BOROUGH OF KEYPORT

REGULAR MEETING AGENDA

TUESDAY, MAY 19, 2020 – 7:00 P.M.

MUNICIPAL COMPLEX, COUNCIL CHAMBERS

70 W. FRONT STREET, KEYPORT, NJ

Members of the public who wish to participate in the meeting shall use the following dial in information:

Dial In via Computer

The following Link can be accessed in the Public Notice posted at www.keyportonline.com

Link: https://us02web.zoom.us/j/87039824542?pwd=UEJMWlE3VjY3WHk1NjBrMHNkYXNTQT09

Meeting ID: 870 3982 4542

Password: 972578

Dial In via Telephone

Dial in Number: (646) 558-8656

Meeting ID: 870 3982 4542

Password: 972578

CALL TO ORDER: **PM**

SUNSHINE LAW NOTICE Michele Clark, Borough Clerk

ROLL CALL: Councilmembers Cooper Fotopoulos Goode

McDermott Pacheco Sheridan

Mayor Collette J. Kennedy

Thomas Henshaw, Acting Borough Administrator

Mark Moon, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on items listed on the Agenda

Opened: Closed:

COMMITTEE REPORTS

Councilmember:

Cooper: Recreation/Senior Center/Library/Veteran's Initiative

Fotopoulos: Board of Health/Registrar/Recycling/Environmental/Harbor Commission/Redevelopment

Goode: Fire/First Aid/Emergency Services/Planning Board/Redevelopment

McDermott: Public Works/Construction/Zoning/Property Maintenance/KBBC/MAC

Pacheco: Police/MAC/Harbor Commission/Green Team

Sheridan: Finance/Grants/LEPC/Veteran's Initiative

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R161-20 Payment of Bills

R162-20 Authorizing the Keyport Borough Tax Collector to Prepare and Mail Estimated Tax Bills in Accordance with P.L. 1994, c.72

R163-20 Resolution of the Mayor and Council of the Borough of Keyport Confirming the Selection of Pedro J. Santiago of the Fire Department

R164-20 Authorizing Cancelation of Water/Sewer Charges – 80 Fulton Street

R165-20 Authorizing Retention of Wondrous Walls for Mural Painting at 36 W. Front Street as Part of the Borough's Implementation of the Neighborhood Preservation Program Plan

R166-20 Authorizing Retention of Nancy Carew, Ed Carew and Mindy Hoffman to Install Artwork at the Keyport Public Library as Part of the Borough's Implementation of the Neighborhood Preservation Program Plan

R167-20 Authorizing Execution of License Agreement for Installation of Mural Art at 36 W. Front Street

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

PUBLIC HEARING/ADOPTION OF ORDINANCE

1. **Ordinance #4-20 Revising Borough Public Bench Sponsorship Program**

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, REVISING THE BOROUGH OF KEYPORT PUBLIC BENCH SPONSORSHIP PROGRAM**

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Letter from Keyport Fire Department Secretary dated May 11, 2020, requesting use of Fireman's Lot on Monday, June 15, 2020 between 7AM-1PM to retest the pump on one of the apparatus.

(To Receive and File)

2. Millennium Strategies Monthly Activity Report dated May 1, 2020.
3. Millennium Strategies Memorandum dated May 1, 2020, regarding COVID Funding Streams Relevant to Clients (Ongoing).
4. CME Associates Engineering Status Report dated May 5, 2020.
5. Letter from Keyport Green Team Chairperson dated May 12, 2020, requesting Council assistance with Green Team member appointments
6. Clean Communities Report for April 17 – May 13, 2020

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

APPROVAL OF MINUTES

May 5, 2020 Regular Meeting Minutes

MM: 2nd: Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report April 2020
2. Tax/Water/Sewer Collector's Report for April 2020
3. Board of Health Treasurer's Report for April 2020
4. Building Department Monthly Report for April 2020
5. Municipal Court Monthly Report for April 2020

MM: 2nd: Ayes: Nays:

NEW BUSINESS

Library Construction Bond

Council Committee – COVID-19 and the State of Emergency

UNFINISHED BUSINESS

Main Street Park

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.

Please limit comments to no more than five minutes per person.

Opened: Closed:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM

5/19/20
R161-20

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT.	$ 1,326,920.01
	WATER/SEWER ACCT.	$ 98,704.95
	GENERAL CAPITAL ACCT.	$ 195,461.44
	TRUST ACCT.	$ 59,956.19
	RECREATION BAYFRONT IMP.	$ 3,968.56
	OPEN SPACE TRUST ACCT.	$ 11,601.05
	DEVELOPER ESCROW ACCT.	$ 432.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

____
MAYOR COLLETTE KENNEDY

ATTEST:

____
MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:
AYES:
NAYS:
ABSTAIN:
ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE ________________________________MEETING OF MAY 19, 2020.

____
MICHELE CLARK, BOROUGH CLERK

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND BUDGET	0-01	1,306,561.33	0.00	0.00	0.00	1,306,561.33
WATER/SEWER OPERATING BUDGET	0-09	98,704.95	0.00	0.00	0.00	98,704.95
	0-13	0.00	0.00	0.00	432.00	432.00
Year Total:		1,405,266.28	0.00	0.00	432.00	1,405,698.28
CURRENT FUND BUDGET	9-01	18,277.79	0.00	0.00	0.00	18,277.79
GENERAL CAPITAL FUND	C-04	195,461.44	0.00	0.00	0.00	195,461.44
FEDERAL AND STATE GRANTS	G-01	2,080.89	0.00	0.00	0.00	2,080.89
TRUST OTHER FUND	T-12	59,956.19	0.00	0.00	0.00	59,956.19
REC BAYFRONT IMPROVEMENT TRUST	T-14	3,968.56	0.00	0.00	0.00	3,968.56
OPEN SPACE TRUST FUND	T-20	11,601.05	0.00	0.00	0.00	11,601.05
Year Total:		75,525.80	0.00	0.00	0.00	75,525.80
Total Of All Funds:		1,696,612.20	0.00	0.00	432.00	1,697,044.20

5/19/20 List

Current

$ 1,326,920.01

Payroll To Be Added

Project Description	Project No.	Project Total
Mariner's Village-Site Plan	PB17-07ESC	432.00
Total Of All Projects:		432.00

P.O. Type: All   Include Project Line Items: Yes   Open: N   Paid: N   Void: N
Range: First to Last   Rcvd: N   Held: N   Aprv: Y
Format: Detail without Line Item Notes   First Enc Date Range: First to 12/31/20   Bid: Y   State: Y   Other: Y   Exempt: Y
Include Non-Budgeted: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AP002 ASBURY PARK PRESS									
20-00956 05/12/20 AD 0004165832 INTRO ORD. FLOOD									
1 AD 0004165832 INTRO ORD. FLOOD	23.85	0-01-20-120-120-201	B Legal Advertising	A	05/12/20	05/13/20			N
2 AFFIDAVIT OF PUBLICATION	35.00	0-01-20-120-120-201	B Legal Advertising	A	05/12/20	05/13/20			N
	58.85								
Vendor Total:	58.85								
BA023 BAILEY, ROSEANN									
20-00923 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	40.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	40.00								
BA022 BARNES, MARY									
20-00921 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								
BI007 BIAGIANTI, LOUIS									
19-00522 03/05/19 REIMB. OFFICE SUPPLIES									
1 REIMB. OFFICE SUPPLIES	29.32	9-01-25-265-265-216	B Office Supplies	A	03/05/19	05/12/20			N
Vendor Total:	29.32								
BI011 BIO SHINE									
20-00700 04/01/20 INV. 3245729 KN95 MASKS									
1 KN95 MASKS	1,000.00	0-01-25-240-240-235	B Fire and Safety Equipment	A	04/01/20	05/12/20			N
Tracking Id: COVID 19 COVID 19									
Vendor Total:	1,000.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BR026 BRIDGE AUTO SUPPLY									
20-00761 04/16/20 INV. 167055, 185654, 185799									
1 434/78 CORE DEPOSIT	18.00-	0-01-26-290-290-214	B Motor Vehicle Parts	A	04/16/20	05/12/20			N
2 7-2940 POWER STEERING PRESSURE	24.49	0-01-26-290-290-214	B Motor Vehicle Parts	A	04/16/20	05/12/20			N
3 38-5070A1 POWER STEERING PUMP	103.99	0-01-26-290-290-214	B Motor Vehicle Parts	A	04/16/20	05/12/20			N
4 38-5070A1 CORE DEPOSIT	55.00	0-01-26-290-290-214	B Motor Vehicle Parts	A	04/16/20	05/12/20			N
5 8101 MACS GLASS CLEANER	7.98	0-01-26-290-290-214	B Motor Vehicle Parts	A	04/16/20	05/12/20			N
6 SFR-11 REG STARTING FLUID	7.38	0-01-26-290-290-214	B Motor Vehicle Parts	A	04/16/20	05/12/20			N
7 40463 LIFTER1 STAIN REMOVER	13.98	0-01-26-290-290-214	B Motor Vehicle Parts	A	04/16/20	05/12/20			N
8 38-5070A1 CORE DEPOSIT	55.00-	0-01-26-290-290-214	B Motor Vehicle Parts	A	04/16/20	05/12/20			N
	139.82								
20-00834 04/23/20 INV. 186166 BATTERY #2266									
1 7565 BATTERY	122.66	0-01-25-265-265-214	B FIRE DEPT-Motor Vehicle Parts	A	04/23/20	05/12/20			N
2 7565 CORE DEPOSIT	18.00	0-01-25-265-265-214	B FIRE DEPT-Motor Vehicle Parts	A	04/23/20	05/12/20			N
3 7565 CORE DEPOSIT	18.00-	0-01-25-265-265-214	B FIRE DEPT-Motor Vehicle Parts	A	04/23/20	05/12/20			N
	122.66								
Vendor Total:	262.48								
MC025 CADEN, MARIE									
20-00914 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								
CA047 CAREY, BOBBY									
20-00915 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								
CA035 CASE, LYNN									
20-00916 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CD003 CDW GOVERNMENT									
20-00395 02/28/20 INV. XNL9622 USB CABLE									
1 # 3582176, STARTECH.COM 2M	10.17	0-01-43-490-490-216	B Office Supplies	A	02/28/20	05/12/20			N
20-00528 03/11/20 INV. XJT0473, XKM1292, XRX9103									
1 DELL LATITUDE 5500 - 15.6"	991.47	G-01-41-721-000-302	B NPP - Other Expenses	A	03/11/20	05/12/20			N
2 ADO GOV ACROBAT PRO 2017	409.18	G-01-41-721-000-302	B NPP - Other Expenses	A	03/11/20	05/12/20			N
3 MS GSA OFFICEPROPLUS 2019	381.24	G-01-41-721-000-302	B NPP - Other Expenses	A	03/11/20	05/12/20			N
	1,781.89								
Vendor Total:	1,792.06								
CL001 CERLIONE'S LAWN & GARDEN EQUIP									
20-00855 04/27/20 INV. 147462 FILTER & OIL									
1 RED MAX FILTER	37.18	0-01-26-290-290-219	B General Equipment Parts	A	04/27/20	05/13/20			N
2 RED MAX OIL	39.95	0-01-26-290-290-219	B General Equipment Parts	A	04/27/20	05/13/20			N
	77.13								
Vendor Total:	77.13								
CE001 CHECK ELECTRICAL CORPORATION									
20-00252 02/07/20 INV. 200402 REPLACE LITE POLE									
1 JOB: REPLACEMENT OF 10' LIGHT	3,950.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	02/07/20	05/13/20			N
Vendor Total:	3,950.00								
CH006 CHRISTOPHER, CHERYL									
20-00909 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								
CO040 CONN, BIANCA									
20-00581 03/20/20 3/12/20, 3/13/20 COURT HELP									
1 3/12/20 COURT HELP	150.00	0-01-43-490-490-264	B Services, Misc.	A	03/20/20	05/13/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0040 CONN, BIANCA	Continued								
20-00581 03/20/20 3/12/20, 3/13/20 COURT HELP		Continued							
2 3/13/20 COURT HELP	100.00	0-01-43-490-490-264	B Services, Misc.	A	03/20/20	05/13/20			N
	250.00								
Vendor Total:	250.00								
CP004 COOPER POWER SYSTEMS									
20-00396 02/28/20 2/1/20-1/31/21 GENERATOR MAINT		B							
2 INV. S027339051.013	433.36	0-01-26-310-310-264	B Services, Misc.	A	02/28/20	05/13/20			N
Vendor Total:	433.36								
CT001 COUNTY TAX ADMINISTRATOR									
20-00856 04/27/20 2019 ASSESSMENT CARDS MAILED									
1 NOTIFICATION OF ASSESSMENT	854.70	0-01-20-150-150-264	B Services, Misc.	A	04/27/20	05/13/20			N
Vendor Total:	854.70								
CR016 CROWN AWARDS									
20-00526 03/11/20 INV 34511166 TEAMPHOTO PLAQUES									
1 # PLTPVWD810, TEAM PHOTO	329.78	9-01-28-370-370-247	B Recreation - Micro Grant Program	A	03/11/20	05/13/20			N
2 MYCMTPV, UPLOAD YOUR ARTWORK	35.00	9-01-28-370-370-247	B Recreation - Micro Grant Program	A	03/11/20	05/13/20			N
3 NOGIFTBAG, NO GIFT PACKAGING	0.00	9-01-28-370-370-247	B Recreation - Micro Grant Program	A	03/11/20	05/13/20			N
4 ENTEWD810, ENG-GOLD 2.79"X4.7"	0.00	9-01-28-370-370-247	B Recreation - Micro Grant Program	A	03/11/20	05/13/20			N
5 EXENGPQ, EXTRA CHARACTER	100.00	9-01-28-370-370-247	B Recreation - Micro Grant Program	A	03/11/20	05/13/20			N
6 PRBGPHHF, FREE PLAY HARD BLACK	0.00	9-01-28-370-370-247	B Recreation - Micro Grant Program	A	03/11/20	05/13/20			N
7 FRTTRP, SHIPPING & HANDLING	58.69	9-01-28-370-370-247	B Recreation - Micro Grant Program	A	03/11/20	05/13/20			N
	523.47								
Vendor Total:	523.47								
CR018 CRS CONTRACTORS, INC.									
19-00703 03/29/19 BEACH PARK/BEER ST OUTFALL IMP		B							
8 PAYMENT # 5	15,680.00	9-01-44-907-907-000	B IMPROV.TO OUTFALLS-BEACH PARK & BEERS ST	A	03/29/19	05/12/20			N
Vendor Total:	15,680.00								

BOROUGH OF KEYPORT
Purchase Order Listing By Vendor Name

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DA012 DAVIS, GERRY									
20-00922 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								
DI007 DIRECT ENERGY BUSINESS									
20-00875 05/04/20 INV. HS01819399 LINCOLN HOSE									
1 INV. HS01819399 LINCOLN HOSE	154.32	0-01-31-446-446-256	B Natural Gas	A	05/04/20	05/13/20			N
20-00876 05/04/20 INV. HS01819397 LIBERTY HOSE									
1 INV. HS01819397 LIBERTY HOSE	61.74	0-01-31-446-446-256	B Natural Gas	A	05/04/20	05/13/20			N
20-00877 05/04/20 INV. HS01819396 SENIOR CENTER									
1 INV. HS01819396 SENIOR CENTER	10.79	0-01-31-446-446-256	B Natural Gas	A	05/04/20	05/13/20			N
20-00878 05/04/20 INV. HS01819398 FIRST AID									
1 INV. HS01819398 FIRST AID	287.54	0-01-31-446-446-256	B Natural Gas	A	05/04/20	05/13/20			N
Vendor Total:	514.39								
DO017 DOUGHERTY, JUNE M.									
20-00910 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								
DR007 DRAEGER, INC.									
20-00778 04/17/20 INV. 5950970530, 5950972038									
1 4414175, ALCOTEST CU34	106.00	G-01-41-745-000-301	B Drunk Driving Enforcement Fund	A	04/17/20	05/13/20			N
2 4414175, ALCOTEST TEMPERATURE	56.00	G-01-41-745-000-301	B Drunk Driving Enforcement Fund	A	04/17/20	05/13/20			N
3 4412034, ALCOTEST SET OF HOSES	17.00	G-01-41-745-000-301	B Drunk Driving Enforcement Fund	A	04/17/20	05/13/20			N
4 4407061, DRAEGER CERTIFIED WET	120.00	G-01-41-745-000-301	B Drunk Driving Enforcement Fund	A	04/17/20	05/13/20			N
	299.00								
Vendor Total:	299.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
EH006 EHLERS, GLORIA									
20-00911 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								
EV002 EVANCHO, CAROL									
20-00912 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								
FP001 FASTCOPY PRINTING CENTER									
20-00677 03/27/20 PRINTOUTS/LETTERS RE:COVID 19		B							
2 INV. 64774	651.00	0-01-20-100-100-203	B Printing and Binding	A	03/27/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
Vendor Total:	651.00								
FE008 FEY, MARIE									
20-00908 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								
AF011 FLANAGAN, ANNA									
20-00913 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	40.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	40.00								
GE010 GENERAL CODE									
18-00350 02/14/18 CODIFICATION & 10 CODE BOOKS		B							
5 INV. PG000021486	3,510.00	0-01-55-001-000-017	B Accounts Payable	A	01/01/20	05/13/20			N
Vendor Total:	3,510.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
G0011 GOVERNMENT STRATEGY GROUP									
20-00542 03/17/20 INV. K-103 2/20 SVCS.									
1 INTERIM ADMINISTRATOR	3,000.00	0-01-20-100-100-264	B Services, Misc.	A	03/17/20	05/13/20			N
Vendor Total:	3,000.00								
GP004 GP JAGER, INC.									
20-00779 04/17/20 # 9985-040620 CHLOR BRIQUETTES									
1 SIGURA - INNOVATIVE WATER	3,060.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	04/17/20	05/13/20			N
Vendor Total:	3,060.00								
GR022 GRACE MARMERO & ASSOCIATES,LLP									
20-00702 04/02/20 2020 TAX COUNSEL SERVICES		B							
2 4/15/20 - INV. 11171	945.00	0-01-20-150-150-207	B Legal Services	A	04/02/20	05/13/20			N
Vendor Total:	945.00								
HA001 HACH COMPANY									
20-00765 04/16/20 INV. 11936413 TESTING SUPPLIES									
1 2105669, DPD TOTAL CHLORINE	113.45	0-09-55-502-502-237	B Other Equipment and Supplies	A	04/16/20	05/13/20			N
2 2105769, FERROVER IRON REAGENT	133.95	0-09-55-502-502-237	B Other Equipment and Supplies	A	04/16/20	05/13/20			N
3 2105569, DPD FREE CHLORINE	113.45	0-09-55-502-502-237	B Other Equipment and Supplies	A	04/16/20	05/13/20			N
4 ESTIMATED SHIPPING & HANDLING	69.95	0-09-55-502-502-237	B Other Equipment and Supplies	A	04/16/20	05/13/20			N
	430.80								
Vendor Total:	430.80								
HD001 HOME DEPOT/GECF									
20-00885 05/05/20 VACUUM/ACRYLIC SHEETS/SAWHORSE									
1 HDX STEEL FOLDING SAWHORSE	45.94	0-01-26-310-310-237	B Other Equipment and Supplies	A	05/05/20	05/13/20			N
2 .220"X36"X72" CLEAR ACRYLIC	156.00	0-01-26-310-310-237	B Other Equipment and Supplies	A	05/05/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
3 3M MULTI USE DUCT TAPE	11.94	0-01-26-310-310-237	B Other Equipment and Supplies	A	05/05/20	05/13/20			N
4 EMPIRE 3 PK CAUTION TAPE	23.97	0-01-26-310-310-237	B Other Equipment and Supplies	A	05/05/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HD001 HOME DEPOT/GECF	Continued								
20-00885 05/05/20 VACUUM/ACRYLIC SHEETS/SAWHORSE		Continued							
5 HOOVER WHOLE HOUSE REWIND PET	119.00	0-01-26-310-310-237	B Other Equipment and Supplies	A	05/05/20	05/13/20			N
	356.85								
20-00954 05/12/20 BOLTS/NUTS/WASHERS									
1 CUT WASHERS 3/4	3.92	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	05/12/20	05/13/20			N
2 HEX NUTS 3/4	2.48	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	05/12/20	05/13/20			N
3 3/4-10"X4" HEX BOLT ZP (CGC)	12.16	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	05/12/20	05/13/20			N
	18.56								
20-00955 05/12/20 ACRYLIC SHEETS/5 GAL. BUCKETS									
1 0220"X36"X72" CLEAR ACRYLIC	156.00	0-01-26-290-290-237	B Other Equipment and Supplies	A	05/12/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
2 5GAL. HOME BUCKET	6.50	0-01-26-290-290-237	B Other Equipment and Supplies	A	05/12/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
3 HOST 5 GAL. HOMER LID (ORANGE)	3.10	0-01-26-290-290-237	B Other Equipment and Supplies	A	05/12/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
	165.60								
Vendor Total:	541.01								
IW001 INDUSTRIAL WELDING SUPPLY									
20-00283 02/11/20 LEASE RENEWAL & RENTALS		B							
5 INV. R42000522	8.05	0-01-26-290-290-264	B Services, Misc.	A	02/11/20	05/13/20			N
Vendor Total:	8.05								
IN020 INTERGLOBE COMMUNICATIONS, INC									
20-00942 05/08/20 ACCT 10104456126 INV 201215909									
1 ACCT 10104456126 INV 201215909	1,076.21	0-01-31-440-440-254	B Telephone Charges	A	05/08/20	05/13/20			N
Vendor Total:	1,076.21								
JA012 JANITOR SUPPLY CORP.									
20-00863 04/30/20 INV 10122 MASKS/GLOVES/CLEANER									
1 SAFETY MASKS KN95	4,875.00	0-01-26-310-310-237	B Other Equipment and Supplies	A	04/30/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
JA012 JANITOR SUPPLY CORP. Continued									
20-00863 04/30/20 INV 10122 MASKS/GLOVES/CLEANER Continued									
2 REDUCTION IN COST	1,000.00-	0-01-26-310-310-237	B Other Equipment and Supplies	A	04/30/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
3 SAFETY MASKS SURGICAL	600.00	0-01-26-310-310-237	B Other Equipment and Supplies	A	04/30/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
4 REDUCTION IN COST	210.00-	0-01-26-310-310-237	B Other Equipment and Supplies	A	04/30/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
5 LEATHER PALM GLOVES	72.00	0-01-26-310-310-237	B Other Equipment and Supplies	A	04/30/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
6 REDUCTION IN COST	20.00-	0-01-26-310-310-237	B Other Equipment and Supplies	A	04/30/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
7 AEROSOL DISINFECTANT	45.75	0-01-26-310-310-215	B Janitorial Supplies	A	04/30/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
	4,362.75								
Vendor Total:	4,362.75								
JC001 JCP & L COMPANY									
20-00867 04/30/20 100 134 200 169 2/8/20-4/28/20									
1 100 134 200 169 CREDIT BALANCE	6.11-	0-01-31-430-430-251	B Electricity	A	04/30/20	05/13/20			N
2 100 134 200 169 2/6/20	3.90	0-01-31-430-430-251	B Electricity	A	04/30/20	05/13/20			N
3 100 134 200 169 2/26/20	4.22	0-01-31-430-430-251	B Electricity	A	04/30/20	05/13/20			N
4 100 134 200 169 3/30/20	4.04	0-01-31-430-430-251	B Electricity	A	04/30/20	05/13/20			N
5 100 134 200 169 4/28/20	4.04	0-01-31-430-430-251	B Electricity	A	04/30/20	05/13/20			N
6 100 134 200 169 2/19/20	6.88-	0-01-31-430-430-251	B Electricity	A	04/30/20	05/13/20			N
	3.21								
20-00872 05/04/20 4/30 ELECTRIC									
1 100 009 455 922	33.41	0-01-31-430-430-251	B Electricity	A	05/04/20	05/13/20			N
2 100 032 990 622	32.36	0-01-31-435-435-253	B Street Lighting	A	05/04/20	05/13/20			N
3 100 105 261 273	17.24	0-01-31-435-435-253	B Street Lighting	A	05/04/20	05/13/20			N
4 100 032 990 705	30.58	0-01-31-435-435-253	B Street Lighting	A	05/04/20	05/13/20			N
5 100 010 106 621	15.36	0-01-31-435-435-253	B Street Lighting	A	05/04/20	05/13/20			N
6 100 076 975 422	21.18	0-01-31-435-435-253	B Street Lighting	A	05/04/20	05/13/20			N
7 100 076 975 398	10.59	0-01-31-435-435-253	B Street Lighting	A	05/04/20	05/13/20			N
8 100 080 464 892	31.76	0-01-31-435-435-253	B Street Lighting	A	05/04/20	05/13/20			N
9 100 103 847 404	33.67	0-01-31-435-435-253	B Street Lighting	A	05/04/20	05/13/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
JC001 JCP & L COMPANY	Continued								
20-00872 05/04/20 4/30 ELECTRIC		Continued							
10 100 103 243 190	245.92	0-01-31-435-435-253	B Street Lighting	A	05/04/20	05/13/20			N
	472.07								
20-00873 05/04/20 100 057 236 372 4/30/20									
1 100 057 236 372 4/30/20	996.09	0-01-31-430-430-251	B Electricity	A	05/04/20	05/13/20			N
2 100 057 236 372 4/30/20	490.61	0-09-55-502-502-251	B Electricity	A	05/04/20	05/13/20			N
	1,486.70								
20-00895 05/05/20 200 000 022 448 4/29/20									
1 200 000 022 448 4/29/20	34.89	0-01-31-430-430-251	B Electricity	A	05/05/20	05/13/20			N
2 W. FRONT STREET & BROADWAY	3.10	0-01-31-435-435-253	B Street Lighting	A	05/05/20	05/13/20			N
	37.99								
20-00896 05/05/20 200 000 022 406 4/29/20									
1 200 000 022 406 4/29/20	133.93	0-01-31-430-430-251	B Electricity	A	05/05/20	05/13/20			N
2 120 FRANCIS STREET UNIT 18	178.95	0-01-31-430-430-251	B Electricity	A	05/05/20	05/13/20			N
3 120 FRANCIS STREET UNIT 18	178.95	0-09-55-502-502-251	B Electricity	A	05/05/20	05/13/20			N
	491.83								
20-00897 05/05/20 200 000 022 505 4/28/20									
1 200 000 022 505 4/28/20	3.25	0-01-31-430-430-251	B Electricity	A	05/05/20	05/13/20			N
2 RARITAN HOSE-1893 MAPLE PLACE	82.95	0-01-31-430-430-251	B Electricity	A	05/05/20	05/13/20			N
	86.20								
Vendor Total:	2,578.00								
JO022 JONES, MARY ANN									
20-00917 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
JR004 JR'S TREE SERVICE, INC.									
20-00723 04/07/20 INV. 372 REMOVE DEAD TREE									
1 L/S REMOVE 2 THREE COVERED IN	800.00	0-01-28-375-375-264	B Services, Misc.	A	04/07/20	05/13/20			N
Vendor Total:	800.00								
KA012 KAHANE, REBECCA/RECREATION									
20-00959 05/12/20 2020 HS/CS GRADUATION AWARDS									
1 2020 HIGHSCHOOL GRADUATION	250.00	0-01-28-370-370-264	B Services, Misc.	A	05/12/20	05/13/20			N
2 2020 CENTRAL SCHOOL GRADUATION	150.00	0-01-28-370-370-264	B Services, Misc.	A	05/12/20	05/13/20			N
	400.00								
Vendor Total:	400.00								
KA014 KAWALEK & KAWALEK ARCHITECT,									
19-02252 12/09/19 ARCHITECTUAL PLANS FOR DECK									
1 ARCHITECTUAL PLANS FOR DECK	2,000.00	9-01-25-265-265-264	B Services, Misc.	A	12/09/19	05/13/20			N
Vendor Total:	2,000.00								
KE023 KELLY, MARIE									
20-00927 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
2 REFUND NON-MEMBER FEE	5.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
	55.00								
Vendor Total:	55.00								
KE010 KEYPORT BID, INC.									
20-00757 04/15/20 2ND QTR. 2020									
1 2ND QTR. 2020	42,875.00	0-01-55-001-000-003	B Bus. Improvement District Tax	A	04/15/20	05/13/20			N
Vendor Total:	42,875.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
KB001 KEYPORT BOARD OF EDUCATION									
20-00830 04/22/20 5/20 DISTRICT TAXES									
1 5/20 DISTRICT TAXES	984,809.00	0-01-55-001-000-001	B School Taxes Payable	A	04/22/20	05/13/20			N
Vendor Total:	984,809.00								
KF004 KEYPORT FIRST AID									
20-00756 04/15/20 2ND QTR. 2020									
1 2ND QTR. 2020	4,000.00	0-01-25-260-260-209	B Other Contractual Items	A	04/15/20	05/13/20			N
Vendor Total:	4,000.00								
KF005 KEYPORT FREE PUBLIC LIBRARY									
20-00755 04/15/20 2ND QTR. 2020									
1 2ND QTR. 2020	18,000.00	0-01-29-390-390-209	B Other Contractual Items	A	04/15/20	05/13/20			N
Vendor Total:	18,000.00								
KI015 KISH, BELLE									
20-00907 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								
KU005 KURONYA, SANDRA									
20-00906 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								
KU006 KURZAWA, RITA									
20-00928 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
2 NON MEMBER FEE	5.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
	55.00								
Vendor Total:	55.00								

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LA032 LAMAR, CAROL									
20-00905 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								
LA002 LANIGAN ASSOCIATES, INC									
20-00737 04/13/20 INV. 96622 CLOTHING (LEONARD)									
1 5.11 NAVY JACKET W/PATCH, FLAG	269.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
20-00738 04/13/20 INV. 96661, 96676									
1 3M FRANGIBLE BC40NT3	1,467.00	0-01-25-240-240-222	B Education and Training	A	04/13/20	05/13/20			N
2 ARMOR EXPRESS SERAPH GEN 3	950.95	0-01-25-240-240-222	B Education and Training	A	04/13/20	05/13/20			N
	2,417.95								
Vendor Total:	2,686.95								
LE005 LECKSTEIN & LECKSTEIN, LLC									
20-00865 04/30/20 4/23/20 PLANNING BD. MTG.									
1 4/23/20 PLANNING BD. MTG.	350.00	0-01-21-180-180-207	B Legal Services	A	04/30/20	05/13/20			N
20-00935 05/07/20 4/24/20 OBJECT EXTENSION-MARIN									
1 4/24/20 WORK RELATIVE TO	432.00	PB17-07ESC	P Mariner's Village-Site Plan	A	05/07/20	05/13/20			N
Vendor Total:	782.00								
LI010 LIEBOWITZ, LYNN									
20-00926 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								
MA039 MADSEN AND HOWELL INC.									
20-00431 03/02/20 INV. 5268382, 5268522									
1 PURELL HAND SANITIZER FMZ-12	129.12	0-01-26-310-310-237	B Other Equipment and Supplies	A	03/02/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
2 PURELL FMZ-12 FOAM REFILL HAND	497.70	0-01-26-310-310-237	B Other Equipment and Supplies	A	03/02/20	05/13/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MA039 MADSEN AND HOWELL INC.	Continued								
20-00431 03/02/20 INV. 5268382, 5268522		Continued							
Tracking Id: COVID 19 COVID 19									
	626.82								
20-00512 03/10/20 INV. 5271394 GLOVES									
1 # G2016BK-XL, BLACK NITRYL	87.00	0-01-26-290-290-237	B Other Equipment and Supplies	A	03/10/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
2 # G9312, CHEMICAL 12" GLOVES	60.00	0-01-26-290-290-237	B Other Equipment and Supplies	A	03/10/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
3 # N9690-L, MEMPHIS NINJA GLOVE	184.00	0-01-26-290-290-237	B Other Equipment and Supplies	A	03/10/20	05/13/20			N
Tracking Id: COVID 19 COVID 19									
	331.00								
Vendor Total:	957.82								
MC060 MC MANIMON, SCOTLAND & BAUMANN									
20-00497 03/09/20 2020 ANNUAL RETAINER/EXPENSES		B							
5 PROFESSIONAL SERVICES RENDERED	6,104.18	0-01-20-155-155-207	B Legal Services	A	03/09/20	05/13/20			N
20-00498 03/09/20 2020 ADDITIONAL GENERAL LEGAL		B							
4 PROFESSIONAL SERVICES RENDERED	4,543.81	0-01-20-155-155-207	B Legal Services	A	03/09/20	05/13/20			N
20-00499 03/09/20 2020 SPECIAL LABOR COUNSEL		B							
4 PROFESSIONAL SERVICES RENDERED	2,475.70	0-01-20-155-155-281	B Labor Matters	A	03/09/20	05/13/20			N
Vendor Total:	13,123.69								
MI031 MILLENNIUM STRATEGIES									
20-00501 03/09/20 2020 GRANT CONSULTING SERVICES		B							
6 INV. 9819 SERVICES RENDERED	3,000.00	0-01-20-100-100-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	05/13/20			N
Vendor Total:	3,000.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MI043 MILLER, SUE									
20-00925 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								
MI042 MILLONE, LORE									
20-00920 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	40.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	40.00								
MO015 MON. MUNICIPAL JOINT INS. FUND									
20-00944 05/08/20 2020 WORKER COMP/LIABILITY #2									
1 2020 WORKER COMPENSATION # 2	108,501.20	0-01-23-215-215-260	B Insurance	A	05/08/20	05/13/20			N
2 2020 LIABILITY INSURANCE # 2	87,073.20	0-01-23-210-210-260	B Insurance	A	05/08/20	05/13/20			N
3 2020 WORKER COMPENSATION # 2	27,125.30	0-09-55-502-502-260	B Insurance	A	05/08/20	05/13/20			N
4 2020 LIABILITY INSURANCE # 2	21,768.30	0-09-55-502-502-260	B Insurance	A	05/08/20	05/13/20			N
	244,468.00								
Vendor Total:	244,468.00								
MI004 MONMOUTH TELECOM									
20-00874 05/04/20 ACCT. 35652 INV. 306653 5/1/20									
1 ACCT. 35652 INV. 306653 5/1/20	165.28	0-01-31-440-440-254	B Telephone Charges	A	05/04/20	05/13/20			N
Vendor Total:	165.28								
MO031 MONMOUTH WIRE & COMPUTER									
20-00837 04/23/20 LOT: 20601 RECYCLE NON-CEDS									
1 LOT: 20601 CHARGES FOR	150.00	0-01-26-305-305-237	B Other Equipment and Supplies	A	04/23/20	05/13/20			N
Vendor Total:	150.00								
MU016 MUNICIPAL CAPITAL FINANCE									
20-00001 01/01/20 2020 COPIER LEASES		B							
18 2020 COPIER LEASES	84.51	0-01-25-240-240-264	B Services, Misc.	A	12/18/19	05/13/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MU016 MUNICIPAL CAPITAL FINANCE	Continued								
20-00001 01/01/20 2020 COPIER LEASES		Continued							
19 2020 COPIER LEASES	507.03	0-01-20-100-100-264	B Services, Misc.	A	12/18/19	05/13/20			N
	591.54								
Vendor Total:	591.54								
MU004 MURNANE, PATRICIANNE									
20-00924 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								
NJ082 NEW JERSEY AMERICAN WATER									
20-00952 05/12/20 4/1/20-4/30/20 WATER SVCS.									
1 4/1/20-4/30/20 WATER SVCS.	36,346.15	0-09-55-504-504-000	B ACQUISITION OF WATER	A	05/12/20	05/13/20			N
2 WATER SERVICE CHARGE	1,280.65	0-09-55-504-504-000	B ACQUISITION OF WATER	A	05/12/20	05/13/20			N
3 OTHER CHARGES	179.26	0-09-55-504-504-000	B ACQUISITION OF WATER	A	05/12/20	05/13/20			N
	37,806.06								
Vendor Total:	37,806.06								
OR006 O'REILLY, REGINA									
20-00930 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								
ON002 ONE CALL CONCEPTS									
20-00945 05/08/20 INV. 0045086 4/20 SVCS.									
1 REGULAR LOCATES	48.96	0-01-26-290-290-264	B Services, Misc.	A	05/08/20	05/13/20			N
Vendor Total:	48.96								
OP006 OPTIMUM									
20-00951 05/12/20 ACCT. 07875-422801-01-0									
1 ACCT. 07875-422801-01-0	120.39	0-01-31-440-440-255	B Telecommunication Charges	A	05/12/20	05/13/20			N
2 5/8/20-6/7/20 SPECIAL DISCOUNT	5.00-	0-01-31-440-440-255	B Telecommunication Charges	A	05/12/20	05/13/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
OP006 OPTIMUM	Continued								
20-00951 05/12/20 ACCT. 07875-422801-01-0		Continued							
3 5/8/20-6/7/20 TAXES & FEES	0.79	0-01-31-440-440-255	B Telecommunication Charges	A	05/12/20	05/13/20			N
	116.18								
Vendor Total:	116.18								
PP006 PANTHER PRESS									
20-00736 04/13/20 INV. 10656 CLOTHING ALLOWANCES									
1 SGT. WHEELER SHIRTS SHORT	150.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
2 CHRIS DEGROAT HAT	15.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
3 DOUCETTE BADGE	125.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
4 DIXON SHIRTS LONG SLEEVE	110.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
5 DIXON PANTS NO STRIPES	150.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
6 ATKINSON FLAPS EMBROIDERED AND	40.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
7 JOE RUTH PANTS NO STRIPES	100.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
8 RUTH LONG SLEEVE SHIRTS	110.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
9 RUTH SHORT SLEEVE SHIRTS	100.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
10 JOE RUTH JACKET	165.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
11 JOE RUTH DETECTIVE SERGEANT	125.00	0-01-25-240-241-212	B Clothing and Uniforms	A	04/13/20	05/13/20			N
	1,190.00								
Vendor Total:	1,190.00								
PA020 PARIS, GAIL									
20-00929 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								
PA022 PARTS AUTHORITY LLC									
20-00762 04/16/20 INV. 031-141415 PARTS CAR 9									
1 ZP 367700 PWR STEER HOS M	21.05	0-01-26-290-290-214	B Motor Vehicle Parts	A	04/16/20	05/13/20			N
Vendor Total:	21.05								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
R0028 ROSATO, JR., DANIEL									
20-00933 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								
SA017 SAFE LIFE SECURITY CORP.									
20-00735 04/13/20 INV. 131785 FIX BACK DOOR									
1 SERVICE CALL - REPAIR MAG LOCK	125.00	0-01-26-310-310-264	B Services, Misc.	A	04/13/20	05/13/20			N
Vendor Total:	125.00								
SC022 SCHANK, ELINOR									
20-00918 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								
SK008 SKYLANDS ENERGY SERVICE									
20-00864 04/30/20 ACCT. 152568 INV. F1409134									
1 ACCT. 152568 INV. F1409134	1,379.17	0-01-31-447-447-250	B Heating Oil	A	04/30/20	05/13/20			N
20-00879 05/04/20 ACCT 152060 INV F1409136									
1 HEATING OIL, 4/10/20 EAGLE	271.78	0-01-31-447-447-250	B Heating Oil	A	05/04/20	05/13/20			N
Vendor Total:	1,650.95								
SO021 SOMERSLE, LILLIAN									
20-00919 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	20.00								
SP020 SPEZIALE, ANDREA & SALVATORE									
20-00958 05/12/20 REFUND:BUCKS/SURFLIGHT/HUNDERD									
1 REFUND:SURFLIGHT THEATRE	154.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/12/20	05/13/20			N
2 REFUND: BUCKS COUNTY	190.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/12/20	05/13/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SP020 SPEZIALE, ANDREA & SALVATORE Continued									
20-00958 05/12/20 REFUND:BUCKS/SURFLIGHT/HUNDERD Continued									
3 REFUND:HUNDERDON HILLS	170.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/12/20	05/13/20			N
	514.00								
Vendor Total:	514.00								
ST003 STAPLES									
20-00828 04/21/20 INV. 25032844561, 2506354151									
1 642736, SHARPIE ULTRA FINE	9.26	0-01-25-240-240-216	B Office Supplies	A	04/21/20	05/13/20			N
2 781454, IRIS 54 QT. STORAGE	81.24	0-01-25-240-240-216	B Office Supplies	A	04/21/20	05/13/20			N
3 LESS DISCOUNT COUPON	39.57-	0-01-25-240-240-216	B Office Supplies	A	04/21/20	05/13/20			N
	50.93								
Vendor Total:	50.93								
SB001 STAPLES BUSINESS ADVANTAGE									
20-00767 04/16/20 INV. 3445263243 OFFICE SUPPLY									
1 472480, STAPLES SMOOTH PAPER	1.67	0-01-20-100-100-216	B Office Supplies	A	04/16/20	05/13/20			N
2 187039, STAPLES CLASP &	18.26	0-01-20-120-120-216	B Office Supplies	A	04/16/20	05/13/20			N
3 617852, PAPER MATE LIQUID	2.20	0-01-20-100-100-216	B Office Supplies	A	04/16/20	05/13/20			N
4 483018, BIC WITE-OUT EZ	12.40	0-01-20-120-120-216	B Office Supplies	A	04/16/20	05/13/20			N
5 105809, STAPLES STICKIES	4.12	0-01-20-100-100-216	B Office Supplies	A	04/16/20	05/13/20			N
	38.65								
Vendor Total:	38.65								
ST010 STATE TOXICOLOGY LABORATORY									
20-00742 04/13/20 11/21/19 APPLICANT DRUG TEST									
1 11/21/19 APPLICANT DRUG TEST	45.00	9-01-25-240-240-224	B Professional Assoc. Dues	A	04/13/20	05/13/20			N
Vendor Total:	45.00								
SF002 SWIFT FAMILY PARTNERSHIP, LP									
20-00567 03/19/20 6/20 DPW FACILITY RENTAL									
1 6/20 DPW FACILITY RENTAL	3,399.93	0-01-26-310-310-209	B Other Contractual Items	A	03/19/20	05/13/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SF002 SWIFT FAMILY PARTNERSHIP, LP	Continued								
20-00567 03/19/20 6/20 DPW FACILITY RENTAL		Continued							
2 6/20 DPW FACILITY RENTAL	3,399.93	0-09-55-502-502-209	B Other Contractual Items	A	03/19/20	05/13/20			N
	6,799.86								
Vendor Total:	6,799.86								
TM005 T-MOBILE									
20-00871 05/04/20 ACCT. 966491012 CELL PHONES									
1 ACCT. 966491012 CELL PHONES	1,342.20	0-01-31-440-440-254	B Telephone Charges	A	05/04/20	05/13/20			N
Vendor Total:	1,342.20								
TF003 TOM'S FORD									
20-00835 04/23/20 INV. 636390 PARTS DPW TRUCKS									
1 F1AZ*6731*BE FILTER A	20.34	0-01-26-290-290-214	B Motor Vehicle Parts	A	04/23/20	05/13/20			N
Vendor Total:	20.34								
TO015 TOWNSHIP OF FREEHOLD									
20-00416 02/28/20 2020 SHARED IT SERVICES		B							
6 4/20 SVCS. - INV. 20-00335	1,815.00	0-01-42-140-140-209	B Other Contractual Items	A	02/28/20	05/13/20			N
20-00492 03/09/20 2020 WATER PLANT OPERATOR		B							
5 4/20 SVCS. - INV. 20-00324	2,495.00	0-09-55-502-502-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	05/13/20			N
Vendor Total:	4,310.00								
TC003 TREASURER, COUNTY OF MONMOUTH									
20-00719 04/07/20 1ST QTR. 2020 SCAT SVCS.									
1 JANUARY 2020	234.00	0-01-28-370-372-209	B Other Contractual Items	A	04/07/20	05/13/20			N
2 FEBRUARY 2020	234.00	0-01-28-370-372-209	B Other Contractual Items	A	04/07/20	05/13/20			N
3 MARCH 2020	390.00	0-01-28-370-372-209	B Other Contractual Items	A	04/07/20	05/13/20			N
	858.00								
Vendor Total:	858.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
TC009 TREASURER, COUNTY OF MONMOUTH									
20-00741 04/13/20 2020 MUN. ASSESSMENT (MOCERT)									
1 2020 MUNICIPAL ASSESSMENT FOR	1,500.00	0-01-25-240-240-224	B Professional Assoc. Dues	A	04/13/20	05/13/20			N
Vendor Total:	1,500.00								
TS009 TREASURER, STATE OF NJ									
20-00943 05/08/20 1ST QTR 2020 MARRIAGE/CIVIL UN									
1 MARRIAGE LICENSE FEES & CIVIL	75.00	T-12-56-850-000-801	B State Marriage License Fee	A	05/08/20	05/13/20			N
Vendor Total:	75.00								
TS003 TREASURER, STATE OF NJ									
20-00960 05/13/20 UNDERGROUND STORAGE TANKS									
1 UNDERGROUND STORAGE TANKS	1,950.00	0-09-55-502-502-227	B Licenses and Fees	A	05/13/20	05/13/20			N
Vendor Total:	1,950.00								
TS021 TREASURER,STATE OF NJ/1992 GT									
20-00858 04/29/20 1992 GREEN TRUST PROGRAM									
1 1992 GREEN TRUST PROGRAM	11,601.05	T-20-56-850-000-801	B Open Space Trust Expenses	A	04/29/20	05/13/20			N
Vendor Total:	11,601.05								
UN010 UNDERGROUND UTILITIES CORP.									
19-01826 09/19/19 2019 ROAD PROGRAM PHASE 2 & 3		B							
9 PAYMENT # 8	139,098.36	C-04-19-010-000-922	B ORD. 10-19: Capital Project Costs	A	09/19/19	05/13/20			N
Vendor Total:	139,098.36								
VK002 V & K CONSTRUCTION, INC.									
19-01486 07/24/19 IMPROVEMENTS TO MAIN ST. PARK		B							
8 PAYMENT # 4	56,363.08	C-04-19-011-000-922	B ORD. 11-19: Capital Project Costs	A	07/24/19	05/13/20			N
9 PAYMENT # 4	59,881.19	T-12-56-850-000-821	B CDBG - Main Street Park Improvements	A	07/24/19	05/13/20			N
	116,244.27								
Vendor Total:	116,244.27								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
V0005 VONAGE BUSINESS									
20-00953 05/12/20 ACCT. 269214 STATEMENT 5/11/20									
1 ACCT. 269214 STATEMENT 5/11/20	2,099.79	0-01-31-440-440-254	B Telephone Charges	A	05/12/20	05/13/20			N
Vendor Total:	2,099.79								
WA019 WALKER, CAROLINE									
20-00940 05/07/20 RFND TAX OVERPAYMENT-B100 L28									
1 RFND TAX OVERPAYMENT-B100 L28	1,426.92	0-01-55-001-000-005	B Refund Current Yr Tax Overpay	A	05/07/20	05/13/20			N
20-00941 05/07/20 RFND TAX OVERPAYMENT-B137 L11									
1 RFND TAX OVERPAYMENT-B137 L11	2,344.77	0-01-55-001-000-005	B Refund Current Yr Tax Overpay	A	05/07/20	05/13/20			N
Vendor Total:	3,771.69								
WA018 WAUGH, LUCILLE									
20-00932 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								
WE015 WESTON, NANCY									
20-00931 05/07/20 REFUND:LAKOTA WOLF PRESERVE									
1 REFUND:LAKOTA WOLF PRESERVE	50.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/07/20	05/13/20			N
Vendor Total:	50.00								

Total Purchase Orders: 114 Total P.O. Line Items: 210 Total List Amount: 1,697,044.20 Total Void Amount: 0.00

R162-20

RESOLUTION #___-20

AUTHORIZING THE KEYPORT BOROUGH TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L. 1994, c.72

WHEREAS, due to an anticipated late release of the State Aid Certifications, the Monmouth County Board of Taxation is unable to certify the tax rate and the Keyport Borough Collector may be unable to mail the Borough's 2020 tax bills on a timely basis:

WHEREAS, the Keyport Borough Tax Collector in consultation with the Keyport Borough Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they both signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies;

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Keyport authorizes the following:

1. The Keyport Borough Tax Collector is hereby authorized, if deemed, necessary, to prepare and issue estimated tax bills for the Borough for the third installment of 2020 taxes. The Tax Collector may proceed and take such actions as are permitted and required by L. 1994, c.72 (N.J.S.A. 54:4-66.2 and 54:4-66.3)

2. The entire estimated tax levy for 2020 is hereby set at $20,084,397.59

3. In accordance with law, the third installment of 2020 taxes shall not be subject to interest until the later of August 10th or the twenty-fifth calendar day after the date the estimated tax bills are mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 19, 2020.

Michele Clark, RMC
Borough Clerk

R163-20

RESOLUTION #___-20

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT CONFIRMING THE SELECTION OF PEDRO J. SANTIAGO OF THE FIRE DEPARTMENT FOR LIFE MEMBERSHIP

WHEREAS, the Governing Body of the Borough of Keyport previously adopted Ordinance 3-33.5 creating a Life Membership class in the Keyport Fire Department for exceptional service, valor, lifesaving, and years of devoted services to the residents of Keyport by those members of the Department having served twenty-five years in active service; and

WHEREAS, the respective companies have recommended Pedro J. Santiago (1994), for Life Membership; and

WHEREAS, Pedro J. Santiago has been approved by the Board of Fire Chiefs for Life Membership; and

WHEREAS, the Mayor and Council of the Borough of Keyport recognize the valuable contributions volunteer firefighters make to our community every day of every year; and

WHEREAS, these firefighters, through their service, have improved and enhanced the Borough's ability to protect lives and property.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport recognize and thank Pedro J. Santiago for his dedicated service to the Borough of Keyport; and

BE IT FURTHER RESOLVED that his name shall be entered on the roll of Life Members kept by the Borough Clerk, thereby granting all the rights, privileges and honors appertaining thereto.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 19, 2020.

Michele Clark, RMC
Borough Clerk

R164-20

RESOLUTION #___-20

AUTHORIZING CANCELATION OF WATER/SEWER CHARGES – 80 Fulton Street

WHEREAS, Ms. Donna Bonk, owner of 80 Fulton Street, received minimum charges from second quarter 2019 when water was shut off due to a fire at the residence on October 5, 2018; and

WHEREAS, a meter reading has confirmed no water has run through the meter since that time; and

WHEREAS, the Municipal Collector of Water and Sewer Utility Rents, submits a schedule of adjustments, payment plans and/or refunds due for various reasons; and

WHEREAS, it is the desire of the Mayor and Council to approve these adjustments, payment plans and/or refunds as recommended by the Municipal Collector of Water and Sewer Utility Rents;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth and State of New Jersey as follows:

1. Formal authorization to cancel minimum charges when water was terminated.

ACCOUNT #	NAME	AMOUNT	REASON
50013000-0	Bonk	$694.75	Cancel minimum charges

2. Certified copies of this Resolution to Municipal Collector of Water and Sewer Utility Rents, Administrator and any other interested parties.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 19, 2020.

Michele Clark, RMC
Borough Clerk

The Pearl of the Bayshore℠
Keyport NEW JERSEY

Keri Stencel, C.T.C.
Tax Collector/Water/Sewer Collector

MEMO

To: Mayor Collette Kennedy; Council Members

From: Keri Stencel, C.T.C.

Date: May 11, 2020

Subject: Bonk

Ms. Bonk is asking for relief for several minimum water/sewer bills. Per Ms. Bonk's letter and my discussion with her on the phone, the house became uninhabitable in October 2018. Ms. Bonk had an adjuster that took care of having the water terminated on the street side of the meter and had the house winterized. However, he failed to contact the Borough to have it turned off at the street.

DPW went to the sight to confirm that the water is indeed still off and that no water had been used. The reading is the same as the one taken December 1, 2018 for the January 1, 2019 bill. DPW also advised that in order to turn the water off at the curb they will have to dig up and install a new curb box.

Because the water was turned off on the street side of the meter and DPW advised that it would have to dig up the property to turn the water off (they are usually put on a list to do in the spring when possible), I am recommending that council cancel the second quarter 2019 to present minimum charges and one on/off fee. The account will then be deactivated. Ms. Bonk will have to pay first quarter 2019 with interest because that is based on usage from September 1, 2018 to the time of the fire in October.

The amount to be cancelled is $694.75 and principal amount still due is $105.47 plus interest to the date of payment. I have included a resolution for your convenience.

Best regards,

Keri R. Stencel

Keri R. Stencel, CTC

RECEIVED
MAY 07 2020

Donna Bonk
80 Fulton Street
Keyport, NJ 07735

May 6, 2020

Attention Mayor and Counsel,

I am writing to you regarding my property at 80 Fulton Street. As many of you know I had a house fire on October 5, 2018. I have not been living in the house since that night as it had been deemed that it is not structurally sound. I am however rebuilding on the property over the next several months. In the process of gathering all the necessary paperwork to demo my current house, it was brought to my attention that I have an outstanding water bill of over $800. I spoke with Keri Stencel about the this and she explained to me that there is a "minimum charge" of $118.95 every quarter, I was unaware of this charge and she suggested that I reach out to you.

At the time of the fire I had a public adjuster who helped me understand the process of "what to do next". He made sure that the water had been "winterized", but I was unaware that anything more needed to me done.

So, I am asking you Mayor and Counsel if you would consider waiving my accumulated water/sewer charges that I have since I have not lived in my home. If I had known that I needed to contact DPW to shut it off at the street, I would have made sure that I got that done.

I appreciate your time and consideration in my matter. I know that you have many other things to worry about (especially now) and I just want you to know that I appreciate that you took the time to consider my request.

Stay safe and healthy.

Best,

Donna Bonk

R165-20

RESOLUTION #___-20

AUTHORIZING RETENTION OF WONDROUS WALLS FOR MURAL PAINTING AT 36 WEST FRONT STREET AS PART OF THE BOROUGH'S IMPLEMENTATION OF THE NEIGHBORHOOD PRESERVATION PROGRAM PLAN

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough was accepted into the Neighborhood Preservation Program (the "**Program**") established by the State of New Jersey, Department of Community Affairs (the "**DCA**"); and

WHEREAS, the Borough established a Neighborhood Preservation Program Stakeholder Planning Team who designed a proposed five (5) Neighborhood Preservation Program plan (the "**Plan**"), including a proposed budget consistent with the requirements of the Program; and

WHEREAS, the Borough authorized the appointment of a Program Coordinator (the "**NPP Coordinator**") to manage and implement the Plan; and

WHEREAS, on March 17, 2020, the Borough adopted Resolution 125-20 adopting the Plan which was previously submitted to and approved by the DCA; and

WHEREAS, the Plan includes the installation of mural art at selected locations within the Borough; and

WHEREAS, the NPP Coordinator and the Borough's NPP stakeholder advisory team investigation potential artists to create mural art as part of the implementation of the Plan; and

WHEREAS, obtained a proposal from Wondrous Walls ("**Wondrous Walls**") to render a mural painting for the property at 36 West Front Street (the "**Proposal**"), on file with the office of the Borough Clerk, as part of the implementation of the Plan; and

WHEREAS, the Proposal provides that: (i) an initial deposit of $1,000 is to be paid to Wondrous Walls; (ii) a second payment of $500 is to be paid four weeks after start of the rendering of the mural painting; and (iii) an final $500 is to be paid to Wondrous Walls upon completion of the mural art for a total price of $2,000; and

WHEREAS, the costs for retention of Wondrous Walls are to be reimbursed by the DCA as part of the Program;

WHEREAS, the Borough seeks to authorize the retention of Wondrous Walls, including: payment of the initial deposit of $1,000, second payment of $500 and the final payment of the $500 balance upon completion of the mural art.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby authorizes the purchase of the retention of Wondrous Walls pursuant to the Proposal, on file with the Office of the Borough Clerk, for a total price of $2,000.00 to be reimbursed by the DCA.

3. The Mayor of the Borough, the Acting Borough Administrator, the NPP Coordinator and other reasonably necessary personnel are hereby authorized to execute any documents necessary to effectuate the retention of Wondrous Walls.

4. The Borough hereby authorizes the NPP Coordinator to process the retention of Wondrous Walls with the DCA for reimbursement through the Program.

5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

6. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

7. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 19, 2020.

Michele Clark, RMC
Borough Clerk

Wondrous Walls
MURALS AND DECORATIVE PAINT FINISHES
732-757-1923 NUSSARA@WONDROUSWALLS.COM

The following proposal is for Nicole Henn, NPP Coordinator of Keyport.

-A Downtown Keyport Map mural measuring 14'-6"x7'-4" will be rendered over the existing historic Keyport map on the Main Street exterior wall of the "Honey Hole" building at 36 West Front Street, Keyport, NJ

-The sketch design was presented on 5/5/2020

Total $2,000.00

I will provide all paints and materials at my cost. I will only use the highest quality exterior paint to assure a professional and long lasting finish.

A free touch-up is provided for one year for minor scratches.

*Free touch-up clause: I will touch up any minor scratches for the period of one year, free of charge. Vandalism, dents, large scrapes, permanent marker, crayon, wax, oil spills, spray paint or major damage does not fall under this clause.

I have your permission to photograph my work and will obtain permission from you to use those photographs for publishing purposes.

Project date: To begin as soon as a deposit is received.

Estimate completion date: six to eight weeks, weather permitting.

A deposit of $1,000 is required 7 to 10 days prior to the starting date.

The second payment of $500.00 will be due four weeks after the starting date.

The balance of $500.00 will be due upon completion.

Thank you for your business

Nussara Cregan
Wondrous Walls

R166-20

RESOLUTION #___-20

AUTHORIZING RETENTION OF NANCY CAREW, ED CAREW AND MINDY HOFFMAN TO INSTALL ARTWORK AT THE KEYPORT PUBLIC LIBRARY AS PART OF THE BOROUGH'S IMPLEMENTATION OF THE NEIGHBORHOOD PRESERVATION PROGRAM PLAN

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough was accepted into the Neighborhood Preservation Program (the "**Program**") established by the State of New Jersey, Department of Community Affair (the "**DCA**"); and

WHEREAS, the Borough established a Neighborhood Preservation Program Stakeholder Planning Team who designed a proposed five (5) Neighborhood Preservation Program plan (the "**Plan**"), including a proposed budget consistent with the requirements of the Program; and

WHEREAS, the Borough authorized the appointment of a Program Coordinator (the "**NPP Coordinator**") to manage and implement the Plan; and

WHEREAS, on March 17, 2020, the Borough adopted Resolution 125-20 adopting the Plan which was previously submitted to and approved by the DCA; and

WHEREAS, the Plan includes the installation of mural art at selected locations within the Borough; and

WHEREAS, the NPP Coordinator and the Borough's NPP stakeholder advisory team investigation potential artists to create mural art as part of the implementation of the Plan; and

WHEREAS, the Borough obtained a proposal from residents Nancy Carew, Ed Carew, and Mindy Hoffman (the "**Artists**") to create and install art work onto the book return box at the Keyport Public Library, on file with the office of the Borough Clerk, as part of the implementation of the Plan; and

WHEREAS, the proposal provides that the Artists will prepare and install art work for a total cost of $1,500 inclusive of all costs for supplies and materials; and

WHEREAS, the costs for retention of Artists are to be reimbursed by the DCA as part of the Program;

WHEREAS, the Borough seeks to authorize the retention of Artist and payment of the proposed cost for creation and installation of the art work on the book return box at the Keyport Public Library.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby authorizes the retention of the Artist pursuant to the Proposal, on file with the Office of the Borough Clerk, for a total price of $1,500.00 to be reimbursed by the DCA.

3. The Mayor of the Borough, the Acting Borough Administrator, the NPP Coordinator and other reasonably necessary personnel are hereby authorized to execute any documents necessary to effectuate the retention of the Artists.

4. The Borough hereby authorizes the NPP Coordinator to process the retention of the Artists with the DCA for reimbursement through the Program.

5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

6. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

7. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 19, 2020.

Michele Clark, RMC
Borough Clerk

Keyport Library
Book Return Box
Proposal

We propose the following for the application of original art to the library book return box. Mechanically remove the aluminum oxide from all surfaces of the box. Apply several coats of self etching primer. Using acrylic paints to apply art to the top, front and left sides of the box. These are the sides that can be readily seen. The back will be plain painted and the right side will have art only where it can be seen and plain painted where it can not be seen. The left side art will have a repeat of the wildflowers and insects minus the book stack found in the front. No picture attached for this one as it is basically the same as the front with some variations. Sealer coats will be applied after art work is completed and cured.
Attached are the sketches of the proposed artwork and before pictures of the box.
Total cost for the Library Box Project including box preparation, art, supplies and sealing will be $1,500.00
Project will be completed as soon as possible and hopefully before the library is officially re-opened.

Nancy, Ed Carew and Mindy Hoffman
05/11/2020

R167-20

RESOLUTION #___-20

AUTHORIZING EXECUTION OF LICENSE AGREEMENT FOR INSTALLATION OF MURAL ART AT 36 WEST FRONT STREET

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, on March 17, 2020, the Borough Council adopted Resolution Number 125-20 adopting a Neighborhood Preservation Program plan (the "**NPP Plan**") submitted to and approved by the Department of Community Affairs; and

WHEREAS, the NPP includes the installation of mural projects at locations within the area designated as the Downtown Keyport District; and

WHEREAS, a potential location for the installation of a mural project has been identified at 36 West Front Street in Keyport, New Jersey (the "**Property**") owned by Common Bond, LLC (the "**Owner**"); and

WHEREAS, the a license agreement for installation of a mural project at the Property (the "**License Agreement**") has been prepared and negotiated with the Owner which would allow the Borough to install a mural project on the Property and maintain the mural at the Property for a period of five (5) years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough is hereby authorized to execute the License Agreement with the Owner on file with the Office of the Borough Clerk.

3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel are hereby authorized and directed to execute the License Agreement, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with legal counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the License Agreement.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 19, 2020.

Michele Clark, RMC
Borough Clerk

LICENSE AGREEMENT
MURAL SPACE

THIS LICENSE AGREEMENT is made on May 12, 2020, between **Thomas J. Surina, Barbara A. Surina and Robert Moscato: Common Bond, LLC**, located at 36 W Front Street, Keyport NJ (hereinafter referred to as "**LICENSOR**") and the **BOROUGH OF KEYPORT**, a municipal corporation of the State of New Jersey, with principal offices located at 70 West Front Street, Keyport, New Jersey 07735 (hereinafter referred to as "**LICENSEE**") and (collectively referred to as the "**PARTIES**").

1. **License.** The Licensor hereby licenses to the Licensee and the Licensee accepts the terms of this License Agreement (hereinafter referred to as this "**AGREEMENT**") governing access and use of a portion of a wall of premises described in paragraph 2 of this Agreement (the "**LICENSED SPACE**") for the installation of a mural painting upon the terms and conditions set forth in this Agreement.

2. **Use of the Licensed Space.** Parties agree that the use of the Licensed Space is solely for the display of a mural painting (hereinafter the "**MURAL**") to be installed/painted by an artist retained by the Licensee (hereinafter the "**ARTIST**"). Annexed hereto as Exhibit "A" is a preliminary design depicting the Mural to be painted/installed on the Licensed Space.

3. **Licensed Space.** The Licensed Space shall be the space as identified on the wall depicted in the image annexed to this Agreement as Exhibit "**A.**" The Licensed Space shall also include the space adjacent to the identified wall needed for the installation of the Mural (hereinafter the "**WORK SPACE**"). The Licensed Space is located at the premises at 36 W Front Street, Keyport, New Jersey.

4. **Term.** This Agreement shall commence on the date of the execution of this Agreement and shall end on the date five (5) years from the date in which the Mural is completed and unveiled. The date in which the Mural is completed and unveiled (the "**Unveiling Date**") shall be the date after the completion of the Mural in which the Borough formally unveils the Mural for public display which shall be no later than December 31, 2020.

5. **License Fee.** The Parties agree that there will be no license fee for the use of the Licensed Space. The Parties acknowledge and the Licensee agrees that the compensation of the Artist for installation/painting of the Mural shall be the sole obligation of the Licensee and that the Licensor shall have no obligation to contribute to any portion of the Artist's compensation.

6. **Indemnification.** The Licensee agrees to hold the Licensor (and the Licensor's agents, servants, and employees) harmless for any and all claims, actions, and judgments for personal injuries and/or property damage arising out of or in any way connected with the installation of the Mural on the Licensed Space during the installation/painting of the Mural. Licensee agrees to defend the Licensor (and the Licensor's agents, servants and employees) against any and all such claims and actions by the Artist or other invitees retained to install/paint the Mural alleging negligence against the Licensor.

7. **Ownership of the Image.** The Parties agree that the image in the Mural and intellectual property associated with the Mural shall remain the intellectual property of the Artist. Licensor may use the image of the Mural in its marketing materials provided that the Artist is credited with the design of the Mural. Any inquiries regarding the licensing of the image must be directed to the Artist.

8. **Exclusivity of the Work Space.** The Licensor agrees to provide exclusive use of the Work Space during the installation/painting of the Mural. This exclusivity provision shall commence at such time that is mutually agreeable to the Licensor and the Artist and shall end upon the completion of the installation/painting of the Mural.

9. **Maintenance of the Mural.** The Licensor agrees that it shall not conceal, obscure, hide or paint over the Mural during the term of this Agreement. Licensor also acknowledges and agrees that this Agreement does not alleviate the Licensor's obligations or legal duty to maintain the Licensed Space in compliance with all governing standards, codes, and requirements under Federal, State and Local laws. However, the Licensor shall have no obligation to maintain the aesthetic image of the Mural from ordinary wear and tear and/or natural deterioration. During the term of this Agreement, Licensor shall provide access to Licensed Space to all the Licensee to repair, retouch or fix the aesthetic image of the mural at time agreeable between the Parties.

10. **Assignment Prohibited.** The Parties shall not assign any of its rights under this Agreement except to the extent agreed to with the Artist.

11. **Change to the Design.** The Parties agree that the design of the Mural, annexed hereto as Exhibit "A," may be changed or altered at the discretion of the Artist. Licensee shall provide notice to Licensor of any changes to the design of the Mural and Licensor shall have the right to object to any proposed changes within twenty-four hours of notice of the proposed changes.

12. **Waiver of Jury Trial.** Licensor and Licensee hereby waive trial by jury in any action, proceeding or counterclaim on any matters whatsoever arising out of or in any way connected with this Agreement.

13. **Titles and Section Numbers.** The titles, article numbers, section numbers and table of contents appearing in this Agreement are inserted for convenience and shall not define or limit the scope or intent of same or any way affect this Agreement.

14. **Partial Invalidity.** If any provision of this Agreement shall be invalid, unenforceable or inapplicable with respect to any party, the remainder of this Agreement, or the application of such provision to persons other than those as to which it is held invalid or unenforceable, shall not be affected and each provision of this Agreement shall be valid and be endorsed to the fullest extent permitted by Law.

15. **Relationship of Parties.** Nothing herein contained shall be deemed or construed by the Parties hereto, nor by any third party, as constituting the Licensor as a partner of Licensee in the conduct of Licensee's business or as creating the relationship of principal and agent or joint

ventures between the Parties hereon, it being the intention of the Parties hereto that the relationship between them is and shall at all times be and remain that of Licensor and Licensee only.

16. Governing Law, Forum Selection. The parties agree that this Agreement shall be governed by and interpreted according to the laws of the State of New Jersey, without reference to the choice of law principles thereof. Each of the parties hereto irrevocably submits to the jurisdiction of the of New Jersey, Monmouth County, in any such suit, action or proceeding and to the laying of venue in such Court. Each party hereto irrevocably waives any objection to the laying of venue of any such action or proceeding brought in said Court and irrevocably waives any claim that any such suit, action or proceeding brought in said Court has been brought in any inconvenient forum.

17. Entire Agreement. This Agreement constitutes that entire agreement of the parties. This Agreement may not be altered, amended, or changed in any way except by a separate writing signed by the Licensor and the Licensee.

[THIS SPACE INTENTIONALLY LEFT BLANK]

ATTEST:

Date: 05/12/2020

Thomas J. Surina, Common Bond, LLC
(LICENSOR)

Date: 05/12/2020

ATTEST:

Date: 5/12/2020

Barbara A. Surina, Common Bond, LLC
(LICENSOR)

Date: 5/12/2020

ATTEST:

Date:

Robert Moscato, Common Bond, LLC
(LICENSOR)

Date: 5/12/2020

ATTEST:
(LICENSEE)

Michele Clark
Borough Clerk

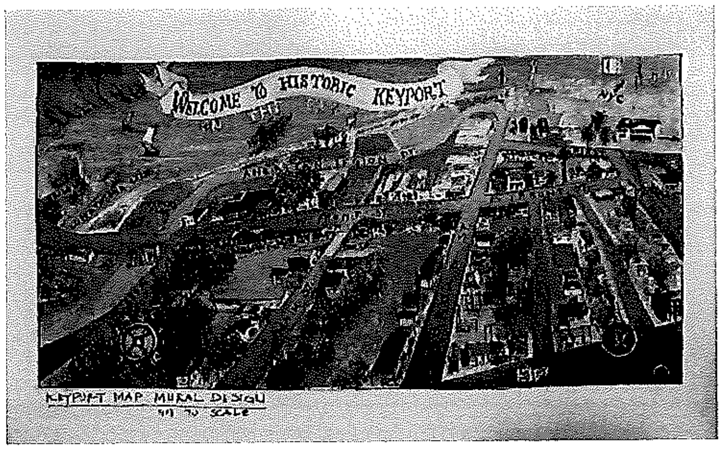
Date:

BOROUGH OF KEYPORT

Collette J. Kennedy,
Mayor

Date:

Exhibit A



Concept

Location 36 W Front Street Keyport, NJ 07735

ORD - ADOPT

#4

ORDINANCE #___-20

ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, REVISING THE BOROUGH OF KEYPORT PUBLIC BENCH SPONSORSHIP PROGRAM

WHEREAS, on June 10, 2014, the Borough of Keyport (the "**Borough**") adopted Ordinance #7-14 establishing a Public Bench Sponsorship Program (the "**Bench Program**") to increase the number of public benches in the Borough and to provide the opportunity for Borough residents to sponsor individual benches to honor family and friends; and

WHEREAS, the Borough seeks to revise the requirements and parameters of the Bench Program.

NOW THEREFORE, BE IT ORDAINED by the Mayor and the Borough Council as follows:

Section 1. This Ordinance amends and supersedes Ordinance #7-14.

Section 2. The Keyport Public Bench Sponsorship Program is hereby established.

Section 3. The Keyport Public Bench Sponsorship Program shall be administered by the Borough Administrator, subject to review and approval from the Borough Council for the Borough of Keyport, in accordance with the following parameters:

a. The Borough shall publicly notice sponsorship opportunities for public benches and shall make available to all residents of the Borough of Keyport opportunities for sponsorship on a first-come, first serve basis or other equitable method determined by the Borough Council for the Borough of Keyport.

b. The sponsorship fee for a dedicated bench shall be $1,000 for a dedication for a period of ten (10) years which shall be submitted with a completed sponsorship application. If the sponsorship application seeks sponsorship of a bench that is already being sponsored, the sponsorship fee will be returned to the applicant.

c. Sponsorship applications shall be available at the Borough Hall and upon completion shall be submitted to Borough Hall to the Office of the Business Administrator.

d. Sponsorship fees for sponsorship of benches in Waterfront Park, or other locations within the Borough's Recreational Open Space Inventory shall be made payable to the "Keyport Bayshore Recreational Trust Account."

e. Benches shall be of a size, style, and material as determined by the Borough.

f. The Borough shall not be responsible for the replacement of benches that have been damaged or destroyed due to vandalism or natural occurrences such as fire or inclement weather events.

Section 4. The Borough Clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 5. This ordinance shall be in full force and effect from and after its adoption and any publication according to law.

Introduced: May 5, 2020
Public Hearing: May 19, 2020
Adopted:

____
Michele Clark, RMC
Borough Clerk
Borough of Keyport

____
Collette J. Kennedy, Mayor
Borough of Keyport

Comm #1

HOOK AND LADDER CO., NO. 1
1877

RARITAN HOSE CO., NO. 2
1893

LIBERTY HOSE CO., NO. 3
1893

ENGINE CO., NO 1
1889

KEYPORT FIRE DEPARTMENT

LINCOLN HOSE CO., NO. 1
1893

EAGLE HOSE CO., NO. 4
1907

FIRE PATROL
1910

Keyport Post Office Box 221, Keyport, NJ 07735

May 11, 2020

RE: Firemen's Lot Closure/Use

Borough of Keyport
70 West Front Street
Keyport, NJ 07735

To: Mayor & Borough Council Members;

Please be advised that the Keyport Fire Department will like to request the use of Firemen's Lot on Monday June 15th, 2020 from the hours of 7:00 AM to 1:00PM. One of the Apparatus has to have their pump retested.

Please contact Chief Strang if you have any questions at 908-601-7243

Respectfully,

Jacqueline D. Kovacs-Olsen

Jacqueline D. Kovacs-Olsen
Keyport Fire Department Secretary

Comm #2

MILLENNIUM
STRATEGIES

MEMORANDUM

TO:	Keyport Borough Administrator
FROM:	Chris Sprague and Mike Weiss
DATE:	May 1, 2020
RE:	Monthly Activity Report
CC:	Ed Farmer, Denise Nellis

This memo will provide an overview of all work performed by Millennium Strategies on behalf of the Borough of Keyport to date during calendar year 2020. For more information, please contact Chris Sprague at csprague@m-strat.com or Mike Weiss at mweiss@m-strat.com.

- **Grant Applications in Progress**

Due Date	Funding Program	Amount Available	Date Noticed
TBD	NJDEP Community-Based Art Grant Program	$10,000.00	3/2/2020
Rolling	NJ Division of Highway and Traffic Safety (HTS) – Drunk Driving Enforcement Fund	$5,373.32	8/20/2019
6/5/2020	NJ State Library New Jersey Library Construction Bond Act Grant Program	Varies	1/14/2020

- **Grant Applications Submitted, Pending Review**

Date Submitted	Funding Program	Purpose	Amount Requested	Estimated Response
4/13/2020	AARP Community Challenge	Keyport Skipper Bus Station Benches	$10,000.00	Summer 2020
3/13/2020	NJ Division of Highway and Traffic Safety (HTS) – Distracted Driving Crackdown	Police Office Overtime for Enforcement	$5,500.00	Spring 2020
3/13/2020	FEMA Assistance to Firefighters Grant	Self-Contained Breathing Apparatus	$305,958.10	Fall 2020
1/31/2020	Hardy Plant Society Mid-Atlantic Group – HPS/MAG Grants Program	Beach Dune Restoration	$1,000.00	Summer 2020
12/6/2019	Governor's Council on Alcoholism and Drug Abuse	Programming to Prevent Drug and Alcohol Abuse	$28,686.00	Spring 2020

10/4/2019	NJ Department of Health (DOH) – Hepatitis B Fund Grants Program	Reimbursement for Hepatitis B Inoculations	$5,000.00	Spring 2020
7/26/2019	Monmouth County – CDBG (P1)	Keyport First Aid Squad Building Improvements	$200,000.00	Spring 2020
7/26/2019	Monmouth County – CDBG (P2)	Broad Street Sidewalk Improvements	$200,000.00	Spring 2020
4/30/2019	NJDHTS – Drunk Driving Enforcement Fund	Police Overtime and Solar-Powered Radar Equipment	$19,193.70	Spring 2020
4/18/2019	Bass Pro Shops Grant	Oyster Habitat Living Shoreline Project	$10,000.00	Spring 2020
Rolling	NJCEP – Direct Install	Energy Assessment and Equipment Installation	70% of Total Project Cost	TBD

- **<u>Grant Applications Submitted, Funding Not Awarded</u>**

Funding Program	Purpose	Requested Amount
NJDOT – Safe Streets to Transit	Green Grove Safety Improvements	$338,261.00
NJDOT – Bikeways	Broad Street & Main Street Bike Circuit	$323,265.00
NJ Department of Community Affairs (DCA) – Recreational Opportunities for Individuals with Disabilities (ROID)	Inclusive programming for individuals with disabilities	$1,000.00
National League of Cities (NLC) – Leadership in Community Resilience Program	Restore Oyster Population in Keyport Harbor	$10,000.00
Firehouse Subs Foundation	LIFEPAK Automated External Defibrillator	$12,093.00
Sustainable Jersey FREE Technical Support for Energy Initiatives	Technical Assistance	In-Kind Donation
American Library Association (ALA) – Baker & Taylor Entertainment Audio Music/Video Product Award	Audio/Video Products	$2,500.00
Monmouth County – Open Space	Improvements to Mini Park	$155,000.00

- **<u>Other Grant Opportunities Recommended</u>**

Due Date	Funding Program	Amount Available	Date Noticed	Notes/Status
Rolling	NJCH – Public Scholars Project (PSP)	$500.00	1/14/2019	No Action Authorized
Rolling	Firefighters Charitable Foundation – Fire Department Grants	Varies	8/15/2019	No Action Authorized
Rolling	Hoods for Heroes – Hood Grants Program	In-kind donation of particulate hoods	9/4/2019	No Action Authorized
Rolling	Boat U.S. Foundation Grassroots Grants	Varies	10/21/2019	No Action Authorized
7/24/2020	Monmouth County – Community Development Block Grant (CDBG)	Varies	3/2/2020	Determined Ineligible
7/1/2020	NJ Department of Transportation – Municipal Aid	Varies	4/13/2020	Notification Only
5/31/2020	NJ DCJ Safe and Secure Communities Program	Varies	3/31/2020	Pending
5/15/2020	FEMA Assistance to Firefighters COVID-S Funding	Varies	4/27/2020	Pending
4/23/2020	New Jersey Historic Trust (NJHT) – Heritage Tourism Planning Grants	$50,000.00	12/23/2019	Pending
4/23/2020	New Jersey Historic Trust (NJHT) – Historic Site Management Grants	$50,000.00	12/23/2019	Pending
4/23/2020	New Jersey Historic Trust (NJHT) – Capital Preservation Grants	Varies	12/23/2019	Pending
4/15/2020	NJ Board of Public Utilities (BPU) Clean Fleet Electric Vehicle Incentive Program	$4,000.00	1/14/2020	Pending
3/25/2020	NJTPA – Regional/Local Congestion Mitigation & Air Quality (CMAQ) Program	Varies	3/9/2020	Pending
3/11/2020	US DOJ, COPS Community Oriented Policing Services Hiring Program (CHP)	Varies	1/14/2020	Determined Ineligible
2/14/2020	Sustainable Jersey and PSEG Foundation – Small Grants Program	$20,000.00	12/12/2019	No Action Authorized

2/1/2020	Hardy Plant Society Mid-Atlantic Group – HPS/MAG Grants Program	$1,000.00	12/4/2019	No Action Authorized

Comm # 3

MILLENNIUM
STRATEGIES

MEMORANDUM

DATE: May 1, 2020
RE: COVID Funding Streams Relevant to Clients (Ongoing)

Program Basics	Eligible Expenses	Ineligible Expenses
FEMA Public Assistance		
Non-competitive funding 75% reimbursement for all eligible expenses (potential to increase to 90% or 100%) Unlimited funding amount End-date for reimbursements is TBD by Federal Government **Deadline to submit initial application is TBD**	Salaried Employees: time/OT spent on COVID + accounting for any COVID-related equipment/expenses used by that individual during that time Hourly Employees: time/OT spent on COVID + accounting for any COVID-related equipment/expenses used by that individual during that time Equipment/Materials Purchased and/or Current Stock Used: PPE, hand sanitizer, cleaning solutions, etc. Contracts: must be clear in contract that it is a COVID-related scope of work Volunteer Hours: time of volunteers who are supported by governmentally owned assets (ex: Local volunteers use a City-owned vehicle to deliver meals) Donated Goods Training Specific to COVID-19 All expenses must be justified as *necessary* and *reasonable* All expenses will require a bill with corresponding purchase order and cancelled check	Technology Straight Time for Non-Essential Employees Loss of Revenue

DOJ Coronavirus Emergency Supplemental Funding Program (via JAG/ Program)		
Non-competitive funding for specific jurisdictions 100% reimbursement or new purchases Requests are capped at allocated amount Reimbursements may date back to 1/20/2020 **Deadline to submit application is 5/29/2020 at 11:59 pm**	Overtime Equipment (including PPE) Hiring Supplies (gloves, masks, sanitizer) Training Travel Expenses Addressing the medical needs of inmates in prisons, jails, and detention centers	Staff/OT or Expenses Related to Non-Law Enforcement/First Response Employees Loss of Revenue
FEMA Assistance to Firefighters COVID-19 Supplemental Fund (via AFG/FEMA GO)		
Competitive grant with award and match amounts varying based on population Micro-grant requests are capped at $3,000 Regional projects require MOU with partners **Deadline to submit application is 5/15/2020 at 4:59 pm**	PPE: eye protection, isolation gowns, protective coveralls, gloves, footwear covers, respirators, and surgical-type face masks Other Equipment: decontamination supplies, replacement of air filter systems on EMS respirators and/or ventilators, personally-issued antiseptic handwash/hand sanitizers All non-PPE requests are considered low priority All non-reimbursement requests are considered low priority	Staff/OT Technology Loss of Revenue
HUD Community Development, Emergency Services (Homeless), HOPWA Grants (via CDBG)		
Non-competitive allocation for governments already entitled to CDBG/ESG/ HOPWA funding Potential for entitled governments to re-grant funds, though TBD **No application to be submitted at this time**	"Prevent, prepare for, and respond to Coronavirus in CDBG-entitled communities" Note: not designated as HUD-Disaster Recovery (DR) funding; no clear guidance on this program as of 4/27/2020; there is no current obligation for entitled agencies to re-grant funding	Technology Loss of Revenue

Coronavirus Relief Fund (via State or County)		
Non-competitive allocation for states and local governments with 500,000+ residents Potential for states and local governments to re-grant funds, though TBD **No application to be submitted at this time**	All expenses are eligible so long as they meet the following criteria: 1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19); 2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and 3. Were incurred during the period that begins on 3/1/2020 and ends on 12/30/2020 Medical Expenses: costs to hospitals/clinics, costs for temporary medical facilities, costs for testing/test sites, EMS transportation, telemedicine capabilities Public Health Expenses: communication costs, acquisition/distribution of PPE or sanitization products Costs related to facilities or staff working with the elderly or those with disabilities Cost to disinfect public areas (including nursing homes) Staff time/payroll expenses for public safety, public health, health care, human services, and similar employees Food delivery services Technology purchases to facilitate distance learning (schools) Technology purchases to improve telework capabilities for public employees Paid sick leave/paid family and medical leave to public employees Expenses for sanitizing prisons and jails, and expenses related to social distancing needs Expenses for homeless population care Provision of grants to small businesses to reimburse costs of business interruption	Loss of Revenue Staff/OT Related to Employees not Dedicated to COVID Response or Mitigation Legal Settlements Severance Pay Work Bonuses (other than Hazard Pay or OT)

	caused by required closures (Note: unsure whether this accounts for a revenue shortfall; guess is that it does not) Payroll support for governments Unemployment insurance costs	

Comm #4

ASSOCIATES

MEMORANDUM

TO: Keyport Borough Council
Attn: Tom Henshaw, Acting Borough Administrator

FROM: Trevor J. Taylor, PE, PP, CME
Borough Engineer's Office

DATE: May 5, 2020

RE: ***Engineering Status Report – May 2020***

ONGOING CAPITAL PROJECTS:

Outfall Pipe – CRS Contractors

- Contractor mobilized in mid-October to begin clearing site and installing sheet pile cofferdam. Cofferdam was completed 11/7. Pile driving for timber outfall pipe supports was completed on 11/25.
- Test pits and video inspection of existing Beach Park outfalls conducted 11/4. Cleaning and video inspection of outfalls on Beers Street completed on 11/8.
- Based on results of pipe inspection at Beach Park (various open joints, settled pipe sections), we've recommend a change order to replace the existing 150 feet of 30" clay pipe from the proposed outfall tie-in manhole back to the catch basin on First Street.
- Check valves installed on Beers Street in early February.
- All materials delivered for remainder of Beach Park work. Contractor remobilized week of 2/20 to continue with outfall pipe and storm sewer installation.
- Contractor has completed the outfall pipe at Beach Park. Punch list work to be completed.
- Reimbursement paperwork being submitted to FEMA.

2019 Road Program 'A' – Underground Utilities

- Utility crossing test pits completed in areas where proposed storm sewer will cross existing utilities. Several conflicts have been identified.
  - Designs for Division Street and E Front Street were revised to clear existing utilities.
  - Plans for Third Street storm sewer extension were revised to work around conflicts with utilities. Several gas services will require relocation, these have been forwarded to NJNG for relocation.
- Concrete work completed on Kearney Street (Pershing to Henry Hudson Trail).

- Concrete work partially completed on Third Street in areas not affected by storm sewer work
- Concrete work completed on E. Front Street between Church and Osborn.
- Storm sewer work on E. Front Street was completed 12/13.
- Storm sewer work on Division Street began 12/13 and was completed on 12/30.
- Kearney Street (Pershing to dead end) was paved on 12/18.
- Storm sewer work on Third Street between Manchester and Waverly was completed 1/10/20.
- Contractor remobilized in early February to continue concrete work on E. Front and Division Streets. Will remobilize for paving operations for all roads by end of April.
- Additional drainage work on East Third Street may be required based on additional test pits of the manholes and piping by the Contractor. Our office previously provided a memo on this item.
- Third Street between Broad and Main has not been paved with the exception of the intersection with Broad due to a water main leak in the middle of the block. Our office previously provided a memo on this item.
- Underground Utilities completed paving Division Street, East Front Street and third Street the week of April 27th.
- Underground Utilities continues to work through the Corona Virus and we anticipate that they will be on schedule for completion by the end of May.
- Anticipated completion date: May 2020

<u>2019 Road Program 'B' – Esposito Construction</u>

- Mill and overlay of Center Street completed 10/14.
- Concrete and paving work completed on Kearney Street (Stout to dead end).
- Concrete and paving work completed on Hurley Street (Main to Broad).
- Concrete and paving work completed on Warren Street (Main to Broad).
- Crew was working on storm sewer and curb and apron improvements on Main Street (Maple to Route 36) and has shut down for the winter.
- Punch list has been provided to address restoration work.
- Contractor re-mobilizing on May 6th to complete curbing and final paving of Main Street. Esposito has been delayed du to the Corona Virus.

- Anticipated completion date: June 2020

Main Street Park – V&K Construction

- Playground installation complete.
- Exercise equipment installation complete.
- Concrete work complete, including foundations for skate park.
- Tee ball field work is substantially complete.
- Skateboard park production was delayed due to the wildfires and power outages in California, which affected the manufacturing facility operation.
- Skate park equipment and fence installation is complete at this time.
- A final inspection of the skate park is required by the Monmouth County JIFF prior to opening. At this time the JIFF representative is closed due to the Corona virus and an inspection can not be scheduled at this time. We will be in contact with them towards the end of May to see if this situation has changed.
- The Borough will need to adopt a resolution for the rules of the park. Our office submitted these rules to the Borough for review. Mark Moon has been coordinated the approval of these with the JIFF prior to adoption.
- Anticipated completion date: June 2020. Monmouth County Park System Open Space grant deadline extended to 5/1/20 to allow for project closeout. We will ask for an extension due to the Corona virus.

Benjamin Terry/Veterans Park – Down to Earth Landscaping

- The park improvements are complete at this time, including all punchlist work.
- The irrigation system has been winterized for the winter months.
- We are preparing the closeout information for Monmouth County Parks Grant, so the Borough may be reimbursed.
- CME has obtained quotes to purchase ADA beach matting and for the installation of an ADA accessible swing. We will coordinate furnishing the ADA beach matting.

Kearney Street Park

- The next step is to provide the County with a Phase I Environmental Assessment of the property. Our office was authorized for this work and should have complete in approximately 1 week.

Recycling Yard improvements

- The property survey was completed for this property. A meeting was held to review potential improvements. Our office awaits direction as to the final needs for the property.
- We will prepare an estimate for level off the property and install a stone and HMA driveway with new fencing.

Library Grant Application

- A meeting was held with Millennium and the Borough to review the project.
- CME provided a proposal from Spiezle Architects for authorization. The grant application is due June 5th and requires architectural design plans be included in the submission. The architect is completing these plans.

DPW Building – Rollo Place

- Our office was authorized to design a new DPW building on Rollo Place. Spiezle Architects have completed the final design for the building and is currently addressing comments received from the Building Department. Our office has completed the site plans for the project with the completed footprint. Our office has provided the Borough with the construction plans and cost estimates.

Flood Damage Prevention Ordinance

- The final version of the ordinance was provided to the Borough Council for introduction. Councilman Goode provided comments to the ordinance this week. Final adoption is scheduled for the May 5 Council Meeting.

Municipal Building Assessment

- Our office worked with Spiezle Architects to prepare an assessment of the municipal building. The report summarized their findings and recommendations for further investigation to determine the leaks in the building. We await further direction.
- Our office is obtaining a price to provide an infrared evaluation of the roof.

Complete Streets, Planning for Emerging Centers

- This is a grant that was received by the Borough for the implementation of a complete streets policy for the Borough. The NJTPA is hiring a Planner to perform the study. A kick off meeting with the NJTPA was recently held.

75 Manchester Redevelopment Plan

- Beacon Planning is the Planner for the project. There have been three (3) public meetings for this project.

Tax Map Revisions

- Our office was authorized under our 2020 Borough Engineer Duties to perform tax map revisions for the last three years of lot revisions. We are currently working on these and expect same to be completed in the next month.

Community Rating System (CRS) Application

- The CRS is a voluntary program for the National Flood Insurance Program (NFIP) which provides flood insurance rate discounts provided communities go beyond minimum floodplain management requirements.
- Our office was authorized to prepare an application to FEMA for the Borough to be admitted into the CRS program. Our office is currently working on initial application to FEMA. The process is anticipated to take 12 to 18 months to complete.

GRANT AWARDS:

DEP DriveGreen Grant

The Borough has submitted an application for to NJDEP for $12,000 to install two dual port electric vehicle charging stations. As required for the application, or office obtained quotes to install the stations which were submitted to DEP on 12/20/19. Quotes indicate installation cost may be in the range of $50,000 to $60,000 depending on final location. The Borough has indicated that they will not be pursuing this grant.

TAP Grant Project

The Borough received a $569,000 grant for this project, which includes pedestrian enhancements on Broadway, Maple Place, First Street and West Front Street. CME has been authorized for the design services for this project through the NJDOT Design Assistance Program. The important part of this project is to designate a responsible in charge for the project, which needs to be a full time employee of the Borough. There is training that is required for the responsible party designation.

Church Street improvements

The Borough was awarded a NJDOT Local Aid Grant in the amount of $215,000 for this project (First Street to Atlantic Street). The grant application included the paving of the parking lot on the corner of Second and Church.

AWARDED CDBG PROJECTS:

Municipal CDBG FY2020 – Broad Street Sidewalk Improvements (Maple Pl. to Route 36)

- Submitted: July 26, 2019
- Grant Amount: $162,400
- Scope: Sidewalks, curbs, aprons, curb ramps, and crosswalks

Non-Profit CDBG FY2020 – First Aid Squad Building Improvements

- Submitted: July 26, 2019
- Grant Amount: $132,835
- Scope: ADA access, parking, and restroom upgrades

UPCOMING GRANT APPLICATIONS

NJDOT FY 2021 Grant Application

The Municipal Aid grants are due on July 1, 2020. We will prepare the applications to the NJDOT. The selected project must meet one of the following project purposes:

- Bikeway: Primary project purpose is for constructing new bikeways (e.g. bike lanes, bike paths, bike compatible roadways).
- Bridge Preservation: Primary project purpose is for improving the condition of bridge infrastructure (e.g. new deck, rehabilitation, replacement).
- Mobility: Primary project purpose is to enhance mobility and reduce congestion (e.g. adding lanes, signal optimization).
- Pedestrian Safety: Primary project purpose is to enhance pedestrian safety (e.g. new sidewalks, new crosswalks, traffic calming, pedestrian overpass).
- Quality of Life: Primary project purpose is for beautification, environmental mitigation, economic development or historic preservation.

- Roadway Preservation: Primary project purpose is for improving the condition of roadway infrastructure (e.g. resurfacing, reconstruction, drainage).
- Roadway Safety: Primary project purpose is to enhance vehicular safety (e.g. guide rail, signing, warning devices, striping).

Comm #5

John Polewczak
87 Chingarora Avenue
Keyport, NJ 07735

12 May, 2020

Borough of Keyport
70 West Front Street
Keyport, NJ 07735

Mayor and Council,

I hope this letter finds you all safe and healthy. I am writing on behalf of the Keyport Green Team. As you may and should be aware, Keyport Borough was recertified with Sustainable Jersey for the 2019 Certification Cycle. In doing so, the Green Team obtained 215 total points (well above the 150 required for certification) which was a record high for submissions by our borough.

The Green Team, composed of individuals from different committees and a vast array of experiences, is unsustainable in its current form. We have been able to achieve more and more with a limited amount of active members but we fear a plateau in our efforts.

Of 15 total spots on the Green Team, there are 8 members who consistently participate. As for the other 7, there are 4 which remain vacant.

The concept of a Green Team is using strengths of different committees to better promote, enact, and develop sustainable initiatives within the borough. To operate at our highest efficiency and see continued success, we need to have as many resources available as possible.

The 15 spots were previously established under a resolution specifying those specific member affiliations. The requirements under the Sustainable Jersey program are more lax allowing a wider variety of skilled residents to be a part of the team.

I believe that in the future, we should consider other committees or local groups that would benefit the Green Team to have representation from, but that is not an immediate concern. Immediately, we need active representation from the following four positions:

- Recreation
- KBBC
- DPW
- Zoning/Planning Board

Of the four stated, two have appointed members who have not attended any meetings this year (DPW, Zoning). While each committee or department that has a seat on the Green Team is important in their way, these four are vital.

I am aware this is a commitment that many may not want to take on based on all of their current commitments, however a majority of what these members would be responsible for would be advising on what actions could be implemented within their represented organization and assisting in documenting what may have already been enacted. Having their presence would help streamline decision-making within the Green Team to determine what is viable for new actions.

My request is assistance from the Council in appointing members to these four positions.

Thank you for your time and attention to this matter.

Sincerely,

John P. Polewczak
Keyport Green Team Chairperson

KEYPORT CLEAN COMMUNITIES Report Apr 17 – May 13, 2020

Comm #6

From: Tom Gallo, Clean Communities Coordinator

To: Tom Henshaw, BA
Michele Clark, BC

Copy to: T. Fallon, CEO, D. McDermott, Council rep, KPD Chief Hefner, Capt. S. Torres, R. Kutschman, D. Nellis, L. Graham, D. Purcell, Robin Sheridan, K. Degroat, M. Palmisano, J. Straub

Overview:

Due to the pandemic, the program was adjusted as directives were issued.

While litter itself was less due to reduced public activities, the focus on improperly discarded PPE netted as many as 12 items per day, tapering off to one or two as residents learned the importance of properly discarding these items. An estimated number of masks and gloves (not measured in pairs) collected for this period was 59. The majority were collected in the Main Business District with very few found in residential areas.

The total number of pieces of all litter collected from March 12 through May 13 was 4824. This does not include large items found in the roadways such as branches, cardboard, clothing, cement pieces, small car parts (from accidents) and other miscellaneous items.

One regular employee was restored April 26 to his two hour daily shift. With the relaxing of outdoor limitations, KCC is prepared for more public activities.

Truck K99 interior was sanitized April 26 and every week thereafter. Employee Joe Carson received a return to work safety briefing including roadway safety, public safety and the proper use of PPE. Truck supplies were inventoried. Tools were inspected.

Two extreme high tides floated manmade objects into the boat ramp. Although closed, KCC removed those items keeping them from re-entering our waters.

KCC continues to offer assistance to all departments as needed. Discrepancies found during litter patrols are forwarded.

The INDEPENDENT Newspaper continues to be a major litter item. Due to the light weight and the frequent windy weather, these papers and the plastic coverings end up in our streets.

Administration - The budget was reviewed and is adequate to support the labor (average two hours daily) and materials required until June 30, 2020. There has been no word from the NJCC regarding the 2020 grant. Current funds are from the previous year. Funds are usable for 18 months which helps bridge January to May until new grants are issued.

Highlights this period –

No injuries. No lost equipment. Participated in conference calls. Reviewed vehicle fuel efficiency report. Completed Financial Disclosure Form.

Looking Ahead –

Graphics for K99 approved. Requisition to follow.

KCC is prepared to start up and support other volunteer clean ups as soon as regulations allow. Equipment and materials are on hand.

end

Report #1

KEYPORT BOROUGH CLERK'S OFFICE

DATE: 5/1/2020
TO: MAYOR & COUNCIL
FROM: MICHELE CLARK, BOROUGH CLERK
RE: CASH RECEIPTS FOR APRIL 2020

WATER/SEWER ACCOUNT

OTHER: DEMOLITION		300.00
TOTAL WATER/SEWER	**$**	**300.00**

CURRENT ACCOUNT

BINGO LICENSE	$	0.00
LIMO LICENSES		0.00
PHOTOCOPIES		45.00
POSTAGE		8.25
RAFFLE LICENSE		20.00
TAXI DRIVER		0.00
TAXI OWNER		0.00
TOW TRUCK OPERATOR APPLICATION		0.00
FLEET FEE/TOW OWNER		0.00
SEARCHES		0.00
VENDING/PEDDLER LICENSE		0.00
VENDING MACHINE		0.00
LIQUOR LICENSE		0.00
STREET OPENING		375.00
RECYCLING PERMITS		60.00
PARKING PERMITS		0.00
AUCTION FEES		0.00
PD- ACC RPTS		0.00
FILM PERMIT APPLICATION		0.00
OTHER: RETURNED CHECK CHARGE		0.00
NSF FEE		0.00
SUBPOENA		0.00
TOTAL CURRENT		**$508.25**

ESCROW ACCOUNT

SEASONAL BUSINESS	$	0.00
ESCROW	$	108.00
TOTAL ESCROW	**$**	**0.00**

TOTAL RECEIPTS **$916.25**

STREET OPENING CASH REPAIR ESCROW BREAKDOWN

APPLICANT	PERMIT NUMBER	AMOUNT	Additional Escrow
NJNG	3405	$ 27.00	
NJNG	3410	$ 27.00	
NJNG	3404	$ 27.00	
NJNG	3199	$ 27.00	
	TOTAL:	$ 108.00	

KEPORT #2

TAX COLLECTOR'S / UTILITY COLLECTOR'S MONTHLY REPORT 2020

TREASURERS REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
2021 TAXES													$0.00
2020 TAXES	$2,929,616.40	$1,396,743.87	$158,425.15	$1,178,626.69									$5,663,412.11
2019 TAXES	$135,961.82	$46,576.20	$24,559.91	$32,734.72									$239,832.65
2017 TAXES (BANKRUPTCY)	$1,623.57												
INTEREST AND COSTS	$5,949.01	$5,294.47	$5,006.46	$3,824.00									$20,073.94
6% YEAR END PENALTY	$4,606.25	$2,670.07		$609.67									$7,885.99
NSF FEES	$20.00	$60.00		$40.00									$120.00
OFFICIAL TAX SEARCH FEE													$0.00
ADMIN. FEES/POLICE VEHICLES				$56,380.00									$56,380.00
UNIFORM FIRE SAFETY	$12,396.00	$13,286.91	$6,935.00	$2,886.00									$35,503.91
LANDLORD REGISTRATION	$300.00	$1,620.00	$5,220.00	$19,350.00									$26,490.00
MUNICIPAL PERMIT FEES	$6,400.00	$3,350.00	$160.00	$1,035.00									$10,945.00
MUNICIPAL LICENSES FEES	$2,279.00	$410.00	$229.00	$20.00									$2,938.00
MUNICIPAL COURT FEES	$12,479.92	$13,909.01	$17,453.77	$12,557.85									$56,400.55
UNIFORM CONSTRUCTION FEES	$7,834.00	$9,031.00	$126,328.00	$7,721.00									$150,914.00
MRNA - UCC	$445.00	$350.00	$310.00	$827.00									$1,932.00
PLANNING BOARD APPLICATION		$700.00	$400.00										$1,100.00
VACANT PROPERTY REGISTRATION FEES	$4,300.00	$1,700.00	$2,500.00	$1,300.00									$9,800.00
PROPERTY MAINTENANCE FEES		$9.00											$9.00
HEALTH INSURANCE CO-PAY	$15,644.88	$10,450.84	$10,064.01	$10,237.02									$46,396.75
WORKER'S COMPENSATION													$0.00
REIMB. POLICE/FIRE/OEM CAR ACCDNTS													$0.00
BETHANY MANOR (PILOT)	$20,890.00	$15,369.00	$30,738.00										$66,997.00
KEYPORT LEGION (PILOT)		$38,448.00	$17,000.00	$17,000.00									$72,448.00
POLICE INCIDENT REPORTS	$205.00	$365.00	$75.00	$140.00									$785.00
POLICE TOW/STORE - IMP/RLS	$560.00	$245.00	$370.00	$160.00									$1,335.00
POST OFFICE LAND RENT	$1,650.00												$1,650.00
CBS BILLBOARD													$0.00
BIRTH/DEATH/MARRGE - BOH FEES	$1,590.00	$1,500.00	$870.00	$1,550.00									$5,510.00
RECREATION FEES	$5.00	$10.00											$15.00
DMV INSPECTION FEES		$800.00											$800.00
CEDAR PARK FEES													$0.00
RECYCLE - METAL / TIRES		$102.80											$102.80
ALCOHOL ED. AND REHAB GRANT													$0.00
MUNICIPAL DRUG ALLIANCE GRANT		$3,626.28											$3,626.28
OFFICE ON AGING GRANT			$40,228.00										$40,228.00
BODY ARMOUR GRANT		$2,094.76											$2,094.76
BAYSHORE SAT PATROL													$0.00
DISTRACTED DRIVING GRANT													$0.00
CLEAN COMMUNITIES GRANT													$0.00
DRUNK DRIVER ENF GRANT													$0.00
RECYCLING TONAGE GRANT													$0.00
SUSTAINABLE JERSEY GRANT			$5,000.00										
NPP GRANT													$0.00
CABLEVISION FEES	$65,184.00												$65,184.00
VERIZON FIOS FEES		$39,504.20											$39,504.20
SENIOR CENTER TRIP MONEY	$4,654.00	$4,874.00	$1,487.00										$11,015.00
SENIOR CENTER MEMBER FEES	$2,700.00	$700.00	$50.00										$3,450.00
SENIOR CENTER TRIP SURCHARGE	$55.00	$60.00	$35.00										$150.00
SENIOR CENTER BEQUEST				$10,000.00									
INTERFUND FOR OTHER ACCOUNTS	$81.00	$27.00	$6,323.05										$6,431.05
JIF DIVIDEND	$39,752.00												$39,752.00
CMPTRA - STATE AID													$0.00
FALL ENERGY RCPTS - STATE AID													$0.00
SPRING ENERGY RCPTS - STATE AID													$0.00
LIBRARY STATE AID													$0.00
SNR CIT/VET DEDUCT REIMBURSMNT													$0.00
S/V ADMIN FEE / HOMESTEAD ADMIN FEE													$0.00
HOMESTEAD REBATE - STATE PAYMNT													$0.00
UNION BEACH INTERLOCAL FEES													$0.00
INTERFUND POLICE IN SCHOOLS													$0.00
POLING LOCATION RENTS													$0.00
SALE OF MUNICIPAL ASSETS													$0.00
MUNICIPAL LIEN REDEMPTION FEES													$0.00
MISCELLANEOUS REVENUE	$47.07	$1,553.63	$6,869.20	$1,354.25									$9,824.15
TOTAL CURRENT RECEIPTS	$3,277,228.92	$1,615,441.04	$466,636.55	$1,358,353.20	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$6,701,036.14

TAX COLLECTOR'S / UTILITY COLLECTOR'S MONTHLY REPORT 2020

TREASURERS REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
WATER/SEWER RENTS	$367,481.60	$40,673.85	$243,893.81	$373,243.25									$1,025,292.51
INTEREST AND COSTS	$2,454.82	$755.18	$1,253.53	$1,995.38									$6,458.91
WATER CONNECTION FEES		$1,830.00											$1,830.00
SEWER CONNECTION FEES		$1,262.00											
POOL FILL PERMIT FEES		$15.00		$45.00									$60.00
TURN ON / TURN OFF FEES													$0.00
NEW METER/ANTENNA W/ INSTALL FEES		$590.00	$295.00	$295.00									$1,180.00
HYDRANT SERVICE FEES	$75.00		$65.12	$50.00									$190.12
FIRE SERVICE FEES	$300.00		$260.50	$200.00									$760.50
MANUAL METER READ FEE	$507.92		$400.00	$199.38									$1,107.30
NSF FEES			$40.00	$20.00									$60.00
METER TEST FEE													$0.00
REINSTALL METER FEES													$0.00
DEMO PERMITS			$300.00	$300.00									$600.00
T-MOBILE CELL TOWER LEASE	$4,964.31	$4,964.31	$4,964.31										$14,892.93
VERIZON CELL TOWER LEASE	$3,750.00	$3,750.00	$3,732.42										$11,232.42
SPRINT CELL TOWER LEASE	$3,732.42	$3,732.42											$7,464.84
CONSTRUCTION METER & USAGE FEES		$708.00											$708.00
LIQUIDATE INTERFUND													$0.00
MRNA - MISC													$0.00
REFUND - BRSA													$0.00
BUDGET REIMBURSEMENT													$0.00
TOTAL WATER/SEWER RECEIPTS	$383,266.07	$58,280.76	$255,204.69	$376,348.01	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,071,837.53

REPORT #3

TREASURERS REPORT FOR THE MONTH OF APRIL 2020

TOTAL COLLECTED IN THE BOARD OF HEALTH OFFICE	$3195.60
DOG LICENSES	$27.60
CAT LICENSES	$-0-
MARRIAGE & CIVIL UNION LICENSES	$3.00
MARRIAGE & CIVIL UNION LICENSES TRUST	$25.00
DOMESTIC PARTNERSHIP AFFIDAVITS	$-0-
BURIAL PERMITS TRUST	$-0-
DEATH CERTIFICATES	$-0-
DEATH CERTIFICATES **EFT****	$2720.00
MARRIAGE CERTIFICATES	$70.00
BIRTH CERTIFICATES	$-0-
TATTOO PARLOR	$-0-
PLAN REVIEW	$-0-
FOOD HANDLERS	$350.00
MISCELLANEOUS	$-0-

DISBURSEMENTS –

Check #299	- Boro of Keyport Misc. Acct.	- $423.00
Check #300	- Boro of Keyport Trust Acct.	- $25.00
Check #301	- Boro of Keyport Dog Acct.	- $21.00
Check #302	- NJ State Dept. of Health	- $6.60

****STATE ELECTRONIC FUNDS TRANSFER-$2720.00**

Respectfully submitted,

Board of Health Secretary

Cc: Borough Clerk
Treasurer w/checks

REPORT #4

BUILDING DEPARTMENT
MONTHLY REPORT - CASH RECEIPTS FOR:

PERMIT TYPE	# ISSUED	AMOUNT
State DCA Fee	18	$135.00
Construction Certificates	1	$50.00
Plumbing	10	$730.00
Electrical	11	$820.00
Building	4	$240.00
Fire Sub Code	5	$285.00
Code Enforcement C of O	28	$2,300.00
Transfer of Title C of O	6	$175.00
Smoke Detector Inspection	29	$1,350.00
Zoning	6	$265.00
200 Ft. Property List	0	$0.00
Fence	2	$100.00
Shed	0	$0.00
Flatwork	2	$80.00
Const. Debris Deposit	5	$150.00
Construction Violations	0	$0.00
Backflow Preventor	0	$0.00
NSF	0	$0.00
TOTALS	127	$6,680.00
Vacant Property Registration	0	$0.00
Landlord Registration	184	$19,840.00
Total	311	$26,520.00

ACCOUNTS PAYABLE

Amount Paid to Borough $6,545.00 Check # 2878
State Fee Due quarterly

Respectfully Submitted
Laurie Graham

REPORT #5

REPORT ID: TFC01610-0
RUN DATE: 05/02/2020
RUN TIME: 20:05

NJ AUTOMATED TRAFFIC SYSTEM
AOC REPORT-TRAFFIC SECTION
KEYPORT BORO MUNICIPAL COURT
FROM 04/01/2020 TO 04/30/2020

	DWI	ALL OTHER	PK ONLY
IX. TOTAL CHARGES PENDING-BEGINNING OF MONTH	21	286	90
X. CHARGES ADDED			
A NEWLY FILED IN THIS M. C.		26	4
B REMANDED BY COUNTY PROSECUTOR		6	
C RECEIVED FROM ALL OTHER COURTS			
D REINSTATED (PREVIOUSLY DISPOSED)		2	
E TOTAL CHARGES ADDED		34	4 = 38+43=81
XI. CHARGES DISPOSED BY:			
A REFERRAL TO COUNTY PROSECUTOR			
B REFERRAL TO ALL OTHER COURTS			
C VIOLATIONS BUREAU (R. 7:12-4)		7	10
D CLOSED PER R. 7:8-9			
E ENTRY OF GUILTY PLEA			
F A FINDING OF GUILT AFTER TRIAL			
G A FINDING OF NOT GUILTY AFTER TRIAL			
H DISMISSAL			
I OTHER FORMS OF ADJUDICATION	0 *	0 *	0 **
J TOTAL CHARGES DISPOSED		7	10 = 17+13=30

{ * = AMENDED / MERGED
** = AMENDED / MERGED / DSUS / RSUS }

	DWI	ALL OTHER	PK ONLY
XII. CHARGES PENDING-END OF MONTH (BY AGE FROM DATE OF COMPLAINT)			
A PENDING FOR 0 TO 60 DAYS:			
1 OPEN, ACTIVE (WARRANT NOT ISSUED)	4	102	10
2 WARRANT ISSUED			3
B FOR 61 DAYS OR LONGER:			
1 OPEN, ACTIVE (WARRANT NOT ISSUED)	17	203	65
2 WARRANT ISSUED		8	6
C TOTAL CHARGES PENDING - END OF MONTH	21	313	84
XIII. SENTENCES IMPOSED ON EACH CHARGE			
A JAIL SENTENCE			
B REVOCATION/SUSPENSION OF MV LICENSE			
C PROBATION (R. 7:9-1(C))			
D COMMUNITY SERVICE			
E FINE IMPOSED			
XIV. DEFENDANTS SENTENCED AND COMMITTED TO JAIL			
XV. MONIES ASSESSED OR FORFEITED: (VIOLATIONS BUREAU AND OPEN COURT)			
A TOTAL FINES, PENALTIES, AND SURCHARGES ASSESSED		415.88	319.70
B TOTAL COURT COSTS IMPOSED		198.00	182.00
C TOTAL CASH BAIL FORFEITURES (- REINSTATEMENTS) (PK INCLUDED IN ALL OTHER)			

XVI. DISTRIBUTION OF MONIES	ATS	VCCB	DMV	COUNTY	MUNICIPAL	OTHER	TOTAL
A GENERAL CASH BOOK	ATS 97.00 DE 120.00 SL 40.00 SN 150.50 WEB 89.43	0.00	442.70	1,148.00	1,955.80 POAA 8.00	CD 50.00 RT 50.00	4151.43
B BAIL BOOK							

REPORT ID: TFC01610-0
RUN DATE: 05/02/2020
RUN TIME: 20:05

NJ AUTOMATED TRAFFIC SYSTEM
AOC REPORT-TRAFFIC SECTION
KEYPORT BORO MUNICIPAL COURT
FROM 04/01/2020 TO 04/30/2020

	TRAFFIC/PARKING MATTERS
XVII. COURT PERSONNEL TIME	
B JUDICIAL STAFF	
CASE RELATED HOURS	
1 CASE RELATED HOURS	
A TOTAL BENCH TIME	0.00
B TOTAL CASE RELATED NON-BENCH TIME	0.00

END OF TRAFFIC SECTION - AOC STATISTICAL REPORT

REPORT ID: CMC1610
RUN DATE : 05/02/2020
RUN TIME : 16:09

NJ AUTOMATED COMPLAINT SYSTEM
AOC STATISTICAL REPORT - CRIMINAL SECTION
KEYPORT BORO MUNICIPAL COURT

(FROM 04/01/2020 TO 04/30/2020)

RUN : MONTHLY

		INDICTABLE OFFENSES	D.P. & P.D.P. OFFENSES	ALL OTHER NON-TRAFFIC
I.	TOTAL CHARGES PENDING - BEGINNING OF MONTH		278	259
II.	CHARGES ADDED			
	A. NEWLY FILED IN THIS MUNICIPAL COURT	4	7	11
	B. REMANDED BY COUNTY PROSECUTER	4	4	
	C. RECEIVED FROM ALL OTHER COURTS			
	D. REINSTATE (E.G., CD FAILURES)		13	
	E. TOTAL CHARGES ADDED	8	24	11 = 43
III.	CHARGES DISPOSED BY			
	A. REFERRAL TO COUNTY PROSECUTER	5	4	
	B. REFERRAL TO ALL OTHER COURTS			
	C. VIOLATIONS BUREAU (R. 7:7)			
	D. ENTRY OF GUILTY PLEA			
	E. A FINDING OF GUILTY AFTER TRIAL			
	F. A FINDING OF NOT GUILTY AFTER TRIAL			
	G. DISMISSAL	3		
	H. PLACEMENT IN A DIVERSIONARY PROGRAM			
	I. CLOSED PER R.7:8-9.		1	
	J. TOTAL CHARGES DISPOSED	8	5	= 13
IV.	TOTAL CHARGES PENDING END OF MONTH (BY AGE FROM DATE OF COMPLAINT)			
	A. FROM 0 TO 60 DAYS			
	1. OPEN, ACTIVE (NON-FUGITIVE)		25	15
	2. OPEN, WARRANT ISSUED (FUGITIVE)		69	120
	B. FOR 61 DAYS OR LONGER			
	1. OPEN, ACTIVE (NON-FUGITIVE)		86	56
	2. OPEN, WARRANT ISSUED (FUGITIVE)		108	79
	C. TOTAL CHARGES PENDING - END OF MONTH		288	270
V.	SENTENCES IMPOSED ON EACH CHARGE			
	A. JAIL SENTENCE			
	B. CONDITIONAL DISCHARGE			
	C. REVOCATION/SUSPENSION OF MV LICENSE			
	D. PROBATION (R. 3:21-7)			
	E. COMMUNITY SERVICE			
	F. FINE IMPOSED			
	G. CONDITIONAL DISMISSAL			
VI.	DEFENDANTS SENTENCED AND COMMITTED TO JAIL			
VII.	COMPLAINTS AND NOTICES FILED			
	A. NUMBER OF COMPLAINTS SUMMONES (CDR-1)	3	3	
	B. NUMBER OF COMPLAINTS WARRANTS (CDR-2)	1		
	C. NOTICE IN LIEU OF			
VIII.	MONIES ASSESSED OR FORFIETED (VIOLATIONS BUREAU AND OPEN COURT)			
	A. TOTAL FINES IMPOSED	.00	.00	.00
	B. TOTAL VCCB PENALTIES ASSESSED	.00	.00	.00
	C. TOTAL COURT COST IMPOSED	.00	.00	.00
	D. TOTAL CASH BAIL FORFEITURES	.00	.00	.00