

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, JUNE 16, 2020 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

Members of the public who wish to participate in the meeting shall use the following dial in information:

Dial In via Computer

The following Link can be accessed in the Public Notice posted at www.keyportonline.com

Link: <https://us02web.zoom.us/j/86886317361?pwd=cDhgUzdJeUh3RUk5TWdUZU5raVpxZz09>

Meeting ID: 868 8631 7361

Password: 520101

Dial In via Telephone

Dial in Number: (646) 558-8656

Meeting ID: 868 8631 7361

Password: 520101

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

Michele Clark, Borough Clerk

ROLL CALL: Councilmembers

Cooper Fotopoulos Goode

McDermott Pacheco Sheridan

Mayor Collette J. Kennedy

Thomas Henshaw, Acting Borough Administrator

Mark Moon, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PRIDE PROCLAMATION

LGBTQ Pride Month Proclamation

PUBLIC HEARING/ADOPTION OF ORDINANCE

1. Ordinance #3-20 – COLA Rate Ordinance

The Clerk reads the Ordinance by Title: **ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40a:4-45.14)**

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

RESOLUTION #R173– 20 Resolution to Read 2020 Municipal Budget by Title

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

PUBLIC HEARING/ADOPTION OF 2020 MUNICIPAL BUDGET

The Clerk reads the Budget by Title: **MUNICIPAL BUDGET OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, FOR THE YEAR 2020**

The Meeting is opened to the public for comments or questions on the 2020 Municipal Budget

Opened: Closed:

RESOLUTION #R174-20 Self Examination of Budget

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

RESOLUTION #R175–20 ADOPTING 2020 MUNICIPAL BUDGET

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on items listed on the Agenda

Opened: Closed:

COMMITTEE REPORTS

Councilmember:

Cooper: Recreation/Senior Center/Library/Veteran's Initiative

Fotopoulos: Board of Health/Registrar/Recycling/Environmental/Harbor Commission/Redevelopment

Goode: Fire/First Aid/Emergency Services/Planning Board/Redevelopment

McDermott: Public Works/Construction/Zoning/Property Maintenance/KBBC/MAC

Pacheco: Police/MAC/Harbor Commission/Green Team

Sheridan: Finance/Grants/LEPC/Veteran's Initiative

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R176-20 Payment of Bills
- R177-20 Authorizing Change Order for the Contract with Coppola Services, Inc. for the Perry Street Water Treatment Plant Upgrade Project
- R178-20 Authorizing the Execution of a Close Out Change Order for the Contract with Black Rock Enterprises, Inc. for Paving Services in Association with the New Jersey Department of Transportation Municipal Aid Program Grant
- R179-20 Authorizing Credit for Property Taxes for the Property at 55 West Front Street
- R180-20 Authorizing Execution of a Contract with Garden State Roofing & Construction for Repairs to the Roof of the Keyport Public Library as Part of the Borough's Implementation of the Neighborhood Preservation Program Plan
- R181-20 Authorizing Execution of Contract with Pereira Masonry, LLC for Repairs to the Stairs and Sidewalk of the Keyport Public Library as Part of the Borough's Implementation of the Neighborhood Preservation Program Plan
- R182-20 Authorizing Purchase of Road Closure Arm Gate as Part of the Borough's Implementation of the Neighborhood Preservation Program Plan
- R183-20 Authorizing Purchase of Installation of Landscaping at Selected Locations within the Borough as Part of the Borough's Implementation of the Neighborhood Preservation Program Plan
- R184-20 Authorizing Revision to the Borough of Keyport Neighborhood Preservation Program Plan to Change the Proposed Repairs to the Keyport Public Library
- R185-20 Authorizing the Rental of Eighteen (18) Storage Lockers for Non-Motorized Watercrafts Available to the Public
- R186-20 Referring to the Keyport Unified Planning Board for Review and Comment a Redevelopment Plan Entitled "Redevelopment Plan – Block 120, Lots 8 and 9 and Block 130, Lots 42, 48, 49, 50, and 51 (Scattered Site Properties)" Pursuant to the Local Redevelopment and Housing Law N.J.S.A. 40A:12A-1, et. seq. – *Hudson Pointe/75 Manchester*
- R187-20 Authorizing Temporary and Limited Closure of West Front Street to Facilitate Outdoor Dining and Retail Displays during Certain Hours
- R188-20 Authorizing Temporary and Limited Waiver of Section 5-15 of the Borough Municipal Code Governing Licensing for Sidewalk Cafes as Authorized Under Executive Order 150
- R189-20 Authorizing Temporary and Limited Licensing of Retail Display on Sidewalks and Certain Public Right of Ways
- R190-20 Appointing Joseph J. "Jay" Delaney, Jr., as Business Administrator
- R191-20 Authorizing Hiring of Patricia Olsen as an Administrative Clerk in the Office of the Borough Clerk
- R192-20 Authorizing Hiring of Jonathan Hurlburt as a Full-Time Laborer in the Department of Public Works
- R193-20 Hiring of Three (3) Part-Time Summer Laborers in the Department of Public Works
- R194-20 Authorizing the Appointment of Kathleen McNamara to the Green Team
- R195-20 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Keyport Borough Bikeway Project

- R196-20 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Fulton Street Area Roadway Improvement Project
- R197-20 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey State Department of Transportation for the Green Grove Pedestrian Safety Project
- R198-20 Authorizing the Borough of Keyport to Renew its Participation in the United States Department of Defense Logistics Agency Law Enforcement Support Office 1033 Program for the Transfer of Surplus Military Equipment
- R199-20 Authorizing Execution of Agreement with Stress Free Body for Summer Recreation Programs – Tai Chi and Yoga at the Waterfront

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

INTRODUCTION OF ORDINANCES

1. Bond Ordinance - Multi-Purpose Bond Ordinance

The Clerk reads the Ordinance by Title: **BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$1,591,498 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,000,100 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

1a. Motion to Introduce:

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

2. Ordinance - Adopting Rules and Regulations for use of a Skate Park

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, ESTABLISHING CHAPTER IV, SECTION 29 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

2a. Motion to Introduce:

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

3. Ordinance – Removing Requirement for Payment of a Fee to Obtain a Demolition Permit

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, REMOVING FEE FOR DEMOLITION PERMIT**

3a. Motion to Introduce:

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

- 3b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM:

2nd:

Ayes:

Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Application for Membership in Eagle Hose Company #4 from James R. Bishop (subject to State approval) and notification that at the April 13, 2020 meeting the membership accepted the resignation Ned Beaulieu as an active member
2. Application for a COVID-19 Expansion of Premises Permit from Suburban Wine and Liquor Inc (Smith's Liquors)
3. Application for a Sidewalk Café and Restaurant license from the Broad Street Diner
4. Letter from Recreation Secretary requesting permission for the Recreation Committee to have a movie night on July 27, 2020 and requesting use of Fireman's Park for a drive-in movie
5. Letter from Kiwanis Club of Keyport requesting approval to begin Flea Market either on June 22, 2020 or July 5, 2020
6. Request for Use of Borough Park Facilities from Keyport First Aid for a Picnic to be held at Veterans Park on Sunday, August 9, 2020

(To Receive and File)

7. Letter from Union Beach Council President Albin Wicki thanking Mayor Kennedy and the Governing Body for contribution of personnel and equipment during the funeral procession for late Mayor, Paul J. Smith, Jr.
8. Letter from Keyport Fire Department 2020 Fair Committee Chairperson notifying Mayor and Council of the cancellation of the 2020 Keyport Fire Department Fireman's Fair
9. Minutes of the Keyport Green Team Meeting of May 26, 2020
10. Letter from Planning Board Secretary regarding the Planning Board's review of the Flood Damage Prevention Ordinance
11. Email from Michelle Knox regarding Green Team appointment
12. Email from Michelle Knox regarding cancellation of all ASK summer art walks

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM:

2nd:

Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report April 2020
2. Tax/Water/Sewer Collector's Report for April 2020
3. Board of Health Treasurer's Report for April 2020
4. Building Department Monthly Report for April 2020
5. Municipal Court Monthly Report for April 2020

MM:

2nd:

Ayes:

Nays:

NEW BUSINESS

Boardwalk Power Link, LLC (Anbaric)

Signage at the Keyport Community Labyrinth

UNFINISHED BUSINESS

Funnee Girl Dogs

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.

Please limit comments to no more than five minutes per person.

Opened:

Closed:

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM

ORDINANCE # 3-20

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Keyport in the County of Monmouth finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.0 % increase in the budget for said year, amounting to \$77,055.68 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Keyport, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Keyport shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$269,694.88, and that the CY 2020 municipal budget for the Borough of Keyport be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

INTRODUCTION: May 5, 2020

PUBLIC HEARING: June 16, 2020

ADOPTION:

Michele Clark, RMC
Borough Clerk

Collette J. Kennedy, Mayor
Borough of Keyport

RESOLUTION # - 20**BOROUGH OF KEYPORT, COUNTY OF MONMOUTH
RESOLUTION TO READ 2020 MUNICIPAL BUDGET
BY TITLE**

WHEREAS, N.J.S.A. 40A:4-8 as amended provides that the Budget shall be read in full at the public hearing, or that it may be read by its title only if:

1. At least one week prior to the date of the hearing and at the hearing a complete copy of the approved Budget:

- a.) shall be made available for public inspection, and
- b.) shall be made available to each person upon request.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Tinton Falls that it is hereby declared that the condition of N.J.S.A. 40A:4-8, as amended set forth in subsections 1(a) and 1(b) have been met and therefore the Budget for 2020 shall be read by title only.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION # -20
SELF-EXAMINATION OF BUDGET
[as required by DCA]

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the *Borough of Keyport* has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Keyport that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

BOROUGH OF KEYPORT
MONMOUTH COUNTY, NEW JERSEY

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: _____

By: _____
Thomas P. Fallon, CPA, RMA
Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))

SECTION 2 - UPON ADOPTION FOR YEAR 2020

RESOLUTION

Be it Resolved by the

of **KEYPORT**

COUNCIL MEMBERS

of the

MONMOUTH

BOROUGH

that the budget hereinbefore set forth is hereby

adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

(a) \$ 6,926,763.59 (Item 2 below) for municipal purposes, and
 (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and;
 (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
 Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
 the following summary of general revenues and appropriations.
 (d) \$ 197,601.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
 (e) \$ 259,095.00 (Item 5 Below) Minimum Library Tax

RECORDED VOTE

(Insert last name)

Ayes	Nays	Abstained	Absent

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated		08-100	\$ 970,000.00
Miscellaneous Revenues Anticipated		13-099	\$ 2,287,351.49
Receipts from Delinquent Taxes		15-499	\$ 510,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)		07-190	\$ 6,926,763.59
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-195	\$ -	
	07-191	\$ -	
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			\$ -
4. To Be Added to the Certificate for the Amount to be Raised by Taxation for Schools in Type II School Districts ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$ 259,095.00	
Total Revenues	13-299	\$ 10,953,210.08	

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:		XXXXXX	XXXXXXXXXXXXXX
<u>Within "CAPS"</u>		XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent		34-201	\$ 7,150,466.00
(e) Deferred Charges and Statutory Expenditures - Municipal		34-209	\$ 848,352.00
(g) Cash Deficit		46-885	\$ -
<u>Excluded from "CAPS"</u>		XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		34-305	\$ 820,259.49
(c) Capital Improvements		44-999	\$ 171,000.00
(d) Municipal Debt Service		45-999	\$ 1,222,495.00
(e) Deferred Charges - Municipal		46-999	\$ -
(f) Judgments		37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)		29-405	\$ 45,714.00
(g) Cash Deficit		46-885	\$ -
(k) For Local District School Purposes		29-410	\$ -
(m) Reserve for Uncollected Taxes		50-899	\$ 694,923.59
		07-195	
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)			
Total Appropriations		34-499	\$ 10,953,210.08

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 16th day of June, 2020. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2020 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 16th day of June, 2020, _____, Clerk

R#17620 6/16/20

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT.	\$ 294,168.62
	WATER/SEWER ACCT.	\$ 33,855.41
	ANIMAL CONTROL	\$ 1,478.58
	GENERAL CAPITAL ACCT.	\$ 284,441.65
	TRUST ACCT.	\$ 1,000.00
	REC. BAYFRONT IMPROVEMENT	\$ 700.00
	OPEN SPACE TRUST ACCT.	\$ 9,826.00
	WATER CAPITAL ACCT.	\$ 400,661.93
	DEVELOPER ESCROW ACCT.	\$ 21,167.55

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF JUNE 16, 2020.

MICHELE CLARK, BOROUGH CLERK

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND BUDGET	0-01	157,595.07	0.00	0.00	0.00	157,595.07
WATER/SEWER OPERATING BUDGET	0-09	33,855.41	0.00	0.00	0.00	33,855.41
	0-13	0.00	0.00	0.00	21,167.55	21,167.55
Year Total:		191,450.48	0.00	0.00	21,167.55	212,618.03
CURRENT FUND BUDGET	9-01	116,818.55	0.00	0.00	0.00	116,818.55
ANIMAL CONTROL TRUST FUND	A-18	1,478.58	0.00	0.00	0.00	1,478.58
GENERAL CAPITAL FUND	C-04	284,441.65	0.00	0.00	0.00	284,441.65
FEDERAL AND STATE GRANTS	G-01	19,755.00	0.00	0.00	0.00	19,755.00
TRUST OTHER FUND	T-12	1,000.00	0.00	0.00	0.00	1,000.00
REC BAYFRONT IMPROVEMENT TRUST	T-14	700.00	0.00	0.00	0.00	700.00
OPEN SPACE TRUST FUND	T-20	9,826.00	0.00	0.00	0.00	9,826.00
Year Total:		11,526.00	0.00	0.00	0.00	11,526.00
WATER / SEWER CAPITAL FUND	W-08	400,661.93	0.00	0.00	0.00	400,661.93
Total of All Funds:		1,026,132.19	0.00	0.00	21,167.55	1,047,299.74

6/16/20 list

Current

\$ 294,168.62

Payroll To Be Added

Project Description	Project No.	Project Total
CRM CONS-JKCH OF NJ, LLC	CRM-ESC	1,026.00
Hudson Pointe @ Keyport, LLC	HUDPT-ESC	9,430.00
PRC-ES Associates, LLC	PB16-03ESC	1,906.00
Mystic @ Keyport-Subdivision	PB17-01ESC	1,434.00
Mariner's Village-Site Plan	PB17-07ESC	339.00
Malafrente,J-Site Plan/Use Var	PB18-01INS	141.00
Baron Builders LLC-Subdivision	PB18-03ESC	603.80
Baron Builders LLC-Subdivision	PB18-03INS	174.00
Keyport Prof. Plaza-Subdiv.	PB18-04ESC	596.50
Keyport Homes-26 waverly	PB18-06INS	1,774.50
Key144 Property LLC-Minor Site	PB19-04INS	348.00
Dennis Kavanaugh-Zoning Appeal	PB19-05ESC	250.00
Straub Motors Inc-Minor Subdiv	PB19-06ESC	2,365.25
357 W. Front Street, LLC	PB20-01ESC	779.50
Total of All Projects:		<u>21,167.55</u>

P.O. Type: All									
Range: First to Last									
Format: Detail without Line Item Notes First Enc Date Range: First to 12/31/20									
Include Non-Budgeted: Y									
Include Project Line Items: Yes									
Open: N Paid: N Void: N									
Rcvd: N Held: N Aprv: Y									
Bid: Y State: Y Other: Y Exempt: Y									
Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void
	Item Description						Date	Date	Invoice
AD004 ADAMSKI, MARTON									1099
	20-01063 05/28/20 REFUND:SURFLIGHT THEATRE TRIP								Exc]
	1 REFUND:SURFLIGHT THEATRE TRIP		77.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/28/20	06/09/20	N
	2 NON MEMBER		5.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/28/20	06/09/20	N
			82.00						
	Vendor Total:		82.00						
AG004 AGRA ENVIRONMENTAL AND									
	20-00578 03/20/20 2020 WATER TESTING	B							
	4 INV. 124200		662.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/20/20	06/10/20	N
	5 INV. 124320, 124465		371.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/20/20	06/10/20	N
			1,033.00						
	Vendor Total:		1,033.00						
AM023 AMBELAS, GRACE									
	20-01060 05/28/20 REFUND:SURFLIGHT THEATRE TRIP								
	1 REFUND:SURFLIGHT THEATRE TRIP		25.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/28/20	06/09/20	N
	Vendor Total:		25.00						
AH001 ASSOCIATED HUMANE SOCIETIES									
	20-00844 04/27/20 3/20 ANIMAL CONTROL-INV. 8526								
	1 3/20 ANIMAL CONTROL-INV. 8526		1,478.58	A-18-56-850-000-801	B Animal Control Expenses	A	04/27/20	06/10/20	N
	Vendor Total:		1,478.58						
BB009 B & B PAVING, SEALCOATING									
	20-00718 04/07/20 THERESE ST PARK/CEDAR ST PARK								
	1 THERESE STREET PARK -		2,850.00	T-20-56-850-000-801	B Open Space Trust Expenses	A	04/07/20	06/10/20	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BB009 B & B PAVING, SEALCOATING	20-00718 04/07/20 THERESE ST PARK/CEDAR ST PARK Continued										
	2 CEDAR STREET PARK -		3,500.00	T-20-56-850-000-801	B Open Space Trust Expenses	A	04/07/20	06/10/20			N
			6,350.00								
	Vendor Total:		6,350.00								
BP004 BEACON PLANNING & CONSULTING	20-00770 04/17/20 INV. 17-04-20 HUDSON POINTE										
	1 INV. # 17-04-20 HUDSON POINTE		6,842.50	HUDPT-ESC	P Hudson Pointe @ Keyport, LLC	A	04/17/20	06/10/20			N
			6,842.50								
	Vendor Total:		6,842.50								
BL015 BLACK ROCK ENTERPRISES, INC	19-00805 04/12/19 PAVING PROJECT										
	9 FINAL PAYMENT		2,780.57	C-04-13-006-000-922	B Capital Project Costs	A	04/12/19	06/10/20			N
	10 FINAL PAYMENT		116,818.55	9-01-44-908-908-000	B 2018 ROAD IMPROV. PROGRAM - SUPPLEMENTAL A	A	04/12/19	06/10/20			N
			119,599.12								
BR028 BRENNAN, KENNETH	20-01062 05/28/20 REFUND:SURFLIGHT THEATRE TRIP										
	1 REFUND:SURFLIGHT THEATRE TRIP		20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/28/20	06/09/20			N
			20.00								
	Vendor Total:		20.00								
BR026 BRIDGE AUTO SUPPLY	20-00902 05/05/20 INV. 175258, 186725										
	1 7565 CORE DEPOSIT		18.00	0-01-25-240-240-214	B Motor Vehicle Parts	A	05/05/20	06/09/20			N
	2 7565 BATTERY		122.66	0-01-25-240-240-214	B Motor Vehicle Parts	A	05/05/20	06/09/20			N
	3 7565 CORE DEPOSIT		18.00	0-01-25-240-240-214	B Motor Vehicle Parts	A	05/05/20	06/09/20			N
20-00903 05/07/20 INV. 186593, 186602	1 8700 CARB-CHOKE CLNR 13 OZ.		41.88	0-01-26-290-290-214	B Motor Vehicle Parts	A	05/07/20	06/09/20			N
	2 75-200 TRAN FLU QT DEXRON3I		50.28	0-01-26-290-290-214	B Motor Vehicle Parts	A	05/07/20	06/09/20			N
			104.66								
	Vendor Total:		104.66								

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BR026 BRIDGE AUTO SUPPLY																		
20-00903 05/07/20 INV. 186593, 186602																		
Continued																		
3 05050 BRAKE CLEAN																		
4 MINUS 20 -20 WINDSHIELD WASH																		
5 MINUS 20 -20 WINDSHIELD WASH																		
6 RTU1EXT RTU EXT LIFE GAL																		
7 RTU1EXT RTU EXT LIFE GAL																		
247.86																		
20-00968 05/15/20 INV. 187064																		
1 75-154 NAPA 55GAL 5w20																		
689.95																		
20-00970 05/15/20 INV. 187023, 187113																		
1 4886529 BRAKE ROTOR & HUB																		
2 BR50 WHEEL BEARING - FRONT																		
3 BR15101 WHEEL BEARING - FRONT																		
4 SE5312A BRAKE CALIPER WITH																		
5 SE5312A CORE DEPOSIT																		
6 SE5311A BRAKE CALIPER WITH																		
7 SE5311A CORE DEPOSIT																		
8 FT-7535 DISC BRAKE PAD																		
9 35-032 B FLUID DOT 3-32OZ																		
10 24000 WHEEL SEAL - FRONT																		
11 TR250 BLK CT																		
12 SE5311A CORE DEPOSIT																		
13 SE5312A CORE DEPOSIT																		
527.56																		
Vendor Total: 1,570.03																		
GA042 CAREY, JOSEPH																		
20-01019 05/22/20 REIMB. PAINT & PAINT SUPPLIES																		
1 REIMB. PAINT TO PAINT EXERCISE																		
2 REIMB. SUPPLIES TO PAINT																		
374.98																		
Vendor Total: 374.98																		

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	Item Description						Enc Date Date	Date Invoice	Exc1
CN006 CME ASSOCIATES									
16-02440 12/05/16 ENG. SVCS.:STORMWATER OUTFALLS			B						
69 INV 0259377 BEACH PARK & BEERS		3,502.00	C-04-16-023-000-971		B Ord. 23-16: Section 2:20 Costs	A	12/05/16 06/10/20		N
70 INV 0261211 BEACH PARK & BEERS		213.00	C-04-16-023-000-971		B Ord. 23-16: Section 2:20 Costs	A	12/05/16 06/11/20		N
		3,715.00							
19-01260 06/20/19 ENGINEERING FOR PAVING PROJECT			B						
19 INV. 0259378 2019 ROAD PROGRAM		1,912.00	C-04-19-010-000-971		B ORD. 10-19: Section 2:20 COSTS	A	06/20/19 06/10/20		N
20 INV. 0259645 2019 ROAD PROGRAM		3,031.50	C-04-19-010-000-971		B ORD. 10-19: Section 2:20 COSTS	A	06/20/19 06/10/20		N
21 INV. 0260853 2019 ROAD PROGRAM		1,728.00	C-04-19-010-000-971		B ORD. 10-19: Section 2:20 COSTS	A	06/20/19 06/10/20		N
		6,671.50							
19-01786 09/17/19 BID/CONSTRUCTION PHASE-MAIN ST			B						
16 INV. 0259355 MAIN STREET PARK		261.00	T-20-56-850-000-801		B Open Space Trust Expenses	A	09/17/19 06/10/20		N
17 INV. 0259686 MAIN STREET PARK		896.50	T-20-56-850-000-801		B Open Space Trust Expenses	A	09/17/19 06/10/20		N
18 INV. 0260878 MAIN STREET PARK		777.50	T-20-56-850-000-801		B Open Space Trust Expenses	A	09/17/19 06/10/20		N
19 INV. 0261283 MAIN STREET PARK		417.50	T-20-56-850-000-801		B Open Space Trust Expenses	A	09/17/19 06/11/20		N
		2,352.50							
20-00050 01/09/20 INV. 0252904 STRAUB MOTORS									
1 INV. 0252904 STRAUB MOTORS		672.00	PB19-06ESC		P Straub Motors Inc-Minor Subdiv	A	01/09/20 06/10/20		N
20-00364 02/26/20 KEARNEY ST PARK-PRELIM. ASSESS			B						
4 INV. 0260163 KEARNEY STREET		854.50	T-20-56-850-000-801		B Open Space Trust Expenses	A	02/26/20 06/10/20		N
5 INV. 0261484 KEARNEY STREET		269.00	T-20-56-850-000-801		B Open Space Trust Expenses	A	02/26/20 06/11/20		N
		1,123.50							
20-00502 03/09/20 2020 MONTHLY ENGINEERING SVCS.			B						
6 INV. 0259644 2020 MISC. ENG.		3,200.00	0-01-20-165-165-208		B Other Prof.,Consult & Spec.Svc	A	03/09/20 06/09/20		N
7 INV. 0261209 MISC. ENGINEERING		3,200.00	0-01-20-165-165-208		B Other Prof.,Consult & Spec.Svc	A	03/09/20 06/11/20		N
		6,400.00							
20-00503 03/09/20 2020 MISC. ENGINEERING - HRLY.			B						
3 INV. 0259687 CRS COORDINATOR		348.00	0-01-20-165-165-208		B Other Prof.,Consult & Spec.Svc	A	03/09/20 06/09/20		N
4 INV. 0261210 MISC. ENGINEERING		348.00	0-01-20-165-165-208		B Other Prof.,Consult & Spec.Svc	A	03/09/20 06/11/20		N
		696.00							

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CM006 GME ASSOCIATES	Continued										
	20-00505 03/09/20 2020 TAX MAP UPDATES	3 INV. 0261281 2020 TAX MAP	2,603.00	B	0-01-20-150-151-208	B Other Prof., Consult & Spec. Svc	A	03/09/20	06/11/20		N
	20-00590 03/20/20 INV 0255381 LONGVIEW/BOATWORKS	1 INV 0255381 LONGVIEW/BOATWORKS	733.00		PB16-03ESC	P PRC-ES Associates, LLC	A	03/20/20	06/10/20		N
	20-00591 03/20/20 INV 0256135 LONGVIEW/BOATWORKS	1 INV 0256135 LONGVIEW/BOATWORKS	912.00		PB16-03ESC	P PRC-ES Associates, LLC	A	03/20/20	06/10/20		N
	20-00686 03/30/20 INV 0257396 LONGVIEW/BOATWORKS	1 INV 0257396 LONGVIEW/BOATWORKS	261.00		PB16-03ESC	P PRC-ES Associates, LLC	A	03/30/20	06/10/20		N
	20-00934 05/07/20 INV. 0259646 MYSTIC @ KEYPORT	1 INV. 0259646 MYSTIC @ KEYPORT	252.00		PB17-01ESC	P Mystic @ Keyport-Subdivision	A	05/07/20	06/10/20		N
	20-00936 05/07/20 INV. 0259691 26 WAVERLY PLACE	1 INV. 0259691 26 WAVERLY PLACE	418.50		PB18-06INS	P Keyport Homes-26 Waverly	A	05/07/20	06/10/20		N
	20-00937 05/07/20 INV. 0259690 KEY 144 PROPERTY	1 INV. 0259690 KEY 144 PROPERTY	348.00		PB19-04INS	P Key144 Property LLC-Minor Site	A	05/07/20	06/10/20		N
	20-00938 05/07/20 INV. 0259357 357 W. FRONT ST	1 INV. 0259357 357 W. FRONT ST	521.00		PB20-01ESC	P 357 W. Front Street, LLC	A	05/07/20	06/11/20		N
	20-00939 05/07/20 INV. 0259689 357 W. FRONT ST.	1 INV. 0259689 357 W. FRONT ST.	258.50		PB20-01ESC	P 357 W. Front Street, LLC	A	05/07/20	06/10/20		N
	20-01031 05/26/20 INV. 0259356 KLING SUBDIVISION	1 INV. 0259356 KLING SUBDIVISION	504.00		CRM-ESC	P CRM CONS-JKCH of NJ, LLC	A	05/26/20	06/11/20		N
	20-01032 05/26/20 INV. 0259688 KLING SUBDIVISION	1 INV. 0259688 KLING SUBDIVISION	522.00		CRM-ESC	P CRM CONS-JKCH of NJ, LLC	A	05/26/20	06/11/20		N
	20-01068 05/29/20 INV. 0260880 MARINERS VILLAGE	1 INV. 0260880 MARINERS VILLAGE	252.00		PB17-07ESC	P Mariner's Village-Site Plan	A	05/29/20	06/10/20		N

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
DA012 DAVIS, GERRY	20-01061 05/28/20 REFUND:SURFLIGHT THEATRE TRIP	77.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/28/20	06/09/20		N
	1 REFUND:SURFLIGHT THEATRE TRIP	77.00							
	Vendor Total:	77.00							
D0017 DOUGHERTY, JUNE M.	20-01044 05/27/20 REFUND:SURFLIGHT THEATRE	77.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/27/20	06/09/20		N
	1 REFUND:SURFLIGHT THEATRE	77.00							
	Vendor Total:	77.00							
EH006 EHLERS, GLORIA	20-01049 05/28/20 REFUND:SURFLIGHT THEATRE TRIP	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/28/20	06/09/20		N
	1 REFUND:SURFLIGHT THEATRE TRIP	20.00							
	Vendor Total:	20.00							
ES013 ESPOSITO CONSTRUCTION, LLC	19-01825 09/19/19 2019 ROAD PROGRAM PHASE 2 & 3	220,789.78	C-04-19-010-000-922	B ORD. 10-19: Capital project Costs	A	09/19/19	06/10/20		N
	7 PAYMENT # 6								
	Vendor Total:	220,789.78							
FP001 FASTCOPY PRINTING CENTER	20-00677 03/27/20 PRINTOUTS/LETTERS RE:COVID 19	210.00	0-01-20-100-100-203	B Printing and Binding	A	03/27/20	06/10/20		N
	3 INV. 64818								
	Tracking Id: COVID 19 COVID 19								
	Vendor Total:	210.00							
FI003 FIRE & SAFETY SERVICES, LTD.	20-00891 05/05/20 INV. 5120-0840 REPAIRS # 2274	550.00	0-01-25-265-265-205	B FIRE DEPT-Motor Veh-Svcs.	A	05/05/20	06/10/20		N
	1 E-ONE HALE # 2274-RARITAN HOSE	26.64	0-01-25-265-265-205	B FIRE DEPT-Motor Veh-Svcs.	A	05/05/20	06/10/20		N
	2 PARTS	576.64							

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Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Date Date	Chk/Void Date	1099 Excl
FI003 FIRE & SAFETY SERVICES, LTD.	20-00899 05/05/20 INV. 5120-1001 REPAIRS #2272	1 PIERCE #2272 FIRE TRUCK REPAIR	720.00	0-01-25-265-265-205	B FIRE DEPT-Motor Veh-Svcs.	A	05/05/20	06/10/20	N
		2 PARTS	234.94	0-01-25-265-265-205	B FIRE DEPT-Motor Veh-Svcs.	A	05/05/20	06/10/20	N
			954.94						
		Vendor Total:	1,531.58						
GE013 GERMEK, MIKAYLA	20-01124 06/08/20 2020 GRADUATION AWARD	1 2020 GRADUATION AWARD	250.00	T-12-56-850-000-809	B Municipal Drug Alliance	A	06/08/20	06/10/20	N
		Vendor Total:	250.00						
GO011 GOVERNMENT STRATEGY GROUP	20-00900 05/05/20 INV. K-102, K-104	1 INTERIM ADMINISTRATOR	3,000.00	0-01-20-100-100-264	B Services, Misc.	A	05/05/20	06/10/20	N
		2 INTERIM ADMINISTRATOR	6,000.00	0-01-20-100-100-264	B Services, Misc.	A	05/05/20	06/10/20	N
			9,000.00						
		Vendor Total:	9,000.00						
GR022 GRACE WARNER & ASSOCIATES, LLP	20-00702 04/02/20 2020 TAX COUNSEL SERVICES	3 5/15/20 - INV. 11211	2,665.00	B 0-01-20-150-150-207	B Legal Services	A	04/02/20	06/10/20	N
		Vendor Total:	2,665.00						
GR028 GRACE YOUR SPACE	20-00957 05/12/20 MURAL FOR 2 W. FRONT STREET	3 DEPOSIT	1,000.00	B G-01-41-721-000-302	B NPP - Other Expenses	A	05/12/20	06/10/20	N
		4 BALANCE DUE	2,500.00	G-01-41-721-000-302	B NPP - Other Expenses	A	05/12/20	06/10/20	N
			3,500.00						
		Vendor Total:	3,500.00						

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Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099
								Date	Date	Date		Excl
GR027 GRACE, YVONNE	20-01050 05/28/20 REFUND:SURFLIGHT THEATRE TRIP	1 REFUND:SURFLIGHT THEATRE TRIP	77.00	0-01-55-001-000-010	B Senior Center Trips/Events	A		05/28/20	06/10/20			N
	Vendor Total:		77.00									
GR021 GREENE, ELAINE	20-01052 05/28/20 REFUND:SURFLIGHT THEATRE TRIP	1 REFUND:SURFLIGHT THEATRE TRIP	77.00	0-01-55-001-000-010	B Senior Center Trips/Events	A		05/28/20	06/10/20			N
	Vendor Total:		77.00									
HA001 HACH COMPANY	20-00892 05/05/20 INV. 11958562 COLORIMETER	1 9385100, DR900 MULTIPARAMETER	1,491.00	0-09-55-502-502-237	B Other Equipment and Supplies	A		05/05/20	06/10/20			
		2 ESTIMATED SHIPPING & HANDLING	110.91	0-09-55-502-502-237	B Other Equipment and Supplies	A		05/05/20	06/10/20			N
			1,601.91									
	Vendor Total:		1,601.91									
HA030 HANNA INSTRUMENTS	20-00760 04/16/20 INV. USA40047034-I	1 HI93755-53 CHLORINE REMOVAL	25.50	0-09-55-502-502-237	B Other Equipment and Supplies	A		04/16/20	06/11/20			N
		2 HI775-26, REAGENTS FOR	60.00	0-09-55-502-502-237	B Other Equipment and Supplies	A		04/16/20	06/11/20			N
		3 SHIPPING COST	12.28	0-09-55-502-502-237	B Other Equipment and Supplies	A		04/16/20	06/11/20			N
			97.78									
	Vendor Total:		97.78									
HI017 HICKS, MATTHEW	20-01150 06/09/20 REF. PARK PERMIT FEE-5/30, 6/6	1 REFUND PARK PERMIT FEE-5/30/20	100.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A		06/09/20	06/10/20			N
	Vendor Total:		100.00									
HI016 HIGHLAND PRODUCTS GROUP, LLC	20-00851 04/27/20 INV. 310002382	1 #133-1035-838515, 6 FT. ROCK	6,930.00	G-01-41-721-000-302	B NPP - Other Expenses	A		04/27/20	06/10/20			N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/chk	First Rcvd Enc Date Date	Chk/Void Invoice
HIO16 HIGHLAND PRODUCTS GROUP, LLC	20-00851 04/27/20 INV. 310002382	Continued						
	2 #133-1002-2027682, 6 FT.	2,960.00	G-01-41-721-000-302	B NPP - Other Expenses	A	04/27/20	06/10/20	N
	3 #133-SPC-TABLE-1, 8'	2,535.00	G-01-41-721-000-302	B NPP - Other Expenses	A	04/27/20	06/10/20	N
	4 #133-1009, STAINLESS STEEL	430.00	G-01-41-721-000-302	B NPP - Other Expenses	A	04/27/20	06/10/20	N
	5 SHIPPING & HANDLING	2,100.00	G-01-41-721-000-302	B NPP - Other Expenses	A	04/27/20	06/10/20	N
		14,955.00						N
	Vendor Total:	14,955.00						
HD001 HOME DEPOT/GEFC	20-01100 06/02/20 BATHROOM PLUNGERS							
	1 KORKY BEEHIVE HIDEAWAY PLUNGER	39.96	0-01-26-310-310-237	B Other Equipment and Supplies	A	06/02/20	06/10/20	N
	20-01126 06/08/20 JACK CHAIN & WEDGE ANCHOR							
	1 5/8X5 WEDGE ANCHOR, 10 PK	19.35	0-01-26-305-305-237	B Other Equipment and Supplies	A	06/08/20	06/10/20	N
	2 JACK CHAIN-ZINC #12 X 1'	13.40	0-01-30-430-430-237	B Other Equipment and Supplies	A	06/08/20	06/10/20	N
	Tracking Id: COVID 19 COVID 19	32.75						
	20-01132 06/08/20 SEPTIC SAVER/WOOD FILLER/PAINT							
	1 CGT SEPTIC SAVER - SIX	59.90	0-09-55-502-502-237	B Other Equipment and Supplies	A	06/08/20	06/10/20	N
	2 GLIDDEN INT MIDTONE/B2 SG	3.98	0-09-55-502-502-237	B Other Equipment and Supplies	A	06/08/20	06/10/20	N
	3 PLASTIC WOOD NATURAL 40Z.	4.98	0-09-55-502-502-237	B Other Equipment and Supplies	A	06/08/20	06/10/20	N
		68.86						
	20-01154 06/10/20 BIG & TALL OFFICE CHAIR							
	1 BLACK COMFORTABLE BIG & TALL	239.99	0-01-25-240-240-216	B Office Supplies	A	06/10/20	06/11/20	N
	20-01159 06/11/20 GALVANIZED SPIKE & BIT							
	1 3/8 X 12IN HOT DIP GALV SPIKES	40.50	0-01-28-375-375-237	B Other Equipment and Supplies	A	06/11/20	06/11/20	N
	2 DW BLK OX 5/16"x12" BIT IPC	10.97	0-01-28-375-375-237	B Other Equipment and Supplies	A	06/11/20	06/11/20	N
		51.47						
	Vendor Total:	433.03						

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IM003 IMMEDIATE CARE WALK-IN										
20-00409 02/28/20 2/3/20 PHYSICAL/DRUG-D. REINER										
1 2/3/20 PRE-EMPLOYMENT PHYSICAL			115.00	0-01-22-195-195-264	B Services, Misc.	A	02/28/20 06/10/20			N
2 2/3/20 DRUG SCREEN, QUALITATE/			12.00	0-01-22-195-195-264	B Services, Misc.	A	02/28/20 06/10/20			N
			127.00							
20-00571 03/19/20 3/4/20 PHYSICAL-P. OLSEN										
1 3/4/20 OCCUPATIONAL MEDICINE			115.00	0-01-20-100-100-264	B Services, Misc.	A	03/19/20 06/10/20			N
2 3/4/20 DRUG SCREEN, QUALITATE/			50.00	0-01-20-100-100-264	B Services, Misc.	A	03/19/20 06/10/20			N
			165.00							
		Vendor Total:	292.00							
IN001 INDUSTRIAL WELDING SUPPLY										
20-00283 02/11/20 LEASE RENEWAL & RENTALS										
6 INV. R 52000518			8.05	0-01-26-290-290-264	B Services, Misc.	A	02/11/20 06/11/20			N
		Vendor Total:	8.05							
IN019 INTEGRATED TECHNICAL SYSTEMS,										
20-00073 01/10/20 IRIS CONTRACT 1/2020-12/2020										
7 INV. IN27994 CONTRACT BASE			50.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	01/10/20 06/10/20			N
		Vendor Total:	50.00							
IN020 INTERGLOBE COMMUNICATIONS, INC.										
20-01129 06/08/20 ACCT 10104456126 INV 201525909										
1 ACCT 10104456126 INV 201525909			1,072.15	0-01-31-440-440-254	B Telephone Charges	A	06/08/20 06/10/20			N
		Vendor Total:	1,072.15							
JB008 JB SALES & SERVICE										
20-00890 05/05/20 INV. 3093654 FIX CHAINSAW										
1 CUSTOMER COMMENTS: WON'T START			0.00	0-01-25-265-265-206	B Maintenance of Other Equipment	A	05/05/20 06/10/20			N
2 WAL-125-528, FUEL FILTER			7.50	0-01-25-265-265-206	B Maintenance of Other Equipment	A	05/05/20 06/10/20			N
3 NGK-BPW8Y, SPARK PLUG			5.50	0-01-25-265-265-206	B Maintenance of Other Equipment	A	05/05/20 06/10/20			N
4 E-7450001, ECHO POWERFUEL			9.95	0-01-25-265-265-206	B Maintenance of Other Equipment	A	05/05/20 06/10/20			N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
JB008 JB SALES & SERVICE											
20-00890 05/05/20 INV. 3093654 FIX CHAINSAW											
5 SHOP LABOR											
			75.00	0-01-25-265-265-206	B Maintenance of Other Equipment	A	05/05/20	06/10/20			N
			97.95								
Vendor Total:			97.95								
JC001 JCP & L COMPANY											
20-01098 06/02/20 100 057 236 372 5/28/20											
1 100 057 236 372 5/28/20			954.23	0-01-31-430-430-251	B Electricity	A	06/02/20	06/10/20			N
2 100 057 236 372 5/28/20			469.99	0-09-55-502-502-251	B Electricity	A	06/02/20	06/10/20			N
			1,424.22								
20-01099 06/02/20 200 000 022 505 5/29/20											
ELECTRIC											
1 100 009 455 922			35.31	0-01-31-430-430-251	B Electricity	A	06/02/20	06/10/20			N
2 100 032 990 622			34.04	0-01-31-435-435-253	B Street Lighting	A	06/02/20	06/10/20			N
3 100 105 261 273			17.24	0-01-31-435-435-253	B Street Lighting	A	06/02/20	06/10/20			N
4 100 032 990 705			29.63	0-01-31-435-435-253	B Street Lighting	A	06/02/20	06/10/20			N
5 100 010 106 621			14.48	0-01-31-435-435-253	B Street Lighting	A	06/02/20	06/10/20			N
6 100 076 975 422			21.18	0-01-31-435-435-253	B Street Lighting	A	06/02/20	06/10/20			N
7 100 076 975 398			10.59	0-01-31-435-435-253	B Street Lighting	A	06/02/20	06/10/20			N
8 100 080 464 892			25.13	0-01-31-435-435-253	B Street Lighting	A	06/02/20	06/10/20			N
9 100 103 847 404			27.92	0-01-31-435-435-253	B Street Lighting	A	06/02/20	06/10/20			N
10 100 103 243 190			246.98	0-01-31-435-435-253	B Street Lighting	A	06/02/20	06/10/20			N
			462.50								
20-01130 06/08/20 200 000 022 505 5/29/20											
ELECTRIC											
1 200 000 022 505 5/29/20			6.35	0-01-31-430-430-251	B Electricity	A	06/08/20	06/10/20			N
2 RARITAN HOSE-1893 MAPLE PLACE			66.71	0-01-31-430-430-251	B Electricity	A	06/08/20	06/10/20			N
			73.06								
20-01131 06/08/20 200 000 022 448 6/1/20											
ELECTRIC											
1 200 000 022 448 6/1/20			31.43	0-01-31-430-430-251	B Electricity	A	06/08/20	06/10/20			N
2 BROADWAY OVERPASS			69.87	0-01-31-430-430-251	B Electricity	A	06/08/20	06/10/20			N
3 RT. 36			93.03	0-01-31-430-430-251	B Electricity	A	06/08/20	06/10/20			N
4 RT. 36			93.15	0-01-31-430-430-251	B Electricity	A	06/08/20	06/10/20			N
5 MAPLE PLACE			105.61	0-01-31-435-435-253	B Street Lighting	A	06/08/20	06/10/20			N

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Invoice	1099 Excl
JC001 JCP & L COMPANY	20-01131 06/08/20 200 000 022 448 6/1/20	6 W. FRONT STREET & BROADWAY	Continued	3.10	0-01-31-435-435-253	B Street Lighting	A	06/08/20	06/10/20			N
				396.19								
20-01160 06/11/20 200 000 022 406 6/1/20												
1 200 000 022 406 6/1/20				24.33	0-01-31-430-430-251	B Electricity	A	06/11/20	06/11/20			N
2 120 FRANCIS ST. UNIT 18				215.48	0-01-31-430-430-251	B Electricity	A	06/11/20	06/11/20			N
3 FIREMEN'S PARK-W. FRONT STREET				244.83	0-01-31-430-430-251	B Electricity	A	06/11/20	06/11/20			N
4 W. FRONT STREET-BORO MINI PARK				360.53	0-01-31-430-430-251	B Electricity	A	06/11/20	06/11/20			N
5 CEDAR STREET				522.13	0-01-31-430-430-251	B Electricity	A	06/11/20	06/11/20			N
6 110 SECOND STREET				423.98	0-01-31-430-430-251	B Electricity	A	06/11/20	06/11/20			N
7 120 FRANCIS ST. UNIT 18				215.47	0-09-55-502-502-251	B Electricity	A	06/11/20	06/11/20			N
				2,006.75								
Vendor Total:				4,362.72								
KF002 KEYPORT FIRE DEPT.	20-00889 05/05/20 REIMB. FOR COVID 19 EXPENSES											
1 REIMB. FOR COVID 19 EXPENSES				119.50	0-01-25-265-265-237	B Other Equipment and Supplies	A	05/05/20	06/10/20			N
Tracking Id: COVID 19 COVID 19												
2 REIMB. FOR COVID 19 EXPENSES				81.00	0-01-25-265-265-237	B Other Equipment and Supplies	A	05/05/20	06/10/20			N
Tracking Id: COVID 19 COVID 19												
3 REIMB. FOR COVID 19 EXPENSES				209.28	0-01-25-265-265-237	B Other Equipment and Supplies	A	05/05/20	06/10/20			N
Tracking Id: COVID 19 COVID 19				409.78								
Vendor Total:				409.78								
KU005 KURONYA, SANDRA	20-01053 05/28/20 REFUND:SURFLIGHT THEATRE TRIP											
1 REFUND:SURFLIGHT THEATRE TRIP				20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/28/20	06/10/20			N
Vendor Total:				20.00								

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
							Enc Date	Date	Invoice	Excl
KU007 KUTSCHMAN, KIMBERLY										
	20-01122 06/08/20 2020 GRADUATION AWARD	1 2020 GRADUATION AWARD		250.00	T-12-56-850-000-809	B Municipal Drug Alliance	A	06/08/20 06/10/20		N
	Vendor Total:			250.00						
LE005 LECKSTEIN & LECKSTEIN, LLC										
	20-00271 02/10/20 1/23/20 DRAFT RES.-STRAUBMOTOR	1 1/23/20 REVIEW OF FILE AND		300.00	PB19-06ESC	P Straub Motors Inc-Minor Subdiv	A	02/10/20 06/10/20		N
	20-01080 05/29/20 4/23/20 RESOLUTION-KAVANAUGH	1 4/23/20 REVIEW FILE & DRAFTING		250.00	PB19-05ESC	P Dennis Kavanaugh-Zoning Appeal	A	05/29/20 06/10/20		N
	20-01140 06/09/20 5/28/20 PLANNING BOARD MTG.	1 5/28/20 PLANNING BOARD MTG.		350.00	0-01-21-180-180-208	B Other Prof., Consult & Spec.Svc	A	06/09/20 06/10/20		N
	Vendor Total:			900.00						
LE018 LEWANDOWSKI, KAYLA										
	20-01123 06/08/20 2020 GRADUATION AWARD	1 2020 GRADUATION AWARD		250.00	T-12-56-850-000-809	B Municipal Drug Alliance	A	06/08/20 06/10/20		N
	Vendor Total:			250.00						
LI010 LIEBOWITZ, LYNN										
	20-01054 05/28/20 REFUND:SURFLIGHT THEATRE TRIP	1 REFUND:SURFLIGHT THEATRE TRIP		77.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/28/20 06/10/20		N
	Vendor Total:			77.00						
MA039 MADSEN AND HOWELL, INC.										
	20-00532 03/16/20 INV. 5269400 C-FOLD TOWELS	2 # BWK6220, WHITE C-FOLD TOWELS		452.00	0-01-26-310-310-215	B Janitorial Supplies	A	03/16/20 06/10/20		N
	20-00893 05/05/20 # 5271861 TOILET BOWL CLEANER	1 ZPP1041410, NON-ACID TOILET		154.84	0-01-26-310-310-215	B Janitorial Supplies	A	05/05/20 06/10/20		N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
MA039 MADSEN-AND-HOMELL INC. Continued										
	20-00985 05/19/20 INV. 5273531 TOILET PAPER									
	1 TOILET PAPER #TM1616A, 2 PLY	1,220.80	0-01-26-310-310-237	B	Other Equipment and Supplies	A	05/19/20	06/10/20		N
	Vendor Total:	1,827.64								
MA062 MARCIANO, MARGARET										
	20-01020 05/22/20 REFUND:3/20 ATLANTIC CITY TRIP									
	1 REFUND:3/20 ATLANTIC CITY TRIP	25.00	0-01-55-001-000-010	B	Senior Center Trips/Events	A	05/22/20	06/10/20		N
	2 NON MEMBER FEE	5.00	0-01-55-001-000-010	B	Senior Center Trips/Events	A	05/22/20	06/10/20		N
		30.00								
	Vendor Total:	30.00								
MA063 MARTIN, ADRIANNA										
	20-01101 06/02/20 RECREATION GRADUATION AWARD									
	1 2020 RECREATION GRADUATION	125.00	0-01-28-370-370-264	B	Services, Misc.	A	06/02/20	06/10/20		N
	Vendor Total:	125.00								
MC060 MC MANIMON, SCOTLAND & BAUMANN										
	20-00497 03/09/20 2020 ANNUAL RETAINER/EXPENSES									
	6 PROFESSIONAL SERVICES RENDERED	8,019.23	0-01-20-155-155-207	B	Legal Services	A	03/09/20	06/11/20		N
	20-00499 03/09/20 2020 SPECIAL LABOR COUNSEL									
	5 PROFESSIONAL SERVICES RENDERED	171.00	0-01-20-155-155-281	B	Labor Matters	A	03/09/20	06/11/20		N
	20-00771 04/17/20 INV. 170576 HUDSON POINTE									
	1 PROFESSIONAL SERVICES RENDERED	2,587.50	HUDPT-ESC	P	Hudson Pointe @ Keyport, LLC	A	04/17/20	06/10/20		N
	Vendor Total:	10,777.73								
ME021 MENDELSON, JACK										
	20-01059 05/28/20 REFUND:SURFLIGHT THEATRE TRIP									
	1 REFUND:SURFLIGHT THEATRE TRIP	77.00	0-01-55-001-000-010	B	Senior Center Trips/Events	A	05/28/20	06/10/20		N
	Vendor Total:	77.00								

Vendor # Name		PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099
Item Description													Date	Date	Excl
ME020 MENDELSON, NEIL															
20-01058 05/28/20 REFUND: SURFLIGHT THEATRE TRIP															
1 REFUND: SURFLIGHT THEATRE TRIP					77.00	0-01-55-001-000-010			B	Senior Center Trips/Events	A	06/10/20	06/10/20		N
Vendor Total:					77.00										
MG001 MGL PRINTING SOLUTIONS															
20-00573 03/19/20 INV. 172734 TAX BILL FORMS															
1 ORDER OF 3000, 2020 ORIGINAL					234.80	0-01-20-145-145-203			B	Printing and Binding	A	03/19/20	06/10/20		N
2 SHIPPING & HANDLING					45.00	0-01-20-145-145-203			B	Printing and Binding	A	03/19/20	06/10/20		N
					279.80										
20-01015 05/21/20 INV 172761 ESTIMATED TAX BILLS															
1 ORDER OF 3000, ESTIMATED TAX					294.00	0-01-20-145-145-203			B	Printing and Binding	A	05/21/20	06/10/20		N
Tracking Id: COVID 19 COVID 19															
2 SHIPPING & HANDLING					45.00	0-01-20-145-145-203			B	Printing and Binding	A	05/21/20	06/10/20		N
Tracking Id: COVID 19 COVID 19					339.00										
Vendor Total:					618.80										
MI031 MILLENNIUM STRATEGIES															
20-00501 03/09/20 2020 GRANT CONSULTING SERVICES															
7 INV. 9954 SERVICES RENDERED					3,000.00	0-01-20-100-100-208	B		B	Other Prof., Consult & Spec. Svc	A	03/09/20	06/10/20		N
Vendor Total:					3,000.00										
MO052 MONMOUTH BEACH FIRE DEPARTMENT															
20-00568 03/19/20 VHF RADIOS & ACCESSORIES															
1 XTS5000 VHF RADIOS					2,325.00	0-01-25-265-265-217			B	Communication Supplies	A	03/19/20	06/10/20		N
2 XPR6550, VHF RADIOS					75.00	0-01-25-265-265-217			B	Communication Supplies	A	03/19/20	06/10/20		N
3 APX6500, VHF RADIOS					3,600.00	0-01-25-265-265-217			B	Communication Supplies	A	03/19/20	06/10/20		N
4 PM1500, VHF RADIOS					400.00	0-01-25-265-265-217			B	Communication Supplies	A	03/19/20	06/10/20		N
5 CDM1550, VHF RADIOS					175.00	0-01-25-265-265-217			B	Communication Supplies	A	03/19/20	06/10/20		N
6 CDM1250, VHF RADIOS					525.00	0-01-25-265-265-217			B	Communication Supplies	A	03/19/20	06/10/20		N

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Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	1099
												Excl
M0052 MONMOUTH BEACH FIRE DEPARTMENT Continued												
	20-00568 03/19/20 VHF RADIOS & ACCESSORIES		Continued	400.00	0-01-25-265-265-217	B Communication Supplies	A	03/19/20	06/10/20			N
	7 KENWOOD, VHF RADIOS			7,500.00								
	Vendor Total:			7,500.00								
M0016 MUNICIPAL CAPITAL FINANCE												
	20-00001 01/01/20 2020 COPIER LEASES		B	507.04	0-01-20-120-120-264	B Services, Misc.	A	12/18/19	06/10/20			N
	20 2020 COPIER LEASES			84.50	0-01-28-370-371-264	B Services, Misc.	A	12/18/19	06/10/20			N
	21 2020 COPIER LEASES			591.54								
	20-00356 02/26/20 2020 POLICE COPIER LEASE		B	139.27	0-01-25-240-240-255	B Telecommunication Charges	A	02/26/20	06/10/20			N
	4 2020 POLICE COPIER LEASE			139.27	0-01-25-240-240-255	B Telecommunication Charges	A	02/26/20	06/10/20			N
	5 2020 POLICE COPIER LEASE			278.54								
	Vendor Total:			870.08								
N0082 NEW JERSEY AMERICAN WATER												
	20-01128 06/08/20 5/1/20-5/31/20 WATER SVCS.			1,280.65	0-09-55-504-504-000	B ACQUISITION OF WATER	A	06/08/20	06/10/20			N
	1 5/1/20-5/31/20 WATER SVCS.			1,419.55	0-09-55-504-504-000	B ACQUISITION OF WATER	A	06/08/20	06/10/20			N
	2 WATER USAGE CHARGE			179.26	0-09-55-504-504-000	B ACQUISITION OF WATER	A	06/08/20	06/10/20			N
	3 OTHER CHARGES			2,879.46								
	Vendor Total:			2,879.46								
N0001 NJ STATE LEAGUE OF												
	20-00860 04/29/20 INV. S19279 5/15/20 WEBINAR			75.00	0-01-21-180-180-222	B Education and Training	A	04/29/20	06/10/20			N
	1 5/15/20 WEBINAR "RECENT OPRA			75.00								
	Vendor Total:			75.00								

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
3L003 NOBLE, JOAN L.	20-01055 05/28/20 REFUND:SURFLIGHT THEATRE TRIP	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	05/28/20	06/10/20		N
	1 REFUND:SURFLIGHT THEATRE TRIP	20.00							
	Vendor Total:	20.00							
0N002 ONE CALL CONCEPTS	20-01127 06/08/20 5/20 SVCS. - INV. 0055086								
	1 REGULAR LOCATES	75.79	0-01-26-290-290-264	B Services, Misc.	A	06/08/20	06/11/20		N
	2 VOICE TICKET DELIVERY	17.50	0-01-26-290-290-264	B Services, Misc.	A	06/08/20	06/11/20		N
	Vendor Total:	93.29							
0P006 OPTIMUM	20-01161 06/11/20 ACCT. 07875-422801-01-0								
	1 ACCT. 07875-422801-01-0	120.39	0-01-31-440-440-255	B Telecommunication Charges	A	06/11/20	06/11/20		N
	2 6/8/20-7/7/20 DISCOUNT	5.00	0-01-31-440-440-255	B Telecommunication Charges	A	06/11/20	06/11/20		N
	3 6/8/20-7/7/20 TAXES & FEES	0.79	0-01-31-440-440-255	B Telecommunication Charges	A	06/11/20	06/11/20		N
	Vendor Total:	116.18							
0E001 OSWALD ENTERPRISES, INC.	20-00886 05/05/20 INV IN00012745 BREAK BLOCKAGE								
	1 MATERIALS, EQUIPMENT & MEN,	600.00	0-09-55-502-502-264	B Services, Misc.	A	05/05/20	06/10/20		N
	Vendor Total:	600.00							
PP006 PANTHER PRESS	20-00833 04/23/20 INV. 10681, 10682 CLOTHING								
	1 SHANNON TORRES UNIFORM PANTS	500.00	0-01-25-240-241-212	B Clothing and uniforms	A	04/23/20	06/10/20		N
	2 HAFNER PANTS, 38 X 36	150.00	0-01-25-240-241-212	B Clothing and uniforms	A	04/23/20	06/10/20		N
	3 KHAHI PANTS FOR DIXON, 42 X 34	50.00	0-01-25-240-241-212	B Clothing and uniforms	A	04/23/20	06/10/20		N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099	Excl
PP006 PANTHER PRESS	20-00833 04/23/20 INV. 10681, 10682 CLOTHING	4 DIXON SHIRTS 5 XXL SHORT	225.00	Continued	0-01-25-240-241-212	B Clothing and Uniforms	A	04/23/20	06/10/20			N	N
			925.00										
	Vendor Total:		925.00										
PA022 PARTS AUTHORITY LLC	20-00901 05/05/20 INV. 301-052840 BUS PARTS	1 OI SH5W30, 5W30 QUART	19.81		0-01-28-370-371-214	B Motor Vehicle Parts	A	05/05/20	06/10/20			N	N
		2 MI FL820S:FIAZ6731BD:FILTER AS	4.18		0-01-28-370-371-214	B Motor Vehicle Parts	A	05/05/20	06/10/20			N	N
			23.99										
20-00904 05/07/20 PARTS DPW TRUCKS													
		1 MK FN01 SUPER FUNNEL 18	5.52		0-01-26-290-290-214	B Motor Vehicle Parts	A	05/07/20	06/10/20			N	N
		2 DP PAE102 DUPLI FLAT BLAC	15.68		0-01-26-290-290-214	B Motor Vehicle Parts	A	05/07/20	06/10/20			N	N
		3 DP DE1613 DUPLI GLOSS BLA	14.74		0-01-26-290-290-214	B Motor Vehicle Parts	A	05/07/20	06/10/20			N	N
		4 8C 05432 CRC DSL FUEL	19.56		0-01-26-290-290-214	B Motor Vehicle Parts	A	05/07/20	06/10/20			N	N
		5 LO 81160 HI-TEMP RTV	10.72		0-01-26-290-290-214	B Motor Vehicle Parts	A	05/07/20	06/10/20			N	N
			66.22										
	Vendor Total:		90.21										
KH006 PLATINUM HAND CAR WASH, LLC	20-01149 06/09/20 INV. 27696 5/20 CAR WASHES	1 INV. 27696 5/20 CAR WASHES	114.00		0-01-25-240-240-264	B Services, Misc.	A	06/09/20	06/10/20			N	N
	Vendor Total:		114.00										
RP005 POLING JR., ROBERT	20-01014 05/21/20 REIMB. 5/7, 5/10/20 HOME DEPOT	1 REIMB. 5/7/20 HOME DEPOT ORDER	308.32		0-09-55-502-502-237	B Other Equipment and Supplies	A	05/21/20	06/10/20			N	N
		2 REIMB 5/10/20 HOME DEPOT ORDER	31.96		0-09-55-502-502-237	B Other Equipment and Supplies	A	05/21/20	06/10/20			N	N
			340.28										
20-01016 05/21/20 REIMB. HACH CO. & ULINE CO.													
		1 REIMB. FOR LAB REAGENTS FOR	150.69		0-09-55-502-502-237	B Other Equipment and Supplies	A	05/21/20	06/10/20			N	N

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	Excl
RP005 POLING JR., ROBERT												
	20-01016 05/21/20 REIMB. HACH CO. & ULINE CO. Continued											
	2 REIMB. FOR STEEL DRUM PUMP	51.03		0-09-55-502-502-237	B Other Equipment and Supplies	A		05/21/20	06/10/20			N
		201.72										
	Vendor Total:	542.00										
PP004 PURCHASE POWER												
	20-01115 06/05/20 REFILL POSTAGE METER											
	1 REFILL POSTAGE METER	5,000.00		0-09-55-502-502-202	B Postage and Express Charges	A		06/05/20	06/10/20			N
	2 POSTAGE TRANSACTION CHARGES	50.00		0-09-55-502-502-202	B Postage and Express Charges	A		06/05/20	06/10/20			N
		5,050.00										
	Vendor Total:	5,050.00										
RO011 ROSSI, LUCY												
	20-01056 05/28/20 REFUND: SURFLIGHT THEATRE TRIP											
	1 REFUND: SURFLIGHT THEATRE TRIP	20.00		0-01-55-001-000-010	B Senior Center Trips/Events	A		05/28/20	06/10/20			N
	Vendor Total:	20.00										
SH018 SHI INTERNATIONAL CORP.												
	20-00569 03/19/20 # B11630971 SPATIAL DATA LOGIC											
	1 SMALL TOWN ENTERPRISE LICENSE	15,500.00		0-01-20-100-100-239	B Information Technology	A		03/19/20	06/10/20			N
	2 (PARTIAL COST) SOFTWARE	2,000.00		0-01-20-100-100-239	B Information Technology	A		03/19/20	06/10/20			N
	3 (PARTIAL COST) SOFTWARE	400.00		0-09-55-502-502-239	B Information Technology	A		03/19/20	06/10/20			N
	4 TRAINING - ON SITE OR AT	11,500.00		0-09-55-502-502-239	B Information Technology	A		03/19/20	06/10/20			N
		29,400.00										
	20-00652 03/26/20 INV. B11553051 LOGMEIN PROGRAM											
	1 LOGMEIN PRO - 5 PACK	877.79		0-01-20-100-100-239	B Information Technology	A		03/26/20	06/10/20			N
	Tracking Id: COVID 19 COVID 19											
	Vendor Total:	30,277.79										
SB001 STAPLES BUSINESS ADVANTAGE												
	20-00725 04/07/20 MISC. OFFICE SUPPLIES											
	1 784558, PENDAFLEX SUREHOOK	14.24		0-01-28-370-371-216	B Office Supplies	A		04/07/20	06/10/20			N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SB001 STAPLES-BUSINESS ADVANTAGE Continued												
20-00725 04/07/20 MISC. OFFICE SUPPLIES												
	2 541077, STAPLES FILE FOLDERS,		5.64	0-01-28-370-371-216		B Office Supplies	A	04/07/20	06/10/20			N
	3 2106795, HONEYWELL KEY LOCK		19.25	0-01-28-370-371-216		B Office Supplies	A	04/07/20	06/10/20			N
			39.13									
20-00853 04/27/20 INV. 3445923867 FOLDING TABLES												
	1 # 1321934, STAPLES FOLDING		111.98	0-01-25-265-266-232		B Office Equipment	A	04/27/20	06/10/20			N
	Tracking Id: COVID 19 COVID 19											
20-00887 05/05/20 INV. 3446518439 OFFICE SUPPLY												
	1 163873, STAPLES NOTEPADS,		3.47	0-01-20-130-130-216		B Office Supplies	A	05/05/20	06/10/20			N
	2 489211, SCOTCH MAGIC TAPE		17.28	0-01-20-145-145-216		B Office Supplies	A	05/05/20	06/10/20			N
	3 562867, POST IT SUPER STICKY		11.90	0-01-20-145-145-216		B Office Supplies	A	05/05/20	06/10/20			N
	4 116657, TRU RED FILE FOLDER,		9.74	0-01-20-100-100-216		B Office Supplies	A	05/05/20	06/10/20			N
	5 511289, STAPLES SELF SEAL		24.42	0-01-20-130-130-216		B Office Supplies	A	05/05/20	06/10/20			N
	6 511289, STAPLES SELF SEAL		24.42	0-09-55-502-502-216		B Office Supplies	A	05/05/20	06/10/20			N
	7 831602, STAPLES 1.25" BINDER		2.64	0-09-55-502-502-216		B Office Supplies	A	05/05/20	06/10/20			N
			93.87									
20-00966 05/15/20 INV. 3447018786 FOLDING TABLES												
	1 1321934, STAPLES FOLDING TABLE		55.99	0-01-20-100-100-216		B Office Supplies	A	05/15/20	06/10/20			N
	Tracking Id: COVID 19 COVID 19											
	2 1321934, STAPLES FOLDING TABLE		55.99	0-01-20-120-120-216		B Office Supplies	A	05/15/20	06/10/20			N
	Tracking Id: COVID 19 COVID 19											
			111.98									
20-01002 05/19/20 INV. 3447279014 OFFICE SUPPLY												
	1 218420, STAPLES METAL INCLINE		1.98	0-01-20-100-100-216		B Office Supplies	A	05/19/20	06/10/20			N
	2 116657, TRU RED FILE FOLDER		9.74	0-01-20-120-120-216		B Office Supplies	A	05/19/20	06/10/20			N
	3 324791, STAPLES COPY PAPER,		184.60	0-01-20-120-120-216		B Office Supplies	A	05/19/20	06/10/20			N
	4 324791, STAPLES COPY PAPER,		184.60	0-01-20-100-100-216		B Office Supplies	A	05/19/20	06/10/20			N
	5 472480, STAPLES SMOOTH PAPER		1.67	0-01-20-120-120-216		B Office Supplies	A	05/19/20	06/10/20			N
	6 1074269, BROTHER HL-L2320D		115.79	0-01-20-120-120-216		B Office Supplies	A	05/19/20	06/10/20			N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SB001 STAPLES-BUSINESS ADVANTAGE Continued												
20-01002 05/19/20 INV. 3447279014 OFFICE SUPPLY Continued												
	7 1005409, BROTHER TN-660 BLACK		55.61		0-01-20-120-120-216	B Office Supplies	A	05/19/20	06/10/20			N
			553.99									
	Vendor Total:		910.95									
SC001 STAVOLA ASPHALT COMPANY												
20-00888 05/05/20 INV. 167579 COLD PATCH												
	1 OBA 275772 KEYPORT-0297		1,365.00		0-01-26-290-290-237	B Other Equipment and Supplies	A	05/05/20	06/10/20			N
20-00969 05/15/20 INV. 168243 TACK OIL/T-5												
	1 4/22/20 OBA 276869 HMA9.5M64/		165.30		0-01-26-290-290-237	B Other Equipment and Supplies	A	05/15/20	06/10/20			N
	2 FUEL SURCHARGE		2.05		0-01-26-290-290-237	B Other Equipment and Supplies	A	05/15/20	06/10/20			N
	3 ASPHALT CONTENT ADJUSTMENT		0.78		0-01-26-290-290-237	B Other Equipment and Supplies	A	05/15/20	06/10/20			N
	4 4/22/20 OBA 276868 0921 TACK		150.00		0-01-26-290-290-237	B Other Equipment and Supplies	A	05/15/20	06/10/20			N
			312.47									
	Vendor Total:		1,677.47									
SU012 SUBURBAN DISPOSAL INC.												
20-01151 06/09/20 INV. 6711												
	1 SOLID WASTE & RECYCLING		22,900.00		0-01-26-305-307-210	B Contractual Services	A	06/09/20	06/11/20			N
	2 ROLL OFF CONTAINER - 4/17 (3)		825.00		0-01-26-305-307-210	B Contractual Services	A	06/09/20	06/11/20			N
	3 MISCELLANEOUS - APARTMENTS		1,421.00		0-01-26-305-307-210	B Contractual Services	A	06/09/20	06/11/20			N
			25,146.00									
20-01152 06/09/20 INV. # 6739												
	1 DISPOSAL FEE - 4/20		20,419.55		0-01-32-465-465-209	B Other Contractual Items	A	06/09/20	06/11/20			N
	2 NJ RECYCLING ENHANCEMENT TAX		741.63		0-01-32-465-465-209	B Other Contractual Items	A	06/09/20	06/11/20			N
	3 DISPOSAL FEE - BULK		2,271.54		0-01-32-465-465-209	B Other Contractual Items	A	06/09/20	06/11/20			N
	4 DISPOSAL FEE - BULK		58.95		0-01-32-465-465-209	B Other Contractual Items	A	06/09/20	06/11/20			N
	5 RECYCLING FEE		6,472.20		0-01-32-465-465-209	B Other Contractual Items	A	06/09/20	06/11/20			N
	6 DISPOSAL FEE - BRUSH/LOGS		1,800.00		0-01-32-465-465-209	B Other Contractual Items	A	06/09/20	06/11/20			N
	7 DISPOSAL FEE - ADJUSTMENT FOR		3,150.08		0-01-32-465-465-209	B Other Contractual Items	A	06/09/20	06/11/20			N

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SU012 SUBURBAN DISPOSAL INC.	20-01152 06/09/20 INV. # 6739		Continued									
	8 DISPOSAL FEE - ADJUSTMENT FOR		Continued	485.07	0-01-32-465-465-209	B Other Contractual Items	A	06/09/20	06/11/20			N
				35,399.02								
	Vendor Total:			60,545.02								
SF002 SWIFT FAMILY PARTNERSHIP, LP	20-00829 04/22/20 7/20 DPW FACILITY RENTAL											
	1 7/20 DPW FACILITY RENTAL			3,399.93	0-01-26-310-310-209	B Other Contractual Items	A	04/22/20	06/10/20			N
	2 7/20 DPW FACILITY RENTAL			3,399.93	0-09-55-502-502-209	B Other Contractual Items	A	04/22/20	06/10/20			N
				6,799.86								
	Vendor Total:			6,799.86								
TM004 T & M ASSOCIATES	20-00773 04/17/20 INV. LAF386285 BARON BUILDERS											
	1 INV. LAF386285 BARON BUILDERS			258.30	PB18-03ESC	P Baron Builders LLC-Subdivision	A	04/17/20	06/11/20			N
	Vendor Total:			258.30								
TM005 T-MOBILE	20-01097 06/02/20 ACCT. 96491012 CELL PHONES											
	1 ACCT. 96491012 CELL PHONES			1,342.20	0-01-31-440-440-254	B Telephone Charges	A	06/02/20	06/10/20			N
	Vendor Total:			1,342.20								
TF003 TOM'S FORD	20-00967 05/15/20 INV. 636952, 637031											
	1 FLNK1 FUSE			32.83	0-01-26-290-290-214	B Motor Vehicle Parts	A	05/15/20	06/10/20			N
	2 DG9Z*14526*DA CIRCUIT			15.90	0-01-26-290-290-214	B Motor Vehicle Parts	A	05/15/20	06/10/20			N
				48.73								
	Vendor Total:			48.73								

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Chk/Void	1099
								Enc Date Date	Date Invoice	Excl
T0021 TONNE, KAYLA	20-01125 06/08/20 2020 GRADUATION AWARD	1 2020 GRADUATION AWARD	250.00	T-12-56-850-000-809	B Municipal Drug Alliance	A	06/08/20	06/10/20		N
	Vendor Total:		250.00							
T0015 TOWNSHIP OF FREEHOLD	20-00416 02/28/20 2020 SHARED IT SERVICES	7 5/20 SVCS. - INV. 20-00415	1,815.00	0-01-42-140-140-209	B Other Contractual Items	A	02/28/20	06/10/20		N
	20-00492 03/09/20 2020 WATER PLANT OPERATOR	6 5/20 SVCS. - INV. 20-00408	2,495.00	0-09-55-502-502-208	B Other Prof., Consult & Spec.Svc	A	03/09/20	06/10/20		N
	Vendor Total:		4,310.00							
T5003 TREASURER, STATE OF NJ	20-00964 05/15/20 ANNUAL SITE REMEDIATION FEE	1 ANNUAL SITE REMEDIATION FEE	1,750.00	0-09-55-502-502-227	B Licenses and Fees	A	05/15/20	06/10/20		N
	20-00986 05/19/20 SITE REMEDIATION PERMIT FEE	1 SITE REMEDIATION PERMIT FEE	550.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	05/19/20	06/10/20		N
	Vendor Total:		2,300.00							
TR015 TRIUS, INC.	20-01007 05/21/20 INV. SI064870 GUTTER BROOM	1 505276K, BROOM, GUTTER (435)	300.00	G-01-41-770-005-301	B Clean Comm. 2019: Clean up Expenses	A	05/21/20	06/11/20		N
		2 505276K, BROOM, GUTTER (435)	300.00	0-01-26-290-290-219	B General Equipment Parts	A	05/21/20	06/11/20		N
			600.00							
	Vendor Total:		600.00							
TS023 TSI INCORPORATED	20-00609 03/23/20 INV. 91211484 GENERATOR	1 8048, PORTACOUNT MODEL 8048	13,250.00	0-01-25-260-260-237	B Other Equipment and Supplies	A	03/23/20	06/10/20		N

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Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099
									Date	Date	Invoice
											Excl
TS023 TSI INCORPORATED											
Continued											
20-00609	03/23/20 INV. 91211484 GENERATOR		74.66	Continued			A		05/21/20	06/10/20	N
2	FREIGHT		13,324.66			B Other Equipment and Supplies					
			<u>13,324.66</u>								
	Vendor Total:		13,324.66								
UN010 UNDERGROUND UTILITIES CORP.											
Continued											
19-01826	09/19/19 2019 ROAD PROGRAM PHASE 2 & 3		50,484.80	B							
10	PAYMENT # 9				C-04-19-010-000-922	B ORD. 10-19: Capital Project Costs	A		09/19/19	06/10/20	N
	Vendor Total:		50,484.80								
WL001 WALLING LOCKSMITH											
20-00721	04/07/20 INV. 20202648 REPAIR LOCK		75.00		0-01-26-310-264	B Services, Misc.	A		04/07/20	06/10/20	N
1	SERVICE CALL - 75										
2	LABOR TO ACCESS LOCK		35.00		0-01-26-310-264	B Services, Misc.	A		04/07/20	06/10/20	N
3	PUSH PADDLE - LEVER		50.00		0-01-26-310-264	B Services, Misc.	A		04/07/20	06/10/20	N
			<u>160.00</u>								
	Vendor Total:		160.00								
20-00759 04/16/20 INV. 20202653 MASTER PADLOCK											
1	PADLOCK-MASTER #3/#1		81.00		0-09-55-502-502-237	B Other Equipment and Supplies	A		04/16/20	06/10/20	N
	Vendor Total:		241.00								
WM001 WATER WORKS SUPPLY COMPANY											
20-01001	05/19/20 INV. IF98712 VALVE BOX RISERS		38.40		0-09-55-502-502-237	B Other Equipment and Supplies	A		05/19/20	06/10/20	N
1	SFR10, 1" VALVE BOX RISER LESS										
2	SFR20, 2" VALVE BOX RISER LESS		57.60		0-09-55-502-502-237	B Other Equipment and Supplies	A		05/19/20	06/10/20	N
3	SFR30, 3" VALVE BOX RISER LESS		91.20		0-09-55-502-502-237	B Other Equipment and Supplies	A		05/19/20	06/10/20	N
4	SFI00, VALVE BOX LID (WATER)		119.88		0-09-55-502-502-237	B Other Equipment and Supplies	A		05/19/20	06/10/20	N
			<u>307.08</u>								
	Vendor Total:		307.08								
20-01010 05/21/20 INV IF98694 CUBR BOXES/NIPPLES											
1	SF93D40, 4" (SF) 93D BUFFALO		588.00		0-09-55-502-502-237	B Other Equipment and Supplies	A		05/21/20	06/10/20	N
2	AY566018, 18" AY STATIONARY		84.48		0-09-55-502-502-237	B Other Equipment and Supplies	A		05/21/20	06/10/20	N
3	AY566030, 30" AY STATIONARY		84.90		0-09-55-502-502-237	B Other Equipment and Supplies	A		05/21/20	06/10/20	N
4	TPSHM02, 2" HYMAX COUPLING		164.59		0-09-55-502-502-237	B Other Equipment and Supplies	A		05/21/20	06/10/20	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WM001 WATER WORKS SUPPLY COMPANY	20-01010 05/21/20 INV IF98694 CUBR BOXES/NIPPLES	Continued										
	5 HNI028320, 2" LOW LEAD FIP X	375.50	0-09-55-502-502-237			B Other Equipment and Supplies	A	05/21/20	06/10/20			N
	6 AY22002060, 2" X 6" BRASS	39.40	0-09-55-502-502-237			B Other Equipment and Supplies	A	05/21/20	06/10/20			N
		<u>1,336.87</u>										
	Vendor Total:	1,643.95										
WA018 WAUGH, LUCILLE	20-01057 05/28/20 REFUND: SURFLIGHT THEATRE TRIP											
	1 REFUND: SURFLIGHT THEATRE TRIP	77.00	0-01-55-001-000-010			B Senior Center Trips/Events	A	05/28/20	06/10/20			N
	Vendor Total:	77.00										
W0009 WONDROUS WALLS	20-01006 05/21/20 KEYPORT MAP MURAL											
	2 DEPOSIT	1,000.00	G-01-41-721-000-302	B		B NPP - Other Expenses	A	05/21/20	06/10/20			N
	Vendor Total:	1,000.00										
Total Purchase Orders:			142	Total P.O. Line Items:	294	Total List Amount:	1,047,299.74	Total Void Amount:	0.00			

RESOLUTION #__-20
AUTHORIZING CHANGE ORDER FOR THE CONTRACT
WITH COPPOLA SERVICES, INC. FOR THE PERRY
STREET WATER TREATMENT UPGRADE PROJECT

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, October 2, 2018, the Borough Council adopted Resolution 210-18 which authorized the award of a contract (the "**Contract**") pursuant to a public bid to Coppola Services, Inc. ("**Coppola**") to perform upgrades to the Perry Street Water Treatment Plant; and

WHEREAS, Coppola has submitted a final payment request for work completed through June 9, 2020, including the request for a Change Order reflecting an increase in the total amount of the Contract by \$32,216.20 to reflect additional work which were unforeseen prior to the commencement of the Contract, including: replacement of backwash pump suction lines, utility power feeder and equipment modifications, relocation of proposed electrical switchgear, plumbing and HVAC modifications, new cellular auto dialer, functional changes to the SCADA system and water tap relocation and trench repairs; and

WHEREAS, the Borough seeks to authorize the change order to allow the Contract to proceed to the close out procedures.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough authorizes the requested change order to the Contract increasing the total amount of the Contract by \$32,216.20.
3. The Mayor of the Borough be and is hereby authorized and directed to execute the Change Order submitted by Coppola on file with the Office of the Borough Clerk.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
6. This Resolution shall take effect as provided by applicable law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk



Mr. Thomas Henshaw
Borough Administrator
Borough of Keyport
Keyport Municipal Building
70 West Front Street
Keyport, New Jersey, 07735

Our Reference
369494

3 Paragon Way
Freehold NJ 07728

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mottmac.com

**Borough of Keyport
Perry Street Water Treatment Plant
Contract 17-1
Payment Application No. 15- Final**

June 9, 2020

Dear Mr. Henshaw:

Please find enclosed four (4) copies of Payment Estimate No. 15-Final for the above referenced project. The total value of work completed by the general contractor, Coppola Construction Services, Inc., is \$5,174,716.20. The contractor has completed all work associated with the Perry Street Water Treatment Plant Upgrades project. This includes Change Order No. 1 – Final which consists of modifications to the scope of work and adjustments to as-built quantities as described below.

Accordingly, this amount, less previous payments plus release of retainage results in a final payment value of \$400,661.93 for Payment Estimate No. 15 - Final. This amount is being recommended to the Borough of Keyport (Borough) for payment, pending review and approval by Mayor and Council, the Borough CFO, and the USDA-RD.

Please also find enclosed four (4) copies of Change Order No. 1 – Final for the above referenced project. The additional work listed under Final Change Order No. 1 includes work associated with replacement of backwash pump suction lines, utility power feeder and equipment modifications, relocation of proposed electrical switchgear, plumbing and HVAC modifications, new cellular auto dialer, functional changes to the SCADA system and water tap relocation and trench repairs. The items noted above were unforeseen conditions which had to be addressed during construction. Finally, the Contract price was adjusted based on the as-built quantities which can be reviewed in the attachment entitled: "Contract Change Order – As-Built Quantity Adjustment Attachment". Change Order No. 1 – Final results in an overall contract value increase of \$32,216.20.

In addition to the above and per the requirements of the Contract Documents, please find attached Certified Payroll Reports for weeks ending 04/11/20 through 06/09/20.

Upon review and execution of the enclosed documents, please submit all four (4) payment estimates to the USDA-RD along with the supporting documentation (SF-271-Outlay Report and Request for Reimbursements for Construction Programs and Mott MacDonald Inspection Reports) for review and approval prior to the Borough issuing payment to the contractor.



Additionally, please return two (2) fully executed copies of the payment estimate to our office, one for our file and one for distribution to the contractor.

Should you have any questions regarding the above or attached, please do not hesitate to contact us.

Very truly yours,

Mott MacDonald, LLC

Kyle A. Smith, PE, CME
Senior Associate
T 732.780.6565
kyle.smith@mottmac.com

cc: Hon. Collette J. Kennedy, Mayor & Borough Council
Michele Clark, RMC, Borough Clerk
Thomas P. Fallon, CPA, RMA, Borough CFO (*via email*)
Diana Hoffman, Borough Senior Account Clerk (*via email*)
Rishi Gupta, Mott MacDonald (*via email*)



Borough of Keyport
Monmouth County, New Jersey
Perry Street Water Treatment Plant Upgrades
Contract No. 17-1

CHANGE ORDER NO. 1- FINAL ATTACHMENT

Change Order No. 1- Final shall include the following additions/modifications to the overall scope of work:

- Backwash Pump Suction Lines
- Utility Power Feeder and Equipment Modifications
- Relocation of Proposed Electrical Switch Gear
- Plumbing Modifications
- New Cellular Auto Dialer
- HVAC Modifications
- SCADA System- Functional Changes
- Water Tap Relocation and Trench Repair
- As-Built Quantity Adjustment

CO 1-1 – Backwash Pump Suction Lines

The Contract Documents specified the new backwash recycle pumps to be connected to existing suction lines penetrating through the floor into the backwash tank. During startup of the backwash pumps, it was discovered the suction lines had been heavily deteriorated to the point where the pumps could not function properly. As such, the suction lines required replacement.

CO 1-2- Utility Power Feeder and Equipment Modifications

Under the Contract Documents, the Contractor was required to coordinate with JCP&L for the new electrical service. It was discovered during coordination that JCP&L revised their standards in October 2018, which was during the construction phase of the project. Additional equipment including a fused disconnect switch and free-standing CT cabinet were required to meet JCP&L's updated standards.

CO 1-3- Relocation of Proposed Electrical Switch Gear

During excavation for the electrical switchgear, an underground storage tank was discovered. Due to complication of removing an underground storage tank and its piping, the electrical switch gear required relocation to ensure the new construction would not be affected by the remediation work. As such, there was additional work required to relocate the foundation and associated electrical materials.

CO 1.4- Plumbing Modifications

The Contract Documents specified a non-potable domestic water line to be run to the Chlorine Room to supply water to the calcium hypochlorite tablet system. During start up it was discovered the system



pressure reaching the system was inadequate due to having two backflow preventers. As such, the non-potable domestic water line was rerouted in order to have only one inline backflow preventer to the calcium hypochlorite system.

CO 1.5- New Cellular Auto Dialer

The Contract Documents specified the existing cellular dialer to be tied to the new SCADA system. During construction, it was noted that the existing Verizon service was to be disconnected by the Utility Company and the existing dialer did not function. This required a new cellular dialer to be installed and programmed to meet the Borough's needs.

CO 1.6- HVAC Modifications

The Contract Documents specified a 2-inch thick louver in the electrical room. During construction phase it was determined the submitted louver was not rated for wind driven rain. Due to the louver location and proximity to electrical equipment, it was determined it must be rated for wind driven rain. As such, a n upgraded louver model was provided and installed.

CO 1.7- SCADA System- Functional Changes

During start-up of the water treatment plant, several functional changes were required on the SCADA system to ensure proper function and efficiency of the new equipment. These changes were made in coordination with Borough staff to meet the Plant and Borough's specific needs.

CO 1.8- Water Tap Relocation and Trench Repair

The Contract Documents specified the plant discharge piping to be tied into an existing 12-inch diameter water main on the west side of Perry Street. During excavation it was found that the 12-inch water main was on the east side of the street. As such, the required layout of the discharge piping to meet the as-built conditions required additional excavation, ductile iron pipe, and restoration.

CO 1.9- As-Built Quantity Adjustment

This credit is an adjustment to account for the final as-built quantities

Please note that Mott MacDonald was provided numerous claims by the General Contractor and through our review and negotiations with the Contractor based upon our records, we reduced the number of claims and number of hours (and related costs) associated with extra labor and equipment.

MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

Application No. 15

DATE:06/09/20

CONTRACTOR'S APPLICATION AND CERTIFICATION FOR PAYMENT UNDER CONTRACT WITH
COPPOLA CONSTRUCTION SERVICES, INC.
FOR CONTRACT NO. 17-1 - PERRY STREET WATER TREATMENT PLANT UPGRADES

MONTHLY PROGRESS REPORT

Perry Street Water Treatment Plant Upgrades - Contract 17-1

1. WORK INCLUDED IN THIS PROGRESS REPORT

The work included under this estimate includes: Completion of startup of all process equipment, Change Order No.1- Final which included modifications to scope of work and final as-built quantities, and compilation of all close out documents.

2. CONDITIONS OF THE WORK

The work included in this estimate has been completed satisfactorily.

3. APPLICATION OF THE AMOUNT AND VALUE OF THE WORK TO DATE UNDER THIS CONTRACT

The Contractor has completed work and stored materials valued at \$5,174,716.20. This amount to the contractor under this payment less previous payments plus retainage is \$400,661.93.

4. REMARKS

Retainage has been released and Payment Estimate No. 15 shall be the final Payment Estimate of this Contract.

SUBMITTED BY: _____
Kyle A. Smith, P.E.

R17820

RESOLUTION #___-20
AUTHORIZING THE EXECUTION OF A CLOSE OUT
CHANGE ORDER FOR THE CONTRACT WITH BLACK
ROCK ENTERPRISES, INC. FOR PAVING SERVICES IN
ASSOCIATION WITH THE NEW JERSEY DEPARTMENT
OF TRANSPORTATION MUNICIPAL AID PROGRAM
GRANT

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, April 2, 2019, the Borough Council adopted Resolution 150-19 which authorized the award of a contract (the "**Contract**") pursuant to a fair and open contract for road paving services to Black Rock Enterprises, Inc. ("**Black Rock**") as part of the implementation of the New Jersey Department of Transportation Municipal Aid Program Grant; and

WHEREAS, Black Rock has completed the paving work required under the Contract and issued a two (2) year maintenance bond in the amount of \$175,455.12 representing fifteen percent (15%) of the Contract Price; and

WHEREAS, Black Rock has submitted a proposed Final Payment and Closeout Change Order reducing the final cost of the Contract to \$1,169,700.78 representing a decrease in the total Contract price of \$85,436.52, on file with the Office of the Borough Clerk; and

WHEREAS, the Borough must execute the Final Payment and Closeout Change Order to authorize the release of the final payment and confirm the reduction in the Contract Price to confirm the completion of the required road paving work under Contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough authorizes the release of the final payment for the Contract and the final change order to the Contract confirming the final Contract cost of \$1,169,700.78.
3. The Mayor of the Borough be and is hereby authorized and directed to execute the Final Payment and Closeout Change Order on file with the Office of the Borough Clerk.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
6. This Resolution shall take effect as provided by applicable law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

TIMOTHY W. GILLEN, PE, PP, CME
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

May 18, 2020

Via Electronic (admintemp@keyportonline.com) & 1st Class Mail

Borough of Keyport
PO Box 60
Keyport, NJ 07735

Attn: Thomas Henshaw, Acting Administrator

**Re: Final Payment and Closeout Change Order
Black Rock Enterprises, LLC
2018 Road Improvement Program
Borough of Keyport, Monmouth County, New Jersey
CME File: HKP00608.01**

Dear Mr. Henshaw:

Transmitted herewith please find the Final Payment Estimate for the above-referenced project in the amount of \$119,599.12 as approved by this office for your review, approval and further handling. The project is complete at this time, including all punch list items.

The enclosed Change Order reflects increases and decreases in original contract quantities required to complete the project. The increases in quantities could not, in our opinion, have reasonably been effectuated by a separately bid contract without unduly disrupting work and imposing adverse consequences on the Borough and will provide an improved level of service to residents, motorists, and pedestrians.

The Closeout Change Order results in an adjustment in the project cost from the original contract amount of \$1,255,137.30 to a final amount of \$1,169,700.78, for a decrease of \$85,436.52.

Also enclosed is the two (2) year Maintenance Bond in the amount of \$175,455.12, fifteen percent (15%) of the final contract amount. By copy of the bond to the Borough Attorney, we request that same is reviewed and approved.

Our office notes that taxpayer costs for this project were defrayed thanks to NJDOT grants totaling \$235,000.00, covering approximately 20% of construction costs. Documentation for the NJDOT final payment voucher will be forwarded to the Finance Department under separate cover to release the remaining grant monies to the Borough.



Mayor and Borough Council
Re: Final Payment and Closeout Change Order
2018 Road Improvement Program

May 18, 2020
Our File No. HKP00608.01
Page 2

Should you have any questions or require additional information, please do not hesitate to contact our office.

Very truly yours,
CME Associates

Trevor J. Taylor, PE, PP, CME
Borough Engineer's Office

TT:MZ
Enclosures

cc: Thomas Fallon, CPA
Joseph Baumann, Esq.
Manny LaRocha – Black Rock Enterprises, LLC
Inspection File

BOROUGH OF KEYPORT

70 WEST FRONT STREET • KEYPORT, NJ 07735

TEL (732) 739-3900 • FAX (732) 739-4701

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING SLIPS, CORRESPONDENCE, ETC.

No.

SHIP TO
VENDORBlack Rock Enterprises, LLC
1316 Englishtown Road
Old Bridge, NJ 08857

THIS ORDER IS TAX EXEMPT PER N.J.S.A. 54:32B-9(a)(1) TAX EXEMPT I.D. NO. 21-6000776

PLEASE NOTE - Please sign and return for payment. Payments
are held on the third Tuesday of each month for payment of bills.
Bills must be received 10 days prior to ensure payment.**2018 Road Improvement Program****Final Payment and Closeout Change Order**

Completed to Date Total:	\$1,169,700.78
Less 2% Retainage:	\$ 0.00
Less Previous Payments:	\$1,050,101.66

Total Due This Estimate:	\$ 119,599.12
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VENDORS REQUIRED TO SUPPLY A COPY OF THEIR N.J. BUSINESS REGISTRATION CERTIFICATE

CLAIMANT'S CERTIFICATION & DECLARATION	RECEIVER'S CERTIFICATION	DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW CERTIFICATION OF FUNDS
I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars, that the articles have been furnished or services rendered as stated therein, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim, if at the amount thereon stated or paid, due on delivery, and that the amount charged is a reasonable one. <i>X Jacqueline Vase</i> Managing Member 5/14/2020 26-2873194	I, the undersigned, certify of the facts, certify that the materials and services were duly received by the services rendered and that the bill is based on actual delivery of the same. <i>[Signature]</i> 5/26/20 APPROVED SIGNATURE	I hereby certify that funds are available as encumbered. _____ CITY FINANCIAL OFFICER _____ DATE _____ APPROVED DATE

FOR PAYMENT - PLEASE SIGN AND RETURN WITH YOUR INVOICE

FINAL PAYMENT AND CLOSEOUT CHANGE ORDER

PROJECT NO.: HKP06008.01
2018 ROAD IMPROVEMENT PROGRAM
MAY 13, 2020
DATE:

OWNER: BOROUGH OF KEYPORT
CONTRACTOR: BLACK ROCK ENTERPRISES, LLC
PURCHASE ORDER NO. _____

Item Description	Bid Quantities				Work Completed				Total to Date	
	Quantity	UOM	Unit Price	Total Extension	Previous Quantity	Previous Total Price	Current Quantity	Total Price	Total Quantity	Total Price
Base Bid - Monroe Street & Main Street (NJDOT Local Aid)										
N-1 Inlet Filler, Type 2, 2' x 4'	7	UN	\$ 100.00	\$ 700.00	2.00	\$ 200.00	-	\$ -	2.00	\$ 200.00
N-2 Silt Fence	4,750	LF	\$ 2.50	\$ 11,875.00	3,628.00	\$ 9,070.00	-	\$ -	3,628.00	\$ 9,070.00
N-3 Breakaway Barricade	20	UN	\$ 0.01	\$ 0.20	20.00	\$ 0.20	-	\$ -	20.00	\$ 0.20
N-4 Drum	40	UN	\$ 0.01	\$ 0.40	40.00	\$ 0.40	-	\$ -	40.00	\$ 0.40
N-5 Traffic Cone	80	UN	\$ 15.00	\$ 1,200.00	80.00	\$ 1,200.00	-	\$ -	80.00	\$ 1,200.00
N-6 Construction Signs	200	SF	\$ 15.00	\$ 3,000.00	200.00	\$ 3,000.00	-	\$ -	200.00	\$ 3,000.00
N-7 Traffic Director, Municipal Police Allowance	1	AL	\$ 40,000.00	\$ 40,000.00	0.95	\$ 37,950.00	0.05	\$ 2,050.00	1.00	\$ 40,000.00
N-8 Fuel Price Adjustment	1	AL	\$ 5,400.00	\$ 5,400.00	0.38	\$ 2,058.25	-	\$ -	0.38	\$ 2,058.25
N-9 Asphalt Price Adjustment	1	AL	\$ 14,700.00	\$ 14,700.00	0.40	\$ 5,824.62	-	\$ -	0.40	\$ 5,824.62
N-10 Removal of Curb	3,500	LF	\$ 3.00	\$ 10,500.00	3,429.00	\$ 10,287.00	-	\$ -	3,429.00	\$ 10,287.00
N-11 Removal of Walks	875	SY	\$ 5.00	\$ 4,375.00	966.30	\$ 4,831.50	-	\$ -	966.30	\$ 4,831.50
N-12 Cleaning Site	1	LS	\$ 115,500.00	\$ 115,500.00	0.75	\$ 86,625.00	0.25	\$ 28,875.00	1.00	\$ 115,500.00
N-13 Excavation, Unclassified	2,420	CY	\$ 0.01	\$ 24.20	1,581.40	\$ 15.81	838.60	\$ 8.39	2,420.00	\$ 24.20
N-14 Excavation, Unclassified, Test Pits (If and where directed)	50	CY	\$ 100.00	\$ 5,000.00	50.00	\$ 5,000.00	-	\$ -	50.00	\$ 5,000.00
N-15 2" to 2-1/2" Clean Stone Subbase	700	CY	\$ 45.00	\$ 31,500.00	55.00	\$ 2,475.00	-	\$ -	55.00	\$ 2,475.00
N-16 Geotextile, Roadway Stabilization	4,000	SY	\$ 1.50	\$ 6,000.00	1,900.00	\$ 2,850.00	-	\$ -	1,900.00	\$ 2,850.00
N-17 Dense-Graded Aggregate Base Course, 6" Thick	400	CY	\$ 35.00	\$ 14,000.00	385.90	\$ 13,506.50	-	\$ -	385.90	\$ 13,506.50
N-18 Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	1,100	TN	\$ 88.00	\$ 96,800.00	783.59	\$ 68,955.92	316.41	\$ 27,844.08	1,100.00	\$ 96,800.00
N-19 Hot Mix Asphalt 19M64 Base Course, Variable Thickness	1,800	TN	\$ 83.00	\$ 149,400.00	1,828.41	\$ 151,758.03	-	\$ -	1,828.41	\$ 151,758.03
N-20 6" Perforated High Density Polyethylene Pipe	950	LF	\$ 30.00	\$ 28,500.00	929.00	\$ 27,870.00	-	\$ -	929.00	\$ 27,870.00
N-21 Reconstruct Leader Drain	6	UN	\$ 350.00	\$ 2,100.00	5.00	\$ 1,750.00	-	\$ -	5.00	\$ 1,750.00
N-22 Leader Drainage Connection to Collection System	5	UN	\$ 400.00	\$ 2,000.00	5.00	\$ 2,000.00	-	\$ -	5.00	\$ 2,000.00
N-23 Convert Inlet, Type B, to Inlet, Type A	1	UN	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00	-	\$ -	1.00	\$ 1,500.00
N-24 Reconstructed Inlet, Type B, Using New Casing	3	UN	\$ 1,500.00	\$ 4,500.00	3.00	\$ 4,500.00	-	\$ -	3.00	\$ 4,500.00
N-25 Concrete Sidewalk, 4" Thick	500	SY	\$ 62.00	\$ 31,000.00	815.80	\$ 38,179.60	-	\$ -	815.80	\$ 38,179.60
N-26 Reset Pavers	150	SY	\$ 85.00	\$ 12,750.00	55.00	\$ 4,675.00	-	\$ -	55.00	\$ 4,675.00
N-27 Hot Mix Asphalt Driveway, 2" Thick	125	SY	\$ 35.00	\$ 4,375.00	267.00	\$ 9,345.00	-	\$ -	267.00	\$ 9,345.00
N-28 Stone or Gravel Driveway, 6" Thick	50	SY	\$ 15.00	\$ 750.00	-	\$ -	-	\$ -	-	\$ -
N-29 Concrete Driveway, Reinforced, 6" Thick	350	SY	\$ 60.00	\$ 21,000.00	450.50	\$ 27,030.00	-	\$ -	450.50	\$ 27,030.00
N-30 Detectable Warning Surface	15	SY	\$ 195.00	\$ 2,925.00	13.00	\$ 2,535.00	-	\$ -	13.00	\$ 2,535.00
N-31 9"x18" Concrete Vertical Curb	3,700	LF	\$ 27.00	\$ 99,900.00	3,429.00	\$ 92,583.00	-	\$ -	3,429.00	\$ 92,583.00
N-32 9"x20" Concrete Vertical Curb	80	LF	\$ 30.00	\$ 2,400.00	80.00	\$ 2,400.00	-	\$ -	80.00	\$ 2,400.00
N-33 Traffic Striping, 4" Wide, Thermoplastic	1,975	LF	\$ 1.50	\$ 2,962.50	798.00	\$ 1,197.00	774.00	\$ 1,151.00	1,572.00	\$ 2,358.00
N-34 Traffic Markings, Thermoplastic	800	SF	\$ 6.00	\$ 4,800.00	353.20	\$ 2,119.20	446.80	\$ 2,680.80	800.00	\$ 4,800.00
N-35 Curb Markings, Oil Based	575	LF	\$ 2.00	\$ 1,150.00	304.00	\$ 608.00	271.00	\$ 542.00	575.00	\$ 1,150.00
N-36 Regulatory and Warning Signs	65	SF	\$ 38.00	\$ 2,470.00	56.00	\$ 2,128.00	9.00	\$ 342.00	65.00	\$ 2,470.00
N-37 Relocate Guide Sign, Type GA, New Breakaway Supports	2	UN	\$ 135.00	\$ 270.00	2.00	\$ 270.00	-	\$ -	2.00	\$ 270.00
N-38 Reset Sign, New Breakaway Supports	10	UN	\$ 150.00	\$ 1,500.00	8.00	\$ 1,200.00	-	\$ -	8.00	\$ 1,200.00
N-39 Retroreflective Sign Post Strip	2	UN	\$ 100.00	\$ 200.00	-	\$ -	1.00	\$ 100.00	1.00	\$ 100.00
N-40 8" Ductile Iron Water Pipe, Class 32	650	LF	\$ 85.00	\$ 55,250.00	605.00	\$ 51,425.00	-	\$ -	605.00	\$ 51,425.00
N-41 Furnish and Install Wet Tap Connection with 6" x 8" MJ Tapping Sleeve, 8" Tapping Valve, Valve Box and Concrete Thrust Block and All Associated Work and Appurtenances in Accordance with the Contract Documents	1	UN	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00	-	\$ -	1.00	\$ 10,000.00
N-42 Furnish and Install Wet Tap Connection with 12" x 8" MJ Tapping Sleeve, 8" Tapping Valve, Valve Box and Concrete Thrust Block and All Associated Work and Appurtenances in Accordance with the Contract Documents	1	UN	\$ 11,000.00	\$ 11,000.00	1.00	\$ 11,000.00	-	\$ -	1.00	\$ 11,000.00
N-43 12" Insertion Valve (If and Where Directed)	1	UN	\$ 15,000.00	\$ 15,000.00	-	\$ -	-	\$ -	-	\$ -
N-44 1" Copper Water Service Connection, with Curb Stop	4	UN	\$ 2,000.00	\$ 8,000.00	2.00	\$ 4,000.00	-	\$ -	2.00	\$ 4,000.00
N-45 2" Copper Water Service Connection, with Curb Stop	1	UN	\$ 3,000.00	\$ 3,000.00	-	\$ -	-	\$ -	-	\$ -

FINAL PAYMENT AND CLOSEOUT CHANGE ORDER

PROJECT NO.: HKP00608.01
 2018 ROAD IMPROVEMENT PROGRAM
 DATE: MAY 13, 2020

OWNER: BOROUGH OF KEYPORT
 CONTRACTOR: BLACK ROCK ENTERPRISES, LLC
 PURCHASE ORDER NO. _____

Item Description	Bid Quantities				Previous Estimate(s)				Work Completed - This Estimate				Total to Date	
	Quantity	U/M	Unit Price	Total Extension	Previous Quantity	Total Price	Current Quantity	Total Price	Total Quantity	Total Price	Total Quantity	Total Price	Total Quantity	Total Price
N-46 Fire Hydrant Assembly	1	UN	\$ 6,500.00	\$ 6,500.00	1.00	\$ 6,500.00	-	\$ -	1.00	\$ 6,500.00	1.00	\$ 6,500.00		
N-47 Reset Water Valve Box	15	UN	\$ 50.00	\$ 750.00	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
N-48 Water As-Built Plan	1	LS	\$ 2,750.00	\$ 2,750.00	-	\$ -	1.00	\$ 2,750.00	1.00	\$ 2,750.00	-	\$ -	1.00	\$ 2,750.00
N-49 Reset Manhole, Sanitary Sewer, Using Existing Casing	3	UN	\$ 350.00	\$ 1,050.00	3.00	\$ 1,050.00	-	\$ -	-	\$ -	3.00	\$ 1,050.00		
N-50 Reset Telephone Manhole, Using Existing Casing	5	UN	\$ 1,500.00	\$ 7,500.00	2.00	\$ 3,000.00	-	\$ -	-	\$ -	2.00	\$ 3,000.00		
N-51 Topsoiling, 4" Thick	600	SY	\$ 5.00	\$ 3,000.00	550.00	\$ 2,750.00	-	\$ -	-	\$ -	550.00	\$ 2,750.00		
N-52 Fertilizing and Seeding, Type 'G'	600	SY	\$ 2.00	\$ 1,200.00	550.00	\$ 1,100.00	-	\$ -	-	\$ -	550.00	\$ 1,100.00		
N-53 Straw Mulching	600	SY	\$ 2.00	\$ 1,200.00	550.00	\$ 1,100.00	-	\$ -	-	\$ -	550.00	\$ 1,100.00		
Base Bid NJDOT Total				\$ 863,077.30		\$ 718,723.03		\$ 65,853.27		\$ 784,576.30		\$ 784,576.30		
Base Bid - Madison Street (Municipal Funding)														
K-1 Maintenance and Protection of Traffic	1	LS	\$ 8,500.00	\$ 8,500.00	1.00	\$ 8,500.00	-	\$ -	-	\$ -	1.00	\$ 8,500.00		
K-2 Traffic Director, Municipal Police Allowance	1	AL	\$ 20,000.00	\$ 20,000.00	0.76	\$ 15,225.00	-	\$ -	-	\$ -	0.76	\$ 15,225.00		
K-3 Fuel Price Adjustment	1	AL	\$ 1,300.00	\$ 1,300.00	0.65	\$ 839.03	-	\$ -	-	\$ -	0.65	\$ 839.03		
K-4 Asphalt Price Adjustment	1	AL	\$ 3,500.00	\$ 3,500.00	0.48	\$ 1,724.24	-	\$ -	-	\$ -	0.48	\$ 1,724.24		
K-5 Removal of Curb	125	LF	\$ 10.00	\$ 1,250.00	107.00	\$ 1,070.00	-	\$ -	-	\$ -	107.00	\$ 1,070.00		
K-6 Clearing Site	1	LS	\$ 30,000.00	\$ 30,000.00	1.00	\$ 30,000.00	-	\$ -	-	\$ -	1.00	\$ 30,000.00		
K-7 Excavation, Unclassified	450	CY	\$ 27.00	\$ 12,150.00	410.00	\$ 11,070.00	-	\$ -	-	\$ -	410.00	\$ 11,070.00		
K-8 1-1 Soil Aggregate	250	CY	\$ 40.00	\$ 10,000.00	238.00	\$ 9,520.00	-	\$ -	-	\$ -	238.00	\$ 9,520.00		
K-9 Dense-Graded Aggregate Base Course, 6" Thick	175	CY	\$ 30.00	\$ 5,250.00	168.00	\$ 5,040.00	-	\$ -	-	\$ -	168.00	\$ 5,040.00		
K-10 RMA Milling, 3" or Less (Only if and Where Ordered)	1,000	SY	\$ 4.00	\$ 4,000.00	1,142.00	\$ 4,568.00	-	\$ -	-	\$ -	1,142.00	\$ 4,568.00		
K-11 Hot Mix Asphalt, 12.5M64 Surface Course, 2" Thick	190	TN	\$ 125.00	\$ 23,750.00	109.00	\$ 13,625.00	-	\$ -	-	\$ -	109.00	\$ 13,625.00		
K-12 Hot Mix Asphalt, 19M64 Base Course, Variable Thickness	265	TN	\$ 100.00	\$ 26,500.00	219.70	\$ 21,970.00	-	\$ -	-	\$ -	219.70	\$ 21,970.00		
K-13 Clearing Existing Pipe, 12" to 24" Diameter	60	LF	\$ 20.00	\$ 1,200.00	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
K-14 Convert Inlet, Type E, to Inlet, Type B	1	UN	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00	-	\$ -	-	\$ -	1.00	\$ 1,500.00		
K-15 Reconstructed Inlet, Type E, Using New Casing	1	UN	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00	-	\$ -	-	\$ -	1.00	\$ 1,500.00		
K-16 9"x18" Concrete Vertical Curb	400	LF	\$ 25.00	\$ 10,000.00	360.00	\$ 9,000.00	-	\$ -	-	\$ -	360.00	\$ 9,000.00		
K-17 Traffic Striping, 4" Wide, Thermoplastic	130	LF	\$ 6.50	\$ 845.00	100.00	\$ 650.00	-	\$ -	-	\$ -	100.00	\$ 650.00		
K-18 Traffic Markings, Thermoplastic	40	SF	\$ 10.00	\$ 400.00	34.00	\$ 340.00	-	\$ -	-	\$ -	34.00	\$ 340.00		
K-19 Regulatory and Warning Sign	10	SF	\$ 65.00	\$ 650.00	7.00	\$ 455.00	-	\$ -	-	\$ -	7.00	\$ 455.00		
K-20 Topsoiling, 4" Thick	750	SY	\$ 6.00	\$ 4,500.00	712.00	\$ 4,272.00	-	\$ -	-	\$ -	712.00	\$ 4,272.00		
K-21 Fertilizing and Seeding, Type 'G'	750	SY	\$ 2.00	\$ 1,500.00	712.00	\$ 1,424.00	-	\$ -	-	\$ -	712.00	\$ 1,424.00		
K-22 Straw Mulching	750	SY	\$ 2.00	\$ 1,500.00	712.00	\$ 1,424.00	-	\$ -	-	\$ -	712.00	\$ 1,424.00		
Base Bid Municipal Total:				\$ 164,895.00		\$ 143,716.27		\$ -		\$ 143,716.27		\$ 143,716.27		
Addition Item A - Madison Street (Municipal Funding)														
A-1 Maintenance and Protection of Traffic	1	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	-	\$ -	-	\$ -	1.00	\$ 5,000.00		
A-2 Traffic Director, Municipal Police Allowance	1	AL	\$ 20,000.00	\$ 20,000.00	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
A-3 Clearing Site	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00	-	\$ -	-	\$ -	1.00	\$ 10,000.00		
A-4 Excavation, Unclassified	90	CY	\$ 50.00	\$ 4,500.00	63.00	\$ 3,150.00	-	\$ -	-	\$ -	63.00	\$ 3,150.00		
A-5 Dense-Graded Aggregate Base Course, 6" Thick	50	CY	\$ 45.00	\$ 2,250.00	32.00	\$ 1,440.00	-	\$ -	-	\$ -	32.00	\$ 1,440.00		
A-6 Hot Mix Asphalt 12.5M64 Surface Course, 2" Thick	190	TN	\$ 125.00	\$ 23,750.00	202.00	\$ 25,250.00	-	\$ -	-	\$ -	202.00	\$ 25,250.00		
A-7 Hot Mix Asphalt 19M64 Base Course, Variable Thickness	60	TN	\$ 100.00	\$ 6,000.00	100.00	\$ 10,000.00	-	\$ -	-	\$ -	100.00	\$ 10,000.00		
A-8 Topsoiling, 4" Thick	350	SY	\$ 5.00	\$ 1,750.00	307.00	\$ 1,535.00	-	\$ -	-	\$ -	307.00	\$ 1,535.00		
A-9 Fertilizing and Seeding, Type 'G'	350	SY	\$ 1.00	\$ 350.00	307.00	\$ 307.00	-	\$ -	-	\$ -	307.00	\$ 307.00		
A-10 Straw Mulching	350	SY	\$ 2.00	\$ 700.00	307.00	\$ 614.00	-	\$ -	-	\$ -	307.00	\$ 614.00		
A-11 Downy Serviceberry Tree, 14' to 16' Height, 2.5" to 3" Caliper B&B	12	UN	\$ 1,200.00	\$ 14,400.00	12.00	\$ 14,400.00	-	\$ -	-	\$ -	12.00	\$ 14,400.00		
Addition Item A Total:				\$ 88,700.00		\$ 71,696.00		\$ -		\$ 71,696.00		\$ 71,696.00		

FINAL PAYMENT AND CLOSEOUT CHANGE ORDER

PROJECT NO.: HKP0608.01
 PROJECT: 2018 ROAD IMPROVEMENT PROGRAM
 DATE: MAY 13, 2020

OWNER: BOROUGH OF KEYPORT
 CONTRACTOR: BLACK ROCK ENTERPRISES, LLC
 PURCHASE ORDER NO. _____

Item Description	Bid Quantities				Previous Estimate(s)		Work Completed		Total to Date	
	Quantity	U/M	Unit Price	Total Extension	Previous Quantity	Total Price	Current Quantity	Total Price	Total Quantity	Total Price
Addition Item B - Walnut Terrace (Municipal Funding)										
B-1 Excavation, Unclassified	15	CY	\$ 45.00	\$ 675.00	-	\$ -	-	\$ -	-	\$ -
B-2 Dense-Graded Aggregate Base Course, 6" Thick	15	CY	\$ 45.00	\$ 675.00	-	\$ -	-	\$ -	-	\$ -
B-3 HMA Milling, 3" or Less	275	SY	\$ 25.00	\$ 6,875.00	252.00	\$ 6,300.00	-	\$ -	252.00	\$ 6,300.00
B-4 Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	35	TN	\$ 250.00	\$ 8,750.00	45.00	\$ 11,250.00	-	\$ -	45.00	\$ 11,250.00
B-5 Hot Mix Asphalt 19M64 Base Course, 4" Thickness	5	TN	\$ 250.00	\$ 1,250.00	-	\$ -	-	\$ -	-	\$ -
B-6 Reset Water Valve Box	1	UN	\$ 50.00	\$ 50.00	-	\$ -	-	\$ -	-	\$ -
B-7 Reconstruct Manhole, Sanitary Sewer, Using New Casting	1	UN	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00	-	\$ -	1.00	\$ 1,500.00
Addition Item B Total:				\$ 19,775.00		\$ 19,050.00		\$ -		\$ 19,050.00
Addition Item C - American Legion Parking Lot (Municipal Funding)										
C-1 Removal of Curb	135	LF	\$ 5.00	\$ 675.00	134.00	\$ 670.00	-	\$ -	134.00	\$ 670.00
C-2 Removal of Walks	100	SY	\$ 15.00	\$ 1,500.00	89.00	\$ 1,335.00	-	\$ -	89.00	\$ 1,335.00
C-3 Excavation, Unclassified	25	CY	\$ 50.00	\$ 1,250.00	93.00	\$ 4,650.00	-	\$ -	93.00	\$ 4,650.00
C-4 Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	90	TN	\$ 125.00	\$ 11,250.00	90.00	\$ 11,250.00	-	\$ -	90.00	\$ 11,250.00
C-5 Hot Mix Asphalt 19M64 Base Course, Variable Thickness	140	TN	\$ 100.00	\$ 14,000.00	151.90	\$ 15,190.00	-	\$ -	151.90	\$ 15,190.00
C-6 Timber Tie Retaining Wall, 30" Max. Height	100	SF	\$ 35.00	\$ 3,500.00	80.00	\$ 2,800.00	-	\$ -	80.00	\$ 2,800.00
C-7 Reset Existing Casting	1	UN	\$ 350.00	\$ 350.00	-	\$ -	-	\$ -	-	\$ -
C-8 Reconstruct Inlet, Type E, Using New Casting	1	UN	\$ 1,850.00	\$ 1,850.00	-	\$ -	-	\$ -	-	\$ -
C-9 Concrete Sidewalk, 4" Thick	70	SY	\$ 70.00	\$ 4,900.00	72.70	\$ 5,089.00	-	\$ -	72.70	\$ 5,089.00
C-10 Concrete Driveway, Reinforced, 6" Thick	115	SY	\$ 75.00	\$ 8,625.00	105.00	\$ 7,875.00	-	\$ -	105.00	\$ 7,875.00
C-11 9"x18" Concrete Vertical Curb	150	LF	\$ 30.00	\$ 4,500.00	134.00	\$ 4,020.00	-	\$ -	134.00	\$ 4,020.00
C-12 Traffic Striping, 4" Wide, Thermoplastic	720	LF	\$ 2.00	\$ 1,440.00	690.00	\$ 1,380.00	-	\$ -	690.00	\$ 1,380.00
C-13 Traffic Markings, Thermoplastic	50	SF	\$ 7.00	\$ 350.00	44.00	\$ 308.00	-	\$ -	44.00	\$ 308.00
C-14 Steel Bollard, 8" Diameter	3	UN	\$ 1,200.00	\$ 3,600.00	3.00	\$ 3,600.00	-	\$ -	3.00	\$ 3,600.00
C-15 Furnish and Install Trash Enclosure including: Excavation, Concrete Footing, Concrete Filled 8" CMU Block Wall 5 ft Height, and Beige Vinyl Swing Gates	1	LS	\$ 60,000.00	\$ 60,000.00	1.00	\$ 60,000.00	-	\$ -	1.00	\$ 60,000.00
C-16 Topsoiling, 4" Thick	100	SY	\$ 5.00	\$ 500.00	20.00	\$ 100.00	-	\$ -	20.00	\$ 100.00
C-17 Fertilizing and Seeding, Type G	100	SY	\$ 2.00	\$ 200.00	20.00	\$ 40.00	-	\$ -	20.00	\$ 40.00
C-18 Straw Mulching	100	SY	\$ 2.00	\$ 200.00	20.00	\$ 40.00	-	\$ -	20.00	\$ 40.00
Addition Item C Total:				\$ 118,690.00		\$ 118,347.00		\$ -		\$ 118,347.00
Contract Total:				\$ 1,265,137.30		\$ 1,071,532.30		\$ 65,853.27		\$ 1,137,385.57

FINAL PAYMENT AND CLOSEOUT CHANGE ORDER

PROJECT NO.: HKP06083.01
 2018 ROAD IMPROVEMENT PROGRAM
 DATE: MAY 13, 2020

OWNER: BOROUGH OF KEYPORT
 CONTRACTOR: BLACK ROCK ENTERPRISES, LLC
 PURCHASE ORDER NO. _____

Item Description	Bid Quantities				Previous Estimate		Work Completed This Estimate		Total to Date	
	Quantity	U/M	Unit Price	Total Extension	Previous Quantity	Total Price	Current Quantity	Total Price	Total Quantity	Total Price
Base Bid - Monroe Street & Main Street (NJDOT Local Aid)										
CO-N1 Inlet Filter Type 2, 2' X 4'	(5.00)	UN	\$ 100.00	\$ (500.00)	-	\$ -	-	\$ -	-	\$ -
CO-N2 Silt Fence	(1,122.00)	LF	\$ 2.50	\$ (2,805.00)	-	\$ -	-	\$ -	-	\$ -
CO-N7 Traffic Director, Municipal Police Allowance	0.23	AL	\$ 40,000.00	\$ 9,249.45	-	\$ -	0.23	\$ 9,249.45	0.23	\$ 9,249.45
CO-N8 Fuel Price Adjustment	(0.62)	AL	\$ 5,400.00	\$ (3,341.75)	-	\$ -	-	\$ -	-	\$ -
CO-N9 Asphalt Price Adjustment	(0.60)	AL	\$ 14,700.00	\$ (8,875.38)	-	\$ -	-	\$ -	-	\$ -
CO-N10 Removal of Curb	(71.00)	LF	\$ 3.00	\$ (213.00)	-	\$ -	-	\$ -	-	\$ -
CO-N11 Removal of Walks	91.30	SY	\$ 5.00	\$ 456.50	-	\$ -	-	\$ -	-	\$ -
CO-N13 Excavation, Unclassified	1,064.73	CY	\$ 0.01	\$ 10.65	-	\$ -	1,064.73	\$ 10.65	1,064.73	\$ 10.65
CO-N15 2" to 2-1/2" Clean Stone Subbase	(645.00)	CY	\$ 45.00	\$ (29,025.00)	-	\$ -	-	\$ -	-	\$ -
CO-N16 Geotextile, Roadway Stabilization	(2,100.00)	SY	\$ 1.50	\$ (3,150.00)	-	\$ -	-	\$ -	-	\$ -
CO-N17 Dense-Graded Aggregate Base Course, 6" Thick	(34.10)	CY	\$ 35.00	\$ (1,193.50)	-	\$ -	-	\$ -	-	\$ -
CO-N18 Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	160.09	TN	\$ 88.00	\$ 14,087.92	-	\$ -	160.09	\$ 14,087.92	160.09	\$ 14,087.92
CO-N19 Hot Mix Asphalt 19M64 Base Course, Variable Thickness	29.41	TN	\$ 83.00	\$ 2,386.03	-	\$ -	-	\$ -	-	\$ -
CO-N20 6" Perforated High Density Polyethylene Pipe	(21.00)	LF	\$ 30.00	\$ (630.00)	-	\$ -	-	\$ -	-	\$ -
CO-N21 Reconstruct Leader Drain	(1.00)	UN	\$ 350.00	\$ (350.00)	-	\$ -	-	\$ -	-	\$ -
CO-N25 Concrete Sidewalk, 4" Thick	115.80	SY	\$ 62.00	\$ 7,179.60	-	\$ -	-	\$ -	-	\$ -
CO-N26 Reset Pavers	142.00	SY	\$ 35.00	\$ 4,970.00	-	\$ -	-	\$ -	-	\$ -
CO-N27 Hot Mix Asphalt Driveway, 2" Thick	(50.00)	SY	\$ 15.00	\$ (750.00)	-	\$ -	-	\$ -	-	\$ -
CO-N28 Stone or Gravel Driveway, 6" Thick	100.50	SY	\$ 60.00	\$ 6,030.00	-	\$ -	-	\$ -	-	\$ -
CO-N29 Concrete Driveway, Reinforced, 6" Thick	(2.00)	SY	\$ 195.00	\$ (390.00)	-	\$ -	-	\$ -	-	\$ -
CO-N30 Detectable Warning Surface	(271.00)	LF	\$ 27.00	\$ (7,317.00)	-	\$ -	-	\$ -	-	\$ -
CO-N31 9"x18" Concrete Vertical Curb	(303.60)	LF	\$ 1.50	\$ (455.40)	-	\$ -	-	\$ -	-	\$ -
CO-N33 Traffic Striping, 4" Wide, Thermoplastic	426.20	SF	\$ 6.00	\$ 2,557.20	-	\$ -	426.20	\$ 2,557.20	426.20	\$ 2,557.20
CO-N34 Traffic Markings, Thermoplastic	(250.00)	LF	\$ 2.00	\$ (500.00)	-	\$ -	-	\$ -	-	\$ -
CO-N35 Curb Markings, Oil Based	5.00	SF	\$ 38.00	\$ 190.00	-	\$ -	5.00	\$ 190.00	5.00	\$ 190.00
CO-N36 Regulatory and Warning Sign	(2.00)	UN	\$ 150.00	\$ (300.00)	-	\$ -	-	\$ -	-	\$ -
CO-N38 Reset Sign, New Breakaway Supports	(1.00)	UN	\$ 100.00	\$ (100.00)	-	\$ -	-	\$ -	-	\$ -
CO-N39 Retroreflective Sign Post Strip	(45.00)	LF	\$ 85.00	\$ (3,825.00)	-	\$ -	-	\$ -	-	\$ -
CO-N40 8" Ductile Iron Water Pipe, Class 52	(1.00)	UN	\$ 15,000.00	\$ (15,000.00)	-	\$ -	-	\$ -	-	\$ -
CO-N43 12" Insertion Valve (if and Where Directed)	(2.00)	UN	\$ 2,000.00	\$ (4,000.00)	-	\$ -	-	\$ -	-	\$ -
CO-N44 1" Copper Water Service Connection, with Curb Stop	(1.00)	UN	\$ 3,000.00	\$ (3,000.00)	-	\$ -	-	\$ -	-	\$ -
CO-N45 2" Copper Water Service Connection, with Curb Stop	(15.00)	UN	\$ 50.00	\$ (750.00)	-	\$ -	-	\$ -	-	\$ -
CO-N47 Reset Water Valve Box	(3.00)	UN	\$ 1,500.00	\$ (4,500.00)	-	\$ -	-	\$ -	-	\$ -
CO-N50 Reset Telephone Manhole, Using Existing Casting	(50.00)	SY	\$ 2.00	\$ (100.00)	-	\$ -	-	\$ -	-	\$ -
CO-N51 Tonsoling, 4" Thick	(50.00)	SY	\$ 2.00	\$ (100.00)	-	\$ -	-	\$ -	-	\$ -
CO-N52 Fertilizing and Seeding, Type 'G'	(50.00)	SY	\$ 2.00	\$ (100.00)	-	\$ -	-	\$ -	-	\$ -
CO-N53 Straw Mulching	(50.00)	SY	\$ 2.00	\$ (100.00)	-	\$ -	-	\$ -	-	\$ -

FINAL PAYMENT AND CLOSEOUT CHANGE ORDER

PROJECT NO.: HKP00608.01
 PROJECT: 2018 ROAD IMPROVEMENT PROGRAM
 DATE: MAY 13, 2020

OWNER: BOROUGH OF KEYPORT
 CONTRACTOR: BLACK ROCK ENTERPRISES, LLC
 PURCHASE ORDER NO. _____

Item Description	Bid Quantities			Previous Estimate(s)		Work Completed		Total to Date	
	Quantity	UM	Unit Price	Total Extension	Previous Quantity	Total Price	Current Quantity	Total Price	Total Quantity
Base Bid - Madison Street (Municipal Funding)									
CO-K2 Traffic Director, Municipal Police Allowance	(0.24)	AL	\$ 20,000.00	\$ (4,775.00)	-	\$ -	-	\$ -	-
CO-K3 Fuel Price Adjustment	(0.35)	AL	\$ 1,300.00	\$ (460.97)	-	\$ -	-	\$ -	-
CO-K4 Asphalt Price Adjustment	(0.52)	AL	\$ 3,500.00	\$ (1,875.76)	-	\$ -	-	\$ -	-
CO-K5 Removal of Curb	(18.00)	LF	\$ 10.00	\$ (180.00)	-	\$ -	-	\$ -	-
CO-K7 Excavation, Unclassified	(40.00)	CY	\$ 27.00	\$ (1,080.00)	-	\$ -	-	\$ -	-
CO-K8 1:1 Soil Aggregate	(12.00)	CY	\$ 40.00	\$ (480.00)	-	\$ -	-	\$ -	-
CO-K9 Dense-Graded Aggregate Base Course, 6" Thick	(7.00)	CY	\$ 30.00	\$ (210.00)	-	\$ -	-	\$ -	-
CO-K10 HMA Milling, 3" or Less (Only If and Where Ordered)	142.00	SY	\$ 4.00	\$ 568.00	-	\$ -	-	\$ -	-
CO-K11 Hot Mix Asphalt, 12.5M64 Surface Course, 2" Thick	(41.00)	TN	\$ 125.00	\$ (5,125.00)	-	\$ -	-	\$ -	-
CO-K12 Hot Mix Asphalt 19M64 Base Course, Variable Thickness	(45.30)	TN	\$ 100.00	\$ (4,530.00)	-	\$ -	-	\$ -	-
CO-K13 Clearing Existing Pipe, 12" to 24" Diameter	(60.00)	LF	\$ 20.00	\$ (1,200.00)	-	\$ -	-	\$ -	-
CO-K16 9"x18" Concrete Vertical Curb	(40.00)	LF	\$ 25.00	\$ (1,000.00)	-	\$ -	-	\$ -	-
CO-K17 Traffic Striping, 4" Wide, Thermoplastic	(30.00)	LF	\$ 6.50	\$ (195.00)	-	\$ -	-	\$ -	-
CO-K18 Traffic Markings, Thermoplastic	(6.00)	SF	\$ 10.00	\$ (60.00)	-	\$ -	-	\$ -	-
CO-K19 Regulatory and Warning Sign	(3.00)	SF	\$ 65.00	\$ (195.00)	-	\$ -	-	\$ -	-
CO-K20 Topsoiling, 4" Thick	(38.00)	SY	\$ 6.00	\$ (228.00)	-	\$ -	-	\$ -	-
CO-K21 Fertilizing and Seeding, Type 'G'	(38.00)	SY	\$ 2.00	\$ (76.00)	-	\$ -	-	\$ -	-
CO-K22 Straw Mulching	(38.00)	SY	\$ 2.00	\$ (76.00)	-	\$ -	-	\$ -	-
Addition Item A - Madison Street (Municipal Funding)									
CO-A2 Traffic Director, Municipal Police Allowance	(1.00)	AL	\$ 20,000.00	\$ (20,000.00)	-	\$ -	-	\$ -	-
CO-A4 Excavation, Unclassified	(27.00)	CY	\$ 50.00	\$ (1,350.00)	-	\$ -	-	\$ -	-
CO-A5 Dense-Graded Aggregate Base Course, 6" Thick	(18.00)	CY	\$ 45.00	\$ (810.00)	-	\$ -	-	\$ -	-
CO-A6 Hot Mix Asphalt 12.5M64 Surface Course, 2" Thick	12.00	TN	\$ 125.00	\$ 1,500.00	-	\$ -	-	\$ -	-
CO-A7 Hot Mix Asphalt 19M64 Base Course, Variable Thickness	40.00	TN	\$ 100.00	\$ 4,000.00	-	\$ -	-	\$ -	-
CO-A8 Topsoiling, 4" Thick	(43.00)	SY	\$ 5.00	\$ (215.00)	-	\$ -	-	\$ -	-
CO-A9 Fertilizing and Seeding, Type 'G'	(43.00)	SY	\$ 1.00	\$ (43.00)	-	\$ -	-	\$ -	-
CO-A10 Straw Mulching	(43.00)	SY	\$ 2.00	\$ (86.00)	-	\$ -	-	\$ -	-
Addition Item B - Walnut Terrace (Municipal Funding)									
CO-B1 Excavation, Unclassified	(15.00)	CY	\$ 45.00	\$ (675.00)	-	\$ -	-	\$ -	-
CO-B2 Dense-Graded Aggregate Base Course, 6" Thick	(15.00)	CY	\$ 45.00	\$ (675.00)	-	\$ -	-	\$ -	-
CO-B3 HMA Milling, 3" or Less	(23.00)	SY	\$ 25.00	\$ (575.00)	-	\$ -	-	\$ -	-
CO-B4 Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	10.00	TN	\$ 250.00	\$ 2,500.00	-	\$ -	-	\$ -	-
CO-B5 Hot Mix Asphalt 19M64 Base Course, 4" Thickness	(5.00)	TN	\$ 250.00	\$ (1,250.00)	-	\$ -	-	\$ -	-
CO-B6 Reset Water Valve Box	(1.00)	UN	\$ 50.00	\$ (50.00)	-	\$ -	-	\$ -	-

FINAL PAYMENT AND CLOSEOUT CHANGE ORDER

PROJECT NO.: HKP00508.01
 PROJECT: 2016 ROAD IMPROVEMENT PROGRAM
 DATE: MAY 13, 2020

OWNER: BOROUGH OF KEYPORT
 CONTRACTOR: BLACK ROCK ENTERPRISES, LLC
 PURCHASE ORDER NO.

Item Description	Bid Quantities				Previous Estimate(s)		Work Completed This Estimate		Total to Date	
	Quantity	U/M	Unit Price	Total Extension	Previous Quantity	Total Price	Current Quantity	Total Price	Total Quantity	Total Price
Additional Item C - American Legion Parking Lot (Municipal Funding)										
CO-C1 Removal of Curb	(1.00)	LF	\$ 5.00	\$ (5.00)	-	\$ -	-	\$ -	-	\$ -
CO-C2 Removal of Walks	(11.00)	SY	\$ 15.00	\$ (165.00)	-	\$ -	-	\$ -	-	\$ -
CO-C3 Excavation, Unclassified	98.00	CY	\$ 50.00	\$ 3,400.00	-	\$ -	-	\$ -	-	\$ -
CO-C3 Hot Mix Asphalt 19M64 Base Course, Variable Thickness	11.90	TN	\$ 100.00	\$ 1,190.00	-	\$ -	-	\$ -	-	\$ -
CO-C6 Timber Tie Retaining Wall, 30" Max. Height	(20.00)	SF	\$ 35.00	\$ (700.00)	-	\$ -	-	\$ -	-	\$ -
CO-C7 Reset Existing Casting	(1.00)	UN	\$ 350.00	\$ (350.00)	-	\$ -	-	\$ -	-	\$ -
CO-C8 Reconstruct Inlet, Type E, Using New Casting	(1.00)	UN	\$ 1,850.00	\$ (1,850.00)	-	\$ -	-	\$ -	-	\$ -
CO-C9 Concrete Sidewalk, 4" Thick	2.70	SY	\$ 70.00	\$ 189.00	-	\$ -	-	\$ -	-	\$ -
CO-C10 Concrete Driveway, Reinforced, 6" Thick	(10.00)	SY	\$ 75.00	\$ (750.00)	-	\$ -	-	\$ -	-	\$ -
CO-C11 8"x18" Concrete Vertical Curb	(16.00)	LF	\$ 30.00	\$ (480.00)	-	\$ -	-	\$ -	-	\$ -
CO-C12 Traffic Striping, 4" Wide, Thermoplastic	(30.00)	LF	\$ 2.00	\$ (60.00)	-	\$ -	-	\$ -	-	\$ -
CO-C13 Traffic Markings, Thermoplastic	(16.00)	SF	\$ 7.00	\$ (112.00)	-	\$ -	-	\$ -	-	\$ -
CO-C16 Topsoiling, 4" Thick	(80.00)	SY	\$ 5.00	\$ (400.00)	-	\$ -	-	\$ -	-	\$ -
CO-C17 Fertilizing and Seeding, Type 'G'	(80.00)	SY	\$ 2.00	\$ (160.00)	-	\$ -	-	\$ -	-	\$ -
CO-C18 Straw Mulching	(80.00)	SY	\$ 2.00	\$ (160.00)	-	\$ -	-	\$ -	-	\$ -
SUPP-1 Furnish and Install Pavers and Blueslone at American Legion Dr. Lot	12.00	SY	\$ 185.00	\$ 2,220.00	-	\$ -	12.00	\$ 2,220.00	12.00	\$ 2,220.00
SUPP-2 Furnish and Install Paver Steps at American Legion Dr. Lot	6.00	UN	\$ 300.00	\$ 1,800.00	-	\$ -	6.00	\$ 1,800.00	6.00	\$ 1,800.00
SUPP-3 Furnish and Install Flat Gate Inlet Castings at American Legion Dr. Lot	3.00	UN	\$ 400.00	\$ 1,200.00	-	\$ -	3.00	\$ 1,200.00	3.00	\$ 1,200.00
SUPP-4 Furnish and Install Concrete Covers at American Legion Dr. Lot	3.00	UN	\$ 333.33	\$ 999.99	-	\$ -	3.00	\$ 999.99	3.00	\$ 999.99
Contract Adjustment:			\$ (85,436.52)			\$ -		\$ 32,315.21		\$ 32,315.21
Final Contract Value:			\$ 1,169,700.78			\$ 1,071,532.30		\$ 98,168.47		\$ 1,169,700.78

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from Owner on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by Prior Payment Estimates; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the Payment Estimate will pass to OWNER at time of payment free and clear of all liens, claims, security interest and encumbrances (except such as covered by Bond acceptable to OWNER).

PREPARED BY:

Maqueline Vale
 Black Rock Enterprises, LLC

APPROVED BY:

Trevor J. Taylor
 Trevor J. Taylor, P.E., P.P., C.M.E.

CURRENT TO DATE TOTAL \$1,169,700.78
 LESS 2% RETAINAGE \$ -
 LESS PREVIOUS PAYMENTS \$1,050,101.56
 BALANCE DUE \$119,599.12

RESOLUTION #__-20
AUTHORIZING CREDIT FOR PROPERTY TAXES FOR
THE PROPERTY AT 55 WEST FRONT STREET

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the property at block 21.01, lot 33 on the Borough's tax map commonly known as 55 West Front Street (the "**Property**") is owned by LNL Realty, LLC ("**LNL**"); and

WHEREAS, in 2018, LNL filed a tax appeal with the Monmouth County Tax Board (the "**MCTB**") for the tax assessment on the Property wherein a clerical error occurred regarding the 2018 tax assessment; and

WHEREAS, the MCTB assessed the value of the Property at \$550,000, but inadvertently failed to properly record the MCTB judgment; and

WHEREAS, as a result of the MCTB's error, LNL paid property tax for 2018 \$4,543.02 more than it would have been if the MCTB had properly recorded the MCTB judgment; and

WHEREAS, the Borough's Tax Assessor recommends that a credit in the amount of \$4,543.02 be issued towards LNL's property tax obligation for 2020 which reflects the amount of the 2018 over payment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the issuance of a credit in the amount of \$4,543.02 to LNL for property taxes owed in 2020.
3. The Mayor of the Borough, the Acting Borough Administrator, the Borough's Chief Financial Officer, and/or other reasonably necessary personnel are hereby authorized to complete and execute all necessary forms and materials needed for the credit to LNL's property tax obligation for 2020.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
6. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk



Writer's Direct Dial: (973) 721-5026

Writer's Direct Fax: (973) 681-7233

mmoon@msbnj.com

April 21, 2020

Client No. 49482-031

Via Fax (732) 264-7084

Paul N. Mirabelli, Esq.
Attorney-at-Law
Executive Plaza
3400 Highway 35, Suite 3
Hazlet, New Jersey 07730

**Re: 55 West Front Street
Lot 33, Block 21.01
Borough of Keyport**

Dear Mr. Mirabelli:

This office represents the Borough of Keyport (the "**Borough**"). A copy of your letter dated March 17, 2020 to Mayor Collette J. Kennedy and the Borough Council was forwarded to my office for review. I have consulted with the Borough's tax assessor's office to confirm the assertions in your letter. Please find attached a proposed resolution for consideration by the Borough Council at its May 5, 2020 meeting which would authorize the issuance of a credit for your client's tax obligation for 2020.

As you are well aware, the adoption of the resolution is at the sole discretion of the Borough Council and neither you nor your client should interpret the enclosed draft resolution as a formal adoption at this time.

The Borough reserves all rights and remedies.

Very yours truly,

Mark Y. Moon

Enclosures

cc: Mayor Collette Kenney (via email)
Tom Henshaw (via email)

RESOLUTION #__-20
AUTHORIZING EXECUTION OF CONTRACT WITH
GARDEN STATE ROOFING & CONSTRUCTION FOR
REPAIRS TO THE ROOF OF THE KEYPORT PUBLIC
LIBRARY AS PART OF THE BOROUGH'S
IMPLEMENTATION OF THE NEIGHBORHOOD
PRESERVATION PROGRAM PLAN

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough was accepted into the Neighborhood Preservation Program (the "**Program**") established by the State of New Jersey, Department of Community Affair (the "**DCA**"); and

WHEREAS, the Borough established a Neighborhood Preservation Program Stakeholder Planning Team who designed a proposed five (5) Neighborhood Preservation Program plan (the "**Plan**"), including a proposed budget consistent with the requirements of the Program; and

WHEREAS, the Borough authorized the appointment of a Program Coordinator (the "**NPP Coordinator**") to manage and implement the Plan; and

WHEREAS, on March 17, 2020, the Borough adopted Resolution 125-20 adopting the Plan which was previously submitted to and approved by the DCA; and

WHEREAS, the Plan includes repairs to the Keyport Public Library (the "**Library**"); and

WHEREAS, the NPP Coordinator solicited quote for repairs to the roof of the Library as part of the implementation of the Plan; and

WHEREAS, the NPP Coordinator received a proposal from G.S. Roofing and Siding, Inc. t/a Garden State Roofing & Construction ("**Garden State Roofing**"), on file with the office of the Borough Clerk, to perform the repairs at a price of \$34,200 (the "**Proposal**"); and

WHEREAS, the pursuant to the budget included in the Plan, the Borough will incur \$17,700 of the Proposal costs to fulfill its matching funds requirements for the Program; and

WHEREAS, the remainder of the costs for the repairs will be reimbursed by the DCA as part of the Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby authorizes the purchase of the retention of Garden State Roofing pursuant to the Proposal, on file with the Office of the Borough Clerk, for a total price of \$34,200.00 to be partially reimbursed by the DCA.

3. The Mayor of the Borough, the Acting Borough Administrator, the NPP Coordinator and other reasonably necessary personnel are hereby authorized to execute any documents necessary to effectuate the retention of Garden State Roofing.

4. The Borough hereby authorizes the NPP Coordinator to process the retention of Garden State Roofing with the DCA for partial reimbursement through the Program.

5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

6. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

7. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk



Proposal

G.S. ROOFING AND SIDING, INC.
T/A Garden State Roofing & Construction
646 PALMER AVENUE • MIDDLETOWN, N.J. 07748

Phone: (732) 787-5546 • Fax: (732) 787-5440
www.gardenstateroofing.net • Business Reg # 13VH00343800



PROPOSAL SUBMITTED TO Boro of Keyport Library		PHONE	DATE 5/22/2020
STREET 109 Broad Street		JOB NAME Boro of Keyport Library	
CITY, STATE AND ZIP CODE Keyport NJ 07735		JOB LOCATION Same	
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby Submit specifications and estimates for,

Supply & Install all necessary labor & material for new roof at Keyport Library located at 109 Broad St.

1. Remove old roofing and properly dispose at landfill

2. Replace upper flat roof using Versico Energy Star roofing system over 1" ISO roof insulation.
Fully adhered roof system

3. Shingle area install #15 felt vapor barrier and ice/weather shield 3' up from bottom of roof. Install a
Timberline HD roof shingle to manufacturers specifications.

4. Re Line yankee gutter system using EPDM rubber fully adhered with new drain drop tube and connect
to existing leaders

Labor Warranty: 2 Yr GS Roofing & Siding Material Warranty: Manufacturer

Service Charge of 1-1/2% per month on unpaid balance. All credit card payments subject to 2.5% service charge.

Collection Fees: If it becomes necessary for the contractor to resort to collection by law, the owner agrees to pay all costs and all reasonable attorney fees

We propose hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of:

Thirty four thousand two hundred dollars----- dollars (\$ 34,200.00).

Payment to be made as follows:

Home owner will obtain building permit. If G.S. Roofing & Siding obtains permit there will be a service charge of \$80.00 plus permit cost.

1. Any additional work will become an extra charge over and above the estimate. Our guarantee or warranty covers only the work performed; in no way does it cover any damage to interior or exterior of any building, or any property contained therein, or special damage of any kind whatsoever. Any mold-mildew of any kind interior or exterior, or any property contained therein, placement/reception of satellite dishes, electric wiring, or special damage of any kind whatsoever. Caulking may require maintenance after 2 years and is not covered under our warranty. Our guarantee is void from misuses or neglect. All agreements are contingent upon strikes, accidents or delays beyond our control. We carry workman's compensation and general liability. All orders subject to home office approval

2. Completion Date: Contractor agrees to start the above described work within approximately 25 working days of signed acceptance of this contract. The work is to be completed in approximately 10 working days, subject to occurrence as set forth but not necessarily limited to. Larger projects may require additional time.

3. Exclusions: Owner acknowledges that certain delays may be incurred for reasons beyond the control of the contractor. As such, the contractor shall not be liable for damages due to delays, including shortages of materials, inclement weather, acts of God, accidents or any other delays beyond the contractor's control

Authorized Signature: Pete Lubertazzi Note: This proposal may be withdrawn if not accepted in _____ days.

Print Name: Pete Lubertazzi

Acceptance of Proposal -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above

Signature _____



G.S. ROOFING AND SIDING, INC.

646 PALMER AVENUE
MIDDLETOWN, N.J. 07748

Phone: (732) 787-5545

Fax: (732) 787-5440

License No. 38-83

KEYPORT LIBRARY

109 BROAD ST

KEYPORT

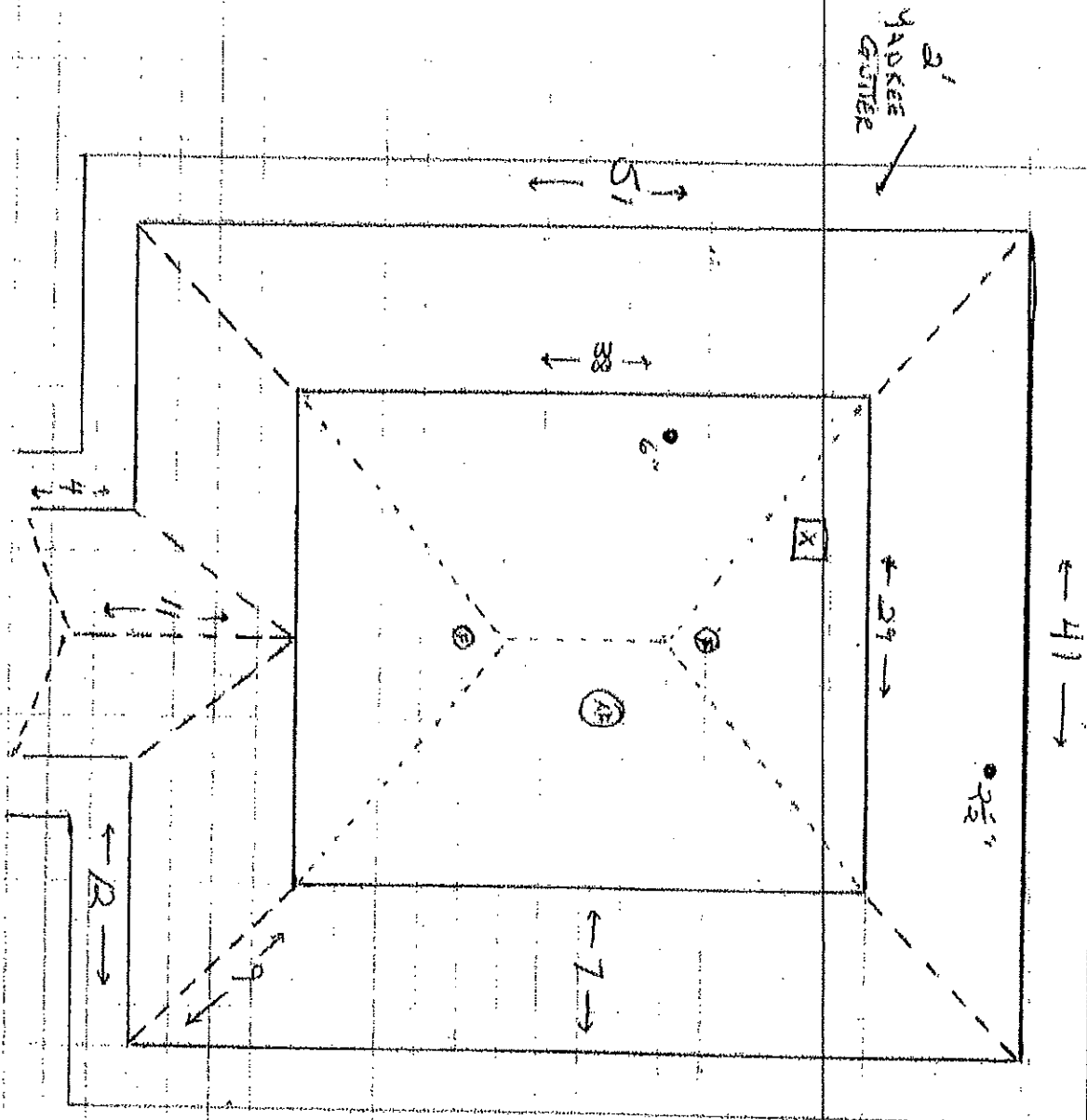
JOB NAME

STREET

CITY, STATE AND ZIP CODE

DATE

DAY



2'
HAKKE
GUTTER

VENT PIPE

ANTIC FAD

(A)

12' FLOOR

(B)

CANNERY
BACK

(X)

RESOLUTION #___-20
AUTHORIZING EXECUTION OF CONTRACT WITH
PEREIRA MASONRY, LLC FOR REPAIRS TO THE STAIRS
AND SIDEWALK OF THE KEYPORT PUBLIC LIBRARY
AS PART OF THE BOROUGH'S IMPLEMENTATION OF
THE NEIGHBORHOOD PRESERVATION PROGRAM
PLAN

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough was accepted into the Neighborhood Preservation Program (the "**Program**") established by the State of New Jersey, Department of Community Affair (the "**DCA**"); and

WHEREAS, the Borough established a Neighborhood Preservation Program Stakeholder Planning Team who designed a proposed five (5) Neighborhood Preservation Program plan (the "**Plan**"), including a proposed budget consistent with the requirements of the Program; and

WHEREAS, the Borough authorized the appointment of a Program Coordinator (the "**NPP Coordinator**") to manage and implement the Plan; and

WHEREAS, on March 17, 2020, the Borough adopted Resolution 125-20 adopting the Plan which was previously submitted to and approved by the DCA; and

WHEREAS, the Plan includes repairs to the Keyport Public Library (the "**Library**"); and

WHEREAS, the NPP Coordinator solicited quote for masonry repairs to the stairs and sidewalks of the Library as part of the implementation of the Plan; and

WHEREAS, the NPP Coordinator received a proposal from Pereira Masonry, LLC ("**Pereira**"), on file with the office of the Borough Clerk, to perform the repairs at a price of \$8,950 (the "**Proposal**"); and

WHEREAS, the costs for the repairs will be reimbursed by the DCA as part of the Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the purchase of the retention of Pereira pursuant to the Proposal, on file with the Office of the Borough Clerk, for a total price of \$8,900.00 to be reimbursed by the DCA.

3. The Mayor of the Borough, the Acting Borough Administrator, the NPP Coordinator and other reasonably necessary personnel are hereby authorized to execute any documents necessary to effectuate the retention of Garden State Roofing.

4. The Borough hereby authorizes the NPP Coordinator to process the retention of Pereira with the DCA for reimbursement through the Program.

5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

6. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

7. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

SAME

Proposal

PEREIRA MASONRY LLC

Residential — Commercial

P.O. Box 549
KEYPORT NJ 07735
LICENSE#13VH03088300

Phone: 732-888-9404
Mobile: 732-939-7785
WWW.PEREIRAMASONRY.COM

PROPOSAL SUBMITTED TO : KEYPORT PUBLIC LIBRARY	732-351-3711	5/11/2020
STREET: BRAOD STREET		
CITY, STATE AND ZIP CODE KEYPORT NJ	JOB LOCATION : SAME	
Architect:	Date:	JOB PHONE

We hereby submit specifications and estimate: MASONRY WORK

- | | |
|--|-----------|
| 1. TOP MAIN STEPS – GROOVE AND REPOINT EVERY JOINT ON THE ENTIRE STEPS | \$4800.00 |
| 2. LOWER SMALL MAIN STEPS – REMOVE RAILING AND REPLACE 3 LIMESTONE TREADS APPX. 13 LF.
RE-INSTALL RAILING | \$800.00 |
| 3. SIDE BASEMENT STEPS - RESURFACE BOTH STEPS – TOPS ONLY (SALT DAMAGE) | \$700.00 |
| 4. WALKWAYS- REPLACE 158 SF. OF CONCRETE , 4" THICK , 3500 PSI (SEE PICTURES FOR AREAS OF REPLACEMENT) | |
| 5. SIDEWALK – REPLACE APPX. 80 SF. OF CONCRETE , 4" THICK , 3500 PSI (SEE PICS FOR AREAS) | \$2650.00 |

*****SEE ALL PICS ATTACHED IN ACCORDING WITH REPAIRS AS NEEDED AND LISTED

NOTE: **WILL NOT OBTAIN PERMITS - ANY ADDITIONAL REPAIRS NOT INDICATED IN PICTURES OR LISTED ABOVE WILL BE CHARGED ACCORDINGLY.

We propose hereby to furnish Material and Labor - complete in accordance with above specifications for the sum of:

_____ dollars
Payment to be made as follows:

Acceptance of Contract

- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature_____

Date of Acceptance_____

Signature_____

DISCLAIMER:

PEREIRA MASONRY WILL NOT BE RESPONSIBLE FOR ANY LANDSCAPING, GRASS, TREES, FLOWERS, OR SPRINKLERS DISTURBED DURING WORK PERFORMED BY OUR COMPANY.

EXCAVATION WILL CONSIST OF HEAVY DISTURBANCE TO PROPERTY. HEAVY EQUIPMENT AND MATERIALS WILL MAKE DISTURBANCES INEVITABLE.

Every Day



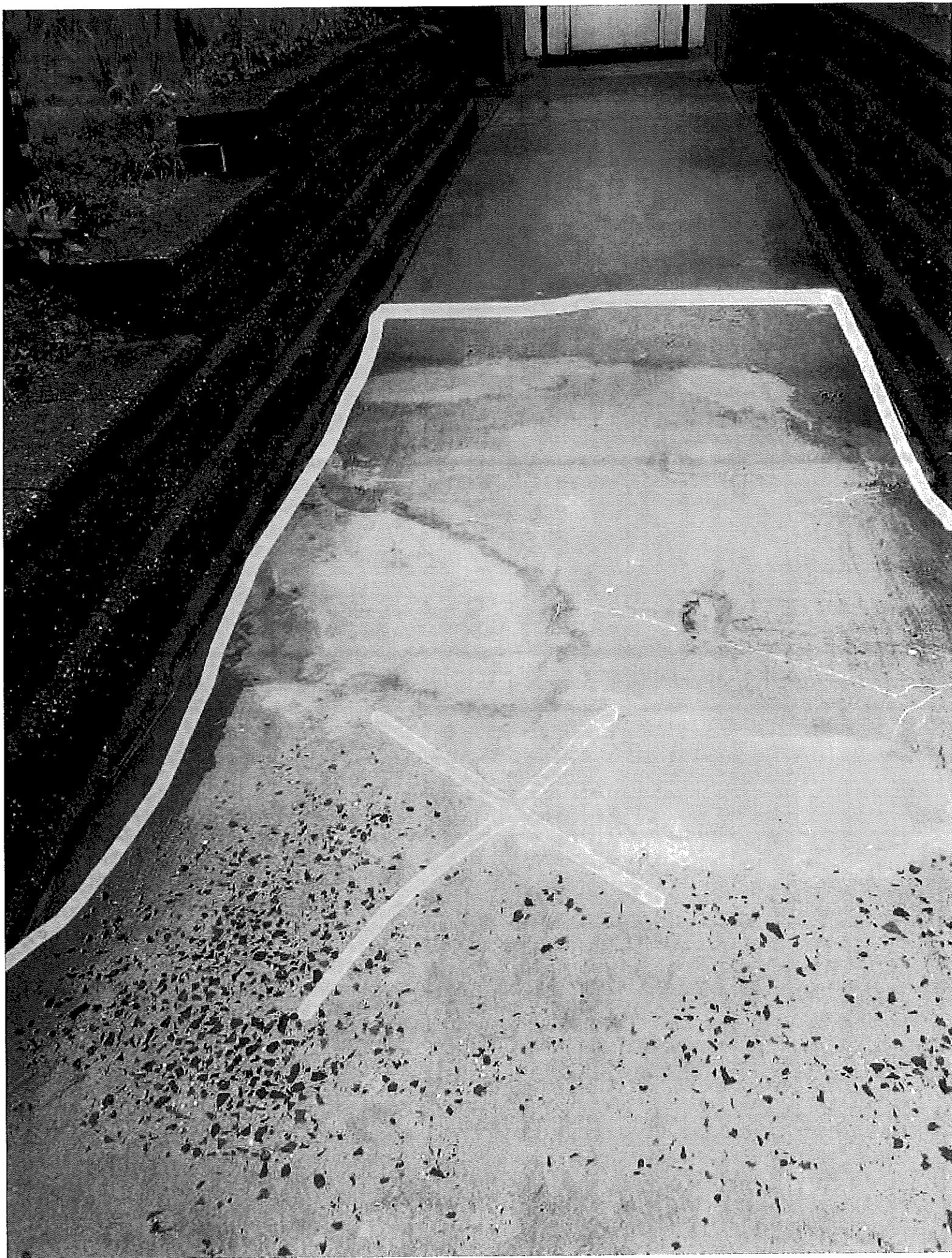


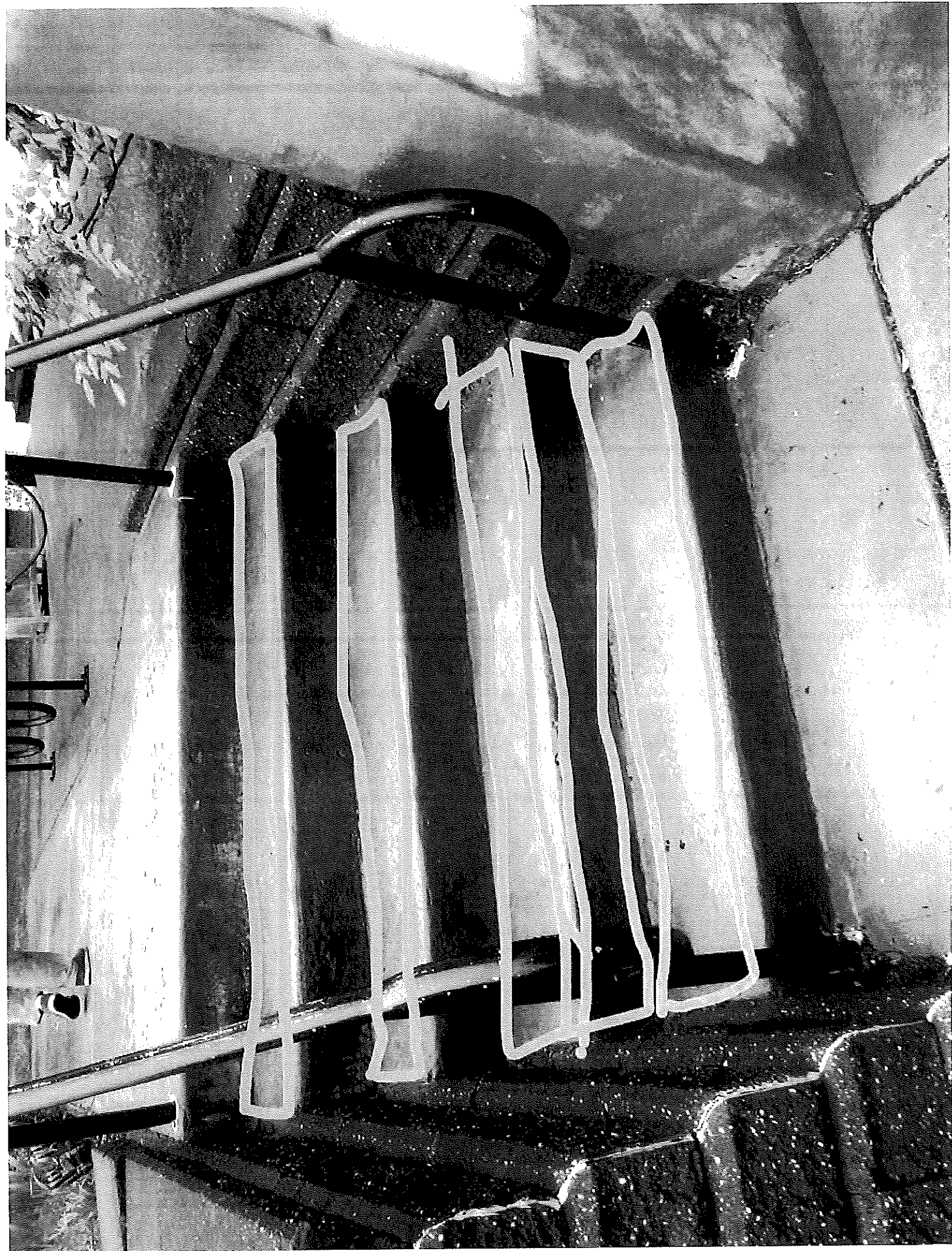












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X



RESOLUTION #__-20
AUTHORIZING PURCHASE OF ROAD CLOSURE ARM
GATE AS PART OF THE BOROUGH'S
IMPLEMENTATION OF THE NEIGHBORHOOD
PRESERVATION PROGRAM PLAN

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough was accepted into the Neighborhood Preservation Program (the "**Program**") established by the State of New Jersey, Department of Community Affair (the "**DCA**"); and

WHEREAS, the Borough established a Neighborhood Preservation Program Stakeholder Planning Team (the "**NPP Team**") who designed a proposed five-year (5) Neighborhood Preservation Program plan (the "**Plan**"), including a proposed budget consistent with the requirements of the Program; and

WHEREAS, the Borough authorized the appointment of a Program Coordinator (the "**NPP Coordinator**") to manage and implement the Plan; and

WHEREAS, on March 17, 2020, the Borough adopted Resolution 125-20 adopting the Plan which was previously submitted to and approved by the DCA; and

WHEREAS, the Plan includes the purchase and installation of two (2) road closure arm gates (the "**Arm Gates**") for installation at American Legion Drive to allow the Borough to close the road during times of flooding or other circumstances where the road would need to be closed; and

WHEREAS, the NPP Coordinator has solicited quotations for the purchase of the Arm Gates and has recommended, with approval from the NPP Team, the purchase pursuant to the proposed quotation submitted by Madsen and Howell, Inc. ("**Madsen and Howell**") on file with the Office of the Borough Clerk; and

WHEREAS, the total proposed cost of the items is \$14,800.00; and

WHEREAS, the Borough seeks to authorize the purchase of the Arm Gates to be reimbursed by the DCA as part of the Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby authorizes the purchase of the Arm Gates pursuant to the quotation provided by Madsen and Howell, on file with the Office of the Borough Clerk, for a total price of \$14,800.00.

3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel are hereby authorized to complete and execute all necessary forms and materials needed for the purchase of the Arm Gates.

4. The Borough hereby authorizes the NPP Coordinator to process the purchase of the Items with the DCA for reimbursement through the Program.

5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

6. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

7. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

**Madsen and Howell Inc.
500 Market Street
Perth Amboy, N.J. 08861
Phone:732-826-4000 * Fax: 732-826-7651**

**To: Keyport Borough
70 West Front Street
Keyport, N. J. 07735**

May 22, 2020

**Attn: Nicole Henn
NPP Coordinator
Phone: 732-351-3711**

**From: Larry Stonerock
Sales
Cell: 732-703-1779
Fax: 732-739-1421
e-mail: chief2285@aol.com**

RE: Manual Lift Gate w/ Solar Sign Quote:

**2 ea. (1) - Tapco Manual 26' Lift Arm Gate, and (1) 30' Arm, Surface Mount, ----- \$14,800.00
Red/White Stripes, Aluminum Arm, (2) Pendulum Support Arms that
Automatically Lower when Gates are Lowered, Blinker Sign "ROAD CLOSED"24"x24"
w/8 Amber LED Blinker Lights, Controller, 12V, Sun saver, Hollow Cabinet
Bracket Set for Round Poles 2-3/8" & Larger. Standard Hardware, Brackets, &
Snap Locks Key Switch Kit, Hollow Pole Mount, Heavy Duty Black Enclosure,
30W/12V Panel Package, Top of Pole Mount 4.5 dia. Battery, 35Ah 12V AGM
Lead Acid. Pole Package consisting of 2 -10' x 4.5"OD Poles, w/ Installation Hardware,
Sign Mounting Kit w/ Square/U-Channel, Anti-Vandal for Mounting Blinker
Sign, 100' Coil Seal Tight Conduit and Fittings. Wire 2C 18awg 16TC 2464,
300V CM Brn/Blu.**

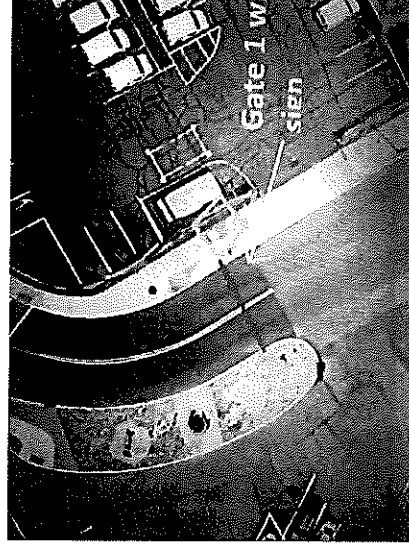
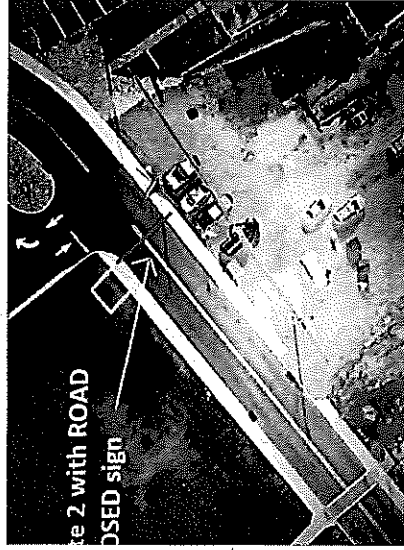
Tapco is the only Solar Sign Manufacturer Approved by NJDOT

This is a Delivered Price and Does not include installation.

Delivery 4 to 6 weeks from date of order

**I want to take this opportunity to thank you for the chance to quote on this.
Larry**

Road Closure Locations



The base of the gate will have signage to identify NPP as the funding entity and obscure and beautify the mechanics. Signage artist has been identified and will come out to measure and present renderings once installation is completed.

RESOLUTION #__-20
AUTHORIZING PURCHASE OF INSTALLATION OF
LANDSCAPING AT SELECTED LOCATIONS WITHIN
THE BOROUGH AS PART OF THE BOROUGH'S
IMPLEMENTATION OF THE NEIGHBORHOOD
PRESERVATION PROGRAM PLAN

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough was accepted into the Neighborhood Preservation Program (the "**Program**") established by the State of New Jersey, Department of Community Affair (the "**DCA**"); and

WHEREAS, the Borough established a Neighborhood Preservation Program Stakeholder Planning Team (the "**NPP Team**") who designed a proposed five (5) year Neighborhood Preservation Program plan (the "**Plan**"), including a proposed budget consistent with the requirements of the Program; and

WHEREAS, the Borough authorized the appointment of a Program Coordinator (the "**NPP Coordinator**") to manage and implement the Plan; and

WHEREAS, on March 17, 2020, the Borough adopted Resolution 125-20 adopting the Plan which was previously submitted to and approved by the DCA; and

WHEREAS, the Plan includes the landscaping and installation of trees and shrubbery at certain locations within the Borough; and

WHEREAS, the NPP Team selected three (3) locations for the landscaping and installation of trees and shrubbery; and

WHEREAS, the NPP Coordinator has solicited quotations for landscaping and installation of trees and shrubbery and recommends, with the NPP Team, the award of a contract to Scenic View Landscaping pursuant to the proposed quotation on file with the Office of the Borough Clerk in the amount of \$16,300.00; and

WHEREAS, the Borough seeks to authorize the retention of Scenic View Landscaping for the amount listed in its quotation to be reimbursed by the DCA as part of the Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby authorizes the retention of Scenic View Landscaping to perform landscaping services and for the purchase of trees and shrubbery for a total price of \$16,300.00.

3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel are hereby authorized to complete and execute all necessary forms and materials needed for the retention of and purchase from Scenic View Landscaping.

4. The Borough hereby authorizes the NPP Coordinator to process the retention of Scenic View Landscaping with the DCA for reimbursement through the Program.

5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

6. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

7. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

SCENIC VIEW LANDSCAPING

ESTIMATE #12146

SENT ON:

May 07, 2020

RECIPIENT:

Nicole Henn

109 West Front Street
Keyport, New Jersey 07735

Phone: 732-351-3711

Proposal submitted by.: Frank 732-925-4726

Approx days to complete the jobs: 3.0 Days

Estimated time of starting job once deposit is received : 4-6
Weeks (weather depending)

SENDER:

Scenic View Landscaping

213 Broad Street
Keyport, New Jersey 07735

Phone: 732-602-1949

Website: www.ScenicViewNJ.com

SENT ON:

May 07, 2020

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT COST	TOTAL
Landscape Installation	Area 1: Install new landscaping around the monument at Firemans Park. Landscaping will include all listed below. Computer design to be shown prior to work taking place. Landscaping will include approx 35-40 new planting in this area. Landscape will contain the following plants. 30-45 Shrubs/Trees(plants sizes and totals listed below) 6 Bayberry 3 gallon size 8 Summer Sweet 3 gallon size 5 Boxwoods 18-24" 2 Crape Myrtle Trees 8-10' tall 3 Eastern Red Bud 8-10' tall 8 Dwarf Bunny Grass 3 gallon size 3 Hydrangia 5 gallon size 6 Drift Rose 3 gallon size 15 Perennials 1 gallon size Perennials will include sedum, catmint, sage Area 2: Install simple landscaping between area with 3 parking spots and sidewalk. This area will have 15 plantings all together. This is the area where there is a Blue and Brown garbage can and silver utility box. This area will stay low to the ground. Plants that will be used are 5 Dwarf Grasses 3 gallon size, 5 Liriope 1 gallon size, 5 Coral bells 1 gallon size Area 3: Remove and dispose of plants inside of raised planter box. Install 12 Flowering Shrubs and 6 Perennial Grasses Plants to be used are 12 Knockout Rose 3 gallon size and 6 Bunny Grass 3 gallon size All landscaping will be installed as per the specs below Supply and install new landscaping Installation of soil for landscape beds as needed Installation of plants as per agreement/design if presented Defining of landscape beds with a natural edge Installation of commercial grade weed mat Installation of 6" fabric staples to secure weed mat Installation of triple shredded premium Black Dye mulch Removal and clean-up of all landscape debris off of property where landscape takes place Directions and instructions on how to water and maintain the plants	1	\$16,300.00	\$16,300.00

SCENIC VIEW LANDSCAPING

ESTIMATE #12146

SENT ON:

May 07, 2020

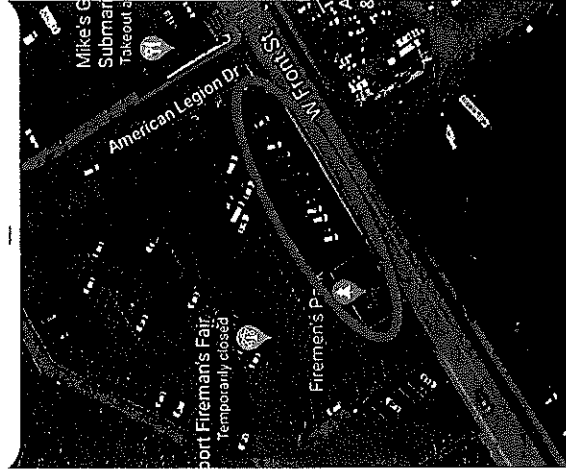
Total

\$16,300.00

All prices are plus NJ Sales Tax. All work is to be done as listed above. The prices and terms are hereby accepted. 50 percent payment is due at start of work. Balance is due at completion. There will be a one year guarantee on cracking and settlement of pavers. We guarantee all of our plants, trees, shrubs and sod to be healthy and alive upon installation. It will be the customer's responsibility to water and maintain them as instructed as there is no guarantee. All deposits are non-refundable after material is ordered, and jobs cannot be cancelled after material is ordered. Prices are valid for 30 days. All credit card transactions are subject to a 3.5% processing fee. Any extra items or services provided that are added by the customer will be an extra charge. Balances are to be paid in full at the time of completion of all services. After a 4 day grace period, a 10% late fee is added per month. Concrete removal is included up to 4" thick; concrete thicker than 5" will be subject to an extra charge. Concrete containing wire mesh or rebar will also be subject to an extra charge. Customer is responsible to obtain and pay for any permits that pertain to work above. Scenic View Landscaping reserves the right to use any pictures of property where landscaping took place in any advertisements or displays without any compensation to the customer. Scenic View Landscaping will not be responsible for any underground utilities that are not marked out or that are marked out incorrectly by "New Jersey One Call." It will be the customer's responsibility to have any and all other underground utilities marked out, such as: buried electrical lines, sprinkler lines, gas BBQ lines, pool heater/filter lines, cable lines, electric fence, etc. Drainage systems installed by Scenic View Landscaping regularly need to be checked for dirt, debris, leaves or such debris. We are not responsible for drainage system failure due to drainage systems being blocked or clogged from such debris. Payment is due at completion of services. Any and all late payments will void any and all warranties from Scenic View Landscaping and or its vendors.

Signature: _____ Date: _____

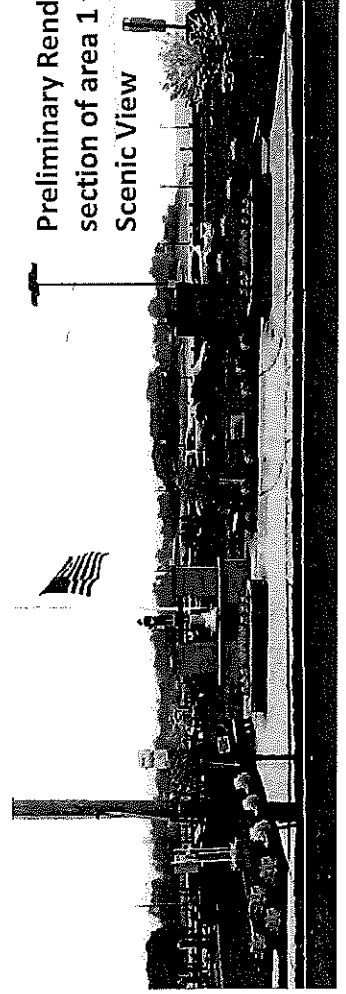
Area 1 Trees and
Shrubs



Area 2 and 3 Trees
and Shrubs



Preliminary Rendering of small
section of area 1 from
Scenic View



RESOLUTION #__-20
AUTHORIZING REVISION TO THE BOROUGH OF
KEYPORT NEIGHBORHOOD PRESERVATION
PROGRAM PLAN TO CHANGE THE PROPOSED REPAIRS
TO THE KEYPORT PUBLIC LIBRARY

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough was accepted into the Neighborhood Preservation Program (the “**Program**”) established by the State of New Jersey, Department of Community Affairs (the “**DCA**”); and

WHEREAS, the Borough established a Neighborhood Preservation Program Stakeholder Planning Team who designed a proposed five (5) Neighborhood Preservation Program plan (the “**Plan**”), including a proposed budget consistent with the requirements of the Program; and

WHEREAS, on March 17, 2020, the Borough adopted Resolution 125-20 adopting the Plan which was previously submitted to and approved by the DCA; and

WHEREAS, the Plan included proposed repairs to the façade of the Keyport Public Library (the “**Library**”) in the first year of the Plan and the budget for the first year of the Plan; and

WHEREAS, the Neighborhood Preservation Program Stakeholder Planning Team has recommended a change to the Plan which would alter the proposed repairs to the Library to be: (1) repairs to the roof of the Library; (2) repairs to the Library stairs; and (3) repairs to the Library sidewalks, in lieu of repairs to the Library facade; and

WHEREAS, the DCA has approved the proposed change to the Plan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the change to the Plan to change the proposed repairs to the Library from repairs to the Library façade to repairs to the Library roof, stairs, and sidewalks.
3. The Borough’s Neighborhood Preservation Program Coordinator is hereby authorized process the amendment to the Plan with the DCA.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION # ___-20
AUTHORIZING THE RENTAL OF EIGHTEEN (18)
STORAGE LOCKERS FOR NON-MOTORIZED
WATERCRAFTS AVAILABLE TO THE PUBLIC

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough has constructed and owns eighteen (18) storage lockers designed for the storage of non-motorized watercrafts, including kayaks, canoes and stand up paddle boards; and

WHEREAS, the Borough provides these storages lockers to be rented by members of the public for a period of twelve (12) months starting in April 2020 at a rate of \$120 per year for residents and \$200 per year for non-residents; and

WHEREAS, the Borough seeks to continue to rent these storage lockers to members of the public consistent with the terms of a Kayak/Canoe/SUP Locker Rental Agreement (the "**Agreement**").

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough is authorized to rent the storage lockers to the public for a term of twelve (12) months as of April 1, 2020 at a rate of \$120 per year for residents and \$200 per year for non-residents.
3. The Borough is authorized to continue to utilize the Agreement on file with the Office of the Borough Clerk to rent the storage lockers to members of the public.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
6. This Resolution shall take effect as provided by applicable law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

BOROUGH OF KEYPORT, NJ
Kayak/Canoe/SUP locker Rental Agreement

INTRODUCTION: The Borough of Keyport has constructed 18 lockers to be rented yearly. The twelve (12) month rental period is April 1, 20____ to March 31, 20____. The yearly cost to rent one (1) locker is \$120.00 for residents and \$200.00 for non-residents. The total cost to rent the locker(s) is to be paid before April 1st of each year. The following is the Contract/Agreement which needs to be filled out in full.

CONTRACT: I, the undersigned, do hereby make application to The Borough of Keyport located at 70 West Front Street, Keyport, NJ 07735 for the use of a Non-Motorized Watercraft (NMW) Storage Locker located at Veterans' Park in Keyport, NJ. As noted below, it is the purpose of this agreement to advise that the Borough leases space only. Storage facilities, including the space leased, are an offered privilege with the understanding that the Borough and its employees, officials, and agencies assume no liability of any hazard or occurrence, including, but not limited to, personal injury, property damage, contractual liability, theft, incidental and consequential damages, etc. All storage payments are final.

Last Name: _____ First Name: _____

Address: _____

Emergency Phone: _____ e-mail: _____

Alternate Contact Person: _____ Phone: _____

How many Kayaks: 1 () or 2 () / Canoes: 1 () / SUP 1 () or 2 ()

Makes/Models: _____

Colors: _____ Value\$ _____

- ◆ Rental Season: April 1st to March 31st
- ◆ Portion of a season will be prorated, but no refund will be issued
- ◆ No storage of trailers or carriages
- ◆ In the event of an impending storm, lessee may be required to relocate their equipment to a safe space as directed by the Borough.
- ◆ In the event of non-payment of the \$120 (resident) or \$200 (non-resident), the Borough reserves the right to impound the equipment.
- ◆ The applicant will provide their own lock and be solely responsible for the contents of their locker
- ◆ All payments are due in full (\$120 each per resident or \$200 each per non-resident) PRIOR to bringing your Kayak, Canoe, or SUP to the Park for the rental locker.
- ◆ These lockers cannot be sub leased, there is no exception.
- ◆ Limit of two (2) lockers per family
- ◆ I have read the above information and agree herewith, and request storage for the year for the above listed items.

Please file your application with the required fee to the Borough Clerk at Borough Hall.

Signature

Date

Print Name

OFFICE USE

ASSIGNED LOCKER(S) NUMBER(S) _____ TOTAL PAID: \$ _____ EXPIRES 3/31/ _____

Release, Waiver for Liability and Indemnity Agreement

The Undersigned acknowledges that the Borough of Keyport (hereinafter called The Borough) is extending a special privilege in allowing him/her to store his/hers non-motorized watercraft (NMW) and related equipment. In consideration of the privilege to store NMW at the Keyport NMW Storage Facility, the undersigned, for himself/herself and any personal representative, heirs, and next-of-kin, hereby acknowledges, agrees, and represents the following:

RELEASE I agree to release, waive, discharge, and covenant not to sue The Borough, its directors, officers, employees, and agents from all liability to me, my personal representative, heirs, and next-of-kin for any loss, theft, or damage, and any claim or demands therefore on account of injury to my property, whether caused by the negligence of the Borough or otherwise during the storage period.

INDEMNIFICATION I agree to indemnify and save and hold harmless the Borough from any loss, liability, theft, damage, or cost that may incur due to my storing my NMW, upon or about The Borough premises whether caused by the negligence of the Borough or otherwise.

ACCEPTANCE OF RISK I understand that The Borough does not guarantee the security of the property being stored. In addition, I realize that the area is not locked, secured, or guarded. Therefore, I agree to assume full responsibility for and risk of property damage due to the lack of negligence of The Borough or otherwise while my NMW is stored during the rental period. Any/All actions and/or usage of non-motorized watercraft rests solely of the user of that watercraft, no exceptions.

POLICY Storage of NMW at the Keyport Storage Facility is allowed year-round provided that the appropriate fee has been paid, but in the event of an approaching named storm or other hazard, all NMW may have to be removed by the undersigned owner or representative if notified. I agree to only store my NMW in the locker assigned and agree that a storage space will be assigned to each applicant by the NMW coordinator appointed by The Borough. I also agree to keep my unit locked at all times when not in use. An unlocked unit may result in removal from the unit by The Borough and a call to the lessee to come pick up the NMW.

CONTACT PERSON I agree to provide a contact person and a phone number in my absence so that, in the event of an emergency, the contact person will be responsible for my NMW.

The undersigned further expressly agrees that the foregoing **RELEASE, WAVIER, AND INDEMNITY AGREEMENT** is intended to be as broad and inclusive as New Jersey law allows and that, if any portion is held invalid, it is agreed that the balance shall continue in full legal force and effect.

Signature

Date

Attest

RESOLUTION #___-20
REFERRING TO THE KEYPORT UNIFIED PLANNING
BOARD FOR REVIEW AND COMMENT A
REDEVELOPMENT PLAN ENTITLED "REDEVELOPMENT
PLAN – BLOCK 120, LOTS 8 AND 9 AND BLOCK 130, LOTS
42, 48, 49, 50, AND 51 (SCATTERED SITE PROPERTIES)"
PURSUANT TO THE LOCAL REDEVELOPMENT AND
HOUSING LAW, N.J.S.A. 40A:12A-1, et. seq.

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* (the "**Redevelopment Law**"), authorizes a municipality to determine whether certain parcels of land in the municipality constitute "areas in need of rehabilitation" and/or "areas in need of redevelopment"; and

WHEREAS, in accordance with the Redevelopment Law, on February 20, 2007 the Borough Council of the Borough (the "**Borough Council**") adopted Resolution No. 100-07 designating the entire Borough as an area in need of rehabilitation; and

WHEREAS, in accordance with the Redevelopment Law, on December 18, 2018 the Borough Council adopted Resolution No. 256-18 designating certain properties within the Borough as an area in need of redevelopment, including certain properties identified as Block 120, Lots 8 and 9 and Block 130, Lots 42, 48, 49, 50 and 51 on the tax maps of the Borough (collectively, the "**Scattered Site Properties**"); and

WHEREAS, pursuant to the Redevelopment Law the City Council caused a redevelopment plan for the Redevelopment Area to be prepared, entitled the "Redevelopment Plan – Block 120, Lots 8 and 9 and Block 130, Lots 42, 48, 49, 50, and 51 (Scattered Site Properties)" (the "**Redevelopment Plan**"); and

WHEREAS, the City Council desires to have the Keyport Unified Planning Board review and comment upon the Redevelopment Plan for its review and comment, pursuant to *N.J.S.A. 40A:12A-7* of the Redevelopment Law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. Pursuant to *N.J.S.A. 40A:12A-7(e)*, the Borough Council hereby refers the Redevelopment Plan to the Keyport Unified Planning Board for review and recommendation. The Keyport Unified Planning Board shall prepare a report regarding its recommendations as to the

Redevelopment Plan and submit same to the Borough Council within 45 days after referral, as required by the Redevelopment Law.

3. The Borough Clerk shall forward a copy of this Resolution and the Redevelopment Plan to the Keyport Unified Planning Board for review.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk



BEACON PLANNING AND CONSULTING SERVICES, L.L.C.

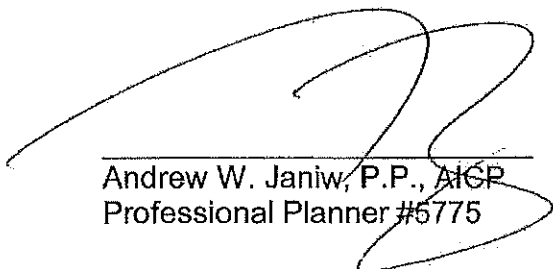
COLTS TOWNE PLAZA, SUITE 129
315 STATE HIGHWAY 34
COLTS NECK, NJ 07722

TEL. (732) 845-8103
FAX (732) 845-8104

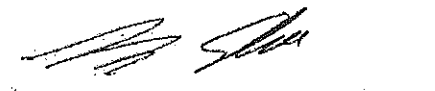
**HUDSON POINTE REDEVELOPMENT PLAN
BOROUGH OF KEYPORT, NEW JERSEY**

Beacon File: A19186
June 2020

The original copy of this report was signed and sealed in accordance with N.J.S.A. 45: 14A-12.



Andrew W. Janiw, P.P., AICP
Professional Planner #5775



Barbara Ehlen, PP, AICP
Professional Planner # 6294

Beacon Planning and Consulting Services, LLC
Colts Towne Plaza, Suite 129, 315 State Highway 34
Colts Neck, New Jersey 07722
Tel: (732) 845-8103

MEMBERS OF THE KEYPORT GOVERNING BODY

Collette J. Kennedy, Mayor
Joseph Sheridan, Council President
Victoria Pacheco
Matthew Goode
Isaiah Cooper
Dennis Fotopoulos
Delia Sosa McDermott

MEMBERS OF THE KEYPORT PLANNING BOARD

Collette J. Kennedy, Mayor
Nicholas Vecchio, Class II Member
Matthew Goode, Councilmember Class III
Mark Sessa, Chairman
Roger Benedict, Vice Chairman
Harry M. Aumack, II
Roger Benedict
Lori Ann Davidson
Kenneth Howe
Donald J. Pacheco
Mark Sessa
Juan Carlos Oviedo, Alternate
Joanne Royster, Alternate

PLANNING BOARD CLERK

Denise Nellis

PLANNING BOARD PLANNER

PETER VAN DEN KOOY
CME ASSOCIATES

PLANNING BOARD ATTORNEY

Marc Leckstein, Esq.
Leckstein & Leckstein

PLANNING BOARD ENGINEER

Trevor Taylor
CME Associates

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FIGURES

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APPENDIX	TITLE
1	Borough Council Resolution #105-07, dated February 20, 2007
2	Borough Council Resolution #256-18, dated December 18, 2018

1.0 INTRODUCTION

1.1 Background

The subject properties are located within the central northeast portion of the Borough proximate to the intersection of Maple Place and Manchester Avenue. Parcels governed by this plan consist of the following blocks and lots: Block 120, Lots 8 and 9, and Block 130, Lots 42, 48, 49, 50, 51 and 52. The Borough of Keyport was found to be, in its entirety, an "Area in Need of Rehabilitation" by the Borough Mayor and Council as memorialized by Resolution No. 105-07 adopted on February 20, 2007. Block 120, Lots 8 and 9, and Block 130, Lots 42, 48, 49, 50 and 51 were found to be an "Area in Need of Redevelopment" with condemnation by the Mayor and Borough Council as memorialized by Resolution No. 256-18 adopted December 18, 2018. Both resolutions were adopted pursuant to the requirements of New Jersey's Local Redevelopment and Housing Law (LRHL). Subsequently, the governing body directed the Planning Board to prepare a redevelopment plan for the area.

The resulting plan, which is comprised of this document, identifies the land uses that are suitable for the area. The plan is the product of an extensive review process that included an analysis of the local demographics, market conditions and project viability in conjunction with two community meetings soliciting the opinions of Keyport residents and immediate neighbors to the site. The plan sets forth area and bulk requirements to guide the redevelopment of the area in a manner which promotes the health, safety and welfare of the Keyport community. The redevelopment plan provides for a range of land uses that will encourage the redevelopment or rehabilitation of substandard properties located within this portion of the community. The resulting plan establishes a comprehensive, integrated approach to development that will result in an attractive and complementary use of the properties in the redevelopment district. The plan is designed to complement and implement the specific goals, objectives and policy statements set forth in the Borough Master Plan.

1.2 Statutory Basis for the Redevelopment Plan

The Local Redevelopment and Housing Law (LRHL) sets forth the following criteria that must be addressed in a redevelopment plan:

- A. No redevelopment project shall be undertaken or carried out except in accordance with a redevelopment plan adopted by ordinance of the municipal governing body, upon its finding that the specifically delineated project area is located in an area in need of redevelopment or in an area in need of rehabilitation, or in both, according to criteria set forth in section 5 or section 14 of P.L.1992, c.79 (C.40A:12A-5 or 40A:12A-14), as appropriate.

The redevelopment plan shall include an outline for the planning, development, redevelopment, or rehabilitation of the project area sufficient to indicate:

1. Its relationship to definite local objectives as to appropriate land uses, density of population, and improved traffic and public transportation, public utilities, recreational and community facilities and other public improvements.
2. Proposed land uses and building requirements in the project area.
3. Adequate provision for the temporary and permanent relocation, as necessary, of residents in the project area, including an estimate of the extent to which decent, safe and sanitary dwelling units affordable to displaced residents will be available to them in the existing local housing market.

4. An identification of any property within the redevelopment area which is proposed to be acquired in accordance with the redevelopment plan.
5. Any significant relationship of the redevelopment plan to (a) the master plans of contiguous municipalities, (b) the master plan of the county in which the municipality is located, and (c) the State Development and Redevelopment Plan adopted pursuant to the "State Planning Act," P.L.1985, c.398 (C.52:18A-196 et al.).
6. As of the date of the adoption of the resolution finding the area to be in need of redevelopment, an inventory of all housing units affordable to low and moderate income households, as defined pursuant to section 4 of P.L.1985, c.222 (C.52:27D-304), that are to be removed as a result of implementation of the redevelopment plan, whether as a result of subsidies or market conditions, listed by affordability level, number of bedrooms, and tenure.
7. A plan for the provision, through new construction or substantial rehabilitation of one comparable, affordable replacement housing unit for each affordable housing unit that has been occupied at any time within the last 18 months, that is subject to affordability controls and that is identified as to be removed as a result of implementation of the redevelopment plan. Displaced residents of housing units provided under any State or federal housing subsidy program, or pursuant to the "Fair Housing Act," P.L.1985, c.222 (C.52:27D-301 et al.), provided they are deemed to be eligible, shall have first priority for those replacement units provided under the plan; provided that any such

replacement unit shall not be credited against a prospective municipal obligation under the "Fair Housing Act," P.L.1985, c.222 (C.52:27D-301 et al.), if the housing unit which is removed had previously been credited toward satisfying the municipal fair share obligation. To the extent reasonably feasible, replacement housing shall be provided within or in close proximity to the redevelopment area. A municipality shall report annually to the Department of Community Affairs on its progress in implementing the plan for provision of comparable, affordable replacement housing required pursuant to this section.

8. Proposed locations for public electric vehicle charging infrastructure within the project area in a manner that appropriately connects with an essential public charging network.
-
- B. A redevelopment plan may include the provision of affordable housing in accordance with the "Fair Housing Act," P.L.1985, c.222 (C.52:27D-301 et al.) and the housing element of the municipal master plan.
 - C. The redevelopment plan shall describe its relationship to pertinent municipal development regulations as defined in the "Municipal Land Use Law," P.L.1975, c.291 (C.40:55D-1 et seq.). The redevelopment plan shall supersede applicable provisions of the development regulations of the municipality or constitute an overlay zoning district within the redevelopment area. When the redevelopment plan supersedes any provision of the development regulations, the ordinance adopting the redevelopment plan shall contain an explicit amendment to the zoning district map included in the zoning ordinance. The zoning district map as amended

shall indicate the redevelopment area to which the redevelopment plan applies. Notwithstanding the provisions of the "Municipal Land Use Law," P.L.1975, c.291 (C.40:55D-1 et seq.) or of other law, no notice beyond that required for adoption of ordinances by the municipality shall be required for the hearing on or adoption of the redevelopment plan or subsequent amendments thereof.

- D. All provisions of the redevelopment plan shall be either substantially consistent with the municipal master plan or designed to effectuate the master plan; but the municipal governing body may adopt a redevelopment plan which is inconsistent with or not designed to effectuate the master plan by affirmative vote of a majority of its full authorized membership with the reasons for so acting set forth in the redevelopment plan.
- E. Prior to the adoption of a redevelopment plan, or revision or amendment thereto, the planning board shall transmit to the governing body, within 45 days after referral, a report containing its recommendation concerning the redevelopment plan. This report shall include an identification of any provisions in the proposed redevelopment plan which are inconsistent with the master plan and recommendations concerning these inconsistencies and any other matters as the board deems appropriate. The governing body, when considering the adoption of a redevelopment plan or revision or amendment thereof, shall review the report of the planning board and may approve or disapprove or change any recommendation by a vote of a majority of its full authorized membership and shall record in its minutes the reasons for not following the recommendations. Failure of the planning board to transmit its report within the required 45 days shall relieve the governing body from the requirements of this subsection with regard to the pertinent proposed redevelopment

plan or revision or amendment thereof. Nothing in this subsection shall diminish the applicability of the provisions of subsection d. of this section with respect to any redevelopment plan or revision or amendment thereof.

- F. The governing body of a municipality may direct the planning board to prepare a redevelopment plan or an amendment or revision to a redevelopment plan for a designated redevelopment area. After completing the redevelopment plan, the planning board shall transmit the proposed plan to the governing body for its adoption. The governing body, when considering the proposed plan, may amend or revise any portion of the proposed redevelopment plan by an affirmative vote of the majority of its full authorized membership and shall record in its minutes the reasons for each amendment or revision. When a redevelopment plan or amendment to a redevelopment plan is referred to the governing body by the planning board under this subsection, the governing body shall be relieved of the referral requirements of subsection e. of this section.

1.3 Area Description

The subject properties are located within the central northeast portion of the Borough proximate to the intersection of Maple Place and Manchester Avenue. Figure 1 shows the location of the redevelopment area within the Borough. For purposes of this Redevelopment Plan, Maple Place will be referenced as tracking in an east/west direction while Manchester Avenue will be referenced as tracking in a north/south direction. The study area consists of properties identified by the Borough Tax Assessor as Block 120, Lots 8 and 9, and Block 130, Lots 42, 48, 49, 50, 51 and 52. The properties are situated at the southwest corner of the Manchester Avenue and Maple Place intersection (Block 120, Lots 8 and 9), surround the eastern terminus of Maple Place (Block 130, Lots 48, 49,

50, 51 and 52) and front along 7th Street (Block 130, Lot 42). A total of 8 lots with an approximate area of 125,000 sq.ft. (inclusive of the two-family property at Block 130, Lot 42) make up the Subject Properties. Figure 2 shows the location of the redevelopment district. Figure 3 shows the existing zoning of the subject properties and the zoning surrounding the subject properties.

While the subject properties lie within a residential portion of the Borough of Keyport, New Jersey, existing improvements are not consistent with this neighborhood character. The subject parcels are improved with a variety of land uses, including: former industrial buildings (Block 130, Lots 48, 49, 50 and 51); paved, vacant lots (Block 120, Lots 8 and 9); a two-family home (Block 130, Lot 52); and a former access drive to the industrial uses (Block 130, Lot 42). The access drive was situated between two single-family homes.

The surrounding area exhibits a mature, residential development pattern primarily consisting of single-family homes with examples of multi-family noted in the surrounding area. Along the northern portion of the Subject Properties is the Henry Hudson trail.

The majority of the Subject Properties represent an industrial intrusion into a residential neighborhood of the community.

1.4 Utility and Infrastructure

Municipal water, sanitary sewer, storm water provisions, natural gas, electricity, and voice and data transmission facilities either serve or are available to serve the Subject Properties. Any and all redevelopment efforts must consider the capacity of these services to accommodate any and all proposed development at the Subject Properties.

- **Water:** The Borough of Keyport provides municipal water services to the entire Borough for domestic purposes and with water pressure for firefighting purposes.

- **Sanitary Sewerage:** The Borough maintains and operates a sewerage collection system serving the community.
- **Electricity:** Electrical power is provided to the Subject Properties by Jersey Central Power and Light.
- **Natural Gas.** New Jersey Natural Gas provides natural gas service to the Borough and the Subject Properties.
- **Voice and Data Transmission:** Optimum and Verizon services are available within the Borough.

1.5 Environmental Conditions

Any and all redevelopment efforts must consider the environmental status of the Hudson Pointe Redevelopment Area. Potential environmental liabilities present within the Redevelopment Area must be identified and all planning and redevelopment/rehabilitation pursued pursuant to all applicable laws, statutes and pertinent rules.

1.6 Urban Enterprise Zone Status

The parcels are not located within an Urban Enterprise Zone.

2.0 DESCRIPTION OF SITE AND FINDING OF NEED FOR REDEVELOPMENT AND REHABILITATION

Resolution No. 105-07: Resolution of the Mayor and Council of the Borough of Keyport Designating the Borough of Keyport as an "Area in Need of Rehabilitation," was adopted by the Borough Council on February 20, 2007. The resolution referenced a T&M Associates report dated December 1, 2006 that found: "A. At least half of the housing stock in the subject area is at least 50 years old, and B. At least half of the water and sewer infrastructure in the Borough is at least 50 years old and is in need of repair and maintenance."

All of the designated properties have been found to be an "Area in Need of Rehabilitation".

"Resolution #256-18 of the Borough of Keyport, in the County of Monmouth, New Jersey Designating Certain Properties within the Borough as a Condemnation Area in Need of Redevelopment Pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 Et. Seq." was adopted on December 18, 2018. The findings of the Planning Board's preliminary investigation are summarized in a report entitled "Report Concerning the Determination of the Keyport Scattered Site Study Area as an Area in Need of Redevelopment, and more specifically, as a Condemnation Redevelopment Area" prepared by CME Associates and dated October 5, 2018 with revisions through December 3, 2018.

The following designated properties were incorporated into this resolution and are considered within this Redevelopment Plan:

Block	Lot	Statutory Criteria
130	42	C, H
	48	A, B, H
	49	A, B, H

	50	C, H
	51	C, H
120	8	C, H
	9	C, H

BPCS notes that, while Block 130, Lot 52 was not found to be an "Area in Need of Redevelopment," it was determined to be within an "Area in Need of Rehabilitation."

The designated properties are qualified under Criterion A, B, C, and H, the latter of which speaks to a land mass identified as an area where Smart Growth Planning Principles would apply. The following statutory criteria were cited together with a description of the condition evident as justification for inclusion of the property or properties for redevelopment:

Criterion A: The generality of buildings are substandard, unsafe, unsanitary, dilapidated, or obsolescent, or possess any of such characteristics, or are so lacking in light, air, or space, as to be conducive to unwholesome living or working conditions.

Criterion B: The discontinuance of the use of buildings previously used for commercial, manufacturing or industrial purposes; the abandonment of such buildings; or the same being allowed to fall into so great a state of disrepair as to be untenable.

Criterion C: Land that is owned by the municipality, the county, a local housing authority, redevelopment agency or redevelopment entity, or unimproved vacant land that has remained so for a period of ten years prior to adoption of the resolution, and that by reason of its location, remoteness, lack of means of access to developed sections or portions of the municipality, or topography, or nature of the soil, is not likely to be developed through the instrumentality of private capital.

Criterion H: The designation of the delineated area is consistent with smart growth planning principles adopted pursuant to law or regulation.

The preliminary investigations and subsequent Planning Board recommendations represented the first step of an extensive planning process. In turn, the governing body elected to proceed with the recommendation of the Planning Board, pursuant to Borough Resolutions #256-18 and #105-07. Subsequently, Beacon Planning was directed to prepare a redevelopment plan for the subject area. The statute governing this process allows a redevelopment plan to encompass the redevelopment and/or rehabilitation of some or all of the properties within the delineated area. The analysis highlighted the fact that the properties within the study areas are not utilized in a manner that allows the achievement of their full development potential, and thus does not enable them to contribute to the public health, safety, and general welfare of the community.

3.0 REDEVELOPMENT AREA REGULATIONS

3.1 Approach

The planning approach outlined in this redevelopment plan is to create an enhanced opportunity for an infill, residential family district that advances the goals of Resolution #105-07 designating the Borough as a whole as an "Area in Need of Rehabilitation." A discussion of these goal is presented under section 5.1 Keyport Master Plan section of this Plan. The intent is to permit a variety of housing opportunities, including single-family, duplex, and multi-family building, along with associated amenities and on/off site improvements.

3.2 Plan Interpretation

Unless otherwise specified herein, the standards contained within the Hudson Pointe Redevelopment Plan shall regulate the land use, bulk requirements, sign regulations and design standards for the designated properties, and shall apply to any redevelopment or rehabilitation project designed to implement the Plan, whether by a Redeveloper or by private property owners. Where regulations of the Redevelopment Plan conflict with the Land Development Ordinance or Design Standards of the Borough, this Plan shall control. A new zoning district to accommodate the intended permitted land uses will be established and known as the Hudson Pointe Redevelopment District. This zoning district is not an overlay zone, but replaces the current zoning designation for the designated properties. Final adoption of this Redevelopment Plan by the Borough Council shall be considered an amendment to the Borough of Keyport Land Development Ordinance and Zoning Map. Unless otherwise defined herein, terms used in this plan shall have the same meaning ascribed to them in the Borough's Land Development Ordinance.

The continued use of existing properties made non-conforming by adoption of this Plan is permitted until the property is to be redevelopment or substantially rehabilitated. Thereafter, the provisions of this Plan shall apply. In the case

where a particular land use or site standard is not specifically addressed in this redevelopment plan, compliance with the Borough of Keyport's Zoning Ordinance and/or other applicable Borough codes or ordinances shall be required.

The flexibility of land uses within the overall zone district is essential to achieve the best design possible to integrate the Hudson Pointe Redevelopment Area with neighboring properties and to create a sustainable residential district. The local land development regulatory process will be administered by the Keyport Planning Board to ensure that the goals and objectives of the Redevelopment Plan are met.

3.3 Purpose and Intent

It is the intent of this Redevelopment Plan to achieve the following goals and objectives for the Borough of Keyport:

- A. To redevelop underutilized, substandard buildings and properties into fully productive uses in a manner that is compatible with the character in the immediately surrounding area;
- B. To eliminate vacant, deteriorated and obsolete buildings and structures that affect the feasibility of amenable neighborhood physical change by advancing residential development (single-family, duplex, and multi-family);
- C. To provide for the improvement of the functional and physical layout of the redevelopment area for contemplated new and infill development, and the removal of impediments to land disposition;
- D. To provided land in parcels of sufficient size and configuration so as to permit comprehensive, economically sound redevelopment of the area;
- E. To serve as the guiding document for the Borough Council and Planning

Board for the designated properties;

- F. To create land use and building requirements specific to the designated properties that will promote the development of a variety of housing opportunities, including single family, duplex, two-family and multi-family housing.
- G. To foster the development of residential uses that will advance the revitalization of the designated properties by providing for an increase in the Borough's economic base;
- H. To promote the utilization of high-quality design standards in the construction of buildings and improvements;
- I. To identify and remediate potential brownfields issues relative to historical automotive and industrial uses and activities within the designated properties;
- J. To stimulate an appropriate level of development that provides public benefits to the Borough and does not overwhelm the Borough's infrastructure.

3.4 Design Concept

A redevelopment concept plan has been prepared which forms the basis of the future development and redevelopment of the Hudson Pointe Redevelopment Plan. The Concept Plan is intended to provide general guidelines for the future redevelopment of the Subject Properties, focusing on: the integration of the buildings and uses with the surrounding neighborhood; the provision of adequate parking; parking design and vehicle circulation; pedestrian improvements and circulation; and future building scale and placement. The Concept Plan is meant to be representative in nature and not a fixed site plan. The plan should not limit or inhibit creativity, aesthetics or the fostering of alternate design concepts. Minor adjustments or revisions may be permissible

within the overall vision for the redevelopment of the tract as set forth in the Redevelopment Plan. (see Figure: 6)

3.5 Permitted Uses

Due to specific attributes of sites within the Hudson Pointe Redevelopment District, six Sub-Districts are delineated within the plan area (see Figure: 4). For orientation purposes, Manchester Avenue will be referenced as tracking in a north/south direction while Maple Place will be referenced as tracking in an east/west direction. The portion of Block 130, Lot 50 along the Henry Hudson Trail will act as the northern perimeter of the District.

- Sub-District A: Multi-Family Sub-District: Block 130, Lots 51 and 52 and a portion of Lot 50 west of Block 130, Lot 52's northeast corner. For purposes of this Plan, the eastern lot line of Lot 52 will act as a divider of Lots 50 and 51 by extending north to the Henry Hudson Trail. Those portions of Lots 50 and 51 east of this line will be in the Multi-Family Sub-District while those portions west will be within Clubhouse Sub-District.
- Sub-District B: Duplex Sub-District: Block 130, Lots 48 and 49, and a portion of Lot 42. For purposes of this plan, the northern lot line of Block 130, Lot 43 will act as a divider of Lot 42 by extending east to through the site. The northern portion of Lot 42 will be within the Duplex Sub-District while the southern area will be within the Two-Family Sub-District.
- Sub-District C: Single-Family Sub-District: Block 120, Lots 8 and 9
- Sub-District D: Two-Family Sub-District: Block 130, a portion of Lot 42. For purposes of this plan, the northern lot line of Block 130, Lot 43 will act as a divider of Lot 42 by extending east to through the site. The northern portion of Lot 42 will be within the Duplex Sub-District while the southern area will be within the Two-Family Sub-District.
- Sub-District E: Clubhouse Sub-District: Block 130, a portion of Lot 50

northwest of Block 130, Lot 52's northeast corner

- Sub-District F: Maple Place Right-of-Way: This encompasses the portion of the Maple Place east of Manchester Avenue including the intersection with Manchester Avenue.

A. Permitted principal uses in Multi-Family Sub-District.

The Redevelopment Plan seeks to permit higher density residential development within the northeast portion of the overall area in order to provide an expanded range of residential uses within the community and to encourage redevelopment of this portion of the Subject Properties. Table 1 lists the permitted uses for this area.

**Table 1
Permitted Principal Uses on
Block 130, Lots 51 and 52 and a portion of Lot 50
Multi-Family Sub-District**

1. Multi-Family Buildings*

* Defined per Keyport ordinances as: "a structure or building occupied or intended for occupancy as separate dwelling units for three (3) or more families with direct access from the outside or through a common hall and further provided with separate cooking, sleeping and bathroom facilities for the exclusive use of the occupants of each unit."

1. Permitted accessory uses. Permitted accessory uses in the Multi-Family Sub-District of the Redevelopment Plan may include off-street parking, fences and walls, exterior trash storage enclosures, signage, dog washing stations, electric vehicle charging stations, gazebos, and public open space and related elements which are commonly ancillary to principal permitted uses. Sheds and similar accessory structures are not permitted.
2. Driveways exclusively serving duplex units situated in Block 130, Lots 48, 49 and a portion of Lot 42 shall be permitted on Block 130, Lot 51.
3. Specific use standards. The following standards shall apply to applicable uses permitted in the Multi-Family Sub-District:

- a. A maximum of two multi-family buildings are permitted.
- b. Each multifamily building can contain no more than 24 residential units and both buildings combined shall not contain more than an aggregate of 48 total residential units.
- c. The unit mix for the 48 total dwelling units shall be as follows: no fewer than four (4) one-bedroom units and no more than forty-four (44) two-bedroom units. Three-bedroom units are not permitted.
- d. Each apartment will be provided a 5' x 5' x 8' storage space within the same building as the apartment.
- e. A secure package receiving and storage system shall be provided for the 48 apartments.
- f. Each apartment shall provide laundry facilities for the resident within the apartment. There shall be no common laundry facility.
- g. Controlled and secure access for the residential use shall be provided.
- h. Dwelling units shall contain a complete kitchen, toilet and bathing facilities, and not more than two bedrooms. Only one- and two- bedroom unit configurations are permitted.
- i. One-bedroom dwelling units shall have a floor area of at least 725 square feet and two-bedroom apartments shall have a floor area of at least 825 square feet.
- j. Off-street parking for multifamily dwelling units shall be provided in accordance with the New Jersey Site Improvements Standards (N.J.A.C. 5:21, as amended).

- k. The following accessory uses shall be permitted within a multi-family dwelling structure for the use of its residents: package storage, mail room, recreation rooms, personal storage lockers, and other similar accessory uses which are for the common benefit of all residents of the multi-family dwelling; and a leasing office, building manager or superintendent's office, including space for the storage of maintenance equipment may be provided within a principal multi-family building for the purpose of serving such building or community.

4. Bulk Standards

Table 2
Multi-Family Sub-District
Bulk Regulations

Applicable to: Block 130, Lots 51 and 52 and a portion of Lot 50

Zoning Standard	Multi-Family Requirement
Minimum northern yard setback (feet) (Hudson Trail Side)	12'
Minimum eastern yard setback (feet)	25'
Minimum western yard setback (feet)	55'
Minimum southern yard setback (feet)	100'
Minimum building separation (feet)	55'
Maximum building height (feet/stories) (Measured to parapet peak)	45'4"

B. Permitted principal uses in Duplex Sub-District.

The Redevelopment Plan seeks to provide a transition from the higher density Multi-Family Sub-District to the surrounding residential single-family development pattern through the use of duplex homes. Table 3 lists the permitted uses for this area.

Table 3
Permitted Principal Uses on
Block 130, Lots 48 and 49, and a portion of Lot 42
Duplex Sub-District

1. Duplex Dwellings.*

*Duplex Dwellings shall be defined as "multi-family home that has two units in one building. Units shall be side-by-side. Duplex buildings will also have two separate entrances for each unit and at least one enclosed garage parking space for each unit. This means each tenant has their own entrance and garage."

1. Permitted accessory uses. Permitted accessory uses in the Duplex Sub-District may include off-street parking, attached residential garages, fences, gazebos, patios and rear elevated decks off the first floor (patios and decks shall not exceed 200 square feet in area and may only be situated along the rear elevation of the structure), upper story balconies not exceeding 5' in depth (upper story balconies shall be limited to the front and rear elevations of the structure), and related elements which are commonly ancillary to principal permitted uses. Sheds or similar accessory structures are not permitted.
2. Specific use standards. The following standards shall apply to applicable uses permitted in the Duplex Sub-District:
 - a. Duplex dwellings shall be oriented toward Manchester Avenue or interior circulation drives. Duplex units shall not be oriented toward Maple Place.
 - b. The area in front of the main entrance to the unit shall be considered the front yard. All other setbacks to interior roadways, including Maple Place, and parcel boundaries shall be considered side or rear yards.
 - c. The second and third floors of the structure may cantilever over the first floor.
 - d. Each unit shall contain no more than three bedrooms.

- e. Parking for at least two vehicles must be provided on site along the front elevation of each unit. This should include at least one enclosed garage space and one space in the driveway.

3. Bulk Standards

Table 4
Duplex Sub-District
Bulk Regulations
Applicable to: Block 130, Lots 48 and 49, and a portion of Lot 42

Zoning Standard	Duplex Requirement
Minimum front yard setback (feet)*	20'
Minimum front yard setback (feet) to cantilevered upper floors	14'
Minimum side yard setback (feet)	4'
Minimum side yard setback (feet) (adjoining single family lots)	5'
Minimum side yard distance between duplex buildings (feet)	10'
Minimum rear yard distance between duplex buildings (feet)**	50
Minimum rear yard setback to property line (feet)	50'
Maximum building height (feet/stories) (to peak of roof)	38'/3

*Setback measured to the first floor of the structure or to the projection of a covered stoop or stair and specifically excludes uncovered stoops or stairs accessing the home. Setback to uncovered stairs and stoops shall be 15'.

**Excluding rear yard decks. Decks must be separated a minimum 35'.

C. Permitted principal uses in Single-Family Sub-District.

The Redevelopment Plan seeks to retain the single-family development pattern of this block and provide appropriate transition from the duplex units.

Table 5 lists the permitted uses for this area.

Table 5
Permitted Principal Uses on
Block 120, Lots 8 and 9
Single-Family Sub-District

1. Single-Family Detached Dwellings.*

*Defined as per Keyport Ordinances: "A structure or building occupied or intended for occupancy as separate living quarters exclusively for one family or one household with direct access from the outside and further provided with separate cooking, sleeping, and bathroom facilities for the exclusive use of the occupancy of the unit."

1. Permitted accessory uses. Permitted accessory uses in the Single-Family Sub-District may include off-street parking, attached or detached residential garages, fences, patios not exceeding 300 sq.ft. in area, elevated decks off of the first floor not exceeding 300, sq.ft. in area, upper story balconies not exceeding 5' in depth, and related elements which are commonly ancillary to principal permitted uses. Sheds, inground or above ground pools and sports courts are not permitted.
2. Unless addressed in #1 above or in Table 6, the accessory use regulations set forth in Section 25:1-26 of the Borough Land Development Ordinance shall apply to accessory uses in the Single-Family Sub-District.
3. Specific use standards. The following standards shall apply to applicable uses permitted in the Single-Family Development Sub-District
 - a. Single-family dwellings shall be oriented with their front facades facing Manchester Avenue.
 - b. Frontage along Maple Place shall be considered a secondary front yard.
 - c. If subdivided from the remainder of the development and offered for sale without a completed dwelling, the Single-Family units will be subject to the Borough's RA zoning district standards.

4. Bulk Standards

Table 6
Single-Family Sub-District
Bulk Regulations*
Applicable to: Block 120, Lots 8 and 9

Zoning Standard	Single Family Requirement
Minimum lot area – single-family (square feet)	5,000
Minimum lot width (feet)	50'
Minimum front yard setback (feet)	25' to Manchester Avenue 12' to Maple Place
Minimum side yard setback (feet)	6'
Minimum combined side yard setback (feet)	16'
Minimum rear yard setback (feet)**	25'
Maximum Building Coverage (percent)***	40
Maximum impervious coverage (percent)***	60
Maximum building height (feet/stories)	35'/2.5
Minimum accessory structure setback (feet)	7.5'

*Single-family homes may be subdivided from the overall development; therefore, individual lot areas are delineated.

**The rear yard shall be considered the lot line opposite the parcel's frontage on Manchester Avenue.

***Inclusive of accessory buildings and structures.

D. Permitted principal uses in the Two-Family Sub-District.

The Redevelopment Plan seeks to provide a transition from the higher density Multi-Family and Duplex Sub-Districts to the surrounding residential single-family development pattern through the use of a single two-family dwelling. Table 4 lists the permitted use for this sub-district.

Table 7
Permitted Principal Uses on
Block 130, a portion of Lot 42
Two-Family Sub-District

1. Two-Family Dwellings.*

*Defined per Keyport ordinances as: "a structure or building occupied or intended for occupancy as a separate living quarters for (2) separate families or two (2) separate households with direct access from the outside or through a common hall and further provide with separate cooking,

sleeping and bathroom facilities for the exclusive use of the occupants of each unit."

1. Permitted accessory uses. Permitted accessory uses in the Two-Family Sub-District may include off-street parking, attached or detached residential garages, fences, patios not exceeding 300 sq.ft. in area, decks off of the first floor not exceeding 300, sq.ft. in area, upper story balconies not exceeding 5' in depth and related elements which are commonly ancillary to principal permitted uses. Sheds, inground or above ground pools and sports courts are not permitted.
2. Use Regulations. Unless addressed in #1 above or in Table 10, the accessory use regulations set forth in Section 25:1-26 of the Borough Land Development Ordinance shall apply to accessory uses in the Two-Family Sub-District.
3. Bulk Standards

Table 8
Two-Family Sub-District
Bulk Regulations*
Applicable to: Block 130, a portion of Lot 42

Zoning Standard	Two-Family Requirement
Minimum lot area – two-family (square feet)	4,500
Minimum lot width (feet)	50'
Minimum front yard setback (feet)**	25'
Minimum side yard setback (feet)	5'
Minimum combined side yard setback (feet)	10'
Minimum rear yard setback (feet)	25'
Maximum building coverage (percent)	50
Maximum impervious coverage (percent)	65
Maximum building height (feet/stories)	35'/2.5
Minimum accessory structure setback (feet)	7.5'

*Two-family homes may be subdivided from the development; therefore, individual lot areas are delineated.

** Setback measured to the first floor of the structure or to the projection of a covered stoop or stair and specifically excludes uncovered stoops or stairs accessing the home,. Setback to uncovered stairs and stoops shall be 15'.

E. Permitted principal uses in the Clubhouse Sub-District.

The Redevelopment Plan seeks to provide a location for common recreation space for the Multi-Family and Duplex Sub-Districts only. Table 9 lists the permitted uses for this area.

**Table 9
Permitted Principal Uses on
Block 130, a portion of Lot 50
Clubhouse Sub-District**

- | |
|-----------------------------|
| 1. Clubhouse.* |
| 2. Patio/Gazebo |
| 3. Gated and Fenced Dog Run |
| 4. Enclosed Courtyard |

*Defined as a communal amenity that can be used for a number of activities by the residents.

1. Permitted accessory uses. Permitted accessory uses in the Clubhouse Sub-District may include off-street parking, fences, pergolas, and related elements which are commonly ancillary to principal permitted uses.
2. Specific use standards. The following standards shall apply to applicable uses permitted in the mixed-use portion of the Clubhouse Sub-District:
 - a. Active outdoor recreation space or outdoor communal cooking facilities associated with the clubhouse are not permitted (i.e. grills, swimming pools, bocci courts, etc.).
 - b. A gazebo is permitted; however, it may not be situated adjoining a neighboring residential property.

3. Bulk Standards

**Table 10
Clubhouse Sub-District
Bulk Regulations
Applicable to: Block 130, a portion of Lot 50**

Zoning Standard	Clubhouse Requirement
Minimum setback to residential properties (feet)	8'
Minimum setback to northern property line (feet)	2'

Minimum setback from Manchester Avenue (feet)	70'
Maximum building height (feet/stories)	30'2
Minimum gross square footage of clubhouse	2,800 sq.ft.

F. Right of Way Improvements Standards in the Maple Place Sub-District

1. The Redevelopment Plan seeks to provide an enhanced entrance to the Multi-Family and Duplex Sub-Districts that will also aid in visually buffering same. Specific standards.
 - a. Maple Place shall be improved as a boulevard configuration from Manchester Avenue eastward.
 - b. Striped parallel parking spaces shall be provided along either side of Maple Place. Dimensions for the parking spaces and cartway width shall be approved by the Keyport Borough Engineer's office.
 - c. The island shall be landscaped in such a manner as to not impeded pedestrian or motorist visibility.

G. Overall Site Bulk Standards

Table 11
Overall Hudson Pointe Redevelopment District
Bulk Regulations
Applicable to:

Block 130, Lots 42, 48, 49, 50 51 and 52 and Block 120, Lots 8 and 9

Zoning Standard	Requirements
Minimum lot area (square feet)	105,000
Maximum Density:	48 Multi-Family Units 12 Duplex Units 2 Single-Family Homes 1 Two-Family Home
Maximum impervious coverage (percent)	72
Maximum Building Coverage (percent)	28

Minimum Parking Lot Setback to Any Lot Line (feet)	6'
Unless otherwise stipulated in bulk standards for a sub-district: Minimum Accessory Structure Setback to Any Lot Line (feet)	10'

3.6 Supplemental Regulations

A. General Regulations

In the event of any conflicts between the regulations set forth herein and any other Borough of Keyport development ordinances, the Hudson Point Avenue Redevelopment Plan regulations shall apply.

B. Distribution of Uses

Delineation on the site plan. The amount of open space and landscaped open space shall be calculated and identified on the site plan.

C. Prohibited Uses

All uses not expressly permitted in the various Sub-Districts are prohibited.

D. Signs

Signs may be provided consistent with the provisions of the Borough's Land Development Ordinance. All monument and identification signage must be identified at site plan application.

E. Non-Applicable Sections

The following sections of the Borough's Land Development Ordinance shall not apply within the Hudson Pointe Redevelopment Plan:

25:1 – 14.5: Limitation on number of principal dwelling

structures and accessory structures per lot.

F. Stormwater Management

Stormwater management facilities located in and serving development at the Subject Properties shall meet all applicable requirements established pursuant to any and all local and state regulations.

G. Street, Curbs and Sidewalks

Proposed right-of-way improvements shall meet the requirements set forth in the Borough's Land Development Ordinance and shall be consistent with the streetscape design and standards presently being implemented in other areas of the Borough.

H. Fencing

1. A 6' high opaque fence of durable materials shall be provided along adjoining property lines of all adjacent residentially zoned residential properties.

I. Parking

1. Parking for residential uses shall comply with the New Jersey Residential Site Improvement Standards.
2. Parking Lots
 - i. Grade level parking lots shall be permitted in the Multi-Family, Clubhouse and Duplex Development Sub-Districts.
 - ii. Grade level parking lots shall be a minimum of 6 feet from any property line.
 - iii. No parking lot parking spaces shall be located closer than 5 feet from a residential building. Parking provided in

driveways adjacent to single-family, two-family and duplex homes are exempt from this standard.

- iv. Each driveway leading to a garage shall be at least 20' in length measured between the garage door and the curb or between the garage door and a sidewalk, whichever distance is less, and 8' in width for a single car drive and 16' in width for a two-car drive.

J. Buffer Requirements

A landscaping buffer shall be provided between the site and all adjacent or adjoining residentially zoned properties. The buffer shall be reviewed and approved by the Borough engineer and the redevelopment planner.

K. Deviation Requests

The Planning Board may grant deviations from the bulk standards contained in this redevelopment plan, where, by reason of exceptional narrowness, shallowness or shape of a specific piece of property, or by reason of exceptional topographic conditions, preexisting structures or physical conditions uniquely affecting a specific piece of property, the strict application of any area, yard, bulk or design standard or regulation adopted pursuant to the Redevelopment Plan, would result in peculiar and exceptional practical difficulties to, or exceptional and undue hardship upon, the development of such property. The Planning Board may also grant such relief in an application relating to a specific piece of property where the purposes of this Redevelopment Plan would be advanced by a deviation from the strict application of the bulk standards of this Plan, and the benefits of the deviation would substantially outweigh any detriments. No relief may be granted under the terms of this section unless such deviation or relief can be granted without substantial detriment to the public good and will not substantially impair

the intent and purpose of the Hudson Pointe Redevelopment Plan. An application requesting a deviation from the requirements of this Redevelopment Plan shall provide notice of such application in accordance with the requirements of N.J.S.A. 40:55D-12a-b.

Deviations from the uses permitted in the Redevelopment Sub-Districts shall be permitted only by means of an amendment to the Redevelopment Plan by the Borough Council, and only upon a finding that such deviation would be consistent with and in furtherance of the goals and objectives of this Plan.

3.7 Design Standards

Fundamental to the redevelopment of the Subject Properties is the creation of a residential district that is cognizant of and responds to the needs of the surrounding residential neighborhoods. Visual and functional transition elements are essential. Off-street parking, clearly defined access from Maple Place, Manchester Avenue and Seventh Street, an architectural style that attractively integrates potential residential land uses, quality building materials, and an enticing streetscape are all key requirements of the Redevelopment Plan.

Purpose

- To set forth guidelines and standards that promote the creation of functional and attractive development that shall promote and give due consideration to the health, safety, general welfare, morals, order, efficiency, economy, maintenance of property values and character of the Borough of Keyport.
- To ensure that any development shall comply with the stated goals and objectives of the Hudson Pointe Redevelopment Plan.

- To provide guidelines and standards that shall be used by an applicant in preparing a redevelopment proposal, and the designated redevelopment entity in reviewing same.
- To minimize adverse impacts of flooding, drainage, erosion, vehicular traffic, pedestrian movement, parking, vibration, lighting and glare, noise, odor, solid waste disposal, litter, ventilation, vibration, crime and vandalism and inappropriate design and development.
- To ensure that any new development gives due consideration to the physical, visual and spatial characteristics of the existing and proposed streetscape, neighborhood and district in which such is located and the Borough generally, while providing sufficient opportunity for creativity in design.
- To ensure that the physical, visual and spatial characteristics of any proposed development will be consistent with and complement existing residential and commercial land uses in adjacent neighborhoods. The proposed development shall not be so markedly incongruous with the same characteristics of the existing or proposed streetscape, neighborhood and district in which such is located, and the Borough generally, so as to materially detract from the real property value of adjacent or nearby properties.

Site Standards

- *Building location.* Buildings shall be located to front towards and relate to a either public streets or interior circulation drives, both functionally and visually. Spatial relationships between buildings shall be geometrically logical and architecturally formal. All buildings shall be located in a manner that allows adequate safe access for fire and emergency vehicles.
- *Pedestrian Circulation.* A barrier-free walkway system shall be provided to

allow pedestrian access to each building from the Borough's sidewalk system. Such walkway system shall promote pedestrian activity both within the site itself and throughout the community by its integration with the Borough's sidewalk system. Walkways shall be separated from motor vehicle circulation to the greatest extent possible.

- *Lampposts.* The height, spacing, style, size, color and type of light source of such lamp posts shall be in accordance with generally accepted Borough streetscape standards or its functional and aesthetic equivalent. Lighting levels from such fixtures shall be in accordance with Borough standards.
- *Sidewalk type and streetscape details.* Sidewalks and all other streetscape improvements along adjacent public streets shall be completed in accordance with the Borough's design standards.
- *Private Open Space.* Private open space, designated for any residential uses, that is adjacent to or visible from public areas shall be demarcated with walls and/or fencing.

Architectural Design Standards

- *Massing.* New buildings shall be designed to be compatible with the scale, form, and proportion of adjacent existing development and adjacent redevelopment initiatives. Building wall offsets or exterior material variations shall be provided along any building wall measuring greater than 75 feet in length in order to provide architectural interest and variety to the massing of a building and relieve the negative visual effect of a single, long wall. The total measurement of such offsets shall equal a minimum of 5 percent of the building wall length.
- *Continuity of treatment.* All sides of a building shall be architecturally designed so as to be compatible with regard to style, materials, colors and details.

- *Roof.* The type, shape, pitch, texture and color of a roof shall be considered as an integral part of the design of a building and shall be architecturally compatible with the style, materials, colors and details of such building.
- *Windows.* Fenestration shall be architecturally compatible with the style, materials, colors and details of a building.
- *Entrances.* All entrances to a building shall be defined and articulated by utilizing such elements as lintels, pediments, pilasters, columns, porticoes, overhangs, canopies, railings, balustrades and other such elements, where appropriate. Any such element utilized shall be architecturally compatible with the style, materials, colors and details of such building.
- *Physical plant.* All air-conditioning units, HVAC systems, exhaust pipes or stacks and elevator housing for multi-family structures shall be shielded from view for a minimum distance of 500 feet from the site. Such shielding shall be accomplished by utilizing the walls or roof of the building or a penthouse-type screening device that shall be designed to be architecturally compatible with the style, materials, colors and details of such building. Any HVAC or device penetrations (such as PTAC sleeves and grills) or vents located along any façade shall be shielded from view with decorative metal grills. The design of the grills shall be presented to the Planning Board for approval at the time the redevelopment application is presented for review. Single-family homes, two-family homes, and duplex units may not locate any components of the HVAC system in the front or side yards.
- *Materials, colors, and details.* All materials, colors and details used on the exterior of a building shall be architecturally compatible with the style of such building, as well as with each other. A building designed of an architectural style that normally includes certain integral materials, colors and/or details shall have such incorporated into the design of such buildings. Brick veneer, thin-brick, EIFS and vinyl siding shall be prohibited on any multi-family building and along any street or parking area frontage of duplex, single-family

buildings, two-family buildings or the clubhouse. Architecturally interesting combinations of quality materials, such as brick, stone, metal panels, concrete board and glass, are encouraged.

- *Lighting.* Light fixtures attached to the exterior of a building shall be designed to be architecturally compatible with the style, materials, colors and details of such building and other lighting fixtures used on the site. Consideration shall also be given to the type of light source utilized and the light quality such sources produce. The type of light source used on buildings, signs, parking areas, pedestrian walkways and other areas of a site shall be the same or compatible.
- *Multiple buildings.* A development plan that contains more than one building or structure shall be unified through the use of architecturally compatible styles, materials, colors, details, awnings, signage, lighting fixtures and other design elements for all such buildings or structures.
- *Prohibited materials.* The use of bare aluminum or other bare metal materials or exposed non-decorative concrete block as exterior building materials shall be prohibited. Brick veneer, thin-brick, EIFS and vinyl siding shall be prohibited along any street front. The use of shapes, colors, and other characteristics that create a jarring disharmony shall be avoided.

Landscaping Design Guidelines

- *Landscaping.* The entire development shall be landscaped in accordance with a plan conceived as a complete pattern and style throughout the total site. All areas of the site not occupied by buildings and other improvements shall be planted with trees, shrubs, hedges, ground cover and perennials and annuals. Landscaping shall be provided to achieve the following:
 - Preservation and enhancement, to the greatest extent possible, of existing natural features on the site, including vegetation and land forms;

- Assistance in adapting a site to its proposed development;
- Mitigation and control of environmental and community impacts from a development;
- Creation of an attractive appearance for the development, as viewed from both within the site itself and the surrounding area;
- Definition of yard areas and other open space;
- Energy conservation and micro-climatic control;
- *Other site design elements.* The development plan shall incorporate landscaping with other functional and ornamental site design elements, where appropriate, such as the following:
 - Courtyards, plazas, alleys and similar public and semi-public open spaces;
 - Ground paving materials;
 - Paths and walkways;
 - Fences, walls and other screens;
 - Street and site furniture;
- *General standards.* The following general standards shall be used to prepare and review landscaping for any development plan.
 - Deciduous trees shall have a minimum caliper of two and one half inches at time of planting. Evergreen trees shall be a minimum of six (6) feet in height at time of planting. Low-growing evergreen shrubs shall be a minimum of two-and-one-half (2½) feet in height at time of planting. Size of other plantings shall depend on setting and type of plant material.

- Plantings shall be watered regularly and in a manner appropriate for the specific plant material throughout the first growing season. All landscaped areas shall be well maintained and kept free of all debris, rubbish, weeds, tall grass, other overgrown conditions and the storage of any equipment or materials.
- The redeveloper shall be required to replace dead or dying plant material for a period of two years from the date of issuance of a final occupancy permit. If plant material is dead or dying during a planting season, it shall be replaced that same season. If plant material is dead or dying during a non-planting season, it shall be replaced as soon as is reasonably possible at the start of the next planting season.
- *Specific standards.* The following standards shall be used to prepare and review landscaping within the Hudson Pointe Development Districts:
 - The interior area of all parcels shall be landscaped to enhance the site's aesthetic appearance, provide visual relief from the monotonous appearance of buildings and parking areas, and to provide shading. In parking lots, landscaped areas shall be provided in protected planting islands or peninsulas within the perimeter of the parking lot and shall be placed so as not to obstruct the vision of pedestrians or motorists. Landscaping in the boulevard island shall not obstruct the vision of pedestrians or motorists.
 - Benches, trash receptacles, kiosks, bicycle racks and other street or site furniture shall be located on-tract, and shall be positioned and sized in accordance with the functional need of such. Selection of such furniture shall take into consideration issues of durability, maintenance and vandalism. All such furniture shall be architecturally compatible with the style, materials, colors and details of buildings on the site.

- Street trees shall be provided along all public streets within the Development Districts at a maximum distance of 40' on center unless constrained by site conditions. Street trees shall have at least a 2½" caliper at the time of planting.

Exceptions

The design standards contained herein shall be used as the Borough's presumptive minimum requirements for development of the Subject Properties. However, these guidelines and standards are not intended to restrict creativity, and a potential redeveloper may request that the guidelines and standards be modified or waived. The Planning Board may grant a Redeveloper reasonable waivers or modifications from these design guidelines provided the Redeveloper demonstrates the following:

- The proposed design waiver or modification will not substantially impair the intent of the Hudson Pointe Redevelopment Plan;
- The proposed design waiver or modification is consistent with the Borough's normally acceptable engineering, planning and/or architectural practices;
- The proposed design waiver or modification will not have an adverse impact on the physical, visual or spatial characteristics of the overall development plan for the parcel or tract to be developed;
- The proposed design waiver or modification generally enhances the overall development plan for the tract;
- The proposed design waiver or modification will not have an adverse impact on the physical, visual or spatial characteristics of the existing streetscape and neighborhood in which such development is located;
- The proposed design waiver or modification generally enhances the streetscape of the Subject Properties and the surrounding neighborhood;

- The proposed design waiver or modification will not reduce the useful life or increase the cost of maintenance of the improvement to be modified or otherwise have an adverse impact on the long-term function of the development;
- The proposed design waiver or modification will not materially detract from the real property value of the development or adjacent or nearby properties;
- The proposed design waiver or modification will not present a substantial detriment to the health, safety and welfare.

4.0 ACQUISITION AND RELOCATION

4.1 Properties to be acquired

Properties may need to be acquired in order to implement the purposes of this redevelopment plan. Properties may be acquired for the following purposes:

- Redevelopment or rehabilitation of existing lots;
- Assembly of development parcels; and
- Alteration of lot lines.

While the acquisition of property is encouraged through private transaction between the owner and the redeveloper, this Redevelopment Plan authorizes the Borough to exercise its power of eminent domain in connection with the Subject Properties to acquire any and all property within the Area or to eliminate any restrictive covenants, easements or similar property interests that may obstruct or undermine the implementation of the Plan.

Only the properties identified in in the following table may be acquired to enable this redevelopment plan:

Block	Lo t
130	42
130	48
130	49
130	50
130	51
120	8
120	9

Block 130, Lot 52 is specifically excluded from this list as it was not found to be an "Area in Need of Redevelopment with Condemnation".

4.2 Relocation

Implementation of the Redevelopment Plan will not result in the relocation of any residences or commercial uses within the Subject Properties.

5.0 RELATIONSHIP TO OTHER PLANS

The LHRL requires a Redevelopment Plan to include a statement regarding any significant relationship that the redevelopment plan may have to contiguous municipalities, the County Master Plan, and the State Development and Redevelopment Plan. A review of the documents reveals that the proposed Redevelopment Plan is generally consistent with these various documents. In particular, it is noted that, while the Redevelopment Area is not adjacent to any adjoining municipality, the overall goals and objectives are generally consistent with the land use planning philosophies espoused in the master plans of contiguous communities.

5.1 Keyport Master Plan

The 2017 Master Plan states (Pg. 13): "Keyport is a 'mature' community having limited available vacant and developable land. Most opportunities for new development in the Borough will be through redevelopment, rehabilitation, and adaptive re-use of existing buildings."

The Subject Properties are located in an area that is designated for light industrial and residential uses and proximate to residential neighborhoods. The light industrial land use category reflects the historic use of several of the subject properties. The 2017 Master Plan spoke of lessening the intensity of light industrial uses by expanded permitted uses to those with fewer impacts to neighboring residential uses so as to minimize their impact to same and to provide for adaptive reuse. It is the understanding of BPCS that these recommendations were made in light of a specific commercial use considering relocation to the community. This relocation failed to materialize and the industrial buildings at the Subject Property are currently vacant and falling into a state of disrepair.

The Master Plans speaks to preserving and protecting the residential neighborhoods of the community while supporting downtown commercial

establishments. The redevelopment plan achieves these goals by buffering the proposed higher density multi-family buildings from the surrounding single-family development pattern through the use of duplex units and single-family homes. The use of multi-family buildings diversifies the housing stock of the community and helps to bring density to support the downtown.

On February 20, 2007, Resolution No. 105-07: Resolution of the Mayor and Council of the Borough of Keyport Designating the Borough of Keyport as an "Area in Need of Rehabilitation," was adopted by the Borough Council. A Statement of Mayor and Council of the Borough of Keyport Accompanying Resolution No. 105-07 states: "A variety of housing opportunities within and near the downtown provides a critical mass of population that attracts services, businesses and jobs to the downtown." Specific goals within the Statement include:

- Improve the economic sustainability of Keyport's downtown by providing mixed-use development and infill residential development in underutilized locations proximate to the downtown to provide the critical mass needed by retailers to maintain an economically viable shopping district.
- Upgrade under-utilized and deteriorated sites and facilities in the commercial and light-industry districts utilizing residential redevelopment and mixed-use concepts. In these areas, harmony with adjacent residential areas is promoted with the intent of following the existing zone standards to the extent practicable. Using professional planning principles, public input from residents of the neighborhood and surrounding community, plans are implemented. However, reasonable deviations are not be precluded.
- Enhance the residential districts of Keyport by supporting the conversion of non-conforming uses and by providing tax incentives to stimulate the rehabilitation of conforming residential uses;

- Recognizing an apparent public sentiment against high-density, multifamily residential developments (as evidenced by a 2006 non-binding referendum), preserve and protect the character of existing residential neighborhoods of the Borough by recognizing the existing residential density and building structural style, while allowing for reasonable increases in select areas to encourage the redevelopment of deteriorated, vacant or appreciable underutilized properties.

The goals, objectives and standards contained in this Redevelopment Plan are consistent with the Borough's Master Plan and the intent of the 'Area in Need of Rehabilitation' designation. The plan recommends a reasonable increase in density at an appropriate portion of the parcel in order to encourage the overall redevelopment of these deteriorated and vacant parcels.

5.2 Sewer and Water Service

The redevelopment area is located within public water and sewer service areas.

5.3 Transportation and Public Transportation

The Subject Properties are proximate to public transportation. Bus services is provided to South Amboy and its associated train station. The Hazlet and Aberdeen-Matawan train stations are also located within a mile of the Borough. Access to the regional highway network is readily available, including Routes 35 and 36 and the New Jersey Garden State Parkway, and connects the Subject Properties to the neighboring properties and State as a whole.

5.4 Relation to Master Plans of Adjacent Municipalities

Municipalities bordering Keyport include Union Beach, Hazlet and Aberdeen in Monmouth County. The redevelopment area is not situated along the municipal boundary with any of these communities, and as such, its proposed residential

development is not anticipated to adversely impact these adjacent communities. Regional access to the Subject Properties is primarily from the New Jersey State Routes 36 and 35; therefore, the redevelopment of the area is not anticipated to have a significant adverse impact on roadways in neighboring communities.

5.5 Relation to Monmouth County Plan

The 2016 Monmouth County Master Plan Goals and associated Objectives include:

- Encourage a range of housing options including types, sizes, styles and accommodations to meet the needs associated with various lifestyles, life-stages, abilities and occupations of residents while supporting economic sustainability within the region;
- Endorse the use of enhanced landscapes, streetscapes and design amenities that promote safe and secure neighborhoods as well as other attractive and appealing built environments that discourage aversion, crime and blight;
- Promote the redevelopment or reuse of environmentally degraded places such as brownfield and grayfield sites into safe, new uses and public amenities that promote healthy community design;
- Encourage municipalities to monitor the evolving housing market and consider the desirability of changing zoning to accommodate shifts in market demand;
- Support measures to improve communities in need of revitalization or restoration;
- Promote in-fill development and the adaptive reuse of substandard, underutilized, or abandoned structures that complement or improve

adjacent land uses and support or enhance neighborhood character resulting in healthier places to live, work, learn and recreate.

The proposed redevelopment of these vacant, former industrial and environmentally impacted parcels into a residential community with a variety of housing styles is not only consistent and compatible with the County Plan, but promotes the plan.

5.6 Relation to State Development and Redevelopment Plan

This Redevelopment Plan is designed to affirm the overall redevelopment concepts set forth in the State Development and Redevelopment Plan. Specifically, the State Development and Redevelopment Plan encourages development in older cities and in suburbs that have the necessary infrastructure to accommodate it, as well as in locations along existing transportation corridors. Keyport is located in a "Metropolitan Planning Area." That classification has the following characteristics: predominantly developed with little vacant land; aging infrastructure; recognize that redevelopment will be the predominant form of growth; and understands that certain municipal services and systems need to be regionalized. This Redevelopment Plan affirmatively addresses the State Plan's goal of promoting public and private investment/reinvestment in the Metropolitan Planning Areas.

In 2011, a draft State Strategic Plan was prepared as an update to the State Development and Redevelopment Plan. This update has not yet been officially adopted. Goals incorporated into the update include:

- Enhance opportunities for attraction and growth of industries of statewide and regional importance.
- Guide and inform regional planning so that each region of the State can experience appropriate growth according to the desires and assets of that

region.

- Ensure that strategies for growth include preservation of our State's critical natural, agricultural, scenic, recreation, and historic resources, recognizing the role they play in sustaining and improving the quality of life for New Jersey residents and attracting economic growth.
- The State Strategic Plan lists all areas that are located within the Metropolitan Planning Area (PA-1) of the State Development and Redevelopment Plan, as being within "priority growth investment areas" where public and private investment to support development and redevelopment should be encouraged and supported.

This redevelopment plan affirmatively addresses the goals of the draft State Strategic Plan.

6.0 AFFORDABLE HOUSING

6.1 Inventory and Replacement of Affordable Housing

The Subject Properties governed by this Redevelopment Plan contain no housing units previously identified as affordable to low and moderate income households, as defined pursuant to section 4 of P.L. 1985, c.222 (C.52:27D-304). No deed restricted affordable units for which the Borough is eligible to receive affordable housing credits pursuant to the Fair Housing act and its implementing regulations, including Uniform Housing Affordability Controls, N.J.A.C. 5:80-26.1 et. Seq., will be removed as a result of implementation of this Redevelopment Plan. For that reason, the Borough is not required to plan for the provision of new or substantially rehabilitated affordable housing as a result of the implementation of this Redevelopment Plan.

Affordable housing units will not be required in conjunction with the implementation of the Redevelopment Plan.

7.0 ELECTRIC VEHICLE RECHARGE STATIONS

The proposed development shall provide a total of at least two public electric recharge stations. These stalls shall be located in either the multi-family and/or duplex development Sub-Districts. The Developer may also work with the Borough to place the recharge stations along the Maple Place right-of-way east of its intersection with Manchester Avenue.

8.0 IMPLEMENTATION OF THE REDEVELOPMENT PLAN

This section summarizes the implementation process for a successful redevelopment plan.

8.1 Phasing

The project may be developed in phases. The phasing may include phased start and completion dates among the various land use components, as well as internal phasing schedules within sections.

8.2 Conditions in Redevelopment Agreement

Any Redevelopment Agreement pertaining to the Hudson Point Redevelopment Area shall be contingent upon the following conditions, restrictions, and/or requirements.

1. The Redeveloper Agreement will incorporate the pertinent aspects of the selected developer's proposal and will address financial considerations, planning, phasing, development and such other issues as deemed appropriate and/or as required according to state law in order to implement the Redevelopment Plan.
2. The Redeveloper will be obligated to complete on-site improvements as approved, together with any specified off-site improvements, as may be required in accordance with the Redevelopment Plan.
3. Failure by the Redeveloper to adhere to any approved site plan and the associated time schedule shall constitute a condition of default under the Redevelopment Agreement.
4. The Redevelopment Entity reserves the right to terminate any Redeveloper Agreement with a Redeveloper in the event that such Redeveloper fails to perform its obligations on a timely basis or it suffers a substantial change in its financial conditions which in the sole,

reasonable judgment of the Redevelopment Entity is determined as being materially adverse.

5. The Redeveloper shall not be permitted to dispose of property until all required improvements are completed, unless the prior written consent of the Redevelopment Entity have been obtained; it being understood that such consent will not be granted under conditions that would promote speculation and fail to protect the interests of the Borough of Keyport.
6. The consent of the Redevelopment Entity shall be required prior to the disposition of all or any of the Redeveloper's interest in the Redevelopment Area. Such consent shall be effective upon the completion by the Redeveloper of all on and off-site improvements as may have been approved and required.
7. The Redevelopment Entity reserves the right to terminate any Redeveloper Agreement with any Redeveloper in which the ownership interests have changed by more than 20 percent in aggregate during the term of a Redeveloper Agreement unless such changes have been first approved by the Redevelopment Entity.
8. No covenant, agreement, lease, conveyance, or other instrument shall be effective or executed by the Redevelopment Entity or by purchasers or lessees from them, or by any successors in interest of such purchasers or lessees, by which land in the Redevelopment Area is restricted as to sale, lease, or occupancy upon the basis of race, color, creed, religion, ancestry, national origin, sex, or marital status.
9. The Redeveloper shall have the obligation to maintain all aspects of the built environment of the Hudson Pointe Redevelopment Area including buildings, parking areas, landscaping, streetscaping, sidewalks, curbing and traffic calming devices (but not the paved roadway unless disturbed by the Redeveloper), trash collection & receptacles, and all such issues

identified in the Borough Property Maintenance Code.

10. The Redeveloper shall pay to the Redevelopment Entity a fee for the purpose of defraying its costs incurred in connection with this Plan and the Redeveloper's project.

8.3 Development Review

No application for development or redevelopment in the area may be filed with the Planning Board until such time as the applicant has applied for and received a designation as redeveloper from the Redevelopment Entity. Preliminary and Final Site Plans, with details sufficient to comply with the Municipal Land Use Law and the Borough's Land Use Ordinance, will be submitted for Planning Board review and approval for each development parcel, pursuant to N.J.S.A. 40:55D-1 et seq.

The Planning Board may require the developer to provide a bond or bonds of sufficient size and duration of guarantee the completion of the various phases of the project in compliance with the requirements of the Municipal Land Use Law and planning approvals.

The objectives, standards and requirements contained in this Redevelopment Plan, shall regulate development within the Redevelopment Area and take precedent over the Land Development Ordinance of the Borough of Keyport. For standards not specifically addressed within this Redevelopment Plan, the Land Development Ordinance shall apply. The regulations for the zone or zones permitting the most similar types of use or uses shall be applied. These requirements may be varied by the Planning Board pursuant to N.J.S.A. 40:55D-1 et seq.

8.4 Duration of Redevelopment Plan

During the period that this Redevelopment Plan is in effect, any party acting as a redeveloper (as defined in the LRHL) must obtain the approval of the Redevelopment Entity. The Redevelopment Plan shall remain in effect for 30 years following the date of its adoption. After that period the Borough's Land Use Ordinance will regulate development within the Redevelopment Area.

8.5 Amending the Redevelopment Plan

This Redevelopment Plan may be amended from time to time in compliance with the requirements of law.

FIGURES 1 – 6

**Proposed
75 Manchester Ave
Redevelopment
District**

**Borough of Keyport
New Jersey**

Figure 1:

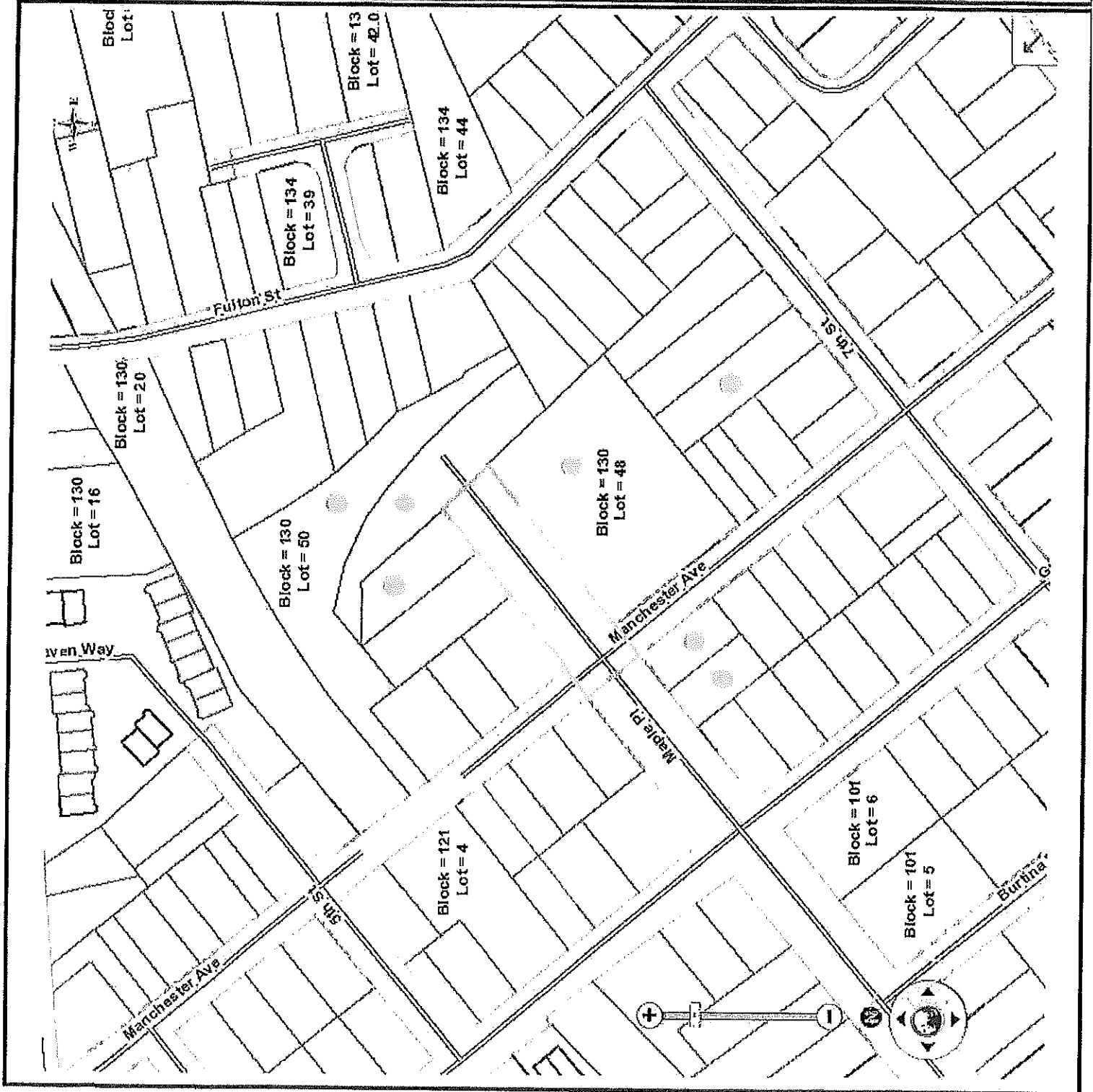
Location Map

Properties

○ Subject to this
Plan

Mapping obtained from
NJ - GeoWeb (NJDEP)
Aerials utilized date to 2015

Beacon Planning and Consulting Services, LLC
315 Route 34 - Suite 129
Colts Neck, New Jersey 07722



Proposed
75 Manchester Ave
Redevelopment
District

Borough of Keyport
New Jersey

Figure 2:

Approximate
Outbound of the
Redevelopment
District

Mapping obtained from
NJ - GeoWeb (NJDEP)
Aerials utilized date to 2015

Beacon Planning and Consulting Services, LLC
315 Route 34 - Suite 129
Colts Neck, New Jersey 07722



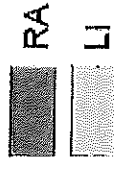
**Proposed
75 Manchester Ave
Redevelopment
District**

**Borough of Keyport
New Jersey**

Figure 3:

**Existing Zoning
Borough of Keyport
Zoning Map**

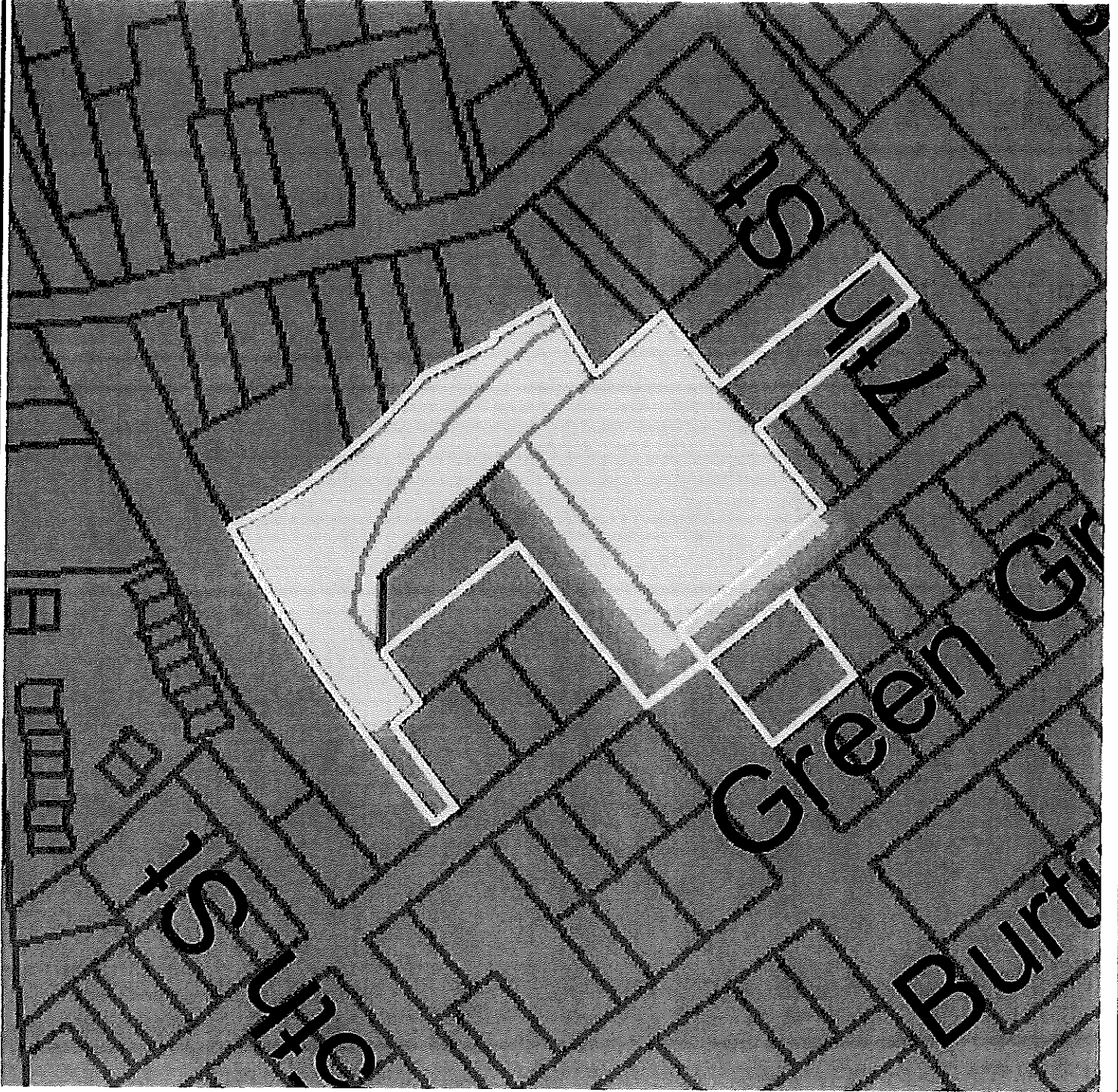
Last Revised: 02/22/2018

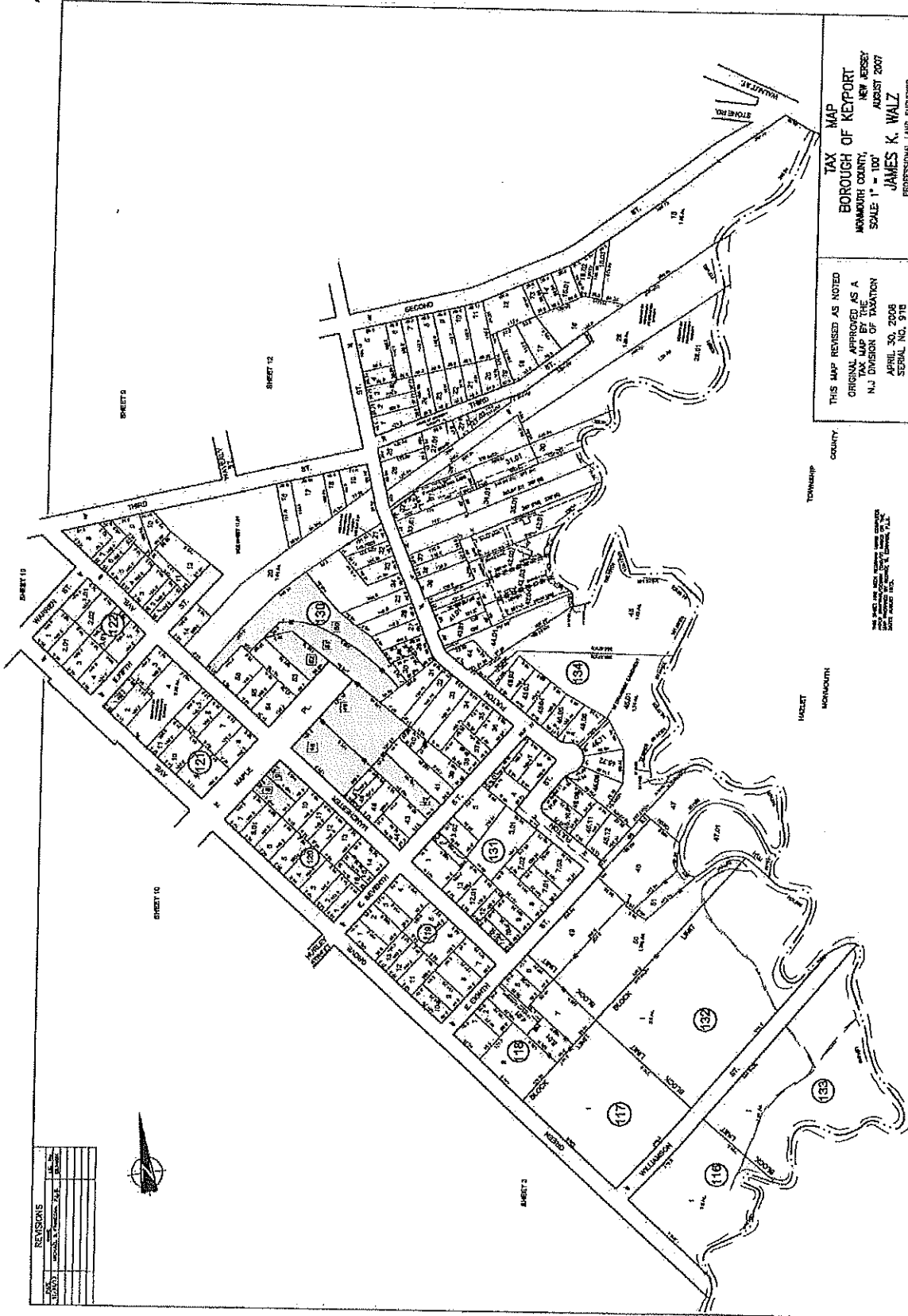


**Source: Borough of Carteret
zoning map**

**Mapping obtained from
NJ Office of GIS**

**Beacon Planning and Consulting Services, LLC
315 Route 34 - Suite 129
Colts Neck, New Jersey 07722**





REVISIONS	
NO.	DATE
1	10/1/07
2	10/1/07
3	10/1/07
4	10/1/07
5	10/1/07
6	10/1/07
7	10/1/07
8	10/1/07
9	10/1/07
10	10/1/07

TAX MAP
BOROUGH OF KEYPORT
MONMOUTH COUNTY, NEW JERSEY
SCALE 1" = 100'
AUGUST 2007
JAMES K. WALZ
PROFESSIONAL LAND SURVEYOR
NEW JERSEY LICENSE NO. 2402010400
633 ROUTE 9 NORTH, ONE MAY COURT HOUSE, NJ 08210
TO BE COMPLETED AS OF DECEMBER 2013

THIS MAP REVISED AS NOTED
ORIGINAL APPROVED AS A
TAX MAP BY THE
NJ DIVISION OF TAXATION
APRIL 30, 2008
SERIAL NO. 978

TOWNSHIP
COUNTY
HACKETT
MONMOUTH

THIS MAP WAS PREPARED BY THE
BOROUGH OF KEYPORT, NEW JERSEY
FOR THE PURPOSE OF TAXATION
AND IS NOT TO BE USED FOR ANY OTHER
PURPOSE WITHOUT THE WRITTEN
CONSENT OF THE BOROUGH OF KEYPORT

**Proposed
75 Manchester Ave
Redevelopment
District**

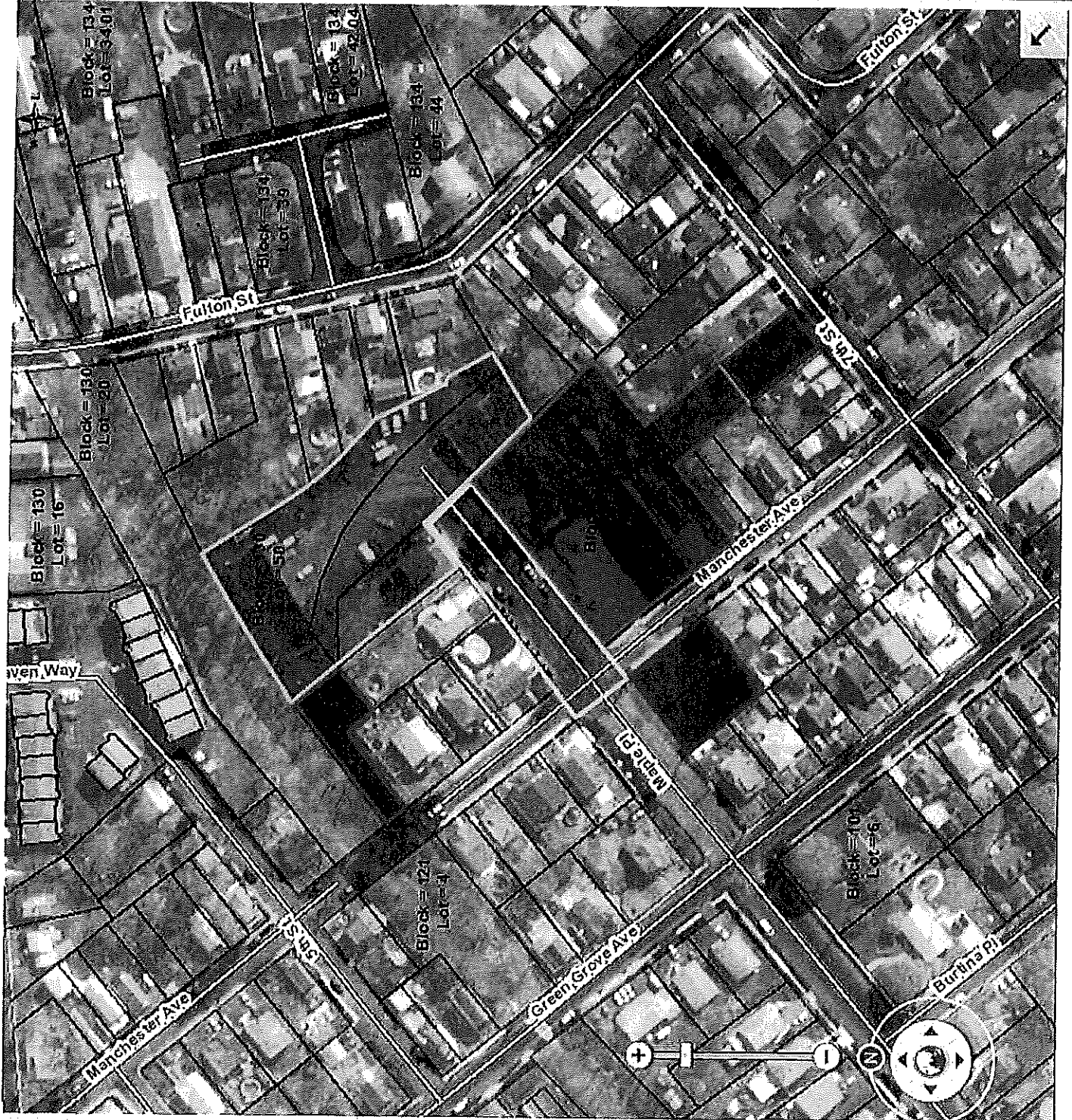
**Borough of Keyport
New Jersey**

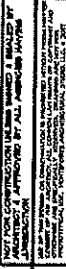
Figure 5:

**Proposed
Redevelopment
Sub - Districts**

- Multi-Family
- Duplex
- Single Family
- Two-Family
- Clubhouse
- Maple Avenue

Mapping obtained from
NJ - GeoWeb (NJDEP)
Aerials utilized date to 2015





CONCEPT SITE PLAN

APPENDIX 1

Borough Council Resolution #105-07, dated February 20, 2007

RESOLUTION NO. 105-07

RESOLUTION OF THE MAYOR AND COUNCIL OF
THE BOROUGH OF KEYPORT DESIGNATING
THE BOROUGH OF KEYPORT AS AN
"AREA IN NEED OF REHABILITATION"

WHEREAS, the Local Redevelopment and Housing Law ("the LRHL"), N.J.S.A. 40A:12A-1 et seq., authorizes a municipality to encourage development and rehabilitation activities by designating the entire municipality, or any portion(s) thereof, as an "area in need of rehabilitation";

WHEREAS, such designation would allow the Borough to undertake a program of rehabilitation as provided for by the LRHL by adopting a comprehensive redevelopment plan for the Borough or, as is presently contemplated, redevelopment plans for specific areas therein, which plan(s) could include appropriate standards for new development;

WHEREAS, such designation would allow the Borough to exercise the powers set forth in the LRHL in furtherance of such redevelopment plan or plans, except that such designation would not grant the Borough the power of eminent domain over parcels within the area in need of rehabilitation;

WHEREAS, such designation would further allow the Borough to grant short-term property tax relief in the rehabilitation area pursuant to the Five-Year Exemption and Abatement Law, N.J.S.A. 40A:21-1 et seq., as may appropriate;

WHEREAS, the Borough of Keyport engaged the services of planning consultant T&M Associates to assess whether the Borough may be designated as an "area in need of rehabilitation" pursuant to the criteria set forth in Section 14 of the Local Redevelopment and Housing Law ("the LRHL"), N.J.S.A. 40A:12A-14;

WHEREAS, T&M Associates has provided the Mayor and Council of the Borough of Keyport with a report dated December 1, 2006, that concludes the Borough is qualified to be and may be designated as an area in need of rehabilitation based upon the following findings:

- A. At least half of the housing stock in the subject area is at least 50 years old, and
- B. At least half of the water and sewer infrastructure in the Borough is at least 50 years old and is in need of repair and maintenance;

WHEREAS, a draft of this resolution was submitted to the Unified Planning Board of the Borough of Keyport for its review and recommendations, which recommendations have been received and duly considered by the Mayor and Council;

WHEREAS, based upon the age of the housing stock and the water/sewer infrastructure, and the statutory benefits of the proposed designation, the Borough believes that a program of rehabilitation may be expected to prevent further deterioration and will promote the overall

development of the community by encouraging revitalization and reinvestment throughout the Borough; and

WHEREAS, the Borough has developed such proposed resolution together with an accompanying statement that expresses the general vision and goals of the Mayor and Council for the presently contemplated rehabilitation process,

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. The above recitals are hereby incorporated by reference;
2. The Borough of Keyport is hereby determined to be an "area in need of rehabilitation" pursuant to N.J.S.A. 40A:12A-1 et seq.;
3. A certified copy of this resolution shall be forwarded the Commissioner of the New Jersey Department of Community Affairs for approval, upon whose approval this Resolution shall become effective;
4. This Resolution shall not supersede any prior designation of any property within the Borough as an "area in need of redevelopment" under the LRHL or similar statute; and
5. A copy of this resolution shall be forwarded to T&M Associates and the Borough of Keyport Tax Assessor.

Offered for adoption by BOLTE, second by HASSMILLER.

Roll Call Vote: Ayes: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

Nays:

Abstain:

Absent:

I, Valerie T. Heilweil, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at their meeting on February 20, 2007.



Valerie T. Heilweil,
Borough Clerk

**STATEMENT OF MAYOR AND COUNCIL
OF THE BOROUGH OF KEYPORT
ACCOMPANYING RESOLUTION NO. 105-07.**

In pursuing a rehabilitation process for all lands within the Municipal boundary, the Mayor and Council express the following vision and goals:

VISION:

The essence of Keyport is its ethnically and economically diverse population and the protective and supportive nature of their neighborhoods and commercial establishments. The downtown provides a unique sense of community for the residents.

Downtown Keyport is a vibrant commercial district and four-season activity hub nestled along the waterfront. The pedestrian scale and appearance of the buildings and landscape complement the traditional village setting and history. The mix of restaurants, shops, marinas and other water-related uses, recreational activities and businesses contributes to the enjoyment of the waterfront, providing an enjoyable atmosphere to all visitors while respecting and supporting the daily life of Keyport residents.

A variety of housing opportunities within and near the downtown provides a critical mass of population that attracts services, businesses and jobs to the downtown.

Targeted incentives to the extent required—such as tax abatements—create incentives for homeowners and buyers, businesses and developers to locate in, preserve and redevelop deteriorated properties in Keyport.

The redeveloped highway corridors—a highly visible defining feature of the Borough—display modern design standards that improve the visual appearance of these corridors and project a positive community image for Keyport.

Specific neighborhood plans result in the rehabilitation and redevelopment of existing vacant and underutilized properties. Community input in the early planning stages brings about public consensus in support of localized plans.

Properly planned development and redevelopment enhances the quality of life of all residents and maximizes the fiscal and social returns/benefits to the entire community.

GOALS:

- Encourage creative design techniques to increase open space and recreational uses throughout the Borough.
- Improve the economic sustainability of Keyport's downtown by providing mixed-use development and infill residential development in underutilized locations proximate to the downtown to provide the critical mass needed by retailers to maintain an economically viable shopping district.

- Strengthen commercial districts, especially the Front Street Business District, by encouraging a mix of uses that provide employment, retail opportunities, services and entertainment.
- Upgrade under-utilized and deteriorated sites and facilities in the commercial and light-industry districts utilizing residential redevelopment and mixed-use concepts. In these areas, harmony with adjacent residential areas is promoted with the intent of following the existing zone standards to the extent practicable. Using professional planning principles, public input from residents of the neighborhood and surrounding community, plans are implemented. However, reasonable deviations are not be precluded.
- Build significant commercial ratables in the Highway Commercial district by utilizing Borough owned property as a catalyst to assemble large commercial tracks with improved site circulation.
- Enhance the residential districts of Keyport by supporting the conversion of non-conforming uses and by providing tax incentives to stimulate the rehabilitation of conforming residential units.
- Recognizing an apparent public sentiment against high-density, multifamily residential developments (as evidenced by a 2006 non-binding referendum), preserve and protect the character of existing residential neighborhoods of the Borough by recognizing the existing residential density and building structural style, while allowing for reasonable increases in select areas to encourage the redevelopment of deteriorated, vacant or appreciably underutilized properties.
- Create redevelopment plans with appropriate input from residents of the neighborhood and the surrounding community.
- Optimize opportunities for access to and from the Borough's waterfront.
- Maximize views to the waterfront.
- Develop productive working relationships and partnerships among the various municipal, civic, business and citizen interests that respect the needs of these different stakeholders while working towards fulfilling the shared vision for the community.
- Recognize and reference historic features and traditions of Keyport in the rehabilitation and redevelopment of properties.
- Continue to improve the network of pedestrian and bicycle connections through and beyond the downtown that connect with the Henry Hudson trail and other community facilities of the Borough.
- Create attractive gateways at the principal entrances to the Borough through upgraded land uses, streetscape improvements and signage.

APPENDIX 2

Borough Council Resolution #256-18, dated December 18, 2018

RESOLUTION #256-18

OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY DESIGNATING CERTAIN PROPERTIES WITHIN THE BOROUGH AS A CONDEMNATION AREA IN NEED OF REDEVELOPMENT PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, *N.J.S.A. 40A:12A-1 ET SEQ.*

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* (the "**Redevelopment Law**") authorizes municipalities to determine whether certain parcels of land within their borders constitute a condemnation area in need of redevelopment, as further described therein; and

WHEREAS, on August 21, 2018, the Borough Council (the "**Council**") of the Borough of Keyport (the "**Borough**") adopted Resolution #180-18 authorizing and directing the Keyport Unified Planning Board (the "**Planning Board**") to investigate certain properties within the Borough and to recommend to the Council whether some or all of such properties should be designated as a "condemnation area in need of redevelopment" in accordance with the Redevelopment Law, *N.J.S.A. 40A:12A-6*; and

WHEREAS, in areas designated as a condemnation area in need of redevelopment, the Borough may use all of those powers provided under the Redevelopment Law for use in a redevelopment area, including the power of eminent domain; and

WHEREAS, in accordance with the Redevelopment Law, the Planning Board caused CME Associates (the "**Planner**") to conduct a preliminary investigation of the following properties (hereinafter referred to collectively as the "**Study Area**");

BLOCK	LOT	ADDRESS
21.01	35	45 West Front Street
21.01	36	43 West Front Street
21.01	51.01	4 Broad Street
21.01	52	6 Broad Street
22	24, 25	124 West Front Street
39	29	96 West Front Street
40	16	66 Main Street
60	6	108 Broad Street
60	16	140 Broad Street

BLOCK	LOT	ADDRESS
120	8	Maple Place
120	9	Maple Place
127	21	37 Myrtle
129	5	162 Second Street
129	6	162 Second Street
130	10	135 Third Street
130	42	7 th Street
130	48, 49	Manchester Avenue
130	50	Manchester Avenue

61	6	76 Broad Street	130	51	Manchester Avenue
63	3	119 Broad Street	134	2	39 Fulton Street
86	1	7 Hurley & Osborn	134	25	43 Fulton Street
99	13.01, 13.02 (formerly known as Lots 13, 14 and 15) ¹	22 Van Dorn Street	134	45, 46, 47	87 Fulton Street
100	1.01	18 Maple Place	134	45.01	89 Fulton Street
102	5	25-27 Brook Avenue	135	8	298 First Street
103	43, 44	343 Atlantic Street	138	11	333 First Street
110	24	105 Highway 35	138	16	45 Oak Street

WHEREAS, the Planner prepared a map of the Study Area and an investigation report entitled "Report Concerning the Determination of the Keyport Scattered Site Study Area as an Area in Need of Redevelopment, and More Specifically, as a Condemnation Redevelopment Area," dated October 5, 2018 (the "**Study**"); and

WHEREAS, on October 29, 2018, pursuant to the Redevelopment Law, the Planning Board held a duly noticed public hearing concerning the Study, an audio recording of which is on file with the office of the Planning Board (the "**Public Hearing**"), giving all persons who are interested in or would be affected by a determination that the Study Area is an area in need of redevelopment the opportunity to be heard; and

WHEREAS, the Planning Board carried the property identified as Block 102, Lot 5 on the Official Tax Map of the Borough to the meeting of the Planning Board to be held on December 13, 2018 and directed the Planner to re-evaluate Block 102, Lot 5; and

WHEREAS, at the direction of the Planning Board, the Planner prepared a revised Study dated December 3, 2018 (the "**Revised Study**"); and

WHEREAS, the Planner concluded in the Revised Study and testified to the Planning Board that the Study Area, with the exception of Block 102, Lot 5, satisfies the criteria for redevelopment area designation set forth in the Redevelopment Law, and should be designated as a condemnation area in need of redevelopment; and

WHEREAS, the Planning Board concluded that certain properties within the Recommended Area met different or additional criteria than those criteria listed in the Study and Revised Study; and

¹ The properties formerly identified as Block 99, Lots 13, 14 and 15 were consolidated on or about September 26, 2018 and are now identified as Block 99, Lots 13.01 and 13.02.

WHEREAS, after the conclusion of all hearings described above, the Planning Board determined that a portion of the Study Area, described more particularly in Exhibit A, meets criteria set forth in *N.J.S.A. 40A:12A-5* for designation as a condemnation area in need of redevelopment (the "**Recommended Area**") and determined that it would recommend that the Borough Council so designate such Recommended Area; and

WHEREAS, on December 13, 2018, the Planning Board adopted a Resolution setting forth its findings and conclusions (the "**Planning Board Resolution**") and recommended in such Planning Board Resolution that the Council designate the Recommended Area as a condemnation area in need of redevelopment; and

WHEREAS, the Council agrees with and adopts the conclusions of the Planning Board that the Recommended Area satisfies the criteria for redevelopment area designation set forth in *N.J.S.A. 40A:12A-5* and the Council finds that such conclusions are supported by substantial evidence; and

WHEREAS, the Council now desires to designate the Recommended Area as a condemnation area in need of redevelopment, pursuant to *N.J.S.A. 40A:12A-6*.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, as follows:

1. The aforementioned recitals hereof are incorporated herein as though set forth at length.

2. The properties identified as Block 21.01, Lot 52; Block 22, Lots 24 and 25; Block 39, Lot 29; Block 40, Lot 16; Block 60, Lot 6; Block 60, Lot 16; Block 61, Lot 6; Block 99, Lots 13.01 and 13.02 (formerly known as Block 99, Lots 13, 14 and 15); Block 103, Lots 43 and 44; Block 110, Lot 24; Block 120, Lots 8 and 9; Block 127, Lot 21; Block 129, Lots 5 and 6; Block 130, Lots 10, 42, 48, 49, 50 and 51; Block 134, Lots 2, 25, 45, 45.01, 46 and 47; Block 135, Lot 8; and Block 138, Lots 11 and 16 on the Official Tax Map of the Borough satisfy the criteria for redevelopment area designation pursuant to *N.J.S.A. 40A:12A-5*, as set forth in the Study and Revised Study, as modified by the Planning Board Resolution, and such properties are hereby designated as a condemnation area in need of redevelopment (the "**Redevelopment Area**").

3. In connection with the redevelopment of the Redevelopment Area, the Borough shall be authorized to use all the powers provided under the Redevelopment Law for use in a redevelopment area, including the power of eminent domain.

4. This resolution shall take effect immediately.

OFFERED: SHERIDAN

SECONDED: COOPER

AYES: SHERIDAN, KENNEDY, LAMBERSON, COOPER, GOODE

NAYS:

ABSENT: PACHECO

I, Valerie T. Heilwell, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of December 18, 2018.



Valerie T. Heilwell, RMC
Borough Clerk

EXHIBIT A
PROPERTIES WITHIN THE BOROUGH OF KEYPORT
DESIGNATED AS A CONDEMNATION AREA IN NEED OF REDEVELOPMENT

BLOCK	LOT	ADDRESS	REDEVELOPMENT LAW CRITERIA
21.01	52	6 Broad Street	E
22	24, 25	124 West Front Street	E
39	29	96 West Front Street	A, D, E, H
40	16	66 Main Street	A, H
60	6	108 Broad Street	A, D, H
60	16	140 Broad Street	D, H, E
61	6	76 Broad Street	A, B, D
99	13.01 (formerly known as Lots 13, 14 and 15)	22 Van Dorn Street	A, H
99	13.02 (formerly known as Lots 13, 14 and 15)	22 Van Dorn Street	E, H
103	43, 44	343 Atlantic Street	A, H
110	24	105 Highway 35	A, B, E
120	8	Maple Place	E, H
120	9	Maple Place	E, H
127	21	37 Myrtle	D, H, A
129	5	162 Second Street	A, B, D, H
129	6	162 Second Street	E, H
130	10	135 Third Street	A, H
130	42	7 th Street	E, H
130	48, 49	Manchester Avenue	A, B, H, D, E
130	50	Manchester Avenue	E, H
130	51	Manchester Avenue	C, H
134	2	39 Fulton Street	A, H
134	25	43 Fulton Street	A, H
134	45, 46, 47	87 Fulton Street	E, H
134	45.01	89 Fulton Street	E, H
135	8	298 First Street	A, H
138	11	333 First Street	A, D, H
138	16	45 Oak Street	A, E, H

RESOLUTION #__-20
AUTHORIZING TEMPORARY AND LIMITED CLOSURE
OF WEST FRONT STREET TO FACILITATE OUTDOOR
DINING AND RETAIL DISPLAYS DURING CERTAIN
HOURS

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, on March 9, 2020, the Governor of the State of New Jersey adopted Executive Order No. 103 which declared a state of emergency and a public health emergency related to the containment of the spread of the COVID-19 virus; and

WHEREAS, on March 16, 2020, the Governor of the State of New Jersey adopted Executive Order No. 104 limiting restaurants, dining establishments, and food courts, with or without liquor licenses, all bars, and all other holders of a liquor license with retail consumption privileges, to food delivery and/or take-out services only, and otherwise prohibiting on-premises consumption of food or beverages; and

WHEREAS, on June 3, 2020, the Governor of the State of New Jersey adopted Executive Order No. 150, which, in part, authorizes, as of 6:00 a.m. on Monday, June 15, 2020, restaurants, cafeterias, dining establishments, and food courts, with or without a liquor license, bars, and all other holders of a liquor license with retail consumption privileges, collectively referred to as "food or beverage establishments," are permitted to offer in-person service at outdoor areas subject to all of the social distancing rules and regulations established by Executive Orders issued by the Governor and additional rules and regulations contained in Executive Order 150; and

WHEREAS, the Borough seeks to foster the limited reopening of restaurants and dining establishments during the state of emergency and the public health emergency by providing additional space for outdoor dining by closing West Front Street from Broad Street to Beers Street to licensed sidewalk cafes and restaurants on Thursday, Fridays, and Saturdays from 5:00 P.M. to Midnight during the state of emergency and public health emergency; and

WHEREAS, the limited closure of West Front Street shall also allow retail businesses along the closed section of West Front Street additional space for licensed retail businesses currently limited as to their capacity under the Executive Orders issued by the Governor of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough authorizes the temporary and limited closing of West Front Street from Broad Street to Beers Street on Thursday, Fridays, and Saturdays from 5:00 P.M. to Midnight during the state of emergency and public health emergency during which time, licensed sidewalk cafes adjacent to the closed areas of West Front Street can expand their outdoor dining into the street up to a designated distance as determined by the Keyport Police Chief.

3. During the temporary and limited closure of West Front Street from Broad Street to Beers Street, the Borough authorizes retail business adjacent to the closed areas of West Front Street may utilize expand displays into the street up to a designated distance as determined by the Keyport Police Chief.

4. All sidewalk cafes and retail business utilizing the closed portions of the street shall be required to remove all items from the street upon the reopening of the street, including all debris and garbage.

5. The Borough here authorizes applicants to utilize sidewalks, driveways or alleyways adjacent to a neighboring property provided that the applicant submit to the Borough an executed written acknowledgment and agreement to allow the use from the owner of the neighboring property.

6. All sidewalk cafes and/or retail businesses shall be required to abide by all governing laws, including local and County health codes and law, and all social distancing and capacity limitations as set forth by Executive Orders issued by the Governor of the State of New Jersey.

7. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

8. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

9. This Resolution shall take effect as provided by law and consistent with Executive Order 150 issued by the Governor of the State of New Jersey.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-20
AUTHORIZING TEMPORARY AND LIMITED WAIVER
OF SECTION 5-15 OF THE BOROUGH MUNICIPAL CODE
GOVERNING LICENSING FOR SIDEWALK CAFES AS
AUTHORIZED UNDER EXECUTIVE ORDER 150

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, on March 9, 2020, the Governor of the State of New Jersey adopted Executive Order No. 103 which declared a state of emergency and a public health emergency related to the containment of the spread of the COVID-19 virus; and

WHEREAS, on March 16, 2020, the Governor of the State of New Jersey adopted Executive Order No. 104 limiting restaurants, dining establishments, and food courts, with or without liquor licenses, all bars, and all other holders of a liquor license with retail consumption privileges, to food delivery and/or take-out services only, and otherwise prohibiting on-premises consumption of food or beverages; and

WHEREAS, on June 3, 2020, the Governor of the State of New Jersey adopted Executive Order No. 150, which, in part, authorizes, as of 6:00 a.m. on Monday, June 15, 2020, restaurants, cafeterias, dining establishments, and food courts, with or without a liquor license, bars, and all other holders of a liquor license with retail consumption privileges, collectively referred to as “food or beverage establishments,” are permitted to offer in-person service at outdoor areas subject to all of the social distancing rules and regulations established by Executive Orders issued by the Governor and additional rules and regulations contained in Executive Order 150; and

WHEREAS, on June 3, 2020, the Division of Alcoholic Beverage Control issued SR 2020-10 establishing Temporary COVID-19 Permits to Expand Licensed Premises allowing for the temporary expansion of existing liquor licenses into outdoor dining areas provided that licensees complete all required application procedures and processes; and

WHEREAS, Section 5-15 of the Borough Municipal Code governs the licensing of sidewalk cafes and restaurants which allows restaurants to operating outdoor dining in certain public right of ways adjacent to the physical location of the restaurants, including sidewalks, driveways, and alleyway; and

WHEREAS, the Borough seeks to foster the limited reopening of restaurants and dining establishments during the state of emergency and the public health emergency by partially waiving the requirements of Section 5-15 of the Borough Municipal Code and to streamline the application process for the issuance of license for sidewalk cafes and restaurant licenses including the following:

1. Temporary waiver of the application and licensing fee required under Section 5-15.4;

2. Temporary waiver of the compliance with the local façade ordinance standards as required by Section 5-15.3;
3. Temporary waiver of the investigation required under Section 5-15.2(a); and
4. Temporary waiver of the requirement for a separate application to the Borough Clerk required under Section 5-15.2(b), provided that the applicant meets and satisfies all requirements for and obtains a Temporary COVID-19 Permit to Expand Licensed Premises from the Division of Alcoholic Beverage Control

and

WHEREAS, the Borough seeks to implement a more streamlined licensing procedure of the issuance of licensing of sidewalk cafes and restaurants as follows:

1. Requiring applicants to submit the application for a sidewalk café or sidewalk license including a drawing of a proposed layout for the outdoor dining area to the Business Administrator, or his designee, and the Police Chief, or his designee;
2. Delegating the authority to review and approve the proposed layout to the Business Administrator, or his designee and the Police Chief, or his designee;
3. Maintaining the authority of the Borough Council to review or overturn the granting or denial of any and all licenses for sidewalk cafes and restaurants;

and

WHEREAS, the Borough seeks to allow applicants to utilize sidewalks, driveways or alleyways adjacent to a neighboring property provided that the applicant provide an executed written acknowledgment and agreement to allow the use from the owner of the neighboring property; and

WHEREAS, the Borough seeks to expand the insurance requirements for applicants for a license for sidewalk cafes and restaurants set forth in Section 5-15.8 to also require:

1. At least \$1,000,000 per occurrence and \$2,000,000 aggregate general liability coverage limits and also, naming the Borough as an additional insured;
2. At least \$500,000 employer's liability (Per Accident; Disease Policy Limit; Disease Each Employee) for workers' compensation; and
3. If the restaurant is selling alcohol, at least \$1,000,000 Aggregate Liquor Liability coverage and also naming the Borough as an additional insured;

and

WHEREAS, all applicants will still be required to abide by all social distancing and capacity requirements set forth in the Executive Orders related to the COVID-19 virus state of emergency and public health emergency issued by the Governor of the State of New Jersey; and

WHEREAS, all applicants will still be required to abide by all health regulations and laws including all local health ordinance and county health department requirements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough authorizes the temporary and limited waiver of the requirements of Section 5-15 of the Borough Municipal Code as follows:

- i. Temporary waiver of the application and licensing fee required under Section 5-15.4;
- ii. Temporary waiver of the compliance with the local façade ordinance standards as required by Section 5-15.3;
- iii. Temporary waiver of the investigation required under Section 5-15.2(a); and
- iv. Temporary waiver of the requirement for a separate application to the Borough Clerk required under Section 5-15.2(b), provided that the applicant meets and satisfies all requirements for and obtains a Temporary COVID-19 Permit to Expand Licensed Premises from the Division of Alcoholic Beverage Control.

3. The Borough establishes a temporary procedure for the application and issuance of licenses for the operations of an outdoor café or restaurant as follows:

- i. Requiring applicants to submit the application for a sidewalk café or sidewalk license including a drawing of a proposed layout for the outdoor dining area to the Business Administrator, or his designee, and the Police Chief, or his designee;
- ii. Delegating the authority to review and approve the proposed layout to the Business Administrator, or his designee and the Police Chief, or his designee;
- iii. Maintaining the authority of the Borough Council to review or overturn the granting or denial of any and all licenses for sidewalk cafes and restaurants.

4. The Borough here authorizes applicants to utilize sidewalks, driveways or alleyways adjacent to a neighboring property provided that the applicant submit to the Borough an executed written acknowledgment and agreement to allow the use from the owner of the neighboring property.

5. Section 5-15.8 of the Borough Municipal Code shall be expanded to require the following insurance coverage to operate an outdoor dining space:

- i. At least \$1,000,000 per occurrence and \$2,000,000 aggregate general liability coverage limits and also, naming the Borough as an additional insured;
- ii. At least \$500,000 employer's liability (Per Accident; Disease Policy Limit; Disease Each Employee) for workers' compensation; and
- iii. If the restaurant is selling alcohol, at least \$1,000,000 Aggregate Liquor Liability coverage and also naming the Borough as an additional insured.

6. All outdoor dining layouts shall provide for sufficient space for pedestrians to traverse through the public right of ways while still being able to maintain sufficient social distancing from any of the patrons utilizing the outdoor dining area.

7. All outdoor dining layouts shall also include one garbage cans, bins or depositories for every four (4) tables in the outdoor dining area.

8. All licensees shall be required to abide by all governing laws, including local and County health codes and law, and all social distancing and capacity limitations as set forth by Executive Orders issued by the Governor of the State of New Jersey.

9. Upon the end of the declaration of the State of Emergency and Public Health Emergency declared by the Governor of the State of New Jersey, this resolution shall be revoked and all prior requirements for licensing for sidewalk cafes and restaurants shall be reinstated.

10. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

11. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

12. This Resolution shall take effect as provided by law and consistent with Executive Order 150 issued by the Governor of the State of New Jersey.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-20
AUTHORIZING TEMPORARY AND LIMITED LICENSING
OF RETAIL DISPLAY ON SIDEWALKS AND CERTAIN
PUBLIC RIGHT OF WAYS

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, on March 9, 2020, the Governor of the State of New Jersey adopted Executive Order No. 103 which declared a state of emergency and a public health emergency related to the containment of the spread of the COVID-19 virus; and

WHEREAS, on March 16, 2020, the Governor of the State of New Jersey adopted Executive Order No. 104 limiting restaurants, dining establishments, and food courts, with or without liquor licenses, all bars, and all other holders of a liquor license with retail consumption privileges, to food delivery and/or take-out services only, and otherwise prohibiting on-premises consumption of food or beverages; and

WHEREAS, on June 3, 2020, the Governor of the State of New Jersey adopted Executive Order No. 150, which, in part, authorizes, as of 6:00 a.m. on Monday, June 15, 2020, the re-opening of certain non-essential retail business subject to all of the social distancing rules and regulations established by Executive Orders issued by the Governor and additional rules and regulations contained in Executive Order 150; and

WHEREAS, these social distancing rules and regulations limit capacity at retail business and requirements to maintain sufficient space to obey all social distancing rules and guidelines; and

WHEREAS, the Borough seeks to foster the reopening of non-essential retail business during the state of emergency and the public health emergency by establishing a procedure to provide licensing for retail businesses to expand their displays into public right of ways, such as sidewalks and driveway; and

WHEREAS, the Borough seeks establish procedures for retail businesses to apply for licenses to utilize public right of ways for displays during the state of emergency and public health emergency, including:

1. Requiring applicants to submit a proposed layout for any outdoor display to the Business Administrator, or his designee, and the Police Chief, or his designee;
2. Requiring approval for the proposed layout from the Business Administrator, or his designee and the Police Chief, or his designee;
3. Authorizing the Borough Council to review or overturn the granting or denial of any and all licenses for retail displays in public right of ways; and

4. Requiring applicants to execute a waiver of liability and indemnification agreement with the Borough for the use of public right of ways for retail displays.

and

WHEREAS, the Borough seeks to allow retail businesses to utilize sidewalks, driveways or alleyways adjacent to a neighboring property provided that the applicant provide an executed written acknowledgment and agreement to allow the use from the owner of the neighboring property; and

WHEREAS, the Borough would require all retail businesses utilizing public right of ways for displays to maintain sufficient insurance coverage as follows:

1. At least \$1,000,000 per occurrence and \$2,000,000 aggregate general liability coverage limits and also, naming the Borough as an additional insured; and
2. At least \$500,000 employer's liability (Per Accident; Disease Policy Limit; Disease Each Employee) for workers' compensation.

WHEREAS, all retail business will still be required to abide by all social distancing and capacity requirements set forth in the Executive Orders related to the COVID-19 virus state of emergency and public health emergency issued by the Governor of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough authorizes the licensing of public right of ways for retail displays pursuant to the following application procedures and requirements:

- i. Requiring applicants to submit a proposed layout for any outdoor display to the Business Administrator, or his designee, and the Police Chief, or his designee;
- ii. Requiring approval for the proposed layout from the Business Administrator, or his designee and the Police Chief, or his designee;
- iii. Authorizing the Borough Council to review or overturn the granting or denial of any and all licenses for retail displays in public right of ways; and
- iv. Requiring applicants to execute a waiver of liability and indemnification agreement with the Borough for the use of public right of ways for retail displays.

3. The Borough hereby authorizes retail business to utilize sidewalks, driveways or alleyways adjacent to a neighboring property provided that the applicant submit to the Borough an

executed written acknowledgment and agreement to allow the use from the owner of the neighboring property.

4. The Borough hereby requires all retail businesses utilizing public right of ways for displays to maintain sufficient insurance coverage as follows:

- i. At least \$1,000,000 per occurrence and \$2,000,000 aggregate general liability coverage limits and also, naming the Borough as an additional insured; and
- ii. At least \$500,000 employer's liability (Per Accident; Disease Policy Limit; Disease Each Employee) for workers' compensation.

5. All outdoor retail displays shall provide for sufficient space for pedestrians to traverse through the public right of ways while still being able to maintain sufficient social distancing from any of the patrons utilizing the public right of way.

6. All licensees shall be required to abide by all governing laws, including local and County ordinances, rules, and regulations, and all social distancing and capacity limitations as set forth by Executive Orders issued by the Governor of the State of New Jersey.

7. Upon the end of the declaration of the State of Emergency and Public Health Emergency declared by the Governor of the State of New Jersey, this resolution shall be revoked.

8. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

9. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

10. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-20**APPOINTING JOSEPH J. "JAY" DELANEY, JR., AS BUSINESS ADMINISTRATOR**

WHEREAS, Section 2-3.2 of the *Revised General Ordinances of the Borough of Keyport* creates the position of Business Administrator, sets forth the many duties of the position, and further provides, consistent with N.J.S.A. 40A:9-137, that the Administrator shall be appointed by, and serve at the pleasure of, the Mayor and Council of the Borough of Keyport; and

WHEREAS, the governing body has conducted a search, through a fair and open process, to find a suitable candidate to fill the position of Business Administrator; and

WHEREAS, having duly considered a number of applicants and conducted a series of interviews and deliberations, it is the recommendation of the Mayor that Joseph J. Delaney, Jr., be confirmed as Borough Administrator on the terms and conditions in the attached document.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. Joseph J. Delaney, Jr., is hereby appointed to the position of Business Administrator of the Borough of Keyport effective July 2, 2020 at the agreed upon salary and benefits noted in the attached to serve at the pleasure of the Mayor and Council pursuant to N.J.S.A. 40A:9-137 and Section 2-3.2 of the *Revised General Ordinances of the Borough of Keyport*.
2. Joseph J. Delaney, Jr., shall receive such other benefits generally provided to non-uniformed Department Heads within the Borough; however, having made other provisions for same, Mr. Delaney shall not receive medical benefits (nor any stipend in lieu thereof) from the Borough.
3. A copy of this Resolution shall be provided to Mr. Delaney by the Borough Clerk along with any documents necessary to effectuate the appointment of Mr. Delaney.
4. The Mayor of the Borough and any other reasonably necessary personnel are hereby authorized to execute any documents necessary to effectuate the hiring and appointment of Mr. Delaney as the Business Administrator of the Borough of Keyport.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

Terms for Employment – Keyport Borough

Following are certain terms of employment as agreed by and between the Borough of Keyport, NJ, (hereinafter the "Borough") and Joseph J. "Jay" Delaney, Jr. (hereinafter also the "Employee"), regarding the appointment of Delaney as the Business Administrator for Keyport:

1. **Appointment and Term.** Jay Delaney will become Business Administrator for the Borough commencing July 2nd, 2020. The term of this agreement shall be through December 31, 2023.
2. **Governing Laws.** This is an appointment in accordance with New Jersey State Law, including NJSA 40A:9-136-138 governing the appointment of Business Administrators, and Keyport municipal ordinances.
3. **Reporting Responsibilities.** Delaney will report directly to the Governing Body and will be responsible for the day-to-day operations of the Borough according to the Borough Administrator ordinance in effect during his tenure, as well as any other duties assigned to him by the Borough Council. Duties may be assigned to the Employee, and the Employee may be managed, only by the Governing Body acting as a body and not by any one individual.
4. **Residency.** Employee is not required to live within the boundaries of the Borough of Keyport.
5. **Schedule.** Employee's regular schedule shall generally be thirty-seven and one-half hours per week, Monday through Friday, and attendance at regularly scheduled meetings of the Borough Council. Employee recognizes that the role of Borough Administrator is a 24/7 commitment. As such, Employee may be required to work outside of regular office hours and/or attend meetings on behalf of the Borough including regular and special Borough Council meetings, community meetings, committee meetings, etc. Additionally, Employee may be required to respond outside of regular business hours to emergencies, events and other Borough business not scheduled during typical business hours. Employee recognizes that he is not entitled to any overtime/comp time and/or additional compensation for such work. As such, the Employer also recognizes that the Employee, as a professional, will be entitled to reasonable flexibility in the work schedule to accommodate the demands of the job. Likewise, as a professional, Employee is expected to devote service, on-site presence, and commitment to the Borough commensurate with the full-time nature of the job.
6. **Salary.** Upon commencement of employment, the Employee shall be paid an annual salary of \$128,500. Thereafter the annual salary shall be increased by 2.5% upon completion of each full year of service.

7. **Vehicle Allowance.** Employee will not have a Borough vehicle during his tenure as Borough Administrator but will be provided a car allowance of \$350 per month to be paid quarterly.
8. **Professional Development.** Employee will be permitted a maximum of 5 days (4 nights) annually to attend conferences such as NJMMA and the NJ League of Municipalities. Reimbursements will be made according to Borough policy. Additional conferences for specific projects benefitting or effecting the Borough may be approved with consent of the Borough Council. Additionally, the Employee may represent the Borough and attend relevant one day job-related seminars provided prior notice is given to the Borough Council.
9. **Time-Off Benefits.** Employee shall be entitled to the following time-off benefits:
 - a. In the calendar year 2020 - 10 vacation days, 1 personal day.
 - b. Commencing 1/1/21 – 20 vacation days, 3 personal days, and 1 floating holiday.
 - c. Sick leave – the same as provided to full-time department heads of the Borough.
 - d. Vacation or sick days not used in one calendar year can be carried over to the following year pursuant to Borough policy in effect as of execution of this agreement.
10. **Other Benefits.** In addition to the above, the Employee shall be entitled to all other employee benefits as provided to the full-time department heads in Borough government, including health, dental, pension, paid holidays, and life insurance, and as per policies in effect pertaining to said benefits. It is noted that at the time of appointment Employee will be otherwise covered by health insurance and will not be taking such coverage from the Borough.

Agreed by Employee:

Agreed by the Borough:

Joseph J. Delaney, Jr.

Collette Kennedy, Mayor

Witness

Witness

RESOLUTION #__-20
AUTHORIZING HIRING OF PATRICIA OLSEN AS AN
ADMINISTRATIVE CLERK IN THE OFFICE OF THE
BOROUGH CLERK

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough requires additional assistance in the office of the Borough Clerk; and

WHEREAS, the Borough seeks to hire an Administrative Clerk to the assist the Borough Clerk with performance of her duties pursuant to Section 2-3.1 of the Borough's Municipal Code; and

WHEREAS, the Borough seeks to hire Patricia Olsen, currently employed as a part-time clerk in the Tax, Water/Sewer, and Finance Office; and

WHEREAS, the Mayor and the Borough Council recommend the hiring and appointment of Patricia Olsen as an Administrative Clerk in the Office of the Borough Clerk at an annual salary of \$29,250.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the hiring and appointment of Patricia Olsen as an Administrative Clerk in the Office of the Borough Clerk at an annual salary of \$29,250, effective August 3, 2020.
3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel hereby authorized to execute any and all forms and documents to effectuate the hiring and appointment of Patricia Olsen as an Administrative Clerk in the Office of the Borough Clerk.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
6. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-20
AUTHORIZING HIRING OF JONATHAN HURLBURT AS A
FULL TIME LABORER IN THE DEPARTMENT OF
PUBLIC WORKS

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough requires additional assistance in the Department of Public Works and has a vacancy in its position for a full-time laborer; and

WHEREAS, the Borough seeks to hire a full-time laborer to fill the vacancy in the Department of Public Works; and

WHEREAS, the Borough seeks to hire Jonathan Hurlburt as a full-time laborer in the Department of Public Works; and

WHEREAS, the Mayor and the Borough Council recommend the hiring and appointment of Jonathan Hurlburt as a full-time laborer in the Department of Public Works at an annual salary of \$27,321.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the hiring and appointment of Jonathan Hurlburt as a full-time laborer in the Department of Public Works at an annual salary of \$27,321.
3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel hereby authorized to execute any and all forms and documents to effectuate the hiring and appointment of Jonathan Hurlburt as a full-time laborer in the Department of Public Works.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
6. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-20
AUTHORIZING HIRING OF THREE (3) PART-TIME
SUMMER LABORERS IN THE DEPARTMENT OF PUBLIC
WORKS

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough requires additional assistance in the Department of Public Works during the summer months; and

WHEREAS, the Borough seeks to hire three (3) part-time laborers to assist during the summer months in the Department of Public Works; and

WHEREAS, the Borough seeks to hire Michael Miele and Devin Wollner, as part-time laborers in the Department of Public Works and Michael Vargas as a part-time laborer in the Department of Public Works/Clean Communities; and

WHEREAS, the Mayor and the Borough Council recommend the hiring of Michael Miele and Devin Wollner as part-time laborers in the Department of Public Works to assist during the summer months at an hourly rate of \$11.00 per hour, not exceed forty (40) hours per week; and

WHEREAS, the Mayor and the Borough Council recommend the hiring of Michael Vargas as a part-time laborer in the Department of Public Works/Clean Communities to assist during the summer months at an hourly rate of \$11.00 per hour, not to exceed fifteen (15) hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the hiring and appointment of Michael Miele and Devin Wollner as part-time laborers in the Department of Public Works, and Michael Varags as a part-time laborer in the Department of Public Works/Clean Communities to assist during the summer months at an hourly rate of \$11.00 per hour.
3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel are hereby authorized to execute any and all forms and documents to effectuate the hiring of Michael Miele and Devin Wollner as part-time laborers in the Department of Public Works, and Michael Varags as a part-time laborer in the Department of Public Works/Clean Communities to assist during the summer months.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

**RESOLUTION # -20
AUTHORIZING THE APPOINTMENT OF KATHLEEN
MCNAMARA TO THE GREEN TEAM**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") created the Keyport Green Team (the "**Green Team**") by Ordinance of the Borough; and

WHEREAS, the Green Team is a group of unpaid volunteers appointed by the Keyport Borough Mayor and Council as an adjunct team to the Environmental Commission; and

WHEREAS, there exists a need for the appointment of new members to the Green Team; and

WHEREAS, it is the recommendation of the Mayor, and the Borough Council consents thereto, to the appointment of Kathleen McNamara, as a Garden Club Representative of the Green Team for a term commencing June 16, 2020 through December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. Kathleen McNamara, is hereby appointed as a Garden Club Representative of the Green Team, by the Mayor of the Borough and with the advice and consent of the Borough Council, for a term commencing June 16, 2020 through December 31, 2020.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

Borough of Keyport
Resolution No.

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Keyport Borough Bikeway Project

NOW, THEREFORE, BE IT RESOLVED that the Keyport Borough Council formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as BIKE-2021-Keyport Borough Bikeway Project-00034 to the New Jersey Department of Transportation on behalf of the Borough of Keyport.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Keyport and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this day of , 2020

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Presiding Officer)

Borough of Keyport
Resolution No.

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Fulton Street Area Roadway Improvements project.

NOW, THEREFORE, BE IT RESOLVED that the Keyport Borough Council formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2021-Fulton Street Area Improvements-00391 to the New Jersey Department of Transportation on behalf of the Borough of Keyport.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Keyport and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this day of , 2020

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Presiding Officer)

Borough of Keyport
Resolution No.

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Green Grove Pedestrian Safety project.

NOW, THEREFORE, BE IT RESOLVED that the Keyport Borough Council formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as SST-2021-Green Grove Pedestrian Safety-00035 to the New Jersey Department of Transportation on behalf of the Borough of Keyport.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Keyport and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this day of , 2020

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Presiding Officer)

RESOLUTION #___-20**AUTHORIZING THE BOROUGH OF KEYPORT TO RENEW ITS PARTICIPATION IN THE UNITED STATES DEPARTMENT OF DEFENSE LOGISTICS AGENCY LAW ENFORCEMENT SUPPORT OFFICE 1033 PROGRAM FOR THE TRANSFER OF SURPLUS MILITARY EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and state law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the Governing Body of the municipality or county approve, by a majority of the full membership, both enrollment in and acquisition of any property through the 1033 Program.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Keyport that the Keyport Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31st of the current calendar year.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Keyport Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A" which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars and any other supplies or equipment of non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Keyport Police Department without restriction.

BE IT FURTHER RESOLVED that the Keyport Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time which this resolution authorizes.

BE IT FURTHER RESOLVED that the "DEMIL B through Q" controlled 3-page property list, in its entirety, is hereby approved and hereto attached to this resolution.

BE IT FURTHER RESOLVED that the Keyport Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

BE IT FURTHER RESOLVED that the Keyport Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

	A	B	C	D	E	F	G	Q
AIRCRAFT, FIXED WING								
AIRCRAFT, ROTARY WING								
AIRPLANE, CARGO TRANSPORT								
AIRPLANE, FLIGHTT42A								
AIRPLANE, UTILITY								
AIRPLANE, UTILITY U8F								
ARMORED SECURITY VEHICLE								
ARMORED SECURITY VEHICLE								
AUTOMOBILE, SEDAN								
AUTOMOBILE, WAGON								
BATON, KINETIC ENERGY								
BODY SHIELD								
BREACH SYSTEM								
BREACHING RAM								
BREACHING SYSTEM								
CAPABILITIES SET NON-LETHAL								
CAR, ARMORED								
CAR, ARMORED, MINE DISPOSAL								
CAR, ARMORED, MINE DISPOSAL								
CARRIER, AMBULANCE								
CARRIER, CARGO								
CARRIER, COMMAND POST								
CARTRIDGE, 12 GAGE SHOTGUN								
CARTRIDGE, 12 GAGE SHOTGUN, NON-LETHAL								
CARTRIDGE, 40 MILLIMETER								
CHARGE, DIVERSIONARY								
CLUB, SELF-PROTECTION								
COMMUN, EQUIP, SOMS-B								
CUTTER HEAD, HYDRAULIC BREACHING & EXTRACATION TOOL								
DEMOLITION KIT, BLASTING								
DEMOLITION KIT, BLASTING, PRACTICE								
DEMOLITION KIT, BREACHING SYSTEM, ANTI-PERSONNEL OBSTACLE								
DOOR OPENER, HYDRAULIC BREACHING & EXTRACATION TOOL								

	A	B	C	D	E	F	G	Q
DRONE, TARGET								
DRONES								
FACESHIELD, MILITARY, RIOT CONTROL								
FACESHIELD, RIOT CONTROL								
FACESHIELD, RIOT CONTROL								
FORCED ENTRY & RESCUE EQUIPMENT, AIRCRAFT CRASH								
GLIDERS								
GOGGLES, PROTECTION, RIOT CONTROL								
GRENADE, HAND								
GRENADE, HAND, NON-LETHAL								
GROUND SENSOR SURVEILLANCE VEHICLE								
GUN, PORTABLE RIOT CONTROL								
HATBOX, RIOT CROWD								
HELICOPTER, FLIGHTTRAINER								
HELICOPTER, FLIGHT TRAINER TH55A								
HELICOPTER, MEDEVAC								
HELICOPTER, OBSERVATION								
HELICOPTER, SEARCH AND RESCUE								
HELICOPTER, UTILITY								
HELMET, POLICE								
HELMET, SAFETY								
KIT, MECHANICAL BREA								
KIT, RIOT PROTECTION								
LIGHT ARMORED VEHICLE								
MINE CLEARING VEHICLE								
MINE DETECTOR SYSTEM, VEHICLE MOUNTED								
MINE RESISTANT VEHICLE								
MISCELLANEOUS WEAPONS - LOGSA LSN								
MODIFICATION KIT, GUN, WEAPON								
MUNITION, CROWD CONTROL MODULAR, NON-LETHAL								
No Item Name Available								
NON-BALLISTIC BODY SHIELD								
NON-LETHAL WEAPONS CAPABILITIES SET								

	A	B	C	D	E	F	G	Q
ONLY COMPLETE COMBAT/ASSAULT/TACTICAL WHEELED VEHICLES								
PROTECTIVE SHIELD, T								
RAM, BATTERING								
RAM, DOOR, MINI								
RIOT CONTROL SHIELD								
SECURITY VEHICLE								
SHIELD, PERSONAL PROTECTIVE								
SHIELD, SELF-PROTECTION								
SHOP EQUIPMENT, CONTACT MAINTENANCE								
SHOP SET, CONTACT MAINTENANCE, TRUCK MOUNTED (ENGINEER)								
SHOP, SET, CONTACT MAINTENANCE, TRUCK MOUNTED (ORDNANCE)								
SIGHT, THERMAL								
SLEDGE HAMMER								
TOOL, BREAKER, HINGE								
TRAINING KIT, DEMOLITION								
TRUCK, TRACTOR								
TRUCK, AMBULANCE								
TRUCK, ARMORED								
TRUCK, BOLSTER								
TRUCK, BOMB SERVICE								
TRUCK, CARGO								
TRUCK, CARRYALL								
TRUCK, COMMAND RECONNAISSANCE								
TRUCK, DUMP								
TRUCK, MAINTENANCE								
TRUCK, MATERIALS HANDLING-CONTAINER HOISTING								
TRUCK, PALLETIZED LOADING								
TRUCK, PANEL								
TRUCK, STAKE								
TRUCK, TANK								
TRUCK, UTILITY								
TRUCK, VAN								
TRUCK, WRECKER								

	A	B	C	D	E	F	G	Q
TRUCKS AND TRUCK TRACTORS, DEMIL C								
UNMANNED AIRCRAFT								
UNMANNED VEHICLE								
UP ARMORED NTVS								
UTILITY VEHICLE, OFF ROAD								

RESOLUTION #__-20
AUTHORIZING EXECUTION OF AGREEMENT WITH
STRESS FREE BODY FOR SUMMER RECREATION
PROGRAMS TAI CHI AND YOGA AT THE
WATERFRONT

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough's Recreation Department hosts certain recreation programs during the summer at the Waterfront; and

WHEREAS, the summer recreation programs include Tai Chi and Yoga at the Waterfront Park; and

WHEREAS, the Borough issued a request for quotations seeking proposals for vendors to provide the recreation programs; and

WHEREAS, Stress Free Body ("**SFB**") submitted a proposal to teach Tai Chi classes at the Waterfront Park and a proposal to teach Yoga classes at the Waterfront Park (the "**Proposals**"); and

WHEREAS, the Proposals provide that SFB will teach the classes at a rate of \$75 per class; and

WHEREAS, the Borough seeks to execute an agreement (the "**Agreement**") with SFB consistent with the Proposals.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough authorizes the execution of the Agreement with SFB at a rate of \$75 per class.
3. The Mayor or Business Administrator be and is hereby authorized and directed to execute the Agreement on file with the Office of the Borough Clerk hiring SFB to teach Tai Chi classes and Yoga Classes at the Waterfront Park.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 16, 2020.

Michele Clark, RMC
Borough Clerk

**AGREEMENT FOR RECREATION SERVICES
TAI CHI AND YOGA CLASSES AT WATERFRONT PARK**

THIS AGREEMENT is made on June_, 2020 between the **BOROUGH OF KEYPORT**, a municipal corporation of the State of New Jersey, with principal offices located at 70 West Front Street, Keyport, New Jersey 07735 (hereinafter referred to as the "**BOUROUGH**") and **STRESS FREE BODY**, a limited liability company of the State of New Jersey located at 52 West Front Street, Keyport, New Jersey 07735 (hereinafter referred to as "**SFB**") (collectively referred to as the "**PARTIES**").

1. **Incorporation of Exhibits.** Annexed hereto as Exhibit "A" is a copy of the Recreation Programming Proposal Instructions (hereinafter the "**Instructions**") which were issued and advertised by the Borough seeking quotations for recreation services for the summer of 2020. Annexed hereto as Exhibit "B" is a copy of the proposal for Waterfront Park Sunrise Tai Chi (hereinafter the "**Tai Chi Proposal**") submitted by SFB in response to the Instructions. Annexed hereto as Exhibit "C" is a copy of the proposal for Waterfront Park Stress Free Yoga (hereinafter the "**Yoga Proposal**") submitted by SFB in response to the Instruction. The parties agree and acknowledge that the Exhibits annexed hereto are referenced and incorporated into the terms and conditions set forth in this Agreement and shall govern SFB's performance of recreation services for the Borough as set forth therein. Except that, the following sections of the Tai Chi Proposal and the Yoga Proposal (collectively the "**Proposals**") are not incorporated and shall not govern:

- (i) The sections of the Proposals captioned "Rain Policy" shall be replaced with the following language: If rainy days, classes shall be rescheduled to a new date subject to approval from the Borough's Recreation Department at a later time during the Term of this Agreement.

2. **Executive Orders of the Governor of the State of New Jersey.** SFB acknowledges and agrees that it shall abide by all governing laws, including Executive Orders issued by the Governor of the State of New Jersey related to the State of Emergency and Public Health Emergency pertaining to the COVID-19 virus, including all social distancing requirements, limitations on capacity, and requirements related to the wearing of masks and other protective guards.

3. **Term.** This Agreement shall have a term as set forth in the Proposal respectively under the sections captioned "Dates of Proposed Service," except that the Parties may by mutual agreement extend the term to add additional classes or sessions at the rates set forth in the Proposals until September 30, 2020.

4. **Contract Rate.** The Contract Rate shall be as set forth in the Proposal respectively under the sections captioned "Proposed Fee Structure." SFB shall be responsible for compliance for all governing state and federal tax laws related to all amounts collected under this Agreement.

5. **Registration and Collection of Fees.** The Borough shall register and collect fees for all attendees for the classes and/or sessions and provide to SFB the list of all attendees no later than 24 hours before each scheduled class.

6. **Indemnification.** SFB agrees to hold the Borough (and the Borough's agents, servants, and employees) harmless for any and all claims, actions, and judgments for personal injuries and/or property damage arising out of or in any way connected with SFB's performance of recreation services pursuant to this Agreement. SFB agrees to defend the Borough (and the Borough's agents, servants and employees) against any and all such claims and actions.

A. SFB hereby releases the Borough from liability for loss, damage, injury or claim for contribution (including business and other consequential losses) caused to SFB, its employees, agents, officers, invitees or visitors in SFB's performance of recreational services under this Agreement.

SFB shall notify the Borough if any event occurs which requires, or which may require indemnification. SFB shall defend with legal counsel satisfactory to the Borough any claim proceeding, which may be brought against the Borough. SFB shall pay, satisfy and discharge any judgment, order or decree, which may be recovered against, the Borough or others to whom this section applies.

The Parties acknowledge that this provision includes any and all claims related to the COVID-19 virus.

7. **Assignment Prohibited.** SFB shall not assign any of its rights under this Agreement.

8. **Condition of Waterfront Park.** SFB agrees that at the end of each sessions and/or class, it shall return the Waterfront Park to the condition at the beginning of each session and/or class. Thus, SFB agrees to remove all garbage or debris accumulated at the Waterfront Park by its staff or attendees of the classes and/or sessions.

9. **Titles and Section Numbers.** The titles, article numbers, section numbers and table of contents appearing in this Agreement are inserted for convenience and shall not define or limit the scope or intent of same or any way affect this Agreement.

10. **Partial Invalidity.** If any provision of this Agreement shall be invalid, unenforceable or inapplicable with respect to any party, the remainder of this Agreement, or the application of such provision to persons other than those as to which it is held invalid or unenforceable, shall not be affected and each provision of this Agreement shall be valid and be endorsed to the fullest extent permitted by Law.

11. **Relationship of Parties.** Nothing herein contained shall be deemed or construed by the Parties hereto, nor by any third party, as constituting SFB as a partner with the of Borough or as creating the relationship of principal and agent or joint ventures between the Parties hereon, it being the intention of the Parties hereto that the relationship between them is and shall at all times be and remain that of an independent contract only.

12. **Governing Law, Forum Selection.** The parties agree that this Agreement shall be governed by and interpreted according to the laws of the State of New Jersey, without reference to the choice of law principles thereof. Each of the parties hereto irrevocably submits to the jurisdiction of the of New Jersey, Monmouth County, in any such suit, action or proceeding and to the laying of venue in such Court. Each party hereto irrevocably waives any objection to the laying of venue of any such action or proceeding brought in said Court and irrevocably waives any claim that any such suit, action or proceeding brought in said Court has been brought in any inconvenient forum.

13. **Entire Agreement.** This Agreement constitutes that entire agreement of the Parties. This Agreement may not be altered, amended, or changed in any way except by a separate writing signed by the Parties.

[THIS SPACE INTENTIONALLY LEFT BLANK]

ATTEST:
(LICENSOR)

BOROUGH OF KEYPORT

Michele Clark

Collette J. Kennedy,

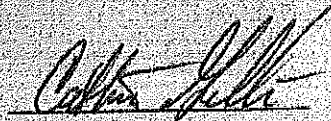
Borough Clerk

Mayor

Date: _____

Date: _____

STRESS FREE BODY



Date: 6/11/2020

ATTEST: _____

(Witness)

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$1,591,498 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,000,100 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Keyport, in the County of Monmouth, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$1,591,498, including the aggregate sum of \$356,498, representing grants from the New Jersey Department of Transportation (the "State Grants"), \$162,400, representing a Community Development Block Grant (the "CDB Grant" and, together with the State Grants, the "Grants") and including \$72,500 as the several down payments for the improvements or purposes required by the Local Bond Law. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement described in Section 3(c) hereof, as such project is being partially funded by one of the State Grants. The down

payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments and in anticipation of receipt of one or more of the Grants, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,000,100 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) Providing for improvements to Church Street, including but not limited to, roadway, curb, sidewalks and stormwater improvements along Church Street, between First Street (CR6) and Hurley Street, including all work and materials necessary therefor and incidental thereto.	\$750,000 (including a \$215,000 NJDOT Grant)	\$497,500	15 years
b) Providing for Broad Street pedestrian safety improvements along Maple Place and NJSH Route 36, including but not limited to,	\$700,000 (including a \$162,400 CDB Grant)	\$502,600	10 years

removal and replacement of concrete curb, aprons and sidewalks on Broad Street between Maple Street and NJSH Route 36, including all work and materials necessary therefor and incidental thereto.			
c) Providing for the preliminary design for the construction of pedestrian improvements along Maple Place, Broadway, W. Front Street and First Street, including all work and materials necessary therefor and incidental thereto.	\$141,498 (including a \$141,498 NJDOT Grant)	\$0	15 years
Total	\$1,591,498	\$1,000,100	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The

chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 12.48 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,000,100, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$541,498 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of

obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

| Introduced: June 16, 2020

Public Hearing:

Adopted:

Michele Clark, RMC

Borough Clerk

Borough of Keyport

Collette J. Kennedy, Mayor

Borough of Keyport

ORDINANCE #__-20

**ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY
OF MONMOUTH, NEW JERSEY, ESTABLISHING
CHAPTER IV, SECTION 29 OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF KEYPORT**

WHEREAS, Chapter IV of the Revised General Ordinances of the Borough of Keyport (the "**Borough**") establishes a series of police regulations for the Borough; and

WHEREAS, Borough authorized the design and installation of a skate park facility at the Main Street Park (the "**Skate Park**"); and

WHEREAS, the Governing Body of the Borough desires to codify rules and regulations for use of skate park pursuant to recommendations from the Borough Engineering and the Municipal Excess Joint Insurance Fund for the safety of residents and patrons of the Skate Park; and

WHEREAS, the Council of the Borough (the "**Council**") has determined to establish Chapter IV, Section 29 of the Revised General Ordinances of the Borough of Keyport to govern the use of the Skate Park.

NOW THEREFORE, BE IT ORDAINED by the Council that the Revised General Ordinances of the Borough of Keyport, Chapter IV, Section 29 be and hereby is established as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Council hereby amends Chapter XV of the Revised General Ordinances of the Borough of Keyport to read as follows:

4-29 MAIN STREET PARK SKATE PARK FACILITY.

4-29.1 Rules and Regulations for the Skate Park Facility.

The following rules and regulations shall apply for the Skate Park Facility at the Main Street Park:

- a. Use of the Skate Park Facility at the Main Street Park shall be limited to skateboarding;
- b. Use of the Skate Park Facility at the Main Street Park shall be limited to the designated hours of operation;
- c. All users of the Skate Park Facility at the Main Street Park are required to wear a helmet, elbow pads, knee guards, and wrist guards;

- d. All skaters under the age of ten (10) must be accompanied by an adult when using the Skate Park Facility at the Main Street Park;
- e. No pets shall be allowed within the Skate Park Facility at the Main Street Park;
- f. There shall be no skating at the Skate Park Facility at the Main Street Park during periods of time when the conditions are wet, raining, snowing or during skate park maintenance periods;
- g. Food and drinks shall be prohibited within the Skate Park Facility at the Main Street Park;
- h. Glass shall be prohibited within the Skate Park Facility at the Main Street Park;
- i. Smoking of any kind, illegal drug use and consumption of alcoholic beverages is strictly prohibited within the Skate Park Facility at the Main Street Park;
- j. Additional obstacles or other materials (ramps/jumps) are not allowed within the Skate Park Facility at the Main Street Park; and
- k. No competitive or demonstration events or amplified music are allowed without prior written approval from the Keyport Borough Council.

4-29.2 Application of Other Provisions.

- a. Chapter IV, Section 1 governing litter shall apply to activity at the Skate Park Facility at the Main Street Park.
- b. Chapter IV, Section 2 governing noise and shall apply to activity at the Skate Park Facility at the Main Street Park.

4-29.3 Enforcement.

The provisions of this section shall be enforced by the Police Department of the Borough of Keyport.

4-29.4 Violations and penalty.

Any person(s) that is found guilty of violating any of the provisions of this section shall be subject to any penalty set forth in Section 1-5 of the Revised General Ordinances. Each incident shall be considered as a separate violation.

Section 3. All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed.

Section 4. Each section, subsection, sentence, clause and phrase of this ordinance is

declared to be an independent section, subsection, sentence, clause and phrase and the finding or holding of any such portion of this ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this ordinance.

Section 5. Except as amended by this ordinance, all other provision of the Borough's Revised General Ordinances shall remain in full force and effect.

Section 6. The Borough Clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 7. This ordinance shall be in full force and effect from and after its adoption and any publication according to law.

Introduced: June 16, 2020

Public Hearing:

Adopted:

Michele Clark, RMC
Borough Clerk
Borough of Keyport

Collette J. Kennedy, Mayor
Borough of Keyport

ORDINANCE #___-20

**ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY
OF MONMOUTH, NEW JERSEY, REMOVING FEE FOR
DEMOLITION PERMIT**

WHEREAS, Chapter XIV, Section 2.19 of the Revised General Ordinances of the Borough of Keyport (the "**Borough**") governs the issuance of demolition permits within the Borough; and

WHEREAS, this provision of the Revised General Ordinances of the Borough of Keyport requires the payment of a fee to obtain a demolition permit of \$75 for natural gas, electric, or telephone utility companies and \$300 for all other person; and

WHEREAS, the Governing Body of the Borough desires to revise this provision to remove the requirement for the payment of a fee to obtain a demolition permit.

NOW THEREFORE, BE IT ORDAINED by the Council that the Revised General Ordinances of the Borough of Keyport, Chapter XIV, Section 2.19 be and hereby is established as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Council hereby amends Chapter XIV, Section 2.19 of the Revised General Ordinances of the Borough of Keyport to read as follows:

14-2 SEWERS.

14-2.19 Demolition Permit. No demolition of property which requires capping water or sewer lines shall be commenced finless the owner of the property or his designated agent shall first obtain a permit for such demolition. ~~The charge for such permit shall be seventy-five (\$75.00) dollars for a natural gas, electric or telephone utility company and three hundred (\$300.00) dollars for all other persons.~~

Section 3. All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed.

Section 4. Each section, subsection, sentence, clause and phrase of this ordinance is declared to be an independent section, subsection, sentence, clause and phrase and the finding or holding of any such portion of this ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this ordinance.

Section 5. Except as amended by this ordinance, all other provision of the Borough's Revised General Ordinances shall remain in full force and effect.

Section 6. The Borough Clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 7. This ordinance shall be in full force and effect from and after its adoption and any publication according to law.

Introduced: June 16, 2020

Public Hearing:

Adopted:

Michele Clark, RMC
Borough Clerk
Borough of Keyport

Collette J. Kennedy, Mayor
Borough of Keyport

Mayor and Council
Borough of Keyport

Keyport, New Jersey 07735

This is to advise you that at the last regular meeting of EAGLE HOSE Company #4
Held 4/13/20 the membership accepted the resignation of NED BEAULIEU
as an active member.

Please be advised at that same meeting JAMES R. BISHOP residing at 161 2ND
ST. Keyport, NJ 07735 was accepted to membership.

We appreciate your attention and prompt action. Thank you for your cooperation and
considerations.

Sincerely


Secretary EAGLE HOSE CO #4 5/25/20

Cc:
Keyport Firemen's Relief Association
Robert M Poling, Secy.
39 Oak Street
Keyport, New Jersey 07735

Date 10-1-19

The Applicant is not a member of the NJFA until the completed ORIGINAL application is received AND approved at the NJFA State office.

Michele Clark

From: ABCDoNotReply@njoag.gov
Sent: Friday, June 05, 2020 10:23 AM
To: mclark@keyportonline.com
Subject: NJ ABC - Permit Application for an event in your municipality.
Attachments: 20200605_101356_(1).jpg



FOR ALL APPLICANTS: You are receiving a courtesy copy of your application.

FOR APPLICANTS OF COVID 19 EXPANSION OF PREMISES PERMIT : You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality in which the expanded premises that is the subject of this application is located.

FOR APPLICANTS OF SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISES AND LIMITED BREWERY OFF-PREMISES EVENT PERMITS FOR EVENTS TO BE HELD ON MUNICIPAL OR PRIVATE PROPERTY: You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality in which the event that is the subject of this application.

FOR APPLICANTS OF TEMPORARY STORAGE PERMITS: You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality that is the subject of this application.

FOR MUNICIPAL ISSUING AUTHORITIES: A Special Permit (Social Affair or Catering or Extension of Premises or Limited Brewery Off-Premises or COVID-19 EXPANSION OF PREMISES) has been applied for in your jurisdiction. Please login to the Division website to review the Permit Application and provide your Endorsement of the application by the noted due date. If you have any questions regarding the application, please contact the Division at 609-984-2830, and request to speak with a representative of the Permit Unit.

FOR APPLICANTS OF SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISE AND LIMITED BREWERY OFF-PREMISES PERMITS FOR EVENTS TO BE HELD ON PROPERTY OR PREMISES THAT ARE OWNED BY OR UNDER THE CONTROL OF A STATE OR COUNTY ENTITY: You are responsible for obtaining the Endorsements of the Chief Law Enforcement Officer and Chief Administrative Official with jurisdiction over the property or premises on which the event that is the subject of this application will be held. For instructions on obtaining the required Endorsements, please scroll down to the end of this Notification.

FAILURE TO OBTAIN THE REQUIRED ENDORSEMENTS WILL RESULT IN DENIAL OF YOUR APPLICATION.

This notification is being sent to the following email addresses:

- mclark@keyportonline.com

- rgxsx1003@verizon.net

Permit Type: COVID-19 Expansion of Premises Permit

File Number: 370759

Permittee: SUBURBAN WINE & LIQUOR INC

License Number: 1322-32-009-002

Mailing Address: 225 WEST FRONT ST
KEYPORT BORO, NJ 07735
USA

Physical Address: 225 WEST FRONT ST
KEYPORT BORO, NJ 07735
USA

Contact: SUBURBAN WINE & LIQUOR INC
(732) 264-4470

Applicant Email: rgxsx1003@verizon.net

Additional Permit Information

County: 13 - MONMOUTH COUNTY

Municipality: 22 - KEYPORT BOROUGH

Location

Location Description:
smiths liquor shop and bar

Address:
225 west Front STREET
keyport, NJ 07735
USA

Application Questions

Question 1: Describe the property that is intended to be used for the expansion (e.g., parking lot, deck, patio, sidewalk, park, "parklet" or public right-of-way). If the property is not contiguous with the licensed premises, describe its distance (in feet) from the licensed premises.

Response: sidewalk and parking lot

Question 2: Does the licensee or permittee own or lease the property?

Yes / No
Response: Yes

Question 3: Is this property owned by or under the control of a A) municipality, B) county, or C) State?

Yes / No
Response: No

Question 4: Please upload any written document that gives you permission to use property not owned by you for this expansion. If the property is owned by a public entity upload the resolution, ordinance or other document that allows you to use it for expansion of premises.

Response: owner of property

Question 5: What are the total dimensions (i.e., sq. footage) of the proposed expanded premises?

Response: 1255 s/f

Question 6: Set forth the proposed hours of operation of the proposed expanded premises.

Response: 10 am till 2 am

Question 7: Explain in DETAIL the security plan to be implemented on the expanded premises. The plan should include a description of how the expanded premises will be demarcated (e.g., stanchions, concrete barriers, planters, etc.) and what methods will be in place to check IDs to prevent underage consumption, pass offs, and over consumption of alcoholic beverages. A security plan may be uploaded.

Response: there will be a table at the main entrance where id will be checked and drinks will be served, along with a bouncer.

Question 8: Confirm the following: I have reviewed all applicable local and State Covid 19 safety and social distancing guidelines including Executive Order No. 150 (2020) and the COVID-19 Outdoor Dining Guidelines for Retail Food Establishments, and I affirm that the proposed expanded premises will be operated in accordance with those guidelines or any that may be promulgated during the term of this permit.

Yes / No
Response: Yes

Question 9: Please upload a sketch or diagram of the proposed expanded premise. The sketch or diagram must indicate boundaries, entrances and exits, area where alcohol will be prepared, served, stored or consumed and location of ID checking area if applicable.

Documents

See below for a list of documents attached to this email.

Document Type	File Name	Upload Date
Site Plan/Sketch of Premise	20200605_101356 (1).jpg	Jun 05, 2020

SPECIAL NOTE TO ALL SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISES AND LIMITED BREWERY OFF-PREMISES EVENT APPLICANTS FOR EVENTS TO BE HELD ON PROPERTY OR PREMISES OWNED BY OR UNDER THE CONTROL OF A STATE OR COUNTY ENTITY

1) If you identified in question two (2) above that the event will be held on property or at a premises which is either owned by or under the control of a County or State entity, you are required to obtain the Endorsements of the Chief Law Enforcement Officer and Chief Administrative Official with jurisdiction over the property on which the event is to be held.

2) This notification and all documents identified above must be submitted to the appropriate officials;

3) If the Chief Law Enforcement Officer or Chief Administrative Official objects to the application or seeks to impose Special Conditions on the requested permit, they shall provide, in writing, the reason(s) for the objections or Special Conditions.

4) The Endorsements required herein must be returned to the Division via email (NJABCPermits@njoag.gov) by no later than five business days prior to the date of the event. Counterparts of the Endorsements may be submitted, provided that both Endorsements are received by the Division no later than five business days prior to the date of the event.

THIS SECTION IS TO BE COMPLETED BY THE OFFICIALS OF THE COUNTY OR STATE ENTITY WITH JURISDICTION OVER THE PREMISES OR PROPERTY ON WHICH THE EVENT IS TO BE HELD

CERTIFICATION OF CHIEF ADMINISTRATIVE OFFICIAL AND CHIEF LAW ENFORCEMENT OFFICER:

I hereby certify that:

1. I have the authority to act on behalf of the State or County entity in this matter;
2. I have reviewed the application submitted;
3. I have considered any objections made to this application; and
4. I have concluded that there are not more than 25 permits issued for the premises designated in this application for this calendar year.

I further certify that the statements provided herein are accurate. If any of the foregoing statements are willfully false, I am subject to punishment.

Print Name: _____ Title: _____

Chief Administrative Official

Signature: _____ Date: _____

Name of State or County Entity: _____

Contact Phone: _____

Email Address: _____

Print Name: _____ Title: _____

Chief Law Enforcement Officer

Signature: _____ Date: _____

Name of State or County Entity: _____

Contact Phone: _____

Email Address: _____

If there are any questions regarding the Certification section above, please contact the Division at 609-984-2830 and request to speak with a representative of the Permit Unit.

Thank you,

NJABC Permit Unit

Please note: Upon the request by the Division, original signatures must be provided.

CONFIDENTIALITY NOTICE The information contained in this communication from the Office of the New Jersey Attorney General is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the Office of the Attorney General at (609) 292-4925 to arrange for the return of this information.

STREET
50

STOE WALK

TRUCK

TO GSERVING
CHECK POINT

GAR ENTRANCE

STONE
ENTRANCE

EDUCATED
PARKING
BUILDING

DELIVERY

DRIVE
WAY

- 15' -

- 22 -

APPLICATION FOR SIDEWALK CAFÉ AND RESTAURANT

Sidewalk cafes and restaurants may be established for businesses in the Borough of Keyport. No person, however, shall establish, maintain, own or operate a sidewalk café or restaurant nor serve food, liquor or other beverages on any public street, sidewalk or alleyway without first having obtained a license from the Municipal Clerk of the Borough of Keyport.

FEE: \$25.00 Season begins March 1st

Applicants Name Maria Kallas

Business Name Broad Street Diner (Keyport diner corporation)

Address 83 Broad Street Keyport N.J. 07735

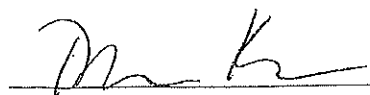
Business Phone Number 732-497-0808

Cell Phone Number [REDACTED]

- Please include a **Certificate of Insurance** – limits of liability shall not be less than the amount of One Million Dollars (\$1,000,000.00) in respect to any one person and in the amount of One Million Dollars (\$1,000,000.00) in respect to any one accident or occurrence, as well as a **certified true copy of the comprehensive liability policy** naming the Borough of Keyport as an additional insured and including an endorsement that such insurance policy may not be modified or canceled except upon 30 days' written notice to the Borough. Also include **evidence of payment** for the policy.
- Please include a **drawing of the area** showing where tables and chairs will be placed and indicating the amount of space for pedestrians between the café area and the curb
- Each licensee is responsible for keeping the area of the outdoor café and the adjacent sidewalks and streets, free and clear of any debris or litter occasioned by the café. Areas must be cleaned as needed and by the time that business is closed and at the beginning of each business day, but not later than 9:00AM. Failure to clean the adjacent sidewalks and streets shall result in a doubling of the fine under the existing litter ordinance as well as the suspension of the license issued under this ordinance.
- All tables, chairs and equipment must be removed from the sidewalk area at the close of business each night.

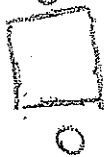
Application will be provided to the Chief of Police, Zoning Officer and Construction official who will provide their reports with recommendations for presentation to the Governing Body. The Governing Body, in its unlimited discretion, shall issue or deny the license.

I agree to the terms and conditions listed above.


Applicant's signature

Diner

Planter



Planter



Planter

Planter

Planter

Bench



Planter

Donner

Planter

Driveway

Side walk

8 ft

9 ft

20 ft

8 ft

4 ft

12 ft

Comm # 4

June 9, 2020

Michele Clark, Borough Clerk

Keyport Recreation Committee would like to have a movie night on July 27, 2020. The committee is requesting the use of Fireman's Parking Lot for a drive in movie. If the Governor lifts the Executive Order 133 the committee would like to have the permission to change the location of the Movie night to the waterfront Lawn.

Thank you

Denise Nellis
Recreation Secretary



Kiwanis^{Comm#5}

CLUB OF KEYPORT

June 9th, 2020

The COVID-19 outbreak, declared a Global Pandemic on March 11, 2020 by the World Health Organization, has impacted global financial markets. Government organizations across the country have either shut down or have been in a State of Emergency since then. Luckily, it seems that the worst part of the pandemic is over and the road to recovery has begun.

Members of the Kiwanis Club of Keyport have closely monitored Gov. Murphy's Town Halls since the outbreak. It seems that on the 6/9/2020 conference, the Governor is anticipating that they are anticipating lifting restrictions on outdoor gatherings by raising them to 250 people on June 22nd and 500 people on July 3rd.

With these restrictions being lifted, we are inquiring about the status of approval of the Flea Market. We have left this as it was being reviewed by legal. As I'm sure the council is aware, for the past 25+ years the Kiwanis Club hosted our Flea Market at various location within the Keyport Borough (most them at the Keyport waterfront). This flea market was approved unanimously by the township in the past and just recently by the sitting council in the 2019-2020 service year.

I would like to express my sincere consideration of approving the Flea Market, and let's move forward so our organization can continue to make the impact raise funds for those in need. Keyport community as well as our vendors support our re-opening. Numerous benefits that have arisen from hosting the Flea Market (not limited to):

- Thousands of dollars in private funding for our Boy Scouts, First Aid, Fire Department, Police Department, Bayshore Success Center, POW Violin Program and other organizations in Keyport and along the Bayshore Region.
- We have been able to provide nearly \$100,000 worth of scholarships over the past 25 years to graduating Key Club seniors allowing them to ease the rising cost of college.
- Provides income to an average of ~30 vendors, leading to economic development for these vendors.

We noticed that the Farmers Market resumed their normal activities at the same location the past week, which is held at the same location as our Flea Market. Therefore, **we hope council approves the Flea Market to begin either on June 22nd, or July 5th whichever the council is most comfortable with.** With our opening, we will follow state and CDC guidelines as well as the best practices on flea markets in and around the NJ region (i.e. requiring vendors to wear face masks & providing sanitizer at their designated spot).

On behalf of the Kiwanis Club of Keyport,

Michael Ellithrope
Secretary
732-687-1718
mellithorpe@ctemc.org

Martin Slezak
President
732-579-2055
kiwanis.keyport@gmail.com

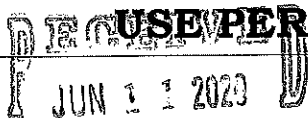
Comm # 6



Borough of Keyport
70 West Front Street
Keyport NJ 07735

Clerks Office: 732-739-5124
Fax Number: 732-739-8738
vheileweil@keyportonline.com

**BOROUGH PARK FACILITIES
USE PERMIT APPLICATION**



Date Received _____

BY: _____
Borough Park requesting

Date of Response _____

Name Keyport First Aid

Address P.O. Box 168 Keyport

Telephone Number: 7322641178

Email Address: popsqd@msn.com

Fax Number _____

Type of Event Picnic

Location: Veterans Park

Time of Event 12 to 4pm

Date of Event August

9, 2020. Sunday

No of People Attending 90

Request for 12 picnic tables as past years

PLEASE READ THE FOLLOWING REGULATIONS PERTAINING TO EVENTS

- Fee is \$100, non-refundable however you may reschedule event for another date if within the same calendar year.
- Event : Maximum of 100 people.
- Bring permit with you on the date of event. Police or park personnel may ask you to present permit.
- Amplification for music or other purposes is not permitted.
- Rules and directives of park personnel must be strictly adhered to.

- Chairs, tents, rugs and/or runners are not permitted

I, the undersigned, agree to floor rules and regulations stated above. I understand that the public has access to any public Borough Park. The Public can only be requested to stay clear of the immediate area of the event.

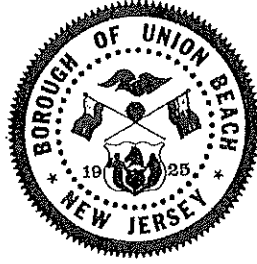
Robert M Poling _____

Signature

Date June 11, 2020

Mail Check or Money Order Payable to:
Borough of Keyport, 70 West Front St., Keyport, NJ 07735

Borough of Union Beach



Telephone (732) 264-2277

Comm #7
MAY 18 2020

BY:

Fax# (732) 264-1267

MUNICIPAL BUILDING, 650 POOLE AVE.
UNION BEACH, N. J. 07735

May 11, 2020

Mayor Collette J. Kennedy &
Keyport Governing Body
70 W. Front Street
Keyport, NJ 07735

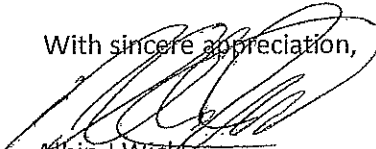
Dear Mayor Collette J. Kennedy,

On behalf of the entire Union Beach Borough Council I would like to express our deepest appreciation for your show of love and respect for our late Mayor, Paul J. Smith Jr.

We thank you for your contribution of personnel and equipment during the funeral procession which gave the residents of Union Beach an opportunity to pay their final respects to Paul which they were otherwise unable to do.

Your participation, especially during this unusual time of pandemic, was a testimony of how our towns come together during difficult times to support each other. Thank you.

With sincere appreciation,


Albin J. Wick
Council President

Council Members:
Charles Cocuzza
Cherlanne Roche
Louis Andreuzzi, Sr.
Albert Lewandowski
Anthony Cavallo

HOOK AND LADDER CO., NO. 1
1877

ENGINE CO., NO. 1
1889

Comm # 8
LINCOLN HOSE
CO., NO. 1
1893

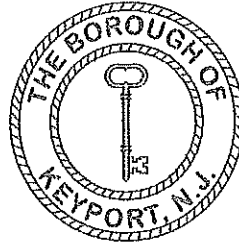
RARITAN HOSE CO., NO. 2
1893

KEYPORT FIRE DEPARTMENT
Volunteers Since 1877

EAGLE HOSE CO.,
NO. 4
1907

LIBERTY HOSE CO., NO. 3
1893

FIRE PATROL
1910



RECEIVED
MAY 26 2020
BY:

May 20, 2020

Mayor and Council
Borough of Keyport
70 Main Street
Keyport, NJ 07735

Subject: **Cancellation of the 2020 Keyport Fire Department Firemen's Fair**

Dear Mayor and Council:

Please let it be known that the Keyport Fire Department Firemen's Fair Committee Representative have taken a vote regarding the 2020 Keyport Firemen's Fair. Regrettably, we will cancel this years' fair due to the Coronavirus Pandemic. The safety of our Fire Department, Keyport residents and all visitors remains the most important issue currently.

Should you have any questions, please feel free to contact me at 908-601-2103

Sincerely,

David Olsen

David Olsen
2020 Fair Committee Chairperson

Copy to: Chief Mark Hafner - KPD
R. Kutschman - Supt - DPW
Tony Vecchio - Fire Marshal
Construction official
S. Gallo
M. Clark
D. Nellis
D. Purcell
L. Graham
KBBC - Bobbi Henniger

DO/dmy

KEYPORT GREEN TEAM MEETING - May 26th, 2020
VIA Teleconference
Dial in Number: 267-866-0999
Meeting ID #: 4355 00 4881

CALL TO ORDER @ 7:04 PM

ROLL CALL Laura Barreca, Todd Buurstra, Sue Kleinberg, Michelle Knox, Kathleen McNamara, Victoria Pacheco, Michael Palmisano, Nancy Smalling, Joe Staley, and JP Polewczak

General guidelines for effectiveness -

1. Before speaking, clearly state your name for clarity.
2. Do not speak over anyone.
3. Please only discuss the item at hand. Save all other topics for open floor.

ROLL CALL Laura Barreca, Todd Buurstra, Sue Kleinberg, Michelle Knox, Kathleen McNamara, Victoria Pacheco, Michael Palmisano, Nancy Smalling, Joe Staley, and JP Polewczak

OLD BUSINESS:

- Conservation Tip of the Month:
The *New Yorker* Magazine, noted for its witty covers, once bore one showing a group of gym-goers waiting for an elevator to take them to the stair-climber machine. Of course, actually taking the stairs under such circumstances would be an obvious way to boost your fitness and to reduce your carbon footprint, but there are others. One way to start would be to stop using labor-saving devices and start using your own labor. Instead of driving a car to work or to the gym, for that matter, walk or use a bike. If a door-to-door commute is impractical or impossible, walk or bike to public transportation that will take you the rest of the way. At home, you could reattach that leaf-blower to the shop vac where it belongs and use a rake or a broom instead; and, a reel mower is a lot cheaper to purchase and operate and much simpler to maintain than a power mower, as is a hand edger over the power version. A bow saw might take more effort than a chain saw to remove a limb of a tree, but it is also harder to remove the limb of a person with one as well. All of these efforts take a bit more time, but most of them burn quite a few more calories, build a great deal more muscle and significantly raise VO2max, which, according to recent studies, reduces the risk of premature death. Help yourself by helping the planet.
- 2020 Submission Cycle—JP forwarded Michelle Knox our submission tracking sheet.
 - Round 1 - Now June 14th
 - Round 2 - September 11th
 - Final Submission - November 22nd

NEW BUSINESS:

- 2020 Submission List
 - Please see Color-Coded Actions List—Orange color expires by the end of this year.
 - Selecting Leads
 - Provide Documentation to JP by June 10th.
 - Nancy Smalling will work with Michelle Knox re the Buy Local campaign
 - JP took extensive notes (please attach) regarding who is following up on which item.

OPEN FLOOR

- Sue K. asked more questions about our brown field's actions. Michael P. is working on getting answers.
- Sue K. also asked about the status of clean streets actions. JP has left it open because the borough is doing a clean streets initiative.
- Mike P. asked a question about recycling brochure vis a vis the website. Laura B. believes that the website is more current, and will ask Donna regarding what the recycling company can take.
- Kathleen offered to look into the action regarding innovative community projects in view of increasing participation in the census.
- Victoria will work to get Michelle Knox and Kathleen McNamara approved as Green Team members.

REMINDERS AND IMPORTANT DATES:

- Next Meeting - **June 23rd, 2020**

ADJOURNED at 8:28 PM

Respectfully submitted,
Todd Buurstra

The Pearl of the BayshoreSM
Keyport
NEW JERSEY

Comm #10

Mayor
Collette J. Kennedy, Class I

Class II
Nick Vecchio

Planning Board Members

Donald Pacheco
Harry M. Aumack
Lori Ann Davidson
Kenneth Howe
Roger Benedict

Class III
Matthew Goode

Chairman
Mark Sessa

Alternates

Joanne Royster
Juan Carlos Oviedo

RECEIVED
MAY 29 2020
BY:

May 29, 2020

Honorable Collette J. Kennedy
Mayor, Borough of Keyport
Borough Hall
70 West Front Street
Keyport, NJ 07735

Dear Mayor Kennedy,

At the Planning Board meeting on May 28th the ordinance was discussed and the Board feels the Flood Ordinance is in compliance with the Master Plan dated March, 2017.

Sincerely,



Denise Nellis
Planning Board Secretary

Comm #11

Michele Clark

From: Dennis F Fotopoulos <dennisf@keyportonline.com>
Sent: Friday, May 29, 2020 3:50 PM
To: Michele Clark
Subject: FW: Green team appointee

Per our discussion

From: Michelle knox <[REDACTED]>
Date: Thursday, May 28, 2020 at 10:26 AM
To: Mayor Kennedy <mayorkennedy@keyportonline.com>, Victoria Pacheco <VPacheco@keyportonline.com>, Keyport Administrator <admintemp@keyportonline.com>, Joe Sheridan <jsheridan@keyportonline.com>, Delia Sosa McDermott <dmcdermott@keyportonline.com>, Dennis Fotopoulos <dennisf@keyportonline.com>, <icooper@keyportonline.com>, <mgoode@keyportonline.com>
Subject: Green team appointee

Hello Council,

I recently sat in on a green team call and noticed several areas that I think I could use my skills to help assist the efforts of the Green team. My first passion in college was environmental science and I studied it for many years before deciding to pursue Fine Art professionally. However, that passion for the environment has never faltered. I am an avid recycler, composter, gardener, rainwater collector, garbage picker up-er, and overall nature enthusiast. I would like to help the Green team with its buy local initiative, help restart the creative team as an Arts Society of Keyport representative, and assist with public educational outreach components. Please accept this note as my request to be appointed. I look forward to helping Keyport and its Sustains NJ partnership. Please let me know if you need anything else from me at this point.

Thank you,

Michelle Knox
[REDACTED]

126/9/2020 1:29 PM1:29 PMMichele Clark

Michele Clark

From: Xan <[REDACTED]>
Sent: Tuesday, June 09, 2020 11:50 AM
To: Mayor Collette J Kennedy
Cc: Michelle knox; Dennis Fotopoulos; KBBC Business; Delia Sosa McDermott; Lorraine Devizia; Michele Clark; Keyport Administrator
Subject: Re: Summer ASK art walks canceled

Thank you, Mayor Kennedy.
We are disappointed, but we know that postponing this project will be for the best.

On Tue, Jun 9, 2020, 11:23 AM Mayor Collette J Kennedy <mayorkennedy@keyportonline.com> wrote:

Hi,

Thank you for your email. I am sorry to hear this but completely understand. Perfect timing with sending this today so we can have this added to the Council meeting agenda for next week, the agenda closes today. I am cc:ing Michele Clark on this reply so it can be added to the agenda.

Regards,

Collette J. Kennedy

Mayor of Keyport Borough

Office: (732) 739-5120

Borough Cell: (732) 778-3297

Email: mayorkennedy@keyportonline.com

Please Note: Email communications to and from this account are subject to Open Public Records Act (OPRA)

From: Michelle knox <[REDACTED]>
Sent: Tuesday, June 9, 2020 11:13 AM
To: Mayor Kennedy <mayorkennedy@keyportonline.com>; Dennis Fotopoulos <dennisf@keyportonline.com>; Alexandra Yanosh <[REDACTED]>; KBBC Business <business@visitkeyport.org>; Delia Sosa McDermott

226/9/2020 1:29 PM1:29 PM Michele Clark

<dmcdermott@keyportonline.com>; Lorraine Devizia <[REDACTED]>

Subject: Summer ASK art walks canceled

Hello There

I hope this email finds you well. Due to the uncertainty of public gatherings, ASK has decided to cancel all summer art walks. Thank you so much for your effort to work with us and we hope to consider a similar program next summer. We are still hoping for Art Around the Bay on September 12, 2020.

Thanks,

Michelle Knox

[REDACTED]

KEYPORT BOROUGH CLERK'S OFFICE

DATE: 6/1/2020
TO: MAYOR & COUNCIL
FROM: MICHELE CLARK, BOROUGH CLERK
RE: CASH RECEIPTS FOR MAY 2020

WATER/SEWER ACCOUNT

OTHER: DEMOLITION		0.00
TOTAL WATER/SEWER	\$	0.00

CURRENT ACCOUNT

BINGO LICENSE	\$	0.00
LIMO LICENSES		0.00
PHOTOCOPIES		0.00
POSTAGE		0.00
RAFFLE LICENSE		0.00
TAXI DRIVER		0.00
TAXI OWNER		0.00
TOW TRUCK OPERATOR APPLICATION		0.00
FLEET FEE/TOW OWNER		0.00
SEARCHES		0.00
VENDING/PEDDLER LICENSE		0.00
VENDING MACHINE		0.00
LIQUOR LICENSE		0.00
STREET OPENING		0.00
RECYCLING PERMITS		20.00
PARKING PERMITS		0.00
AUCTION FEES		0.00
PD- ACC RPTS		0.00
FILM PERMIT APPLICATION		0.00
OTHER: RETURNED CHECK CHARGE		0.00
NSF FEE		0.00
SUBPOENA		0.00
TOTAL CURRENT		\$20.00

ESCROW ACCOUNT

SEASONAL BUSINESS	\$	0.00
ESCROW	\$	0.00
TOTAL ESCROW	\$	0.00

TOTAL RECEIPTS	\$20.00
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TREASURES REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
2021 TAXES													\$0.00
2020 TAXES	\$2,929,618.40	\$1,396,743.87	\$158,425.15	\$1,178,626.69	\$3,044,482.13								\$8,707,884.24
2019 TAXES	\$136,961.82	\$46,576.20	\$24,559.91	\$32,734.72	\$44,540.16								\$284,372.81
2017 TAXES (BANKRUPTCY)	\$1,623.57												
INTEREST AND COSTS	\$5,949.01	\$5,234.47	\$5,006.46	\$3,824.07	\$6,292.16								\$26,366.10
6% YEAR END PENALTY	\$4,606.25	\$2,670.07		\$609.67									\$7,885.99
NSF FEES	\$20.00	\$60.00		\$40.00	-\$20.00								\$100.00
OFFICIAL TAX SEARCH FEE													\$0.00
ADMIN. FEES/POLICE VEHICLES				\$56,380.00									\$56,380.00
UNIFORM FIRE SAFETY													\$40,082.89
LANDLORD REGISTRATION	\$12,396.00	\$13,286.91	\$6,935.00	\$2,886.00	\$4,558.98								\$38,275.00
MUNICIPAL PERMIT FEES	\$300.00	\$1,620.00	\$5,220.00	\$11,350.00	\$11,786.00								\$11,316.00
MUNICIPAL LICENSES FEES	\$6,400.00	\$3,350.00	\$1,660.00	\$1,056.00	\$370.00								\$2,941.00
MUNICIPAL COURT FEES	\$2,278.00	\$410.00	\$228.00	\$20.00	\$3.00								\$58,356.35
UNIFORM CONSTRUCTION FEES	\$12,478.92	\$13,909.01	\$17,453.77	\$12,557.85	\$1,955.80								\$155,514.00
INRMA - UGC	\$7,834.00	\$9,031.00	\$126,328.00	\$7,721.00	\$4,600.00								\$2,527.00
PLANNING BOARD APPLICATION	\$445.00	\$350.00	\$310.00	\$827.00	\$595.00								\$2,100.00
VACANT PROPERTY REGISTRATION FEES	\$4,300.00	\$1,700.00	\$2,500.00	\$1,300.00	\$7,550.00								\$17,350.00
PROPERTY MAINTENANCE FEES		\$9.00											\$9.00
HEALTH INSURANCE CO-PAY	\$15,644.88	\$10,450.84	\$10,064.01	\$10,237.02	\$10,237.02								\$56,633.77
WORKERS COMPENSATION													\$0.00
REIMB. POLICE/FIRE/EM CAR ACCDNTS													\$0.00
BETHANY MANOR (PILOT)	\$20,890.00	\$15,366.00	\$30,738.00		\$15,369.00								\$82,366.00
KEYPORT LEGION (PILOT)	\$36,448.00	\$17,000.00	\$17,000.00	\$17,000.00	\$34,000.00								\$106,448.00
POLICE INCIDENT REPORTS	\$205.00	\$366.00	\$75.00	\$140.00									\$785.00
POLICE TOWSTORE - IMPRIS	\$680.00	\$245.00	\$370.00	\$160.00	\$170.00								\$1,505.00
POST OFFICE LAND RENT	\$1,650.00												\$1,650.00
CBS BILLBOARD													\$0.00
BIRTH/DEATH/MARRIAGE - BOH FEES	\$1,590.00	\$1,500.00	\$870.00	\$1,550.00	\$2,790.00								\$6,300.00
RECREATION FEES	\$6.00	\$10.00			\$102.12								\$117.12
DIV INSPECTION FEES		\$800.00											\$800.00
CEDAR PARK FEES													\$0.00
RECYCLE - METAL / TIRES		\$102.80											\$102.80
ALCOHOL ED. AND REHAB GRANT													\$0.00
MUNICIPAL DRUG ALLIANCE GRANT		\$3,626.28			\$3,626.28								\$3,626.28
OFFICE ON AGING GRANT			\$40,228.00		\$40,228.00								\$40,228.00
BOY ARMOUR GRANT		\$2,094.76			\$2,094.76								\$2,094.76
BAYSHORE SAT PATROL													\$0.00
DISTRACTED DRIVING GRANT													\$0.00
CLEAN COMMUNITIES GRANT													\$0.00
DRUNK DRIVER ENF GRANT													\$0.00
RECYCLING TONAGE GRANT													\$0.00
SUSTAINABLE JERSEY GRANT			\$5,000.00										\$5,000.00
NPP GRANT													\$0.00
CABLEVISION FEES	\$65,184.00												\$65,184.00
VERZON FIOS FEES		\$39,504.20											\$39,504.20
SENIOR CENTER TRIP MONEY	\$4,654.00	\$4,874.00	\$1,487.00										\$11,016.00
SENIOR CENTER MEMBER FEES	\$2,700.00	\$700.00	\$50.00										\$3,450.00
SENIOR CENTER TRIP SURCHARGE	\$53.00	\$60.00	\$35.00										\$150.00
SENIOR CENTER BEQUEST				\$10,000.00									\$10,000.00
INTERFUND FOR OTHER ACCOUNTS	\$81.00	\$27.00	\$6,323.05										\$6,431.05
ULIF DIVIDEND	\$39,752.00												\$39,752.00
CMPTRA - STATE AID													\$0.00
FALL ENERGY RCPTS - STATE AID													\$0.00
SPRING ENERGY RCPTS - STATE AID													\$0.00
LIBRARY STATE AID													\$0.00
SNR CIVI/ET DEDUCT REMBURSMNT													\$0.00
SV ADMIN FEE / HOMESTEAD ADMIN FEE													\$0.00
HOMESTEAD REBATE - STATE PAYMNT													\$0.00
UNION BEACH INTERLOCAL FEES													\$0.00
INTERFUND POLICE IN SCHOOLS													\$0.00
POLING LOCATION RENTS													\$0.00
SALE OF MUNICIPAL ASSETS													\$0.00
MUNICIPAL LIEN REDEMPTION FEES													
TAX SALE PREMIUM TO CURRENT	\$47.07	\$1,553.63	\$6,989.20	\$1,354.25	\$27,100.00								\$16,345.75
MISCELLANEOUS REVENUE					\$6,521.68								\$6,521.68
TOTAL CURRENT RECEIPTS	\$3,217,228.92	\$1,615,441.04	\$466,656.55	\$1,358,353.20	\$3,223,001.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,856,938.05

[illegible][illegible]

TREASURERS REPORT FOR THE MONTH OF MAY 2020

<u>TOTAL COLLECTED IN THE BOARD OF HEALTH OFFICE.....</u>	<u>\$2763.00</u>
DOG LICENSES.....	\$103.00
CAT LICENSES.....	\$-0-
MARRIAGE & CIVIL UNION LICENSES.....	\$-0-
MARRIAGE & CIVIL UNION LICENSES TRUST.....	\$-0-
DOMESTIC PARTNERSHIP AFFIDAVITS.....	\$-0-
BURIAL PERMITS TRUST.....	\$-0-
DEATH CERTIFICATES.....	\$20.00
DEATH CERTIFICATES EFT**	\$2250.00
MARRIAGE CERTIFICATES.....	\$90.00
BIRTH CERTIFICATES.....	\$-0-
TATTOO PARLOR.....	\$-0-
PLAN REVIEW.....	\$200.00
FOOD HANDLERS.....	\$100.00
MISCELLANEOUS.....	\$-0-

DISBURSEMENTS –

Check #303	- Boro of Keyport Misc. Acct.	- \$410.00
Check #xxx	- Boro of Keyport Trust Acct.	- \$-0-
Check #304	- Boro of Keyport Dog Acct.	- \$85.00
Check #305	- NJ State Dept. of Health	- \$18.00

****STATE ELECTRONIC FUNDS TRANSFER-\$2250.00**

Treasurers Report
Page Two

Respectfully submitted,

Board of Health Secretary

Cc: Borough Clerk
Treasurer w/checks

REPORT #1/

BUILDING DEPARTMENT
MONTHLY REPORT - CASH RECEIPTS FOR:

PERMIT TYPE	# ISSUED	AMOUNT
State DCA Fee	24	\$411.00
Construction Certificates	2	\$100.00
Plumbing	16	\$1,300.00
Electrical	13	\$2,566.00
Building	11	\$1,815.00
Fire Sub Code	6	\$413.00
Code Enforcement C of O	29	\$2,525.00
Transfer of Title C of O	5	\$175.00
Smoke Detector Inspection	29	\$1,582.00
Zoning	10	\$315.00
200 Ft. Property List	0	\$0.00
Fence	6	\$325.00
Shed	1	\$50.00
Flatwork	2	\$80.00
Const. Debris Deposit	4	\$120.00
Construction Violations	2	\$500.00
Backflow Preventor	11	\$715.00
NSF	0	\$0.00
TOTALS		\$12,992.00
Vacant Property Registration	1	\$7,550.00
Landlord Registration	103	\$11,120.00
Total		\$31,662.00

ACCOUNTS PAYABLE

Amount Paid to Borough \$12,581.00 Check # 2879
State Fee Due quarterly

Respectfully Submitted
Laurie Graham

Report #5

REPORT ID: TFC01610-0
RUN DATE: 06/06/2020
RUN TIME: 20:04

NJ AUTOMATED TRAFFIC SYSTEM
AOC REPORT-TRAFFIC SECTION
KEYPORT BORO MUNICIPAL COURT
FROM 05/01/2020 TO 05/31/2020

IX. TOTAL CHARGES PENDING-BEGINNING OF MONTH -----

X. CHARGES ADDED
A NEWLY FILED IN THIS M. C. -----
B REMANDED BY COUNTY PROSECUTOR -----
C RECEIVED FROM ALL OTHER COURTS -----
D REINSTATEMENT (PREVIOUSLY DISPOSED) -----
E TOTAL CHARGES ADDED -----

XI. CHARGES DISPOSED BY:

A REFERRAL TO COUNTY PROSECUTOR -----
B REFERRAL TO ALL OTHER COURTS -----
C VIOLATIONS BUREAU (R. 7:12-4) -----
D CLOSED PER R. 7:8-9 -----
E ENTRY OF GUILTY PLEA -----
F A FINDING OF GUILTY AFTER TRIAL -----
G A FINDING OF NOT GUILTY AFTER TRIAL -----
H DISMISSAL -----
I OTHER FORMS OF ADJUDICATION -----
J TOTAL CHARGES DISPOSED -----

{ * = AMENDED / MERGED
** = AMENDED / MERGED / DSUS / RSUS }

DWI	ALL OTHER	PK ONLY
21	313	84
2	49	42
2	51	42 = 95 + 69 = 164
1	12	
1	4	21
1	8	2
1	27	13
0 *	13 *	0 **
3	64	36 = 103 + 44 = 147

XII. CHARGES PENDING-END OF MONTH
(BY AGE FROM DATE OF COMPLAINT)

A PENDING FOR 0 TO 60 DAYS: -----
1 OPEN, ACTIVE (WARRANT NOT ISSUED) -----
2 WARRANT ISSUED -----
B FOR 61 DAYS OR LONGER: -----
1 OPEN, ACTIVE (WARRANT NOT ISSUED) -----
2 WARRANT ISSUED -----
C TOTAL CHARGES PENDING - END OF MONTH -----

1	56	24
19	236	57
20	8	6
	300	90

XIII. SENTENCES IMPOSED ON EACH CHARGE

A JAIL SENTENCE -----
B REVOCATION/SUSPENSION OF MV LICENSE -----
C PROBATION (R. 7:9-1(C)) -----
D COMMUNITY SERVICE -----
E FINE IMPOSED -----

1		
1		
1	21	2

XIV. DEFENDANTS SENTENCED AND COMMITTED TO JAIL -----

XV. MONIES ASSESSED OR FORFEITED:

(VIOLATIONS BUREAU AND OPEN COURT)
A TOTAL FINES, PENALTIES, AND SURCHARGES -----
B TOTAL COURT COSTS IMPOSED -----
C TOTAL CASH BAIL FORFEITURES (- REINSTATEMENTS)
(PK INCLUDED IN ALL OTHER)

732.00	3,808.78	764.95
33.00	783.00	389.00

XVI. DISTRIBUTION OF MONIES	ATS	VCCB	DMV	COUNTY	MUNICIPAL	OTHER	TOTAL
A GENERAL CASH BOOK		50-	603.07	1,482	3849.93	(CD)5-	7291.49
B BAIL BOOK							

(ATS) 201
(DE) 845
(SL) 50
(SL) 75
(WB) 110.49

REPORT ID: TFC01610-0
RUN DATE: 06/06/2020
RUN TIME: 20:04

NY AUTOMATED TRAFFIC SYSTEM
AOC REPORT-TRAFFIC SECTION
KEYPORT BORO MUNICIPAL COURT
FROM 05/01/2020 TO 05/31/2020

XVII. COURT PERSONNEL TIME		TRAFFIC/PARKING
B JUDICIAL STAFF		MATTERS
CASE RELATED HOURS		
1 CASE RELATED HOURS		
A TOTAL BENCH TIME		0.00
B TOTAL CASE RELATED NON-BENCH TIME		0.00

END OF TRAFFIC SECTION - AOC STATISTICAL REPORT

REPORT ID: CMC1610
RUN DATE : 06/06/2020
RUN TIME : 16:09

NJ AUTOMATED COMPLAINT SYSTEM
AOC STATISTICAL REPORT - CRIMINAL SECTION
KEYPORT BORO MUNICIPAL COURT
(FROM 05/01/2020 TO 05/31/2020)

PAGE: 1
RUN : MONTHLY

	INDICTABLE OFFENSES	D.P. & P.D.P. OFFENSES	ALL OTHER NON-TRAFFIC
I. TOTAL CHARGES PENDING - BEGINNING OF MONTH			
II. CHARGES ADDED			
A. NEWLY FILED IN THIS MUNICIPAL COURT	10	288	270
B. REMANDED BY COUNTY PROSECUTOR		20	13
C. RECEIVED FROM ALL OTHER COURTS		13	
D. REINSTATE (E.G., CD FAILURES)		13	
E. TOTAL CHARGES ADDED	10	46	13 = 69
III. CHARGES DISPOSED BY			
A. REFERRAL TO COUNTY PROSECUTOR	10	7	
B. REFERRAL TO ALL OTHER COURTS			
C. VIOLATIONS BUREAU (R. 7:7)		2	6
D. ENTRY OF GUILTY PLEA			
E. A FINDING OF GUILTY AFTER TRIAL		7	8
F. A FINDING OF NOT GUILTY AFTER TRIAL			
G. DISMISSAL			
H. PLACEMENT IN A DIVERSIONARY PROGRAM		4	
I. CLOSED PER R. 7:8-9		20	14 = 44
J. TOTAL CHARGES DISPOSED	10		
IV. TOTAL CHARGES PENDING END OF MONTH (BY AGE FROM DATE OF COMPLAINT) ----			
A. FROM 0 TO 60 DAYS			
1. OPEN, ACTIVE (NON-FUGITIVE)		35	17
2. OPEN WARRANT ISSUED (FUGITIVE)		67	120
B. FOR 61 DAYS OR LONGER			
1. OPEN, ACTIVE (NON-FUGITIVE)		95	53
2. OPEN WARRANT ISSUED (FUGITIVE)		108	79
C. TOTAL CHARGES PENDING - END OF MONTH		305	269
V. SENTENCES IMPOSED ON EACH CHARGE			
A. JAIL SENTENCE			
B. CONDITIONAL DISCHARGE			
C. REVOCATION/SUSPENSION OF MV LICENSE			
D. PROBATION (R. 3:21-7)			
E. COMMUNITY SERVICE			
F. FINE IMPOSED			
G. CONDITIONAL DISMISSAL		2	6
VI. DEFENDANTS SENTENCED AND COMMITTED TO JAIL			
VII. COMPLAINTS AND NOTICES FILED			
A. NUMBER OF COMPLAINTS SUMMONES (CDR-1)	5	5	
B. NUMBER OF COMPLAINTS WARRANTS (CDR-2)	2		
C. NOTICE IN LIEU OF			
VIII. MONIES ASSESSED OR FORFEITED (VIOLATIONS BUREAU AND OPEN COURT)			
A. TOTAL FINES IMPOSED	.00	660.00	1030.00
B. TOTAL VCCB PENALTIES ASSESSED	.00	50.00	.00
C. TOTAL COURT COST IMPOSED	.00	56.00	168.00
D. TOTAL CASH BAIL FORFEITURES	.00	.00	.00