

BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, DECEMBER 21, 2021 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ____ Mayor Kennedy ____ Council President Goode ____ Councilmember Pacheco
____ Councilmember Fotopoulos ____ Councilmember McDermott ____ Councilmember Davidson
____ Councilmember McNamara

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on items listed on the Agenda

Opened: Closed:

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember:

Goode: **Fire/First Aid/OEM/Redevelopment/Finance/Grants/Recreation/Senior Center**

Pacheco: **Police/MAC/Harbor/Complete Streets/Library Construction/Redevelopment/Public Works/Construction/ Fire Bureau/Property Maintenance/Zoning**

Fotopoulos: **Finance/Grants/Board of Health/Registrar/Recycling/Environmental/Complete Streets/Fire/First Aid/OEM**

McDermott: **Keyport Bayfront Business Cooperative/Neighborhood Preservation Program/Library Construction/Police/MAC**

Davidson: **Public Works/Construction/Fire Bureau/Property Maintenance/Zoning/Planning Board/Neighborhood Preservation Program**

McNamara: **Recreation/Senior Center/Green Team/Harbor/Board of Health/Registrar**

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R253-21 Resolution for the Payment of Bills on the December 17, 2021 Bills List
- R254-21 Resolution for the Payment of Bills on the December 21, 2021 Bills List
- R255-21 Authorizing the Return of the Remaining Portion of the Repair Deposit Held for a Road Opening Permit for Repairs in the Vicinity of Block 92, Lots 2 and 3 in the Borough – *34 & 36 Second Street*
- R256-21 Resolution of the Mayor and Council of the Borough of Keyport Authorizing the Borough Administrator to Enroll the Borough into the National Opioid Settlement Program
- R257-21 Authorizing the Appointment of a Police Officer – *Elijah Smith*
- R258-21 Authorizing the Appointment of Four (4) Class II Special Law Enforcement Officers – *Justin Cinquemani, Robert DiLorenzo, Ian Phillips and Michael Richards, Jr.*
- R259-21 Authorizing the Appointment of a Part-Time Building Maintenance Worker – *Alejandro Guerrero-Rosario*

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

PUBLIC HEARING/ADOPTION OF ORDINANCE

1. Ordinance #16-21 Amending Ch. 16 at Section 16-6 as to Deputy Recycling Coordinator

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER 16 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT ENTITLED “STREETS, SIDEWALKS, AND SANITATION” AT SECTION 16-6 (MANDATORY SEPARATION OF RECYCLABLE MATERIALS FOR COLLECTION AND RECYCLING)**

1a. Motion to Open Public Hearing:

MM: 2nd:

1b. Motion to adopt Ordinance:

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

1c. Motion authorizing the Clerk to publish the Ordinance as adopted:

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Amended Application for Use of Borough Property from Patrick Trischitta, Freedom from Religion Foundation, to place a Winter Solstice/Bill of Rights Display in the Mini-Park through December 31, 2021. Certificate of Insurance provided.
2. Email dated December 13, 2021 from George McMorrow regarding a change to the KBBC monthly meeting schedule starting January 11, 2022 through January 2023
3. Email dated December 14, 2021 from Michelle Knox requesting ASK be placed on the December 21, 2021 agenda regarding the mosaic waterfront benches
4. Application for a Social Affair Permit from Consolidated Fire House to hold a New Year's Day Open House at the fire house, 34 First Street, on January 1, 2022 from 2PM-11PM
5. Letter from Keyport Fire Department 2022 St. Patrick's Parade Committee requesting permission to hold their parade on Saturday, March 19, 2022 beginning at 1PM
6. Recreation Committee Program & Activity Planning Summary for a Somerset Patriots Game to be held on May 22, 2022 at 1PM

(To Receive and File)

7. Letters dated December 6, 2021 from New Jersey DEP regarding the Borough's Urban Parks and Green Acres Grants Program applications for Fireman's Park Improvements

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

MINUTES FOR APPROVAL

December 7, 2021 Regular Meeting

MM: 2nd: Ayes: Nays:

REPORTS

1. Municipal Clerk's Report for November 2021
2. Tax/Water/Sewer Collector's Report for November 2021
3. Board of Health Treasurer's Report for November 2021
4. Building Department Monthly Report for November 2021
5. Municipal Court Monthly Report for November 2021
6. Keyport Fire Department PIO/PR Report for October/November 2021
7. Borough of Keyport 2022 Reassessment Report

MM:

2nd:

Ayes:

Nays:

NEW BUSINESS

Cottage Food Law

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comment.

Please limit comment to no more than five minutes per person.

Opened:

Closed:

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment: PM

RESOLUTION FOR THE PAYMENT OF BILLS

12/17/21

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT 2021	\$ 176,810.02
	WATER/SEWER ACCT. 2021	\$ 25,231.61
	FEDERAL AND STATE GRANTS	\$ 3,758.60
	TRUST ACCT.	\$ 4,625.00
		\$
		\$

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

R254-21

RESOLUTION FOR THE PAYMENT OF BILLS

12/21/21

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2020	\$ 537.00
	CURRENT ACCT. 2021	\$ 207,570.95
	WATER/SEWER ACCT. 2021	\$ 95,499.75
	ANIMAL CONTROL FUND	\$ 1,400.00
	GENERAL CAPITAL FUND	\$ 3,372.50
	FEDERAL & STATE GRANTS	\$ 1,019.59
	TRUST OTHER	\$ 200.00
	REC. BAYFRONT IMPROVEMENT	\$ 6,998.00
	WATER/SEWER CAPITAL	\$ 16,088.00
	DEVELOPER ESCROW	\$ 6,656.68

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION #___-21

**AUTHORIZING A RETURN OF THE REMAINING PORTION OF THE
REPAIR DEPOSIT HELD FOR A ROAD OPENING PERMIT FOR
REPAIRS IN THE VICINITY OF BLOCK 92, LOTS 2 AND 3 IN THE
BOROUGH – 34 & 36 Second Street**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough Engineer advises that inspection has been made of the work in connection with the road opening permit issued for repairs in the vicinity of Block 92, Lots 2 and 3 in the Borough, and said inspection indicates all improvements are in acceptable condition and in accordance with the municipal standards of the Borough; and

WHEREAS, the Borough Engineer recommends the release of the remaining funds in escrow in the amount of \$2,200.00 (the “**Repair Deposit**”) to Harry and Brian Muradi, which amount represents the remaining one-half of the repair deposit, and acceptance of the subject improvements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned improvements are hereby complete and satisfactory, and the Borough Clerk be and is hereby authorized to return the aforesaid repair deposit as described above.
2. The Borough Clerk shall provide a certified true copy of this resolution is forwarded to the Chief Financial Officer.
3. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
4. This Resolution shall take effect immediately.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of December 21, 2021.

Michele Clark, RMC
Borough Clerk



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

TIM W. GILLEN, PE, PP, CME (1991-2019)
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

December 13, 2021

Borough of Keyport
70 West Font Street
Keyport, NJ 07735

Attn: Michele Clark, RMC – Borough Clerk

**Re: Muradi - Road Opening Permit
Block 92, Lots 2 and 3
Borough of Keyport, Monmouth County, NJ
Our File: HKPE0092.01**

Dear Michele:

In accordance with your request, our office has reviewed the status of the above referenced property to provide you with confirmation that the work covered under the road opening permit is in acceptable condition. Based on Section 16-1.7 of the Borough Ordinance, one half of the repair deposit in the amount of \$2,200.00 was previously refunded by the Borough to the Applicant. As the project has been accepted for two years, at this time the remaining deposit in the amount of \$2,200.00 shall be returned to the applicant.

I trust that this is all the information you require at this time. Should you have any questions or require additional information, please do not hesitate to contact this office.

Very truly yours,

CME Associates


Trevor J. Taylor, PE, PP, CME
Office of the Borough Engineer

TT:pv

cc: Jay Delaney, Business Administrator
Bob Kutchsman, Department of Public Works Director
Harry and Brian Muradi (162A Linden Avenue, Highlands, NJ 07732)

S:\Keyport\Project Files\E0092.01 Muradi, Henry (36 Atlantic Street)\21-12-08 Release of Bond.docx

CONSULTING AND MUNICIPAL ENGINEERS

1460 ROUTE 9 SOUTH • HOWELL, NEW JERSEY 07731 • (732) 462-7400 • FAX: (732) 408-0756

RESOLUTION #__-21

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF KEYPORT AUTHORIZING THE BOROUGH
ADMINISTRATOR TO ENROLL THE BOROUGH INTO THE
NATIONAL OPIOID SETTLEMENT PROGRAM**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the National Opioid Settlement is a settlement program designed to distribute its fund first between participating states and then amongst participating counties and municipalities (the "**Settlement Program**"); and

WHEREAS, the State of New Jersey has joined two nationwide settlements, (1) against three of the largest pharmaceutical distributors (McKesson, Cardinal Health, and AmerisourceBergen) and (2) against one manufacturer (Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson) (collectively, the "**Settlement**"); and

WHEREAS, the Mayor and Council of the Borough believe it is in the best interest of its citizens to opt into the Settlement Program; and

WHEREAS, in order to opt into the Settlement Program, the Borough must be enrolled on the national settlement website by an individual authorized to sign formal and binding documents on behalf of the Borough; and

WHEREAS, there is a deadline to enroll in the program of January 2, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough does hereby appoint and authorize the Borough Administrator to enroll the Borough in the Settlement Program by no later than January 2, 2022.
3. Once the Borough receives, by email, the Participation Agreement, Release and model Resolution, those documents shall be reviewed by the Borough Attorney and, if found to be in appropriate form, shall be executed by the Borough Administrator as the authorized individual on behalf of the Borough and the resolution shall be prepared and placed on the next available agenda for adoption.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of December 21, 2021.

Michele Clark, RMC
Borough Clerk

Michele Clark

From: Leslie G. London <LLondon@MSBNJ.COM>
Sent: Tuesday, December 14, 2021 12:10 PM
To: Jay Delaney
Cc: 'Michele Clark'
Subject: FW: National Opioid Settlement
Attachments: Keyport - Resolution - Authorizing Entry into Opioid Settlement.docx
Importance: High

Hi Jay, please see a proposed form of resolution with respect to the Opioid settlement matter.
Let me know if you need anything further on this
Leslie

Leslie G. London, Esq.
McManimon, Scotland & Baumann, LLC
75 Livingston Avenue
Roseland, New Jersey 07068
Office: (973) 622-5335
Fax: (973) 622-7333
llondon@msbnj.com

From: Jay Delaney <administrator@keyportonline.com>
Sent: Monday, December 13, 2021 3:12 PM
To: Leslie G. London <LLondon@MSBNJ.COM>
Cc: 'Michele Clark' <mclark@keyportonline.com>
Subject: National Opioid Settlement
Importance: High

Leslie,
Last week I participated in a joint insurance fund meeting (JIF) during which it was mentioned the National Opioid Settlement deadline is January 2, 2022.
The JIF/MEL recommend (see below) municipalities opt-in but should check with legal counsel.
Let me know your thoughts and if advisable, prepare a resolution for our 12/21 meeting authorizing the Borough's participation in the settlement.
-Jay

Jay Delaney, Borough Administrator
BOROUGH OF KEYPORT
O: 732-739-5122



TO LOCAL POLITICAL SUBDIVISIONS:
IMPORTANT INFORMATION ABOUT THE NATIONAL OPIOID SETTLEMENT.

**SUBDIVISIONS MUST SUBMIT SIGNED DOCUMENTATION TO PARTICIPATE.
THE DEADLINE FOR PARTICIPATION TO MAXIMIZE SETTLEMENT BENEFITS IS
JANUARY 2, 2022.**

If your subdivision is represented by an attorney with respect to opioid claims, please immediately contact them.

SETTLEMENT OVERVIEW

After years of negotiations, two proposed nationwide settlement agreements ("Settlements") have been reached that would resolve all opioid litigation brought by states and local political subdivisions against the three largest pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen ("Distributors"), and one manufacturer, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson (collectively, "Janssen").

The proposed Settlements require the Distributors and Janssen to pay billions of dollars to abate the opioid epidemic. Specifically, the Settlements require the Distributors to pay up to \$21 billion over 18 years and Janssen to pay up to \$5 billion over no more than 9 years, for a total of \$26 billion (the "Settlement Amount"). Of the Settlement Amount, approximately \$22.7 billion is earmarked for use by participating states and subdivisions to remediate and abate the impacts of the opioid crisis.

The Settlements also contain injunctive relief provisions governing the opioid marketing, sale and distribution practices at the heart of the states' and subdivisions' lawsuits and further require the Distributors to implement additional safeguards to prevent diversion of prescription opioids.

Each of the proposed Settlements has two key participation steps. First, each state decides whether to participate in the Settlements. New Jersey has joined both Settlements. Second, the subdivisions within each participating state must then decide whether to participate in the Settlements. Generally, the more subdivisions that participate, the greater the amount of funds that flow to that state and its participating subdivisions. Any subdivision that does not participate cannot directly share in any of the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds.

This letter is part of the formal notice required by the Settlements.

WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?

You are receiving this letter because New Jersey has elected to participate in both of the national Settlements against (1) the Distributors, and (2) Janssen, and your subdivision may participate in the Settlements to which your state has agreed. This notice is being sent directly to subdivisions and also to attorneys for subdivisions that we understand are litigating against these companies. If you are represented by an attorney with respect to opioid claims, please immediately contact them. Please note that there is no need for subdivisions to be represented by an attorney or to have filed a lawsuit to participate in the Settlements.

WHERE CAN YOU FIND MORE INFORMATION?

This letter is intended to provide a brief overview of the Settlements. Detailed information about the Settlements may be found at:

<https://link.edgepilot.com/s/cc19b6c4/1mQeKIYVLU6hg0DWVAbhjg?u=https://nationalopioidsettlement.com/>. This national settlement website also includes links to information about how the Settlements are being implemented in your state and how settlement funds will be allocated within your state. This website will be supplemented as additional documents are created.

HOW DO YOU PARTICIPATE IN THE SETTLEMENTS?

You must go to the national settlement website to register to receive in the coming weeks and months the documentation your subdivision will need to participate in the Settlements (if your subdivision is eligible). All required documentation must be executed and submitted electronically through the website and must be executed using the "DocuSign" service. As part of the registration process, your subdivision will need to identify, and provide the email address for, the individual who will be authorized to sign formal and binding documents on behalf of your subdivision.

Your unique Subdivision Registration Code to use to register is: .

HOW WILL SETTLEMENT FUNDS BE ALLOCATED IN EACH STATE?

The settlement funds are first divided among the participating states according to a formula developed by the Attorneys General that considers population and the severity of harm caused by the opioid epidemic in

each participating state. Each state's share of the abatement funds is then further allocated within each state according to agreement between the state and its subdivisions, applicable state allocation legislation, or, in the absence of these, the default provisions in the agreements.

Many states have or are in the process of reaching an agreement on how to allocate abatement funds within the states. The allocation section of the website will be supplemented as more intra-state allocation arrangements are finalized.

In reviewing allocation information, please note that while all subdivisions may participate in the Settlements, not all subdivisions are eligible to receive direct payments. To promote efficiency in the use of abatement funds and avoid administratively burdensome disbursements that would be too small to add a meaningful abatement response, certain smaller subdivisions do not automatically receive a direct allocation. However, participation by such subdivisions will help maximize the amount of abatement funds being paid in the Settlements, including those going to counties, cities, parishes, and other larger subdivisions in their communities.

You may be contacted by the Attorney General's Office with additional information regarding the allocation of settlement funds in New Jersey. Subdivisions with representation can expect information from their attorneys as well. We encourage you to review all materials and to follow up with any questions. The terms of these Settlements are complex, and we want to be sure you have all the information you need to make your participation decision.

WHY YOU SHOULD PARTICIPATE

A vast majority of states have joined the Settlements, and attorneys for many subdivisions have already announced support for them. For example, the Plaintiffs' Executive Committee, charged with leading the litigation on behalf of more than 3,000 cities, counties and others against the opioid industry, and consolidated in the national multi-district litigation ("MDL") pending before Judge Dan Aaron Polster in the Northern District of Ohio, recommends participation in these Settlements.

Subdivision participation is strongly encouraged, for the following reasons:

First, the amounts to be paid under the Settlements, while insufficient to abate the epidemic fully, will allow state and local governments to commence with meaningful change designed to curb opioid addiction, overdose and death;

Second, time is of the essence. The opioid epidemic continues to devastate communities around the country and it is critical that the funds begin to flow to allow governments to address the epidemic in their communities ***as soon as possible***;

Third, if there is not sufficient subdivision participation in these proposed Settlements, the Settlements will not be finalized, the important business practice changes will not be implemented, the billions of dollars in abatement funds will not flow to communities, and more than 3,000 cases may be sent back to their home courts for trial, which will take many years;

Fourth, the extent of participation also will determine how much money each state and its local subdivisions will receive because approximately half of the abatement funds are in the form of "incentive payments," *i.e.*, the higher the participation of subdivisions in a state, the greater the amount of settlement funds that flow into that state;

Fifth, you know first-hand the effects of the opioid epidemic on your community. Funds from these Settlements will be used to commence abatement of the crisis and provide relief to your citizens while litigation and settlement discussions proceed against numerous other defendants in the opioid industry;

Sixth, because pills do not respect boundaries, the opioid epidemic is a national crisis that needs a national solution.

NEXT STEPS

These Settlements require that you take affirmative steps to "opt in" to the Settlements. If you do not act, you will not receive any settlement funds and you will not contribute to reaching the participation thresholds that will deliver the maximum amount of abatement funds to your state.

First, register your subdivision on the national settlement website so that information and documents required to participate can be sent to you. You will need the email address of the person who will be authorized to sign on behalf of your subdivision. This is the only action item needed at this time.

Second, have your authorizing person(s) or body begin to review the materials on the websites concerning the settlement agreement terms, allocation and other matters. Develop a list of questions for your counsel or the Attorney General's Office. In the very near future, your subdivision will need to begin the process of deciding whether to participate in the proposed Settlements, and subdivisions are encouraged to work through this process well before the January 2, 2022 deadline to be an initial participating subdivision. Again, the Attorney General's Office, your counsel, and other contacts within the state are available to discuss the specifics of the Settlements within your state, and we encourage you to discuss the terms and benefits of the Settlements with them.

Third, monitor your email for further communications, which will include a Participation Agreement, Release, (where applicable) a model Resolution, and instructions on executing using DocuSign.

We urge you to view the national settlement website at your earliest convenience. Information and documents regarding the national Settlements and your state allocation can be found on the settlement website at

<https://link.edgepilot.com/s/cc19b6c4/1mQeKIYVLU6hg0DWVAbhjg?u=https://nationalopioidsettlement.com/>

The best way to contact us at the New Jersey Attorney General's Office is by using the following email: OpioidSettlements@njoag.gov.

Jordyn DeLorenzo

Assistant Account Manager

PERMA Risk Management Services

TRIAD1828 CENTRE | 2 Cooper Street | Camden, NJ 08102

Mailing Address: P.O. Box 99106 | Camden, NJ 08101

P 856-446-9287

jdelorenzo@permainc.com | permainc.com

RESOLUTION # ___-21**AUTHORIZING THE APPOINTMENT OF A POLICE OFFICER - *Elijah Smith***

WHEREAS, the Borough of Keyport ("Borough") is governed by N.J.S.A. 11A:1-1 et seq., the Civil Service Act, and the rules and regulations established pursuant to this act; and

WHEREAS, P.L.2021, c.7 provides for the Civil Service Commission to exempt a person from the requirement to take an examination for an entry-level law enforcement position provided the individual has successfully completed a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission; and

WHEREAS, P.L. 2021, c.7 also provides that a municipal police department may hire a person exempt from the Civil Service requirement to take an examination for an entry-level law enforcement position upon adoption of a resolution by the governing body authorizing such hiring and the adoption of conflict of interest and nepotism policies; and

WHEREAS, pursuant to this statute, the Borough Council previously adopted Resolution No. 235-21 authorizing participation in this program and providing for the appointment of Elijah Smith as a Police Officer on a provisional basis effective December 15, 2021 anticipating graduation from the Monmouth County Police Academy and pending the approval of the New Jersey Civil Service Commission; and

WHEREAS, for appointments pursuant to this statute the N.J. Civil Service Commission requires submission of all required documents at least seven (7) days prior to the effective date of appointment; and

WHEREAS, the operation of the Monmouth County Police Academy was suspended due to COVID and Elijah Smith will now complete the required Police Officers training course and graduate from the Monmouth County Police Academy on December 22, 2021 and in accordance with Civil Service requirements will be eligible for permanent appointment on or about December 29, 2021; and

WHEREAS, Chief of Police has recommended the permanent appointment of Elijah Smith as a Police Officer effective December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Keyport, in the County of Monmouth, State of New Jersey, as follows:

1. Elijah Smith is hereby appointed to the position of Police Officer effective December 31, 2021. The appointee shall be compensated in accordance with the collective bargaining agreement between the Borough and P.B.A. Keyport Local No. 223.
2. The Borough Administrator and Chief of Police are authorized to execute all documents necessary to effectuate this appointment in accordance with the requirements of the N.J. Civil Service Commission.
3. The Borough Clerk is directed to transmit a certified copy of this resolution to the Borough Administrator, Chief of Police, and Payroll Supervisor.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of December 21, 2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION #___-21

**AUTHORIZING THE APPOINTMENT OF FOUR (4) CLASS II
SPECIAL LAW ENFORCEMENT OFFICERS – Justin Cinquemani, Robert
DiLorenzo, Ian Phillips and Michael Richards, Jr.**

WHEREAS, the Borough of Keyport (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, N.J.S.A. 40A:14-146.8 et seq. authorizes the appointment of Special Law Enforcement Officers (SLEO) for terms not to exceed one (1) year, including the appointment of special officers classified as “Class Two” who are authorized to exercise the full powers and duties similar to those of a permanent, regularly appointed full-time police officer under the supervision of the Chief of Police; and

WHEREAS, Section 3-10 of the Borough Code provides for the appointment of special law enforcement officers subject to approval by resolution of the Borough Council; and

WHEREAS, the Chief of Police has reviewed the qualifications of Justin Cinquemani, Robert DiLorenzo, Ian Phillips and Michael Richards, Jr., and has recommended their appointment as Class II Special Law Enforcement Officers and the Borough Administrator, as the designated Appropriate Authority, approves this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The appointment of Justin Cinquemani, Robert DiLorenzo, Ian Phillips and Michael Richards, Jr. as Class II Special Law Enforcement Officers for a term ending June 30, 2022 is hereby approved and shall be compensated at the rate of \$20.00 per hour.
3. The Borough Clerk is directed to forward certified copies of this resolution to the Borough Administrator and Chief of Police.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of December 21, 2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-21

**AUTHORIZING THE APPOINTMENT OF A PART-TIME BUILDING
MAINTENANCE WORKER** – *Alejandro Guerrero-Rosario*

WHEREAS, the position of Building Maintenance Worker for the Borough of Keyport (the “**Borough**”) has become vacant as a result of a recent resignation; and

WHEREAS, the Borough Administrator has recommended filling the vacant part-time position.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. Alejandro Guerrero-Rosario is hereby appointed as a Building Maintenance Worker (part-time, hourly) effective retroactively to November 15, 2021 and shall be regularly scheduled to work a maximum of twenty-five (25) hours per week in accordance with a schedule approved by the Borough Administrator.
2. Compensation for this employee shall be approved by the Borough Administrator within the hourly pay range for this position (presently \$15.00 to \$18.00 per hour) as established by ordinance.
3. The Borough Administrator is hereby authorized to execute all documents necessary to effectuate this appointment.
4. The Borough Clerk is directed to forward copies of this resolution to the Borough Administrator, the Superintendent of Public Works, and the Payroll Supervisor.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of December 21, 2021.

Michele Clark, RMC
Borough Clerk

ORDINANCE # __-21

**ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF
MONMOUTH, NEW JERSEY, AMENDING CHAPTER 16 OF THE
REVISED GENERAL ORDINANCES OF THE BOROUGH OF
KEYPORT ENTITLED "STREETS, SIDEWALKS, AND
SANITATION" AT SECTION 16-6 (MANDATORY SEPARATION
OF RECYCLABLE MATERIALS FOR COLLECTION AND
RECYCLING)**

WHEREAS, the Borough of Keyport (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough Council of the Borough (the "**Council**") has determined to amend Chapter 16 (Streets, Sidewalks and Sanitation) at Section 16-6 (Mandatory Separation of Recyclable Materials for Collection and Recycling) to eliminate the position of Deputy Recycling Coordinator to provide for such amendments (additions are underlined, deletions are ~~stricken~~).

NOW THEREFORE, BE IT ORDAINED by the Council that the Revised General Ordinances of the Borough of Keyport, Chapter V be and hereby is amended and supplemented as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. Chapter 16 of the Revised General Ordinances of the Borough of Keyport is hereby amended at sections 16-6.5, 16-6.6, and 16-6.10 to read as follows:

§ 16-6.5 Recycling Coordinator.

- a. The ~~positions~~ position of Recycling Coordinator and ~~Deputy Recycling Coordinator~~ are is hereby created and established within the Borough.
- b. The Recycling Coordinator and ~~Deputy Recycling Coordinator~~ shall be appointed by the Mayor and Council for a term of one year expiring December 31 of each year. The term of the person first appointed as Recycling Coordinator and ~~Deputy Recycling Coordinator~~ shall expire December 31 of the year of that person's appointment.
- c. The Recycling Coordinator, subject to the approval of the Mayor and Council, shall establish and promulgate reasonable rules and regulations as to the manner, days and times for the collection, sorting, transportation, sale and/or marketing of the recyclable material in order to encourage the preservation of material resources while minimizing the cost of the recycling program to the Borough. The Recycling Coordinator's duties shall further include, without limitation, the preparation of such annual or other reports as required by State or County agencies regarding local solid waste and recycling programs, reviewing performance of local schools and municipal agencies in conducting recycling activities, periodic review and submitting recommendations on local subdivision and site

plan submittals and local construction and demolition projects for appropriate solid waste and recycling provisions, reports to the Borough Council on the implementation and enforcement of the provisions of this section, and such other reports or responsibilities as may be requested by the Borough Council.

- d. ~~The Deputy Recycling Coordinator shall assist the Recycling Coordinator in the performance of the duties prescribed for that position and shall act as Recycling Coordinator in the absence of same.~~

§ 16-6.6 Recycling Committee.

- a. Membership; terms.

1. There shall be a Recycling Committee, an advisory committee, which shall meet on a quarterly basis or as needed by circumstance, established pursuant to N.J.S.A. 40A:60-7d, comprised of up to seven members as follows:

Title	Term
Recycling Coordinator	1 year
Deputy Recycling Coordinator	1 year
Council liaison	1 year
Department of Public Works liaison	1 year
Three resident citizen members	3 years

2. The Department of Public Works liaison may also serve as Recycling Coordinator ~~or Deputy Recycling Coordinator~~, in which case the Recycling Committee will consist of ~~six~~ five (5) members. Otherwise, it will consist of ~~seven~~ six (6) members.
- b. The term of each member shall commence on January 1 and expire on December 31 of the final year of the term.
- c. All persons appointed to terms that begin after 2012 shall have three-year terms. Appointments for vacancies of unexpired terms shall be for the remainder of that term.
- d. The powers and duties of the Recycling Committee shall be as follows:
1. Make recommendations to the Mayor and Council concerning the management and promotion of materials recycling in or by the Borough of Keyport, and other issues bearing upon the concerns of this committee.
 2. Undertake such projects and activities pertaining to recycling and related environmental and public safety concerns that the Mayor and Council may allow, authorize or direct. Such projects and activities may include the preparation of public notices issued by the Mayor and Council, pursuant to N.J.S.A. 13:1E-99.16f, to notify, at least every six months, all persons occupying residential, commercial, and institutional premises within its municipal boundaries of local recycling opportunities and the source separation requirements of the Borough's recycling program; and

3. Provide an annual report of its activities and projects to the Mayor and Council at the end of each calendar year.

§ 16-6.10 Inspections, enforcement.

The Recycling Coordinator, ~~the Deputy Recycling Coordinator~~, the Property Maintenance Official, ~~the Building Department~~, ~~the Recycling Enforcement or Solid Waste Enforcement Officer~~, the Health Inspector and the Police Department of the Borough, and the Monmouth County Health Department are hereby individually and severally empowered to inspect solid waste and recycling arrangements and compliance at local residences, businesses, schools and institutions, and to enforce the provisions of this section, including through the issuance of summonses and complaints. Inspections may include sorting through curbside containers and opening bagged solid wastes to detect the presence of any recyclable materials.

Whenever such an official determines that there has been a violation of any provision of this Chapter, he or she may issue a summons or he or she may give notice of the violation to the person or persons or entities responsible under this Chapter. Such notices shall be in writing and shall include a concise statement of the reasons for issuance.

Such notice shall be deemed properly and sufficiently served if, either:

- a. A copy thereof is sent by registered or certified mail to the last known address of the person or entity upon which the same is served, as shown on the current tax records of the Borough of Keyport;
- b. A copy thereof is handed to said person or to their tenant, lessee, agent, servant, employee, family member or occupant at that location of the within violation; or
- c. A copy thereof is left at the usual place of abode or office of said person or entity or at the location where the violation has taken place.

Notice shall be given as aforesaid, within or without the Borough. The notice shall also state that, unless the violation is abated, removed, cured or prevented within two days of the date of service of such notice (exclusive of the date of service), a summons shall be issued for such violation. The official may at the time he or she issues the notice, extend the period for compliance for the violation stated for a period not to exceed 10 additional days, if, in his or her judgment, the abatement, removal or cure of the condition violated cannot be reasonably effected within the two-day period. In the event the violation is not abated, removed, cured or prevented within the period of time specified herein, a summons shall issue against the person, persons, entity or entities so notified.

Section 3. All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed.

Section 4. Each section, subsection, sentence, clause and phrase of this ordinance is declared to be an independent section, subsection, sentence, clause and phrase and the finding or holding of any such portion of this ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this ordinance.

Section 5. Except as amended by this ordinance, all other provision of the Borough's Revised General Ordinances shall remain in full force and effect.

Section 6. The Borough Clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 7. This ordinance shall be in full force and effect from and after its adoption and any publication according to law.

Introduced: December 7, 2021

Public Hearing: December 21, 2021

Adopted:

Michele Clark, RMC, Borough Clerk

Collette J. Kennedy, Mayor

Comm #1



Borough of Keyport
70 West Front Street
Keyport NJ 07735

Clerks Office: 732-739-5124
Fax Number: 732-739-8738
mclark@keyportonline.com

APPLICATION & PERMIT FOR USE OF BOROUGH PROPERTY

Date Received DEC 10 2021 Date of Response _____

Property requested A 4ft x 15ft long portion of Mini Park between Holiday Tree & Memorial

Organization Name/Purpose Freedom From Religion Foundation

Name Patrick Trischitta

Address [REDACTED]

Telephone Number: [REDACTED] Fax Number none

Email Address: [REDACTED]

Type of Event Public Display

Date of Event Dec 21 to Dec 31, 2021

Time of Event Continuous

No of People Attending 5 people for setup only

Fee Schedule

Borough Property	Minimum 3 Hours	Additional Per Hour
Senior Center	\$23.00	\$5.75
Borough Hall Council Room	\$23.00	\$5.75
OTHER		
Waterfront Pavilion/Promenade	\$100.00	
Pictures at Pavilion/Promenade	\$100.00	
Beach Park	\$100.00	

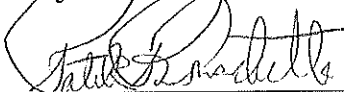
Mail Check or Money Order Payable to:
Borough of Keyport, PO BOX 60, Keyport, NJ 07735

request that during setup RPD presence with activate body cameras.

PLEASE READ THE FOLLOWING REGULATIONS PERTAINING TO EVENTS

- Event: Maximum of 100 people.
- Bring permit with you on the date of event. Police or park personnel may ask you to present permit.
- Amplification for music or other purposes is not permitted.
- Rules and directives of park personnel must be strictly adhered to.
- Chairs, tents, rugs and/or runners are not permitted
- For Wedding Photography: Maximum of 25 people limited to bridal party and parents.
- Throwing of rice, birdseed, flowers and confetti are not permitted.
- A Permit does not include the use of equipment unless by separate agreement approved by Council.
- A staff member must be on duty and/or call during times that groups are using facilities.
- Requests for the use of borough facilities must be made by contacting the Borough Clerk sufficiently in advance (a minimum of 7 days prior to the event) to insure that all conditions are met and to make all necessary arrangements.
- Groups using gymnasiums must wear shoes of a type that will not damage the gymnasium floor.
- A permit does not grant the right to establish concessions or sell items on borough property.
- Groups using Borough Property shall exercise all safety precautions.
- At the discretion of the Business Administrator, any permit for the use of Borough property may be revoked at any time. Applications for borough property must be signed by a responsible citizen who is 21 years of age or older.
- Permits will not be issued for purposes prohibited by ordinance, statute or law of any kind.
- Smoking, alcoholic beverages and/or illicit drugs are not permitted on Borough Property.
- The Borough Clerk shall be responsible for the assessment and collection of fees for the use of Borough property. Payment may be made in advance and cancellation penalty may be assessed for expenses incurred.
- Cancellations of approved applications must be made through the Borough Clerks Office at least 24 hours prior to the event (if the event is on a weekend, cancellation must be made by 10 a.m. the prior business day).
- Organization should provide certificate of insurance naming the Borough as an added insured.

I, the undersigned, agree to floor rules and regulations stated above. I understand that the public has access to any public Borough Park. The Public can only be requested to stay clear of the immediate area of the event.



Signature

Dec 10, 2021

Date

Please return completed application/permit to:

Borough of Keyport
Borough Clerk's Office
70 W. Front Street
Keyport, NJ 07735



FREEFRO-01

NHANSOHN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/15/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Hausmann-Johnson Insurance, Inc.
740 Regent Street 4th Floor
PO Box 259408
Madison, WI 53725-9408

CONTACT

NAME:

PHONE (A/C, No, Ext): (608) 257-3795

FAX

(A/C, No): (608) 257-4324

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Cincinnati Specialty Underwriters Insurance Co

13037

INSURER B: Cincinnati Insurance Company

10677

INSURER C: Hanover Insurance Company

36064

INSURER D: Atlantic Specialty Ins Co

27154

INSURER E:

INSURER F:

INSURED

Freedom From Religion Foundation, Inc.
PO Box 750
Madison, WI 53701

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSG	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:	X		CSU0073085	8/3/2021	8/3/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			EBA0342183	8/3/2021	8/3/2022	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			CSU0073086	8/3/2021	8/3/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ Aggregate \$ 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WZ1D96068804	8/3/2021	8/3/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
D	Professional Liab			MEP2568221	5/9/2021	5/9/2022	Occ/Agg \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Bill of Rights Nativity display at the Mini Park in Keyport, NJ (55 W. Front Street, Keyport NJ 07735). Display Dates are: November 27 - December 32, 2021

The Borough of Keyport, NJ is an additional insured with respect to commercial general liability when required in written agreement.

CERTIFICATE HOLDER

The Borough of Keyport, NJ

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

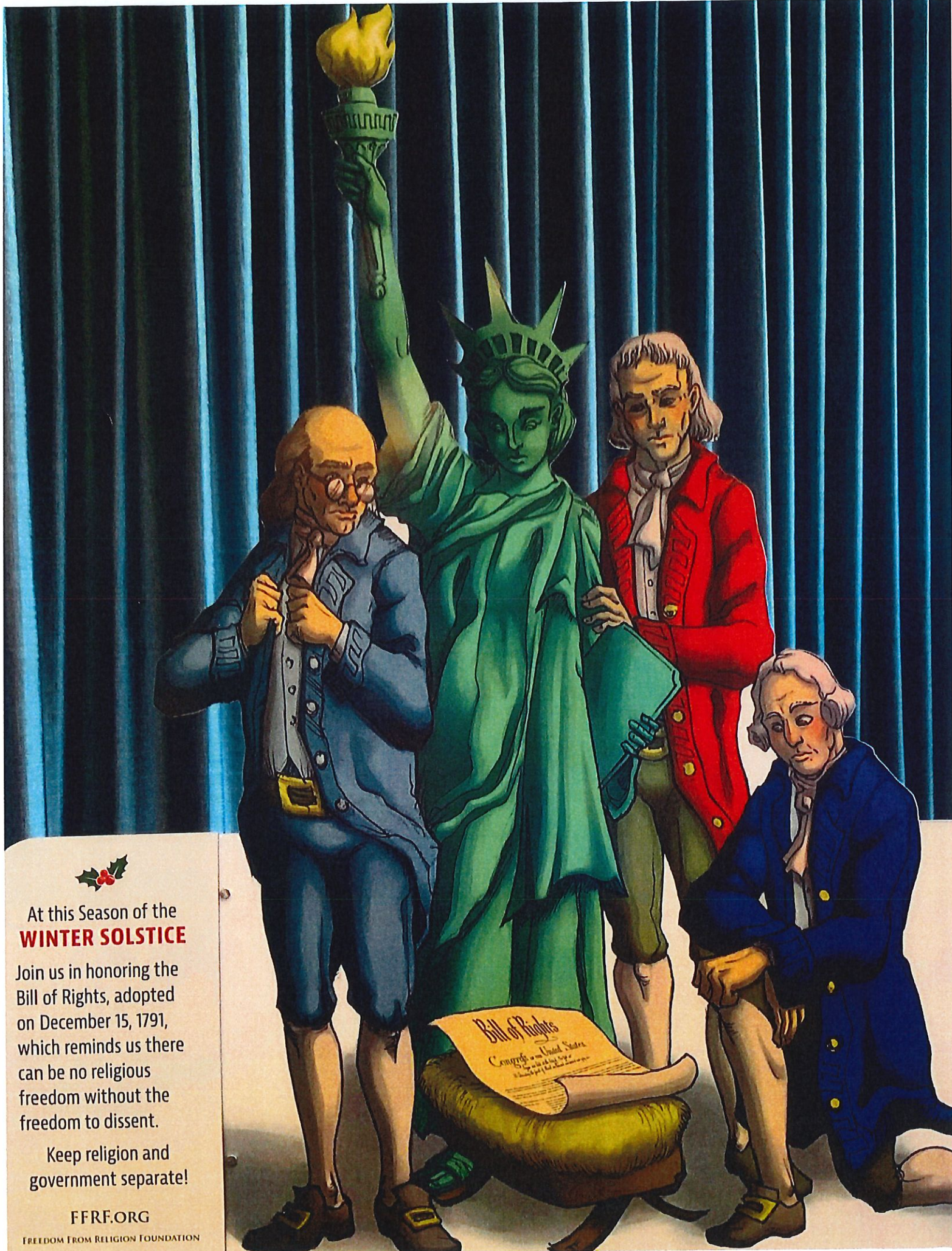
Jeff Hume



Zip tied to railing

5' 5" High

4' 6" Wide



At this Season of the
WINTER SOLSTICE

Join us in honoring the
Bill of Rights, adopted
on December 15, 1791,
which reminds us there
can be no religious
freedom without the
freedom to dissent.

Keep religion and
government separate!

FFRF.ORG

FREEDOM FROM RELIGION FOUNDATION



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FFRF.ORG

FREEDOM FROM RELIGION FOUNDATION

Michele Clark

From: Patrick [REDACTED]
Sent: Saturday, December 11, 2021 3:39 PM
To: mclark@keyportonline.com; administrator@keyportonline.com
Subject: ***SPAM*** Re: Winter Solstice Bill of Rights Nativity Display in Mini-Park

Michele,

Jay:

Please note that Winter Solstice BoR display will be securely zip tied at several points to the railing on the eastern (Main Street) end of the Mini-Park to prevent it from becoming airborne by wind. The \$1M insurance policy covers any acts of God including lightning strikes.

Thanks,

Patrick

On 12/11/2021 11:04 AM, Patrick wrote:

> Michele,
>
> Please find attached the photo-shopped Winter Solstice Bill of Rights
> Display in the Keyport Mini Park between the Holiday Tree and the
> Hanukkah Menorah. Please note the image is not to scale. The exact
> dimensions of the aluminum display is 4ft 6 inches wide by 5 ft 5
> inches tall.
>
> Please send me by email a copy of the entire application package
> submitted. Also please confirm by email that you have examined the
> completed application, find that it is complete and has no
> omissions, and will be included in the agenda of the Dec 21 Borough
> Council Meeting.
>
> If you need anything or have any question, please contact me.
>
> Regards,
>
> Patrick Trischitta

Michele Clark

From: Patrick [REDACTED]
Sent: Saturday, December 11, 2021 10:39 PM
To: MayorKennedy@keyportonline.com; administrator@keyportonline.com;
mclark@keyportonline.com
Subject: ***SPAM*** Winter Solstice Bill of Rights Display in Mini-Park

Mayor Kennedy,

I was able to watch the video of the December 7 Borough Council Meeting in its entirety. I have accepted the Council's kind invitation to come to the Dec 21 Borough Council Meeting to answer any and all questions. In the meantime I would like to address the issues raised at the December 7 meeting about FFRF's application to put a Winter Solstice Bill of Rights Display in the Keyport Mini-Park during the holiday season.

1. Weight of Display - The display weighs less than 10 pounds. My comment about it being heavy and expensive to ship was that the display was shipped from Wisconsin to my home in Holmdel in a heavy wooden crate weighing over 50 lbs. to avoid damaging or bending of the aluminum display inside.

2. My place of residency - I have lived at [REDACTED] for the past 39 years. I inadvertently left out my town's name in the application. I apologize for the omission. This has been corrected in a revised application submitted for the consideration at the December 21 meeting.

3. Keyport Resident Endorsement: I would like to note that my dear friend Dr. Todd Buurstra, retired Senior Pastor of the North Branch Dutch Reformed Church who lives with his wife and family on First Street in Keyport endorses my application in the spirit of inclusion and diversity, and will be joining me at the December 21 meeting to express that if requested.

4. Fees: Nowhere on the application form does it state that there is a fee for use of the Mini-Park. While FFRF is willing to paying a nominal fee to put up a display in the Mini-Park for the Holiday Season, we would find it discriminatory if FFRF, a national recognized non-profit, would be charged differently than other religious or non-religious non-profits. I would like to point out that the KBBC non-profit paid no fees to put a Holiday Christmas Tree and Hanukkah Menorah in the Mini-Park from November 19 to the end of December, the Art Society of Keyport non-profit paid no fees to use Beach Park for a brick labyrinth for past two years, and Kiwanis International paid no fees to use the Firemen's parking lot weekly for a fund raising flea market for decades.

5. Annual Winter Solstice Gathering: We have changed the location of this year's Winter Solstice gathering to Old Glory's (formerly Trinity Church) in Keyport beginning at 3 pm December 21 and resuming after the Borough Council Meeting. We invite you and all members of the Borough Council to join us to celebrate the return of longer and brighter days ahead.

Wishing you and yours a very Happy Winter Solstice,

Patrick Trischitta

[REDACTED]
[REDACTED]
Monmouth County Member of the Freedom From Religion Foundation

Patrick Trischitta, [REDACTED]

Mayor Kennedy, Borough Council, Council-members Elect

Thank you for the opportunity to speak on behalf of the application to put a Winter Solstice Bill of Rights display in the Keyport Mini-Park during the holiday season.

The application has been made in the spirit of inclusion, diversity, and American patriotism.

The Keyport Mini-Park with its Christmas Tree and Hanukkah Menorah used to include all Americans. That is no longer true today. America today is much more diverse. A large portion of the population has no religious affiliations. The majority of young Americans today no longer identify with the religious traditions of their parents and grandparents.

They are patriotic Americans, serve in the military, identify with LGBTIA communities, vote, raise families, pay taxes, give to secular charities, and volunteer in fire departments and first aid squads.

The display to be placed in the Mini-Park is to recognize them during the holiday season in the spirit of One America, one of inclusion, diversity, and American patriotism.

The Winter Solstice is the celestial holiday that has been celebrated throughout the ages as the rebirth of light over darkness.

The Bill of Rights display depicts Founders Benjamin Franklin, Thomas Jefferson, and George Washington, along with the Statue of Liberty honoring the newly ratified Bill of Rights which gives all Americans their freedoms.

I ask in the spirit of inclusion, diversity, and American patriotism that you approve the application to place this display in the Mini-Park for the holiday season.

I wish you all a Happy Hanukkah, a Merry Christmas, a Happy Winter Solstice and a Happy New Year.

Michele Clark

From: Mayor Collette J Kennedy <mayorkennedy@keyportonline.com>
Sent: Monday, December 13, 2021 5:37 PM
To: 'George McMorrow'; 'Delia McDermott'; administrator@keyportonline.com
Cc: 'Michele Clark'
Subject: RE: KBBC meeting change

George,

Thank you for the email. I am including our Clerk, Michele Clark, on this reply so that this can be added to the agenda for consideration at the meeting on December 21, 2021. Jay, please run this by the Chief and any additional department heads for review prior to the 12/21 meeting.

Regards,

Collette J. Kennedy
Mayor of Keyport Borough
Office: (732) 739-5120
Borough Cell: (732) 778-3297
Email: mayorkennedy@keyportonline.com

Please Note: Email communications to or from this account are subject to Open Public Records Act (OPRA)

From: George McMorrow [REDACTED]
Sent: Monday, December 13, 2021 4:41 PM
To: Mayor Collette Kennedy <mayorkennedy@keyportonline.com>; Delia McDermott <DMcdermott@keyportonline.com>; administrator@keyportonline.com
Subject: KBBC meeting change

Dear Mayor Kennedy, Councilwoman McDermott and Administrator Jay Delaney,
The KBBC has voted to shift the monthly meeting to the 2nd Tuesday of each month at 6:30 pm at Council Chambers starting Jan 11th 2022 through January 2023. Please advise if there are any concerns or conflicts with accommodating the new meeting day schedule. Feel free to pass on to the Governing Body for communication and/or approval. When approved, please let me know asap for public notice update in Asbury Park and Independent in December 2021.
Respectfully yours,
George

George McMorrow
georgekbbc@gmail.com

The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the material from any computer.

Michele Clark

From: ASK Infobox <info@asknj.org>
Sent: Tuesday, December 14, 2021 5:40 AM
To: mclark; Jolyn Vallarta; Joseph Merla; [REDACTED]; Councilmember Dennis Fotopoulos; Denise Nellis; Asja Jung; vincent kyne; [REDACTED]; Elizabeth Cleary; Mar ann Mckay; Edward Carew
Subject: Requesting ASK to be placed on 12/21 agenda

Hello,

In light of the recent discussion regarding the mosaic waterfront benches, we the current Board of Directors of The Arts Society of Keyport are requesting to be placed on the December 21, 2021 council meeting agenda under *Appearance and Discussion*, as residents of this community and the community-based organization intrinsically concerned with the future of these works of arts.

Please let me know if you need any further information from us at this time and please confirm our request is received and accepted.

Thank you and see everyone on 12/21.

Thanks,
Michelle Knox

[REDACTED]
President of Arts Society of Keyport

www.asknj.org

Like us on Facebook

or Instagram





STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL
P.O. BOX 087, 140 EAST FRONT STREET
TRENTON, NJ 08625-0087

Comm#4
**APPLICATION FOR
SOCIAL AFFAIR PERMIT [SA]**

APPLICATION MUST BE SUBMITTED AT LEAST TWO WEEKS PRIOR TO THE EVENT

Applications must be accompanied by a fee of \$100.00 PER DAY for Civic, Religious, or Educational Organizations; \$150.00 PER DAY for all other NON-PROFIT organizations, in the form of a check or money order payable to the DIVISION OF ALCOHOLIC BEVERAGE CONTROL.

NOTICE: ORGANIZATIONS MAKING APPLICATION FOR THE FIRST TIME, MUST SUBMIT PROOF OF NON-PROFIT STATUS IN NEW JERSEY. COMBINATIONS OF CERTIFICATE OF INCORPORATION, CHARTER OR BY-LAWS, FEDERAL TAX EXEMPT CERTIFICATE, FINANCIAL RECORDS AND MEMBERSHIP LIST (NAMES AND ADDRESSES INCLUDED) ARE ACCEPTABLE FORMS OF PROOF. THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION IF DOCUMENTATION SUBMITTED IS NOT SUFFICIENT.

Pursuant to N.J.S.A. 33:1-74 and N.J.A.C. 13:2-5.1, the undersigned makes application for a Special Permit to sell, dispense and serve alcoholic beverages for consumption at an affair as stated herein:

Organization Information

1. Name of Organization: CONSOLIDATED FIRE PROTECTION CORP. OF KEYPORT
Address: 34 FIRST ST., P.O. BOX 331, KEYPORT, NJ 07735
2. Does organization hold a liquor license? Yes ☐ No ☒ If yes, _____ 31 _____
(CLUB LICENSE'S ONLY)
3. Has organization held a special permit for Social Affair during the past 3 years? Yes ☐ No ☒ If no, supply proof of non-profit status from **NOTICE** paragraph above. Previous Permit No: _____
4. Contact HARRY AUMACK II Phone Number: [REDACTED]
5. E-mail address [REDACTED]
6. Mailing address [REDACTED] ST., KEYPORT, NJ 07735

Premises Information

7. Location of premises where affair will be held: (Describe Specifically)
Name of premises CONSOLIDATED FIRE HOUSE
Address of premises 34 FIRST ST., KEYPORT, NJ 07735
8. Is the above named premises licensed? Yes ☐ No ☒ If yes, _____
9. Are the premises where the affair is to be held owned by a municipality, county or state? Yes ☐ No ☒
If yes, state the name of owner _____
For what purposes are premises used? FIRE STATION
- Does the premise conduct mercantile business? Yes ☐ No ☒ If yes, what is sold? _____

Event Information

10. What date(s) will affair be held and between what hours alcoholic beverages will be dispensed (Dates **must be consecutive** to be on one application):

MM/DD/YY	START	END
1 / 1 / 2022	2 am ☐ pm ☒	11 am ☐ pm ☒
/ /	am ☐ pm ☐	am ☐ pm ☐
/ /	am ☐ pm ☐	am ☐ pm ☐

Rain Date (only one rain date): _____

11. What is the specific fundraising event being held? NEW YEAR'S OPEN HOUSE
12. How is a charge assessed? Ticket ☐ Contribution ☒ Other: _____
(SPECIFY OTHER)
13. Who is the recipient of the proceeds? CONSOLIDATED FIRE PROTECTION CORP.

14. Check the types of alcoholic beverages to be dispensed if permit is granted:

Wine ☒

Distilled Spirits ☒

Malt Alcoholic Beverages ☒

15. What are cup sizes for alcoholic beverages? Wine 6 Oz. Beer 12 Oz. Spirits 1 Oz.

16. How many people are expected to attend your event on a daily basis? 200

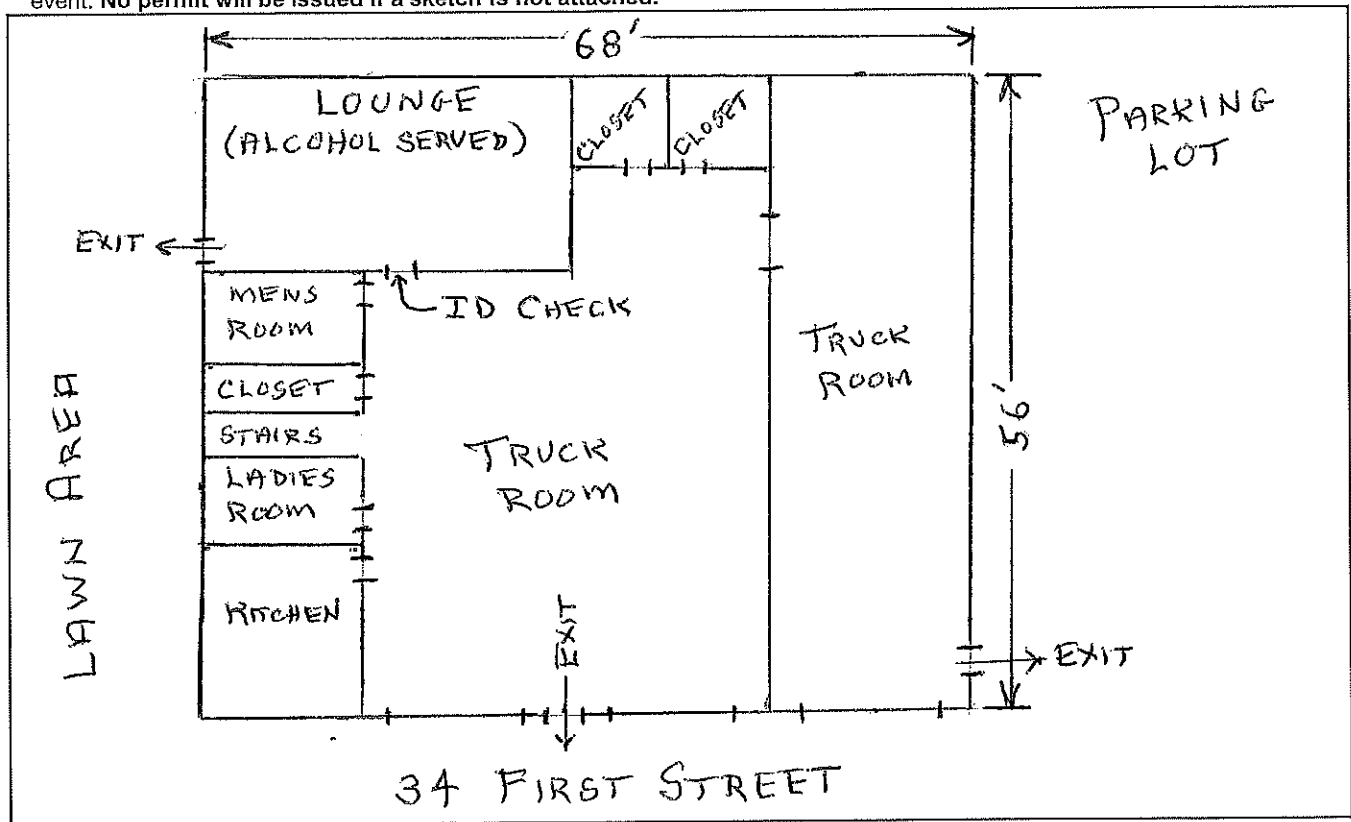
17. What is the approximate age group of the attendees? 21-80

18. Will persons under the legal age to consume alcohol be in attendance? Yes ☒ No ☐

19. Explain in detail the security plans for the event. The plan should include the number of people checking for ID's, plans to prevent pass-offs to minors, the type of security at the event, the limit of alcoholic beverages per transaction, and any other relevant information pertaining to the event. *Please attach another sheet if necessary.*

ANYONE REQUESTING ALCOHOLIC BEVERAGE WILL HAVE
ID CHECKED BY AT LEAST FIVE MEMBERS OF FIRE
PATROL (FIRE MARSHALS) WHO ALSO WILL INSURE NONE IS
GIVEN TO MINORS. ONLY ONE PORTION OF BEVERAGE WILL
BE GIVEN OUT PER REQUEST.

20. Please use the space below or attach a detailed sketch of the area to be licensed. The sketch should include entrances and exits, ID checking area(s), location of where alcoholic beverages will be dispensed and any other relevant information pertaining to the event. **No permit will be issued if a sketch is not attached.**



Event Organizer Information

- Is the event being handled by a promoter, Production Company, or other entities? Yes ☐ No ☒ If yes, attach contract.

Company Name _____

Company Contact _____

Phone Number _____ x _____ Title _____

Keyport Fire House

Legend

34 1st St

Feature 1

PARKING

PARKING

34 1st St

PARKING



NO PERMIT WILL BE GRANTED UNLESS WRITTEN APPROVALS FOR BELOW ARE OBTAINED
ORIGINAL SIGNATURES ONLY

If a Special Permit is granted, applicant agrees that alcoholic beverages will not be sold or served to anyone under the legal age, nor will such persons be permitted to consume alcoholic beverages at aforesaid affair and certifies that all conditions set forth in said Permit, all rules and regulations pertaining thereto and all ordinances and/or resolutions of the municipality where aforesaid affair is to be held will be complied with; and that permission is hereby given the Director of the Division of Alcoholic Beverage Control, Division of Taxation, and their duly authorized investigators and agents, and to any local peace officer to investigate the sale of alcoholic beverages at the social affair for which this application is made.

Gambling, mock gambling and gambling paraphernalia are not permitted on the premises licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Commission (973) 273-8000. **I HEREBY CERTIFY THAT THIS ORGANIZATION HAS NOT EXCEEDED ITS LIMIT OF 12 SPECIAL PERMITS DURING THIS CALENDAR YEAR.**

Harry Aumack II, TRUSTEE
(Signature of Authorized Officer and Title)

CONSOLIDATED FIRE PROTECTION
(Name of Organization)

Date of Signature 12/14/2021

I hereby certify that there is no objection to the granting of a Special Permit to above applicant to sell alcoholic beverages at the affair to be held on aforesaid date and premises, subject to, however, the following Special Conditions (if any):

(Signature of Chief of Police)

BOROUGH OF KEYPORT
(Municipality where affair is to be held)

Date of Signature _____

I hereby certify that the License Issuing Authority of this municipality has no objection to the granting of a Special Permit herein applied for and consents thereto. I further certify that the issuance of said Permit is not contrary to any local ordinance, resolution, regulation or policy which would prohibit same.

(Signature of Clerk)

BOROUGH OF KEYPORT
(Municipality where affair is to be held)

Date of Signature: _____

The following consent is to be signed by the person so authorized of the premises where the affair is to be held.

I hereby certify that I am the person in charge of the premises upon which the herein affair will be held, that I am fully authorized to and do hereby certify that there are no objections to the sale and service of alcoholic beverages upon such premises at such affair. **I HEREBY CERTIFY THAT THIS PREMISE HAS NOT EXCEEDED ITS LIMIT OF 25 SPECIAL PERMITS DURING THIS CALENDAR YEAR.**

Harry Aumack II, TRUSTEE
(Signature and Title)

Date of Signature 12/14/2021

NOTE: THE DIVISION MUST BE NOTIFIED FOR CANCELLATION OR RESCHEDULING PRIOR TO THE DATE OF THE EVENT.

Issuance of the Special Permit will allow the organization to purchase alcoholic beverages for resale at the affair specified in the application from any licensed wholesaler or retailer. All advertising, tickets, etc., for the affair which contain reference to alcoholic beverages must include this Permit Number.

HOOK AND LADDER CO., NO. 1
1877

ENGINE CO., NO 1
1889

Comm #5
LINCOLN HOSE CO., NO. 1
1893

RARITAN HOSE CO., NO. 2
1893

KEYPORT FIRE DEPARTMENT

EAGLE HOSE CO., NO. 4
1907

LIBERTY HOSE CO., NO. 3
1893

Volunteers Since 1877

BOARD OF FIRE WARDENS
1910

RECEIVED
DEC 07 2021



BY:

December 6, 2021

Mayor and Council
Borough of Keyport
70 W Front St
Keyport, NJ 07735

Dear Mayor and Council,

The 2022 St. Patrick's Parade Committee would like permission to hold our parade on Saturday, March 19, 2022. The parade will step off at 1PM and follow the route as note below:

Starting point is Our Lady of Fatima Church on Maple Place. Route will continue to West Fourth Street along Maple Place to Broad Street, down Broad Street to West Front Street ending at Fireman's Park.

If you have any questions or concerns, please let me know. Thank you.

Yours truly,

Hank Young
2022 Parade Chairman

[Redacted signature]

DEC 14 2021

Comm #6

BOROUGH OF KEYPORT • RECREATION COMMITTEE

Program & Activity Planning Summary

PROGRAM/ACTIVITY:

Somerset Patriots Game

CONTACT NAME:

David Quinn

PHONE:

EMAIL:

PROPOSED DAY/DATE (List all Day/Dates for multiple day activities and include High Tide information for each date). ATTACH ADDITIONAL SHEET IF NEEDED.

Day/Date 5/22 @ 1PM

High Tides:

N/A

Day/Date

High Tides:

Day/Date

High Tides:

Day/Date

High Tides:

RAIN DATE(s) (If any):

N/A

TIME (provide set-up and clean-up times, if applicable):

1:00 PM

LOCATION:

Somerset Patriots Stadium

EVENT DESCRIPTION (Provide narrative and attach diagram of planned layout):

Minor League Baseball Game

NUMBER OF: PARTICIPANTS EXPECTED:

100

VOLUNTEERS NEEDED:

5

VOLUNTEERS CONFIRMED:

2

If a fee will be charged for participants, indicate amount per individual, team or other:

\$20 Rec Person / Actual Cost
is 33 Per person

If the event will include sponsors or donations include details as to why and sponsorship amounts:

Provide plans to publicize the event:

Social media, Borough
Web page, and possibly Electronic Sign

IS IT ANTICIPATED THE EVENT WILL INCLUDE OR REQUIRE:

Serving FOOD or BEVERAGES..... ☐ YES ☒ NO
 If YES, provide details (food/beverage type, if sold or distributed free, cooking/refrigeration needs):

Street Closure (if YES, attach map)..... ☐ YES ☒ NO

Special Parking Requirements ☐ YES ☒ NO

Traffic Control ☐ YES ☒ NO

Police Attendance Requested..... ☐ YES ☒ NO

The Chief of Police will determine if Police Officers will be required.

Additional Trash/Recycling Containers..... ☐ YES ☒ NO

Sound System, Live or Recorded Music/Entertainment..... ☐ YES ☒ NO

Electrical Power or Generator ☐ YES ☒ NO

Tables..... ☐ YES ☒ NO

Chairs/Seating..... ☐ YES ☒ NO

OTHER: _____

REVENUES ANTICIPATED

AMOUNTS

Sponsorships..... _____

Registration Fees _____

TOTAL REVENUE _____

EXPENSES (Itemize ALL expected costs and expenses; ATTACH ADDITIONAL SHEET IF NEEDED)

AMOUNTS

difference for the cost of _____ 1300.00

Tickets _____

need deposit \$825 by _____

January 25th, 2022 _____

TOTAL _____ 1300.00



Comm# 7

State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION

GREEN ACRES PROGRAM

P.O. Box 420, Mail Code 501-01

Trenton, New Jersey 08625-0420

Tel. (609) 984-0500

www.nj.gov/dep

PHILIP D. MURPHY

Governor

SHAWN M. LATOURETTE

Commissioner

SHEILA Y. OLIVER

Lt. Governor

December 6, 2021

RECEIVED
DEC 13 2021

Jay Delaney, Administrator
Keyport Borough
70 West Front Street
Keyport, NJ 07735

Re: 1324-21-UPG
Fireman's Park Improvements
Keyport Borough, Monmouth County

Dear Mr. Delaney:

I regret to inform you that the Urban Parks application for Fireman's Park Improvements did not rank amongst the highest applications submitted for review and, as such, Green Acres was not able to recommend the above referenced project for funding in our recent funding round.

We appreciate your commitment to providing needed recreation and open space opportunities for the public. For that reason, we will keep your application on file. If additional Urban Parks funding becomes available, we again will invite applications for recreation and open space projects to assist our Overburdened Communities.

If you wish to be considered when future funding becomes available, or to discuss how you might improve your application, please contact Cecile M. Murphy at (609) 984-0500.

Sincerely,

Martha Sullivan Sapp
Director



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION

GREEN ACRES PROGRAM

P.O. Box 420, Mail Code 501-01

Trenton, New Jersey 08625-0420

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PHILIP D. MURPHY

Governor

SHAWN M. LATOURETTE

Commissioner

SHEILA Y. OLIVER

Lt. Governor

December 6, 2021

Jay Delaney, Administrator
Keyport Borough
70 West Front Street
Keyport, NJ 07735

Re: 1324-21-031
Fireman's Park Improvements
Keyport Borough, Monmouth County

Dear Mr. Delaney:

I regret to inform you that the application for Fireman's Park Improvements did not rank amongst the highest applications submitted for review and, as such, Green Acres was not able to recommend the above referenced project for funding in our recent 2021 funding round.

We appreciate your commitment to providing needed recreation and open space opportunities for the public. For that reason, we will keep your application on file. Although we have not yet set a deadline, we anticipate inviting applications for funding next year.

If you wish to be considered when future funding becomes available, or to discuss how you might improve your application, please contact Cecile M. Murphy at (609) 984-0500.

Sincerely,

Martha Sullivan Sapp
Director

KEYPORT BOROUGH CLERK'S OFFICE

DATE: 12/1/2021
 TO: MAYOR & COUNCIL
 FROM: MICHELE CLARK, BOROUGH CLERK
 RE: CASH RECEIPTS FOR NOVEMBER 2021

WATER/SEWER ACCOUNT

OTHER: DEMOLITION		0.00
TOTAL WATER/SEWER	\$	0.00

CURRENT ACCOUNT

BINGO LICENSE	\$	0.00
LIMO LICENSES		0.00
PHOTOCOPIES		6.91
POSTAGE		0.00
RAFFLE LICENSE		0.00
TAXI DRIVER		0.00
TAXI OWNER		0.00
TOW TRUCK OPERATOR APPLICATION		450.00
FLEET FEE/TOW OWNER		250.00
SEARCHES		0.00
VENDING/PEDDLER LICENSE		0.00
VENDING MACHINE		0.00
LIQUOR LICENSE		250.00
STREET OPENING		0.00
RECYCLING PERMITS		140.00
PARKING PERMITS		0.00
AUCTION FEES		0.00
PD- ACC RPTS		0.00
SIDEWALK/STREET CAFÉ		0.00
FILM PERMIT APPLICATION		0.00
OTHER: RETURNED CHECK CHARGE		0.00
NSF FEE		0.00
SUBPOENA		0.00
TOTAL CURRENT		\$1,096.91

ESCROW ACCOUNT

SEASONAL BUSINESS	\$	0.00
ESCROW	\$	0.00
TOTAL ESCROW	\$	0.00

TOTAL RECEIPTS	\$1,096.91
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REPORT #2

TAX COLLECTORS / UTILITY COLLECTORS MONTHLY REPORT 2021

TREASURERS REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOVEMBER	DECEMBER	TOTALS
2021 TAXES	\$997,381.78	\$3,665,006.08	\$269,526.63	\$1,383,950.52	\$3,161,048.53	\$137,293.21	\$12,109.92	\$80,442.84	\$13,605.93	\$9,307.66	\$48,478.63		\$143,945.08
2020 TAXES	\$72,870.07	\$48,823.13	\$21,669.46	\$20,773.54	\$83,162.64	\$24,088.00	\$38,428.92	\$29,015.15	\$64,370.62	\$16,988.53	\$420,490.05		\$20,051,458.84
2019 AND PREVIOUS YEARS TAXES						\$250.00		\$250.00					\$420,490.05
INTEREST AND COSTS	\$4,978.12	\$4,272.33	\$6,141.05	\$2,308.10	\$15,405.80	\$5,671.32	\$6,829.75	\$7,510.60	\$19,051.47	\$5,811.24	\$4,389.27		\$82,339.05
6% YEAR END PENALTY	\$1,882.67		\$1,010.07		\$3,642.84		\$20.00		\$3,575.14		\$20.00		\$10,310.72
NSF FEES	\$60.00		\$60.00						\$60.00		\$20.00		\$260.00
OFFICIAL TAX SEARCH FEE						\$20.00							\$0.00
ADMIN. FEES/POLICE VEHICLES				\$15,496.25			\$7,897.50		\$25,620.00		\$3,336.00		\$49,113.75
UNIFORM FIRE SAFETY	\$12,969.00	\$12,970.00	\$4,241.00	\$13,070.06	\$4,842.00	\$4,107.00	\$20,740.24	\$13,999.42	\$3,531.00	\$21,269.60	\$114,575.32		\$114,575.32
LANDLORD REGISTRATION	\$550.00	\$550.00	\$550.00	\$8,280.00	\$22,410.00	\$9,250.00	\$1,680.00	\$4,090.00	\$5,680.00	\$5,520.00	\$2,550.00		\$61,060.00
MUNICIPAL PERMIT FEES	\$1,980.00	\$5,415.00	\$2,355.00	\$1,000.00	\$1,520.00	\$360.00	\$700.00	\$355.00	\$680.00	\$780.00	\$240.00		\$14,675.00
MUNICIPAL LICENSES FEES	\$803.00	\$279.00	\$283.00	\$135.00	\$18,601.00	\$12,514.00	\$15.00	\$266.00	\$52.00	\$21.00	\$971.00		\$34,230.00
MUNICIPAL COURT FEES	\$5,978.40	\$4,347.10	\$6,039.39	\$8,606.97	\$8,929.40	\$9,926.14	\$7,832.96	\$6,787.16	\$6,686.75	\$7,636.06	\$8,800.58		\$85,570.91
UNIFORM CONSTRUCTION FEES	\$10,769.00	\$9,050.00	\$9,050.00	\$13,070.00	\$16,173.00	\$23,553.00	\$23,553.00	\$29,946.00	\$11,652.00	\$15,200.00	\$12,630.00		\$165,665.00
MRNA - UICG	\$735.00	\$1,940.00	\$1,455.00	\$1,150.00	\$2,029.50	\$3,065.00	\$1,473.00	\$1,655.00	\$1,403.00	\$1,992.00	\$1,182.00		\$18,079.50
PLANNING BOARD APPLICATION			\$1,025.00	\$575.00	\$50.00	\$450.00		\$1,100.00	\$350.00	\$200.00			\$3,750.00
VACANT PROPERTY REGISTRATION FEES	\$3,500.00	\$75,000.00				\$500.00							\$79,000.00
PROPERTY MAINTENANCE FEES						\$350.00							\$350.00
HEALTH INSURANCE CO-PAY	\$14,045.74	\$9,546.64	\$9,531.40	\$9,563.31	\$9,595.22	\$9,502.88	\$14,512.53	\$9,934.04	\$10,154.96	\$10,154.96	\$10,203.97		\$116,745.65
WORKER'S COMPENSATION								\$2,500.00					\$2,500.00
REIMB. POLICE/FIRE/DEM CAR ACCIDENTS								\$19,370.00	\$19,370.00	\$19,370.00	\$19,370.00		\$248,720.00
BETHANY MANOR (PILOT)	\$35,650.00	\$19,370.00	\$19,370.00	\$19,370.00	\$38,740.00	\$19,370.00	\$19,370.00	\$19,370.00	\$19,370.00	\$18,060.55	\$16,423.50		\$51,817.73
OYSTER BAY LEIGON (PILOT)	\$19,333.88	\$475.00	\$355.00	\$25.00	\$290.00	\$625.00	\$625.00	\$30.00	\$830.00	\$30.00	\$210.00		\$2,350.00
POLICE INCIDENT REPORTS	\$245.00	\$235.00	\$245.00	\$175.00	\$245.00	\$140.00	\$140.00	\$210.00	\$245.00	\$105.00			\$2,195.00
POLICE TOWSTORE - IMPRIS	\$1,650.00												\$1,650.00
POST OFFICE LAND RENT													\$9,740.53
OUTDOOR MEDIA						\$9,740.53		\$2,530.00	\$2,480.00	\$1,620.00	\$600.00		\$19,100.00
BIRTHDAY/MARRAGE - BOH FEES	\$1,160.00	\$1,560.00	\$1,840.00	\$2,210.00	\$1,930.00	\$1,450.00	\$1,440.00	\$2,530.00	\$2,480.00	\$1,620.00	\$600.00		\$17,027.00
RECREATION FEES					\$50.00	\$3,300.00	\$675.00	\$3,428.17	\$1,990.00	\$5,215.00	\$2,368.83		\$100.38
DMV INSPECTION FEES		\$401.38	\$500.00		\$750.00			\$1,400.00	\$400.00				\$3,050.00
CEDAR PARK FEES		\$157.20			\$420.00								\$577.20
RECYCLE - METAL / TIRES													\$6,361.57
ALCOHOL ED. AND REHAB GRANT									\$1,829.98				\$5,490.00
MUNICIPAL DRUG ALLIANCE GRANT		\$1,830.01		\$52,466.00									\$52,466.00
OFFICE ON AGING GRANT													\$1,789.94
BODY ARMOUR GRANT			\$1,789.04										\$1,789.04
CLEAN COMMUNITIES GRANT													\$14,986.21
DISTRACTED DRIVING GRANT													\$7,500.00
SWI SAT PATROL GRANT													\$8,100.00
RECYCLING TONAGE GRANT			\$5,770.57										\$5,770.57
SUSTAINABLE JERSEY GRANT													\$0.00
NIP GRANT/COVID 19 GRANT													\$207,470.00
AMERICAN RESCUE PLAN													\$365,136.25
MON CNTY OPEN SP-VETERANS PARK													\$101,000.00
CABLEVISION FEES		\$80,311.00											\$80,311.00
VERIZON FIOS FEES	\$38,421.19												\$38,421.19
SENIOR CENTER TRIP MONEY													\$2,195.00
SENIOR CENTER MEMBER FEES	\$50.00		\$50.00	\$50.00			\$150.00	\$200.00	\$250.00	\$150.00	\$265.00		\$1,165.00
SENIOR CENTER TRIP SURCHARGE													\$0.00
SENIOR CENTER REQUEST													\$0.00
INTERFUND FOR OTHER ACCOUNTS	\$204.00		\$54.00	\$720.00		\$27.00		\$27.00	\$54.00	\$46,809.65	\$47,995.65		\$47,995.65
JIF DIVIDEND													\$5,813.39
CMPTRA - STATE AID													\$566.25
FALL ENERGY RCPTS - STATE AID								\$506.25	\$337.50	\$168.75	\$35,063.60		\$666,298.40
SPRING ENERGY RCPTS - STATE AID							\$12,076.00	\$315,572.40	\$210,381.60	\$105,190.80			\$12,076.00
LIBRARY STATE AID										\$3,873.00			\$3,873.00
SNR CITIZEN DEDUCT REIMBURSMT											\$33,342.47		\$33,342.47
SV ADMIN FEE / HOMESTEAD ADMIN FEE						\$246.00					\$676.85		\$922.85
HOMESTEAD REBATE - STATE PAYMNT						\$202,663.40							\$202,663.40
UNION BEACH INTERLOCAL FEES													\$6,000.00
INTERFUND POLICE IN SCHOOLS										\$44,000.00			\$44,000.00
POLING LOCATION RENTS													\$0.00
SALE OF MUNICIPAL ASSETS													\$0.00
MUNICIPAL LIEN REDEMPTION FEES	\$81,768.68												\$81,768.68
COUNTY REIMBURSEMENT - COVID19	\$134.00	\$169.00	\$2,877.51	\$615.88	\$501.40	\$325.00	\$27.35	\$725.00	\$104.15	\$1,667.55	\$683.91		\$7,735.75
MISCELLANEOUS REVENUE	\$1,306,099.53	\$3,926,444.87	\$366,038.11	\$1,553,610.63	\$3,383,988.33	\$572,349.07	\$762,454.47	\$5,501,611.89	\$777,221.06	\$1,809,514.40	\$3,841,005.52	\$0.00	\$23,800,337.88

TAX COLLECTORS / UTILITY COLLECTOR'S MONTHLY REPORT 2021

TREASURERS REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
WATER/SEWER RENTS	\$434,237.51	\$66,620.60	\$336,742.22	\$347,860.65	\$52,087.29	\$298,319.97	\$382,749.37	\$56,738.56	\$312,983.15	\$395,308.94	\$57,917.12		\$2,741,625.27
INTEREST AND COSTS	\$824.25	\$819.19	\$733.46	\$1,105.45	\$1,372.73	\$987.85	\$704.06	\$727.92	\$633.56	\$729.19	\$957.02		\$9,594.66
WATER CONNECTION FEES			\$1,830.00	\$1,830.00									\$3,660.00
SEWER CONNECTION FEES			\$1,282.00	\$1,282.00									\$2,564.00
POOL FILL PERMIT FEES				\$15.00									\$150.00
TURN ON / TURN OFF FEES					\$45.00	\$30.00	\$30.00	\$15.00			\$15.00		\$0.00
NEW METER/ANTIENNA W/ INSTALL FEES													\$555.00
HYDRANT SERVICE FEES	\$62.50		\$112.50	\$37.50		\$225.00	\$200.00		\$340.00	\$40.00	\$175.00		\$812.50
FIRE SERVICE FEES	\$250.00		\$450.00	\$150.00		\$4,700.00	\$4,700.00		\$100.00	\$62.50	\$12.50		\$10,350.00
MANUAL METER READ FEE	\$336.92	\$300.65	\$200.00	\$300.00		\$300.00	\$200.00		\$100.00	\$250.00	\$50.00		\$2,403.58
NSF FEES	\$40.00				\$20.00		\$20.00		\$20.00	\$20.00	\$366.01		\$120.00
METER TEST FEE										\$89.20			\$89.20
REINSTALL METER FEES									\$100.00				\$100.00
DEMO PERMITS													\$0.00
T-MOBILE CELL TOWER LEASE	\$5,857.17	\$5,857.17	\$11,714.34		\$5,857.17	\$15,446.76		\$9,589.59	\$19,179.18		\$9,589.59		\$83,090.97
VERIZON CELL TOWER LEASE	\$3,750.00	\$3,750.00	\$3,750.00		\$7,500.00	\$3,750.00	\$3,750.00		\$7,500.00	\$3,750.00	\$3,750.00		\$41,250.00
SPRINT CELL TOWER LEASE	\$3,732.42		\$7,464.84	\$3,732.42		\$3,732.42							\$18,692.10
CONSTRUCTION METER & USAGE FEES											\$708.00		\$708.00
LIQUIDATE INTERFUND													\$0.00
MIRNA - MISC													\$0.00
REFUND - BRSA			\$42,623.43										\$42,623.43
BUDGET REIMBURSEMENT													\$0.00
TOTAL WATER/SEWER RECEIPTS	\$449,090.77	\$77,347.61	\$406,882.79	\$356,293.02	\$66,882.19	\$327,492.00	\$391,753.43	\$67,071.06	\$341,355.89	\$400,549.73	\$73,600.24	\$0.00	\$2,958,318.73

TREASURERS REPORT FOR THE MONTH OF NOVEMBER 2021

<u>TOTAL COLLECTED IN THE BOARD OF HEALTH OFFICE.....</u>	<u>\$1454.00</u>
DOG LICENSES.....	\$-0-
CAT LICENSES.....	\$-0-
MARRIAGE & CIVIL UNION LICENSES.....	\$9.00
MARRIAGE & CIVIL UNION LICENSES TRUST.....	\$75.00
DOMESTIC PARTNERSHIP AFFIDAVITS.....	\$-0-
BURIAL PERMITS TRUST.....	\$-0-
DEATH CERTIFICATES.....	\$-0-
DEATH CERTIFICATES EFT**	\$910.00
MARRIAGE CERTIFICATES.....	\$260.00
BIRTH CERTIFICATES.....	\$-0-
TATTOO PARLOR.....	\$-0-
PLAN REVIEW.....	\$200.00
FOOD HANDLERS.....	\$-0-
MISCELLANEOUS.....	\$-0-

DISBURSEMENTS –

Check #370	- Boro of Keyport Misc. Acct.	- \$469.00
Check #371	- Boro of Keyport Trust Acct.	- \$75.00
Check #	- Boro of Keyport Dog Acct.	- \$-0-
Check #	- NJ State Dept. of Health	- \$-0-

****STATE ELECTRONIC FUNDS TRANSFER-\$910.00**

Treasurers Report
Page Two

Respectfully submitted,

Board of Health Secretary

Cc: Borough Clerk
Treasurer w/checks

BUILDING DEPARTMENT
MONTHLY REPORT - CASH RECEIPTS FOR:

Nov-21

PERMIT TYPE	# ISSUED	AMOUNT
State DCA Fee	39	\$694.00
Construction Certificates	0	\$0.00
Plumbing	21	\$1,735.00
Electrical	26	\$3,415.00
Building	16	\$2,370.00
Fire Sub Code	11	\$660.00
Code Enforcement C of O	38	\$3,100.00
Transfer of Title C of O	11	\$385.00
Smoke Detector Inspection	38	\$1,994.00
Zoning	10	\$1,030.00
Soil Transfer	0	\$0.00
200 Ft. Property List	1	\$10.00
Fence	4	\$200.00
Shed	2	\$100.00
Flatwork	2	\$80.00
Const. Debris Deposit	8	\$240.00
Construction Violations	0	\$0.00
NSF	0	\$0.00
Backflow Preventor	0	\$0.00
TOTALS	227	\$16,013.00
TRC	0	\$0.00
Vacant Property Registration		\$0.00
Landlord Registration	6	\$2,550.00
Total	233	\$18,563.00

ACCOUNTS PAYABLE

Amount Paid to Borough \$15,319.00 Check # 2904
State Fee Due quarterly

Respectfully Submitted
Laurie Graham

**MUNICIPAL COURT
BOROUGH OF KEYPORT**

P O Box 60
70 West Front St
Keyport, NJ 07735

Frank J. LaRocca, JMC
Municipal Court Judge

Phone: (732)739-5155
Fax: (732)739-2133

Sandra M. Akes, Acting CMCA
Acting Court Administrator

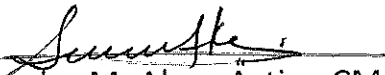
December 8, 2021

Jay Delaney, Borough Administrator
BOROUGH OF KEYPORT

Dear Mr. Delaney,

The Municipal Court met three times in the month of November. There were 133 new cases added and 323 cases disposed of. Enclosed are check #10275 in the amount of \$6,779.19 for all fines collected and check #10276 in the amount of \$4.00 for POAA fees collected. There was no Public Defender fee collected.

Sincerely,


Sandra M. Akes, Acting CMCA
Borough of Keyport Municipal Court

KEYPORT MUNICIPAL COURT
DISTRIBUTION OF MONIES NOVEMBER 2021
GENERAL CASH BOOK

AGENCY	FROM 11/01/2021 TO 11/30/2021
ATS	460.00
DE	00.00
SL	00.00
SN	188.00
WB	198.09
VCCB	150.00
DMV	1,399.31
COUNTY	3,374.50
MUNICIPAL	6,779.19
PUBLIC DEFENDER	00.00
POAA	4.00
CM	00.00
RT	50.00
FG	250.00
TOTAL DISBURSED	12,853.09

REPORT ID: TFC01610-0
RUN DATE: 12/04/2021
RUN TIME: 19:52

NJ AUTOMATED TRAFFIC SYSTEM
AOC REPORT-TRAFFIC SECTION
KEYPORT BORO MUNICIPAL COURT
FROM 11/01/2021 TO 11/30/2021

PAGE 1

IX. TOTAL CHARGES PENDING-BEGINNING OF MONTH -----
X. CHARGES ADDED
A NEWLY FILED IN THIS M. C. -----
B REMANDED BY COUNTY PROSECUTOR -----
C RECEIVED FROM ALL OTHER COURTS -----
D REINSTATED (PREVIOUSLY DISPOSED) -----
E TOTAL CHARGES ADDED -----
22 = 99 + 34 = 133

XI. CHARGES DISPOSED BY:
A REFERRAL TO COUNTY PROSECUTOR -----
B REFERRAL TO ALL OTHER COURTS -----
C VIOLATIONS BUREAU (R. 7:12-4) -----
D CLOSED PER R. 7:8-9 -----
E ENTRY OF GUILTY PLEA -----
F A FINDING OF GUILT AFTER TRIAL -----
G A FINDING OF NOT GUILTY AFTER TRIAL -----
H DISMISSAL -----
I OTHER FORMS OF ADJUDICATION -----
J TOTAL CHARGES DISPOSED -----
6
0 *
43
25 *
256
7
0 **
27 = 289 + 34 = 323

XII. CHARGES PENDING-END OF MONTH
(BY AGE FROM DATE OF COMPLAINT)
A PENDING FOR 0 TO 60 DAYS: -----
1 OPEN, ACTIVE (WARRANT NOT ISSUED) -----
2 WARRANT ISSUED -----
B FOR 61 DAYS OR LONGER: -----
1 OPEN, ACTIVE (WARRANT NOT ISSUED) -----
2 WARRANT ISSUED -----
C TOTAL CHARGES PENDING - END OF MONTH -----
20
17
3
80
9
18
3
72
6
99
XIII. SENTENCES IMPOSED ON EACH CHARGE
A JAIL SENTENCE -----
B REVOCATION/SUSPENSION OF MV LICENSE -----
C PROBATION (R. 7:9-1(c)) -----
D COMMUNITY SERVICE -----
E FINE IMPOSED -----
2
2
41

XIV. DEFENDANTS SENTENCED AND COMMITTED TO JAIL -----
XV. MONIES ASSESSED OR FORFEITED:
(VIOLATIONS BUREAU AND OPEN COURT)
A TOTAL FINES, PENALTIES, AND SURCHARGES -----
B TOTAL COURT COSTS IMPOSED -----
C TOTAL CASH BAIL FORFEITURES (- REINSTATEMENTS)
(PK INCLUDED IN ALL OTHER) -----
1,464.00
66.00
7,749.23
2,195.00
625.90
316.00

XVI. DISTRIBUTION OF MONIES
A GENERAL CASH BOOK
B BAIL BOOK
ATS
VCCB
DMV
COUNTY
MUNICIPAL
OTHER
TOTAL
460.00
150.00
1399.31
3,374.50
6,779.19
Fg 250.00
12,853.09

ATS
DE
SL
SN
188.
198.09
PA 4.00
RT 50.00

REPORT ID: TPC01610-0
RUN DATE: 12/04/2021
RUN TIME: 19:52

NJ AUTOMATED TRAFFIC SYSTEM
AOC REPORT-TRAFFIC SECTION
KEYPORT BORO MUNICIPAL COURT
FROM 11/01/2021 TO 11/30/2021

XVII. COURT PERSONNEL TIME
B JUDICIAL STAFF
CASE RELATED HOURS
1 CASE RELATED HOURS
A TOTAL BENCH TIME
B TOTAL CASE RELATED NON-BENCH TIME

0.00
0.00

TRAFFIC/PARKING
MATTERS

END OF TRAFFIC SECTION - AOC STATISTICAL REPORT

REPORT ID: CMCL610
RUN DATE : 12/04/2021
RUN TIME : 16:08

NJ AUTOMATED COMPLAINT SYSTEM
AOC STATISTICAL REPORT - CRIMINAL SECTION
KEYPORT BORO MUNICIPAL COURT

PAGE: 1
RUN : MONTHLY

(FROM 11/01/2021 TO 11/30/2021)

	INDICTABLE OFFENSES	D.P. & P.D.P. OFFENSES	ALL OTHER NON-TRAFFIC
I. TOTAL CHARGES PENDING - BEGINNING OF MONTH			
II. CHARGES ADDED			
A. NEWLY FILED IN THIS MUNICIPAL COURT	4	285	279
B. REMANDED BY COUNTY PROSECUTOR		18	4
C. RECEIVED FROM ALL OTHER COURTS		6	
D. REINSTATE (E.G., CD FAILURES)		2	
E. TOTAL CHARGES ADDED	4	26	4 = 34
III. CHARGES DISPOSED BY			
A. REFERRAL TO COUNTY PROSECUTOR	4	6	
B. REFERRAL TO ALL OTHER COURTS			
C. VIOLATIONS BUREAU (R. 7:7)		3	2
D. ENTRY OF GUILTY PLEA			8
E. A FINDING OF GUILTY AFTER TRIAL			
F. A FINDING OF NOT GUILTY AFTER TRIAL			3
G. DISMISSAL		8	
H. PLACEMENT IN A DIVERSIONARY PROGRAM			
I. CLOSED PER R.7:8-9.			
J. TOTAL CHARGES DISPOSED	4	17	13 = 34
IV. TOTAL CHARGES PENDING END OF MONTH (BY AGE FROM DATE OF COMPLAINT) ----			
A. FROM 0 TO 60 DAYS			
1. OPEN, ACTIVE (NON-FUGITIVE)		18	11
2. OPEN, WARRANT ISSUED (FUGITIVE)		66	118
B. FOR 61 DAYS OR LONGER			
1. OPEN, ACTIVE (NON-FUGITIVE)		52	63
2. OPEN, WARRANT ISSUED (FUGITIVE)		133	83
C. TOTAL CHARGES PENDING - END OF MONTH		269	275
V. SENTENCES IMPOSED ON EACH CHARGE			
A. JAIL SENTENCE			
B. CONDITIONAL DISCHARGE			
C. REVOCATION/SUSPENSION OF MV LICENSE			
D. PROBATION (R. 3:21-7)			
E. COMMUNITY SERVICE			
F. FINE IMPOSED		3	8
G. CONDITIONAL DISMISSAL			
VI. DEFENDANTS SENTENCED AND COMMITTED TO JAIL			
VII. COMPLAINTS AND NOTICES FILED			
A. NUMBER OF COMPLAINTS SUMMONES (CDR-1)	4	11	
B. NUMBER OF COMPLAINTS WARRANTS (CDR-2)		1	
C. NOTICE IN LIEU OF			
VIII. MONIES ASSESSED OR FORFEITED (VIOLATIONS BUREAU AND OPEN COURT)			
A. TOTAL FINES IMPOSED		1540.00	3025.00
B. TOTAL VCCB PENALTIES ASSESSED		150.00	.00
C. TOTAL COURT COST IMPOSED		84.00	262.00
D. TOTAL CASH BAIL FORFEITURES		.00	.00

HOOK AND LADDER CO., NO. 1
1877

ENGINE CO., NO 1
1889

LINCOLN HOSE
CO., NO. 1
1893

*REPORT
#6*

RARITAN HOSE CO., NO. 2
1893

KEYPORT FIRE DEPARTMENT

Volunteers Since 1877

EAGLE HOSE CO.,
NO. 4
1907

LIBERTY HOSE CO., NO. 3
1893

FIRE PATROL
1910

Keyport Post Office Box 221, Keyport, NJ 07735

To: Chief J. Borsari/Board of Chiefs/KFD members
Copy to: J. Delaney, BA
Councilmen M. Goode and D. Fotopoulos
M. Clarke, Borough Clerk
Chief S. Torres, KPD
N. Henn, NPP

From: Tom Gallo, KFD Public Relations/Public Information Officer

Subject: PIO/PR Report – October - November 2021

Fire Prevention Week was well attended at our schools this year. An ounce of prevention is worth a pound of cure. Our youth and their families learned some fire safety tips and enjoyed seeing those fire trucks! Anyone who missed Fire Prevention at the schools may stop by the Borough Hall, 2nd floor, or the Keyport Fire Museum and Education center to pick up brochures on various fire prevention and escape tips. These range from safety recommendations around the home to tips for the elderly, the young and babysitters/child caretakers and more. The Fire Marshal's office makes these available. If you cannot get to borough hall or the museum, a member of the KFD will be glad to drop them to your home.

Heavy, frequent rain and wind resulted in additional calls, several for water rescues. Happy to report no serious injuries and no loss of life. Regardless of what the changed weather pattern throws at us or how it came about, our responsibilities to the public, our families and ourselves is to assist and save those in need. Vehicles, damaged property, etc., can all be replaced.

The late season warmer weather resulted in a lot of additional outdoor activities and pedestrian movement. Avoid Broad Street by the schools during morning and afternoon dismissals. Blue lights and emergency vehicles responding to a call must keep everyone's safety in mind. Stay aware and drive responsibly. The safety of our public is paramount.

On November 7th, clocks go back one hour. This semi-annual adjustment can cause a little disorientation as mornings are brighter and afternoons are darker. Fall is here which means wet leaves and ice cause slippery road conditions. Allow for a safe braking distance.

The KFD Annual Inspection will be held Saturday, November 6, 2021 at noon in Fireman's Park. Our elected officials and the public will have an opportunity to take a look at our apparatus and us. Years of service awards have already been presented at a council meeting, however, those awardees will be recognized at our inspection as well.

Thank you to Clare Skeen for cleaning out the flower planters by the monument, the NPP for keeping the landscaping at Firemen's park so beautiful and DPW for litter abatement.

Serving our community, several fire companies hosted the General Election.

The following are events which the KFD will participate, support or should be aware:

- The Keyport Fire Museum and Education Center remains open weekends.**
- First Street into Union Beach closed for bridge replacement.**

Nov 7 Daylight Savings Ends

Nov 27 Tree Lighting. Santa escorted by KFD/First Aid.

Dec 1 KFD elections at 34 First Street, Consolidated Firehouse. Voting 2000 hours to 2100 hours.

Jan 1 Noon; Town Reorganization meeting

Jan 1 Approx 1300 hours; KFD Wet Down. Details TBA

end

BOROUGH OF KEYPORT 2022 REASSESSMENT REPORT



INTRODUCTION

The past two years have been an exceptional period for real estate property values. Housing scarcity and record low mortgage interest rates have caused incredible price appreciation and volatility throughout the entire market. The recent market changes highlight the importance of the assessment function, which serves as the *distribution* mechanism of county, school, and municipal tax levies.

The New Jersey constitution requires annual tax levies to be distributed based on market value. Contrary to popular belief, property assessments do not generate taxes. They simply *distribute* them. Despite technological advances, many municipalities in the state maintain a static assessment environment. Meaning, assessments are set during a revaluation year where they remain unchanged for 10 and sometimes 20 or more years. That time stamped snap shot of the market, taken on October 1 of the revaluation year, quickly becomes outdated as the different facets of the real estate market begin to change. Real estate sectors, neighborhoods, property types, and so on will each appreciate and depreciate at different rates. The static assessment environment cannot accommodate market fluidity and the resulting assessment inaccuracies will cause the tax levy to be disproportionately divided amongst the taxpayers. By not implementing a proactive assessment maintenance approach, tax distribution becomes less accurate each year that passes. The built-in assumption of the static assessment environment, that all property values within a municipal boundary appreciate or depreciate at the same rate over time, will continue to compromise fair and equitable levy distribution. Annual assessment maintenance is simply about tax distribution fairness (as defined by the NJ Constitution). The annual reassessment model has the ability to adapt to the everchanging real estate market, and by doing so, assessment accuracy and fair tax distribution are preserved.

Through the 2022 reassessment, changes to the global assessment modeling were made to target market value. Adjustments were also made to all individual properties, neighborhoods and submarkets to refine assessment accuracy. The goal of the reassessment is to annually target 100% market value so that statistical measurements represent better assessment accuracy. For the 2022 tax year, the overall aggregate value for the Borough of Keyport will be approximately 10.83% higher than it was in 2021.

PRIOR YEAR (2021) REFLECTION

Each October, the NJ Division of Taxation conducts statistical studies which measure the accuracy of current year assessments. These studies could be considered the “assessor’s gradebook” for that year’s assessments and resulting tax distribution. Nevertheless, recognition must be made that the assessments are produced the prior year based on past sales, while the study is done the subsequent year based on future sales. Meaning that the 2022 Director’s ratio will be published in October of 2022 and will measure the sales that took place in the January-June 2022 sampling period. These sales of course have not taken place yet. While the reassessment for 2022 employs October 1, 2021 as the date of value and utilizes sales that have already taken place in 2020 and 2021. Effectively, appreciating markets would likely result in a ratio under 100%, while depreciating markets would likely result in a ratio over 100%.

2021 has been an extraordinary year for the real estate market as property values surged to record highs. As anticipated, the dynamic appreciation of property value has affected assessment accuracy and market predictability statewide and beyond. It should be well understood that when markets are more volatile (up or down), assessment to sales ratio deviation; (known as the coefficient of deviation or COD), will be statistically higher. Market participants tend to make decisions more erratically and emotionally. Low supply causes bidding wars where a home could end up transacting at a price that is not supported by other data. Most importantly, when markets move so rapidly, the dataset of sales within the January-June sampling period will contain sales from various points in time when the market was dramatically different (i.e. June 2021 sales are significantly higher than January 2021 sales). Since the sampling period extends the entire timeframe (not accounting for market changes) the COD measurements are expected to be higher.

While CODs will be higher in both reassessment and non-reassessment districts, the fact remains that the reassessment districts are better equipped to deal with a higher level of volatility. Coefficients in static assessment districts will continue to deteriorate each year that maintenance is ignored. On the other hand, reassessment districts can adjust assessments accordingly in line with the changing market. Not surprisingly, reassessment districts have endured the volatile market conditions much better than the non-reassessment districts have. Moreover, the prognosis for non-reassessment districts is very concerning. Hindered by the inability to make appropriate adjustments, the accuracy of tax levy distribution will progressively deteriorate. The reassessment vs non-reassessment statistics displayed in “Exhibit A-C” display an alarming trend for the static assessment environment.

Director's Ratio

The Borough of Keyport Director's Ratio for 2021, as calculated by the Director of the Division of Taxation, is 92.73%. While the "Director's Ratio" is a complex calculation, this measurement is intended to express the typical relationship between assessments and sale prices in a given municipality. The sampling period used for the Director's Ratio contains sales that took place between January and June. It is then blended with the Director's Ratio from the prior year to stabilize shared levy impacts. With assessments being set during the pre-tax year (based on sales that took place during the prior two-year period), it is expected that ratios will be lower than 100% when markets are appreciating. The opposite would hold true for declining markets. Typically, real estate markets do not appreciate significant amounts year over year, so little emphasis was put on this topic in prior reassessment reports. However, the recent market changes have been exceptional so the calculation is worth noting to provide context to the declining ratio.

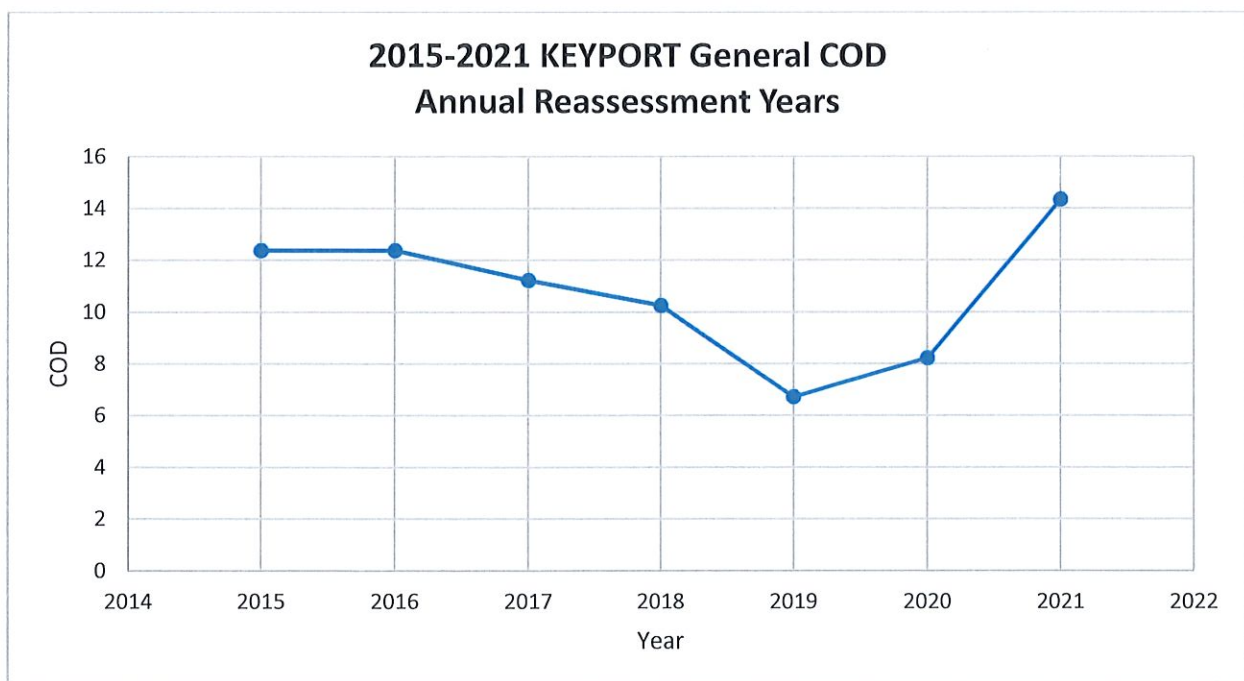
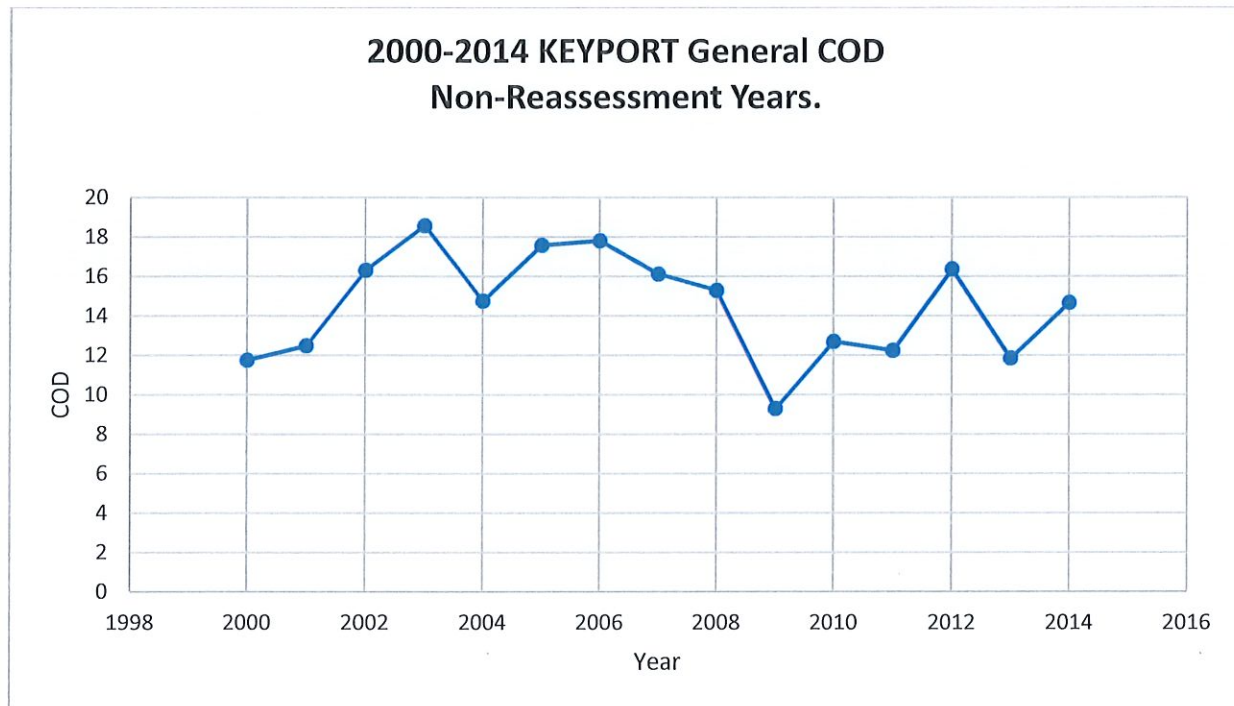
General Coefficient of Deviation (COD)

The General Coefficient of Deviation is widely held as the best indicator in determining proper tax distribution. It is a way to measure how tightly clustered individual assessment ratios are in relation to the average ratio. A lower COD means more accurate and fair tax distribution. The COD normalizes ratios to show accuracy within a municipality regardless of what the Director's Ratio is in any given year.

The more homogeneous the properties in a municipality are, the lower the COD should be. For example, a municipality that is comprised of mostly townhouses would be expected to yield better assessment accuracy than a municipality that is comprised of a complex range of property types. Through annual reassessments, Monmouth County is showing much lower CODs compared to historical or statewide data. The same holds true for Somerset County, which also has reassessment districts.

Despite the complexity of the Borough, the COD has shown great accuracy in reassessment years. The COD has also been trending to be meaningfully more accurate than historical coefficients. The Borough's 2021 COD is 14.35, which pronouncedly illustrates the impact of the recent and extreme market volatility. By comparison the 2019 and 2020 COD's were 6.72 and 8.22 respectively. Historically, the static assessment years of 2000-2014, yielded an average general coefficient of 14.52. While the reassessment years of 2015-2021 yielded an average COD of 10.79. While a historical comparison is an important measurement, the COD must continue to be analyzed over time as coefficients can potentially be higher during years like 2021 where the underlying market is more volatile or suffers from lack of supply or demand.

The below line graphs illustrate the General Coefficient of Deviation during the static assessment period and the annual reassessment period.



2022 REASSESSMENT

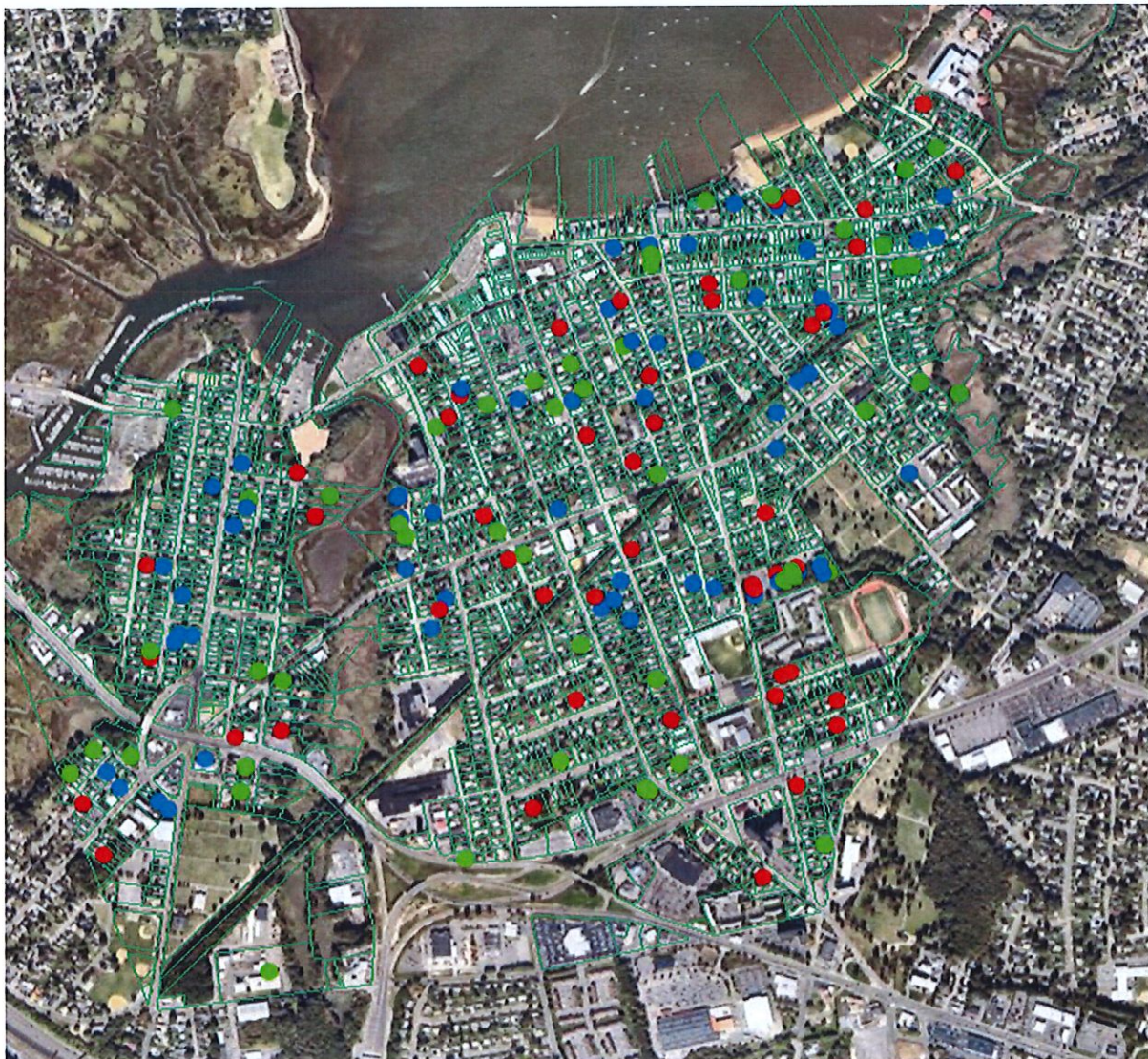
The central objective of a reassessment is to uniformly produce property assessments that represent fair market value. Accurate assessments ensure fair distribution of the tax levy. The intent is for the property owner to pay taxes based on their proportionate share of the total municipal value. If a home is valued at 1% of the overall municipal value, that homeowner will be responsible for paying 1% of the total tax levy. Fair and equal distribution of the tax levy is achieved year over year by maintaining accurate property values through the function of annual reassessment.



VCS (Value Control Sector) Neighborhood Mapping

Through the 2022 reassessment, changes to global modeling were made to target market value. Adjustments were also made to all individual properties, neighborhoods and submarkets to refine assessment accuracy. The goal is to annually target 100% market value so that the statistical measurements represent better assessment accuracy.

The primary driver of a reassessment is recent “arms-length transactions”. Pursuant to the NJ Constitution, properties are assessed for what they would have sold for on October 1st of the pretax year. This means that the 2022 reassessment valuation date is 10/01/2021. There were approximately 162 “usable” sales in the 2020-2021 market analysis.



Colored dot correlates with sales ratio: Red >105%, Blue 95%-105%, Green <95%

While the local market has appreciated at significant rates, assessors must view sales data used in the study in its totality when employing mass modeling techniques. While more recent sales are certainly given more credibility in the analysis, older sales will still be a stabilizing factor with annual reassessments. Inevitably, older sales will pull the modeling in the direction that the market was in the past. With regard to the 2022 reassessment, current sales are much higher than 2020 and early 2021 sales. Should this market appreciation continue through 2022, the Division of Taxation Director's ratio will certainly be lower than the 100% target. We must recognize that the ratio study is being done with future sales as a part of the January-June 2022 sampling period, while the reassessment analysis is being done with prior sales that took place during 2020 and 2021. The goal of the reassessment is to react to the market, not predict it.

Strong market trends and low mortgage rates continued to play a role in the surging real estate prices seen nationally. The pandemic appears to have caused a housing inventory shortage which drove prices even higher, but the pandemic has also helped usher in the age of the remote workplace. Home buyers were no longer tethered to the geographical vicinity of their work place and this has helped improve values in previously untapped markets.

The aggregate value for the Borough of Keyport has increased by approximately 10.83% from 2021. The below chart illustrates the percent change within the Borough of Keyport.

Change Bucket	# Properties	% Change
A. Decrease: 15% and Over	7	0.31%
B. Decrease: 10-15%	1	0.04%
C. Decrease 5-10%	6	0.26%
D. Decrease: 2-5%	7	0.31%
E. Decrease: 0-2%	12	0.52%
F. No Change	52	2.27%
G. Increase 0-2%	42	1.84%
H. Increase: 2-5%	139	6.08%
I. Increase: 5-10%	535	23.38%
J. Increase: 10-15%	835	36.49%
K. Increase 15%+	641	28.02%
#DIV/0!	11	0.48%
Grand Total	2288	100.00%

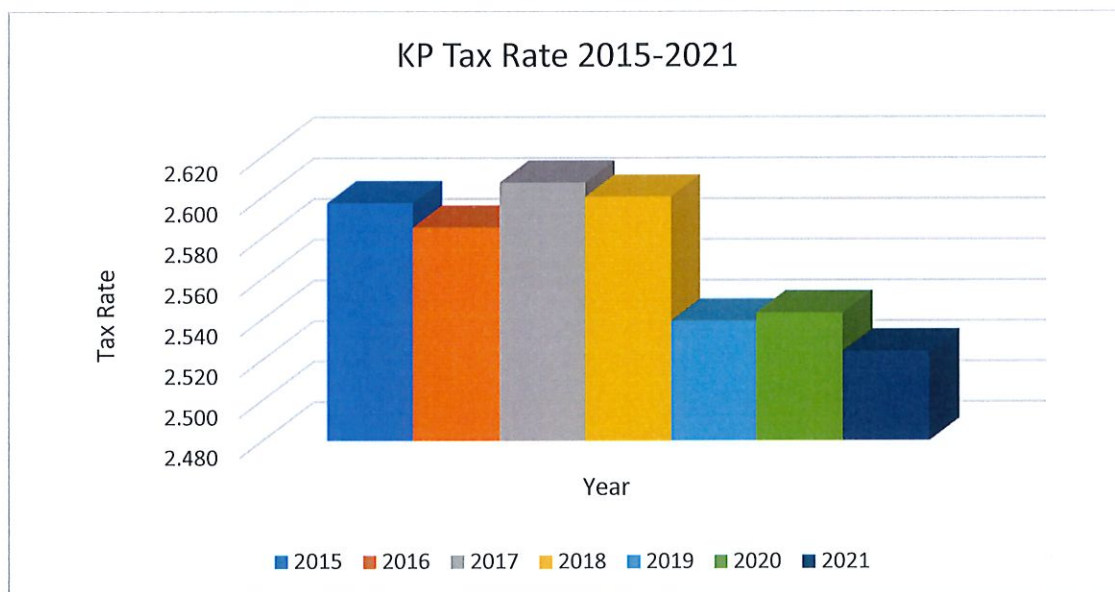
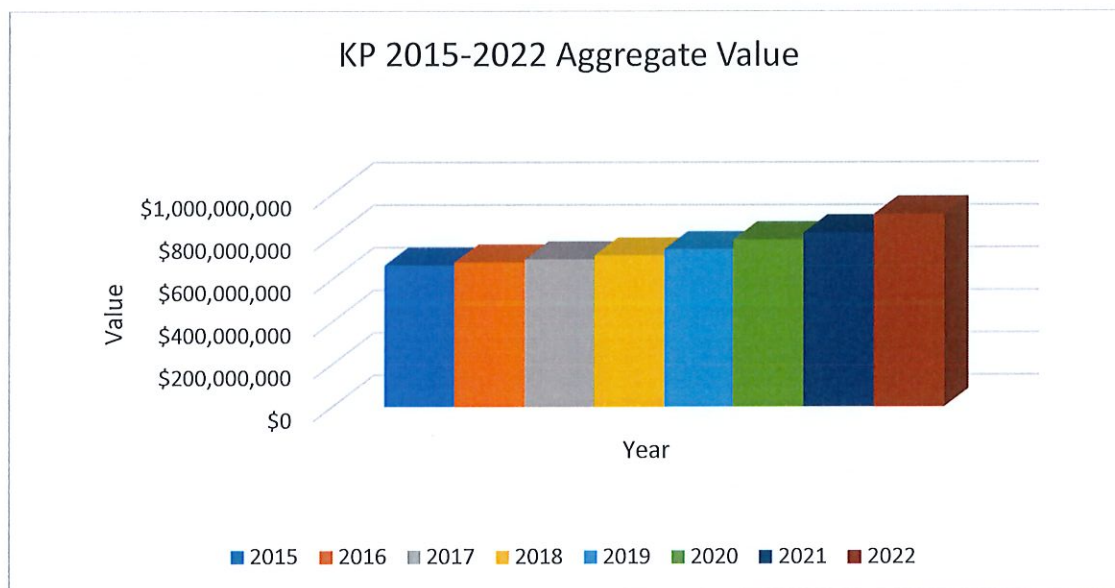
TAX RATES AND BUDGETS

There are several components that comprise the tax levy. Each component has an individual budget that must be funded through property taxes. The municipal portion is only one component of the overall levy and the only component that the Borough of Keyport has control over. The tax rate is derived by dividing the total amount to be raised through taxation, i.e. the overall levy, by the total value of the municipality. The below chart shows the 2021 tax rate as certified by the Monmouth County Board of Taxation.

Monmouth County Board of Taxation			
2021 General Tax Rate Certification Schedule			
Borough of Keyport	Amount	Rate per \$100	Percent
County Budget	\$1,887,246.96	0.229	9.07%
County Library Budget (N/A)			
District School Budget	\$11,125,227.00	1.353	53.61%
Regional School Budget (N/A)			
Local Municipal Purposes	\$6,999,002.12	0.851	33.72%
Municipal Open Space Fund	\$205,590.00	0.025	0.99%
Municipal Library Fund	\$270,248.00	0.033	1.31%
County Health Budget	\$38,638.80	0.0050	0.20%
County Open Space Fund	\$226,844.09	0.0280	1.11%
Total Tax Levy on which Tax Rate is Computed	\$20,752,796.97	2.524	
Net Valuation Taxable	\$822,360,027		

The tax rate and the aggregate municipal value have a semi-proportionate relationship. An increase in the total value of a municipality can mean a reduction in the tax rate so long as the percent increase of the overall levy does not exceed the percent increase of the municipal aggregate value.

Looking forward, there is a realistic expectation that the tax rate will decrease. However, the impact of assessment appeals on the Borough aggregate and the potential for levy increases still exists. Thus, the 2022 tax rate won't be published until after the annual certification of the levy, which is usually sometime in July.



Below is the same tax rate and aggregate value data from the bar graphs, but organized into a simple chart instead. It is important to understand the relationship between them.

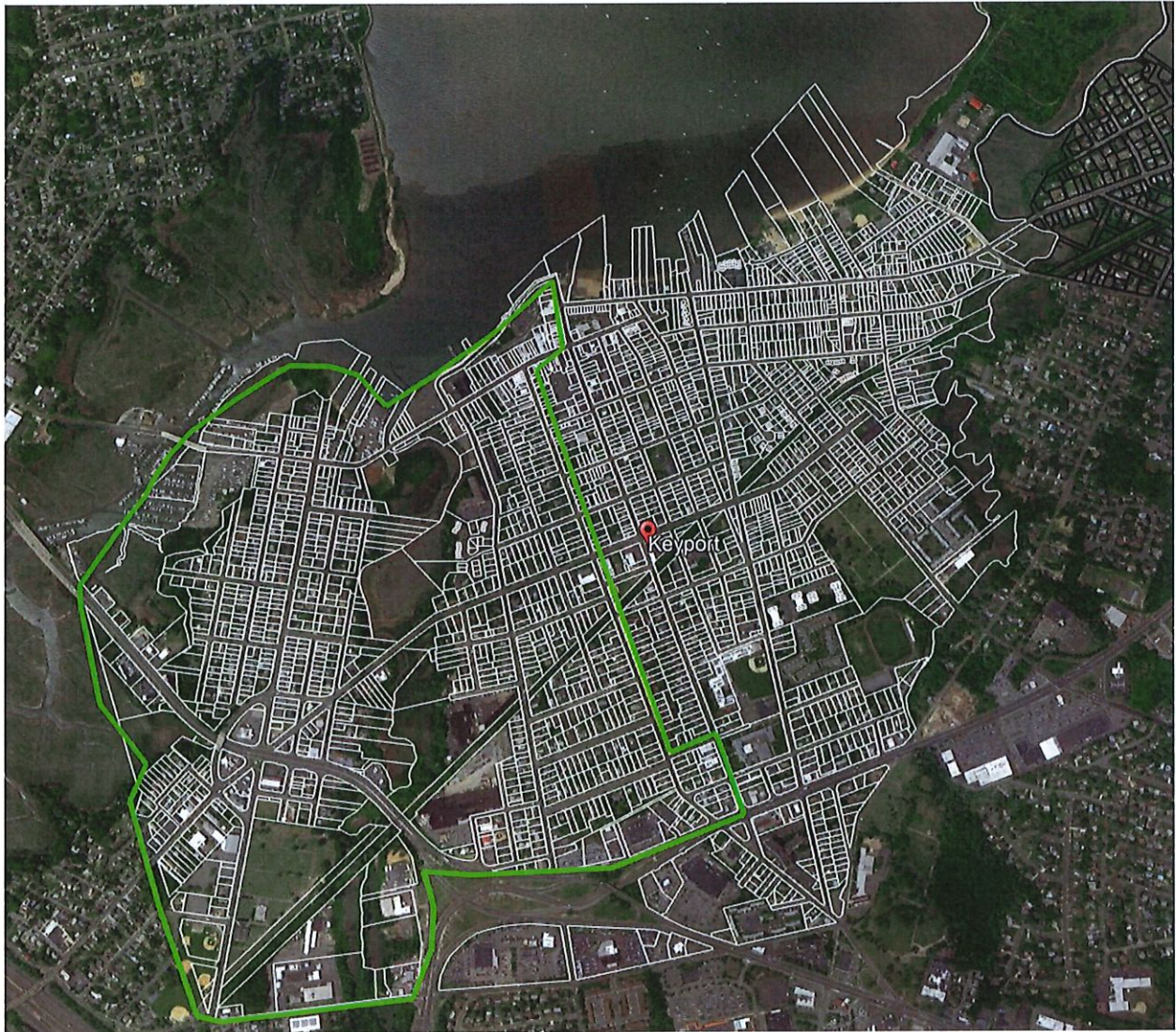
Year	Total Tax Levy	Net Value KB Borough	Tax Rate
2015	\$17,243,804	\$663,989,376	\$2.597
2016	\$17,644,830	\$682,585,290	\$2.585
2017	\$18,155,199	\$696,401,969	\$2.607
2018	\$18,577,918	\$714,535,300	\$2.600
2019	\$18,883,772	\$743,748,398	\$2.539
2020	\$20,080,290	\$789,629,979	\$2.543
2021	\$20,756,367	\$822,360,027	\$2.524
2022* (preliminary value)	TBD	\$905,421,100	TBD

INSPECTION & DATA COLLECTION

The Borough of Keyport completed its first five-year inspection cycle in 2019. The Borough posted an RFP for inspection services beginning January 1, 2020 and selected the same vendor as contracted with for the previous cycle. The current cycle entails 20 percent of the Borough to be inspected annually from 2020 through 2024. Accurate data collection aides in maintaining accurate property assessment records year over year. The Covid-19 pandemic was addressed by inspectors adhering to all social distancing safety measures, mask wearing, and the inclusion of a “virtual” inspection option via smartphone or tablet. Unfortunately, the pandemic also delayed the inspection process for many months, resulting in a backlog of municipalities waiting for the cycle to catch up. Project planning for the 2022 inspection cycle has not been finalized as of this date. But information about the coming cycle will be posted on the Borough of Keyport Tax Assessor web page listed below:

<https://www.keyportonline.com/assessor>

2020-2021 Inspection Zone-Keyport Borough



Properties within the green boundary were scheduled for inspection as part of the 2020 and 2021 cycles.

It is worth noting that there has also been a legislative change to the inspection process. Previous legislation amended the inspection process to extend the cycle for up to eight years if needed. This meant lower costs to the municipality and the potential of years where inspections were not performed at all so long as 100% of the properties in a municipality were inspected within the 8-year time frame. Meaning that year 6 and year 7 of a cycle could be “idle” if the municipality has met the 100% requirement in years 1-5. However, the Division of Taxation has amended the regulation to require all reassessment districts to conform to the original 5-year inspection cycle.

The primary goal of the assessment function is to distribute the tax levy fairly and proportionately. This is achieved by maintaining accurate market-based assessments year after year through the annual reassessment process. A reassessment is a complex and lengthy procedure that not only requires extensive data analysis, but also the ability to communicate that process to taxpayers and municipal officials. It is my hope that this annual publication will serve as the information hub for reassessment data.

For questions and more information please contact the Borough Assessor Michael Del Re:

Email- mdelre@keyportonline.com

Office-732-739-5134 (Monday 3:30-5:30)

Cell- 908-675-5776 (Anytime)

(Appendix located on the following pages)

Appendix:

EXHIBIT A

Statewide Comparison of Reassessment vs. Non-Reassessment Districts

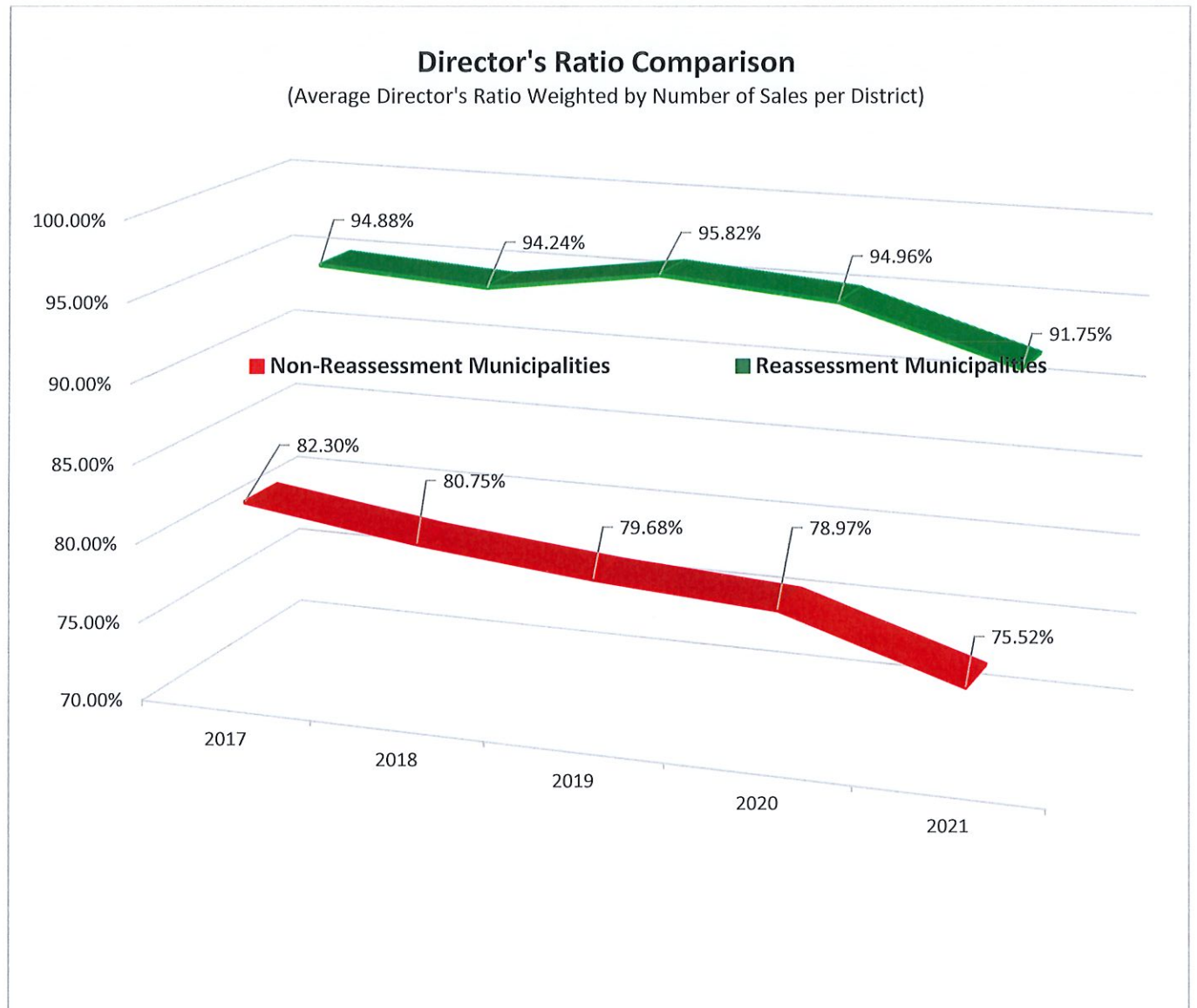


EXHIBIT B

Statewide Comparison of Reassessment vs. Non-Reassessment Districts

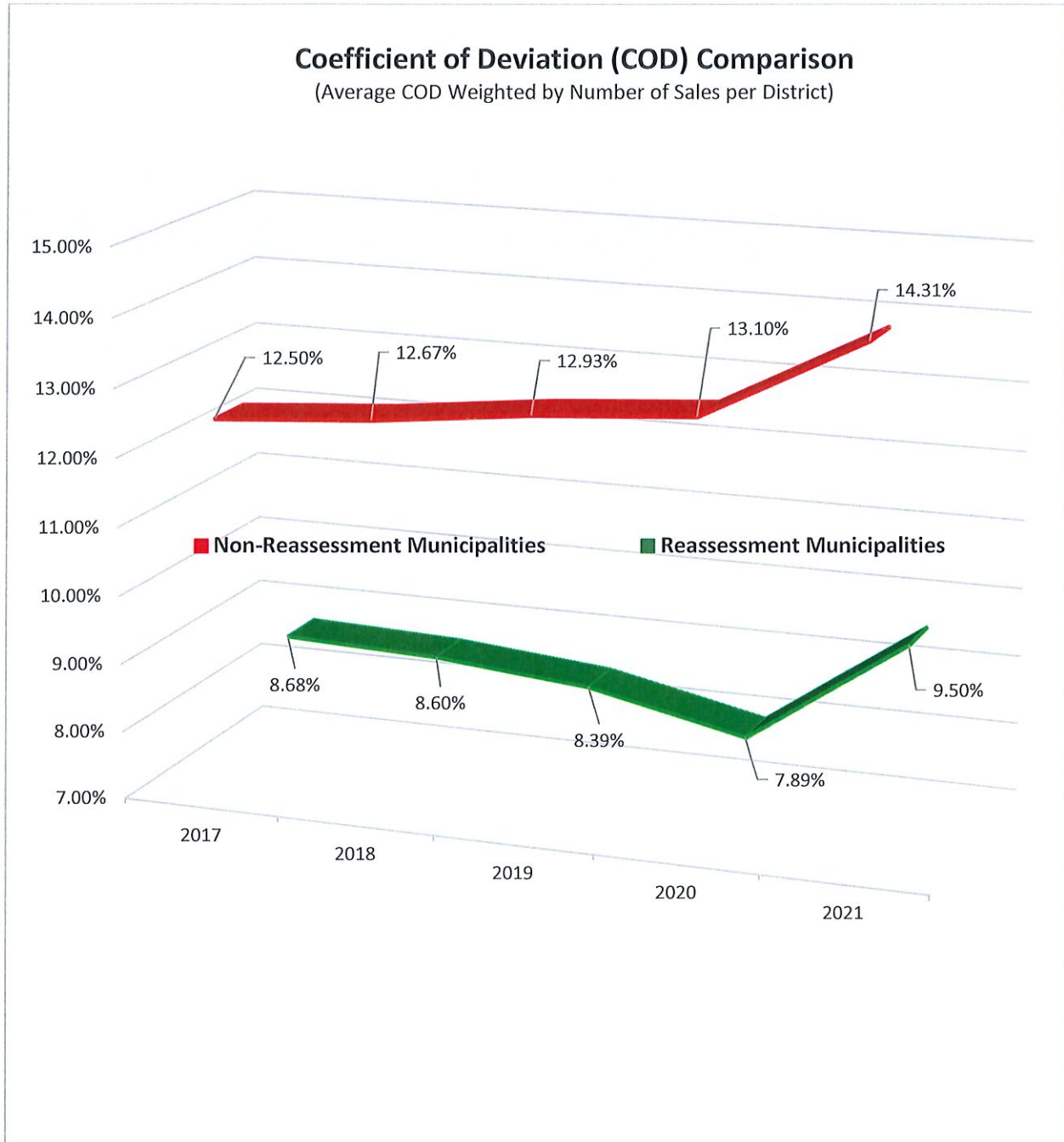


EXHIBIT C

Statewide Comparison of Reassessment vs. Non-Reassessment Districts

