the project

h. *Monitoring and Evaluation* - The Borough will monitor and evaluate the function and performance of the project throughout its duration, as well as outcomes (quantitative and qualitative) of the project, consistent with the evaluation plan and share the relevant data and findings with the County for review.

i. *Maintenance* - The Borough will maintain the project to ensure proper functioning.

j. **Demonstration Project Completion** – the Borough will restore the project site to the existing condition prior to the project implementation.

Introduced on: October 22, 2020
Adopted on: October 22, 2020
Official Resolution#: 2020-0844

RESOLUTION AUTHORIZING EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE BOROUGH OF KEYPORT CONCERNING A DEMONSTRATION PROJECT AT THE INTERSECTIONS OF COUNTY ROUTE 516 (MAPLE PLACE) AND CHURCH STREET, AND COUNTY ROUTE 516 (MAPLE PLACE) AND ATLANTIC STREET AS PART OF COMPLETE STREETS PLAN DEVELOPMENT BY THE BOROUGH OF KEYPORT

WHEREAS, the Borough of Keyport is preparing a Complete Streets Plan under the Emerging Centers program administered by the North Jersey Transportation Planning Authority; and

WHEREAS, as part of this Complete Streets plan development an implementation of a temporary multimodal improvements Demonstration Project is proposed by the Borough of Keyport at two (2) closely spaced intersections of County Route 516 (Maple Place) and Church Street and County Route 516 (Maple Place) and Atlantic Street; and

WHEREAS, the County of Monmouth with the Borough of Keyport has proposed a form of Memorandum of Understanding to memorialize certain joint activities in which they plan to engage in accordance with the discussions associated with the design and implementation of the above referenced Demonstration Project at two (2) closely spaced intersections of County Route 516 (Maple Place) and Church Street and County Route 516 (Maple Place) and Atlantic Street as part of the Borough's Complete Street Plan; and

WHEREAS, the County Engineer has recommended County participation with the Borough of Keyport in the Demonstration Project in accordance with the terms and conditions of the Memorandum of Understanding; and

WHEREAS, the Board of Chosen Freeholders has considered this matter and relying substantially on the recommendation of the County Engineer, is of the opinion that the County should participate with the Borough of Keyport in the advancement of the proposed installation of the temporary multimodal improvements.

Introduced on: October 22, 2020
Adopted on: October 22, 2020
Official Resolution#: 2020-0844

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Monmouth that the Director and Clerk of the Board are authorized to enter into said Memorandum of Understanding according to the terms of the same, which Memorandum of Understanding is hereto attached and made part of this Resolution.

BE IT FURTHER RESOLVED that the Clerk of the Board shall forward a certified true copy of this Resolution to the County Engineer, and to:

Keyport Borough
70 West Front Street
P.O. Box 60
Keyport, New Jersey 07735
Attn: Jay Delaney, Borough Administrator

Introduced on:	October 22, 2020
Adopted on:	October 22, 2020
Official Resolution#:	2020-0844

C. Term/Renewal/Extension/Termination: The term of this MOU shall begin on the day and year first above written, and shall conclude one week following the last day of project installation (installation date(s) to be determined).

D. Improvements and Removal: All improvements installed, constructed or placed within the County public right of way by the Borough as part of this project, shall be considered the property of the Borough during the term of this MOU and until its termination. Any property provided by the Borough would remain Borough property during and following the end of this MOU. The Borough will remove all improvements at the end of seventh day of the project installation.

E. Remedy to Return MOU to Compliance: In the event that a remedy is necessary for any party to ensure that the outcome measures described in Section 2 are realized, then all parties agree to meet and agree to an Action Plan that describes the necessary actions to be taken by any/all parties in order to bring the MOU into compliance.

F. Hold Harmless and Indemnification: All parties shall indemnify, defend, and hold each other harmless, including all officers, agents, employees from and against any and all liability for personal injury and property damage arising out of or resulting from implementation of proposed improvements.

G. Permits: The Borough shall be responsible for overseeing all necessary permits, ensuring compliance with all applicable Federal, State, and local government regulations.

H. Amendments: This MOU constitutes the entire MOU between all parties. This MOU may be amended, supplemented or modified only by duly executed written instruments as an amendment to this MOU.

I. Governing Law: This MOU is entered into in New Jersey and shall be construed under the statutes and laws of New Jersey.

ATTEST:

BOROUGH OF KEYPORT

By: ______________________

____

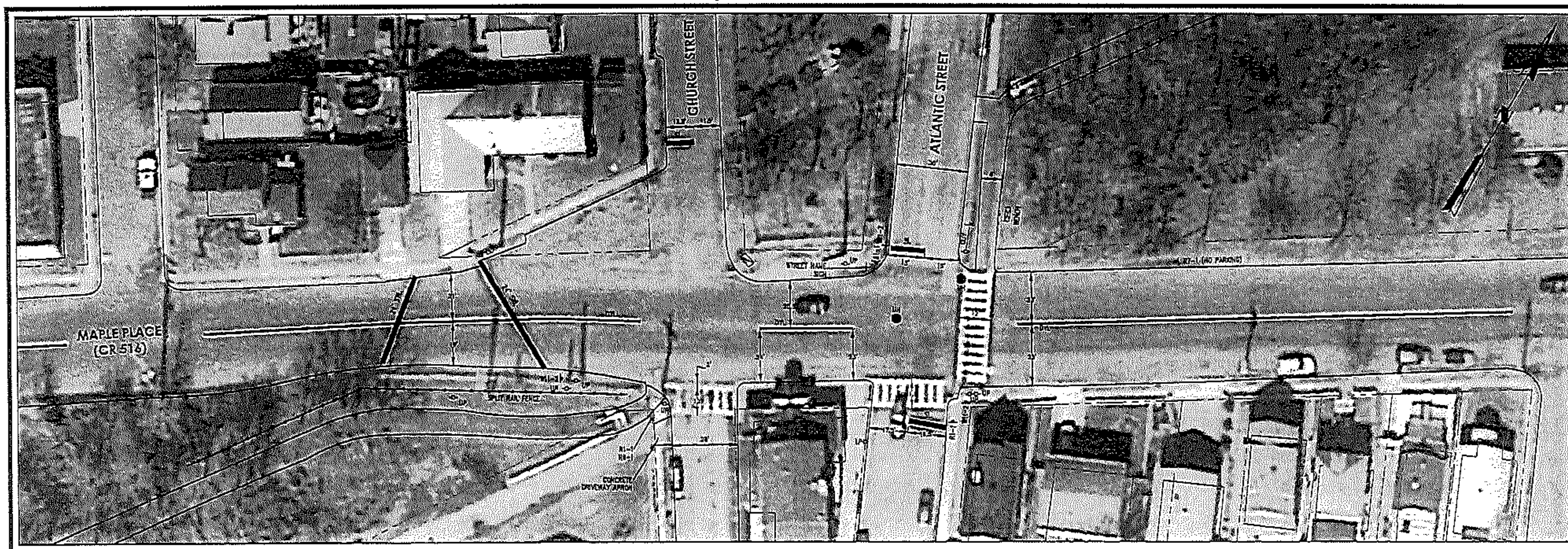
ATTEST:

Marion Masnick
Clerk of the Board

COUNTY OF MONMOUTH

By: Thomas A. Arnone
Freeholder Director

Introduced on: October 22, 2020
Adopted on: October 22, 2020
Official Resolution#: 2020-0844



GRAPHIC SCALE
(IN FEET)
1 inch = 20 ft.

NO.	DESCRIPTION OF REVISION	DATE	DRAWN	CHECKED
1	REVISED PER COUNTY COMMENTS	10/15/20	DE	TJT

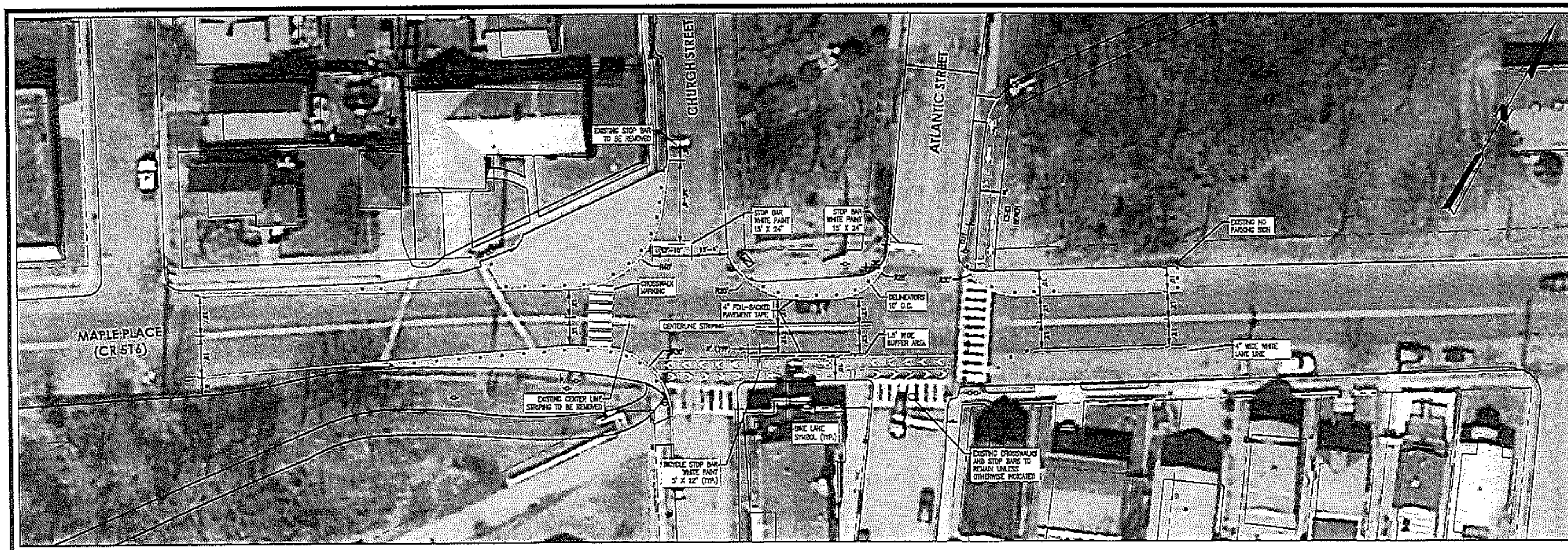
BOROUGH OF KEYPORT
MONMOUTH COUNTY, NEW JERSEY

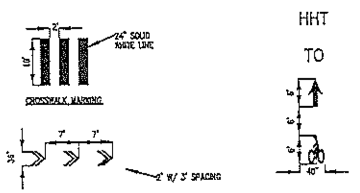
COMPLETE STREETS DEMONSTRATION PLAN
EXISTING CONDITIONS PLAN

CME ASSOCIATES
CONSULTING AND MUNICIPAL ENGINEERS

TREVOR J. TAYLOR, P.E., P.P.
N.J. LIC. 44278

1" = 20'
WK
TT
10/9/2020
1 OF 6
EX-COND
KPDEMO-PLAN
HKP00003.20





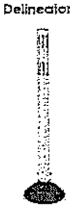
CROSSWALK MARKING

CROSSING BIKE LANE DETAIL

BIKE SYMBOL MARKINGS

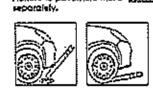
NOTES:
1. PLAN INTENDED TO BE PLOTTED AT 24"X36".
2. THE PROPOSED BICYCLE PATH AND LANES HAVE BEEN EXAMINED IN THE FIELD AND FOUND TO BE FREE OF HAZARDS TO CYCLISTS.
3. BICYCLE FACILITY DESIGN REFERENCES:
   3.1. COMPLETE STREETS DESIGN GUIDE, NJDOT (2017)
      –CHAPTER 3: BICYCLE LANES AND INTERSECTION MARKINGS
   3.2. URBAN BIKEWAYS DESIGN GUIDE, NACTO (2014)
      –PAGE 94: TWO-WAY CYCLE TRACKS
   3.3. MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, FHWA (2012)
      –PART 9: TRAFFIC CONTROL FOR BICYCLE FACILITIES

Flexible Delineator Post with Base - 36", White



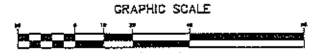
Rugged plastic post springs back upright after impact.

- Recommended for high-traffic work zones or walkways.
- 3" reflective bands for visibility.
- Adhere to pavement with 8" Butyl Pad, sold separately.



NOTE:
1. COLOR OF DELINEATOR TO MATCH ASSOCIATED STRIPING IN ACCORDANCE WITH THE MUTCD.

DELINEATOR POST DETAIL
N.T.S.



No.	DESCRIPTION OF REVISION	DATE	DRAWN	CHECKED
2	REVISED PER COUNTY COMMENTS	10/26/20	DE	TJT
1	REVISED PER COUNTY COMMENTS	10/15/20	DE	TJT

BOROUGH OF KEYPORT
MONMOUTH COUNTY, NEW JERSEY

COMPLETE STREETS DEMONSTRATION PLAN
STRIPING PLAN

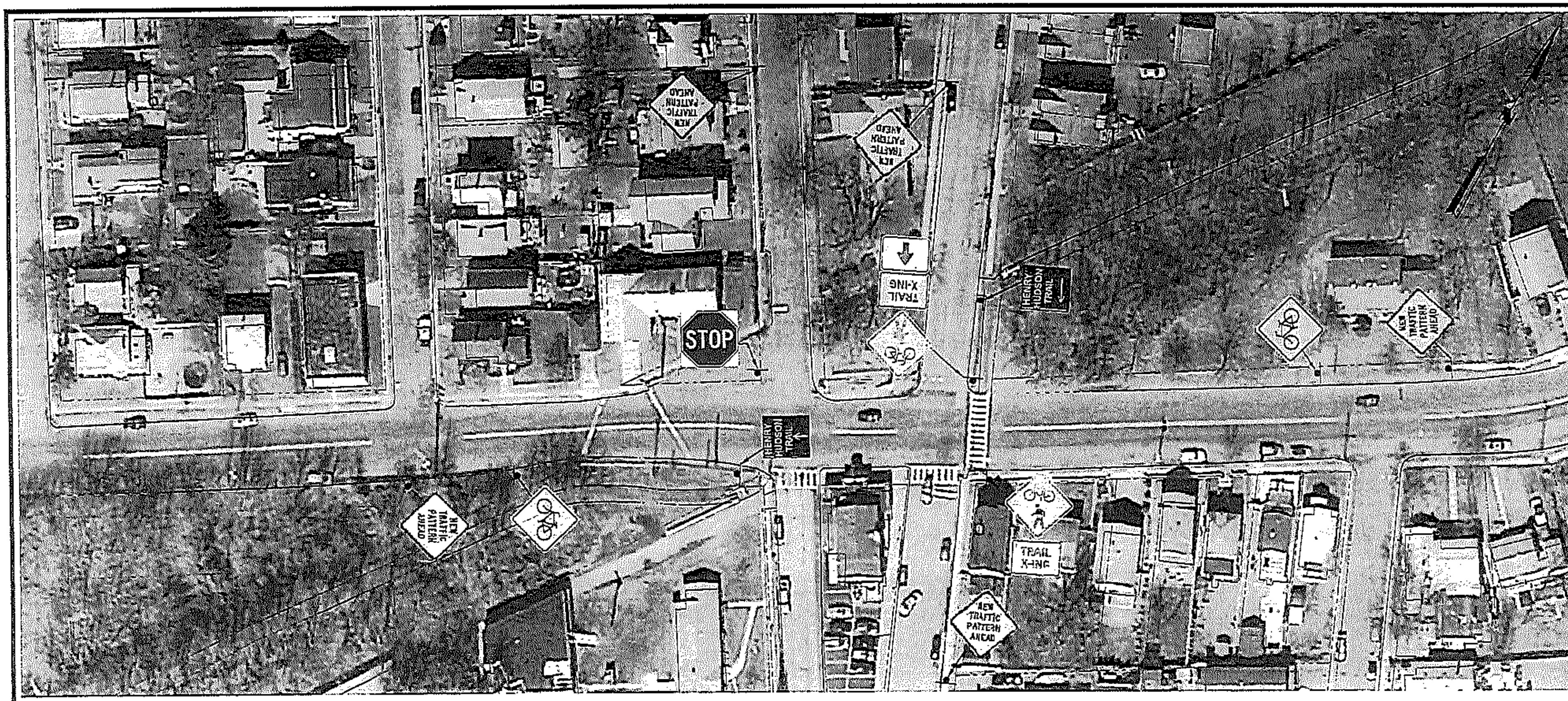
CME ASSOCIATES
CONSULTING AND MUNICIPAL ENGINEERS

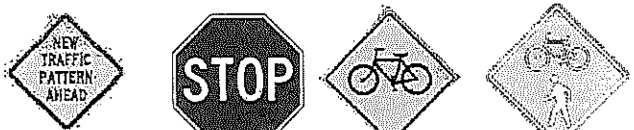
JOHN H. ALLGAIR P.E., P.P. | DAVID J. SAMUEL P.E., P.P. | JOHN J. STEFANI P.E., L.S., P.P.
JAY B. CORNELL P.E., P.P. | MICHAEL J. McCLELLAND P.E., P.P. | GREGORY R. VALESI P.E., P.P.

TREVOR J. TAYLOR, P.E., P.P.
NEW JERSEY PROFESSIONAL ENGINEER N.J. LIC. 44578

1" = 20'	WK
WK	TT
10/9/2020	2 OF 6

STRIPING
KFDEMO-PLAN
HKPO0003.20



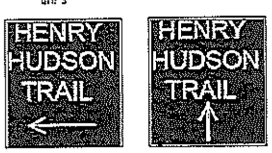


W23-2
NEW TRAFFIC PATTERN
(36" X 36")
QTY: 5

R1-1
STOP SIGN
(30" X 30")
QTY: 1

W11-1
BIKE CROSSING
(30" X 30")
QTY: 2

W11-15
BIKE PEDESTRIAN CROSSING
(30" X 30")
QTY: 2



SIGN 'A'
HH TRAIL
(24" X 30")
QTY: 1

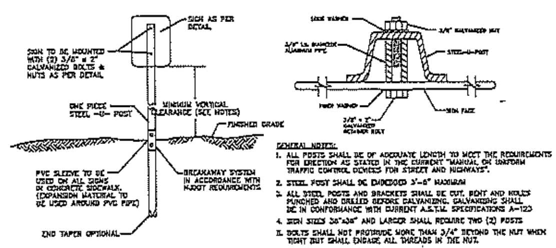
SIGN 'B'
HH TRAIL
(24" X 30")
QTY: 1

W11-15P
AHEAD ARROW PLAQUE
(24" X 18")
QTY: 2

W16-3
AHEAD ARROW PLAQUE
(YELLOW)
(21" X 15")
QTY: 1

NOTES:

1. PLAN INTENDED TO BE PLOTTED AT 24"X36".
2. THE PROPOSED BICYCLE PATH AND LANES HAVE BEEN EXAMINED IN THE FIELD AND FOUND TO BE FREE OF HAZARDS TO CYCLISTS.
3. BICYCLE FACILITY DESIGN REFERENCES:
   - 3.1. COMPLETE STREETS DESIGN GUIDE, NJDOT (2017) –CHAPTER 3: BICYCLE LANES AND INTERSECTION MARKINGS
   - 3.2. URBAN BIKEWAYS DESIGN GUIDE, NACTO (2014)–PAGE 94: TWO-WAY CYCLE TRACKS
   - 3.3. MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, FHWA (2012)–PART 9: TRAFFIC CONTROL FOR BICYCLE FACILITIES

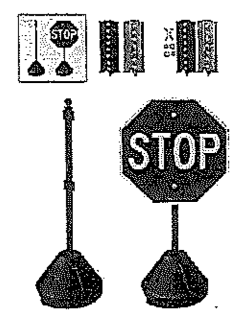


GENERAL NOTES:

1. ALL POSTS SHALL BE OF ADEQUATE LENGTH TO MEET THE REQUIREMENTS FOR ERECTION AS STATED IN THE CURRENT "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREET AND HIGHWAYS".
2. STEEL POST SHALL BE EMBEDDED 3'–6" MAXIMUM
3. ALL STEEL POSTS AND BRACKETS SHALL BE CUT, BENT AND HOLES PUNCHED AND DRILLED BEFORE GALVANIZING. GALVANIZING SHALL BE IN CONFORMANCE WITH CURRENT A.S.T.M. SPECIFICATIONS A–123
4. SIGN SIZES 36"x36" AND LARGER SHALL REQUIRE TWO (2) POSTS
5. BOLTS SHALL NOT PROTRUDE MORE THAN 3/4" BEYOND THE NUT WHEN TIGHT BUT SHALL ENGAGE ALL THREADS IN THE NUT.
6. THE MINIMUM VERTICAL CLEARANCE REQUIREMENTS FOR SIGNS ARE:
   EDGE OF PAVEMENT TO BOTTOM OF SIGN AS PER THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS".
   GROUNDLINE TO BOTTOM OF SIGN SHALL BE 7 FEET MINIMUM
   THE FINAL HEIGHT OF ALL SIGNS MUST MEET OR EXCEED ALL OF THE ABOVE REQUIREMENTS.
7. STEEL POSTS SHALL BE 3 lbs/ft HOT-ROLLED STEEL AND SHALL BE GREEN POWDER COAT

TYPICAL SIGN & MOUNTING DETAIL

N.T.S.



GENERAL NOTES:

1. FILL BOTTOM OF SIGN POST WITH SAND FOR 40 POUND MOBILE BASE.

MOBILE SIGN POST

N.T.S.

GRAPHIC SCALE

(IN FEET)
1 inch = 30 ft.

No.	DESCRIPTION OF REVISION	DATE	DRAWN	CHECKED
2	REVISED PER COUNTY COMMENTS	10/26/20	DE	TJT
1	REVISED PER COUNTY COMMENTS	10/15/20	DE	TJT

BOROUGH OF KEYPORT
MONMOUTH COUNTY, NEW JERSEY

COMPLETE STREETS DEMONSTRATION PLAN

SIGNAGE PLAN

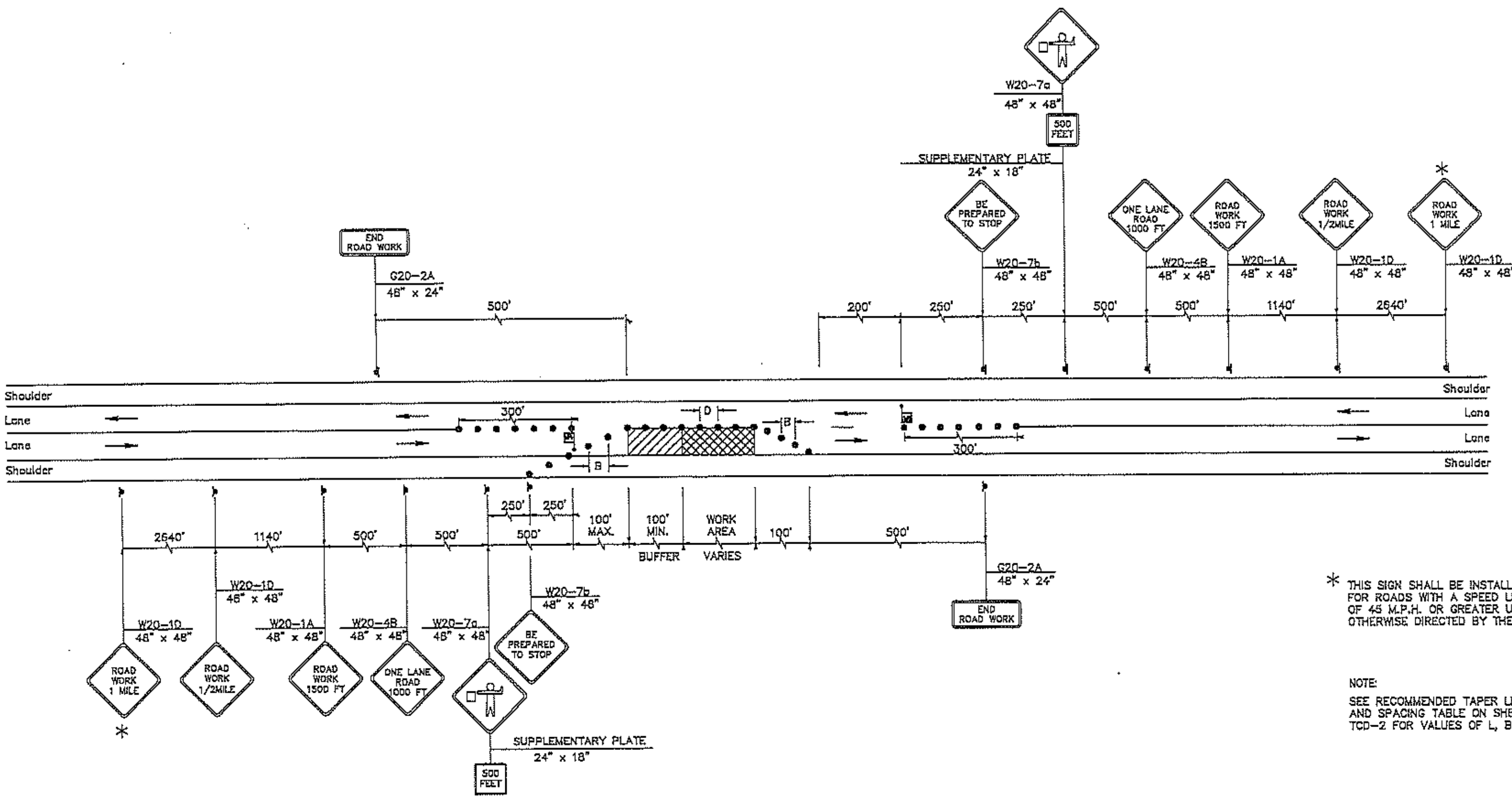
CME ASSOCIATES
CONSULTING AND MUNICIPAL ENGINEERS

JOHN H. ALLGAIR P.E., P.P. | DAVID J. SAMUEL P.E., P.P. | JOHN J. STEFANI P.E., L.S., P.P.
JAY B. CORNELL P.E., P.P. | MICHAEL J. McCLELLAND P.E., P.P. | GREGORY R. VALESI P.E., P.P.

TREVOR J. TAYLOR, P.E., P.P.
NEW JERSEY PROFESSIONAL ENGINEER N.J. LIC. 44578

1" = 30'	WK
WK	TT
10/9/2020	3 OF 6

SIGNAGE
KPDEMOPLAN
HKP00003.20



* THIS SIGN SHALL BE INSTALLED FOR ROADS WITH A SPEED LIMIT OF 45 M.P.H. OR GREATER UNLESS OTHERWISE DIRECTED BY THE RE.

NOTE:
SEE RECOMMENDED TAPER LENGTH AND SPACING TABLE ON SHEET TCD-2 FOR VALUES OF L, B AND D.

N.T.S.

2 LANES, UNDIVIDED, LANE & SHOULDER CLOSING WITH FLAGGING

TCD-4

NEW JERSEY DEPARTMENT OF TRANSPORTATION

TRAFFIC CONTROL DETAILS

COMPLETE STREETS DEMONSTRATION PLAN

SINGLE LANE CLOSURE DETAIL

10/9/20

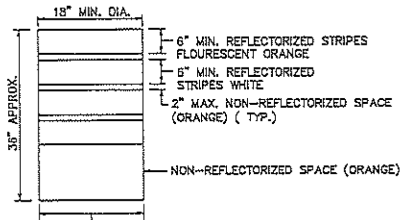
4/6

DRUMS

ENSURE DRUMS ARE MADE OF ORANGE PLASTIC WITH A MINIMUM OF FOUR ALTERNATE FLUORESCENT ORANGE AND WHITE RETROREFLECTIVE STRIPES. IF THERE ARE NON-REFLECTORIZED SPACES BETWEEN THE STRIPES, THEY ARE TO BE NO MORE THAN 2" WIDE. ENSURE RETROREFLECTIVE SHEETING FOR STRIPES CONFORMS WITH ASTM D4956 TYPE VII OR VIII WITH S2 REQUIREMENTS.

ENSURE THE TOP OF THE DRUM IS NOT OPEN. CONSTRUCT DRUMS TO INHIBIT ROLLING IF KNOCKED OVER.

ENSURE THE REFLECTORIZED AREA OF DRUMS IS ROUND EXCEPT OTHER SHAPES, WHICH PROVIDE THE SAME VISIBILITY AS AN 18 INCH DIAMETER ROUND DRUM REGARDLESS OF ORIENTATION, MAY BE USED.



WHEN BALLAST IS REQUIRED BY THE RE, USE SAND. THE MAXIMUM WEIGHT OF THE BALLAST IS 50 LBS. AND IS TO BE LOCATED APPROXIMATELY AT GROUND LEVEL. ALTERNATE TYPES OF BALLAST MUST BE APPROVED BY THE RE.

DRUMS

CD-159-1.1

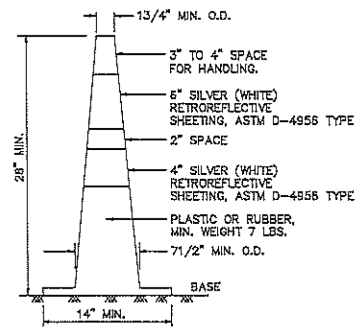
TRAFFIC CONES

NOTES:

TRAFFIC CONES MUST BE PREDOMINATELY ORANGE IN COLOR.

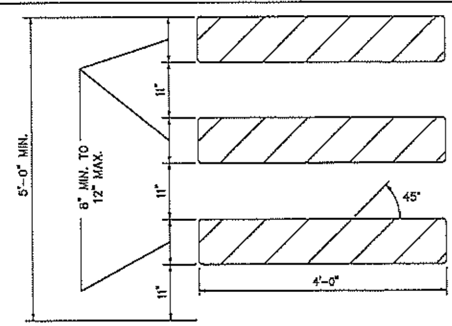
BASES MAY BE OF BREAKAWAY BALLASTED TYPE.

MINOR MANUFACTURER'S VARIATIONS MAY BE ACCEPTABLE UPON APPROVAL OF THE RE.



TRAFFIC CONES

CD-159-1.2



TYPE III BARRICADE - FRONT VIEW

NOTES:

1. ENSURE THE 8" MIN. x 48", TO 12" MAX. x 48" BARRICADE RAILS TO BE ATTACHED ACCORDING TO THE MANUFACTURER'S RECOMMENDATION.
2. ENSURE ORANGE AND SILVER (WHITE) STRIPES TO BE RETROREFLECTIVE SHEETING, ASTM D4956 TYPE III. ALTERNATE ORANGE AND SILVER (WHITE) STRIPES 6" WIDE SLOPING DOWNWARD AT AN ANGLE OF 45 DEGREES IN THE DIRECTION TRAFFIC IS TO PASS.
3. THE FRAMING, RAILS, AND BALLAST FOR BREAKAWAY BARRICADE TO BE NCHRP-350 CRASHED TESTED AND FHWA APPROVED.
4. IF NECESSARY, FABRICATE THE BALLAST AND PLACE ACCORDING TO THE MANUFACTURER'S RECOMMENDATION.

BREAKAWAY BARRICADES

CD-159-1.3

TRAFFIC CONTROL DEVICES

N.T.S.

CD-159-1

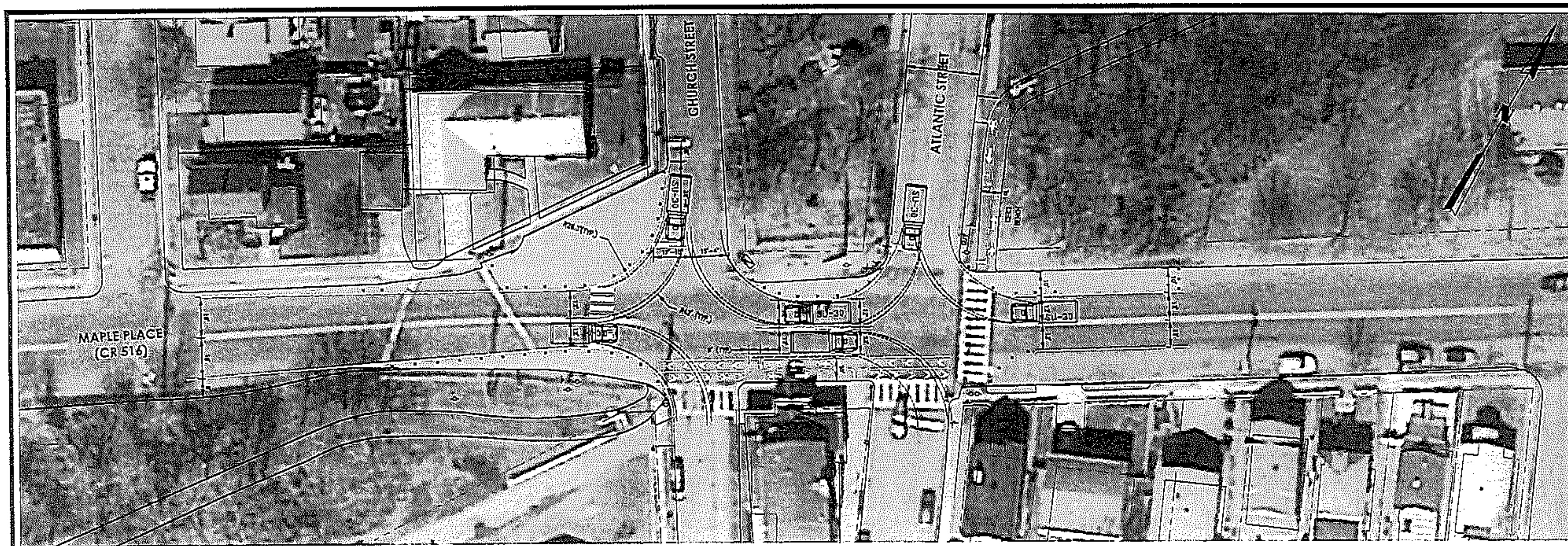
NEW JERSEY DEPARTMENT OF TRANSPORTATION

CONSTRUCTION DETAILS

COMPLETE STREETS DEMONSTRATION PLAN

SINGLE LANE CLOSURE DETAIL

10/9/20



GRAPHIC SCALE

(IN FEET)
1 inch = 20 ft.

No.	DESCRIPTION OF REVISION	DATE	DRAWN	CHECKED
2	REVISED PER COUNTY COMMENTS	10/26/20	DE	TJT
1	REVISED PER COUNTY COMMENTS	10/15/20	DE	TJT

BOROUGH OF KEYPORT
MONMOUTH COUNTY, NEW JERSEY

COMPLETE STREETS DEMONSTRATION PLAN
SU-30 VEHICLE TURNING PATH PLAN

CME ASSOCIATES
CONSULTING AND MUNICIPAL ENGINEERS

JOHN H. ALLGAIR P.E., P.P. | DAVID J. SAMUEL P.E., P.P. | JOHN J. STEFANI P.E., L.S. & P.P.
JAY B. CORNELL P.E., P.P. | MICHAEL J. McCLELLAND P.E., P.P. | GREGORY R. VALESI P.E., P.P.

TREVOR J. TAYLOR P.E., P.P.
NEW JERSEY PROFESSIONAL ENGINEER N.J. LIC. 44578

1" = 20'
WK
TT
10/9/2020
6 OF 6

TRUCK TURN
KPDEMO PLAN
HKP00003.20

R266-20

RESOLUTION #___-20

AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION'S TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM 2020

WHEREAS, the Borough of Keyport, State of New Jersey desires to apply to the New Jersey Department of Transportation for funding under the Transportation Alternatives Set-Aside Program; and,

WHEREAS, the Borough of Keyport has designed the Green Grove Avenue Bikeways and Pedestrian Walkways Project to meet all criteria necessary to receive funding under Transportation Alternatives Set-Aside Program, and to maximize accessibility of multiple modes of surface transportation; and,

WHEREAS, the primary activity within this Project Area will be to construct a pedestrian sidewalk and potentially shared bike lanes to improve the nonmotorized access to the Academy bus station from the Henry Hudson Trail at Green Grove Avenue; and,

WHEREAS, this primary activity involves land that is owned by the Borough of Keyport, and the Borough of Keyport hereby commits to maintain their respective Project Area once developed. Land owned by Monmouth County involved in the project area will be responsible for maintaining their respective areas; and,

WHEREAS, the maximum amount of grant funds available is $1,000,000, and the Borough of Keyport will provide additional funds to fully fund the project; and,

WHEREAS, responsibilities for administering the proposed project in accord with federal and state guidelines will be Borough Administrator Jay Delaney; and,

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Keyport, State of New Jersey formally authorize submission of the electronic grant application identified as TAP - TA-2020-Keyport Borough-00100 to the New Jersey Department of Transportation for funding under the Transportation Alternatives Set-Aside Program on behalf of the Borough of Keyport.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify this to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of November 10, 2020.

Michele Clark, RMC
Deputy Borough Clerk

RECEIVED
AUG 0 6 2020
BY: ....

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

July 31, 2020

Re: Transportation Alternatives Set-Aside Program
Request for Applications

Dear Prospective Applicant:

On behalf of Governor Phil Murphy, I am pleased to announce that applications are now being accepted for the 2020 Transportation Alternatives Set-Aside Program (TA Set-Aside). This solicitation is administered by the New Jersey Department of Transportation (NJDOT), in partnership with the North Jersey Transportation Planning Authority (NJTPA), the Delaware Valley Regional Planning Commission (DVRPC), and the South Jersey Transportation Planning Organization (SJTPO).

TA Set-Aside provides federal funds for community based "non-traditional" surface transportation related projects designed to strengthen the cultural, aesthetic, and environmental aspects of the nation's surface transportation intermodal system. The TA Set-Aside program was established by Congress in 2012 under MAP-21 and FAST Act in 2015, and is funded through a set-aside of the Federal-aid Highway Program. Eligible activities include most activities historically funded as "Transportation Enhancements".

For this solicitation, eligible projects must fall into one the following 7 categories:

- Design and construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation
- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, and other nonmotorized transportation users
- Construction of scenic turnouts, overlooks, and viewing areas
- Historic preservation and rehabilitation of historic transportation facilities both land and water such as buildings, structures and canals

requirements for the administration of federal-aid highway grants set forth in Title 23 – Highways, and OMB requirements related to administrative rules (2 CFR Part 200) and cost principals (2 CFR Part 1201) requirements.

Please note that all public right-of-way and facilities are required to be accessible for all users regardless of funding source. Recipients of federal and state grants will be required to comply with the provisions of Title II of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.

The NJDOT offers a program, the TA Set-Aside Design Assistance Program, which is meant to provide consultant engineering services to assist Local Public Agencies (LPAs) with the development of plans, specifications, and estimates for their TA Set-Aside project at no cost to the LPA. Recipients of the 2020 TA Set-Aside grant solicitation will be eligible to participate in the program. The program was developed by NJDOT as part of the Federal Highway Administration's Every Day Counts (EDC) initiative and is intended to shorten time, reduce costs, and improve quality in the delivery of TA Set-Aside projects.

Applications for the Transportation Alternatives Set-Aside Program are due on or before November 24, 2020 and must be submitted online through NJDOT SAGE at:

https://njsage.intelligrants.com/

I recommend that you consult your Local Aid District Office and your corresponding Metropolitan Planning Organization for assistance in preparing applications for this program. Contact information is included.

Thank you for your continued interest and support for this program, and best wishes for success with your project application.

Sincerely,

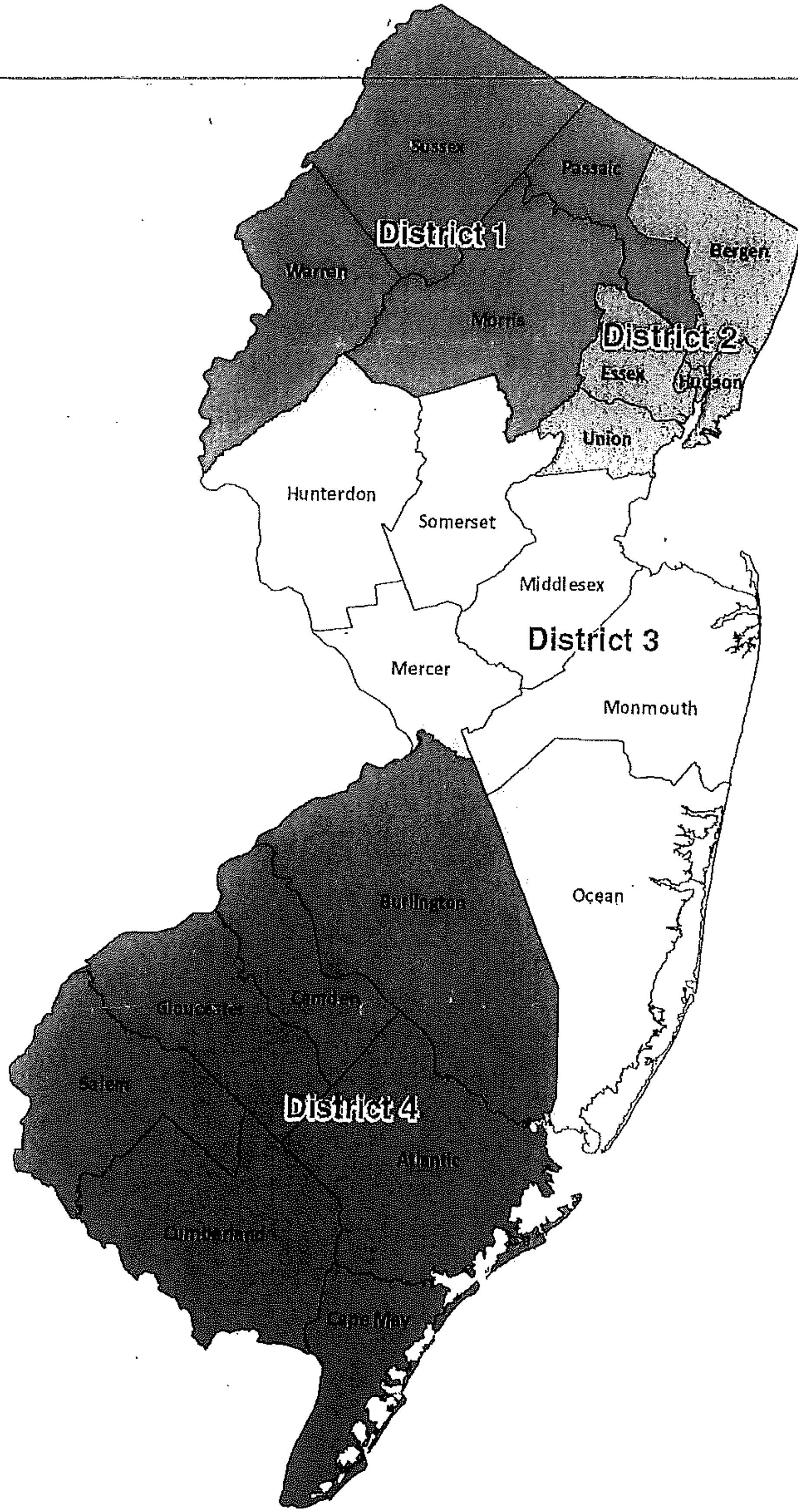
Diane Gutierrez-Scaccetti

Diane Gutierrez-Scaccetti
Commissioner

Enclosures

c Municipal Clerk
Municipal Engineer
County Engineer
County Clerk

Local Aid and Economic Development



Our District Offices

District 1, Mount Arlington

Roxbury Corporate Center
200 Stierli Court
Mount Arlington, NJ 07856
Phone: 973.810.9120
Fax: 973-601-0049
Manager: Adam Ivervolino

District 2, Newark

153 Halsey Street, 5th floor
Newark, NJ 07102
Phone: 973.877.1500
Fax: 973.648.4547
Manager: Eileen Schack

District 3, Trenton

1035 Parkway Avenue
Trenton, NJ 08625
Phone: 609.963.2020
Fax: 609.530.8044.
Contact: Arun Kumar

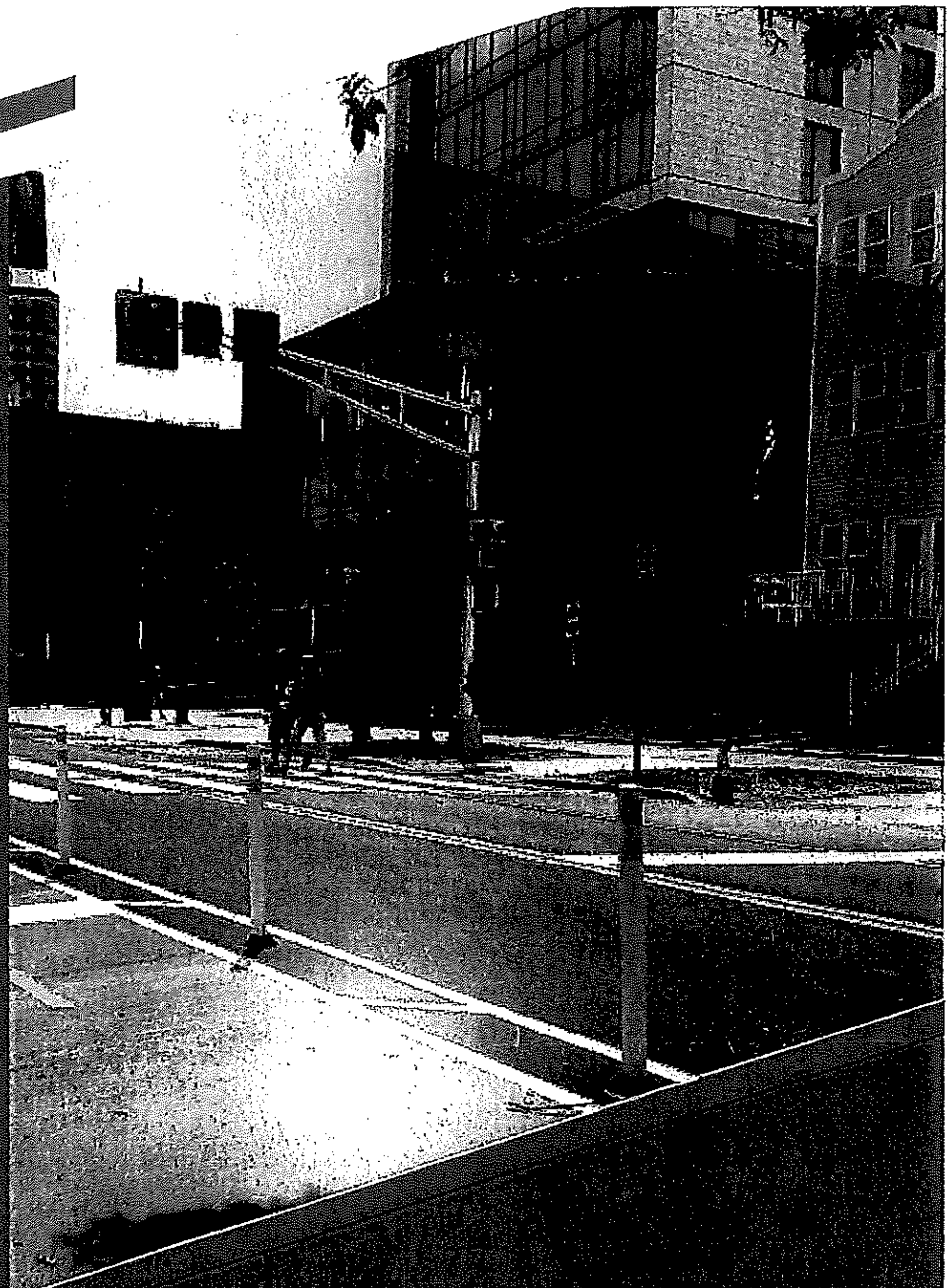
District 4, Cherry Hill

One Executive Campus
Route 70 West, 3rd Floor
Cherry Hill, NJ 08002
Phone: 856.414.8414
Fax: 856.486.6771
Manager: Thomas Berryman

RESOURCE CENTER
NJDOT LOCAL AID

NJDOT Commitment To Communities

Your Technical Resource for Improving Local Project Delivery



THE LOCAL AID RESOURCE CENTER connects you to information, tools, and technical experts ready to help guide you through the grant application process, assist with project selection, and provide overall support for successful project delivery.

FOR MORE INFORMATION

Call Information Line
(609) 649-9395

Please visit our website
www.njdotlocalaidrc.com

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NJDOT Local Aid Resource Center

NJDOT Local Aid Resource Center

R267-20

RESOLUTION #____-20

APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2019 MUNICIPAL AUDIT

WHEREAS, the Chief Financial Officer has prepared and filed with the Borough Clerk a Corrective Action Plan as part of the annual audit process as required by the Single Audit Act, US Office of Management and Budget Circular Letter A-133, and New Jersey Office of Management and Budget Circular Letter 04-04 as referenced in New Jersey Department of Community Affairs, Division of Local Government Services, Local Finance Notice #92-15, dated July 8, 1992.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Keyport, County of Monmouth, that the attached Corrective Action Plan relating to the findings of the 2019 audit and submitted by the Chief Financial Officer is hereby acknowledged and approved and a copy of same be filed with the Division of Local Government Services.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify this to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of November 10, 2020.

Michele Clark, RMC
Borough Clerk

CORRECTIVE ACTION PLAN – 2019 AUDIT
BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, 08/31/20

Finding #1

1. Description: The Auditors commented that in several instances they found that purchase orders were prepared after goods or services were procured.
2. Analysis: There were several instances where goods were procured and subsequently covered by issuance of a purchase order.
3. Corrective Action: The Borough will reinforce its purchasing policies and procedures that required an approved purchase order prior to ordering goods or services.
4. Implementation Date: December 1, 2020.

R268-20

RESOLUTION #___-20

AUTHORIZING REVOCATION OF NOTICE OF VIOLATION ISSUED AS TO 89 FULTON STREET FOR FAILURE TO REGISTER VACANT PROPERTY

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Section 12-19 of the Borough's General Ordinances requires the registration of abandoned properties within the Borough, including penalties for failure to register abandoned properties; and

WHEREAS, Section 12-19.2 of the Borough's General Ordinances defines "Property" by reference to N.J.S.A. 55:19-80 which includes "buildings or structure and the land appurtenant thereto;" and

WHEREAS, a notice of violation was issued for the property located at Block 134, Lot 45.01 on the Borough Tax Map, commonly known as 89 Fulton Street (the "**Property**") on or about October 22, 2019; and

WHEREAS, no building or structure is located on Property and therefore does not constitute an abandoned property as defined under the ordinance; and

WHEREAS, on February 18, 2020, the Borough Council adopted Resolution 89-20 authorizing revocation of a similar notice of violation on the adjacent property located at Block 134, Lot 45 on the Borough Tax Map, commonly known as 87 Fulton Street based on the same absence of buildings or structures; and

WHEREAS, the Borough Attorney recommends the revocation of the notice of violation issued on October 22, 2019 for the Property.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough withdraws and revokes the Notice of Violation issued on or about October 22, 2019 regarding the failure to register the Property as an abandon property.

3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

4. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of November 10, 2020.

____

Michele Clark, RMC
Borough Clerk

R269-20

RESOLUTION #___-20

AUTHORIZING RELEASE OF RETAINAGE TO CLOSE OUT THE CONTRACT WITH COPPOLA SERVICES, INC. FOR THE PERRY STREET WATER TREATMENT UPGRADE PROJECT

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, October 2, 2018, the Borough Council adopted Resolution 210-18 which authorized the award of a contract (the "**Contract**") pursuant to a public bid to Coppola Services, Inc. ("**Coppola**") to perform upgrades to the Perry Street Water Treatment Plant; and

WHEREAS, pursuant to the Contract, the Borough withheld $25,000 in retainage to ensure completion of delivery, installation and adequate performance of the replacement calcium hypochlorite pumps; and

WHEREAS, Mott MacDonald, the Borough's engineering consultant on the Contract, has advised that the upgrades to the Perry Street Water Treatment Plant, including the performance of the replacement calcium hypochlorite pumps, have been completed in a satisfactory manner; and

WHEREAS, Mott MacDonald recommends release of the $25,000 held as retainage to close out the Contract; and

WHEREAS, the Borough seeks to authorize the release of the $25,000 retainage as part of the Contract close out procedures.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough authorizes the release of the $25,000 retainage held by the Borough pursuant to the Contract and hereby authorizes payment in the amount of $25,000 to Coppola Services, Inc.

3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

5. This Resolution shall take effect as provided by applicable law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of November 10, 2020.

Michele Clark, RMC
Borough Clerk

MOTT MACDONALD

Mr. Jay Delaney
Borough Administrator
Borough of Keyport
Keyport Municipal Building
70 West Front Street
Keyport, New Jersey, 07735

Our Reference
369494

3 Paragon Way
Freehold NJ 07728

T +1 (732) 780 6565
F +1 (732) 577 0551
mottmac.com

Borough of Keyport
Perry Street Water Treatment Plant
Contract 17-1
Payment Application No. 16-FINAL

October 12, 2020

Dear Mr. Delaney:

Please find enclosed four (4) copies of Payment Estimate No. 16-FINAL for the above referenced project. The total value of work completed by the general contractor, Coppola Construction Services, Inc., is $5,174,716.20. The Contractor has completed all work associated with the Perry Street Water Treatment Plant Upgrades Project.

Accordingly, this amount, less previous payments including release of retainage results in a final payment value of $25,000.00 for Payment Estimate No. 16-FINAL. The $25,000.00 of retainage was held to ensure completion of delivery, installation and adequate performance of the replacement calcium hypochlorite pumps, which has been completed satisfactorily. This amount is being recommended to the Borough of Keyport (Borough) for payment, pending review and approval by Mayor and Council, the Borough CFO, and the USDA-RD.

In addition to the above and per the requirements of the Contract Documents, please find attached Certified Payroll Reports for weeks ending 06/07/20 through 09/27/20.

Upon review and execution of the enclosed documents, please submit all four (4) payment estimates to the USDA-RD along with the supporting documentation (SF-271-*Outlay Report and Request for Reimbursements for Construction Programs* and Mott MacDonald Inspection Reports) for review and approval prior to the Borough issuing payment to the contractor.

Additionally, please return two (2) fully executed copies of the payment estimate to our office, one for our file and one for distribution to the Contractor.

Should you have any questions regarding the above or attached, please do not hesitate to contact us.

Very truly yours,

Mott MacDonald, LLC

Kyle A. Smith

Kyle A. Smith, PE, CME
Senior Associate
T 732.780.6565
kyle.smith@mottmac.com

cc: Hon. Collette J. Kennedy, Mayor & Borough Council
Michele Clark, RMC, Borough Clerk
Thomas P. Fallon, CPA, RMA, Borough CFO *(via email)*
Diana Hoffman, Borough Senior Account Clerk *(via email)*
Rishi Gupta, Mott MacDonald *(via email)*

R270-20

RESOLUTION #___-20

APPROVING A FIVE-YEAR TAX ABATEMENT FOR MARILYN VIRAY – *102 Warren Street*

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the Five-Year Exemption and Abatement Law, N.J.S.A. 40A:21-1, et. seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough's municipal code establishing the Borough's program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Marilyn Viray ("**Viray**") is the owner of the property at Block 98, Lot 13, Q C02 on the Borough's tax map, commonly known as 102 Warren Street (the "**Property**"); and

WHEREAS, Viray has completed improvements to her single-family home on the Property and applied for a tax abatement with the Borough for the Property; and

WHEREAS, the Borough Tax Assessor has reviewed the Viray's application confirming that the application is timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the single-family home for a duration of five (5) year as of January 1, 2021; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will results in a difference of $153.08 per year for a total difference of $765.40 for the Property for all five years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five-year tax abatement pursuant to the Five-Year Exemption and Abatement Law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby grants Viray's applications for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five-years.

3. The Mayor of the Borough, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of November 10, 2020.

Michele Clark, RMC
Borough Clerk

10/28/2020

RE: 102 Warren Street

Mr. Delaney,

I have reviewed the abatement application for the following parcel:

Block **98,** Lot **13, Q C02,** also known as 102 Warren Street.

The application is timely filed and meets the requirements for approval from the Tax Assessor's office.

The tax relief offered through the five-year abatement would amount to approximately **$765.**

I have included a five-year tax impact worksheet to be considered while the application is reviewed.

I would recommend to the Borough Council that the application be approved for a duration of five years and in the amount equal to the flat sum of value added to the property per the renovation. In this case, central AC was added to the home resulting in **$4,800** worth of additional improvement value.

If approved, the term of the abatement would run from: **01/01/2021** and end: **12/31/2025.**

Please let me know if there are any questions regarding the matter.

Thank you.

Michael Del Re, CTA

Borough of Keyport

mdelre@keyportonline.com

908-675-5776

Block	Lot	Q	Location	Start	End	Land	Impr	Total	30% Abatement Value (Improvement only)	Total Assessment after Abatement	Taxes at Full Assessment $2.54	Taxes after Abatement	Difference Regular/Abated Taxes
98	13	C02	102 Warren	1/1/2021	12/31/2025	$65,000	$147,500	$212,500	$4,800	$207,700	$5,397.50	$5,244.43	$153.08
			Total Annually								**$5,397.50**	**$5,244.43**	**$153.08**
												5 Year total=	**$765**

Form E/A-1 (Rev. 8/2015)

APPLICATION FOR FIVE-YEAR EXEMPTION AND/OR ABATEMENT

Pursuant to N.J.S.A. 40A:21-1 et seq.; P.L.1991, c. 441, as amended by P.L. 2007, c. 268
AND AS AUTHORIZED BY MUNICIPAL ORDINANCE

Applications **must** be filed with municipal assessors within 30 days (including Saturdays & Sundays) of completion of construction, improvements, conversion, conversion alteration. Late applications will be denied.

COUNTY: MONMOUTH MUNICIPALITY: KEYPORT

I. IDENTIFICATION

Applicant Name: MARLYN VIRAY Name of Officer (if corporate owner): ——

Phone Number: [redacted] Email Address: [redacted]

Mailing Address/Corporate Headquarters: 102 WARREN ST

City: KEYPORT State: NJ ZIP: 07735

Property Location (Street Address): Same

Block: 98 Lot: 13 Qualifier: = CO2

II. PROJECT INFORMATION

This Application is for ☐ tax exemption ☒ tax abatement ☐ both.

A. The subject property is a one or two family dwelling upon which claimant has completed:

- ☐ New Construction;
- ☐ Conversion or alteration of a building or structure into a dwelling;
- ☒ Improvement of an existing dwelling. Indicate age of dwelling: 35 years

B. The subject property is a multiple dwelling, commercial or industrial structure upon which claimant has completed:

- ☐ Construction of a multiple dwelling under a tax agreement;
- ☐ Construction of a commercial or industrial structure under a tax agreement;
- ☐ Improvement to a multiple dwelling;
- ☐ Improvement to a commercial or industrial building or structure;
- ☐ Conversion or alteration of a building or structure to a multiple dwelling.

If increasing the volume of an existing multiple dwelling, commercial or industrial structure, please indicate the percentage of volume increased: ______%

C. Project Details

I. Date of completion of new construction, conversion, or improvement: JUNE 19, 20 20.

II. Total cost of project: $ 4485.

III. Brief description of the nature and type of construction, conversion, or improvement.
Added central air conditioning.

D. Other Information

1. Were prior five-year exemptions/abatements granted on this property? ☒ No ☐ Yes, amount: $______
2. Are there delinquent property taxes or nonpayment tax penalties due on the property? ☒ No ☐ Yes
3. Attach all required documentary proofs. (Assessor may require copy of ordinance, copy of executed tax agreement between applicant and municipal governing body, project descriptions, plans, drawings, cost estimates, etc.)

III. Certification

I certify that the foregoing statements mad by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Signature ______ Title (If Applicable) ______ Date 7.9.20.

FOR OFFICIAL USE

☐ APPROVED ☐ NOT APPROVED Assessor Date

This form is prescribed by the Director, Division of Taxation, as required by law. It may be reproduced for distribution, but may not be altered without prior approval.

GENERAL INFORMATION AND INSTRUCTIONS

1. **Availability:** The Five-Year Exemption and/or Abatement is discretionary on the part of the municipal government. For Exemption/Abatement to apply, there must first be an area in the municipality designated by the local government as "in need of rehabilitation." Then, there must be an enabling ordinance enacted by the local governing body. The ordinance may identify various rehabilitation areas in the municipality, the types of structures and rehabilitation/redevelopment efforts which may be eligible, as well as the availability of exemption or abatement or both.

2. **Filing Deadline:** EA-1 Applications must be filed with the municipal assessor within 30 days (including Saturdays & Sundays) of completion of the construction, improvement, conversion, or conversion alteration. Late applications will be denied. No applications can be filed or take effect unless a valid timely ordinance is in force. Completion means substantially ready for the intended use for which a building/structure is constructed, improved, or converted.

3. **Terms Defined per N.J.S.A. 40A:21-3:**
   Abatement—that portion of a property's assessed value as it existed prior to construction, improvement, conversion of a tax exempted building/structure thereon.
   Exemption—that portion of an assessor's full and true value of any construction, improvement or conversion alteration not increasing the property's taxable value.
   Construction—providing new dwellings, multiple dwellings or commercial/industrial structures. Or enlarging existing multiple dwellings or commercial/industrial structures by more than 30% but not changing the existing use.
   Conversion/Conversion Alteration—altering or renovating a nonresidential building, structure, hotel, motel, motor hotel, or guesthouse to convert it from its previous use to a dwelling/multiple dwelling.
   Improvement—modernizing, rehabilitating, renovating, altering, repairing which produces a physical change in an existing building or structure....but does not change its permitted use. It does not include repairs for fire or other property damage for which insurance payments were received within three years of applying for the Five-Year Exemption/ Abatement. For multiple dwellings, it includes only improvements to common areas or elements or three or more dwelling units ...For multiple dwellings or commercial/industrial structures it does not include ordinary painting, repairs, replacement of maintenance items or the enlargement of an existing structure by more than 30%.
   Dwelling—a building or part of a building used or held for use as a home or residence, including accessory buildings on the premises. Individual condominium and cooperative units and individual residences within a horizontal property regime are also considered dwellings. The "common elements" of a horizontal property regime, cooperative, or condominium, are not considered "dwellings" but are defined as "multiple dwellings."
   Multiple Dwelling—a building or structure fitting the definition of "multiple dwelling" in the "Hotel and Multiple Dwelling Law," (see N.J.S.A. 55:13A-3), and also the "common elements" or "general common elements" of a condominium, a cooperative, or a horizontal property regime.
   Commercial or Industrial Structure—a structure or part thereof used for the manufacturing, processing or assembling of material or manufactured products, or for research, office, industrial, commercial, retail, recreational, hotel or motel facilities, or warehousing purposes, or for any combination thereof.

4. **Start Date of Exemption/Abatement:** As amended by P.L.2007, c. 268, Five-Year Tax Exemptions and/or Abatements take effect as of a project's completion date, except for projects subject to tax agreements for which the effective date of exemption/abatement is January 1 of the year following the year the project is completed. **For projects under tax agreements,** Added Assessments are applicable in the interim period between completion and January 1st. **For exemption/abatement projects not under tax agreements,** taxes to be paid are prorated based on an annual period using a property's current year assessed value minus the prorated exemption/abatement amount plus any portion of assessed value of the construction, improvement, or conversion not exempted which is also prorated based on an annual period.

   Annual period—a duration of 365 days, (366 days when February has 29 days), beginning on the date an exemption or abatement for a project becomes effective, i.e., the project's completion date.

5. **Payments in Lieu of Taxes (PILOTS):** PILOTS are the payment mechanism within an exemption/abatement program and are only applied to exempt or abated properties. PILOTS cannot be utilized independently outside of an exemption/ abatement. The Five-Year Exemption/Abatement Law provides three kinds of in lieu payments: cost basis; gross revenue basis; tax phase-in basis. A tax agreement between the applicant and municipal governing body will determine if there is a PILOT for the property and which kind of in lieu payment will be utilized.

This form is prescribed by the Director, Division of Taxation, as required by law. It may be reproduced for distribution, but may not be altered without prior approval.

R271-20

RESOLUTION #____-20

AUTHORIZING EXECUTION OF SPECIAL CITIZENS AREA TRANSPORTATION 2021 AGREEMENT

WHEREAS, the Borough of Keyport has heretofore entered into an Agreement with the Monmouth County Board of Chosen Freeholders, specifically the Office of Special Citizen Area Transportation (SCAT), to provide certain services to senior citizens and handicapped individuals among others, residing within the Borough of Keyport for the year 2021 pursuant to an agreement between the Borough of Keyport and the Board of Chosen Freeholders of Monmouth County; and

WHEREAS, the Governing Body of the Borough of Keyport wishes to continue said services.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport that the aforesaid agreement be extended upon its same terms for calendar year 2021 as if the same has been set forth at length herein.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute this Agreement.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify this to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of November 10, 2020.

Michele Clark, RMC
Deputy Borough Clerk

THIS AGREEMENT entered into **January 1, 2021** by and between the COUNTY OF MONMOUTH (hereinafter referred to as the COUNTY) and **BOROUGH OF KEYPORT** here inafter referred to as the MUNICIPALITY/AGENCY).

WHEREAS, the Board of Chosen Freeholders of the County of Monmouth has established the Special Citizens Area Transportation System (hereinafter referred to as SCAT); and

WHEREAS, the MUNICIPALITY has requested that the COUNTY provide service to eligible residents; and

WHEREAS, it is necessary to set forth the responsibilities of both parties in this agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained and for other good and valuable considerations, it is mutually agreed between the parties as follows: Services to be provided under this Agreement will include transportation to and from local food markets. Destinations and pick-up sites will be determined at the discretion of the SCAT coordinator. Ridership on SCAT vehicles shall include those persons 60 years of age and older, in accordance with the rules and regulations set forth in Title III of the Older Americans Act of 1965, as amended in 1978. Service will be provided without regard to disability, in compliance with the provisions of Section 504 of the Rehabilitation Act of 1973. Ridership will also be extended to disabled persons under 60 years of age as vehicle space and time is available. "Disabled" is defined, as per Title 17 of the New Jersey Administrative Code, as a person who may be classified as having a physical impairment which manifests itself in one or more of the following ways: non-ambulatory, semi-ambulatory, visually impaired, deaf or hearing impaired, having faulty coordination, or having reduced mobility, flexibility, coordination or perceptiveness due to age, physical or mental conditions.

1. Vehicles used to provide services under this agreement will be owned, operated, insured and maintained by the COUNTY. All vehicle drivers will have current Operator's and Commercial Driver's License (CDL).

2. Vehicles shall be housed at the COUNTY garage, Freehold Township, or at location agreed to by the parties concerned. The SCAT coordinator will attempt to schedule maintenance work at a time which will afford the least interruption to the normally established service schedules. The provision of auxiliary transportation in the event of major maintenance or accident will be at the discretion of the coordinator of the SCAT Program or his/her designee.

3. Service will be provided for either a half or a full day as specified in Appendix A to this agreement. The COUNTY reserves the right to re-schedule the days of services based upon the availability of vehicles. The days of operation may be re-scheduled by the SCAT coordinator as needed.

4. Additional days of extended service may be provided under this agreement with authorization of the MUNICIPALITY contingent upon the availability of drivers and vehicles and approval of the SCAT coordinator. The MUNICIPALITY will be charged at the rate of a full day of service, plus $.18 per mile, door to door.

5. The SCAT coordinator may establish routes which would serve two or more MUNICIPALITIES on a given day as long as the existing level of service in the MUNICIPALITY is maintained or improved.

6. A local coordinator will be supplied by the contracting party, either municipal or private, to aid the SCAT coordinator in daily operations.

7. The MUNICIPALITY will be billed on a quarterly basis for services provided at the per diem rate as set forth in Appendix A. The SCAT coordinator will detail the dates as to when services were provided during the quarter. The MUNICIPALITY will make payments within 30 days of the billing date, providing that the billing is in conformity with this

agreement. Such payment shall be made by check, and be made payable to the Treasurer, County of Monmouth.

8. Provision of service by the COUNTY under this agreement is conditional upon continued availability of funding through Title III of the Older Americans Act.

9. This contract will be in effect from **January 1, 2021** to **December 31, 2021**, or until a subsequent contract is executed.

10. Tolls and other over-the –road parking charges incurred by the vehicle in normal operation of the vehicle will be borne by the MUNICIPALITY which requires the vehicle to traverse toll roads or incur parking or other over-the-road costs provided that the vehicle driver furnishes a receipt substantiating such out-of-pocket cost the MUNICIPALITY. A copy of such receipts and record of payment by the MUNICIPALITY shall be furnished to the SCAT coordinator within seven (7) days after use of the vehicle by either the MUNICIPALITY or contracting parties.

11. The COUNTY reserves the right to alter this agreement or to increase the per diem rate for vehicle operation based on increased costs subject to forty-five (45) days' notice.

12. Either party may terminate this agreement upon sixty (60) days written notice to the other party. Notice shall be sent by certified mail return receipt requested to the Board of Chosen Freeholders in the case of the County and the Municipal Clerk in the case of the municipality.

IN WITNESS WHEREOF, the parties hereto have caused those present to be signed by their respective authorized officers and their respective corporate seals to be hereunto affixed the day and year first above mentioned.

ATTEST:

COUNTY OF MONMOUTH
(seal)

BY:______________________________
Marion Masnick, Clerk
Board of Chosen Freeholders

BY:______________________________
THOMAS A. ARNONE
DIRECTOR, Monmouth County Board of Chosen Freeholders

ATTEST:

MUNICIPALITY
(seal)

BY:______________________________

Municipal Clerk

BY:______________________________

Mayor

APPENDIX A

MUNICIPALITY:

BOROUGH OF KEYPORT

Days of Service Per Week:

FULL DAYS ______X______.

HALF DAYS ______________.

Charges:

RATE* FULL DAY ______$78.00______.

RATE* HALF DAY ______________.

*Rate is based on average daily passengers.

R272-20

RESOLUTION #___-20

AUTHORIZING SICK DAY BUY BACK FOR NON-UNION EMPLOYEES

WHEREAS, Non-Union and Administrative Employees have received sick day buy back in accordance with an agreement negotiated in 2002; and

WHEREAS, the sick day buy back policy with regard to the amount of buy back days and the sick day bank thresholds have followed that agreement since the adoption of most recent Resolution No. 345-06; and

WHEREAS, there are five (5) Non-Union and Administrative Employees that are entitled to sick day buy back for 2020 as follows:

Michele Clark	10 days
Madeline Costello	10 days
Barbara Hassmiller	10 days
Robert Kutschman	10 days
Denise Nellis	10 days

NOW THEREFORE BE IT RESOLVED by the Mayor and Council that the above mentioned employees are approved to receive sick time buy back for 2020 in the amounts specified above.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of November 10, 2020.

Michele Clark, RMC
Borough Clerk

R273-20

RESOLUTION #____-20

AUTHORIZING 2020 KEYPORT MICRO-GRANT PROGRAM GRANTS

WHEREAS, on September 1, 2020 the Borough Council adopted Resolution No. 236-20 establishing the Keyport Micro-Grant Program for the Year 2020 to provide funds to Keyport-based non-profit organizations for equipment purchases and selected operational costs; and

WHEREAS, funding in the amount of $7,500.00 was included in the Municipal Budget for the year 2020; and

WHEREAS, applications for grants from this program have been submitted by eligible organization together with the required documentation which have been reviewed by the Borough Administrator, and the Borough Administrator has recommended grant awards be authorized to the organizations designated below.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Keyport as follows:

1. Keyport Pack 364 (Cub Scout) is hereby awarded a Keyport 2020 Micro-Grant in the amount of $1,000.00.
2. Keyport Troop 364 (Boy Scout) is hereby awarded a Keyport 2020 Micro-Grant in the amount of $1,000.00.
3. The Borough Clerk is directed to forward certified copies of this resolution to the Borough Administrator and Chief Financial Officer.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:
ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of November 10, 2020.

Michele Clark, RMC
Borough Clerk

R274-20

RESOLUTION #___-20

AUTHORIZE RENEWAL OF INACTIVE LIQUOR LICENSES PURSUANT TO N.J.S.A. 33:1-12.39 FOR THE 2020-2021 LICENSE TERM FOR KEYPORT LIQUOR 3, LLC, AND 6 BROAD ST WATERFRONT LIQUOR, LLC

WHEREAS, as required by, and in accordance with the New Jersey Alcoholic Beverage Control Act, N.J.S.A. 33:1-1 et seq. ("Act"), the regulations promulgated thereunder at N.J.A.C. 13:2-1.1. et seq. and the Borough of Keyport Code of General Ordinances ("Code"), the Mayor and Borough Council ("Borough Council") of the Borough of Keyport (the "Borough") received application by Keyport Liquor 3, LLC and by 6 Broad Street Waterfront Liquor, LLC ("Licensees") to permit renewal of inactive plenary retail consumption licenses, currently "pocket" licenses, pursuant to N.J.S.A. 33:1-12.39 for the 2020-2021 license term; and

WHEREAS, as a result of the unprecedented health hazard posed by the novel Coronavirus disease 2019 ("COVID-19"), on March 9, 2020, Governor Murphy declared a Public Health Emergency and State of Emergency in Executive Order No. 103; and

WHEREAS, on March 16, 2020, Governor Murphy issued Executive Order No. 104 which is having a significant impact on the alcoholic beverage industry; and

WHEREAS, on April 13, 2020, the Acting Director of the Division of Alcoholic Beverage Control, James B. Graziano, issued Administrative Order 2020-02 which ordered that any retail license that has not been actively used in connection with the operation of a licensed premises on or before June 30, 2018 will be required to file a petition for relief with the Division pursuant to N.J.S.A. 33:1-12.39 and obtain such relief, in order for the municipal issuing authority to renew the license for the 2020-2021 license term; and

WHEREAS, the Division by its Acting Director, concluded in a written decision (the "Special Ruling") that Licensees demonstrated good cause for renewal of the Licenses and that the Borough Council may consider an application by Licensees to grant and renew the Licenses; and

WHEREAS, the Borough Clerk certifies that the requisite fee by each applicant has been paid and that the requisite Alcoholic Beverage Retail Licensee Clearance Certificate (Renewal) has been received and is in her office; and

WHEREAS, the Mayor and Borough Council hereby desire to approve the renewals on the basis that Licensees have met the prerequisites as provided in the Special Ruling and pursuant to the Act, and other applicable law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Mayor and Borough Council hereby approve the application to permit the renewal of the License to Keyport Liquor 3, LLC as provided in the Special Ruling.

3. The Mayor and Borough Council hereby approve the application to permit the renewal of the License to 6 Broad St Waterfront Liquor, LLC as provided in the Special Ruling.

4. This resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of November 10, 2020.

____
Michele Clark, RMC
Borough Clerk

PHILIP D. MURPHY
Governor

SHIELA Y. OLIVER
Lt. Governor

STATE OF NEW JERSEY

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL
P.O. BOX 087
TRENTON, NJ 08625-0087
PHONE: (609) 984-2830 FAX: (609) 633-6078
WWW.NJ.GOV/OAG/ABC

GURBIR S. GREWAL
Attorney General

JAMES B. GRAZIANO
Acting Director

October 30, 2020

Kenneth Schwartz
Keyport Liquor 3 LLC
[redacted]

RE: SPECIAL RULING TO PERMIT RENEWAL OF INACTIVE LICENSE PURSUANT TO <u>N.J.S.A.</u> 33:1-12.39 FOR THE 2020-2021 LICENSE TERM(S);
LIC. NO. 1322-33-007-009
LIC. NAME: KEYPORT LIQUOR 3 LLC
Docket No. 08-20-245 Job No. 388350

Dear Kenneth Schwartz:

Enclosed please find a Special Ruling to permit consideration of a renewal application for the above referenced inactive license pursuant to N.J.S.A. 33:1-12.39. As noted in the enclosed document, this Ruling merely determined that good cause exists for the issuing authority to consider your application. It is now within the purview of the local issuing authority to either grant or deny your renewal application in the reasonable exercise of its discretion.

Be advised that if your license is merely inactive and is sited at a premises, in order to activate this license during any of the license terms referenced above, you are required to file an amendment to your license application pursuant to N.J.A.C. 13:2-2.14. To properly file the amendment, pages 1, 2, and 11 of the 12-page license application must be filed with the local issuing authority not more than 10 days prior to, or 10 days after, opening the business. The local issuing authority will then present you with a current license certificate which must be prominently displayed where it can be readily seen by customers. N.J.A.C. 13:2-23.13(a)1.

However, if your license is a "pocket license," (a license not sited at a premises) and you wish to activate your license at a premises during any of the license terms referenced above, you must file a full 12-page application transferring the license from "pocket" status to the intended premises. Please contact your local issuing authority to comply with all requirements regarding the transfer.

I suggest that you contact the local issuing authority immediately to determine what steps are necessary to complete your license application renewal process.

Very truly yours,

/s/Jillian Mahoney

Jillian Mahoney
Deputy Attorney General

c: Tia Johnson, ABC Licensing Bureau VIA EMAIL
Michele Clark, Municipal Clerk VIA EMAIL

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL

LICENSE NO: 1322-33-007-009

NAME OF LICENSEE: Kuppa Liquor 3, LLC)
t/a: N/A)
IN THE MATTER OF A)
SPECIAL RULING PURSUANT TO N.J.S.A. 33:1-12.39)
FOR LICENSE TERM(S) (mark terms requested): [X] 2020-21; [ ] 2021-22;
2019-2020 (LIST PRIOR TERM(S) IF NOT ALREADY RECEIVED)

"VERIFIED PETITION FORM"
AFFIDAVIT IN
SUPPORT OF REQUEST
FOR A SPECIAL RULING

1. I am Kenneth Schwartz (NAME) Owner (POSITION OR TITLE)
My email address is: [redacted]
I make this affidavit in support of a request for a Special Ruling pursuant to N.J.S.A. 33:1-12.39 with the Division of Alcoholic Beverage Control ("Division"). I am fully familiar with the facts stated herein, and am authorized to make this request on behalf of Kuppa Liquor 3, LLC (LICENSEE)

2. Briefly state the reasons why the license has remained inactive, and the prognosis for activation of the license. NOTE: Along with this REQUIRED form, you MAY submit documentation which shows steps taken to activate the license. Attach additional pages if needed.

The reason for inactivity is due to the fact that we were planning on breaking ground on the restaurant in early 2020. Due to the Covid 19 pandemic and the governors restrictions all my plans have been on hold upon renewal of the license it will remain a pocket license until covid 19 restrictions have been lifted and we can break ground on the property.

3. Provide complete contact information including your mailing address, telephone number, and email. Failure to provide this information will delay the processing of the Special Ruling.

Mailing Address: [redacted] (STREET) [redacted] (CITY/TOWN) [redacted] (STATE) [redacted] (ZIP)
Personal Phone: [redacted] Business Phone: [redacted] Email: [redacted]

PLEASE EMAIL THIS DOCUMENT AND ANY OPTIONAL SUPPORTING DOCUMENTATION TO: NJABCPetitions@njoag.gov
Note: You must pay a $100 filing fee for EACH term requested on Posse. If the filing fee is not paid, the Division CANNOT process the Petition.

I certify that I have provided a copy of this Verified Petition Form to the municipality, submitted on 8/6/2020 (DATE)

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

8/6/2020 (DATE) _______ (SIGNATURE)

This section for Division of Alcoholic Beverage Control Use ONLY:

JOB NUMBER: 388350 DOCKET NUMBER: 08-20-245

I have reviewed the petition filed in this matter and have considered all the facts and circumstances related to the inactive status of this license. I find that the petitioner or licensee has established good cause in accordance with the statutory requirements to warrant an application for renewal of the license for the license term(s). Accordingly, the municipal issuing authority is hereby authorized to consider the application for renewal of the subject license for the 2020-2021 license term(s) and to thereupon grant or deny said application in the reasonable exercise of its discretion. This authorization does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance. Please note that the approval granted herein is conditional, and is based upon the representations set forth in the petitioner's notarized form verified petition. This approval is subject to review and/or modification should the factual circumstances warrant.

October 30, 2020
Date

Director

STATE OF NEW JERSEY

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL
P.O. BOX 087
TRENTON, NJ 08625-0087
PHONE: (609) 984-2830 FAX: (609) 633-6078
WWW.NJ.GOV/OAG/ABC

PHILIP D. MURPHY
Governor

SHIELA Y. OLIVER
Lt. Governor

GURBIR S. GREWAL
Attorney General

JAMES B. GRAZIANO
Acting Director

October 30, 2020

Kenneth Schwartz
6 Broad St Waterfront Liquor LLC
[redacted]

RE: SPECIAL RULING TO PERMIT RENEWAL OF INACTIVE LICENSE PURSUANT TO N.J.S.A. 33:1-12.39 FOR THE 2020-2021 LICENSE TERM(S);
LIC. NO. 1322-33-008-008
LIC. NAME: 6 BROAD ST WATERFRONT LIQUOR LLC
Docket No. 08-20-246 Job No. 388357

Dear Kenneth Schwartz:

Enclosed please find a Special Ruling to permit consideration of a renewal application for the above referenced inactive license pursuant to N.J.S.A. 33:1-12.39. As noted in the enclosed document, this Ruling merely determined that good cause exists for the issuing authority to consider your application. It is now within the purview of the local issuing authority to either grant or deny your renewal application in the reasonable exercise of its discretion.

Be advised that if your license is merely inactive and is sited at a premises, in order to activate this license during any of the license terms referenced above, you are required to file an amendment to your license application pursuant to N.J.A.C. 13:2-2.14. To properly file the amendment, pages 1, 2, and 11 of the 12-page license application must be filed with the local issuing authority not more than 10 days prior to, or 10 days after, opening the business. The local issuing authority will then present you with a current license certificate which must be prominently displayed where it can be readily seen by customers. N.J.A.C. 13:2-23.13(a)1.

However, if your license is a "pocket license," (a license not sited at a premises) and you wish to activate your license at a premises during any of the license terms referenced above, you must file a full 12-page application transferring the license from "pocket" status to the intended premises. Please contact your local issuing authority to comply with all requirements regarding the transfer.

I suggest that you contact the local issuing authority immediately to determine what steps are necessary to complete your license application renewal process.

Very truly yours,

/s/Jillian Mahoney

Jillian Mahoney
Deputy Attorney General

c: Tia Johnson, ABC Licensing Bureau VIA EMAIL
Michele Clark, Municipal Clerk VIA EMAIL

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL

LICENSE NO: 1322-33-008-006

NAME OF LICENSEE: 6 Broad St Waterfront Liquor LLC)
t/a: N/A)
IN THE MATTER OF A)
SPECIAL RULING PURSUANT TO N.J.S.A. 33:1-12.39)
FOR LICENSE TERM(S) (mark terms requested): [✓] 2020-21; [ ] 2021-22;

"VERIFIED PETITION FORM"
AFFIDAVIT IN
SUPPORT OF REQUEST
FOR A SPECIAL RULING

2019 - 2020 (LIST PRIOR TERM(S) IF NOT ALREADY RECEIVED)

1. I am Kenneth Schwartz OWNER
(NAME) (POSITION OR TITLE)

My email address is: [redacted]

I make this affidavit in support of a request for a Special Ruling pursuant to N.J.S.A. 33:1-12.39 with the Division of Alcoholic Beverage Control ("Division"). I am fully familiar with the facts stated herein, and am authorized to make this request on behalf of 6 Broad St Waterfront Liquor, LLC
(LICENSEE)

2. Briefly state the reasons why the license has remained inactive, and the prognosis for activation of the license. NOTE: Along with this REQUIRED form, you MAY submit documentation which shows steps taken to activate the license. Attach additional pages if needed.

The reason for inactivity is due to the fact that Covid 19 has post pond the process to find a suitable location. I hope when most restrictions are lifted I will find one. Upon renewal the license will remain a pocket license until a suitable location is found.

3. Provide complete contact information including your mailing address, telephone number, and email. Failure to provide this information will delay the processing of the Special Ruling.

Mailing Address: [redacted] (STREET) [redacted] (CITY/TOWN) [redacted] (STATE) [redacted] (ZIP)

Personal Phone: [redacted] Business Phone: [redacted] Email: [redacted]

PLEASE EMAIL THIS DOCUMENT AND ANY OPTIONAL SUPPORTING DOCUMENTATION TO: NJABCPetitions@njoag.gov

Note: You must pay a $100 filing fee for EACH term requested on Posse. If the filing fee is not paid, the Division CANNOT process the Petition.

I certify that I have provided a copy of this Verified Petition Form to the municipality, submitted on 8/6/2020.
(DATE)

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

8/6/2020
(DATE)

(SIGNATURE)

****

This section for Division of Alcoholic Beverage Control Use ONLY:

JOB NUMBER: 388357 DOCKET NUMBER: 08-20-246

I have reviewed the petition filed in this matter and have considered all the facts and circumstances related to the inactive status of this license. I find that the petitioner or licensee has established good cause in accordance with the statutory requirements to warrant an application for renewal of the license for the license term(s). Accordingly, the municipal issuing authority is hereby authorized to consider the application for renewal of the subject license for the 2020-2021 license term(s) and to thereupon grant or deny said application in the reasonable exercise of its discretion. This authorization does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance. Please note that the approval granted herein is conditional, and is based upon the representations set forth in the petitioner's notarized form verified petition. This approval is subject to review and/or modification should the factual circumstances warrant.

October 30, 2020
Date

Director

R275-20

RESOLUTION #___-20

AUTHORIZING THE BOROUGH ADMINSTRATOR TO INITIATE THE PROCESS FOR POLICE DEPARTMENT PROMOTIONS

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, section 10-3.1 of the Borough Code provides the Borough Council must formally approve by resolution, the filling of any vacancy in any previously authorized or established full time position, before any action is initiated to fill the same; and

WHEREAS, the Chief of Police has provided notification of his intent to retire from service on or about December 31, 2020 and the Borough Administrator has requested authorization to initiate the promotional process to fill the anticipated Chief of Police position and related vacancies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough Administrator is authorized and directed to initiate the promotional process required to fill the anticipated Chief of Police position and related vacancies in accordance with Borough policy and the rules and regulations of the New Jersey Civil Service Commission.
3. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of November 10, 2020.

____

Michele Clark, RMC
Borough Clerk

INTRO ORD

ORDINANCE #___-20

ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AUTHORIZING EASEMENT TO THE COUNTY OF MONMOUTH FOR OPEN SPACE PURPOSES AT BLOCK 94, LOT 45 AND BLOCK 124, LOTS 12, 13, AND 25 – Veteran's Park

WHEREAS, the Borough of Keyport (the "**Borough**") is the owner of the public properties located at Block 94, Lot 45 and Block 124, Lots 12, 13, and 25 on the Borough tax map (collectively the "**Properties**") commonly known as Veteran's Park which contain park, recreation and open space; and

WHEREAS, as part of the County of Monmouth (the "**County**") Open Space and Recreation Program, the County awarded a grant of $101,000 to the Borough for investment in the Properties to maintain the Properties as park, recreation and open space; and

WHEREAS, the County requires that the Borough grant an easement to the County to ensure the preservation of the Property as park, recreation and open space by way of a Deed of Open Space Easement (the "**Deed**"); and

WHEREAS, pursuant to N.J.S.A. 40A:12-13(b)(1), the Borough is authorized to convey an interest in public property to another political subdivision of the State of New Jersey by adoption of an ordinance authorizing the conveyance of the public property.

NOW THEREFORE, BE IT ORDAINED by the Borough Council that the Borough is authorized to convey an easement on the Property to the County pursuant to the terms of the Deed, on file with the Office of the Borough Clerk; and

BE IT FURTHER ORDAINED that the Mayor or Business Administrator be and is hereby authorized and directed to execute the Deed on file with the Office of the Borough Clerk; and

BE IT FURTHER ORDAINED that if any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Ordinance; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and publication in accordance with the law.

Introduced: November 10, 2020
Public Hearing:
Adopted:

____
Michele Clark, RMC
Borough Clerk
Borough of Keyport

____
Collette J. Kennedy, Mayor
Borough of Keyport

DEED OF OPEN SPACE EASEMENT

This EASEMENT made this __ day of __________ 2020 between the BOROUGH OF KEYPORT, located at 70 WEST FRONT STREET, KEYPORT, NJ (hereinafter referred to as "MUNICIPALITY"), and the **COUNTY OF MONMOUTH**, located in the Hall of Records, 1 East Main Street, Freehold, New Jersey, 07728 (hereinafter referred to as "COUNTY").

WITNESSETH:

WHEREAS, the MUNICIPALITY is the sole owner in fee simple of a tract of land in KEYPORT, Monmouth County, State of New Jersey, more particularly described as Block 94, Lot 45 and Block 124, Lots 12, 13 and 25 on the tax map of KEYPORT BOROUGH, Monmouth County, New Jersey (hereinafter referred to as the "Property"); and

WHEREAS, the Property possesses park, recreation and open space values of great importance to the people of the County of Monmouth; and

WHEREAS, the MUNICIPALITY further agrees that the park, recreation and open space values of the Property be preserved in perpetuity; and

WHEREAS, the MUN ICIPALITY further agrees, as owner of the Property, to convey to the COUNTY the open space easement herein described to preserve and protect the park, recreation and open space values of the Property in perpetuity; and

WHEREAS, the COUNTY is a body politic and corporate of the State of New Jersey empowered pursuant to N.J.S.A. 40:32-2.1 to acquire interests in land and hold same for public park, public recreation and public welfare purposes; and

WHEREAS, the COUNTY has made a financial investment in the Property through the Monmouth County Municipal Open Space Grant Program by providing the MUNICIPALITY with a grant of $101,000.00 for the DEVELOPMENT of the Property.

NOW, THEREFORE, in recognition of the foregoing and in consideration of the Municipal Open Space Grant made to the MUNICIPALITY, the MUNICIPALITY does hereby grant and convey to the COUNTY an easement over, under and right in perpetuity to restrict as set forth herein the use of the real property designated as Block 94, Lot 45 and Block 127, Lots 12, 13 & 25 on the tax map of the BOROUGH OF KEYPORT, Monmouth County, New Jersey.

1. **PURPOSE**. It is the purpose of this Easement to guarantee that the Property will be retained forever for public park, recreation and open space uses and to prevent any use of the Property that will significantly impair or interfere with the park, recreation and open space values of the Property.

2. **TRUST**. The property shall be held in trust in perpetuity and used exclusively for the purposes authorized by the Open Space and Farmland Preservation, Recreation, Conservation and Historical Preservation Act as may be amended from time to time [NJSA 40:12-15.6b].

3. **PUBLIC ACCESS**. The MUNICIPALITY agrees to make the open space accessible to the public, unless the MUNICIPALITY and COUNTY determines that public accessibility would be detrimental to the lands, waters, or improvements thereon, or to any natural resources associated therewith [NJSA 40: 12-15.60(3)].

4. **OPEN SPACE INVENTORY**. The MUNICIPALITY shall cause the funded property to be listed in the Municipal Recreation and Open Space Inventory at the time it is filed with the New Jersey Green Acres Program or its successors.

5. **RIGHT OF COUNTY**. To accomplish the purpose of this easement, the following rights are conveyed to the COUNTY by this easement:

A. To preserve and protect the park, recreation and open space values of the Property.

B. To prevent any activity on or use of the Property that is inconsistent with the purpose of this easement and to require the restoration of such areas or features of the Property that may be damaged by an inconsistent use or activity.

C. The COUNTY and its agents, representatives, servants or assigns, shall be permitted to enter upon the Property at all reasonable times, after giving prior reasonable notice, in order to monitor compliance with and otherwise enforce the terms of the Easement, provided that COUNTY, its agents, etc. shall not unreasonably interfere with use and quiet enjoyment of the Property.

D. The MUNICIPALITY agrees not to lease, sell, exchange or donate the Property described herein which is being acquired pursuant to P.L. 1997 c. 24, NJSA 40:12-15.6(A) except upon approval of the Monmouth County Board of Chosen Freeholders and upon such conditions as the Monmouth County Board of Chosen Freeholders may establish [NJSA 40:12-15.6(d)(4)] including, but not limited to, replacement with land of no less or greater utility, acreage and value.

6. **PROHIBITED USES**. Any activity on or use of the Property inconsistent with the purpose of this easement is prohibited.

7. **GREEN ACRES RESTRICTIONS**. If the lands being conveyed herein were purchased in part with Green Acres funding, they are subject to Green Acres restrictions as provided in N.J.S.A. 13:8C-1 et seq. and N.J.A.C. 7:36.

8. **RESERVED RIGHTS**. The MUNICIPALITY reserves to itself and to its personal representatives, heirs, successors and assigns, all rights accruing from its ownership of the Property, including the right to engage in or permit or invite others to engage in all uses of the Property that are not inconsistent with this easement.

9. **GRANTEE'S REMEDIES**. If the COUNTY determines that the MUNICIPALITY is in violation of the terms of this easement or that a violation is threatened, the COUNTY shall give written notice to the MUNICIPALITY of such violation and demand corrective action sufficient to cure the violation and, where the violation involves injury to the Property resulting from any use or activity inconsistent with the purpose of this easement, to restore the portion of the Property so injured. If the MUNICIPALITY or its assigns fail to correct the violation within sixty days after receipt of notice thereof from the COUNTY or under circumstances where the violation cannot be cured within the sixty day period or fails to diligently pursue curing such violation until finally cured, the COUNTY may bring an action at law or in equity in a court of competent jurisdiction to enforce the terms of this easement, to enjoin the violation ex parte as necessary, by temporary or permanent injunction, to recover any damages to which it may be entitled for violation of the term of this easement or injury to any park, recreation or open space values protected by this easement; to require the restoration of the Property to the condition that existed prior to such injury; and all costs and expenses, including reasonable attorney's fees incurred in enforcing the COUNTY's rights herein.

10. **COUNTY'S DISCRETION**. Enforcement of the terms of this easement shall be at the discretion of the COUNTY, and any forbearance by the COUNTY to exercise its rights under this easement in the event of any breach of any terms of this easement by the MUNICIPALITY shall not be deemed or construed to be a waiver by the COUNTY of such terms or any subsequent breach of the same or any other term of this easement or of any of the COUNTY'S rights under this easement. No delay or omission by the COUNTY in the exercise of any right or remedy upon any breach by the MUNICIPALITY shall impair such right or remedy or be construed as a waiver.

11. **SURVIVAL**. The terms of an Agreement between the MUNICIPA LITY and the COUNTY, dated______, shall survive the delivery of this Deed of Open Space Easement and the terms of which Agreement are incorporated herein by reference.

12. **WAIVER OF CERTAIN DEFENSES**. The MUNICIPALITY hereby waives any defense of laches, estoppel or prescription.

13. **ACTS BEYOND CONTROL**. Nothing contained in this easement shall be construed to entitle the COUNTY to bring any action against the MUNICIPALITY for any injury or change in the Property resulting from causes beyond the MUNICIPALITY'S control including, without limitation, fire, flood storm and earth movement, or from any prudent action taken by the MUNICIPALITY under emergency conditions to prevent, abate or mitigate injury to the Property resulting from said causes.

14. **COSTS AND LIABILITIES**. The MUNICIPALITY shall retain all responsibilities and shall bear all cost and liabilities of any kind related to the ownership, operation, upkeep and maintenance of the Property, including the maintenance of adequate comprehensive general liability insurance coverage. The MUNICIPALITY shall keep the Property free of any liens arising out of any work performed, for material furnished to or obligations incurred by the MUNICIPA LITY.

15. **RISK OF LOSS**. Risk of loss or damage to the Property by fire or other casualty shall be, and is assumed, by the MUNCIPALITY. The MUNICIPALITY is required to advise the COUNTY of any occurrence which results in loss of or damage to any improvements funded by the COUNTY or which results in the impairment of the Property's park, recreation and open space use.

16. **COVENANTS**. The MUNICIPALITY covenants with the COUNTY as follows:

(a) The MUNICIPALITY is seized of said easement and has good right and title to convey same;

(b) The COUNTY shall quietly enjoy the said easement;

(c) The MUNICIPALITY shall have quiet possession of the easement free from all encumbrances;

17. **SUCCESSOR**. The covenants, terms, conditions and restrictions of this easement shall be binding upon and inure to the benefit of the parties hereto and their respective personal representatives, heirs, successors and assigns, and shall continue as a servitude running in perpetuity with the Property.

This Deed of Easement is signed and attested to by ______________________ and______________________________, the proper corporate officers as of the date at the top of the first page. Its corporate seal is affixed.

ATTESTED BY:

______________________________ BY:_________________________

STATE OF NEW JERSEY:

: SS.

COUNTY OF MONMOUTH :

I CERTIFY that on ____________ , 2020__________________ personally came before me, the subscriber, a Notary Public of the State of New Jersey, and this person acknowledged under oath, to my satisfaction, that:

(a) this person is the____________ of ___________________, the municipality named in this document;

(b) this person is the attesting witness to the signing of this Deed by the proper corporate officer, who is the ____________ of the municipality;

(c) this Deed was signed and delivered by the municipality as its voluntary act duly authorized by a proper resolution of its governing body;

(d) this person knows the proper seal of the municipality which was affixed to this Deed;

(e) this person signed this proof to attest to the truth of these facts; and

(f) the full and actual consideration paid or to be paid for the transfer of title is $1.00 (such consideration is defined in N.J.S.A. 46:15-5).

____

Sworn to and subscribed before
me this_______day of_______,
2020.

____

Comm # 1

RECEIVED
OCT 21 2020
BY: ....

"The Pearl of the Bayshore" Keyport NEW JERSEY

Borough of Keyport
70 West Front Street
Keyport NJ 07735

Clerks Office: 732-739-5124
Fax Number: 732-739-8738
mclark@keyportonline.com

APPLICATION & PERMIT FOR USE OF BOROUGH PROPERTY

Date Received 10/21/2020 Date of Response ____________

Property requested Water Front Pavilion

Organization Name/Purpose Pics for my wedding

Name Joseph Boyle

Address [redacted]

Telephone Number: [redacted] Fax Number ____________

Email Address: [redacted]

Type of Event for wedding Pics
Date of Event March 26th 2021 Time of Event 1-4:30
No of People Attending 25

Fee Schedule

Borough Property	Minimum 3 Hours	Additional Per Hour
Senior Center	$23.00	$5.75
Borough Hall Council Room	$23.00	$5.75
OTHER		
Waterfront Pavilion/Promenade ✓	$100.00	
Pictures at Pavilion/Promenade ✓	$100.00 pd. cash	
Beach Park	$100.00	

Mail Check or Money Order Payable to:
Borough of Keyport, PO BOX 60, Keyport, NJ 07735

REPORT B-1

KEYPORT BOROUGH CLERK'S OFFICE

DATE: 11/1/2020
TO: MAYOR & COUNCIL
FROM: MICHELE CLARK, BOROUGH CLERK
RE: CASH RECEIPTS FOR OCTOBER 2020

WATER/SEWER ACCOUNT

OTHER: DEMOLITION		0.00
TOTAL WATER/SEWER	**$**	**0.00**

CURRENT ACCOUNT

BINGO LICENSE	$	0.00
LIMO LICENSES		0.00
PHOTOCOPIES		16.38
POSTAGE		0.00
RAFFLE LICENSE		40.00
TAXI DRIVER		0.00
TAXI OWNER		0.00
TOW TRUCK OPERATOR APPLICATION		0.00
FLEET FEE/TOW OWNER		0.00
SEARCHES		0.00
VENDING/PEDDLER LICENSE		0.00
VENDING MACHINE		30.00
LIQUOR LICENSE		0.00
STREET OPENING		75.00
RECYCLING PERMITS		120.00
PARKING PERMITS		0.00
AUCTION FEES		0.00
PD- ACC RPTS		0.00
SIDEWALK/STREET CAFÉ		0.00
FILM PERMIT APPLICATION		0.00
OTHER: RETURNED CHECK CHARGE		0.00
NSF FEE		0.00
SUBPOENA		0.00
TOTAL CURRENT		**$281.38**

ESCROW ACCOUNT

SEASONAL BUSINESS	$	0.00
ESCROW	$	27.00
TOTAL ESCROW	**$**	**27.00**

TOTAL RECEIPTS **$308.38**

STREET OPENING CASH REPAIR ESCROW BREAKDOWN

APPLICANT	PERMIT NUMBER	AMOUNT	Additional Escrow
NJNG	3289	$ 27.00	
	TOTAL:	**$ 27.00**	

REPORT #2

TAX COLLECTOR'S / UTILITY COLLECTOR'S MONTHLY REPORT 2020

TREASURERS REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
2021 TAXES									$7,647.21	$89,721.33			$97,368.54
2020 TAXES	$2,929,616.40	$1,396,743.87	$158,425.15	$1,178,626.69	$3,044,482.13	$455,500.75	$3,115,611.21	$1,819,514.70	$204,769.78	$1,674,210.36			$15,977,501.04
2019 TAXES	$135,961.82	$46,576.20	$24,559.91	$32,734.72	$44,540.16	$37,058.83	$58,988.81	$31,100.30	$70,587.31	$21,002.31			$503,110.37
2017 TAXES (BANKRUPTCY)/2018 TAXES	$1,623.57									$250.00			$1,873.57
INTEREST AND COSTS	$5,949.01	$5,294.47	$5,006.46	$3,824.00	$6,292.16	$12,508.45	$10,907.39	$9,388.91	$21,415.51	$7,927.45			$88,513.81
6% YEAR END PENALTY	$4,606.25	$2,670.07		$609.67		$1,471.24			$2,978.58				$12,335.81
NSF FEES	$20.00	$60.00		$40.00	-$20.00	$60.00	$80.00		$40.00	$20.00			$300.00
OFFICIAL TAX SEARCH FEE													$0.00
ADMIN. FEES/POLICE VEHICLES				$56,380.00			$75,092.50			$24,797.50			$156,270.00
UNIFORM FIRE SAFETY	$12,396.00	$13,286.91	$6,935.00	$2,886.00	$4,558.98	$1,786.00	$2,130.00	$13,897.10	$3,092.00	$2,588.00			$63,555.99
LANDLORD REGISTRATION	$300.00	$1,620.00	$5,220.00	$19,350.00	$11,785.00	$11,525.00	$3,460.00	$3,160.00	$700.00	$350.00			$57,470.00
MUNICIPAL PERMIT FEES	$6,400.00	$3,350.00	$160.00	$1,035.00	$370.00	$820.00	$645.00	$155.00	$475.00	$245.00			$13,655.00
MUNICIPAL LICENSES FEES	$2,279.00	$410.00	$229.00	$20.00	$3.00	$10,471.00	$69.00	$14,414.00	$5,397.00	$46.00			$33,338.00
MUNICIPAL COURT FEES	$12,479.92	$13,909.01	$17,453.77	$12,557.85	$1,955.80	$3,787.93	$5,092.20	$10,965.11	$7,933.58	$4,771.53			$90,906.70
UNIFORM CONSTRUCTION FEES	$7,834.00	$9,031.00	$126,328.00	$7,721.00	$4,600.00	$9,394.00	$10,404.00	$12,874.00	$10,241.00	$15,576.00			$214,003.00
MRNA - UCC	$445.00	$350.00	$310.00	$827.00	$595.00	$1,605.00	$2,190.00	$1,601.00	$3,393.00	$1,118.00			$12,434.00
PLANNING BOARD APPLICATION		$700.00	$400.00				$50.00	$400.00	$175.00	$75.00			$1,800.00
VACANT PROPERTY REGISTRATION FEES	$4,300.00	$1,700.00	$2,500.00	$1,300.00	$7,550.00	$19,600.00			$500.00	$500.00			$37,950.00
PROPERTY MAINTENANCE FEES		$9.00				$243.72			$40.00				$292.72
HEALTH INSURANCE CO-PAY	$15,644.88	$10,450.84	$10,064.01	$10,237.02	$10,237.02	$10,283.74	$14,831.75	$10,691.54	$10,009.19	$10,040.80			$112,490.79
WORKER'S COMPENSATION										$1,686.00			$1,686.00
REIMB. POLICE/FIRE/OEM CAR ACCDNTS						$18,126.96							$18,126.96
BETHANY MANOR (PILOT)	$20,890.00	$15,369.00	$30,738.00		$15,369.00	$30,738.00	$15,369.00	$15,369.00	$15,369.00	$15,369.00			$174,580.00
OYSTER BAY LEGION (PILOT)		$38,448.00	$17,000.00	$17,000.00	$34,000.00	$17,000.00	$17,000.00	$17,000.00		$34,000.00			$191,448.00
POLICE INCIDENT REPORTS	$205.00	$365.00	$75.00	$140.00		$355.00		$380.00		$405.00			$1,925.00
POLICE TOW/STORE - IMP/RLS	$560.00	$245.00	$370.00	$160.00	$170.00	$240.00	$70.00	$70.00	$175.00	$240.00			$2,300.00
POST OFFICE LAND RENT	$1,650.00												$1,650.00
OUTDOOR MEDIA						$9,000.00							$9,000.00
BIRTH/DEATH/MARRGE - BOH FEES	$1,590.00	$1,500.00	$870.00	$1,550.00	$2,790.00	$310.00	$30.00	$4,940.00	$1,120.00	$1,500.00			$16,200.00
RECREATION FEES	$5.00	$10.00			$102.12	$950.00	$2,800.00	$732.41	$896.30	$335.00			$5,830.83
DMV INSPECTION FEES		$800.00											$800.00
CEDAR PARK FEES													$0.00
RECYCLE - METAL / TIRES		$102.80				$522.40							$625.20
ALCOHOL ED. AND REHAB GRANT						$3,084.09							$3,084.09
MUNICIPAL DRUG ALLIANCE GRANT		$3,626.28					$8,946.22	$1,241.28					$13,813.78
OFFICE ON AGING GRANT			$40,228.00										$40,228.00
BODY ARMOUR GRANT		$2,094.76											$2,094.76
BAYSHORE SAT PATROL													$0.00
DISTRACTED DRIVING GRANT													$0.00
CLEAN COMMUNITIES GRANT						$14,077.60							$14,077.60
DRUNK DRIVER ENF GRANT										$440.00			$440.00
RECYCLING TONAGE GRANT													$0.00
SUSTAINABLE JERSEY GRANT			$5,000.00										
NPP GRANT													$0.00
CABLEVISION FEES	$65,184.00												$65,184.00
VERIZON FIOS FEES		$39,504.20											$39,504.20
SENIOR CENTER TRIP MONEY	$4,654.00	$4,874.00	$1,487.00										$11,015.00
SENIOR CENTER MEMBER FEES	$2,700.00	$700.00	$50.00							$50.00			$3,500.00
SENIOR CENTER TRIP SURCHARGE	$55.00	$60.00	$35.00										$150.00
SENIOR CENTER BEQUEST				$10,000.00									$10,000.00
INTERFUND FOR OTHER ACCOUNTS	$81.00	$27.00	$6,323.05			$135.00	$27.00	$27.00	$27.00	$57,697.06			$64,344.11
JIF DIVIDEND	$39,752.00												$39,752.00
CMPTRA - STATE AID								$3,703.50		$3,702.68			$7,406.18
FALL ENERGY RCPTS - STATE AID								$312,375.15		$312,305.73			$624,680.88
SPRING ENERGY RCPTS - STATE AID							$12,076.00						$12,076.00
LIBRARY STATE AID										$3,137.00			$3,137.00
SNR CIT/VET DEDUCT REIMBURSMNT													$0.00
S/V ADMIN FEE / HOMESTEAD ADMIN FEE													$0.00
HOMESTEAD REBATE - STATE PAYMNT													$0.00
UNION BEACH INTERLOCAL FEES									$5,150.00				$5,150.00
INTERFUND POLICE IN SCHOOLS										$41,000.00			$41,000.00
POLING LOCATION RENTS													$0.00
SALE OF MUNICIPAL ASSETS													$0.00
MUNICIPAL LIEN REDEMPTION FEES													$0.00
TAX SALE PREMIUM TO CURRENT					$27,100.00								
COUNTY REIMBURSEMENT - COVID19							$32,224.05			$63,085.75			
MISCELLANEOUS REVENUE	$47.07	$1,553.63	$6,869.20	$1,354.25	$6,521.58	$279.00		$1,016.52	$423.24	$24,001.42			$42,065.91
TOTAL CURRENT RECEIPTS	**$3,277,228.92**	**$1,615,441.04**	**$466,636.55**	**$1,358,353.20**	**$3,223,001.95**	**$670,933.71**	**$3,388,094.13**	**$2,285,016.52**	**$372,554.70**	**$2,412,193.92**	**$0.00**	**$0.00**	$18,942,044.84

TAX COLLECTOR'S / UTILITY COLLECTOR'S MONTHLY REPORT 2020

TREASURERS REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
WATER/SEWER RENTS	$367,481.60	$40,673.85	$243,893.81	$373,243.25	$55,793.48	$361,933.96	$372,511.86	$79,756.91	$334,139.27	$431,445.33			$2,660,873.32
INTEREST AND COSTS	$2,454.82	$755.18	$1,253.53	$1,995.38	$1,557.59	$2,658.55	$5,154.49	$2,052.10	$8,756.50	$1,902.33			$28,540.47
WATER CONNECTION FEES		$1,830.00								$7,320.00			$9,150.00
SEWER CONNECTION FEES		$1,262.00								$5,048.00			
POOL FILL PERMIT FEES		$15.00		$45.00	$30.00	$60.00	$15.00						$165.00
TURN ON / TURN OFF FEES													$0.00
NEW METER/ANTENNA W/ INSTALL FEES		$590.00	$295.00	$295.00						$295.00			$1,475.00
HYDRANT SERVICE FEES	$75.00		$65.12	$50.00	$12.50	$75.00	$375.00	$37.50	$100.00	$50.00			$840.12
FIRE SERVICE FEES	$300.00		$260.50	$200.00	$50.00	$4,400.00	$3,398.93	$1,250.00	$400.00	$200.00			$10,459.43
MANUAL METER READ FEE	$507.92		$400.00	$199.38		$200.00	$497.69	$200.00	$200.00	$499.35			$2,704.34
NSF FEES			$40.00	$20.00		$20.00			$20.00	$20.00			$120.00
METER TEST FEE													$0.00
REINSTALL METER FEES													$0.00
DEMO PERMITS			$300.00	$300.00		$600.00							$1,200.00
T-MOBILE CELL TOWER LEASE	$4,964.31	$4,964.31	$4,964.31			$4,964.31	$4,964.31	$9,928.62	$10,706.27				$45,456.44
VERIZON CELL TOWER LEASE	$3,750.00	$3,750.00				$3,750.00	$3,750.00	$3,750.00	$3,750.00				$22,500.00
SPRINT CELL TOWER LEASE	$3,732.42	$3,732.42	$3,732.42		$7,464.84	$7,464.84	$3,732.42	$3,732.42	$3,732.42				$37,324.20
CONSTRUCTION METER & USAGE FEES		$708.00				$40.00							$748.00
LIQUIDATE INTERFUND													$0.00
MRNA - MISC													$0.00
REFUND - BRSA													$0.00
BUDGET REIMBURSEMENT													$0.00
TOTAL WATER/SEWER RECEIPTS	$383,266.07	$58,280.76	$255,204.69	$376,348.01	$64,908.41	$386,166.66	$394,399.70	$100,707.55	$361,804.46	$446,780.01	$0.00	$0.00	$2,821,556.32

REPORT #3

TREASURERS REPORT FOR THE MONTH OF OCTOBER 2020

<u>TOTAL COLLECTED IN THE BOARD OF HEALTH OFFICE</u>	<u>$2252.40</u>
DOG LICENSES	$16.40
CAT LICENSES	$-0-
MARRIAGE & CIVIL UNION LICENSES	$6.00
MARRIAGE & CIVIL UNION LICENSES TRUST	$50.00
DOMESTIC PARTNERSHIP AFFIDAVITS	$-0-
BURIAL PERMITS TRUST	$-0-
DEATH CERTIFICATES	$-0-
DEATH CERTIFICATES **EFT****	$960.00
MARRIAGE CERTIFICATES	$180.00
BIRTH CERTIFICATES	$40.00
TATTOO PARLOR	$600.00
PLAN REVIEW	$200.00
FOOD HANDLERS	$200.00
MISCELLANEOUS	$-0-

DISBURSEMENTS –

Check #322	- Boro of Keyport Misc. Acct.	- $1226.00
Check #323	- Boro of Keyport Trust Acct.	- $50.00
Check #324	- Boro of Keyport Dog Acct.	- $14.00
Check #325	- NJ State Dept. of Health	- $2.40

****STATE ELECTRONIC FUNDS TRANSFER-$960.00**

Treasurers Report
Page Two

Respectfully submitted,

Board of Health Secretary

Cc: Borough Clerk
Treasurer w/checks

REPORT # 4

BUILDING DEPARTMENT
MONTHLY REPORT - CASH RECEIPTS FOR: Oct-20

PERMIT TYPE	# ISSUED	AMOUNT
State DCA Fee	32	$1,025.00
Construction Certificates	0	$0.00
Plumbing	8	$635.00
Electrical	11	$1,684.00
Building	23	$9,790.00
Fire Sub Code	7	$695.00
Code Enforcement C of O	56	$4,690.00
Transfer of Title C of O	7	$245.00
Smoke Detector Inspection	56	$2,886.00
SOIL Transfer	1	$250.00
Zoning	16	$1,070.00
200 Ft. Property List	5	$50.00
Fence	4	$225.00
Shed	0	$0.00
Flatwork	2	$370.00
Const. Debris Deposit	4	$120.00
Construction Violations	0	$0.00
Backflow Preventor	0	$0.00
NSF	0	$0.00
TOTALS	232	$23,735.00
Vacant Property Registration	1	$500.00
Landlord Registration	1	$350.00
TRC Meeting	1	$1,000.00
Total	235	$25,585.00

ACCOUNTS PAYABLE

Amount Paid to Borough $22,710.00 Check # 2887
State Fee Due quarterly

Respectfully Submitted
Laurie Graham

REPORT #6

KEYPORT CLEAN COMMUNITIES Report Aug 10 – Oct 14, 2020

To: Jay Delaney, BA

From: Tom Gallo, Clean Communities Coordinator

Copy to: Michele Clark, BC, T. Fallon, CEO, D. McDermott, Council rep, KPD Chief Hefner, Capt. Torres, R. Kutschman, D. Nellis, L. Graham, D. Purcell, Robin Sheridan, K. Degroat, M. Palmisano, J. Straub

Overview -

During this two month period, KCC collected 12,621 pieces of litter throughout the entire town.

Graffiti found was minimal. It generally consisted of stickers and marker ink. That which could not be removed was spray painted. KCC provided information to the KPD regarding graffiti of concern.

With the opening of the skate park, KCC supplemented DPW's attention to this well received recreational area. After the initial opening, litter within the gated area lessened while along the trail by the benches increased. The daily amount of litter has stabilized to mostly drink bottles and candy wrappers discarded improperly.

On September 20, 2020, Cub Scout Troop #364 resumed their twice annual volunteer cleanup of the HHT from Broad Street to Lloyd Road. With a group totaling 22 adults and scouts split into two teams, they collected a total of 418 pieces. For their safety, they are limited to staying on the blacktop walkway to avoid going into vegetation and wet ditches. The four bags collected this day is down from over ten bags collected in prior years. This is attributed to the borough's proactive placement of wire type trash receptacles at the trail crossings at Beers, Main, Atlantic and Fulton Streets. The receptacles also serve our residents walking on our local roads. People will hold their trash if they know where the next receptacle is.

Park patrols have netted very little litter and lately no graffiti stickers or markings. Residents have commented that the new style waste receptacles at Veterans and Benjamin Terry Parks are designed attractively however they have small capacities and fill quickly.

Masks and disposable gloves found have also been less and less. Because masks stand out visibly, there may be a perception the borough is sprinkled with more masks than there are.

A recommendation to add a trash receptacle near the clock by the gazebo was made due to collecting as many as a dozen or more bottles/cans and paper wrappers in the shrubbery every day or so. A well placed receptacle would add convenience to gazebo users as well.

KCC increased patrols in the following areas: Artwork at Broad, West Front (*River Queen*) and the landscaping at Firemen's Park and the 9 -11 Monument.

Truck #K99 is kept well maintained serving as an educational beacon. K99 is used whenever necessary to support emergency traffic control support and to pick up OEM/PPE COVID-19 related supplies from the County OEM for this Borough. KCC assisted with the collection of branches and leaves post *Isaias.*

Thank you to the entire administrative staff who handles calls, budget and payroll.

Safety – Safety talks are daily. K99 cab disinfection continues. The foot patrol does not work on certain roadways without protective use of a second worker and K99, traffic cones, vests, etc.

Highlights this period –

KCC's key foot patrol employee, Joe Carson, has worked his entire time without injury. He is dedicated to the job and Keyport's appearance. Joe has received many compliments from business owners and residents.

Total number of man-made pieces collected this period = 12,621. Total for this year 28,790.

Budget – The 2019 funding has been exhausted. The 2020 funding is in place. The NJCC grant moneys can be extended and used beyond the 12 month calendar period of the reporting phase. This program, funded by manufacturers of the top litter materials, has supported the purchase of street sweeper brushes, public trash can liners, roadway signs damaged by graffiti that are beyond cleaning, volunteer clean-ups and the day to day litter patrols.

Anonymous clean ups – (people who wish no recognition.) Four bags this period. Total to date 17.

Looking ahead -

It is with mixed feelings I request to not be reappointed to the position of Clean Community Coordinator at the end of this year.

The program has been an enjoyable and rewarding challenge. I am not going anywhere. It is my nature to seek new challenges after a 5-6 year period. I came on board in 2014 ironically after speaking with the BA that litter was making our town look unkempt. You know what they say – so I agreed to be part of the solution and took the position.

As previously discussed with our current BA, I will contribute to a smooth transition working with him and DPW Superintendent Bob Kutschman, both of whom have been tremendously supportive of the program.

Thank you to everyone for making Keyport's Clean Communities program one that has been recognized by the state NJCC director.

end