

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, MARCH 17, 2020 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE Michele Clark, Borough Clerk

ROLL CALL: Councilmembers Cooper Fotopoulos Goode
McDermott Pacheco Sheridan
Mayor Collette J. Kennedy
Thomas Henshaw, Acting Borough Administrator
Mark Moon, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

COMMITTEE REPORTS

Councilmember:

Cooper: Recreation/Senior Center/Library/Veteran's Initiative

Fotopoulos: Board of Health/Registrar/Recycling/Environmental/Harbor Commission/Redevelopment

Goode: Fire/First Aid/Emergency Services/Planning Board/Redevelopment

McDermott: Public Works/Construction/Zoning/Property Maintenance/KBBC/MAC

Pacheco: Police/MAC/Harbor Commission/Green Team

Sheridan: Finance/Grants/LEPC/Veteran's Initiative

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R114-20 Payment of Bills

R115-20 Resolution of the Borough of Keyport, County of Monmouth, New Jersey, Permitting the Transfer of Appropriation Reserves Pursuant to N.J.S.A. 40A:4-59

- PUBLIC COMMENT PORTION**

Opened: Closed:

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

PUBLIC HEARING/ADOPTION OF ORDINANCE

1. **Ordinance #1-20 – Increase Maximum Number of Authorized Patrol Officers within the Keyport Police Department**

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER III, SECTION 3.4 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

- 1a. Motion to Open Public Hearing:
Opened: Closed:

- 1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

- 1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Letter from Our Lady of Fatima Parish requesting permission to have scheduled processions on Palm Sunday, April 5th beginning at 9AM and on Good Friday, April 10th at 10AM and 8:15PM.
2. Letter from Girl Scout Troop 60278 requesting permission to create a Kindness Rock Garden around the gazebo at the waterfront.
3. Email from KBBC requesting use of the Mini-Park and stage for Keyport Thursday summer concerts, every Thursday from June 18th through August 27th (except July 30th) from 5PM-10PM.
4. Letter from Keyport Fire Department requesting use of Fireman's Parking lot from Monday, April 6th at 11PM through Thursday, April 9th at 7PM to hold Annual Hose and Ladder Testing
5. Letter from Keyport Fire Department requesting use of Fireman's Parking lot from Friday, May 1st at 11PM through Saturday, May 2nd at 7:30PM to hold their Annual Department Inspection

(To Receive and File)

6. Email from Daniel Carrol, A Canoe to You, regarding the boathouse rental for the next season.
7. Letter of resignation from Robert J. Koches, Licensed Water Treatment Plant Operator, effective June 30, 2020.
8. Letter from NJDOT regarding our application requesting funds under the NJDOT Fiscal Year 2020 Safe Streets to Transit Program.
9. Letter from NJDOT regarding our application requesting funds under the NJDOT Fiscal Year 2020 Bikeway Program.
10. Letter from business owner requesting relief of water-sewer bill.

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **Communications above**

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

APPROVAL OF MINUTES

September 17, 2019

March 3, 2020

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for January 2020
2. Tax/Water/Sewer Collector's Report for January 2020
3. Board of Health Treasurer's Report for January 2020
4. Building Department Monthly Report for January 2020
5. Municipal Court Monthly Report for January 2020
6. Tax Collector's Annual Report for 2019 Collections
7. Clean Communities Report for January-March 11, 2020

MM: 2nd: Ayes: Nays:

NEW BUSINESS

UNFINISHED BUSINESS

Kiwanis Flea Market

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.

Please limit comments to no more than five minutes per person.

Opened: Closed:

CLOSED SESSION

R -20 - Closed Session Resolution

MM: 2nd: Ayes: Nays:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM

R114-20
3/17/20

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT.	\$ 1,937,320.50
	WATER/SEWER ACCT.	\$ 101,324.17
	GENERAL CAPITAL ACCT.	\$ 86,054.50
	TRUST ACCT.	\$ 3,100.25
	REC. BAYFRONT IMP. TRUST	\$ 194.00
	OPEN SPACE TRUST ACCT.	\$ 1,008.50
	WATER CAPITAL ACCT.	\$ 323,461.62
	DEVELOPER ESCROW ACCT.	\$ 9,575.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY
OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF
KEYPORT AT THE _____ MEETING OF MARCH 17, 2020.

MICHELE CLARK, BOROUGH CLERK

Totals by Year-Fund Fund Description		Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total	
CURRENT FUND BUDGET		0-01	1,917,329.34	0.00	0.00	0.00	1,917,329.34	
WATER/SEWER OPERATING BUDGET		0-09	94,798.62	0.00	0.00	0.00	94,798.62	
		0-13	0.00	0.00	0.00	9,575.00	9,575.00	
	Year Total:		2,012,127.96	0.00	0.00	9,575.00	2,021,702.96	
CURRENT FUND BUDGET		9-01	19,357.75	0.00	0.00	0.00	19,357.75	
WATER/SEWER OPERATING BUDGET		9-09	6,525.55	0.00	0.00	0.00	6,525.55	
	Year Total:		25,883.30	0.00	0.00	0.00	25,883.30	
GENERAL CAPITAL FUND		C-04	86,054.50	0.00	0.00	0.00	86,054.50	
FEDERAL AND STATE GRANTS		G-01	633.41	0.00	0.00	0.00	633.41	
TRUST OTHER FUND		T-12	3,100.25	0.00	0.00	0.00	3,100.25	
REC BAYFRONT IMPROVEMENT TRUST		T-14	194.00	0.00	0.00	0.00	194.00	
OPEN SPACE TRUST FUND		T-20	1,008.50	0.00	0.00	0.00	1,008.50	
	Year Total:		4,302.75	0.00	0.00	0.00	4,302.75	
WATER / SEWER CAPITAL FUND		W-08	323,461.62	0.00	0.00	0.00	323,461.62	
	Total of All Funds:		2,452,463.54	0.00	0.00	9,575.00	2,462,038.54	

3/17/20 List

Current

\$1,937,320.50

Water

\$101,324.17

Project Description	Project No.	Project Total
Arjika Prop.-108 Broad-TRC Mtg	108BDA-ESC	578.00
CRM CONS-JKCH of NJ, LLC	CRM-ESC	517.00
Hudson Pointe @ Keyport, LLC	HUDPT-ESC	4,216.50
Keyport Legion Apts. Inc=Pilot	KLA-ESC	3,724.50
Mystic @ Keyport-Subdivision	PB17-01ESC	64.00
Mariner's Village-Site Plan	PB17-07ESC	87.00
Dennis Kavanaugh-Zoning Appeal	PB19-05ESC	388.00
Total of All Projects:		<u>9,575.00</u>

P.O. Type: All									
Range: First									
Format: Detail without Line Item Notes									
Include Non-Budgeted: Y									
Include Project Line Items: Yes									
to Last									
First Enc Date Range: First to 12/31/20									
Open: N Paid: N Void: N									
Rcvd: N Held: N Aprv: Y									
Bid: Y State: Y Other: Y Exempt: Y									
Vendor # Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description
Item Description									
AM022 AMAZON CAPITAL SERVICES									
20-00384 02/27/20 INV. 1YXV-PDYV-3LG1 FACE MASKS				159.98	0-01-26-310-237	B	Other Equipment and Supplies	A	02/27/20 03/12/20
1 50 PCS. EARLOOP DISPOSABLE									N
20-00457 03/03/20 INV. 1WGM-NMKW-M4QV				54.66	0-01-26-310-237	B	Other Equipment and Supplies	A	03/03/20 03/12/20
1 6030010 FLAG SPREADER FOR									N
Vendor Total:				214.64					
AP002 ASBURY PARK PRESS									
20-00360 02/26/20 AD 0004022712 2020 P.B. MTGS.				23.40	0-01-21-180-180-201	B	Legal Advertising	A	02/26/20 03/11/20
1 AD 0004022712 ANNUAL NOTICE									N
2 AFFIDAVIT OF PUBLICATION				35.00	0-01-21-180-180-201	B	Legal Advertising	A	02/26/20 03/11/20
				58.40					N
20-00442 03/03/20 AD 0004003754 LIBRARY MTGS.				28.80	0-01-20-120-120-201	B	Legal Advertising	A	03/03/20 03/11/20
1 AD 0004003754 LIBRARY BOARD OF									N
2 AFFIDAVIT OF PUBLICATION				35.00	0-01-20-120-120-201	B	Legal Advertising	A	03/03/20 03/11/20
				63.80					N
20-00443 03/03/20 AD 0004003740 BORO COUNCIL MTG				49.50	0-01-20-120-120-201	B	Legal Advertising	A	03/03/20 03/11/20
1 AD 0004003740 ANNUAL MEETING									N
2 AFFIDAVIT OF PUBLICATION				35.00	0-01-20-120-120-201	B	Legal Advertising	A	03/03/20 03/11/20
				84.50					N
20-00444 03/03/20 AD 0004003732 HARBOR COMM MTGS				26.10	0-01-20-120-120-201	B	Legal Advertising	A	03/03/20 03/11/20
1 AD 0004003732 HARBOR COMM.									N
2 AFFIDAVIT OF PUBLICATION				35.00	0-01-20-120-120-201	B	Legal Advertising	A	03/03/20 03/11/20
				61.10					N
Vendor Total:				267.80					

BOROUGH OF KEYPORT
Purchase Order Listing By Vendor Name

March 12, 2020
02:42 PM

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099
AT011 ATLANTIC TOMORROWS OFFICE	20-00420 03/02/20 INV. CHIN959324	COST PER COPY										
	1 7/1/19-9/30/19	COST PER COPY	361.06		9-01-20-100-100-264	B Services, Misc.	A	03/02/20	03/12/20			N
	2 7/1/19-9/30/19	COST PER COPY	60.03		9-01-22-195-195-264	B Services, Misc.	A	03/02/20	03/12/20			N
	3 7/1/19-9/30/19	COST PER COPY	27.87		9-01-43-490-490-264	B Services, Misc.	A	03/02/20	03/12/20			N
	4 7/1/19-9/30/19	COST PER COPY	25.46		9-01-20-130-130-264	B Services, Misc.	A	03/02/20	03/12/20			N
	5 7/1/19-9/30/19	COST PER COPY	25.46		9-01-20-145-145-264	B Services, Misc.	A	03/02/20	03/12/20			N
	6 7/1/19-9/30/19	COST PER COPY	11.59		9-01-26-290-290-264	B Services, Misc.	A	03/02/20	03/12/20			N
	7 7/1/19-9/30/19	COST PER COPY	390.15		9-01-28-370-371-264	B Services, Misc.	A	03/02/20	03/12/20			N
	8 7/1/19-9/30/19	COST PER COPY	95.82		9-01-25-240-240-264	B Services, Misc.	A	03/02/20	03/12/20			N
			997.44									
	Vendor Total:		997.44									
B8002 BAXTER, BEVERLY	20-00117 01/16/20 2020 ARTS & CRAFTS CLASSES											
	3 2/20 CLASSES		170.40	B	G-01-41-708-016-301	B Office on Aging Grant - 2020	A	01/16/20	03/12/20			N
	Vendor Total:		170.40									
B0005 BORO OF KEYPORT, PAYROLL ACCT.	20-00154 01/27/20 2020 PERS & PERS LIABILITY											
	1 2020 PERS LIABILITY		468,228.00		0-01-36-475-475-266	B Police and Fire Ret System	A	01/27/20	03/11/20			N
	2 2020 PERS LIABILITY		203,124.00		0-01-36-471-471-265	B Public Employees Ret System	A	01/27/20	03/11/20			N
	3 2020 PERS LIABILITY		20,000.00		0-09-55-540-540-265	B Public Employees Ret System	A	01/27/20	03/11/20			N
			691,352.00									
	Vendor Total:		691,352.00									
B0036 BOROUGH OF TINTON FALLS	20-00368 02/27/20 SHARED SVCS-2020 TAX COLLECTOR											
	1 SHARED SVCS-2020 TAX COLLECTOR		15,300.00		0-01-42-145-145-209	B Other Contractual Items	A	02/27/20	03/11/20			N
	Vendor Total:		15,300.00									
CD003 CDW GOVERNMENT	20-00033 01/08/20 INV. WPL6105, WXP2817											
	1 CISCO AIRONET 18321 - WIRELESS		1,503.21		0-01-20-100-100-239	B Information Technology	A	01/08/20	03/11/20			N

March 12, 2020
02:42 PM

BOROUGH OF KEYPORT
Purchase Order Listing By Vendor Name

Page No: 4

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	chk/Void Date	Invoice	1099 Excl
CM006: CME ASSOCIATES										
16-02440	12/05/16 ENG. SVCS.:STORMWATER OUTFALLS		B							
64 INV	0255378 BEACH PARK & BEERS	2,630.50		C-04-16-023-000-921	B Ord. 23-16: Section 2:20 Costs	A	12/05/16	03/11/20		N
65 INV	0256129 BEACH PARK & BEERS	1,416.00		C-04-16-023-000-921	B Ord. 23-16: Section 2:20 Costs	A	12/05/16	03/11/20		N
		4,046.50								
17-00976	05/16/17 VETERANS PARK/B.TERRY PARK IMP		B							
34 INV.	0256130 VETERAN'S PARK/	84.50		C-04-11-008-000-921	B Section 2:20 Costs	A	05/16/17	03/11/20		N
18-01018	05/24/18 NJ DOT PAVING PROJECT		B							
32 INV.	0256132 2018 ROAD IMP.	128.50		C-04-18-008-000-921	B Ord. 8-18: Section 2:20 Costs	A	05/24/18	03/11/20		N
19-00321	02/07/19 2019 BOROUGH ENGINEER		B							
22 INV.	0255347 2019 MISC. ENG.	507.00		9-09-55-502-502-208	B Other Prof., Consult & Spec.Svc	A	02/07/19	03/11/20		N
19-01260	06/20/19 ENGINEERING FOR PAVING PROJECT		B							
17 INV.	0255346 2019 ROAD PROGRAM	210.00		C-04-19-010-000-921	B ORD. 10-19: Section 2:20 COSTS	A	06/20/19	03/12/20		N
19-01786	09/17/19 BID/CONSTRUCTION PHASE-MAIN ST		B							
11 INV.	0255379 MAIN STREET PARK	330.50		T-20-56-850-000-801	B Open Space Trust Expenses	A	09/17/19	03/11/20		N
12 INV.	0256131 MAIN STREET PARK	678.00		T-20-56-850-000-801	B Open Space Trust Expenses	A	09/17/19	03/11/20		N
		1,008.50								
20-00266	02/10/20 INV. 0253441 HUDSON POINTE									
1 INV.	0253441 HUDSON POINTE	4,216.50		HUDPT-ESC	P Hudson Pointe @ Keyport, LLC	A	02/10/20	03/11/20		N
20-00389	02/27/20 INV. 0255380 KLING SUBDIVISION									
1 INV.	0255380 KLING SUBDIVISION	169.00		CRM-ESC	P CRM CONS-JKCH of NJ, LLC	A	02/27/20	03/11/20		N
20-00390	02/27/20 INV. 0256133 KLING SUBDIVISION									
1 INV.	0256133 KLING SUBDIVISION	348.00		CRM-ESC	P CRM CONS-JKCH of NJ, LLC	A	02/27/20	03/11/20		N
20-00392	02/27/20 INV. 0256134 MARINER'S VILLAGE									
1 INV.	0256134 MARINER'S VILLAGE	87.00		PB17-07ESC	P Mariner's Village-Site Plan	A	02/27/20	03/11/20		N
20-00393	02/27/20 INV. 0256128 W/S CONN. FEES									
1 INV.	0256128 W/S CONN. FEES	174.00		0-09-55-502-502-208	B Other Prof., Consult & Spec.Svc	A	02/27/20	03/11/20		N

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
CM006 GME ASSOCIATES	20-00471 03/05/20 INV. 0256849 ARJKA PROPERTIES	258.00	108BDA-ESC	P Arjika Prop.-108 Broad-TRC Mtg	A	03/05/20	03/11/20		N
	1 INV. 0256849 ARJKA PROPERTIES								
	20-00472 03/05/20 INV. 0256848 KAVANAUGH	388.00	PB19-05ESC	P Dennis Kavanaugh-Zoning Appeal	A	03/05/20	03/11/20		N
	1 INV. 0256848 KAVANAUGH								
	Vendor Total:	11,625.50							
CF001 CONSOLIDATED FIRE HOUSE	20-00279 02/10/20 2017-2019 ELECTION POLLING	200.00	9-01-20-120-120-264	B Services, Misc.	A	02/10/20	03/11/20		N
	1 6/6/17 PRIMARY ELECTION	200.00	9-01-20-120-120-264	B Services, Misc.	A	02/10/20	03/11/20		N
	2 11/7/17 GENERAL ELECTION	200.00	9-01-20-120-120-264	B Services, Misc.	A	02/10/20	03/11/20		N
	3 6/5/18 PRIMARY ELECTION	200.00	9-01-20-120-120-264	B Services, Misc.	A	02/10/20	03/11/20		N
	4 11/6/18 GENERAL ELECTION	200.00	9-01-20-120-120-264	B Services, Misc.	A	02/10/20	03/11/20		N
	5 6/4/19 PRIMARY ELECTION	200.00	9-01-20-120-120-264	B Services, Misc.	A	02/10/20	03/11/20		N
	6 11/5/19 GENERAL ELECTION	200.00	9-01-20-120-120-264	B Services, Misc.	A	02/10/20	03/11/20		N
	Vendor Total:	1,200.00							
CO038 COPPOLA SERVICES, INC.	18-01975 10/31/18 PERRY ST. WTP UPGRADES PROJECT	286,634.62	W-08-16-007-000-922	B Ord. 07-16: Capital Project Costs	A	10/31/18	03/12/20		N
	16 PAYMENT # 13								
	Vendor Total:	286,634.62							
CO033 COSTELLO, MADELINE-PETTY CASH	20-00486 03/09/20 REIMB. PETTY CASH	4.63	0-01-28-370-371-237	B Other Equipment and Supplies	A	03/09/20	03/12/20		N
	1 REIMB. PETTY CASH	20.00	0-01-31-460-460-252	B Gasoline and Diesel Fuel	A	03/09/20	03/12/20		N
	2 REIMB. PETTY CASH	133.01	G-01-41-708-016-301	B Office on Aging Grant - 2020	A	03/09/20	03/12/20		N
	3 REIMB. PETTY CASH	34.85	0-01-28-370-371-215	B Janitorial Supplies	A	03/09/20	03/12/20		N
	4 REIMB. PETTY CASH	5.33	0-01-28-370-371-237	B Other Equipment and Supplies	A	03/09/20	03/12/20		N
	5 REIMB. PETTY CASH	197.82							
	Vendor Total:	197.82							

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
DD001 DELLOSO, DEBBIE	20-00119 01/16/20 2020 YOGA/FITNESS/STRENGTH 3 2/20 CLASSES	180.00	B G-01-41-708-016-301	B Office on Aging Grant - 2020	A	01/16/20 03/11/20			N
20-00120 01/16/20 2020 STRENGTH/YOGA/BODIESMOTION 3 2/20 CLASSES	180.00	B 0-01-28-370-371-264	B Services, Misc.	A	01/16/20 03/11/20				N
Vendor Total: 360.00									
EX003 EXPRESS EMPLOYMENT	20-00379 02/27/20 # 23571596, 23599713, 23632224								N
1 CLERICAL SUPPORT - MARY ELLEN	915.75	0-01-20-120-120-264	B Services, Misc.	A	02/27/20 03/12/20				N
2 CLERICAL SUPPORT - MARY ELLEN	915.75	0-01-20-120-120-264	B Services, Misc.	A	02/27/20 03/12/20				N
3 CLERICAL SUPPORT - MARY ELLEN	732.60	0-01-20-120-120-264	B Services, Misc.	A	02/27/20 03/12/20				N
Vendor Total: 2,564.10									
GR026 GRABOWSKI, RUTH	20-00362 02/26/20 INV. # 100 SINGLETTS/T-SHIRTS								N
1 SINGLETTS	97.50	9-01-28-370-370-247	B Recreation - Micro Grant Program	A	02/26/20 03/11/20				N
2 COACH T-SHIRTS, SAL (M), STEVE	36.00	9-01-28-370-370-247	B Recreation - Micro Grant Program	A	02/26/20 03/11/20				N
Vendor Total: 133.50									
GR003 GREENBERG, CHRISTINA	20-00363 02/26/20 REIMB. WRESTLING SINGLETTS								N
1 REIMB. WRESTLING SINGLETTS	459.36	9-01-28-370-370-247	B Recreation - Micro Grant Program	A	02/26/20 03/12/20				N
Vendor Total: 459.36									
HA026 HAUSMANN, ELLEN	20-00121 01/16/20 2020 LINE DANCING 3 2/20 CLASSES	50.00	B G-01-41-708-016-301	B Office on Aging Grant - 2020	A	01/16/20 03/11/20			N
Vendor Total: 50.00									

March 12, 2020
02:42 PM

BOROUGH OF KEYPORT
Purchase Order Listing By Vendor Name

Page No: 7

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
HD001 HOME DEPOT/GEFC	20-00428 03/02/20 PAPER TOWELS/DISPOSIBLE GLOVES	1 HDX 2PLY PAPER TOWEL (12 ROLL)	16.97		0-01-26-290-290-215	B Janitorial Supplies	A	03/02/20 03/11/20			N
		2 HDX BLUE NITRILE DISPOSIBLE	29.94		0-01-26-310-310-237	B Other Equipment and Supplies	A	03/02/20 03/11/20			N
			46.91								
	20-00430 03/02/20 55 GALLON TOTES	1 HDX 55 GALLON TOUGH TOTES	129.90		0-01-25-265-266-216	B Office Supplies	A	03/02/20 03/11/20			N
		Vendor Total:	176.81								
IN001 INDUSTRIAL WELDING SUPPLY	20-00283 02/11/20 LEASE RENEWAL & RENTALS	2 INV. R12000527	128.83	B	0-01-26-290-290-264	B Services, Misc.	A	02/11/20 03/11/20			N
		3 INV. R 22000524	8.05		0-01-26-290-290-264	B Services, Misc.	A	02/11/20 03/12/20			N
			136.88								
		Vendor Total:	136.88								
IN020 INTERGLOBE COMMUNICATIONS, INC	20-00508 03/10/20 ACCT 10104455920 INV 200605818	1 ACCT 10104455920 INV 200605818	440.33		0-01-31-440-440-254	B Telephone Charges	A	03/10/20 03/12/20			N
		Vendor Total:	440.33								
JA001 JACQUES	19-02330 12/17/19 12/12/19 HOLIDAY PARTY	1 DINNERS FOR KEYPORT SENIORS	2,678.00		9-01-55-001-000-010	B Senior Center Trips/Events	A	12/17/19 03/12/20			N
		2 CASH BAR	100.00		9-01-55-001-000-010	B Senior Center Trips/Events	A	12/17/19 03/12/20			N
		3 20% GRATUITY	555.60		9-01-55-001-000-010	B Senior Center Trips/Events	A	12/17/19 03/12/20			N
			3,333.60								
		Vendor Total:	3,333.60								
JC001 JCP & L COMPANY	20-00425 03/02/20 100 057 236 372 2/27/20	1 100 057 236 372 2/27/20	1,168.27		0-01-31-430-430-251	B Electricity	A	03/02/20 03/11/20			N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
JC001 JCP & L COMPANY	20-00425 03/02/20 100 057 236 372 2/27/20	Continued										
	2 100 057 236 372 2/27/20		575.42	0-09-55-502-251	B Electricity	A	03/02/20	03/11/20				N
			1,743.69									
20-00426 03/02/20 2/20 ELECTRIC												
1 100 009 455 922			33.90	0-01-31-430-430-251	B Electricity	A	03/02/20	03/11/20				N
2 100 032 990 622			32.65	0-01-31-435-435-253	B Street Lighting	A	03/02/20	03/11/20				N
3 100 105 261 273			28.47	0-01-31-435-435-253	B Street Lighting	A	03/02/20	03/11/20				N
4 100 032 990 705			31.49	0-01-31-435-435-253	B Street Lighting	A	03/02/20	03/11/20				N
5 100 010 106 621			15.64	0-01-31-435-435-253	B Street Lighting	A	03/02/20	03/11/20				N
6 100 076 975 422			21.10	0-01-31-435-435-253	B Street Lighting	A	03/02/20	03/11/20				N
7 100 076 975 398			10.55	0-01-31-435-435-253	B Street Lighting	A	03/02/20	03/11/20				N
8 100 080 464 892			71.55	0-01-31-435-435-253	B Street Lighting	A	03/02/20	03/11/20				N
9 100 103 847 404			59.89	0-01-31-435-435-253	B Street Lighting	A	03/02/20	03/11/20				N
10 100 103 243 190			399.24	0-01-31-435-435-253	B Street Lighting	A	03/02/20	03/11/20				N
			704.48									
20-00459 03/05/20 200 000 022 505 2/27/20												
1 200 000 022 505 2/27/20			6.35	0-01-31-430-430-251	B Electricity	A	03/05/20	03/11/20				N
2 RARITAN HOSE-1893 MAPLE PLACE			156.03	0-01-31-430-430-251	B Electricity	A	03/05/20	03/11/20				N
			162.38									
20-00506 03/10/20 200 000 022 406 2/28/20												
1 200 000 022 406 2/28/20			12.46	0-01-31-430-430-251	B Electricity	A	03/10/20	03/12/20				N
2 120 FRANCIS ST - UNIT 18			178.70	0-01-31-430-430-251	B Electricity	A	03/10/20	03/12/20				N
3 FIREMEN'S PARK-W. FRONT STREET			200.61	0-01-31-430-430-251	B Electricity	A	03/10/20	03/12/20				N
4 W. FRONT STREET-BORO MINI PARK			195.15	0-01-31-430-430-251	B Electricity	A	03/10/20	03/12/20				N
5 CEDAR STREET			107.78	0-01-31-430-430-251	B Electricity	A	03/10/20	03/12/20				N
6 110 SECOND STREET			279.33	0-01-31-430-430-251	B Electricity	A	03/10/20	03/12/20				N
7 120 FRANCIS ST - UNIT 18			178.69	0-09-55-502-502-251	B Electricity	A	03/10/20	03/12/20				N
			1,152.72									
20-00507 03/10/20 200 000 022 448 2/28/20												
1 200 000 022 448 2/28/20			38.85	0-01-31-430-430-251	B Electricity	A	03/10/20	03/12/20				N
2 BROADWAY & OVERPASS			39.99	0-01-31-430-430-251	B Electricity	A	03/10/20	03/12/20				N
3 RT. 36			58.18	0-01-31-430-430-251	B Electricity	A	03/10/20	03/12/20				N
4 RT. 36			55.44	0-01-31-430-430-251	B Electricity	A	03/10/20	03/12/20				N

BOROUGH OF KEYPORT
Purchase Order Listing By Vendor Name

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	
JC001 JCP & L COMPANY		Continued							
	20-00507 03/10/20 200 000 022 448 2/28/20			Continued					
	5 MAPLE PLACE		176.54	0-01-31-435-435-253	B Street Lighting	A	03/10/20 03/12/20		N
	6 W. FRONT & BROADWAY		3.10	0-01-31-435-435-253	B Street Lighting	A	03/10/20 03/12/20		N
			372.10						
	Vendor Total:		4,135.37						
KA001 KALDOR EMERGENCY LIGHTS									
	20-00194 01/30/20 INV 4795 LIGHTS/SIREN NEW VEH.								
	1 SOUND OFF SIGNAL:ENFWBF(*)		915.30	0-01-25-265-266-214	B Motor Vehicle Parts	A	01/30/20 03/12/20		N
	2 SOUND OFF SIGNAL:EMPS2STS4D		211.68	0-01-25-265-266-214	B Motor Vehicle Parts	A	01/30/20 03/12/20		N
	3 SOUND OFF SIGNAL:ELUC3H010D		143.64	0-01-25-265-266-214	B Motor Vehicle Parts	A	01/30/20 03/12/20		N
	4 SOUND OFF SIGNAL:ELUC3H010W		143.64	0-01-25-265-266-214	B Motor Vehicle Parts	A	01/30/20 03/12/20		N
	5 SOUND OFF SIGNAL:ETSS100N		187.38	0-01-25-265-266-214	B Motor Vehicle Parts	A	01/30/20 03/12/20		N
	6 SOUND OFF SIGNAL:ETSA461HPP		364.50	0-01-25-265-266-214	B Motor Vehicle Parts	A	01/30/20 03/12/20		N
	7 SOUND OFF SIGNAL:EMPS2QMS4D		423.36	0-01-25-265-266-214	B Motor Vehicle Parts	A	01/30/20 03/12/20		N
	8 SOUND OFF SIGNAL:EMPS2QMS4D		423.36	0-01-25-265-266-214	B Motor Vehicle Parts	A	01/30/20 03/12/20		N
	9 LABOR-INSTALLATION OF ALL		1,700.00	0-01-25-265-266-214	B Motor Vehicle Parts	A	01/30/20 03/12/20		N
			4,512.86						
	Vendor Total:		4,512.86						
KB001 KEYPORT BOARD OF EDUCATION									
	20-00029 01/08/20 3/2020 DISTRICT TAXES								
	1 3/2020 DISTRICT TAXES		984,809.00	0-01-55-001-000-001	B School Taxes Payable	A	01/08/20 03/11/20		
	Vendor Total:		984,809.00						
KF002 KEYPORT FIRE DEPT.									
	20-00297 02/11/20 REIMB. FIREFIGHTERONE TRAINING								
	1 REIMB. FIREFIGHTERONE TRAINING		341.00	0-01-25-265-265-222	B Education and Training	A	02/11/20 03/11/20		
	Vendor Total:		341.00						

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
								Enc Date	Date	Excl
KF004 KEYPORT FIRST AID										
	20-00465 03/05/20 1ST QTR. 2020	1 1ST QTR. 2020	4,000.00	0-01-25-260-260-209	B Other Contractual Items	A	03/05/20	03/11/20		N
	Vendor Total:		4,000.00							
KF005 KEYPORT FREE PUBLIC LIBRARY										
	20-00466 03/05/20 1ST QTR. 2020	1 1ST QTR. 2020	18,000.00	0-01-29-390-390-209	B Other Contractual Items	A	03/05/20	03/11/20		N
	Vendor Total:		18,000.00							
KH003 KEYPORT HIGH SCHOOL										
	20-00246 02/07/20 FULL PAGE AD-HS YEARBOOK	1 FULL PAGE AD-HS YEARBOOK	275.00	0-01-20-110-110-264	B Services, Misc.	A	02/07/20	03/11/20		N
	Vendor Total:		275.00							
LE005 LECKSTEIN & LECKSTEIN, LLC										
	20-00391 02/27/20 2/3/20 TRC MTG-ARJKA PROPERTY	1 2/3/20 PREPARATION FOR TRAVEL	320.00	1088DA-ESC	P Arjika Prop.-108 Broad-TRC Mtg	A	02/27/20	03/11/20		N
	20-00470 03/05/20 2/6/20 DEP. VENTURE-FINAL RESO	1 2/6/20 REVIEW OF ALL	64.00	PB17-01ESC	P Mystic @ Keyport-Subdivision	A	03/05/20	03/11/20		N
	Vendor Total:		384.00							
MA039 MADSEN AND HOWELL INC.										
	20-00186 01/30/20 INV. 5260151, 5267970	1 HD40101, NON-DUTY CLEANER/	122.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	01/30/20	03/11/20		N
		2 HD40101, NON-DUTY CLEANER/	122.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/03/20	03/11/20		N
			244.00							
	20-00253 02/07/20 INV. 5267528, 5267971, 5267972	1 BWK6220, WHITE C-FOLD PAPER	327.00	0-01-26-310-310-237	B Other Equipment and Supplies	A	02/07/20	03/11/20		N
		2 764636, BULLY, AMERICAN MADE	394.80	0-01-26-290-290-218	B Minor Tools	A	02/07/20	03/11/20		N
		3 764643, BULLY, AMERICAN MADE	394.80	0-01-26-290-290-218	B Minor Tools	A	02/07/20	03/11/20		N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MA039 MADSEN AND HOWELL INC.	20-00253 02/07/20 INV. 5267971, 5267972 Continued	4 PG-3320, BLACK TRASH BAGS,	243.75	0-01-26-310-237	B Other Equipment and Supplies	A	02/07/20	03/11/20				N
			1,360.35									
20-00255 02/07/20 INV. 5267969	1 # 34549, KEN-TOOL DUEL WHEEL		187.33	0-01-26-290-218	B Minor Tools	A	02/07/20	03/11/20				N
	Vendor Total:		1,791.68									
MA035 MATRIX NEW WORLD ENGINEERING,	19-00317 02/07/19 MARINE & COASTAL ENGINEERING	6 INV. 24539 2019 MARINE &	300.00	9-01-20-165-165-208	B Other Prof., Consult & Spec. Svc	A	02/07/19	03/11/20				N
	Vendor Total:		300.00									
MC060 MC MANTON, SCOTLAND & BAUMANN	19-00318 02/07/19 2019 LABOR COUNSEL	12 PROFESSIONAL SERVICES RENDERED	5,130.00	9-01-20-155-155-281	B Labor Matters	A	02/07/19	03/11/20				N
19-00322 02/07/19 2019 ANNUAL RETAINER/EXPENSES	15 PROFESSIONAL SERVICES RENDERED	6,018.55	9-09-55-502-502-207	B Legal Services	A	02/07/19	03/11/20					N
19-00323 02/07/19 2019 MISC. LEGAL SERVICES	18 PROFESSIONAL SERVICES RENDERED	665.00	9-01-20-155-155-207	B Legal Services	A	02/07/19	03/11/20					N
	Vendor Total:		11,813.55									
MC126 MCAA OF MONMOUTH COUNTY	20-00224 02/03/20 2020 DUES - SANDA AKES	1 2020 DUES - SANDA AKES	45.00	0-01-43-490-490-224	B Professional Assoc. Dues	A	02/03/20	03/11/20				N
	Vendor Total:		45.00									
MC108 MONMOUTH COUNTY FIRE PREV.	20-00259 02/07/20 INV. 20-KEY - 2020 DUES	1 2020 MEMBERSHIP DUES-ANTHONY	30.00	0-01-25-265-266-224	B Professional Assoc. Dues	A	02/07/20	03/12/20				N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MC108 MONMOUTH COUNTY FIRE PREV.	20-00259 02/07/20 INV. 20-KEY - 2020 DUES	Continued								
	2 2020 MEMBERSHIP DUES-NICHOLAS	30.00	0-01-25-265-266-224	B Professional Assoc. Dues	A	02/07/20	03/12/20			N
		60.00								
	Vendor Total:	60.00								
MC020 MONMOUTH COUNTY TREASURER	20-00397 02/28/20 INV. 2020-19 2020 E911 SVCS.									
	1 1/1/20-12/31/20 E911 SERVICES	132,486.00	0-01-42-240-240-209	B Other Contractual Items	A	02/28/20	03/11/20			N
	Vendor Total:	132,486.00								
MI004 MONMOUTH TELECOM	20-00438 03/03/20 ACCT. 35652 INV. 304480 3/1/20									
	1 ACCT. 35652 INV. 304480 3/1/20	691.60	0-01-31-440-440-254	B Telephone Charges	A	03/03/20	03/11/20			N
	Vendor Total:	691.60								
MO030 MOTT MACDONALD	16-02080 10/19/16 RESIDENT PROJECT INSPECTION									
	8 INV. TV50741720 SERVICES	24,872.00	W-08-16-007-000-921	B Ord. 07-16: Section 2:20 Costs	A	10/19/16	03/12/20			N
	Vendor Total:	24,872.00								
16-02081 10/19/16 ADDITIONAL SVCS. CONSTRUCTION										
	2 INV. TV50741720 SERVICES	11,955.00	W-08-16-007-000-921	B Ord. 07-16: Section 2:20 Costs	A	10/19/16	03/12/20			N
	Vendor Total:	36,827.00								
MI016 MUNICIPAL CAPITAL FINANCE	20-00001 01/01/20 2020 COPIER LEASES									
	15 2020 COPIER LEASES	253.52	0-01-43-490-490-264	B Services, Misc.	A	12/18/19	03/12/20			N
	16 2020 COPIER LEASES	338.02	0-01-25-240-240-264	B Services, Misc.	A	12/18/19	03/12/20			N
		591.54								
	Vendor Total:	591.54								

March 12, 2020
02:42 PM

BOROUGH OF KEYPORT
Purchase Order Listing By Vendor Name

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NJ082 NEW JERSEY AMERICAN WATER	20-00509 03/10/20 2/1/20-2/29/20 WATER SVCS.										
	1 2/1/20-2/29/20 WATER SVCS.		33,632.83		0-09-55-504-504-000	B ACQUISITION OF WATER	A	03/10/20 03/12/20			N
	2 WATER SERVICE CHARGE		1,280.65		0-09-55-504-504-000	B ACQUISITION OF WATER	A	03/10/20 03/12/20			N
	3 OTHER CHARGES		179.26		0-09-55-504-504-000	B ACQUISITION OF WATER	A	03/10/20 03/12/20			N
			<u>35,092.74</u>								
	Vendor Total:		35,092.74								
NE018 NEWARK MUSEUM ASSOCIATION	20-00260 02/07/20 4/9/20 TRIP										
	1 4/9/20 TRIP FOR KEYPORT		384.00		0-01-55-001-000-010	B Senior Center Trips/Events	A	02/07/20 03/12/20			N
	2 ADULTS GROUP PROCESSING FEE		30.00		0-01-55-001-000-010	B Senior Center Trips/Events	A	02/07/20 03/12/20			N
			<u>414.00</u>								
	Vendor Total:		414.00								
NE019 NEWSPAPER MEDIA GROUP	20-00432 03/02/20 AD 00411501 ACCT 00057226										
	1 AD 00411501 SPECIAL COMMUNITY		12.96		9-01-20-120-120-201	B Legal Advertising	A	03/02/20 03/11/20			N
	2 AFFIDAVIT OF PUBLICATION		20.00		9-01-20-120-120-201	B Legal Advertising	A	03/02/20 03/11/20			N
			<u>32.96</u>								
	Vendor Total:		32.96								
NJ001 NJ STATE LEAGUE OF	20-00189 01/30/20 3/11/20 SEMINAR-INV. S-18875										
	1 3/11/20 SEMINAR "LEAVES OF		90.00		0-01-20-130-130-222	B Education and Training	A	01/30/20 03/12/20			N
	20-00418 03/02/20 INV. 19M-8956 NJ MUN. MAGAZINE										
	1 NJ MUNICIPALITIES MAGAZINE		25.00		9-01-20-120-120-213	B Books and Publications	A	03/02/20 03/12/20			N
	2 NJ MUNICIPALITIES MAGAZINE		175.00		9-01-20-110-110-213	B Books and Publications	A	03/02/20 03/12/20			N
	3 NJ MUNICIPALITIES MAGAZINE		25.00		9-01-21-180-180-213	B Books and Publications	A	03/02/20 03/12/20			N
	4 NJ MUNICIPALITIES MAGAZINE		25.00		9-01-20-100-100-213	B Books and Publications	A	03/02/20 03/12/20			N
			<u>250.00</u>								
	Vendor Total:		340.00								

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk Enc Date Date	First Rcvd Chk/Void Invoice	1099 Excl
NJ008 NJ WATER SUPPLY AUTHORITY								
	20-00531 03/12/20 1ST QTR. 2020 RAW WATER							
	1 RAW WATER SUPPLY FROM THE	14,100.31	0-09-55-504-504-000	B ACQUISITION OF WATER	A	03/12/20 03/12/20		N
	2 QUARTERLY DEBT SERVICE CHARGE	18,585.10	0-09-55-504-504-000	B ACQUISITION OF WATER	A	03/12/20 03/12/20		N
	3 SOURCE WATER PROTECTION	488.61	0-09-55-504-504-000	B ACQUISITION OF WATER	A	03/12/20 03/12/20		N
	4 NJEIT	812.07	0-09-55-504-504-000	B ACQUISITION OF WATER	A	03/12/20 03/12/20		N
		<u>33,986.09</u>						
	Vendor Total:	33,986.09						
NO003 NOLZE GARAGE DOOR								
	19-02245 12/09/19 INV. GD6 REPLACE GARAGE DOOR							
	1 OPTION 2 - NEW DOOR	2,050.00	9-01-26-290-290-237	B Other Equipment and Supplies	A	12/09/19 03/12/20		N
	Vendor Total:	2,050.00						
ON002 ONE CALL CONCEPTS								
	20-00377 02/27/20 INV. 0015086 1/20 SVCS.							
	1 REGULAR LOCATES	57.12	0-01-26-290-290-264	B Services, Misc.	A	02/27/20 03/11/20		N
	2 VOICE TICKET DELIVERY	2.50	0-01-26-290-290-264	B Services, Misc.	A	02/27/20 03/11/20		N
		<u>59.62</u>						
	Vendor Total:	59.62						
OP006 OPTIMUM								
	20-00525 03/11/20 ACCT. 07875-422801-01-0							
	1 ACCT. 07875-422801-01-0	120.39	0-01-31-440-440-255	B Telecommunication Charges	A	03/11/20 03/12/20		N
	2 3/8/20-4/7/20 DISCOUNT	5.00	0-01-31-440-440-255	B Telecommunication Charges	A	03/11/20 03/12/20		N
	3 3/8/20-4/7/20 TAXES & FEES	0.79	0-01-31-440-440-255	B Telecommunication Charges	A	03/11/20 03/12/20		N
		<u>116.18</u>						
	Vendor Total:	116.18						
OY001 OYSTER BAY APARTMENTS								
	20-00417 02/28/20 REFUND ESCROW OYSTER BAY APTS.							
	1 REFUND ESCROW OYSTER BAY APTS.	3,724.50	KLA-ESC	P Keyport Legion Apts. Inc=Pilot	A	02/28/20 03/12/20		N
	Vendor Total:	3,724.50						

March 12, 2020
02:42 PM

BOROUGH OF KEYPORT
Purchase Order Listing By Vendor Name

Page No: 15

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
P0001	PHOTO OFFSET PRINTING									
	20-00408 02/28/20 # 22769 2020 BOAT RAMP PERMITS		194.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	02/28/20	03/12/20		N
	1 2020 BOAT RAMP PERMITS, 4/0									
	Vendor Total:		194.00							
RP005	POLING JR., ROBERT									
	20-00400 02/28/20 REIMB. WALLMOUNT LAB FAUCET		92.75	0-09-55-502-502-237	B Other Equipment and Supplies	A	02/28/20	03/12/20		N
	1 REIMB. WALLMOUNT COMMERCIAL									
	Vendor Total:		92.75							
P0015	POWERHOUSE SIGNWORKS									
	19-02362 12/19/19 INV. 21-030613		550.00	9-01-25-265-266-214	B Motor Vehicle Parts	A	12/19/19	03/12/20		N
	1 LETTER DODGE RAM PICKUP		550.00	9-01-25-265-266-214	B Motor Vehicle Parts	A	12/19/19	03/12/20		N
	2 LETTER CHEVY TAHOE REFLECTIVE		1,100.00							
	Vendor Total:		1,100.00							
DM001	PURCELL, DONNA M.									
	20-00439 03/03/20 REIMB. HOTEL-2019 NJLOW CONF.		205.89	9-01-27-330-330-221	B Conference and Meetings	A	03/03/20	03/12/20		N
	1 REIMB. HOTEL-2019 NJLOW CONF.									
	Vendor Total:		205.89							
QU006	QUALITY CHEVROLET									
	20-00217 01/31/20 INV. 151030 PARTS CAR 15		58.29	0-01-25-240-240-214	B Motor Vehicle Parts	A	01/31/20	03/11/20		N
	1 12677836, SENSOR									
	Vendor Total:		58.29							
RA001	REALTY APPRAISAL COMPANY									
	20-00366 02/26/20 2018/2019 TAX COURT-HOLMDEL PT		3,500.00	9-01-20-150-150-208	B Other Prof., Consult & Spec.Svc	A	02/26/20	03/12/20		N
	1 2018 & 2019 TAX COURT									
	Vendor Total:		3,500.00							

March 12, 2020
02:42 PM

BOROUGH OF KEYPORT
Purchase Order Listing By Vendor Name

Page No: 16

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099
SH018 SHI INTERNATIONAL CORP.	20-00207 01/31/20 INV. B11348543	1 STAR-CAR POWER ADAPTER 24 V	0-01-25-240-240-237	121.27		B Other Equipment and Supplies	A	01/31/20	03/11/20			N
	2 STAR-WALL MOUNT BRACKET - FOR		0-01-25-240-240-237	31.21		B Other Equipment and Supplies	A	01/31/20	03/11/20			N
				152.48								
	Vendor Total:			152.48								
SH027 SHIPLEY, JACQUELYN	20-00357 02/26/20 1/17/20-2/14/20 MILEAGE	1 1/17/20, 1/24/20, 1/31/20,	0-01-43-490-490-225	92.00		B Travel and Mileage	A	02/26/20	03/11/20			N
	Vendor Total:			92.00								
SK008 SKYLANDS ENERGY SERVICE	20-00433 03/02/20 ACCT 152568 INV. F1405582	1 HEATING OIL, 2/22/20 KEYPORT	0-01-31-447-447-250	1,176.07		B Heating Oil	A	03/02/20	03/11/20			N
	Vendor Total:			1,176.07								
ST004 STAPLES	20-00290 02/11/20 INV. 24941 PHOTOCOPY/BLUEPRINT	1 BLUEPRINTS	0-01-20-120-120-216	3.51		B Office Supplies	A	02/11/20	03/11/20			N
		2 BLUEPRINTS EXPRESS	0-01-20-120-120-216	1.05		B Office Supplies	A	02/11/20	03/11/20			N
				4.56								
	Vendor Total:			4.56								
SB001 STAPLES BUSINESS ADVANTAGE	20-00274 02/10/20 INV. 3439037970 OFFICE SUPPLY	1 512215, STAPLES 11" X 17" COPY	0-01-28-370-371-216	144.36		B Office Supplies	A	02/10/20	03/11/20			N
		2 1878689, HP 410A BLACK TONER	0-01-28-370-371-216	76.49		B Office Supplies	A	02/10/20	03/11/20			N
		3 472480, STAPLES SMOOTH PAPER	0-01-28-370-371-216	1.67		B Office Supplies	A	02/10/20	03/11/20			N
				222.52								
	Vendor Total:			222.52								

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ST011 STUART LASHER	20-00530 03/12/20 TTL RDMPN B16 L17 - 19-00001											
	1 ORIGINAL CERTIFICATE		396.10		T-12-56-850-000-810	B TTL Redemptions	A	03/12/20	03/12/20	03/12/20		N
	2 2% REDEMPTION PENALTY		7.92		T-12-56-850-000-810	B TTL Redemptions	A	03/12/20	03/12/20	03/12/20		N
	3 SUBSEQUENT MUNICIPAL FEES		1,108.10		T-12-56-850-000-810	B TTL Redemptions	A	03/12/20	03/12/20	03/12/20		N
	4 INTEREST		36.13		T-12-56-850-000-810	B TTL Redemptions	A	03/12/20	03/12/20	03/12/20		N
	5 RECORD FEE		40.00		T-12-56-850-000-810	B TTL Redemptions	A	03/12/20	03/12/20	03/12/20		N
	6 SEARCH FEE		12.00		T-12-56-850-000-810	B TTL Redemptions	A	03/12/20	03/12/20	03/12/20		N
	7 RETURN PREMIUM		1,500.00		T-12-56-850-000-803	B Tax Sale Premiums	A	03/12/20	03/12/20	03/12/20		N
			3,100.25									
	Vendor Total:		3,100.25									
SU012 SUBURBAN DISPOSAL INC.	20-00445 03/03/20 INV. 6472											
	1 DISPOSAL FEE - 1/20		17,779.65		0-01-32-465-465-209	B Other Contractual Items	A	03/03/20	03/11/20	03/11/20		N
	2 NJ RECYCLING ENHANCEMENT FEE		645.75		0-01-32-465-465-209	B Other Contractual Items	A	03/03/20	03/11/20	03/11/20		N
	3 DISPOSAL FEE - BULK		2,432.22		0-01-32-465-465-209	B Other Contractual Items	A	03/03/20	03/11/20	03/11/20		N
	4 DISPOSAL FEE - BULK		63.12		0-01-32-465-465-209	B Other Contractual Items	A	03/03/20	03/11/20	03/11/20		N
	5 RECYCLING FEE		5,047.35		0-01-32-465-465-209	B Other Contractual Items	A	03/03/20	03/11/20	03/11/20		N
	6 DISPOSAL FEE-BRUSH		1,560.00		0-01-32-465-465-209	B Other Contractual Items	A	03/03/20	03/11/20	03/11/20		N
	7 DISPOSAL FEE-BULK		857.82		0-01-32-465-465-209	B Other Contractual Items	A	03/03/20	03/11/20	03/11/20		N
	8 DISPOSAL FEE-TRASH		527.30		0-01-32-465-465-209	B Other Contractual Items	A	03/03/20	03/11/20	03/11/20		N
			28,913.21									
	20-00446 03/03/20 INV. 6478											
	1 SOLID WASTE & RECYCLING		22,900.00		0-01-26-305-307-210	B Contractual Services	A	03/03/20	03/11/20	03/11/20		N
	2 ROLL-OFF CONTAINER- 1/7/20,		1,925.00		0-01-26-305-307-210	B Contractual Services	A	03/03/20	03/11/20	03/11/20		N
	3 MISCELLANEOUS-APARTMENTS		1,421.00		0-01-26-305-307-210	B Contractual Services	A	03/03/20	03/11/20	03/11/20		N
			26,246.00									
	Vendor Total:		55,159.21									
SF002 SWIFT FAMILY PARTNERSHIP, LP	20-00201 01/31/20 4/2020 DPW FACILITY RENTAL											
	1 4/2020 DPW FACILITY RENTAL		3,399.93		0-01-26-310-310-209	B Other Contractual Items	A	01/31/20	03/11/20	03/11/20		N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099
WE014 WEATHERPROOFING TECHNOLOGIES												
		Continued										
	20-00110 01/16/20 REPAIR ROOF-SENIOR CENTER											
		1 GEORGARD SEAM SEALER 850ML	253.91		0-01-26-310-310-264	B Services, Misc.	A	01/16/20	03/11/20			N
		2 LABOR RATE FOR ROOFER	2,838.40		0-01-26-310-310-264	B Services, Misc.	A	01/16/20	03/11/20			N
		3 DIFFICULT ACCESS OR FALL	425.76		0-01-26-310-310-264	B Services, Misc.	A	01/16/20	03/11/20			N
		4 FREIGHT PREPAID & ADD	87.86		0-01-26-310-310-264	B Services, Misc.	A	01/16/20	03/11/20			N
		5 LESS CREDIT FOR REDUCTION IN	73.16		0-01-26-310-310-264	B Services, Misc.	A	03/05/20	03/11/20			N
			3,532.77									
	Vendor Total:		4,832.72									
Y0002 YOUNG, ROBIN												
	20-00358 02/26/20 2/20/20 COURT COVERAGE											
	1 2/20/20 COURT COVERAGE		100.00		0-01-43-490-490-264	B Services, Misc.	A	02/26/20	03/11/20			N
	20-00361 02/26/20 2/13/20 COURT COVERAGE											
	1 2/13/20 COURT COVERAGE		87.50		0-01-43-490-490-264	B Services, Misc.	A	02/26/20	03/11/20			N
	Vendor Total:		187.50									
Total Purchase Orders:	104 Total P.O. Line Items:	214 Total List Amount:	2,462,038.54	Total Void Amount:	0.00							

RESOLUTION # ____-20

**RESOLUTION OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH,
NEW JERSEY, PERMITTING THE TRANSFER OF APPROPRIATION RESERVES
PURSUANT TO N.J.S.A. 40A:4-59**

WHEREAS, various 2019 bills have been presented for payment this year, which bills were not covered by order number and/o recorded at the time of transfers between the 2019 budget appropriations in the last two months of 2019; and

WHEREAS, N.J.S. 40A4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the council of the Borough of Keyport that the transfers in the amount of \$24,200 be made between the 2019 budget appropriation reserves as follows:

Budget Appropriation	From	To
Administrative & Executive - O/E		\$ 2,000.00
Mayor and Council - O/E		300.00
Municipal Clerk - O/E		7,000.00
Assessment of Taxes - O/E	\$ 7,000.00	
Legal Services - O/E		3,000.00
Group Insurance	11,000.00	
Telephone		900.00
Landfill Disposal Costs		11,000.00
Street Lighting	6,200.00	
	<u>\$ 24,200.00</u>	<u>\$ 24,200.00</u>

NOW, THEREFORE, BE IT FURTHER RESOLVED by the council of the Borough of Keyport that the transfers in the amount of \$2,440 be made between the 2019 budget appropriation reserves of the Water/Sewer Utility as follows:

<u>Budget Appropriation</u>	<u>From</u>	<u>To</u>
Salaries and Wages	\$ 700.00	
Other Expenses	1,700.00	
Acquisition of Water		2,440.00
Social Security	40.00	
	<u>\$ 2,440.00</u>	<u>\$ 2,440.00</u>

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on March 17, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #____-20

**AUTHORIZING REDUCTION OF THE PERFORMANCE
GUARANTEE REQUIRED UNDER THE DEVELOPER'S
AGREEMENT WITH KEYPORT HOMES, LLC 138 BROAD
STREET, LLC FOR APPROVED CONSTRUCTION AT 138
BROAD STREET IN THE BOROUGH**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Block 60, Lots 15 and 16 (more commonly known as 7 and 9 Warren Street, and previously known as 138 Broad Street), as shown on the Borough of Keyport tax maps (the "**Property**") were the subject of an application before the Borough Unified Planning Board (hereinafter the "**Board**") made by Keyport Homes, LLC ("**Developer**") for use variance relief along with preliminary and final site plan approval to permit construction of a two (2) unit townhouse at the Property (the "**Project**"); and

WHEREAS, the Board granted the Developer's application for approval of the Project by adoption of a resolution on June 28, 2018 (the "**Resolution**"); and

WHEREAS, the Borough and Developer were required to enter a Developer's Agreement to establish the terms pursuant to which the Developer shall undertake construction on the Project, and related matters; and

WHEREAS, the Borough and Developer subsequently entered into a Developer's Agreement, dated August 6, 2019 (the "**Agreement**"), and recorded in the office of the Monmouth County Clerk on September 19, 2019 in Book OR-9369, Page 3238, and a copy is on file with the Borough Clerk; and

WHEREAS, paragraph 4(a) of the Agreement required that the provide and maintain a performance guarantee totaling \$20,728.20 including: (i) a letter of credit, surety bond or certified check in the amount of \$18,655.38; and (ii) and a cash deposit or certified check in the amount of \$2,072.82; and

WHEREAS, the Borough Engineer has visited and observed the Project site and advises that approximately 89% of the bonded improvements have been completed on the site and that a reduction of the performance guarantee is warranted; and

WHEREAS, the Borough Engineer recommend reducing the performance guarantee on the Project to a total of \$6,218.46 including: (i) a letter of credit, surety bond or certified check in the amount of \$5,596.61; and (ii) and a cash deposit or certified check in the amount of \$621.85; and

WHEREAS, the Borough Engineer further recommended that any reduction in the performance guarantee be conditioned upon payment of all outstanding escrow fees.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the reduction of the performance guarantee required under the Agreement to a total of \$6,218.46 including: (i) a letter of credit, surety bond or certified check in the amount of \$5,596.61; and (ii) and a cash deposit or certified check in the amount of \$621.85 conditioned upon the payment of all outstanding escrow fees owed by the Developer.
3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
5. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

TIM W. GILLEN, PE, PP, CME (1991-2019)
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

March 4, 2020

Borough of Keyport
PO Box 60
70 West Front Street
Keyport, NJ 07735

Attn: Michele Clark, RMC
Borough Clerk

**Re: 138 Broad Street LLC
Performance Bond Reduction
Broad Street - Block 60, Lots 15 & 16
Keyport Borough, Monmouth County, NJ
Our File No. HKPE0060.04**

Dear Ms. Clark:

In response to the Developer's request for the reduction of the performance guarantee for the above referenced project, our office has reviewed the project status and performed a site investigation.

Our review and site observation of this project have revealed that outstanding items remain to be addressed as indicated on the attached Bonded Improvements Status Report.

Subject to verification by the Borough Clerk and Chief Finance Officer, the original performance guarantees for the project are as follows:

• Performance Bond	\$18,656.38
• Cash Surety	<u>\$2,072.82</u>
Total Bond Amount	<u>\$20,728.20</u>

The above amounts represent the original performance guarantees posted for this project.

Based on site observation, we estimate the overall bonded improvements are approximately 89 percent complete on the site.

In accordance with Municipal Land Use Law Chapter 291, Section 40:55D-53e(1), 30% of the amount of the total Performance Guarantee posted may be retained to ensure completion and acceptability of all improvements.

S:\Keyport\Project Files\E0060.04 138 Broad Street, LLC (Joseph Malafronte)\20-03-02 Bond Reduction Rvw.docx

CONSULTING AND MUNICIPAL ENGINEERS

1460 ROUTE 9 SOUTH • HOWELL, NEW JERSEY 07731 • (732) 462-7400 • FAX: (732) 409-0756



Borough of Keyport
Re: 138 Broad Street LLC
Re: Performance Bond Reduction
Broad Street - Block 60, Lots 15 & 16
Borough of Keyport, Monmouth County, NJ

March 4, 2020
Our File No. HKPE0060.04
Page 2

Our office recommends the following action:

1. A reduction of the cash deposit to an amount not less than **\$621.85**
2. A reduction to the performance guarantee to a face amount of no less than **\$5,596.61**

The above amounts equal to **\$6,218.46** and represent 30% of the original performance guarantee.

Any action taken by the Borough Council, including the reduction of the performance guarantees as outlined above should be conditioned upon payment of all outstanding escrow fees, if necessary.

Should you have any questions regarding this matter, please do not hesitate to contact this office.

Very truly yours,

CME Associates

Trevor J. Taylor, PE, PP, CME
Borough Engineer's Office

TT:mmm

Enclosure

cc: Thomas Henshaw, Borough Interim Business Administrator
Tom Fallon, Borough CFO
Denise Nellis, Planning Board Secretary
Joseph Malafronte, 138 Broad Street LLC

PERFORMANCE GUARANTEE AND ENGINEERING & INSPECTION ESCROW ESTIMATE

PROJECT: Site Plan for Keyport Homes, LLC
Block 60, Lots 15 & 16
Borough of Keyport, Monmouth County, New Jersey

APPLICANT: 138 Broad Street LLC
c/o Joseph Malafra
64 Crane Road
Colts Neck NJ 07722

Plans used to prepare this estimate are comprised of five (5) sheets of construction plans entitled "Site Plan of Block 60, Lots 15 & 16 for Keyport Homes, LLC," prepared by WJH Engineering, dated December 5, 2017, last revised March 12, 2019.

PROJECT SITE IMPROVEMENT COST ESTIMATE

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE	QUANTITY INSTALLED	\$ AMOUNT INSTALLED	APPROX. % COMPLETE	TOTAL INCOMPLETE QUANTITY	\$ AMOUNT INCOMPLETE
BONDED IMPROVEMENTS									
1	Remove Sidewalk & Driveway Apron	360 SF	\$3.00	\$1,080.00	360 SF	\$1,080.00	100%	0 SF	\$0.00
2	Remove Curb	90 LF	\$2.00	\$180.00	90 LF	\$180.00	100%	0 LF	\$0.00
3	6" SDR 35, PVC Cleanout w/brass cap	2 UN	\$1,000.00	\$2,000.00	2 UN	\$2,000.00	100%	0 UN	\$0.00
4	Connect Lateral to Existing Main	2 UN	\$400.00	\$800.00	2 UN	\$800.00	100%	0 UN	\$0.00
5	Water Service, 1" Copper	2 UN	\$800.00	\$1,600.00	2 UN	\$1,600.00	100%	0 UN	\$0.00
6	8"x18" Concrete Curb Incl. Full Depth Flush & Depressed Curb	90 LF	\$25.00	\$2,250.00	90 LF	\$2,250.00	100%	0 LF	\$0.00
7	4" Thick Concrete Sidewalk	232 SF	\$6.00	\$1,392.00	232 SF	\$1,392.00	100%	0 SF	\$0.00
8	6" Thick Reinforced Concrete Apron	128 SF	\$10.00	\$1,280.00	128 SF	\$1,280.00	100%	0 SF	\$0.00
9	Roadway Pavement Repair	36 SY	\$44.00	\$1,584.00	18 SY	\$792.00	50%	18 SY	\$792.00
10	Hot Mix Asphalt Pavement Milling	295 SY	\$3.50	\$1,032.50	295 SY	\$1,032.50	100%	0 SY	\$0.00
11	HMA Surface Course, 2" Thick	35 TN	\$55.00	\$2,975.00	35 TN	\$2,975.00	100%	0 TN	\$0.00
12	Relocate Sign	1 UN	\$100.00	\$100.00	0 UN	\$0.00	0%	1 UN	\$100.00
13	Final Grading / Open Space Restoration	1 LS	\$1,000.00	\$1,000.00	0 LS	\$0.00	0%	1 LS	\$1,000.00
TOTAL BONDED IMPROVEMENTS				\$17,273.50	INSTALLED BONDED IMPROVEMENT TOTAL	\$15,381.50	INCOMPLETE TOTAL	\$1,892.00	

OVERALL BONDED IMPROVEMENT TOTAL

APPROXIMATE PERCENTAGE COMPLETE = 89%

MINIMUM PERFORMANCE GUARANTEE TO BE RETAINED:

A. 120% OF \$ AMOUNT INCOMPLETE	1.20 x	\$1,892.00	=	\$2,270.40
B. 30% OF ORIGINAL PERFORMANCE GUARANTEE	0.30 x	\$20,728.20	=	\$6,218.46
MINIMUM TO BE RETAINED				=
				\$6,218.46

ORIGINAL POSTED PERFORMANCE GUARANTEES:

	ORIGINAL \$ AMOUNT	PRIOR REDUCTIONS	POSSIBLE REDUCTION	TO BE RETAINED
A. 10% MINIMUM CASH BOND	2,072.82	\$0.00	\$1,450.97	\$621.85
B. 90% MAXIMUM SURETY BOND	18,655.38	\$0.00	\$13,058.77	\$5,596.61
TOTAL:	20,728.20	\$0.00	\$6,218.46	\$6,218.46

*QUANTITY INSTALLED REFLECTS AMOUNT OF IMPROVEMENTS TO DATE WITHOUT APPARENT DEFECTS.

RESOLUTION #__-20**AUTHORIZING ACCEPTANCE OF \$10,000 BEQUEST
FROM THE ESTATE OF ELIZABETH M. WALLING FOR
THE BENEFIT OF THE KEYPORT SENIOR CITIZEN'S
CENTER**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Borough maintains and operates the Keyport Senior Citizen's Center; and

WHEREAS, Elizabeth M. Walling, a Borough resident, passed away on February 5, 2019 and bequeathed \$10,000 to the Borough for the benefit of the Keyport Senior Citizen's Center; and

WHEREAS, Donna J. Widmer, Personal Representative of the Estate of Elizabeth M. Walling, has issued to the Borough a Refunding Bond and Release to be executed by the Borough for release of the \$10,000 bequest; and

WHEREAS, the Borough desires to accept the \$10,000 bequest from the Estate of Elizabeth M. Walling for use by and the benefit of the Keyport Senior Citizen's Center.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the acceptance of the \$10,000 bequest from the Estate of Elizabeth M. Walling.
3. The \$10,000 bequest shall be utilized for the benefit of the Keyport Senior Citizen's Center.
4. The Mayor is hereby authorized to execute the Refunding Bond and Release and any and all additional required forms and materials necessary to effectuate the receipt of the \$10,000 bequest from the Estate of Elizabeth M. Walling. The Borough Clerk is hereby authorized to attest and notarize any and all documents necessary to effectuate the receipt of the \$10,000 bequest from the Estate of Elizabeth M. Walling.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk

Benjamin I. Kantor (1931-1982)
Lawrence D. Kantor*+
Gary E. Linderoth**

* Fellow, American Academy
of Matrimonial Lawyers
+ Certified Matrimonial Mediator
** Member NJ & NY Bar

KANTOR & LINDEROTH

ATTORNEYS AT LAW

58 West Front Street
P.O. Box 42
Keyport, New Jersey 07735-0042
732-264-9300
FAX: 732-888-1471
E-FAX: 732-355-8100
glinderothsq@optimum.net

February 13, 2020

Our file No.

The Keyport Senior Citizen's Center
110 Second Street
Keyport, NJ 07735

Re: Estate of Elizabeth M. Walling

Dear Sir or Madam:

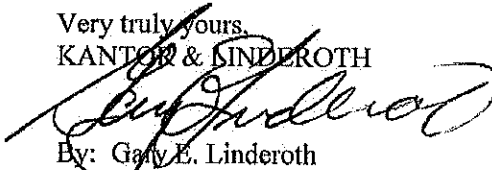
Please be advised that this office represents the Estate of Elizabeth M. Walling who died on February 5, 2019.

I am enclosing a Refunding Bond and Release for the amount of \$10,000.00 in order to close out the Estate which is required by the Surrogate of Monmouth County. Would you please have the authorized representative of the Center sign this document where I have indicated by one check mark, in the presence of a notary public who is to sign where indicated by two check marks. Please have the notary date the document where indicated, and also affix a seal and stamp of when his or her commission expires.

Upon receipt of the fully signed and notarized Refunding Bond and Release, I will forward a check in the amount of \$10,000.00 representing the Center's share of the Estate of Elizabeth M. Walling. I have enclosed a self-addressed stamped envelope for your convenience.

Thanking you for your cooperation and courtesies, I remain,

Very truly yours,
KANTOR & LINDEROTH


By: Gary E. Linderoth

GEL:sbb

Encls.

cc: Donna Widmer, Executrix

REFUNDING BOND & RELEASE

**MONMOUTH
COUNTY SURROGATE'S COURT**

IN THE MATTER OF THE ESTATE OF

ELIZABETH M. WALLING

Deceased.

Attorney(s): KANTOR & LINDEROTH
Office Address & Tel. No.: 58 W. Front St., PO Box 42
Keyport, NJ 07735-0042
(732) 264-9300

KNOW ALL MEN BY THESE PRESENTS, That I

THE KEYPORT SENIOR CITIZEN'S CENTER

residing at 110 Second Street, Keyport, NJ 07735

herein designated as the

Obligor,

am hereby held and firmly bound unto Donna J. Widmer, Personal Representative of the Estate of ELIZABETH M. WALLING, Deceased,

herein designated as the Obligee,

in the sum of Ten Thousand (\$10,000.00) AND .00/100 DOLLARS

lawful money of the United States of America, to be paid to the Obligee or to the Obligee's certain Attorney, successors in office or assigns, for which payment well and truly to be made I bind myself, my heirs, executors and administrators firmly by these presents. Sealed with my seal and dated the _____ day of _____, 2020.

The Condition of the above Obligation is such, that whereas the Obligor has received from the Obligee, DONNA J. WIDMER of the Estate of Elizabeth M. Walling, Deceased, the sum of \$10,000.00 their distributive share of the Estate of Elizabeth M. Walling, Deceased, pursuant to Paragraph ELEVENTH of the Last Will and Testament of Elizabeth M. Walling.

And in Consideration Therefor, the Obligor has released and forever discharged, and by these presents does remise, release and forever discharge the obligee from all claims and demands whatsoever, in law or in equity, on account of or in respect to the estate of the said deceased and of Obligor's interest therein.

RESOLUTION #___-20**DESIGNATING HUDSON POINTE AT KEYPORT, LLC AS
THE INTERIM REDEVELOPER FOR THE IDENTIFIED
PROPERTY DESIGNATED AS AN AREA IN NEED OF
REDEVELOPMENT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey authorized pursuant to the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* (the “**Redevelopment Law**”) to determine whether certain parcels of land within the Borough constitute an area in need of rehabilitation or an area in need of redevelopment; and

WHEREAS, in accordance with the Redevelopment Law, on February 20, 2007 the Borough Council of the Borough (the “**Borough Council**”) adopted Resolution No. 100-07 designating the entire Borough as an area in need of rehabilitation; and

WHEREAS, in accordance with the Redevelopment Law, on December 18, 2018 the Borough Council adopted Resolution No. 256-18 designating certain properties within the Borough as an area in need of redevelopment, including certain properties identified as Block 120, Lots 8 and 9 and Block 130, Lots 42, 48, 49, 50 and 51 on the tax maps of the Borough (collectively, the “**Scattered Site Properties**”); and

WHEREAS, Hudson Pointe at Keyport, LLC (the “**Entity**”) seeks to redevelop the Scattered Site Properties and certain other property located within the Borough, identified as Block 130, Lot 52 on the tax maps of the Borough (together with the Scattered Site Properties, the “**Property**”); and

WHEREAS, the Borough desires to temporarily designate the Entity as the interim redeveloper (“**Interim Redeveloper**”) of the Property for the period of time necessary to adopt a Redevelopment Plan for the Property (the “**Redevelopment Plan**”) to provide for the redevelopment and rehabilitation of the Property.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Keyport, in the County of Monmouth, State of New Jersey as follows:

Section 1. The recitals are hereby incorporated as if restated herein in full.

Section 2. The Entity is hereby designated as Interim Redeveloper of the Property for the earlier of: (i) the period of time necessary to prepare and adopt a Redevelopment Plan; or (ii) six (6) months from the date of adoption of this resolution.

Section 3. This Resolution shall take effect immediately.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #___-20
AUTHORIZING SUBMISSION OF A STRATEGIC PLAN TO
THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND
DRUG ABUSE FOR THE BOROUGH'S MUNICIPAL
ALLIANCE FOR THE PREVENTION OF ALCOHOLISM
AND DRUG ABUSE

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse (the "**Governor's Council**") established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, Mayor and Borough Council recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee (the "**Municipal Alliance**"); and,

WHEREAS, the Mayor and Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Mayor and Borough Council has applied for funding to the Governor's Council through the County of Monmouth; and

WHEREAS, the Governor's Council and the County of Monmouth requires the submission of a strategic plan for funding the Borough's Municipal Alliance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Mayor and Borough Clerk are hereby authorized to execute the strategic plan for funding the Borough's Municipal Alliance for fiscal year 2021 in the form on file with the Borough Clerk.
3. The Borough hereby authorizes the submission of the strategic plan for funding the Borough's Municipal Alliance for grant funding for fiscal year 2021 in the amount of:

DEDR	\$ <u>28,686.00</u>
Cash Match	\$ <u>7,171.50</u>
In-Kind	\$ <u>21,514.50</u>

4. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

6. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

7. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk

FORM 1A

FOR COUNTY USE ONLY
Approved: _____
Date: _____ YES _____ NO

STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES

Grant Year: 2021

Alliance Tier 3

APPLICANT MUNICIPALITY/IES: KEYPORT BOROUGH	COUNTY: Monmouth
ALLIANCE NAME: Keyport Municipal Alliance	ALLIANCE WEBSITE: www.keyportonline.com
ALLIANCE STREET ADDRESS: 70 West Front Street TOWN: Keyport STATE: NJ ZIP: 07735	
TELEPHONE: (732) 739-5156	FAX: (732) 738-8738
ALLIANCE CHAIRPERSON: Sophia Lamberson STREET ADDRESS: 70 West Front St TOWN: Keyport STATE: NJ ZIP: 07735 EMAIL: sophialamberson3@gmail.com	ALLIANCE COORDINATOR: Barbara Hilliard STREET ADDRESS: 70 West Front Street TOWN: Keyport STATE: NJ ZIP: 07735 EMAIL: bhilliard51@comcast.net
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY): / /	

A) Alliance DEDR Allocation \$ 28,686.00

B) Cash Match (must be 25% of DEDR Allocation) \$ 7,171.50

C) In-Kind Match (must be 75% of the DEDR Allocation) \$ 21,514.50

TOTAL ALLIANCE BUDGET (add A+ B+C) \$ 57,373.00

Keyport Borough Collette J. Kennedy, Mayor

*MUNICIPALITY NAME/ MAYOR/Head of Governing Body SIGNATURE

Keyport Borough Michele Clark, Borough Clerk

*MUNICIPALITY NAME/TITLE OF GOVERNING BODY REPRESENTATIVE SIGNATURE

*MUNICIPALITY NAME/TITLE OF GOVERNING BODY REPRESENTATIVE SIGNATURE

Sophia Lamberson

ALLIANCE CHAIRPERSON SIGNATURE DATE

*** If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.**

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2020-June 2025

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the **Borough of Keyport**, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Keyport Borough Municipal Alliance grant for fiscal year **2021** in the amount of:

DEDR	\$ 28,686.00
Cash Match	\$ 7,171.50
In-Kind	\$ 21,514.50

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Mayor Collette J. Kennedy

CERTIFICATION

I, Michele Clark, Clerk of the Borough of Keyport, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 17th of March, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #___-20**AUTHORIZING APPOINTMENT OF PATRICK DUNN AS A
CLASS 1 SPECIAL LAW ENFORCEMENT OFFICER FOR
THE KEYPORT POLICE DEPARTMENT FOR A TERM OF
ONE (1) YEAR**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Section 3-5.9 of the Borough of Keyport General Ordinances provides the Keyport Police Department may authorize and utilize special law enforcement officers to exercise the same powers and authority as regular members of the Police Department; and

WHEREAS, the Mayor and Borough Council may appoint from time to time special law enforcement officers with the Keyport Police Department for a term not to exceed one (1) year; and

WHEREAS, the Chief of the Keyport Police Department has requested the hiring and appointment of Patrick Dunn as a Class 1 Special Law Enforcement Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the hiring and appointment of Patrick Dunn as a Class 1 Special Law Enforcement Officer with the Keyport Police Department for a term of one (1) year.
3. The Mayor is hereby authorized to execute any and all required forms and materials necessary to effectuate the appointment of Patrick Dunn as a Class 1 Special Law Enforcement Officer with the Keyport Police Department.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
6. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #___-20**AUTHORIZING THE BOROUGH OF KEYPORT TO
PURCHASE TWO (2) VEHICLES FOR THE KEYPORT
POLICE DEPARTMENT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Keyport Police Department requires two (2) additional vehicles in performing its law enforcement functions within the Borough; and

WHEREAS, the Borough obtained quotes from Beyer Chrysler Dodge Jeep Ram, a state-contracted vendor, for the purchase of two (2) 2020 Dodge Durango Pursuit AWD vehicles which also provided a list of options at additional costs; and

WHEREAS, the Borough seeks to purchase the two (2) Dodge Durango Pursuit AWD vehicles with the additional option to include a skid plate on each vehicle; and

WHEREAS, the cost of the vehicles with the addition of the option is \$27,994 per vehicle for a total cost of \$55,988 for both vehicles; and

WHEREAS, the Borough is purchasing the vehicles from a vendor under a State Contract and is therefore exempt from the requirements of public bidding under the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough is authorized the purchase two (2) 2020 Dodge Durango Pursuit AWD vehicles consistent with the quotes from Beyer Chrysler Dodge Jeep Ram.
3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel are hereby authorized and directed to execute any documents or agreements required to finalize the purchase of the two (2) 2020 Dodge Durango Pursuit AWD vehicles consistent with the quotes from Beyer Chrysler Dodge Jeep Ram, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with legal counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the Agreement.
3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

5. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 3, 2020.

Michele Clark, RMC
Borough Clerk

1/3/2020



DODGE

Jeep



BEYER CHRYSLER DODGE JEEP RAM

Quote

200 Ridgedale Ave.
Morristown, NJ 07960

To:	KEYPORT PD		From:	Coert Seely
	(Black)		Phone/Fax:	(973) 463-3065 / (973) 884-2650
			Vehicle	Beyer Fleet
		Pick Up	31 Williams Parkway	
		Location	East Hanover, NJ 07936	

2020 Dodge Durango (WDEE75) Pursuit AWD CRANFORD

CONTRACT 47-CPCPS, ITEM # 8

Engine: 3.6L V6 24V VVT UPG I w/ESS	Radio: Uconnect 4 w/7" Display
Transmission: 8-Speed Automatic	Streaming Audio
3.45 Rear Axle Ratio	Uconnect w/Bluetooth Wireless Phone Connectivity
GVWR: 6,500 lbs	2 LCD Monitors In The Front
50 State Emissions	Front Seats w/Power 4-Way Driver Lumbar
Transmission w/Driver Selectable Mode	12-Way Power Driver Seat
Full-Time All-Wheel Drive	4-Way Passenger Seat -Inc: Manual Recline
Engine Oil Cooler	60-40 Fold Forward Seatback Rear Seat
650CCA Maintenance-Free Battery	Manual Tilt/Telescoping Steering Column
220 Amp Alternator	Power Rear Windows and Fixed 3rd Row Windows
Towing w/Trailer Sway Control	Leather Steering Wheel
Police/Fire	Illuminated Front Cupholder
1460# Maximum Payload	3 12V DC Power Outlets
Rear Auto-Leveling Suspension	Proximity Key For Doors And Push Button Start
Front And Rear Anti-Roll Bars	Power Fuel Flap Locking Type
Gas-Pressurized Shock Absorbers	Remote Keyless Entry w/Integrated Key Transmitter
Electric Power-Assist Steering	Remote Releases -Inc: Power Fuel
24.6 Gal. Fuel Tank	Cruise Control w/Steering Wheel Controls
Single Stainless Steel Exhaust	Dual Zone Front Automatic Air Conditioning
Permanent Locking Hubs	Rear HVAC w/Separate Controls
Short And Long Arm Front Suspension	HVAC -Inc: Auxiliary Rear Heater
Multi-Link Rear Suspension w/Coil Springs	Illuminated Locking Glove Box
4-Wheel Disc Brakes w/4-Wheel ABS	Interior Trim -Inc: Chrome Interior Accents
Wheels: 18" x 8.0" Painted Aluminum	Full Cloth Headliner
Tires: P265/60R18 BSW On/Off Road	Urethane Gear Shift Knob
Steel Spare Wheel	Cloth Low-Back Bucket Seats
Full-Size Spare Tire Stored Underbody	Day-Night Auto-Dimming Rearview Mirror
Clearcoat Paint	Driver And Passenger Visor Vanity Mirrors
Body-Colored Front Bumper w/Colored Rub Strip	Full Floor Console w/Covered Storage
Body-Colored Rear Step Bumper	Front And Rear Map Lights
Black Side Windows Trim	Fade-To-Off Interior Lighting
Body-Colored Door Handles	Full Carpet Floor Covering -Inc: Floor Mats
Chrome Bodyside Insert a	Carpet Floor Trim
Body-Colored Power Heated Side Mirrors	Cargo Space Lights
Fixed Rear Window w/ Defroster	FOB Controls w/ Smart Device Integration
Deep Tinted Glass	Power 1st Row Windows w/1-Touch Up/Down
Speed Sensitive Variable Intermittent Wipers	Dual Stage Driver/Passenger Seat-Mounted Side Airbags
Galvanized Steel/Aluminum Panels	Electronic Stability Control & Roll Stability Control
Lip Spoiler	ABS And Driveline Traction Control
Front License Plate Bracket	ParkSense w/Stop Rear Parking Sensors
Black Grille	Tire Specific Low Tire Pressure Warning
Liftgate Rear Cargo Access	Dual Stage Driver And Passenger Front Airbags
Tailgate/Rear Door Lock Included	Curtain 1st, 2nd And 3rd Row Airbags
Front Fog Lamps	Airbag Occupancy Sensor
Perimeter/Approach Lights	Driver Knee Airbag
LED Brakelights	Rear Child Safety Locks
Halogen Headlamps w/Delay-Off	Outboard Front Lap And Shoulder Safety Belts
Laminated Glass	ParkView Back-Up Camera

Base Price \$ 27,439.00

1/3/2020

Options for Durango Pursuit AWD

Exterior Color: BLACK		
Engine: 5.7L V8 HEMI MDS VVT	\$	3,075.00
Skid Plate Group	\$	555.00
Trailer Tow Group IV	\$	1,095.00
Blind Spot & Cross Path Detection	\$	625.00
MOPAR Front & Rear All Weather Floor Mats	\$	295.00
SiriusXM Satellite Radio -Inc: 1-Year SiriusXM Radio Service	\$	195.00
NJ Title Fee (Includes MG Plates)	\$	60.00
Options Total	\$	5,900.00
Vehicle Total	\$	33,339.00

Date: 1/3/2020

Quote is good for 60 Days

To accept this quotation, sign here and return: _____

\$ 27,994.00

1/3/2020



DODGE

Jeep



BEYER CHRYSLER DODGE Quote

JEEP RAM

200 Ridgedale Ave.
Morristown, NJ 07960

To:	From: Coert Seely	
	Phone/Fax: (973) 463-3065 / (973) 884-2650	
	Vehicle	Beyer Fleet
KEYPORT PD (White with Spotlight)	Pick Up	31 Williams Parkway
	Location	East Hanover, NJ 07936

2020 Dodge Durango (WDEE75) Pursuit AWD

CRANFORD

CONTRACT 47-CPCPS, ITEM # 8

Engine: 3.6L V6 24V VVT UPG 1 w/ESS	Radio: Uconnect 4 w/7" Display
Transmission: 8-Speed Automatic	Streaming Audio
3.45 Rear Axle Ratio	Uconnect w/Bluetooth Wireless Phone Connectivity
GVWR: 6,500 lbs	2 LCD Monitors In The Front
60 State Emissions	Front Seats w/Power 4-Way Driver Lumbar
Transmission w/Driver Selectable Mode	12-Way Power Driver Seat
Full-Time All-Wheel Drive	4-Way Passenger Seat -Inc: Manual Recline
Engine Oil Cooler	60-40 Fold Forward Seatback Rear Seat
650CCA Maintenance-Free Battery	Manual Tilt/Telescoping Steering Column
220 Amp Alternator	Power Rear Windows and Fixed 3rd Row Windows
Towing w/Trailer Sway Control	Leather Steering Wheel
Police/Fire	Illuminated Front Cupholder
1480# Maximum Payload	3 12V DC Power Outlets
Rear Auto-Leveling Suspension	Proximity Key For Doors And Push Button Start
Front And Rear Anti-Roll Bars	Power Fuel Flap Locking Type
Gas-Pressurized Shock Absorbers	Remote Keyless Entry w/Integrated Key Transmitter
Electric Power-Assist Steering	Remote Releases -Inc: Power Fuel
24.6 Gal. Fuel Tank	Cruise Control w/Steering Wheel Controls
Single Stainless Steel Exhaust	Dual Zone Front Automatic Air Conditioning
Permanent Locking Hubs	Rear HVAC w/Separate Controls
Short And Long Arm Front Suspension	HVAC -Inc: Auxiliary Rear Heater
Multi-Link Rear Suspension w/Coil Springs	Illuminated Locking Glove Box
4-Wheel Disc Brakes w/4-Wheel ABS	Interior Trim -Inc: Chrome Interior Accents
Wheels: 18" x 8.0" Painted Aluminum	Full Cloth Headliner
Tires: P265/60R18 BSW On/Off Road	Urethane Gear Shift Knob
Steel Spare Wheel	Cloth Low-Back Bucket Seats
Full-Size Spare Tire Stored Underbody	Day-Night Auto-Dimming Rearview Mirror
Clearcoat Paint	Driver And Passenger Visor Vanity Mirrors
Body-Colored Front Bumper w/Colored Rub Strip	Full Floor Console w/Covered Storage
Body-Colored Rear Step Bumper	Front And Rear Map Lights
Black Side Windows Trim	Fade-To-Off Interior Lighting
Body-Colored Door Handles	Full Carpet Floor Covering -Inc: Floor Mats
Chrome Bodyside Insert a	Carpet Floor Trim
Body-Colored Power Heated Side Mirrors	Cargo Space Lights
Fixed Rear Window w/Defroster	FOB Controls w/ Smart Device Integration
Deep Tinted Glass	Power 1st Row Windows w/1-Touch Up/Down
Speed Sensitive Variable Intermittent Wipers	Dual Stage Driver/Passenger Seat-Mounted Side Airbags
Galvanized Steel/Aluminum Panels	Electronic Stability Control & Roll Stability Control
Lip Spoiler	ABS And Driveline Traction Control
Front License Plate Bracket	ParkSense w/Stop Rear Parking Sensors
Black Grille	Tire Specific Low Tire Pressure Warning
Liftgate Rear Cargo Access	Dual Stage Driver And Passenger Front Airbags
Tailgate/Rear Door Lock Included	Curtain 1st, 2nd And 3rd Row Airbags
Front Fog Lamps	Airbag Occupancy Sensor
Perimeter/Approach Lights	Driver Knee Airbag
LED Brake Lights	Rear Child Safety Locks
Halogen Headlamps w/Delay-Off	Outboard Front Lap And Shoulder Safety Belts
Laminated Glass	ParkView Back-Up Camera

Base Price \$ 27,439.00

1/3/2020

Options for Durango Pursuit AWD

Exterior Color: WHITE	
Engine: 5.7L V8 HEMI MDS VVT	\$ 3,075.00
Skid Plate Group	\$ 555.00
Trailer Tow Group IV	\$ 1,095.00
Blind Spot & Cross Path Detection	\$ 625.00
MOPAR Front & Rear All Weather Floor Mats	\$ 295.00
SiriusXM Satellite Radio -Inc: 1-Year SiriusXM Radio Service	\$ 195.00
NJ Title Fee (Includes MG Plates)	\$ 60.00
D-EULWE Driver Side Unity Spot Light 6" with Whelen LED (Ship Thru 99823A)	\$590.00

Options Total \$ 6,490.00

Vehicle Total \$ 33,929.00

Date: 1/3/2020

Quote is good for 60 Days

To accept this quotation, sign here and return: _____

\$ 27,994.00

RESOLUTION #___-20**SUPPORTING THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION PROPOSAL TO RECONSTRUCT
THE BROADWAY AVENUE BRIDGE OVER ROUTE 35**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the New Jersey Department of Transportation (the "**NJDOT**") has proposed a project to reconstruct the Broadway Avenue Bridge which passes over Route 35 in the Borough; and

WHEREAS, the Borough has reviewed and discussed the proposed project and plans with the NJDOT; and

WHEREAS, the Broadway Avenue Bridge which passes over Route 35 (the "**Broadway Avenue Bridge**") is in poor condition and is need of reconstruction; and

WHEREAS, the reconstruction of the Broadway Avenue Bridge would constitute a benefit to the Borough and its residents; and

WHEREAS, the Borough desires to express its support of the proposed reconstruction of the Broadway Avenue Bridge.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough expresses its support of the NJDOT's project to reconstruct the Broadway Avenue Bridge.
3. The Borough encourages and supports the NJDOT to perform the reconstruction of the Broadway Avenue Bridge in an expeditious manner to protect the safety and welfare of the Borough and its residents.
4. A certified copy of this resolution be transmitted to Governor Phil Murphy, Lieutenant Governor Sheila Oliver, and Diane Gutierrez-Scaccetti, the Commissioner of the New Jersey Department of Transportation.
5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

6. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

7. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-20**AUTHORIZING APPLICATION TO THE NEW JERSEY
DIRECT INSTALL CLEAN ENERGY PROGRAM FOR
FUNDING TO RETROFIT BOROUGH FACILITIES WITH
ENERGY SAVING MATERIAL AND EQUIPMENT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the New Jersey Clean Energy Program (the “**Clean Energy Program**”) through the New Jersey Board of Public Utilities (the “**BPU**”) has implemented a Direct Install Clean Energy Program through which municipalities and other public entities can apply for grant funding for reimbursement of up to seventy percent (70%) of costs for retrofitting public facilities with energy saving materials and equipment; and

WHEREAS, the Direct Install Clean Energy Program can potentially cover grant funding for retrofitting items such as: (i) lighting; (ii) heating, cooling, and ventilation; (iii) refrigeration; (iv) motors; (v) natural gas; and (vi) variable frequency drives; and

WHEREAS, the Borough has an interest in conserving energy and reducing its energy costs of many of its facilities, including the Municipal Building, the Keyport Public Library and the Keyport Senior Center (the “**Borough Facilities**”); and

WHEREAS, the Borough’s Chief Financial Officer has certified the funds necessary for the retrofitting of the Borough Facilities; and

WHEREAS, the Borough desires to apply to the Direct Install Clean Energy Program through the BPU for the grant funds.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the application to the New Jersey Direct Install Clean Energy Program for possible grant funding for the retrofitting of Borough Facilities with energy saving materials and equipment.
3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel hereby authorizes the completion and execution of any and all forms and documents to effectuate the Borough’s application to the New Jersey Direct Install Clean Energy Program.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-20**AUTHORIZING EXTENSION OF APPOINTMENT OF
ACTING BUSINESS ADMINISTRATOR FOR AN
ADDITIONAL TERM**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Section 2-3.2 of the Borough of Keyport General Ordinances provides that there shall be a Business Administrator to exercise the powers enumerated therein; and

WHEREAS, the Borough is engaging in an active search for a full-time Business Administrator, including the interview of candidates; and

WHEREAS, on January 21, 2020, the Borough adopted Resolution 67-20 authorizing the appointment of Tom Henshaw as the acting Business Administrator for a term of three (3) months; and

WHEREAS, the Acting Business Administrator's term is set to expire at the end of the month March 2020 and additional time is needed for the final determination as to the appointment of a Business Administrator; and

WHEREAS, pending the completion of the Borough's search the extension of the Acting Business Administrator is needed to ensure the continued performance of the duties and responsibilities of the Business Administrator set forth in Section 2-3.2 of the Borough of Keyport General Ordinances; and

WHEREAS, the Mayor and the Borough Council recommend the extension of the appointment of Thomas Henshaw to continue serving as the Acting Business Administrator for an additional term of three (3) months or until such time as needed to appoint a permanent Business Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the extension of the appointment of Thomas Henshaw as Acting Business Administrator for a period of (3) months or until such time is needed to appoint a permanent Business Administrator.
3. The Mayor is hereby authorized to execute any and all agreements to effectuate the appointment of Thomas Henshaw as Acting Business Administrator for a period of (3) months or until such time is needed to appoint a permanent Business Administrator.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-20**ADOPTING BOROUGH OF KEYPORT NEIGHBORHOOD
PRESERVATION PROGRAM PLAN APPROVED BY THE
DEPARTMENT OF COMMUNITY AFFAIRS**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough was accepted into the Neighborhood Preservation Program (the “**Program**”) established by the State of New Jersey, Department of Community Affair (the “**DCA**”); and

WHEREAS, the Borough established a Neighborhood Preservation Program Stakeholder Planning Team who designed a proposed five (5) Neighborhood Preservation Program plan (the “**Plan**”), including a proposed budget consistent with the requirements of the Program; and

WHEREAS, on February 28, 2020 the proposed Plan was submitted to the DCA for review and approval.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby adopts the Plan, as on file with the Borough Clerk’s office and approved by the DCA.
3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
7. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-20**AUTHORIZING APPOINTMENT OF LAURIE GRAHAM AS
PART TIME DEPUTY REGISTRAR OF VITAL
STATISTICS**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough has a vacancy in its position of a Deputy Registrar of Vital Statistics; and

WHEREAS, the Borough seeks to appoint Laurie Graham to the position of Deputy Registrar of Vital Statistics as a part time position for a term of one year and a pro-rated stipend rate of \$2,500 for term.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the appointment and hiring of Laurie Graham as the part time Deputy Registrar of Vital Statistics for a term of one year and a pro-rated stipend rate of \$2,500 for term.
3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel are hereby authorized to complete and execute all necessary forms and materials needed for the appointment and hiring of Laurie Graham as the part time Deputy Registrar of Vital Statistics.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
6. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #___-20**AUTHORIZING APPLICATION TO THE NEW JERSEY
STATE LIBRARY FOR NEW JERSEY LIBRARY
CONSTRUCTION BOND ACT FUNDING**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough owns and operates the Keyport Public Library which is in need of various repairs and improvements; and

WHEREAS, on November 7, 2017, New Jersey voters approved the New Jersey Library Construction Bond Act (the "**Bond Act**"), which authorizes the issuance of \$125 million in State General Obligation Bonds ("**Bonds**") to provide grants ("**Grants**") for the construction, reconstruction, development, extension, improvement and furnishing of public libraries in the State of New Jersey (the "**State**"); and

WHEREAS, the Bond Act requires that proceeds from the Bonds can fund no more than fifty percent (50%) of the cost of the project and the remaining fifty percent (50%) must be supported by the appropriate local governing entity in the area served by the public library; and

WHEREAS, the Borough wishes to apply for Grant funding pursuant to the Bond Act to provide funds towards the needed repairs and improvements to the Keyport Public Library; and

WHEREAS, the total estimated cost of the improvements to the Keyport Public Library to be applied for is not to exceed \$300,000, which if granted requires local matching funds of \$150,000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the electronic submission of a grant application to the State Librarian for the New Jersey Construction Bond Act funding.
3. The Mayor and Borough Council and Borough Clerk are hereby authorized to accept the terms of the program and execute a grant agreement on behalf of the Borough of Keyport.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #___-20**RESOLUTION RE-AFFIRMING OPPOSITION TO THE WILLIAMS/NESE PIPELINE PROJECT AND URGING THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION TO EXTEND THE PUBLIC COMMENT PERIOD AND CONDUCT A PUBLIC HEARING IN THE BAYSHORE**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Williams Transco has proposed a 23.4 mile, 26 inch diameter pipeline project to expand the existing transmission system to transport natural "fracked" gas from Pennsylvania through Raritan Bay to New York; and

WHEREAS, the New Jersey Department of Environmental Protection is considering a new application for the proposed project, which marks the fourth time the applicant has sought approval by the Department for the project; and

WHEREAS, despite being directly affected from the proposed Williams/NESE pipeline, there has been no public hearing within the Bayshore.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council hereby call on the New Jersey Department of Environmental Protection to extend the public comment period regarding the proposed Williams/NESE pipeline 45 days, and that within the extension period, a public hearing be conducted on the Williams/NESE pipeline in the Bayshore region of Monmouth County as the proposed pipeline traverses Raritan Bay adjacent to the County of Monmouth.

BE IT FURTHER RESOLVED that good governance depends on transparency and due process and, thus, the Monmouth County Bayshore must have an opportunity to be heard.

BE IT FURTHER RESOLVED that the Clerk forward a certified true copy of this resolution to the Governor of the State of New Jersey; New Jersey Department of Environmental Protection Commissioner, Catherine McCabe; New Jersey Department of Environmental Protection Supervisor Joslin Tamagno; the New Jersey League of Municipalities, the Monmouth County Board of Chosen Freeholders, Clean Ocean Action and New York/New Jersey Baykeeper.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of March 17, 2020.

Michele Clark, RMC
Borough Clerk

ORDINANCE #___-20

ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER III, SECTION 3.4 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

WHEREAS, Article I of Chapter III of the Revised General Ordinances of the Borough of Keyport establishes the Keyport Police Department and among other provisions, outlines its organization structure; and

WHEREAS, the Governing Body of the Borough of Keyport (the "**Borough**"), which is the "appropriate authority," desires to amend certain sections of Article I, in part, to increase the maximum number of authorized Patrol Officers within the Keyport Police Department; and

WHEREAS, the Council of the Borough (the "**Council**") has determined to amend Chapter III, Section 3.4 referenced therein to provide for such amendments (additions are underlined, deletions are ~~stricken~~).

NOW THEREFORE, BE IT ORDAINED by the Council that the Revised General Ordinances of the Borough of Keyport, Chapter III, Section 3.4 be and hereby is amended and supplemented as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Council hereby amends Chapter III, Section 3.4 of the Revised General Ordinances of the Borough of Keyport to read as follows:

3-3 ORGANIZATIONAL STRUCTURE OF POLICE DEPARTMENT AND RESPONSIBILITIES OF COMMAND WITHIN DEPARTMENT

3-3.4 Responsibilities of Command. The responsibilities of command within the Police Department shall be vested within the Police Chief. During the absence of that commanding officer, when no other special designation is made by the Mayor and Council, the command shall automatically devolve upon the senior member of the Department as determined, first by rank, and second by continuity of service in the Department. During such periods, the ranking official shall have the same powers as those of the official whose office he temporarily holds. The rank structure within the Police Department shall be as follows:

- a. Police Chief (no more than 1)
- b. Police Captain (no more than 1)
- c. Police Lieutenant (up to 2)
- d. Police Sergeant (no more than 5)
- e. Patrol Officer (permanent and probationary, no more than 152); the position of detective is an assignment of duties within the rank

During such periods, the ranking official shall have the same powers as those of the official whose office he temporarily holds. This ordinance does not require that all rank positions be filled.

Section 3. All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed.

Section 4. Each section, subsection, sentence, clause and phrase of this ordinance is declared to be an independent section, subsection, sentence, clause and phrase and the finding or holding of any such portion of this ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this ordinance.

Section 5. Except as amended by this ordinance, all other provision of the Borough's Revised General Ordinances shall remain in full force and effect.

Section 6. The Borough Clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 7. This ordinance shall be in full force and effect from and after its adoption and any publication according to law.

Introduced: February 18, 2020
Public Hearing: March 17, 2020
Adopted:

Michele Clark, RMC
Deputy Borough Clerk
Borough of Keyport

Collette J. Kennedy, Mayor
Borough of Keyport



Comm #1

RECEIVED
FEB 28 2020

BY:

March 1st, 2020

The Borough of Keyport
70 West Front Street
Keyport, N.J. 07735
Attn: Mayor Collette Kennedy

Re: Palm Sunday Procession- April 5th, 2020, Starting at 9am

Good Friday Processions- April 10th, 2020 at 10am and 8:15pm

Dear Mayor Kennedy:

Our Lady of Fatima Parish is once again seeking permission from the town of Keyport to have scheduled processions on the above 3 occasions. On Palm Sunday at 9am and good Friday at 10am, we will be following the same route. Our plan is to be departing from Jesus the Lord Church by going right from the front driveway heading towards Warren Street and making a right on the street. We will continue down making a right onto Main Street, proceeding towards West Front Street and make another right. From West Front Street, we will be continuing up to Broad Street, turning right and returning to Jesus the Lord Church at 120 Broad Street.

On Good Friday at 8:15pm, we'll be leaving St. Joseph Cemetery, crossing over Broadway going onto Geran St. We will make a left onto Gaston St. then making a right onto Gerard Ave, finally making a right onto Maple place and ending back at the church at 376 Maple Place.

Thank you in advance Mayor Kennedy for your permission for these three religious feasts that our parish will be celebrating. We would also like to invite you to join us in these processions and our liturgies beginning on Palm Sunday, Holy Week, Easter Sunday, as we celebrate The Passion Death and Resurrection of Christ our Lord. I have also sent notice to Police Chief Mark Hafner separate cover. In the meantime, I remain

Sincerely yours in Christ,

Rev. Rene Pulgarin

Pastor

Cc: Police Chief Mark Hafner

www.fatimakeyport.org
376 Maple Place Keyport, NJ 07735
© Tel. (732) 264-0322

March 6, 2020

Girl Scout Troop 60278
Keyport, NJ

Borough of Keyport
70 West Front Street
Keyport, NJ

Dear Mayor and Council Members of Keyport,

Girl Scout Troop 60278 (us) would like to ask your permission to create a Kindness Rock Garden around the gazebo at the Waterfront.

Each rock has a message of kindness in English and/or Spanish. We are doing this so all members of the Keyport Community feel welcome in all ways.

New rocks can be added by others anytime; day or night in their own language. We hope this will brighten 💡 someone's day!

Sincerely,
Emma, Hannah, Jessica, Juliana, Kaley, and Leah
Girl Scout Troop 60278

Michele Clark

From: KBBC Business <business@visitkeyport.org>
Sent: Tuesday, March 10, 2020 3:04 PM
To: mclark@keyportonline.com
Cc: KBBC Business
Subject: KBBC Keyport Thursdays concerts

Michele -

The KBBC would like to request use of the MiniPark and stage for the Keyport Thursdays summer concerts. Concerts will be held every Thursday from June 18 through August 27, with the exception of July 30 during Fireman's Fair. We will need the use of the stage and MiniPark from 5:00 pm to 10:00 pm each evening; concerts will be from 7:00 to 9:00.

Concert dates: June 18, 25, July 2, 9, 16, 23, August 6, 13, 20, 27.

Thank you.

Jack Straub
Executive Director
Keyport Bayfront Business Cooperative

Comm#4

HOOK AND LADDER CO., NO. 1
1877

ENGINE CO., NO 1
1889

LINCOLN HOSE CO.,
NO. 1
1893

RARITAN HOSE CO., NO. 2
1893

KEYPORT FIRE DEPARTMENT

EAGLE HOSE CO., NO.
4
1907

LIBERTY HOSE CO., NO. 3
1893

Volunteers Since 1877

FIRE PATROL
1910

Keyport Post Office Box 221, Keyport, NJ 07735

March 12, 2020

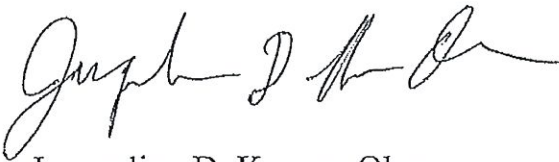
Keyport Borough Mayor and Council
70 West Front Street
Keyport, NJ 07735

RECEIVED
MAR 12 2020
BY:

Dear Ladies and Gentlemen;

I am writing to request the use of Firemen's Parking lot on Tuesday April 7th thru Thursday April 9th, 2020, so that we can hold our Annual Hose and Ladder testing. We will have members of Fire Patrol Close off the lot the front half of the lot closest to West Front Street from Monday April 6th, 2020 at 11:00PM to Thursday April 9th, 2020 at 7:30PM. If you have any questions or concerns please contact Chief Joseph Moscatiello 732-900-0413 or myself at 732-672-0503. Thank you in advance for your cooperation in this matter.

Respectfully,



Jacqueline D. Kovacs-Olsen
Department Secretary

HOOK AND LADDER CO., NO. 1
1877

ENGINE CO., NO 1
1889

LINCOLN HOSE CO.,
NO. 1
1893

RARITAN HOSE CO., NO. 2
1893

KEYPORT FIRE DEPARTMENT
Volunteers Since 1877

EAGLE HOSE CO., NO.
4
1907

LIBERTY HOSE CO., NO. 3
1893

FIRE PATROL
1910

Keyport Post Office Box 221, Keyport, NJ 07735

March 12, 2020

Keyport Borough Mayor and Council
70 West Front Street
Keyport, NJ 07735

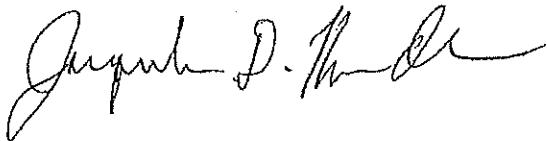
RECEIVED
MAR 12 2020

BY:

Dear Ladies and Gentlemen;

I am writing to request the use of Firemen's Parking lot on Saturday May 2nd, 2020, so that we can hold our Annual Department Inspection which is required by borough ordinance. We will have members of Fire Patrol Close off the lot the front half of the lot closest to West Front Street from Friday May 1st, 2020 at 11:00PM to Saturday May 2nd, 2020 at 7:30PM. If you have any questions or concerns please contact Chief Joseph Moscatiello at 732-900-0413 or myself at 732-672-0503. Thank you in advance for your cooperation in this matter.

Respectfully,



Jacqueline D. Kovacs-Olsen
Department Secretary

From: Dan Carroll <ACanoeToYou@outlook.com>

Date: March 4, 2020 at 4:04:21 PM EST

To: "mayorkennedy@keyportonline.com" <mayorkennedy@keyportonline.com>

Subject: Boathouse Rental

Dear Mayor Kennedy

My name is Daniel Carroll from A Canoe To You. I just want to thank you and everyone on the town council for giving me the opportunity for the Boathouse rental last season. I am interested in renting it again if possible. I was wondering if we can set up a meeting so I can show you a plan on how we can make the Keyport waterfront a great attraction to Kayakers, Canoers and stand Up Paddle boarders. My season usually starts around the last week of April so the time is coming for me to do advertising and events scheduling.

So if it is possible to have a meeting with you and anyone else who has to do with the boathouse please reach out to me. Looking forward to being in Keyport hopefully for a long time.

Thank You

Daniel Carroll

A Canoe To You

TOWNSHIP OF FREEHOLD



Comm #7
MAYOR
Lester A. Preston Jr.

TOWNSHIP COMMITTEE
Thomas L. Cook, Deputy Mayor
Anthony J. Ammiano
Maureen Fasano

"Preserving and Enhancing the Quality of Life"

February 26, 2020

Mr. Thomas Henshaw, Administrator
Borough of Keyport
PO Box 60
70 West Front Street, 2nd Fl.
Keyport, NJ 07735

RECEIVED
FEB 26 2020

BY:

Re: Retirement

Mr. Henshaw:

Please be advised that I will be retiring on June 30, 2020. At the present time, I perform the duties of the Licensed Operator for the Borough of Keyport. I would like to recommend that Robert Poling be placed in the position of the Licensed Operator for the Water Treatment Plant, Water Distribution System and Waste Water Collection system as he holds the required licenses. I would also recommend that Freehold Township remain as the NJDEP required back-up operators for Mr. Poling's assistants. The share service would remain at a reduced cost of \$22,000 a year.

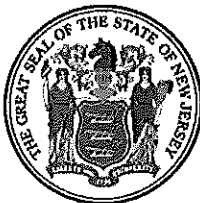
Sincerely,

Robert J. Koches
Licensed Operator

RJK/ca

Cc: Pete Valesi

Susan Mladinov



Comm #8
RECEIVED
FEB 27 2020

State of New Jersey

DEPARTMENT OF TRANSPORTATION

P.O. Box 600

Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

February 20, 2020

The Honorable Collette J. Kennedy
Mayor, Keyport Borough
70 West Front Street
Keyport, NJ 07735

Dear Mayor Kennedy:

Thank you for your application requesting funds for your municipality under the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2020 Safe Streets to Transit Program.

Unfortunately, the NJDOT is unable to provide a Safe Streets to Transit grant for the Green Grove Pedestrian Safety project. The Safe Streets to Transit grant Program continues to be a popular and competitive program. This year's solicitation resulted in 57 applications requesting more than \$21 million of the \$1 million available. NJDOT makes every effort to fund as many projects as possible, but the funding needs far exceed available resources.

NJDOT encourages you to apply for the upcoming Fiscal Year 2021 Safe Streets to Transit Grant Program. Please contact our Local Aid District Offices for assistance in developing an application. Thank you for your application.

District 1 - Mt. Arlington - (973) 601-6700
District 2 - Newark - (973)-877-1500

District 3 - Trenton - (609) 963-2020
District 4 - Cherry Hill - (856)-486-6618

Sincerely,

Laine Rankin
Director
Division of Local Aid and Economic Development

cc: Municipal Clerk
Municipal Engineer



Comm #9

RECEIVED
FEB 27 2020

State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

February 20, 2020

The Honorable Collette J. Kennedy
Mayor, Keyport Borough
70 West Front Street, 2nd Floor
Keyport, NJ 07735

Dear Mayor Kennedy:

Thank you for your application requesting funds for your municipality under the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2020 Bikeway Program.

Unfortunately, the NJDOT is unable to provide a Bikeway grant for the Hillside Avenue Bikeway project. The Bikeway Grant Program continues to be a popular and competitive program. This year's solicitation resulted in 41 applications requesting more than \$18 million of the \$1 million available. NJDOT makes every effort to fund as many projects as possible, but the funding needs far exceed available resources.

NJDOT encourages you to apply for the upcoming Fiscal Year 2021 Bikeway Grant Program. Please contact our Local Aid District Offices for assistance in developing an application. Thank you for applying.

District 1 - Mt. Arlington - (973) 601-6700
District 2 - Newark - (973)-877-1500

District 3 - Trenton - (609) 963-2020
District 4 - Cherry Hill - (856)-486-6618

Sincerely,

Laine Rankin
Director
Division of Local Aid and Economic Development

cc: Municipal Clerk
Municipal Engineer

March 10, 2020

Mayor Kennedy & Borough Council Members Water -Sewer Bill

Blk/lot : 104-3

Location: Yellow Rose Diner

Acct# 30025300-0

To Whom It May Concern:

During the past 10 years the Water -Sewer Account at this site has seen a minimal increase for the most part bills have pretty much been same. (Source brought records)

Since our first bill in 2019 which would be last quarter of 2018 (since prior bills) that time we have had several plumbing companies come in to look for leaks and checking Ice Machine, toilets at this site. We also brought to the attention to the water department the bills the past three quarters. Mrs. Hassmiller Adobel said something looks to be running 24-7. We brought in Apollo Sewer Service to look for leaks. In the basement, it has isolated pipes, one we took off insulation , we found a leak on an 1-1/2 pipe. The pipe was repaired.

I am asking the mayor and council for some relief. The water wasn't used and the water never went into the sewer. Asking for your help at this time. Thank you in advance for your help.

Sincerely,

Suleyman Kilic

KEYPORT BOROUGH CLERK'S OFFICE

DATE: 3/1/2020
TO: MAYOR & COUNCIL
FROM: MICHELE CLARK, DEPUTY BOROUGH CLERK
RE: CASH RECEIPTS FOR FEBRUARY 2020

WATER/SEWER ACCOUNT

OTHER: DEMOLITION 0.00

TOTAL WATER/SEWER \$ 0.00

CURRENT ACCOUNT

BINGO LICENSE	\$	0.00
LIMO LICENSES		0.00
PHOTOCOPIES		4.63
POSTAGE		0.00
RAFFLE LICENSE		80.00
TAXI DRIVER		0.00
TAXI OWNER		0.00
TOW TRUCK OPERATOR APPLICATION		0.00
FLEET FEE/TOW OWNER		250.00
SEARCHES		0.00
VENDING/PEDDLER LICENSE		80.00
VENDING MACHINE		0.00
LIQUOR LICENSE		0.00
STREET OPENING		75.00
RECYCLING PERMITS		0.00
PARKING PERMITS		80.00
AUCTION FEES		0.00
PD- ACC RPTS		0.00
FILM PERMIT APPLICATION		0.00
OTHER: RETURNED CHECK CHARGE		0.00
NSF FEE		0.00
SUBPOENA		0.00
TOTAL CURRENT		\$569.63

ESCROW ACCOUNT

SEASONAL BUSINESS	\$	0.00
ESCROW	\$	27.00
TOTAL ESCROW	\$	27.00

TOTAL RECEIPTS \$596.63

STREET OPENING CASH REPAIR ESCROW BREAKDOWN

APPLICANT	PERMIT NUMBER	AMOUNT	Additional Escrow
NJNG	3243	\$ 27.00	

TOTAL:	\$ 27.00
--------	----------

TAX COLLECTORS / UTILITY COLLECTORS MONTHLY REPORT 2020

TREASURERS REPORT													TOTALS
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	\$0.00
2021 TAXES	\$2,929,616.40	\$1,396,743.87											\$4,326,360.27
2020 TAXES	\$135,961.82	\$46,576.20											\$182,538.02
2017 TAXES (BANKRUPTCY)	\$1,623.57												\$11,243.48
INTEREST AND COSTS	\$6,949.01	\$5,294.47											\$12,243.48
6% YEAR END PENALTY	\$4,806.25	\$2,670.07											\$7,476.32
NSF FEES	\$20.00	\$60.00											\$80.00
OFFICIAL TAX SEARCH FEE													\$0.00
ADMIN. FEES/POLICE VEHICLES													\$0.00
ADMIN. FEES/FIRE SAFETY	\$12,396.00	\$13,286.91											\$25,682.91
LANDLORD REGISTRATION	\$300.00	\$1,620.00											\$1,920.00
MUNICIPAL PERMIT FEES	\$6,400.00	\$3,360.00											\$9,760.00
MUNICIPAL LICENSES FEES	\$2,279.00	\$410.00											\$2,689.00
MUNICIPAL COURT FEES	\$12,479.92	\$13,909.07											\$26,388.93
UNIFORM CONSTRUCTION FEES	\$7,834.00	\$9,031.00											\$16,865.00
MENA - UCC	\$445.00	\$350.00											\$795.00
PLANNING BOARD APPLICATION		\$700.00											\$700.00
VACANT PROPERTY REGISTRATION FEES	\$4,300.00	\$1,700.00											\$6,000.00
PROPERTY MAINTENANCE FEES		\$9.00											\$9.00
HEALTH INSURANCE CO-PAY	\$15,644.88	\$10,450.84											\$26,095.72
WORKERS COMPENSATION													\$0.00
REIMB. POLICE/RE/OEM CAR ACCOUNTS													\$0.00
BETHANY MANOR (PILOT)	\$20,890.00	\$15,369.00											\$36,259.00
KEYPORT LEGION (PILOT)		\$38,448.00											\$38,448.00
POLICE INCIDENT REPORTS	\$205.00	\$385.00											\$570.00
POLICE TOW/STORE - IMP/RLS	\$560.00	\$245.00											\$805.00
POST OFFICE LAND RENT	\$1,650.00												\$1,650.00
CBS BILLBOARD													\$0.00
BIRTHDAY/HMARGE - BOH FEES	\$1,590.00	\$1,500.00											\$3,090.00
RECREATION FEES	\$5.00	\$10.00											\$15.00
DIVV INSPECTION FEES		\$800.00											\$800.00
CEDAR PARK FEES													\$0.00
RECYCLE - METAL / TIRES		\$102.80											\$102.80
ALCOHOL ED. AND REHAB GRANT													\$0.00
MUNICIPAL DRUG ALLIANCE GRANT		\$3,626.28											\$3,626.28
OFFICE ON AGING GRANT													\$0.00
BODY ARMOUR GRANT		\$2,094.76											\$2,094.76
BAYSHORE SAT PATROL													\$0.00
DISTRACTED DRIVING GRANT													\$0.00
CLEAN COMMUNITIES GRANT													\$0.00
DRUNK DRIVER ENF GRANT													\$0.00
RECYCLING TONAGE GRANT													\$0.00
NPP GRANT													\$0.00
CABLEVISION FEES	\$65,184.00												\$65,184.00
VERIZON FIOS FEES		\$39,504.20											\$39,504.20
SENIOR CENTER TRIP MONEY	\$4,664.00	\$4,874.00											\$9,528.00
SENIOR CENTER MEMBER FEES	\$2,700.00	\$700.00											\$3,400.00
SENIOR CENTER TRIP SURCHARGE	\$55.00	\$60.00											\$115.00
INTERFUND FOR OTHER ACCOUNTS	\$81.00	\$27.00											\$108.00
JIF DIVIDEND	\$39,752.00												\$39,752.00
CMPTRA - STATE AID													\$0.00
FALL ENERGY RCPTS - STATE AID													\$0.00
SPRING ENERGY RCPTS - STATE AID													\$0.00
LIBRARY STATE AID													\$0.00
SNR CIVVET DEDUCT REIMBURSMNT													\$0.00
SAV ADMIN FEE / HOMESTEAD ADMIN FEE													\$0.00
HOMESTEAD REBATE - STATE PAYMENT													\$0.00
UNION BEACH INTERLOCAL FEES													\$0.00
INTERFUND POLICE IN SCHOOLS													\$0.00
POOLING LOCATION RENTS													\$0.00
SALE OF MUNICIPAL ASSETS													\$0.00
MUNICIPAL LIEN REDEMPTION FEES	\$47.07	\$1,553.63											\$1,600.70
MISCEL. LANEOLS REVENUE	\$3,277,228.92	\$1,615,441.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,891,046.39
TOTAL CURRENT RECEIPTS													

TAX COLLECTOR'S / UTILITY COLLECTOR'S MONTHLY REPORT 2020

[illegible]

TREASURERS REPORT FOR THE MONTH OF FEBRUARY 2020

<u>TOTAL COLLECTED IN THE BOARD OF HEALTH OFFICE.....</u>	<u>\$2215.40</u>
DOG LICENSES.....	\$1002.00
CAT LICENSES.....	\$139.40
MARRIAGE & CIVIL UNION LICENSES.....	\$9.00
MARRIAGE & CIVIL UNION LICENSES TRUST.....	\$75.00
DOMESTIC PARTNERSHIP AFFIDAVITS.....	\$-0-
BURIAL PERMITS TRUST.....	\$-0-
DEATH CERTIFICATES.....	\$30.00
DEATH CERTIFICATES EFT**	\$770.00
MARRIAGE CERTIFICATES.....	\$50.00
BIRTH CERTIFICATES.....	\$20.00
TATTOO PARLOR.....	\$-0-
PLAN REVIEW.....	\$-0-
FOOD HANDLERS.....	\$120.00
MISCELLANEOUS.....	\$-0-

DISBURSEMENTS –

Check #291	- Boro of Keyport Misc. Acct.	- \$229.00
Check #292	- Boro of Keyport Trust Acct.	- \$75.00
Check #293	- Boro of Keyport Dog Acct.	- \$955.40
Check #294	- NJ State Dept. of Health	- \$186.00

****STATE ELECTRONIC FUNDS TRANSFER-\$770.00**

Treasurers Report
Page Two

Respectfully submitted,

Board of Health Secretary

Cc: Borough Clerk
Treasurer w/checks

BUILDING DEPARTMENT
MONTHLY REPORT - CASH RECEIPTS FOR:

Feb-20

PERMIT TYPE	# ISSUED	AMOUNT
State DCA Fee	23	\$8,345.00
Construction Certificates	0	\$0.00
Plumbing	19	\$16,560.00
Electrical	13	\$2,197.00
Building	7	\$100,751.00
Fire Sub Code	8	\$585.00
Code Enforcement C of O	71	\$5,780.00
Transfer of Title C of O	14	\$455.00
Smoke Detector Inspection	71	\$3,730.00
Zoning	4	\$135.00
200 Ft. Property List	1	\$10.00
Fence	1	\$50.00
Shed	0	\$0.00
Flatwork	0	\$0.00
Const. Debris Deposit	4	\$115.00
Construction Violations	0	\$0.00
Backflow Preventor	0	\$0.00
NSF	0	\$0.00
TOTALS	236	\$138,713.00
Vacant Property Registration	3	\$1,700.00
Landlord Registration	8	\$1,620.00
Total	247	\$142,033.00

ACCOUNTS PAYABLE

Amount Paid to Borough \$130,368.00 Check # 2874
State Fee Due quarterly

Respectfully Submitted
Laurie Graham

REPORT ID: ITC01610-0
 RUN DATE: 03/07/2020
 RUN TIME: 20:12

NU AUTOMATED TRAFFIC SYSTEM
 AOC REPORT-TRAFFIC SECTION
 KEYPORT BORO MUNICIPAL COURT
 FROM 02/01/2020 TO 02/23/2020

IX. TOTAL CHARGES PENDING-BEGINNING OF MONTH	DWT	ALL OTHER	PK ONLY
X. CHARGES ADDED	22	296	82
A NEWLY FILED IN THIS M. C.			
B REMANDED BY COUNTY PROSECUTOR	5	154	90
C RECEIVED FROM ALL OTHER COURTS			
D REINSTATED (PREVIOUSLY DISPOSED)			
E TOTAL CHARGES ADDED	5	163	90
			90 = 258 + 60 = 408

XI. CHARGES DISPOSED BY:	DWT	ALL OTHER	PK ONLY
A REFERRAL TO COUNTY PROSECUTOR	1	1	61
B REFERRAL TO ALL OTHER COURTS		7	
C VIOLATIONS BUREAU (R. 7:12-4)	1	74	
D CLOSED PER R. 7:8-9	3	11	
E ENTRY OF GUILTY PLEA		8	
F A FINDING OF GUILT AFTER TRIAL		1	
G A FINDING OF NOT GUILTY AFTER TRIAL		33	6
H DISMISSAL	0 *	11 *	0 **
I OTHER FORMS OF ADJUDICATION		146	67 = 218 + 48 = 266
J TOTAL CHARGES DISPOSED	5		

{ * = AMENDED / MERGED
 ** = AMENDED / MERGED / DSUS / RSUS }

XII. CHARGES PENDING-END OF MONTH (BY AGE FROM DATE OF COMPLAINT)	DWT	ALL OTHER	PK ONLY
A PENDING FOR 0 TO 60 DAYS:	7	159	56
1 OPEN, ACTIVE (WARRANT NOT ISSUED)			3
2 WARRANT ISSUED			
B FOR 61 DAYS OR LONGER:	14	130	40
1 OPEN, ACTIVE (WARRANT NOT ISSUED)		23	6
2 WARRANT ISSUED			
C TOTAL CHARGES PENDING - END OF MONTH	21	312	105

XIII. SENTENCES IMPOSED ON EACH CHARGE	DWT	ALL OTHER	PK ONLY
A JAIL SENTENCE	3		
B REVOCATION/SUSPENSION OF MV LICENSE			
C PROBATION (R. 7:9-1(C))			
D COMMUNITY SERVICE	3		
E FINE IMPOSED		20	

XIV. DEFENDANT'S SENTENCED AND COMMITTED TO JAIL -----

XV. MONIES ASSESSED OR FORFEITED:	DWT	ALL OTHER	PK ONLY
(VIOLATIONS BUREAU AND OPEN COURT)			
A TOTAL FINES, PENALTIES, AND SURCHARGES	2,043.00	6,278.20	1,893.45
B TOTAL COURT COSTS IMPOSED	99.00	2,612.00	973.00
C TOTAL CASH BAIL FORFEITURES (- REINSTATEMENTS)			
(PK INCLUDED IN ALL OTHER)			

XVI. DISTRIBUTION OF MONIES	ATS	VCCB	DWV	COUNTY	MUNICIPAL	OTHER	TOTAL
A GENERAL CASH BOOK							
B BAIL BOOK							

ATS 900.00
 DE 974.00
 SL 215.50
 SN 549.10
 NC 194.10
 345.10
 2833.59
 3708.14
 17369.77
 RT. 25.10
 CD 142.10
 P044 12.10
 28,638.10

REPORT ID: TRC01610-0
RUN DATE: 03/07/2020
RUN TIME: 20:12

NJ AUTOMATED TRAFFIC SYSTEM
AOC REPORT-TRAFFIC SECTION
KEYPORT BORO MUNICIPAL COURT
FROM 02/01/2020 TO 02/29/2020

PAGE 2

XVII. COURT PERSONNEL TIME	TRAFFIC/PARKING
B JUDICIAL STAFF	MATTERS
CASE RELATED HOURS	
1 CASE RELATED HOURS	
A TOTAL BENCH TIME	0.00
B TOTAL CASE RELATED NON-BENCH TIME	0.00

END OF TRAFFIC SECTION - AOC STATISTICAL REPORT

REPORT ID: CMC1610
RUN DATE : 03/07/2020
RUN TIME : 16:09

NJ AUTOMATED COMPLAINT SYSTEM
AOC STATISTICAL REPORT - CRIMINAL SECTION
KEYPORT BORO MUNICIPAL COURT

(FROM 02/01/2020 TO 02/29/2020)

PAGE: 1
RUN : MONTHLY

	INDICTABLE OFFENSES	D.P. & P.D.P. OFFENSES	ALL OTHER NON-TRAFFIC
I. TOTAL CHARGES PENDING - BEGINNING OF MONTH	2	269	259
II. CHARGES ADDED			
A. NEWLY FILED IN THIS MUNICIPAL COURT	2	24	15
B. REMANDED BY COUNTY PROSECUTOR		6	
C. RECEIVED FROM ALL OTHER COURTS		13	
D. REINSTATE (E.G., CD FAILURES)	2	43	15 = 40
E. TOTAL CHARGES ADDED			
III. CHARGES DISPOSED BY			
A. REFERRAL TO COUNTY PROSECUTOR	2	2	
B. REFERRAL TO ALL OTHER COURTS			
C. VIOLATIONS BUREAU (R. 7:7)		4	14
D. ENTRY OF GUILTY PLEA			1
E. A FINDING OF GUILTY AFTER TRIAL		12	5
F. A FINDING OF NOT GUILTY AFTER TRIAL		3	
G. DISMISSAL		5	
H. PLACEMENT IN A DIVERSIONARY PROGRAM		26	
I. CLOSED PER R.7:8-9.	2		20 = 48
J. TOTAL CHARGES DISPOSED			
IV. TOTAL CHARGES PENDING END OF MONTH (BY AGE FROM DATE OF COMPLAINT)			
A. FROM 0 TO 60 DAYS			
1. OPEN, ACTIVE (NON-FUGITIVE)		50	45
2. OPEN, WARRANT ISSUED (FUGITIVE)		70	123
B. FOR 61 DAYS OR LONGER			
1. OPEN, ACTIVE (NON-FUGITIVE)		51	10
2. OPEN, WARRANT ISSUED (FUGITIVE)		104	78
C. TOTAL CHARGES PENDING - END OF MONTH		275	256
V. SENTENCES IMPOSED ON EACH CHARGE			
A. JAIL SENTENCE			
B. CONDITIONAL DISCHARGE		3	
C. REVOCATION/SUSPENSION OF MV LICENSE			
D. PROBATION (R. 3:21-7)			
E. COMMUNITY SERVICE			
F. FINE IMPOSED		7	15
G. CONDITIONAL DISMISSAL			
H. DEFENDANTS SENTENCED AND COMMITTED TO JAIL			
VI. COMPLAINTS AND NOTICES FILED			
A. NUMBER OF COMPLAINTS SUMMONES (CDR-1)	1	8	
B. NUMBER OF COMPLAINTS WARRANTS (CDR-2)	1	1	
C. NOTICE IN LIEU OF			
VII. MONIES ASSESSED OR FORFEITED (VIOLATIONS BUREAU AND OPEN COURT)			
A. TOTAL FINES IMPOSED		3838.00	6675.00
B. TOTAL VCCB PENALTIES ASSESSED		350.00	.00
C. TOTAL COURT COST IMPOSED		196.00	420.00
D. TOTAL CASH BAIL FORFEITURES		180.00	.00



Report #6

Keri R. Stencel, C.T.C.
Tax Collector/Water/Sewer Collector

MEMO

To: Mayor Collette J. Kennedy
Joseph Sheridan, Financial Chairperson
Council Members

From: Keri Stencel, C.T.C. 

Date: February 25, 2020

Subject: Annual Report

Cc: Michele Clark, Deputy Borough Clerk
Thomas Henshaw, Acting Borough Administrator
Thomas Fallon, CFO

Attached please find the Tax Collectors Annual Report for 2019 collections.

ANNUAL RECEIPTS FOR TAX DEPARTMENT 2019

PREPAID - 2020 TAXES	240,325.14
2019 TAXES	18,201,980.65
2018 TAXES	434,423.61
2017 TAXES	250.00
INTEREST AND COSTS	101,839.46
6% YEAR END TAX PENALTY	8,257.21
NSF CHARGES	180.00
OFFICIAL TAX SEARCH FEE	10.00
ADMINISTRATION FEES/POLICE CAR FEES	74,147.50
PLANNING BOARD APPLICATION FEES	1,500.00
UNIFORM FIRE SAFETY	83,395.35
LANDLORD REGISTRATION FEES	58,810.00
FUNDS FROM MUNICIPAL PERMITS	18,735.00
FUNDS FROM MUNICIPAL LICENSES	36,758.00
FUNDS FROM MUNICIPAL COURT	166,125.18
FUNDS FROM UNIFORM CONSTRUCTION	182,810.00
MRNA – UNIFORM CONSTRUCTION	16,585.9
VACANT PROPERTY REGISTRATION FEE	115,300.00
PROPERTY MAINTENANCE FEES	2,251.46
HEALTH INSURANCE CO-PAY	144,416.83
WORKER'S COMPENSATION	11,970.00
REIMBURSEMENT FOR POLICE CAR ACCIDENTS	.00
SENIOR CITIZEN HOUSING IN LIEU OF TAXES	454,357.00
POLICE INCIDENT REPORT FEES	2,819.70
POLICE TOWING AND STORAGE / IMPOUND AND RELEASE FEES	4,750.00
POST OFFICE LAND RENT	1,650.00
CBS BILLBOARD FEES	9,000.00
FUNDS FROM MARRIAGE/DEATH/BIRTH CERTIFICATES – BOH FEES	19,240.00
RECREATION FEES	36,767.03
DMV INSPECTION FEES	9,980.67
CEDAR PARK USAGE FEES	2,225.00
RECYCLE – METAL AND TIRES	773.60
ALCOHOL EDUCATION AND REHAB GRANT	3,777.61
MUNICIPAL DRUG ALLIANCE GRANT	32,598.00
OFFICE ON AGING GRANT	37,151.00
BODY ARMOR GRANT	2,228.98
BAYSHORE SAT PATROL	10,285.00
DISTRACTED DRIVING GRANT	2,200.00
CLEAN COMMUNITIES GRANT	15,612.35
DRUNK DRIVER ENF GRANT	19,193.70
RECYCLING TONAGE GRANT	4,837.49
NPP GRANT	\$25,000.00
CABLEVISION FEES	65,965.00
VERIZON FIOS FEES	40,208.99
SENIOR CENTER TRIP FEES / TRIP SURCHARGE FEE	37,479.00
SENIOR CENTER MEMEBERSHIP FEES	8,250.00
SENIOR CITIZEN / VETERAN DEDUCTION REIMBURSEMENT	37,750.00
ADMINISTRATIVE FEE FOR SEN CIT/VET DEDUCT & HOMESTEAD REBATE	1,260.40
HOMESTEAD REBATE – PAYMENT FROM STATE	202,711.79
LIBRARY STATE AID	3,172.00
INTERFUND MONEY FOR OTHER TRUST ACCOUNTS	31,122.61
JIF DIVIDEND	11,361.00
NEW JERSEY STATE AID	714,473.00
REIMBURSEMENTS – POLING LOCATIONS	2,000.00
UNION BEACH INTERLOCAL FEE	5,150.00
INTERFUND POLICE IN SCHOOLS	41000.00
MISCELLANEOUS FEES	11,753.72
UNAUDITED TOTAL	<u>\$21,808,175.93</u>



*Keri R. Stencel, C.T.C.
Tax Collector/Water/Sewer Collector*

ANNUAL TAX SALE HELD OCTOBER 15, 2019

The 2019 Tax Sale for 2018 delinquent municipal charges was held on October 15, 2019. Six (6) properties remained for sale out of the original Twenty-one (21) published. Two (2) properties were not considered for the sale due to bankruptcy. The advertisement for the tax sale was published in the Asbury Park Press for four consecutive weeks prior to the sale.

The six (6) properties were sold to Third Party Lien Holders.

The total collected at tax sale was \$33,647.67.

Tax	\$3,446.27
Tax Interest	706.23
Water/Sewer Rents	2,830.06
Water/Sewer Interest	283.55
On/Off Fees	200.00
Cost of Sale	181.56
Tax Sale Premiums	26,000.00
TOTAL	\$33,647.67



Keri R. Stencel, C.T.C.
Tax Collector/Water/Sewer Collector

BOROUGH OF KEYPORT

2019 CURRENT TAX LEVY

LEVY PER TAX DUPLICATE	\$18,883,772.91
SPECIAL DISTRICT TAXES	171,772.53
ADDED TAXES	61,739.67
SUBTOTAL 2019 TAX LEVY	<u>\$19,117,285.11</u>
COLLECTED IN CASH	18,385,266.14
PREPAID TAXES	171,377.33
STATES SHARE OF 2019 SENIOR CITIZEN / VETERAN DEDUCTIONS	39,500.00
TRANSFERRED TO LIEN	10,137.51
TOTAL TAXES CANCELLED	<u>-3,224.37</u>
TOTAL CREDITS	\$18,603,056.61
OUTSTANDING AS OF 12/31/19	\$514,228.50
RATE OF COLLECTION	97.26%



*Keri R. Stencel, C.T.C.
Tax Collector/Water/Sewer Collector*

BOROUGH OF KEYPORT

2019 WATER/SEWER OPERATING

BALANCE AS OF 12/31/18	162,673.55
WATER/SEWER BILLINGS	<u>2,990,379.02</u>
	\$3,153,052.57
COLLECTIONS	2,720,313.31
OVERPAYMENTS APPLIED	5,875.04
TRANSFER TO WATER-SEWER LIENS	.00
PREPAID RENTS APPLIED	<u>246,428.34</u>
	\$2,972,616.69
BALANCE AS OF 12/31/19	\$180,435.88

WATER/SEWER OPERATING MISCELLANEOUS

INTEREST ON DELINQUENT RENTS	18,996.09
WATER/SEWER CONNECTIONS	12,831.80
NSF CHARGES	279.13
POOL FILL	195.00
NEW METER/ANTENNA WITH INSTALL FEES	12,670.00
TURN ON / TURN OFF CHARGES	4,200.00
REINSTALL METER FEE	.00
FIRE SERVICE FEES	11,720.89
METER TEST CHARGES	30.00
MANUAL METER READ FEES	3,987.24
DEMOLITION PERMITS	1,800.00
CELL TOWER LEASES	157,937.61
CONSTRUCTION METER FEES	<u>1,496.00</u>
UNAUDITED TOTAL	\$226,143.76

KEYPORT CLEAN COMMUNITIES Report**January – Mar 11, 2020**

From: Tom Gallo, Clean Communities Coordinator

To: Tom Henshaw, BA
Michele Clark, BC

Copy to: T. Fallon, CEO, D. McDermott, Council rep, KPD Chief Hefner, Capt. S. Torres, R. Kutschman, D. Nellis, L. Graham, D. Purcell, Robin Sheridan, K. Degroat, M. Palmisano, J. Straub

Overview:

Keyport's Clean Community crew thank all of the departments we interact with and that support our operations. The administrative and finance staff continue to support the program behind the scenes. Many of my counterparts in the NJ Clean Community Program are amazed to hear of the cooperation we enjoy in Keyport. The State and County representatives are equally supportive and I do believe hold Keyport in high regards for our efforts. Enough so that I have again been invited to speak at a lecture for new and recertifying Clean Community Coordinators this April.

KCC Annual Report, program briefing and truck inspection reviewed with Borough Administrator Tom Henshaw.

The KCC crew was able to work this period more often than in previous winters due to the mild temperatures and low precipitation total. Our team works as long as litter is not frozen in place, temperatures are tolerable and the wind is below 5 miles per hour.

The budget will carry us to the next grant period allotment due April or May this year.

My state certification as Clean Community Coordinator is good until the end of 2021.

Two areas have increased our repetitive labor focus. The free newspaper, INDEPENDENT, thrown on sidewalks and into yards are very often not picked up by the intended residents. After giving residents a few days to pick up the paper or if the papers become wet, KCC collects these from sidewalks and curbs. Otherwise the plastic sleeve and paper fall apart and may get rain washed into the storm sewers.

The other new source of litter is plastic bottles and cans. Since the enforcement by the landfills to not accept these recyclables in plastic trash bags, KCC's collection of these items from our streets has increased. The bottles and cans become loose through causes such as wind blowing over the trash can, wind dislodging overloaded trash cans and spillage. While most residents pick up their own loose items, many do not.

Looking Ahead –

Each month patrol every road at least once for litter. Areas requiring more attention will be more frequent.

The West/East Front Business District, the Waterfront, Firemen's and Beach Parks and the Boat Ramp are patrolled daily seven days per week.

The Maple Place Business District is patrolled weekly.

Coordinate and make available volunteer cleanup opportunities with residents, students,

organizations, etc.

KCC report Jan – Mar 11, 2020 age 2

Support Borough events and public services – Paper Shredding, Beach Sweeps, etc.

Utilize Department of Corrections and Monmouth County Reclamation/Clean Communities Programs as resources for heavy debris removal at our beaches.

Begin more detailed walk through litter patrols at parks, public spaces and dead end streets calling in items that need attention by other departments.

Truck K99 – Safety dome light installed and regular maintenance performed by Borough Mechanic. Road salt continually washed from truck. Scheduling with a sign company to have Keyport Borough Symbol and Clean Communities message installed on sides.

Highlights this period –

No injuries. Safety briefings and discussions daily. Returning worker, off on spring break, was briefed today; safety equipment inspected.

Collection this period by KCC – 4873 small pieces of man-made objects from public spaces.

Removed “1 – 800” signs on telephone poles. It is believed our vigilant and immediate removal of these signs has drastically reduced new signs being installed. Usually removed within 48 hours of our knowledge.

Begin to install updated posters in Big Bellies.

end