

BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, JULY 20, 2021 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ____ Mayor Kennedy ____ Council President Goode ____ Councilmember Pacheco
____ Councilmember Fotopoulos ____ Councilmember McDermott ____ Councilmember Davidson
____ Councilmember McNamara

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

SWEARING IN OF NEW POLICE OFFICER

Officer Nicholas Massaro

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on items listed on the Agenda

Opened: Closed:

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember:

Goode: **Fire/First Aid/OEM/Redevelopment/Finance/Grants/Recreation/Senior Center**

Pacheco: **Police/MAC/Harbor/Complete Streets/Library Construction/Redevelopment/Public Works/Construction/ Fire Bureau/Property Maintenance/Zoning**

Fotopoulos: **Finance/Grants/Board of Health/Registrar/Recycling/Environmental/Complete Streets/Fire/First Aid/OEM**

McDermott: **Keyport Bayfront Business Cooperative/Neighborhood Preservation Program/Library Construction/Police/MAC**

Davidson: **Public Works/Construction/Fire Bureau/Property Maintenance/Zoning/Planning Board/Neighborhood Preservation Program**

McNamara: **Recreation/Senior Center/Green Team/Harbor/Board of Health/Registrar**

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R172-21 Payment of Bills for the July 13, 2021 Bills List
- R173-21 Payment of Bills for the July 20, 2021 Bills List
- R174-21 Resolution of the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, in Support of the Establishment of Stigma-Free Communities
- R175-21 Resolution of the Borough of Keyport, County of Monmouth, New Jersey Rescinding the Designation of Mariner's Village at Keyport Urban Renewal, LLC as Redeveloper and Rescinding the Borough's Approval of a Financial Agreement with Mariner's Village at Keyport Urban Renewal, LLC
- R176-21 Resolution Accepting a Grant for Body Worn Cameras Pursuant to SFY21 Body-Worn Camera Grant Program
- R177-21 Requesting Approval of Items of Revenue and Appropriation – N.J.S.A. 40A:4-87 SFY21 Body-Worn Camera Grant
- R178-21 Authorizing the Borough to Enter into a Shared Service Agreement with the Keyport Public Schools for the Use of School Resource Officer/Special Law Enforcement Officers in the Keyport Public Schools
- R179-21 Granting the Renewal of 6 Broad St Waterfront Liquor LLC for an Inactive Plenary Retail Consumption Liquor License for the 2021-2022 and 2022-2023 License Terms
- R180-21 Granting the Renewal of Keyport Liquor 3 LLC for an Inactive Plenary Retail Consumption Liquor License for the 2021-2022 and 2022-2023 License Terms
- R181-21 Authorizing the Appointment of a Class II Special Law Enforcement Officer – Elijah Smith

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #8-21 – Bond Ordinance Providing for the Acquisition of Fire Apparatus and Related Equipment

The Clerk reads the Ordinance by Title: **BOND ORDINANCE PROVIDING FOR THE PURCHASE OF A FIRE ENGINE WITH RELATED APPARATUS AND EQUIPMENT BY THE BOROUGH OF KEYPORT, APPROPRIATING \$700,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$665,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

1a. Motion to Open Public Hearing:

MM: 2nd:

1b. Motion to adopt Ordinance:

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

1c. Motion authorizing the Clerk to publish the Ordinance as adopted:

MM: 2nd: Ayes: Nays:

2. Ordinance #9-21 – Multi-Purpose Bond Ordinance Providing for the Acquisition of Water-Sewer Equipment and for Infrastructure Improvements to the Water Distribution System and Sewer Collection System

The Clerk reads the Ordinance by Title: **BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS BY THE BOROUGH OF KEYPORT, APPROPRIATING THE AGGREGATE AMOUNT OF \$1,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$950,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

2a. Motion to Open Public Hearing:

MM: 2nd:

2b. Motion to adopt Ordinance:

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

2c. Motion authorizing the Clerk to publish the Ordinance as adopted:

MM: 2nd: Ayes: Nays:

3. Ordinance #10-21 – Designating a Disabled Veteran's Parking Space on American Legion Drive

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER VIII, SECTION 3 "AMERICAN LEGION DRIVE PARKING LOT, AMERICAN LEGION DRIVE, AND FIREMAN'S PARKING LOT" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

3a. Motion to Open Public Hearing:

MM: 2nd:

3b. Motion to adopt Ordinance:

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

3c. Motion authorizing the Clerk to publish the Ordinance as adopted:

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Letter from Monmouth County Board of County Commissioners regarding a 2021 Department of Community Affairs LEAP Implementation Grant. A sample resolution and shared services agreement is also attached.
2. Email from Arts Society of Keyport with an update on July 24th Arts Walk activities and inquiring about having live musicians near public art sites.
3. Letter from Knights of Inferno Firefighter/Military Motorcycle Club requesting Keyport Police Department Assistance during their September 11th Memorial Motorcycle Run on Sunday, August 22, 2021 (rain date: Sunday, August 29, 2021).
4. Letter from Prevention Coalition of Monmouth County requesting to display purple flags from August 16 through August 31 in observance of International Overdose Awareness Day. Also requesting that August 31 be declared Overdose Awareness Day by Proclamation and that flags be flown half-staff.
5. Letter from Keyport-Matawan Elks #2030 requesting to close Chingarora Avenue between W. 4th and Route 35, and Maple Place between W. 4th to the dead end for a previously approved event to be held on August 28, 2021 from 11AM to 6PM.
6. Keyport Recreation Committee 2021 Field Permit Application from Central Sports Association/Central Jersey Softball requesting to use Cedar Street Park field and lights two days per week between September 1 and November 1, 2021.
7. Keyport Recreation Committee Program & Activity Planning Summary requesting to hold a Skate Jam event at the Skate Park on Saturday, September 18, 2021 between 12 noon and 4PM (set up at 11AM and cleanup at 4PM). Also requesting closure of Butler Street, four tables, six chairs and two pop up tents.
8. Application for membership in Raritan Hose Company from Eric Hicks (subject to State approval) and notification that at the September 9, 2020 meeting the membership accepted the resignation of David Atkins as an active member. Also included is an email from firefighter Joseph Biagianti advising of the replacement of Tom Falcone to Eric Hicks on the Raritan Hose Company roster.

(To Receive and File)

9. Email from Danielle LaCapria, SLEO 1 officer, advising of her resignation from the Keyport Police Department effective July 20, 2021.

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd; Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

MINUTES FOR APPROVAL

May 11, 2021 Community Meeting

June 15, 2021 Regular Meeting

MM:

2nd:

Ayes:

Nays:

REPORTS

1. Municipal Clerk's Report for June 2021
2. Tax/Water/Sewer Collector's Report for June 2021
3. Board of Health Treasurer's Report for June 2021
4. Building Department Monthly Report for June 2021
5. Municipal Court Monthly Report for June 2021
6. Keyport Parking Advisory Committee Report for June 2021
7. Keyport Fire Department PIO/PR Report for May-June 24, 2021
8. Keyport Historical Society Report July 13, 2021

MM: 2nd: Ayes: Nays:

NEW BUSINESS

Animal House Ordinance

UNFINISHED BUSINESS

1. KBBC Status
2. Library Memorandum of Agreement

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.
Please limit comments to no more than five minutes per person.

Opened: Closed:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:
Time of Adjournment: PM

RESOLUTION FOR THE PAYMENT OF BILLS - July 13, 2021

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT. 2021	\$ 151,454.91
	WATER/SEWER ACCT. 2021	\$ 22,367.86
	FEDERAL & STATE GRANTS	\$ 3,216.52
	TRUST ACCT.	\$ 2,675.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION FOR THE PAYMENT OF BILLS - July 20, 2021

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT. 2021	\$ 1,158,521.16
	WATER/SEWER ACCT. 2021	\$ 15,161.08
	CURRENT ACCT. 2020	\$ 1,077.26
	GENERAL CAPITAL FUND	\$ 16,667.19
	FEDERAL & STATE GRANTS	\$ 5,093.00
	TRUST ACCT.	\$ 439.00
	REC BAYFRONT IMPROVEMENT	\$ 2,606.92
	BOARD OF RECREATION COMM.	\$ 1,853.46
	OPEN SPACE TRUST FUND	\$ 4,630.00
	DEVELOPER ESCROW	\$ 5,190.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION # -21

**RESOLUTION OF THE MAYOR AND COUNCIL OF
THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH,
STATE OF NEW JERSEY, IN SUPPORT OF THE
ESTABLISHMENT OF STIGMA-FREE COMMUNITIES**

WHEREAS, the Monmouth County Board of Chosen Freeholders, along with the Monmouth County Department of Human Services, supports the designation of Stigma-Free Communities in every municipality; and

WHEREAS, at their June 26, 2018 meeting the Monmouth County Board of Chosen Freeholders unanimously passed a resolution supporting the designation of Monmouth County as a Stigma-Free Community; and

WHEREAS, Monmouth County recognizes that one in four Americans has experienced mental illness, including substance use disorders, in a given year according to the National Institute of Mental Health; and

WHEREAS, mental health problems are more common than cancer and heart disease combined, affecting children and adults, including more than half of our Iraq and Afghanistan Veterans treated at Veteran's Administration hospitals; and

WHEREAS, given the serious nature of this public health problem, we must continue to reach the millions who need help; and

WHEREAS, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from the disease; and

WHEREAS, Stigma-Free Communities aim to inspire public interest and open dialogues about stigma, raise awareness of the disease of mental illness and substance use disorder and create a culture wherein residents who have the disease of mental illness and/or substance use feel supported by their community and neighbors and feel free to seek treatment for the disease without fear of stigma; and

WHEREAS, promoting awareness that there can be no "health" without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed, and;

WHEREAS, local resources are available to treat the diseases of mental illness and substance use disorder so no one resident needs to suffer alone or feel hopeless, and;

WHEREAS, establishing Stigma-Free Communities will raise awareness of resources, inclusive language, and encourage residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Keyport recognizes the community needs and supports the efforts of the County of Monmouth in designating Keyport as a Stigma-Free Community.

BE IT FURTHER RESOLVED that the Governing Body of the Borough of Keyport encourage its residents and business owners to help support mental health awareness by wearing lime green or displaying a lime green ribbon on September 1, 2021.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of July 20, 2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION # -21

**RESOLUTION OF THE BOROUGH OF KEYPORT,
COUNTY OF MONMOUTH, NEW JERSEY RESCINDING
THE DESIGNATION OF MARINER'S VILLAGE AT
KEYPORT URBAN RENEWAL, LLC AS REDEVELOPER
AND RESCINDING THE BOROUGH'S APPROVAL OF A
FINANCIAL AGREEMENT WITH MARINER'S VILLAGE
AT KEYPORT URBAN RENEWAL, LLC**

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.*, as amended from time to time (the "**Redevelopment Law**"), provides a process for municipalities, such as the Borough of Keyport (the "**Borough**"), to participate in the redevelopment and improvement of areas in need of redevelopment; and

WHEREAS, on August 4, 2015, the Borough Council (the "**Council**") of the Borough adopted a resolution designating the property commonly known as Brown's Point Marina and identified as Block 20, Lots 5, 6, 6.01, 7, and 9 on the tax map of the Borough as a non-condemnation redevelopment area (the "**Initial Redevelopment Area**") in accordance with the Redevelopment Law; and

WHEREAS, after a re-investigation by the planning board of the Borough (the "**Planning Board**") in accordance with the Redevelopment Law, on April 5, 2016, the Borough adopted a resolution designating the property commonly known as Block 20, Lots 1, 2, and 3 on the tax map of the Borough of Keyport, State of New Jersey, as a non-condemnation redevelopment area (together with the Initial Redevelopment Area, the "**Redevelopment Area**" or the "**Project Site**"); and

WHEREAS, following the designation of a redevelopment area and pursuant to *N.J.S.A. 40A:12A-7*, on May 16, 2017 the Borough Council adopted an ordinance approving and adopting a redevelopment plan for the Redevelopment Area (#3-17) (the "**Redevelopment Plan**"); and

WHEREAS, pursuant to the Redevelopment Law, specifically *N.J.S.A. 40A:12A-4*, the Borough designated Mariner's Village at Keyport Urban Renewal, LLC (the "**Entity**") as the "redeveloper" of the Redevelopment Area tasked with the construction of up to 120 residential rental units, an integrated parking facility and associated supporting facilities, amenities and parking, consistent with the Redevelopment Plan (the "**Project**"); and

WHEREAS, the Borough authorized the execution of a Financial Agreement (the "**Financial Agreement**"), pursuant to the Long Term Tax Exemption Law, *N.J.S.A. 40A:20-1 et seq.* (the "**LTTE Law**") with the Entity although such Financial Agreement was never executed by either party; and

WHEREAS, the Entity has abandoned the Project and taken no actions in furtherance thereof; and

WHEREAS, the Borough has determined to rescind its designation of the Entity as the redeveloper and rescind its approval of the Financial Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, County of Monmouth, New Jersey:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough Council hereby rescinds its designation of the Entity as the redeveloper and its approval of the Financial Agreement.
3. This resolution shall take effect in accordance with all applicable laws.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of July 20, 2021.

Michele Clark, RMC
Borough Clerk

R175-21

**MARINER'S VILLAGE
REDEVELOPMENT AGREEMENT
and
FINANCIAL AGREEMENT**

EMAILED SEPARATELY

RESOLUTION # -21**AUTHORIZING ACCEPTANCE OF THE NEW JERSEY DEPARTMENT OF
LAW AND PUBLIC SAFETY SFY21 BODY-WORN CAMERA GRANT**

WHEREAS, the Keyport Police Department applied to the New Jersey Department of Law and Public Safety SFY21 Body-Worn Camera Grant Program for a grant for the purchase of body-worn cameras and related equipment; and

WHEREAS, SFY21 Body-Worn Camera Grant #21-BWC-218 for the period January 1, 2021 to December 31, 2025 has been awarded in the amount of \$32,608.00 with no local match required; and

WHEREAS, the Chief of Police and Borough Administrator have recommended this grant be accepted.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Keyport hereby accepts the grant in the amount of \$32,608.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The New Jersey Department of Law and Public Safety SFY21 Body-Worn Camera Grant #21-BWC-218 for the period January 1, 2021 to December 31, 2025 in the amount of \$32,608.00 is hereby accepted for the purchase of body-worn cameras, ancillary equipment and services described in the grant application.
2. The Mayor, Borough Administrator and Chief of Police are hereby authorized to execute all required documents including the attached Award Contract and the SF21 Body-Worn Camera Grant Program General Condition and Special Conditions.
3. The Borough Clerk is directed to forward certified copies of this resolution to the Mayor, Borough Administrator and Chief of Police.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of July 20, 2021.

Michele Clark, RMC
Borough Clerk



NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL
AWARD CONTRACT

PROJECT TITLE SFY21 Body-Worn Camera Grant Program	AWARD AMOUNT STATE: \$32,608.00 MATCH: \$0 TOTAL: \$32,608.00
IMPLEMENTING AGENCY	
RECIPIENT Keyport	
STATE ACCOUNT NO. BFY21-100-066-1020-495	DATE OF AWARD 6/25/2021

In accordance with the provisions of P.L. 2020, c. 142, N.J.S.A. 40A:14-118.3-.5, the Attorney General Law Enforcement Directive No. 2015-1, and based on the program application, the Office of the Attorney General hereby awards to the above-named Subrecipient, a subaward in the amount specified for the purposes set forth in the approved application.

The subaward is subject to all applicable federal and state statutes and the requirements set forth in the general conditions, special conditions, approved budget, application authorization, and certifications attached to this program. The subaward is also subject to all applicable federal, state, and local financial accounting requirements, including the filing of single audits as required by 2 C.F.R. Part 200.500 et seq. and State Circular Letters 15-08-OMB and 07-05-OMB (if applicable). Lastly, this Subaward incorporates all conditions and representations contained or made in the application and notice of availability of funds.

FOR THE RECIPIENT

FOR THE STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY,
OFFICE OF THE ATTORNEY GENERAL

Signature of Authorizing Official

Attorney General or Designee

Typed Name and Title of Authorizing Official

Date

Award Number: 21-BWC-218

Award Period:
January 1, 2021 - December 31, 2025

Recipient Fiscal Year Start Date:

Contact:
Edward Mount, Grant Analyst
Office of the Attorney General
edward.mount@njoag.gov

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL

SFY21 BODY-WORN CAMERA
GRANT PROGRAM

GENERAL CONDITIONS

1. **Legal Authority for the Application:** The Grantee agrees that it possesses legal authority to apply for the grant; and that, if applicable, a resolution or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required. The Grantee agrees that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-State share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. **Compliance with State and Federal Laws:** The Grantee agrees to comply with all requirements imposed by the Department of Law and Public Safety (L&PS) and the Office of the Attorney General (OAG) concerning special requirements of all Federal, State, municipal laws and regulations and Department of Treasury, State Circulars generally applicable to the activities in which the grantee is engaged in the performance of this grant. Failure to comply with these laws, regulations and State circulars will be grounds for termination of this grant.
3. **Prohibition Against Personal Enrichment:** The Grantee agrees that it will establish safeguards to prohibit employees from using their positions for a purpose that constitutes, or gives the appearance of, personal gain for themselves or others, particularly those with whom they have family, business, or other ties.
4. **Prohibition Against Conflicts of Interests:** The Grantee will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest.
5. **Anti-Discrimination/Affirmative Action:** The Grantee assures that it will comply, and all of its contractors will comply with the requirements of the State's anti-discrimination and affirmative action laws and regulations, including N.J.A.C. 17:27, applicable provisions of N.J.S.A. 10:5-1, et al., as amended, and all implementing regulations. Failure to comply with these laws, rules, regulations, and State Circular Letters will be grounds for termination of this award.

6. **Debarments and Suspensions:** The Grantee understands and agrees to comply with State Executive Order No. 34 (March 17, 1976), and State Circular Letter regarding Debarments, Suspensions & Disqualifications, OMB 93-13-GSA. Grantee will not conduct business with ineligible firms or individuals who are considered debarred, suspended or disqualified.
7. **Minimum Wage/Maximum Hours:** The Grantee agrees to comply with the minimum wage and maximum hours provision of the Federal Fair Labor Standards Act, 29 U.S.C. § 201 et seq., and the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq.
8. **Financial Management System:** The Grantee agrees to maintain an adequate financial management system in accordance with generally accepted principles of accounting. The Grantee shall maintain accurate and current financial reports, accounting records, internal controls, budget controls, and cash management procedures for receiving, holding and expending grant funds. The Grantee shall maintain accurate and complete disclosure of financial results of each grant in the Detailed Cost Statements (DCS), have procedures to determine allowable costs, and provide source documentation for financial records.
9. **Accounting Records:** The Grantee agrees to enter, maintain and record all grant funds received by the State for this program in accounting records separate from all other fund accounts, including funds derived from other grant awards. Disbursed grant funds shall be available for expenditure by the Grantee in accordance with the provisions of the grant throughout the project period subject to such conditions as OAG may prescribe.
10. **Audit Requirements:** The Grantee agrees to comply with the organizational audit requirements of 2 C.F.R. Part 200.500, et seq., the Government Accountability Office's Government Auditing Standards (Yellow Book), and the State Circular, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments, 15-08-OMB.

The Grantee understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) are not satisfactorily and promptly addressed. The Grantee must submit to OAG any copies of any exceptions and/or findings regarding this project as a result of a single audit. The Grantee immediately will report to OAG any changes in its fiscal year.

11. **Allowable Costs:** The Grantee agrees that grant funds will be used only for allowable costs as determined by applicable cost principles specific to the Grantee located at State Circular, Grant Agreements-Agency Contracts, Allowable Costs, 07-05-OMB.
12. **Data Collection and Reporting Requirements:** The Grantee agrees to provide information required for any reporting, data collection, and evaluation conducted by L&PS, OAG and the State of New Jersey. The Grantee also agrees that it will submit timely reports, including programmatic and financial reports, as L&PS may require. If reports are not submitted as required, L&PS may, at its discretion, suspend payments on

this grant. The State of New Jersey may, at its discretion, withhold payments to the Grantee on this or any grant with other State agencies until the required reports have been submitted.

13. **Budget Revisions/Grant Extensions:** The Grantee agrees to report any Budget Revisions or Grant Extensions as follows:
 - a. Deviations in excess of 1% from the approved budget or extensions in the grant period require prior approval via OAG Grant Adjustment Request Form. Grantee should be aware that approved budget revisions may result in the imposition of additional special conditions.
 - b. L&PS may request changes in the scope of services of the Grantee to be performed hereunder. Such changes, which are mutually agreed upon by and between L&PS and the Grantee must be incorporated in written amendments to this grant.
 - c. If the Grantee is making program expenditures or providing grant services at a rate which, in the judgment of L&PS, will result in substantial failure to expend the grant amount or provide grant services, L&PS may so notify the Grantee. If, after consultation, the Grantee is unable to develop to the satisfaction of L&PS a plan to rectify its low level of program expenditures or grant services, L&PS may upon thirty (30) days notice to the Grantee, reduce the grant amount by a sum so that the revised grant amount fairly projects program expenditures over the grant period. This reduction shall take into account the Grantee's fixed costs and shall establish the committed level of services for each program element of grant services at the reduced grant amount. If such a determination is made by L&PS subsequent to the awarding of the grant and the funds have already been received by the Grantee, the reduced amount will be remitted to L&PS.
 - d. The Grantee agrees that should circumstances affecting the grant-funded project change it will immediately contact OAG in writing and advise of such changes; and prior to (or not timely) expending any grant funds other than as contained on the approved budget, it will request and receive prior written approval from OAG via a OAG Grant Adjustment Request Form.
14. **Program Income:** The Grantee agrees that all income earned by the Grantee from grant-supported activities is deemed program income. The Grantee agrees to add program income to funds committed to the program to further eligible program objectives. The use of program income must be shown on the detailed cost statements.

State Circular, Grant Agreements-Agency Contracts, 07-05-OMB, defines program income to include any interest earned of \$250 or more in a fiscal year on advances of grant funds.
15. **Licensing and Publishing:** The Grantee agrees that L&PS and OAG reserve a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use: the copyright in any work developed from activities supported by this grant, and any rights of copyright to which a grantee purchases ownership with support. The Grantee agrees that L&PS reserves the right to require the Grantee not to

publish any work, which right shall not be exercised unreasonably. The Grantee assures that any publication by the Grantee shall include, on the title page, a standard disclaimer of responsibility by L&PS for any opinions or conclusions contained therein.

16. **Records Retention:** Unless otherwise directed by OAG, State or Federal statute, all grant records shall be retained for a period of seven years. This period is extended until otherwise directed if there is any litigation, claim, negotiation, action, or audit in progress and/or audit finding involving grant records started before the end of the seven-year period.
17. **Access to Records:** The Grantee agrees to give the New Jersey Attorney General, L&PS and OAG through any authorized representative, access to and the right to examine all paper and electronic records, books, papers, and documents related to the grant including pertinent accounting records, books, documents, and papers as may be necessary to monitor and audit the Grantee's operations. L&PS reserves the right to have access to all work papers produced in connection with audits made by the Grantee or independent certified public accountants, registered municipal accountants or licensed public accountants hired by the Grantee to perform such audits.
18. **Grant Fund Availability:** Grantee recognizes and agrees that both the initial provision of funding and the continuation of such funding under this grant is expressly dependent upon the availability to L&PS of funds appropriated by the State Legislature from State and/or Federal revenue or such other funding sources as may be applicable. A failure of L&PS to make any payment under this grant or to observe and perform any condition on its part to be performed under the grant as a result of the failure of the Legislature to appropriate shall not in any manner constitute a breach of the agreement by L&PS or an event of default under the agreement and L&PS shall not be held liable for any breach of the agreement because of the absence of available funding appropriations. In addition, future funding shall not be anticipated from L&PS beyond the duration of the award period set forth in the grant agreement and in no event shall the grant agreement be construed as a commitment by L&PS to expend funds beyond the termination date set in the grant agreement.
19. **Subcontracts and Assignments:** The Grantee shall not subcontract any of the work or services covered by this grant, nor shall any interest be assigned or transferred except as may be provided for in this grant or with the express written approval of L&PS. No rights or obligations of the Grantee under this subgrant, in whole or part, may be assigned or subcontracted to another entity for any reason without the prior written approval of OAG and L&PS. The Grantee may not transfer any rights or obligations under this grant pursuant to an acquisition, affiliation, consolidation, merger or other synergy with another entity.
20. **Advances of State Grants:** If applicable, the Grantee agrees that it will deposit advances of State grants in interest bearing accounts.

21. **Failure to Comply with Award Conditions:** If the Grantee materially fails to comply with the terms of an award, whether stated in a State or Federal statute or regulation, an assurance, general condition, special condition, in a State plan or application, a notice of award, or elsewhere, the Grantee agrees that L&PS may take one or more of the following actions, as appropriate in the circumstances:
- Temporarily withhold cash payments pending correction of the deficiency by the Grantee or take more severe enforcement action.
 - Disallow all or part of the cost of the activity or action not in compliance.
 - Wholly or partly suspend or terminate the current award for the Grantee's program.
 - Withhold further awards for the program.
 - Request the balance of grant funds to be returned and/or seek reimbursement for funds expended that were not in compliance with the terms and conditions of the grant agreement.
 - Take other remedies that may be legally available.
22. **Grant Termination:** When the Grantee has failed to comply with grant award requirements, stipulations, standards, or conditions, the Grantee agrees that L&PS may suspend the grant and withhold further payments; prohibit the Grantee from incurring additional obligations of grant funds pending corrective action by the Grantee; or decide to terminate the grant in accordance with the below paragraph. L&PS shall allow all necessary and proper costs, which the Grantee could not reasonably avoid during the period of suspension, provided they meet State requirements.
23. **L&PS Termination of the Grant:** The Grantee agrees that L&PS may terminate the grant in whole or in part whenever it is determined that the Grantee has failed to comply with the conditions of the grant. L&PS shall notify the Grantee in writing of the determination and the reasons for the termination together with the effective date. Payments made to the Grantee or recoveries by L&PS under the grant terminated for cause shall be in accord with the legal right and liability of the parties.
24. **Mutual Termination of the Grant:** L&PS and the Grantee may terminate the grant in whole, or in part, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date and in case of partial terminations, the portion to be terminated. The Grantee shall not incur new obligations for the terminated portion after the effective date and shall cancel as many outstanding obligations as possible.
25. **Grant Termination for Convenience:** L&PS may terminate this grant for convenience, upon 60 days written advance notice to the Grantee, for any reason whatsoever, including lack of funding available to L&PS. Upon receipt of a notice of termination for convenience, the Grantee shall cease incurring additional obligations of grant funds. However, L&PS shall allow the Grantee to incur all necessary and proper costs which the Grantee cannot reasonably avoid during the termination process, as long as these costs comply with all program requirements.

26. **Grant Termination - Notification and Due Process:** If the grant award is terminated for the Grantee's failure to comply with State or Federal statutes, regulations, or terms and conditions of the grant, L&PS will provide notification to the Grantee, including information that the decision may be considered in evaluating future applications.

In taking an enforcement action, L&PS may provide the Grantee an opportunity for such hearing, appeal, or other administrative proceeding to which the Grantee is entitled under any statute or regulation applicable to the action involved.

High Risk Grantees: Grantee agrees that under certain instances it may be considered "High Risk":

- a. If L&PS determines that a Grantee: Has a history of unsatisfactory performance.
 - i. Has not filed its quarterly financial reports (Detailed Cost Statements) or Final Grant Narrative in a timely manner.
 - ii. Is not financially stable.
 - iii. Has a financial management system which does not appear adequate according to the General Conditions, or meet the standards expressed according to State Circular Letter, Standard Grant Agreement Form, VIII Financial Management System, 07-05-OMB.
 - iv. Has not conformed to terms and conditions of previous awards.
 - v. Is otherwise not responsible; and L&PS determines that an award will be made; special conditions and/or restrictions shall correspond to the high risk condition and shall be included in the award.
- b. If a Grantee is considered "High Risk," then L&PS may impose additional Special Conditions or restrictions on the Grantee at any time including:
 - i. Issuing payment on a reimbursement basis.
 - ii. Withholding authority to proceed to the next phase until receipt or evidence of acceptable performance within a given funding period.
 - iii. Requiring additional, more detailed financial reports.
 - iv. Requiring additional project monitoring.
 - v. Requiring the Grantee obtain technical or management assistance.
 - vi. Establishing additional prior approvals.
 - vii. Wholly or partly suspending or terminate the current award for the Grantee's program.
 - viii. Withhold further and future awards for the program.
- c. If L&PS decides to impose such special conditions, L&PS will notify the Grantee as soon as possible, in writing, of:
 - i. The nature of the special conditions/restrictions.
 - ii. The reason(s) for imposing the special conditions.
 - iii. The corrective actions that must be taken before the special conditions will be removed by the Department and the time allowed for completing the corrective actions.
 - iv. The method of requesting reconsideration of the conditions/restrictions imposed.

27. **Corruption of Public Resources Act:** The Grantee understands and agrees that, in compliance with the Corruption of Public Resources Act, N.J.S.A. 2C:27-12, it cannot knowingly misuse State grant funds for an unauthorized purpose, and violations under this act could result in a prison term of up to 20 years, and, under N.J.S.A. 2C:30-8, subject to a fine of up to \$500,000. The Grantee understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from State grants, recoupment of monies provided under an award and civil and/or criminal penalties, including under the New Jersey False Claims Act, N.J.S.A. 2A: 32C-3.
28. **Prohibition Against State Employee Status:** The Grantee understands and agrees that persons performing services in connection with a grant shall not be considered employees of the State of New Jersey for any purpose, including but not limited to, defense and indemnification for liability claims, workers compensation or unemployment.
29. **Indemnification by non-State Agencies:** The Grantee agrees that it shall be solely responsible for and shall defend, indemnify, keep, save, and hold the State of New Jersey harmless from all claims, loss, liability, expense, or damage resulting from all mental or physical injuries or disabilities, including death, to its employees or recipients of the Grantee's services or to any other persons, or from any damage to any property sustained in connection with the delivery of the Grantee's services that results from any acts or omissions, including negligence or malpractice of any of its officers, directors, employees, agents, servants or independent contractors, or from the Grantee's failure to provide for the safety and protection of its employees, whether or not due to negligence, fault, or default of the Grantee. The Grantee's responsibility shall also include all legal fees and costs that may arise from these actions. The Grantee's liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense, or damage resulting from acts occurring prior to termination.
30. **Release by State Agencies:** The Grantee shall be responsible for, at its own expense defend itself against, and hereby releases the L&PS for any and all suits, claims losses, demands, expenses, or damages of whatsoever kind or nature, arising out of or in connection with any act or omission of the Grantee and its employees, representatives, agents, independent contractors or invitees, related to this grant agreement.

SPECIAL CONDITIONS

1. **Prohibited Use of Funds:** The Grantee certifies that all grant funds will be used exclusively for purposes set forth in the grant application.
2. **Prohibition of Supplanting:** The Grantee agrees that funds made available under this program will be used to supplement but not supplant funds that were, or are, set aside for the same purpose.
3. **Compliance with Program Laws and Regulations:** Grantee will follow all applicable requirements and procedures as required by the Department of Law and Public Safety (L&PS), the Office of the Attorney General (OAG), and as outlined in the notification, award, and other letters sent to the Grantee. Grantee also agrees to follow all applicable requirements and procedures as required by the State of New Jersey.
4. **Attorney General's Directive on Body-Worn Cameras:** Attorney General's Directives on Body-Worn Cameras: The Grantee must comply with Attorney General Law Enforcement Directive No. 2015-12021-5, *Law Enforcement Directive Regarding Police Body-Worn Cameras (BWCs) and Stored BWC Recordings*; Attorney General Law Enforcement Directive 2019-4, *Directive Ensuring the Independent Investigation of Criminal Cases Involving Police Use-of-Force or In-Custody Deaths*; as well as any updates to laws and statutes related to BWCs (i.e., N.J.S.A. 40A:14-118.3-.5), and/or new or supplemental guidance to policy, Directives, or Guidelines, concerning BWCs that may occur at the direction and authority of the Attorney General.
5. **Municipal Budget Cap:** In order to be exempt from the municipal budget cap, any monies provided by the municipality must be in the form of matching funds as specified by N.J.S.A. 40A:4-45.3 1. Therefore, the State award and the required fringe benefit match under the Body-Worn Cameras Program are outside the budget cap. However, any additional dollars spent by the municipality in support of the project, including any overmatch, will fall under the Division of Local Government Services budget cap requirements.
6. **Time and Attendance Records:** Grantee must maintain a timekeeping system which provides, at a minimum, records for all personnel charged to the grant as follows: positions (filled with grant funds); rank/title; employee's name; date hired; annual salary; total daily hours worked, and the signatures of the employee and supervisor.
7. **Financial and Performance Reporting:** The Grantee agrees to file timely Detailed Cost Statements (DCS) and payment vouchers within fifteen (15) days after the end of each quarter. The Grantee also agrees to file a timely Final Grant Narrative Report within fifteen (15) days after the end date of the grant period. The Final Grant Narrative Report should describe accomplishments and activities that took place during the grant period. *The Grantee understands and agrees that failure to comply with these filing deadlines may result in a reduction or total loss of the Grantee's award. L&PS may, at its discretion, terminate this or any other BWC grant awards for delinquent reporting.*

8. **Availability of Grant Funds:** The Grantee understands that annual funding for the Body-Worn Cameras Program is uncertain and that funding for each year's grant depends on the continued collection of sufficient program revenue. The Grantee accepts this award on the condition that if sufficient funds are not available, the municipality may not receive its entire State award.
9. **Purchase of Equipment, Consumable Supplies, and Services:** The Grantee agrees that all equipment, consumable supplies, and services purchased or leased with grant funds will be acquired by following standard county and local bidding/procurement procedures, including P.L. 2004, c. 19 (N.J.S.A. 19:44A-20.4 and N.J.S.A. 19:44A-20.5) or state bidding/procurement procedures, including P.L. 2005, c. 51 (N.J.S.A. 19:44A-20.13), when applicable. The Grantee agrees that all equipment purchased under the subaward will be tagged and properly inventoried to reflect use of federal or State funds, as applicable. The Grantee agrees to maintain an inventory list on all consumable supplies purchased with grant funds in the official grant file.
10. **Eligible Expenses:** Recipients of Body-Worn Camera Grant Program funding will be allotted a fixed dollar amount for each camera to be purchased. This dollar amount will exceed the cost of a camera. The excess funding is to be used for ancillary equipment such as clips, chargers, batteries, etc., as well as storage costs. Recipients are not to profit from this funding; ALL funding is to be used towards the cost of implementing the Body-Worn Camera Grant Program. It is the responsibility of the recipient to maintain proof of all expenditures; this documentation will be requested in the event of an audit or site visit.

CERTIFICATION

I certify that the programs proposed in this application meet all the requirements of the Body-Worn Cameras Grant Program; that all the information presented is correct; and that the applicant will comply with the provisions of this grant program and all other applicable Federal and State laws, regulations, and guidelines.

Awardee Keyport

Grant # 21-BWC-218

Printed Name
(Mayor, Chief Executive or Village President)

Signature
(Mayor, Chief Executive or Village President)

Date

RESOLUTION # -21**REQUESTING APPROVAL OF ITEMS OF REVENUE
AND APPROPRIATION – N.J.S.A. 40A:4-87
SFY21 BODY-WORN CAMERA GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Keyport in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$32,608, which is now available from NJ Department of Law and Public Safety SFY21 Body-Worn Camera Grant Program.

BE IT FURTHER RESOLVED, that the like sum of \$32,608 is hereby appropriated under the caption of SFY21 Body-Worn Camera Grant Program; and

BE IT FURTHER RESOLVED, that the Electronic Special Item of Revenue Submittal form be filed with the Division of Local Government Services for approval thereof.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of July 20, 2021.

Michele Clark, RMC

RESOLUTION # -21

**AUTHORIZING THE BOROUGH TO ENTER INTO A
SHARED SERVICE AGREEMENT WITH THE KEYPORT
PUBLIC SCHOOLS FOR THE USE OF SCHOOL
RESOURCE OFFICER/SPECIAL LAW ENFORCEMENT
OFFICERS IN THE KEYPORT PUBLIC SCHOOLS**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the "**Act**"), municipalities and local units within the State of New Jersey are permitted to enter into agreements with other local units to provide or receive any service that each local unit is otherwise empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Keyport (the "**Borough**") is desirous to provide certain services, and enter into a shared services agreement with the Keyport Public Schools (the "**District**") with respect to the provision of certain law enforcement personnel to the District (the "**Shared Services Agreement**"); and

WHEREAS, it is in the best interests of the Borough to approve and to authorize the Borough Administrator, the Mayor, and the Chief of Police to enter into a Shared Services Agreement with the District, substantially in the form attached hereto, those services delineated therein; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Mayor of the Borough, the Borough Administrator and Chief of Police are hereby authorized to enter into the Shared Services Agreement with the District consistent with the dictates of that certain proposed Shared Services Agreement, for the provision of certain law enforcement services to the District, substantially in the form on file with the Borough Clerk, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the Agreement.
3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
5. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of July 20, 2021.

Michele Clark, RMC
Borough Clerk

**SHARED SERVICES AGREEMENT
FOR SCHOOL RESOURCE OFFICER/
SPECIAL LAW ENFORCEMENT OFFICERS III**

THIS AGREEMENT is made this the _____ day of _____ by and between Keyport Public Schools and the Borough of Keyport as follows:

Witnessed:

WHEREAS, the Borough of Keyport ("Borough") and the Keyport Public Schools ("District") desire to enter into a Shared Services Agreement to provide one School Resource Officer ("SRO") and a one Special Law Enforcement Officer III ("SLEO III"), pursuant to N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, the Borough agrees to provide the District with a SRO and a SLEO III, who shall be employed by, and managed by the Borough's Police Department ("KPD"); and

WHEREAS, the Borough shall provide all necessary equipment for the SRO and SLEO III, including their vehicles, supplies, and other equipment, and;

WHEREAS, the District and the Borough desire to set forth in the Agreement the specific terms and conditions of the services to be performed and provided by the said SRO/SLEO III in the Keyport Public School District.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- I. **Goals and Objectives**-It is understood and agreed that District and Borough officials share the following goals and objectives with the regard to the School Resource Officer (SRO) and a Special Law Enforcement Officer III (SLEO III) in the District's schools:
 - a. Supports and facilitates the educational process within the District's schools by providing a safe and secure learning environment through utilizing and establishing meaningful relationships with students and staff as well as proactively interacting with the school community to ensure the enforcement of city and state laws, preservation of public order, protection of life and the prevention, detection, or investigation of crime. This is inclusive of working proactively with the District's leadership team on safety protocols and procedures.
 - b. To have in place policies and procedures to appropriately and decisively manage inherently dangerous and disruptive situations, protect students, staff, and visitors from physical harm and prevent loss to district property resulting from criminal activity and discourage the commission of serious offenses on school grounds and thereby protect the safety and welfare of all members of the school community
 - c. To report crimes that occur on school grounds and to cooperate with law enforcement officials and their investigation of crimes that occur at District schools;
 - d. Assist other law enforcement agencies with incidents involving local criminal activity that may impact the safety of the environment for students and staff. Serve as the initial first responder for District emergencies.
 - e. The District and the KPD will also follow the applicable protocols set forth in the approved Uniform Memorandum of Agreement between Education and Law Enforcement Officials.

II. Employment and Assignment of SRO/SLEO III

- a. The SRO/SLEO III shall at all times be employees of the Borough and shall be subject to the administration, supervision, and control of KPD.
- b. The Borough agrees to provide and pay the SRO/SLEO III's salaries and employee benefits in accordance with the applicable salary schedules and employment practices of the KPD. The SRO/SLEO III's shall be the subject to all other personnel policies and practices of the KPD.
- c. The District and the Borough agree to the following payments by the District:
 1. Payment to the Borough of \$41,000 for the SRO for the 2021-2022 school year.
 2. Payment to the Borough of \$28.60 per hour for the SLEO III for the 2021-2022 school year.
- d. The Borough's Administrator, with the input from the Chief of Police and the District's Superintendent, shall have the sole discretion, power and authority to hire, discharge, and discipline a SRO/SLEO III. The District reserves the right to request an alternate SRO/SLEO III from KPD should any officer's job performance be contrary to KPD policies, the Code of Conduct applicable to police employees and District policies and procedures. The decision to grant or deny any District request for an alternate SRO or SLEO III shall be in the sole discretion of the Chief of Police, in collaboration with the District's Superintendent.

III. Duty Hours

- a. The maximum hours that a SRO/SLEO III shall be on duty in a work week shall be 40 hours. The specific days and hours of the SRO/SLEO III at a particular school shall be set by mutual agreement between the District at the direction of the principal of the school to which the officer is assigned and the KPD by the Chief of Police in conjunction with the 2021-2022 District calendar.
- b. In the event that a SRO or SLEO III is absent, KPD shall contact the respective school principal in advance of the officer's reporting time and assign a substitute officer.

IV. Duties and Assignment of School Resource Officer

School Resource Officer personnel are employees of KPD and are subordinate to the Chief of Police and his/her designees. The duties and responsibilities of the SRO assigned to the District's schools include:

- a) To protect lives and property for the Borough's citizens and the District students.
- b) To patrol school grounds, including parking lots, and foster a clear and visible police presence.
- c) To assist in fire and safety drills.
- d) To assist in reviewing and modifying the school safety plan.
- e) To assist with surveillance cameras.
- f) To assist with supervising lunch periods.
- g) To provide LEADS (Law Enforcement Against Drugs) for grade 5 in addition to courses and workshops for students, staff, and parents to promote social awareness, relationship skills, self-management, self-awareness and responsible decision making.

- h) Provide classroom presentations on crime prevention and fundamental concepts and structure of the law. Teach law related education, de-escalation techniques, and conflict resolution to students and staff.
- i) To enforce Federal, State, Local criminal laws and ordinances, and to assist District officials with the enforcement of District Polices and administrative regulations regarding student conduct.
- j) To investigate criminal activity committed on or adjacent to District school property.
- k) To counsel District students in special situations, such as student suspected or engaging in criminal misconduct, when requested by the principal or the principal's designee or be the parents of the student.
- l) To answer questions that students may have about policy enforcement of New Jersey Law and municipal Laws.
- m) To assist other law enforcement officers with outside investigations concerning student attending the school(s) to which the SRO is assigned.
- n) To provide security and traffic control at the school. This is inclusive of school opening, dismissal, recess, after school activities, etc.

V. Duties and Assignment of SLEO III

School Resource Officer personnel are employees of KPD and are subordinate to the Chief of Police and his/her designees. The duties and responsibilities of the SLEO III assigned to the District's schools include:

- a) To secure lives and property for the Borough's citizens, visitors, District personnel and District students on proper and lawful campus or facility behavior. Help to define and maintain a respectful code of conduct.
- b) Work collaboratively with the public safety agencies to serve as a liaison between the District and community to deter criminal and delinquent behavior.
- c) To patrol school grounds, including parking lots, and foster a clear and visible police presence.
- d) To assist in fire and safety drills.
- e) To assist in reviewing and modifying the school safety plan.
- f) To assist with surveillance cameras.
- g) To assist with supervising lunch periods.
- h) To enforce Federal, State, Local criminal laws and ordinances, and to assist District officials with the enforcement of District Polices and administrative regulations regarding student conduct.
- i) To answer questions that District students may have about policy enforcement of New Jersey Law and municipal Laws.
- j) To assist other law enforcement officers with outside investigations concerning student attending the school(s) to which the SLEO III is assigned.
- k) To provide security and traffic control at the school. This is inclusive of school opening, dismissal, recess, after school activities, etc.

VI. Training

- a. The SRO is required to complete the 40-hour Basic Course for School Resource Officers and School Administrators.
- b. The SRO/SLEO III will attend public seminars, recertification and in-service training sessions as directed by the Chief of Police. All efforts will be made for the SRO/SLEO

III to attend the above will be made to avoid interference with the SRO/SLEO III responsibilities in the District.

- c. All costs relative to said training shall be borne by the Borough or KPD.

VII. Dress Code

- a. The SRO/SLEO III shall wear the department uniform/attire as approved by the Chief of Police.

VIII. Supplies and Equipment

- a. KPD will provide all equipment issued to each SRO/SLEO III.

IX. Transporting Students

- a. It is agreed that an SRO/SLEO III shall only transport students in their vehicles pursuant to KPD and District Policies.
- b. The SRO/SLEO III shall notify the school principal before removing a student from any school property.

X. Duration of the Agreement

- a. This Agreement shall be effective as of July 1, 2021 and shall continue in effect until June 30, 2022.
- b. This Agreement shall not be extended orally and it is expressly understood that it shall expire on the date indicated unless it is extended in writing. The District and the Borough agree that meeting to commence negotiations for a successor agreement no later than 90 days prior to the expiration of this agreement.
- c. The District and the Borough agree that either party may choose not to enter into a successor agreement if they determine that doing so would not be in their best interest.
- d. Either Party may choose to cancel this agreement upon 30 calendar days' written advanced notice.

XI. Miscellaneous

- a. Representatives:
 - 1. Each party agrees that, to the fullest extent permitted by Applicable Law, it shall at all times during the term of the Agreement be organized and structured in a manner such that it can be bound with respect to any matter affecting this Agreement by the signature of one individual acting as such this Agreement. Each of the Parties has participated substantially in the negotiation, drafting and the revision of this Agreement with representation by counsel and/or such other advisers as they have deemed appropriate.
 - 2. Amendments and Waivers: This agreement may only be amended in writing and signed by both Parties. Any provision of this Agreement may only be waived in writing and signed by the Party against whom the waiver is to be effective.
 - 3. Counterparts: This Agreement may be executed in counterparts, each of which shall constitute an original of the Agreement but all of which, together,

shall constitute one and the same instrument. Signature pages may be detached from the counterparts and attached to a single copy of the Agreement to physically form on document.

4. Indemnification: The parties shall indemnify, hold harmless and defend the other, their directors, officers, agents and employees, from and against any and all losses, claims, liability, damage, action or expense including, without limitation, attorney's fees and costs arising out of or relating to in) any breach or default in the performance of any obligation under this Agreement and/or any negligence, intentional misconduct and/or activity arising from any act or omission of their respective agents, employees, contractors, invitees, attendees, patrons, guests or student arising under the Agreement.

KEYPORT BOARD OF EDUCATION

BOROUGH OF KEYPORT

Board of Education President

Collette J. Kennedy
Mayor

Lisa M. Savoia, Ed.D.
Superintendent

Jay Delaney
Borough Administrator

Shannon Torres
Chief of Police

RESOLUTION # -21**GRANTING THE RENEWAL OF 6 BROAD ST WATERFRONT LIQUOR LLC FOR AN INACTIVE PLENARY RETAIL CONSUMPTION LIQUOR LICENSE FOR THE 2021-2022 AND 2022-2023 LICENSE TERMS**

WHEREAS 6 Broad St Waterfront Liquor LLC holds a plenary retail consumption liquor license (License No. 1322-33-008-008), currently a pocket license in the Borough of Keyport; and

WHEREAS, the Borough Clerk hereby certifies that 6 Broad St Waterfront Liquor LLC has filed the renewal application and paid the State renewal fee directly online to the ABC and has paid the municipal fee in her office; and

WHEREAS, the Borough Clerk further certifies that 6 Broad St Waterfront Liquor LLC received tax clearance for renewal dated May 11, 2021; and

WHEREAS, the applicant has made Petition to the Director of ABC for the required 12:39 relief, which was granted and received in the Clerk's office on July 2, 2021 and now allows the Mayor and Council to consider this renewal.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the application of 6 Broad St Waterfront Liquor LLC for a plenary retail consumption liquor license for the 2021-2022 and 2022-2023 license terms is hereby granted.

BE IT FURTHER RESOLVED that all licenses renewed herein, except Package Stores, but including Retail Consumption Licenses, Retail Plenary Distribution Licenses and Club Licenses shall have exit and entrance doors to licensed premises closed from 9:00PM until closing, absent complaints from residents residing in the immediate area of the licensed premises, or as may be subsequently required by the Governing Body.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of July 20, 2021.

Michele Clark, RMC
Borough Clerk



STATE OF NEW JERSEY

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL

P.O. BOX 087

TRENTON, NJ 08625-0087

PHONE: (609) 984-2830 FAX: (609) 633-6078

WWW.NJOAG.GOV

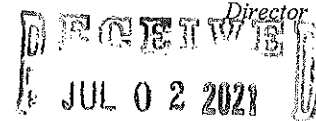
PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

GURBIR S. GREWAL
Attorney General

JAMES B. GRAZIANO

Director



July 2, 2021

Kenneth Schwartz
6 Broad St Waterfront Liquor LLC
24 Clay Street
Red Bank, NJ 07701

BY:

RE: SPECIAL RULING TO PERMIT RENEWAL OF INACTIVE LICENSE PURSUANT TO N.J.S.A. 33:1-12.39
FOR THE 2021 – 2022 AND 2022 - 2023 LICENSE TERM(S); LIC. NO. 1322-33-008-008;
LIC. NAME: 6 BROAD ST WATERFRONT LIQUOR LLC; DOCKET NO. 06-21-423; JOB NO. 454300

Dear Petitioner:

Enclosed please find a Special Ruling to permit consideration of a renewal application for the above referenced inactive license pursuant to N.J.S.A. 33:1-12.39. As noted in the enclosed document, this Ruling merely determined that good cause exists for the issuing authority to consider your application. It is now within the purview of the local issuing authority to either grant or deny your renewal application in the reasonable exercise of its discretion.

Be advised that if your license is merely inactive and is sited at a premises, in order to activate this license during any of the license terms referenced above, you are required to file an amendment to your license application pursuant to N.J.A.C. 13:2-2.14. To properly file the amendment, pages 1, 2, and 11 of the 12-page license application must be filed with the local issuing authority not more than 10 days prior to, or 10 days after, opening the business. The local issuing authority will then present you with a current license certificate which must be prominently displayed where it can be readily seen by customers. N.J.A.C. 13:2-23.13(a)1.

However, if your license is a "pocket license," (a license not sited at a premises) and you wish to activate your license at a premises during any of the license terms referenced above, you must file a full 12-page application transferring the license from "pocket" status to the intended premises. Please contact your local issuing authority to comply with all requirements regarding the transfer.

I suggest that you contact the local issuing authority immediately to determine what steps are necessary to complete your license application renewal process.

Very truly yours,
GURBIR S. GREWAL
ATTORNEY GENERAL OF NEW JERSEY

Jillian Mahoney

By: _____

Jillian Mahoney
Deputy Attorney General

Cc: Municipality VIA EMAIL
ABC Licensing VIA EMAIL



STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL

LICENSE NO. 1322-33-008-008

DOCKET NO. 06-21-423

JOB NO. 454300

IN THE MATTER OF THE APPLICATION TO)	
PERMIT THE RENEWAL OF AN INACTIVE)	
LICENSE PURSUANT TO N.J.S.A. 33:1-12.39)	SPECIAL RULING
FOR THE 2021 – 2022 AND 2022 - 2023)	
LICENSE TERM(S))	
6 BROAD ST WATERFRONT LIQUOR LLC)	

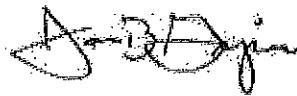
BY THE DIRECTOR:

The petitioner or licensee has filed a verified petition requesting authorization for the local issuing authority to consider a renewal application for License No. 1322-33-008-008 for the 2021 – 2022 and 2022 - 2023 license term(s) pursuant to the provisions of N.J.S.A. 33:1-12.39.

I have reviewed the petition filed in this matter and have considered all the facts and circumstances related to the inactive status of this license. I find that the petitioner or licensee has established good cause in accordance with the statutory requirements to warrant an application for renewal of the license for the license term(s).

Accordingly, the municipal issuing authority is hereby authorized to consider the application for renewal of the subject license for the 2021 – 2022 and 2022 - 2023 license term(s), and to thereupon grant or deny said application in the reasonable exercise of its discretion. This authorization does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance.

Please note that the approval granted herein is conditional, and is based upon the representations set forth in the petitioner's notarized letter(s). This approval is subject to review and/or modification should the factual circumstances warrant.



JAMES B. GRAZIANO
DIRECTOR

DATED: July 2, 2021

JBG/JM/AL



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Petition Application (454300)



File Number: 454300
Petition Type: 12.39
Job Status: Approved
Submitted Date: Jun 16, 2021
License Number: 1322-33-008-008
License Type: Plenary Retail Consumption License
Licensee: 6 BROAD ST WATERFRONT LIQUOR LLC
Establishment: ABC POCKET LICENSE
Expiration Date: Jun 30, 2021
Inactivity Start Date: Oct 29, 2012

CURRENT LICENSE RELIEF TERMS

Petition Type	Petition File Number	Docket Number	Submitted Date	Term Period	State
12.39	148546	N/A	May 2, 2017	2017 - 2018	Granted
12.39	252051	N/A	mmm dd, yyyy	2018 - 2019	Granted
12.39	329551	N/A	mmm dd, yyyy	2019 - 2020	Granted
12.39	33	N/A	May 21, 1996	1996 - 1997	Granted
12.39	388357	N/A	Aug 10, 2020	2020 - 2021	Granted
12.39	454300	06-21-423	Jun 16, 2021	2021 - 2022	Granted
12.39	454300	06-21-423	Jun 16, 2021	2022 - 2023	Granted
12.39	62681	N/A	May 2, 2016	2015 - 2017	Granted

CURRENT REQUESTED RELIEF TERMS

Term Period	State
2021 - 2022	Granted
2022 - 2023	Granted

LICENSEE QUESTIONS

Question	Response
1: Please provide the full name, phone number and email address of the person associated with the licensee, who is authorized to be the contact for this petition. Kenneth Schwartz [REDACTED]	☐ Yes ☐ No
2: Provide the date on which the license became inactive. Oct 29, 2012	☐ Yes ☐ No
3: Provide the reason why this license became inactive on the date you provided. Sandy hit and destroyed the building	☐ Yes ☐ No
4: State the reasons why the license has remained inactive, and the prognosis for activation of the license. NOTE: You may upload additional documents if needed, on the next page. Covid 19 put many restrictions in place for me to move forward to finding a suitable location upon renewal of the license it is still inactive and remain a pocket license	☐ Yes ☐ No
5: Provide all efforts made by the licensee to activate the license. with the pandemic was unable to move forward with finding a new location	☐ Yes ☐ No
6: State whether the licensee has incurred any monetary expenses towards activation of the license. none	☐ Yes ☐ No

Question

Response



7: State whether there have been any factors outside the licensee's control that may have prevented efforts to activate the license.

☐ Yes ☐ No

covid 19 pandemic



8: State whether there is a need for any further active licenses in the community.

☐ Yes ☐ No

Moving forward any new businesses opening is good for a community



9: State whether you have previously sought relief from the Director pursuant to N.J.S.A. 33:1-12.39. If yes, please provide the terms.

☐ Yes ☐ No

Trying to find a location and covid 19 pandemic put it on hold

REPORTS

Letter Type

Uploaded Date



12.39 Relief Petition

Jul 2, 2021

COMMENTS:

DOCUMENTS TO ATTACH

The following documents may be required to be submitted with your response. A mandatory upload will be denoted by the "yes" in the "Required" column. Use the "upload File" button below to begin attaching the required documents. If you have any of the non mandatory documents feel free to ignore them.

Document Type	Description	Sample Form	Required?
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UPLOADED DOCUMENTS

Description

Document Type

File Name

Uploaded Date

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Screen ID: 1791567

RESOLUTION # -21**GRANTING THE RENEWAL OF KEYPORT LIQUOR 3 LLC FOR AN INACTIVE
PLENARY RETAIL CONSUMPTION LIQUOR LICENSE FOR THE 2021-2022 AND
2022-2023 LICENSE TERMS**

WHEREAS Keyport Liquor 3 LLC holds a plenary retail consumption liquor license (License No. 1322-33-007-016), currently a pocket license in the Borough of Keyport; and

WHEREAS, the Borough Clerk hereby certifies that Keyport Liquor 3 LLC has filed the renewal application and paid the State renewal fee directly online to the ABC and has paid the municipal fee in her office; and

WHEREAS, the Borough Clerk further certifies that Keyport Liquor 3 LLC received tax clearance for renewal dated May 11, 2021; and

WHEREAS, the applicant has made Petition to the Director of ABC for the required 12:39 relief, which was granted and received in the Clerk's office on July 2, 2021 and now allows the Mayor and Council to consider this renewal.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the application of Keyport Liquor 3 LLC for a plenary retail consumption liquor license for the 2021-2022 and 2022-2023 license terms is hereby granted.

BE IT FURTHER RESOLVED that all licenses renewed herein, except Package Stores, but including Retail Consumption Licenses, Retail Plenary Distribution Licenses and Club Licenses shall have exit and entrance doors to licensed premises closed from 9:00PM until closing, absent complaints from residents residing in the immediate area of the licensed premises, or as may be subsequently required by the Governing Body.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of July 20, 2021.

Michele Clark, RMC
Borough Clerk



STATE OF NEW JERSEY

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL

P.O. BOX 087

TRENTON, NJ 08625-0087

PHONE: (609) 984-2830 FAX: (609) 633-6078

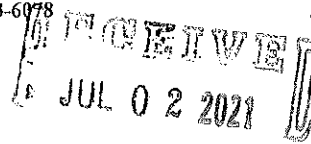
WWW.NJOAG.GOV

GURBIR S. GREWAL
Attorney General

JAMES B. GRAZIANO
Director

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor



July 2, 2021

BY:

Kenneth Schwartz
Keyport Liquor 3 LLC
24 Clay Street
Red Bank, NJ 07701

**RE: SPECIAL RULING TO PERMIT RENEWAL OF INACTIVE LICENSE PURSUANT TO N.J.S.A. 33:1-12.39
FOR THE 2021 – 2022 AND 2022 - 2023 LICENSE TERM(S); LIC. NO. 1322-33-007-016;
LIC. NAME: KEYPORT LIQUOR 3 LLC; DOCKET NO. 06-21-422; JOB NO. 454281**

Dear Petitioner:

Enclosed please find a Special Ruling to permit consideration of a renewal application for the above referenced inactive license pursuant to N.J.S.A. 33:1-12.39. As noted in the enclosed document, this Ruling merely determined that good cause exists for the issuing authority to consider your application. It is now within the purview of the local issuing authority to either grant or deny your renewal application in the reasonable exercise of its discretion.

Be advised that if your license is merely inactive and is sited at a premises, in order to activate this license during any of the license terms referenced above, you are required to file an amendment to your license application pursuant to N.J.A.C. 13:2-2.14. To properly file the amendment, pages 1, 2, and 11 of the 12-page license application must be filed with the local issuing authority not more than 10 days prior to, or 10 days after, opening the business. The local issuing authority will then present you with a current license certificate which must be prominently displayed where it can be readily seen by customers. N.J.A.C. 13:2-23.13(a)1.

However, if your license is a "pocket license," (a license not sited at a premises) and you wish to activate your license at a premises during any of the license terms referenced above, you must file a full 12-page application transferring the license from "pocket" status to the intended premises. Please contact your local issuing authority to comply with all requirements regarding the transfer.

I suggest that you contact the local issuing authority immediately to determine what steps are necessary to complete your license application renewal process.

Very truly yours,
GURBIR S. GREWAL
ATTORNEY GENERAL OF NEW JERSEY

Jillian Mahoney

By: _____
Jillian Mahoney
Deputy Attorney General

Cc: Municipality VIA EMAIL
ABC Licensing VIA EMAIL



STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL

LICENSE NO. 1322-33-007-016

DOCKET NO. 06-21-422

JOB NO. 454281

IN THE MATTER OF THE APPLICATION TO)	
PERMIT THE RENEWAL OF AN INACTIVE)	
LICENSE PURSUANT TO N.J.S.A. 33:1-12.39)	SPECIAL RULING
FOR THE 2021 – 2022 AND 2022 - 2023)	
LICENSE TERM(S))	
KEYPORT LIQUOR 3 LLC)	

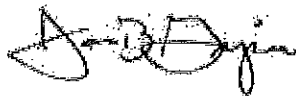
BY THE DIRECTOR:

The petitioner or licensee has filed a verified petition requesting authorization for the local issuing authority to consider a renewal application for License No. 1322-33-007-016 for the 2021 – 2022 and 2022 - 2023 license term(s) pursuant to the provisions of N.J.S.A. 33:1-12.39.

I have reviewed the petition filed in this matter and have considered all the facts and circumstances related to the inactive status of this license. I find that the petitioner or licensee has established good cause in accordance with the statutory requirements to warrant an application for renewal of the license for the license term(s).

Accordingly, the municipal issuing authority is hereby authorized to consider the application for renewal of the subject license for the 2021 – 2022 and 2022 - 2023 license term(s), and to thereupon grant or deny said application in the reasonable exercise of its discretion. This authorization does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance.

Please note that the approval granted herein is conditional, and is based upon the representations set forth in the petitioner's notarized letter(s). This approval is subject to review and/or modification should the factual circumstances warrant.



JAMES B. GRAZIANO
DIRECTOR

DATED: July 2, 2021

JBG/JM/AL





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Petition Application (454281)



File Number: 454281
Petition Type: 12.39
Job Status: Approved
Submitted Date: Jun 16, 2021
License Number: 1322-33-007-016
License Type: Plenary Retail Consumption License
Licensee: KEYPORT LIQUOR 3 LLC
Establishment: NONE
Expiration Date: Jun 30, 2021
Inactivity Start Date: Dec 29, 2009

CURRENT LICENSE RELIEF TERMS

Petition Type	Petition File Number	Docket Number	Submitted Date	Term Period	State
12.39	135659	N/A	Feb 16, 2017	2016 - 2017	Granted
12.39	1825	N/A	May 21, 2001	2001 - 2002	Granted
12.39	182531	N/A	Aug 23, 2017	2017 - 2018	Granted
12.39	24521	N/A	Jul 17, 2015	2015 - 2016	Granted
12.39	2556	N/A	May 21, 2002	2002 - 2003	Granted
12.39	265641	N/A	mmm dd, yyyy	2018 - 2019	Granted
12.39	3265	N/A	Jul 7, 2003	2003 - 2004	Granted
12.39	329549	N/A	mmm dd, yyyy	2019 - 2020	Granted
12.39	388350	N/A	Aug 10, 2020	2020 - 2021	Granted
12.39	3886	N/A	Nov 15, 2004	2004 - 2005	Granted
12.39	3998	N/A	May 27, 2005	2005 - 2006	Granted
12.39	3998	N/A	May 27, 2005	2006 - 2007	Granted
12.39	454281	06-21-422	Jun 16, 2021	2021 - 2022	Granted
12.39	454281	06-21-422	Jun 16, 2021	2022 - 2023	Granted
12.39	5006	N/A	Jul 2, 2007	2007 - 2008	Granted
12.39	7855	N/A	Oct 23, 2012	2012 - 2013	Granted
12.39	8828	N/A	Jul 25, 2014	2013 - 2014	Granted
12.39	8828	N/A	Jul 25, 2014	2014 - 2015	Granted

CURRENT REQUESTED RELIEF TERMS

Term Period	State
2021 - 2022	Granted
2022 - 2023	Granted

LICENSEE QUESTIONS

Question	Response
1: Please provide the full name, phone number and email address of the person associated with the licensee, who is authorized to be the contact for this petition. Kenneth Schwartz [REDACTED]	☐ Yes ☐ No
2: Provide the date on which the license became inactive. Dec 29, 2009	☐ Yes ☐ No
3: Provide the reason why this license became inactive on the date you provided. The company that held it went out of business	☐ Yes ☐ No
4: State the reasons why the license has remained inactive, and the prognosis for activation of the license. NOTE: You may upload additional documents if needed, on the next page. Still unable to find a suitable location due to covid I am still in search of a location that is suitable	☐ Yes ☐ No

Question

Response



5: Provide all efforts made by the licensee to activate the license.

☐ Yes ☐ No

In search of property that is suitable for a location



6: State whether the licensee has incurred any monetary expenses towards activation of the license.

☐ Yes ☐ No

none



7: State whether there have been any factors outside the licensee's control that may have prevented efforts to activate the license.

☐ Yes ☐ No

covid slowed down the process of finding a suitable building



8: State whether there is a need for any further active licenses in the community.

☐ Yes ☐ No

new businesses help the community thrive



9: State whether you have previously sought relief from the Director pursuant to N.J.S.A. 33:1-12.39. If yes, please provide the terms.

☐ Yes ☐ No

Due to covid it slowed down the process of finding a space

REPORTS

Letter Type

Uploaded Date



12.39 Relief Petition

Jul 2, 2021

COMMENTS:

DOCUMENTS TO ATTACH

The following documents may be required to be submitted with your response. A mandatory upload will be denoted by the "yes" in the "Required" column. Use the "upload File" button below to begin attaching the required documents. If you have any of the non mandatory documents feel free to ignore them.

Document Type	Description	Sample Form	Required?
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UPLOADED DOCUMENTS

Description

Document Type

File Name

Uploaded Date

[Return to Licensing Menu](#)

Screen ID: 1791567

RESOLUTION #__-21

**AUTHORIZING THE APPOINTMENT OF A CLASS II SPECIAL LAW
ENFORCEMENT OFFICER - Elijah Smith**

WHEREAS, the Borough of Keyport (the “Borough”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, N.J.S.A. 40A:14-146.8 et seq. authorizes the appointment of Special Law Enforcement Officers (SLEO) for terms not to exceed one (1) year, including the appointment of special officers classified as “Class Two” who are authorized to exercise the full powers and duties similar to those of a permanent, regularly appointed full-time police officer under the supervision of the Chief of Police; and

WHEREAS, Section 3-10 of the Borough Code provides for the appointment of special law enforcement officers subject to approval by resolution of the Borough Council; and

WHEREAS, the Chief of Police has reviewed the qualifications of Elijah Smith and has recommended his appointment as a Class II Special Law Enforcement Officer and the Borough Administrator, as the designated Appropriate Authority, approves this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The appointment of Elijah Smith as a Class II Special Law Enforcement Officer for a term ending December 31, 2021 is hereby approved and shall be compensated at the rate of \$15.30 per hour.
3. The Borough Clerk is directed to forward certified copies of this resolution to the Borough Administrator, Chief of Police.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of July 20, 2021.

Michele Clark, RMC
Borough Clerk

BOND ORDINANCE # -21**PROVIDING FOR THE PURCHASE OF A FIRE ENGINE WITH RELATED APPARATUS AND EQUIPMENT BY THE BOROUGH OF KEYPORT, APPROPRIATING \$700,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$665,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough of Keyport, a municipal corporation of the State of New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3 of this bond ordinance, there is hereby appropriated the sum of \$700,000, including the sum of \$35,000 as the down payment for the improvement or purpose required by the Local Bond Law. The down payment is now available by virtue of the provision for a down payment for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$665,000 pursuant to the Local Bond Law. In anticipation of the issuance of bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement or purpose hereby authorized for which bonds or notes are to be issued is the purchase of a fire engine with related apparatus and equipment.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 of this bond ordinance.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation stated in Section 1 of this bond ordinance.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the bond anticipation notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell a part, or all, of the bond anticipation notes from time to time at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report

in writing to the governing body at the meeting next succeeding the date when any sale of bond anticipation notes issued pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose described in Section 3 of this bond ordinance, computed on the basis of the amount of obligations authorized for the improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 10 years.

(c) An aggregate amount not exceeding \$20,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost of the improvement or purpose set forth in Section 3 of this bond ordinance.

(d) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and submitted to the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough is increased by \$665,000 (the amount of the authorization of the obligations provided for in this bond ordinance). The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

Section 7. The Borough reasonably expects to commence the acquisition and/or construction of the improvement or purpose described in Section 3 of this bond ordinance, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the obligations authorized in Section 2 of this bond ordinance. This Section 7 is intended to be and hereby is a declaration of official intent under Treasury Regulation Section 1.150-2.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Recorded Vote:

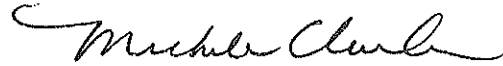
AYES: GOODE, PACHECO, FOTOPOULOS, MCDERMOTT, DAVIDSON,
MCNAMARA

NAYES:

ABSENT:

ABSTAIN:

The foregoing is a true copy of a bond ordinance introduced and adopted on first reading by the governing body of the Borough of Keyport on July 6, 2021.



Michele Clark
Clerk

Introduced: July 6, 2021
Public Hearing: July 20, 2021
Adopted:

BOND ORDINANCE # -21

PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS BY THE BOROUGH OF KEYPORT, APPROPRIATING THE AGGREGATE AMOUNT OF \$1,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$950,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Keyport, a municipal corporation of the State of New Jersey (the "Borough") as general improvements. For the improvements or purposes described in Section 3 of this bond ordinance, there is hereby appropriated the sum of \$1,000,000 (which is the aggregate amount of the sums of money appropriated for each respective improvement or purpose), including the sum of \$50,000 as the down payment for the improvements or purposes required by the Local Bond Law. The down payment is now available by virtue of the provision for a down payment for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvements or purposes not covered by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$950,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The improvements or purposes hereby authorized for which bonds or notes are to be issued, the estimated cost of each improvement or purpose and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement or purpose, and the period of usefulness of each improvement or purpose are as follows:

(a) Purchase of water and sewer equipment, including a sewer jet and backhoe.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$250,000	\$237,500	15 years

(b) Various water distribution system and sewer collection system improvements throughout the Borough, including all work and materials necessary therefor or incidental thereto.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$750,000	\$712,500	40 years
<u>TOTAL APPROPRIATION</u>	<u>TOTAL BOND AUTHORIZATION</u>	<u>AVERAGE PERIOD OF USEFULNESS</u>
\$1,000,000	\$950,000	33.75 years

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the bond anticipation notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell a part, or all, of the bond anticipation notes from time to time at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale of bond anticipation notes issued pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the costs thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes described in Section 3 of this bond ordinance, computed on the basis of the amounts of obligations authorized for each improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 33.75 years.

(c) An aggregate amount not exceeding \$205,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost of the improvements or purposes set forth in Section 3 of this bond ordinance.

(d) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and submitted to the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State

of New Jersey. Such statement shows that the gross debt of the Borough is increased by \$950,000 (the amount of the authorization of the obligations provided for in this bond ordinance). The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

Section 7. The Borough reasonably expects to commence the acquisition and/or construction of the improvements or purposes described in Section 3 of this bond ordinance, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the obligations authorized in Section 2 of this bond ordinance. This Section 7 is intended to be and hereby is a declaration of official intent under Treasury Regulation Section 1.150-2.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Recorded Vote:

AYES: GOODE, PACHECO, FOTOPOULOS, MCDERMOTT, DAVIDSON,
MCNAMARA

NAYES:

ABSENT:

ABSTAIN:

The foregoing is a true copy of a bond ordinance introduced and adopted on first reading by the governing body of the Borough of Keyport on July 6, 2021.



Michele Clark
Clerk

Introduced: July 6, 2021
Public Hearing: July 20, 2021
Adopted:

JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME



TIM W. GILLEN, PE, PP, CME (1991-2010)
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

June 24, 2021

Via Electronic & 1st Class Mail

Borough of Keyport
70 West Front Street
Keyport, NJ 07735

Attn: Jay Delaney
Borough Administrator

Re: *Estimate of Fees for Professional Engineering Services
Improvements to Church Street – Water and Sanitary System Improvements
Borough of Keyport, Monmouth County, NJ
Proposal No. 2020-157*

Dear Mr. Delaney:

We are pleased to submit our fee estimate for professional engineering services for the water and sanitary sewer system improvements to be included within the improvements to Church Street project. As you are aware, the Borough received a NJDOT FY 2020 Local Aid grant in the amount of \$215,000 for the project which includes the resurfacing of Church Street between First Street (CR6) and Hurley Street.

In review of the existing utility infrastructure, it is recommended that the existing 4" cast iron water main be upgraded to an 8" DIP water main with replacement of all of the existing water services and fire hydrants. In addition, insertion valves will be installed where necessary to ensure that isolation of the new and existing mains can occur for proper installation and future maintenance. The existing main will be abandoned in place and the existing services abandoned at the existing main. Each new service will be provided with a new curb stop between the curb and sidewalk and will be connected to the existing house service at the new curb stop. Commercial services will be replaced in kind from the main to a new shutoff valve behind the curb line.

In conjunction with the water improvements, we are also recommending the replacement of a section of sanitary sewer main between Third Street and Warren Street. The sanitary sewer main between Maple Place and Third Street was previously lined and is in good condition. There is a sag in a section of the pipe between Warren Street and Third Street that currently slows down the flow of the sewer through the main. We recommend that this section of the lined main be removed and replaced with SDR-35 PVC sanitary sewer main. There is one lateral within this section of main that will need to be removed and replaced as well. The remainder of the main, between Third Street and First Street, is not lined and is in fair condition. We recommend that this section of pipe be lined in a future sanitary sewer lining project.

Based on the improvements listed above, the engineer's estimate for the water main improvements is \$650,000.00 and the sanitary sewer improvements \$24,000.00 for a total of \$674,000.00. The estimates are enclosed herein.

S:\Keyport\Proposals\21-06-24 Church Street Water Improvements Fee Estimate.docx



Jay Delaney
Keyport Borough
Re: Improvements to Church Street

June 24, 2021
Proposal No. 2020-157
Page 2

With this being said, our office anticipates the following scope of work:

A. Construction Plans and Contract Documents

The work in this phase will involve preparing construction plans for the water and sanitary sewer improvements in accordance with NJDOT requirements. The contract documents will be prepared in accordance with NJDOT Local Aid supplemental specifications.

Work in this phase will involve but not be limited to the following:

1. Preparation of Construction Plans.
 - i. Construction Plans
 - ii. Profile of the water and sanitary sewer mains
 - iii. Construction Details
2. Preparation of Bid Specifications.
3. Preparation of Final Cost Estimate.

B. Construction Administration Phase Services

Our office will provide full time observation of the utility improvements for the anticipated construction time. We anticipate the following duration of the utility improvements:

1. Test Pits – 1 Week
2. Insertion Valves – 1 Week
3. Main Installation/Testing – 5 Weeks
4. Service Installation – 3 Weeks

Summary of Fee Estimates

A. Preparation of Construction Plans and Bid Documents	\$10,000.00
B. Construction Phase Services	\$58,500.00
Total Fee Estimate	\$68,500.00



Jay Delaney
Keyport Borough
Re: Improvements to Church Street

June 24, 2021
Proposal No. 2020-157
Page 3

Exceptions:

- Any work not specified as listed in the above phases shall be considered additional services and will be invoiced at the time said work is authorized by the Borough.
- Permits are not anticipated as there is no

The above fee estimates are based on information provided to us by the Borough. Should the scope of the project change requiring additional professional fees, we will detail same in writing and seek authorization prior to proceeding.

Should you accept our fee estimate, kindly provide a purchase order or professional services Resolution authorizing same. We trust this is the information you require at this time. Should you have any questions or wish to discuss the above further, please do not hesitate to contact this office.

Very truly yours,

CME Associates

Trevor J. Taylor, PE, PP, CME
Borough Engineer's Office

TT:mmm

WATER IMPROVEMENTS
CHURCH STREET
KEYPORT BOROUGH, MONMOUTH COUNTY, NEW JERSEY

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Police Traffic Directors (10 weeks)	1	LS	\$ 65,000.00	\$ 65,000.00
2	8" DIP Water Main	2,000	LF	\$ 85.00	\$ 170,000.00
3	Water Valve, 8"	12	UN	\$ 4,500.00	\$ 54,000.00
4	Water Services, 3/4"	48	UN	\$ 2,500.00	\$ 115,000.00
5	Water Services, 4"	3	UN	\$ 4,000.00	\$ 12,000.00
6	Insertion Valve, 8"	4	UN	\$ 15,000.00	\$ 60,000.00
7	Insertion Valve, 12"	2	UN	\$ 16,000.00	\$ 32,000.00
8	Hydrant Assembly	3	UN	\$ 6,500.00	\$ 19,500.00
9	Test Pits	20	CY	\$ 100.00	\$ 2,000.00
10	Excavate Concrete Roadway	150	CY	\$ 150.00	\$ 22,500.00
11	Temporary Trench Repair	1,750	SY	\$ 15.00	\$ 26,250.00
12	Sidewalk, 4" Thick	135	SY	\$ 85.00	\$ 11,475.00
ESTIMATED CONSTRUCTION COST:					\$ 589,725.00
CONTINGENCY (10%):					\$ 58,972.50
TOTAL CONSTRUCTION COST:					\$ 648,697.50

WATER IMPROVEMENTS
CHURCH STREET
KEYPORT BOROUGH, MONMOUTH COUNTY, NEW JERSEY

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Police Traffic Directors (10 weeks)	1	LS	\$ 65,000.00	\$ 65,000.00
2	8" DIP Water Main	2,000	LF	\$ 85.00	\$ 170,000.00
3	Water Valve, 8"	12	UN	\$ 4,500.00	\$ 54,000.00
4	Water Services, 3/4"	46	UN	\$ 2,500.00	\$ 115,000.00
5	Water Services, 4"	3	UN	\$ 4,000.00	\$ 12,000.00
6	Insertion Valve, 8"	4	UN	\$ 15,000.00	\$ 60,000.00
7	Insertion Valve, 12"	2	UN	\$ 16,000.00	\$ 32,000.00
8	Hydrant Assembly	3	UN	\$ 6,500.00	\$ 19,500.00
9	Test Pits	20	CY	\$ 100.00	\$ 2,000.00
10	Excavate Concrete Roadway	150	CY	\$ 150.00	\$ 22,500.00
11	Temporary Trench Repair	1,750	SY	\$ 15.00	\$ 26,250.00
12	Sidewalk, 4" Thick	135	SY	\$ 85.00	\$ 11,475.00

ESTIMATED CONSTRUCTION COST: \$ 589,725.00

CONTINGENCY (10%): \$ 58,972.50

TOTAL CONSTRUCTION COST: \$ 648,697.50

SANITARY SEWER REPLACEMENT ESTIMATE
CHURCH STREET (MH I-17 to MH I-18)
KEYPORT BOROUGH, MONMOUTH COUNTY, NEW JERSEY

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Mobilization	1	LS	\$ 2,500.00	\$ 2,500.00
2	Clearing Site	1	LS	\$ 2,500.00	\$ 2,500.00
3	Police Traffic Directors	1	AL	\$ 2,500.00	\$ 2,500.00
4	Removal of Walks	36	SY	\$ 10.00	\$ 360.00
5	Concrete Sidewalk, 4" Thick	36	SY	\$ 75.00	\$ 2,700.00
6	Connect to Existing Main	2	UN	\$ 2,500.00	\$ 5,000.00
7	6" PVC SDR-35 Sanitary Sewer Main	30	LF	\$ 125.00	\$ 3,750.00
8	4" PVC SDR-35 Sanitary Sewer Lateral	17	LF	\$ 50.00	\$ 850.00
9	4" PVC SDR-35 Sanitary Sewer Clean Out	1	UN	\$ 750.00	\$ 750.00
ESTIMATED CONSTRUCTION COST:					\$ 20,910.00
CONTINGENCY (15%):					\$ 3,136.50
TOTAL CONSTRUCTION COST:					\$ 24,046.50

ORDINANCE #__-21

ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER VIII, SECTION 3 "AMERICAN LEGION DRIVE PARKING LOT, AMERICAN LEGION DRIVE, AND FIREMAN'S PARKING LOT" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

WHEREAS, the Borough of Keyport (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough desires to designate one (1) Disabled Veteran's Parking Space on American Legion Drive; and

WHEREAS, the Borough Engineer, CME Associates, has determined that any of the existing ADA spaces on American Legion Drive could be utilized as a Disabled Veteran's Parking Space with the addition of signage for the Disabled Veteran Space; and

WHEREAS, the Council of the Borough (the "**Council**") has determined to amend Chapter VIII, Section 3 "American Legion Drive Parking Lot, American Legion Drive, and Fireman's Parking Lot" to add a section providing for one (1) designated Disabled Veteran's Parking Space on American Legion Drive.

NOW THEREFORE, BE IT ORDAINED by the Council of the Borough of Keyport, County of Monmouth, New Jersey that:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. Chapter VIII, Section 3 "American Legion Drive Parking Lot, American Legion Drive, and Fireman's Parking Lot" is hereby amended to add Section 8-3.6 as follows:

8-3.6 Disabled Veteran's Parking.

Pursuant to the authority granted to the municipality by N.J.S.A. 39:4-197, one (1) parking spot on American Legion Drive shall be reserved and designated by signage as Disabled Veteran's Parking for use by persons who have been issued special vehicle identification cards by the Motor Vehicle Commission pursuant to N.J.A.C. 13:20-9.8 et seq. No other person shall be permitted to park in this space.

Section 3. All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed.

Section 4. Each section, subsection, sentence, clause and phrase of this ordinance is declared to be an independent section, subsection, sentence, clause and phrase and the finding or

holding of any such portion of this ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this ordinance.

Section 5. Except as amended by this ordinance, all other provision of the Borough's Revised General Ordinances shall remain in full force and effect.

Section 6. The Borough Clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 7. This ordinance shall be in full force and effect from and after its adoption and any publication according to law.

Introduced: July 6, 2021
Public Hearing: July 20, 2021
Adopted:

Michele Clark, RMC
Borough Clerk
Borough of Keyport

Collette J. Kennedy, Mayor
Borough of Keyport

RECEIVED
JUN 30 2021

Comm #1

Monmouth County
Board of County Commissioners

THOMAS A. ARNONE
DIRECTOR

SUSAN M. KILEY
DEPUTY DIRECTOR

LILLIAN G. BURRY
NICK DIROCCO
ROSS F. LICITRA



HALL OF RECORDS
ONE EAST MAIN STREET
FREEHOLD, NJ 07728
TELEPHONE: 732-431-7000

Dear Mayor:

Monmouth County is preparing an application for a 2021 Department of Community Affairs LEAP Implementation Grant. If successful, the funding will allow the County to provide high resolution photo imagery to your municipality free of charge. Aerial imagery such as this is often cost prohibitive for many towns. Through this grant, the County is offering three (3) user accounts per town for up to two years as part of our Nearmap subscription service.

Nearmap captures high resolution aerial imagery several times a year. Users will be able to instantly stream current aerial photos to their desktop, tablet or cell phone. Users can also compare present day, on the ground conditions to prior year flights. Municipal governments use high resolution aerial imagery along with other imported GIS data to support a number of important in-house operational functions including:

- Measure the size and footprints of buildings
- Determine property boundaries, setbacks, buffers
- Evaluate environmental conditions and potential development impacts
- Estimate capital investments (materials, linear feet of pipe, sidewalk, roadway width, curbing, etc.)
- Capital inventory (hydrants, catch basins, guiderail, etc.)
- Remote property assessments, inspections and compliance (e.g. zoning, permits)
- Tax assessments
- Building condition (roof conditions, fire safety)
- Post disaster damage assessment and comparison to prior images
- Hazard mitigation assessments
- Search and rescue

More information about the Nearmap product can be found at <https://www.nearmap.com/us/en>

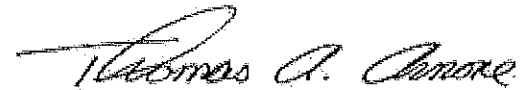
The Monmouth County Office of Shared Services will be coordinating this effort between the County and our fifty-three municipalities in meeting the requirements of the LEAP Implementation Grant program as well as coordinate agreements with municipalities that sign on for imagery services. The Monmouth County Office of Geographic Information Systems will procure and maintain vendor software licensing as well as manage product maintenance and upgrades. The County's GIS Office will also be available to provide assistance and training to local officials who use the online tool.

Municipalities wishing to participate in this shared service program must provide the County with a resolution of support from their respective governing body. Attached please find a SAMPLE resolution that your town may use as a template. The shared services agreement is attached as well to be executed by your governing body.

If you have any questions regarding the grant application, resolution or shared services agreement, please feel free to reach out to Liz Perez, Shared Services Coordinator at 732-431-7460 extension 2115 or Elizabeth.perez@co.monmouth.nj.us.

Thank you again for participating in the Monmouth County Shared Services Program. Please feel free to contact my office should you have any questions by emailing me at Thomas.Amone@co.monmouth.nj.us or by calling me at 732-431-7396.

Sincerely,



Thomas A. Amone
Commissioner Director,
Monmouth County

cc: Teri O'Connor, County Administrator
Michael Fitzgerald, County Counsel
Municipal Administrator
Municipal Clerk

NOTICE OF CONFIDENTIALITY This message, including any prior messages and attachments, may contain advisory, consultative and/or deliberative material, confidential information or privileged communications of the County of Monmouth. Access to this message by anyone other than the sender and the intended recipient(s) is unauthorized. If you are not the intended recipient of this message, any disclosure, copying, distribution or action taken or not taken in reliance on it, without the expressed written consent of the County, is prohibited. If you have received this message in error, you should not save, scan, transmit, print, use or disseminate this message or any information contained in this message in any way and you should promptly delete or destroy this message and all copies of it. Please notify the sender by return e-mail if you have received this message in error.

SAMPLE
PARTICIPANT'S RESOLUTION
LEAP IMPLEMENTATION GRANT

WHEREAS, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, the (COUNTY OF MONMOUTH and Participating Local Units) propose to enter into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of this shared services agreement is to provide the technical benefits the County receives through our high resolution aerial imagery service (Nearmap) to all fifty-three (53) municipalities in the County, free of charge for two years, which will benefit the residents of all participating local units; and

WHEREAS, this service will provide high resolution, high quality imagery, as well as a complete set of countywide images three times a year through a web-based interface that allows the user to view the most recent images online; and

WHEREAS, municipal governments will use this to do the following:

- Measure size and footprints of buildings
- Determine property boundaries, setbacks and buffers

- Evaluate environmental conditions and potential development impacts
- Estimate capital investments
- Post disaster damage assessment
- Hazard mitigation assessments
- Search and rescue; and

WHEREAS, the COUNTY OF MONMOUTH has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the (Name of Participating Local Unit), that the (Name of Participating Local Unit) does hereby join with COUNTY OF MONMOUTH in applying for a LEAP Implementation Grant in the amount of \$250,000.00 to support implementation of this shared service.

CERTIFICATION

I, _____, (Clerk/Secretary of the Local Unit) of the (Name of Local Unit) in the County of _____, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the (Name of Governing Body) at its meeting of _____.

**SHARED SERVICE AGREEMENT
FOR THE COUNTY OF MONMOUTH TO PROVIDE
HIGH-RESOLUTION AERIAL IMAGERY SOFTWARE**

THIS SHARED SERVICE AGREEMENT (the “Agreement”) is made this ____ day of _____, 20____ by and between the COUNTY OF MONMOUTH, a body politic of the State of New Jersey, having its principal offices located at the Hall of Records, 1 E. Main Street, Freehold, New Jersey 07728 and NAME OF MUNICIPALITY, in the County of Monmouth, a municipal corporation of the State of New Jersey, having its principal offices located at street address, municipality, NJ zip code, (referred to as the “Sublicensee”).

WHEREAS, The Uniform Shared Services and Consolidation Act (C.40A:565-1, et seq.), authorizes local units of this State to enter into a contract with any other local unit(s) for the joint provision within their several jurisdictions of any service, which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, Aerial imagery and software licenses are cost-prohibitive for many small government entities to purchase alone, based on limited financial, technical and professional resources; and

WHEREAS, Nearmap, owned by its parent company Nearmap Limited, provides for reliable, high-resolution aerial imagery software through a web-based interface, which lends to more timely insights from virtual site visits, and can result in saved time and reduced costs; and

WHEREAS, Monmouth has obtained a limited license and subscription service from Nearmap, which provides high-quality aerial imagery of the entire County three (3) times per year, in addition to a web-based interface that allows users to view prior flyovers and recent images; and

WHEREAS, Under the terms of its license, Monmouth may operate a Nearmap web-based interface for itself, and may also sublicense the use of the system for use by other contracting units in Monmouth County, New Jersey under a subscription service; and

WHEREAS, This service provides participating municipalities with an equitable and fair level of accessibility to this relevant and timely information at no cost, including: access to aerial imagery to support in-house programming and functions, including the measuring size and footprints of buildings; determining property boundaries, setbacks and buffers; evaluating environmental conditionals and potential development impacts; estimating capital investments and

inventory; property inspection and compliance; tax assessments; building conditions; post-disaster damage assessment; hazard-mitigation assessments; and search and rescue.

NOW, THEREFORE, in consideration of the above and the provisions set forth hereinafter, it is mutually agreed as follows:

IT IS AGREED:

1. Grant of Sublicense. Monmouth hereby grants the Sublicensee to use Nearmap MapBrowser product, under the terms of this Agreement.

2. Costs. There is no cost to the sublicensee for use of Nearmap system.

- (a) Each participating municipality has access to the Nearmap system at no cost for two years.
- (a) The County contribution through the NJDCA LEAP Implementation Grant shall be \$240,000.
- (b) The County will pay 100% of the program cost for each participating municipality to Nearmap through New Jersey LEAP Grant funding.
- (c) Each municipality is entitled to 3 named users accounts to access the Nearmap MapBrowser product.
- (d) Enhanced-release costs of additional releases and any other future add-ons, as mutually agreed upon by the parties.
- (e) Annual maintenance costs for additional releases and any other future add-ons, as mutually agreed upon by the parties.
- (f) In the event Monmouth fails to receive funding from other sources, such as New Jersey LEAP Grant program, annual payments remain the sole responsibility of the Sublicensee.

3. Other Costs.

- (a) The Sublicensee will retain Nearmap system directly to perform any customization, data conversion or future additional training and implementation services required by the Sublicensee.
- (b) The Sublicensee will also provide the necessary personal computer(s), printer(s) and internet connection for the proper operation of Nearmap. For current operating requirements, see Exhibit "A" attached.

4. Maintenance and Support.

- (a) The Monmouth County Office of Geographic Information Systems will procure and maintain vendor software licensing. Nearmap is responsible for maintenance and upgrades to the Nearmap MapBrowser product.
- (b) Sublicensees will have access to Nearmap's technical help and support services to assist questions regarding the Nearmap MapBrowser product. These tools include a documentation library, knowledge hub, technical videos, feedback access directly linked through the MapBrowser product to directly open a support request or report issues with Nearmap.
- (c) In the event of any major changes in the maintenance and support arrangements with Nearmap, all Sublicensees in good standing under this Agreement will receive prior and timely notification of such changes.

5. Copyright & Trademark Acknowledgement.

- (a) The Nearmap MapBrowser product is the exclusive property of Nearmap, owned by Nearmap Limited. Nearmap owns the title, copyright, and other intellectual property rights in web-based software. Nearmap is licensed, not sold. Nearmap is protected by copyright and other intellectual property laws and treaties. Except for those rights expressly granted by Nearmap Limited, Nearmap retains all proprietary rights to Nearmap.
- (b) Nearmap may not be reproduced, exploited, modified, transmitted, licensed or distributed without the prior written consent of Nearmap Limited. The licensee, Sublicensees and other users shall not disassemble; decompile, or reverse engineer Nearmap products.

Copyright © 2021 Nearmap

All rights reserved.

6. Ownership of Images, Metadata, and Database Information.

- (a) Sublicensee is solely responsible for the selection of indexing templates and the entry of indexing utilized in the retrieval of images and other content.
- (b) All data, associated metadata and database information of the Sublicensee remain the sole property of the Sublicensee. Monmouth may not make any portion of this information deposited in the repository available to the public without the prior written consent of the Sublicensee.

7. Term of Agreement.

This Agreement shall be effective through (December 31, 2023), unless sooner terminated or extended.

8. Termination of Agreement.

- (a) Either party has the right to terminate this Agreement upon ninety (90) days written notice to the other party. In addition, Monmouth may terminate this Agreement, upon thirty (30) days notice, if the Sublicensee fails to make timely payment(s) required under this Agreement.
- (b) If the underlying agreement between Monmouth and Nearmap is terminated for any reason, Monmouth shall promptly notify all Sublicensees of such termination and the effective termination date, whereupon this Agreement shall terminate.
- (c) If the agreement between Monmouth and the Sublicensee is terminated for any reason, upon the written request of the Sublicensee, Monmouth shall, within sixty (60) days from the effective termination date, provide the Sublicensee with a copy of all data and metadata stored within the Nearmap MapBrowser for the Sublicensee ("Sublicensee's data"). At Monmouth's discretion, delivery may be on any standard media including, but not limited to CD, DVD or removable HDD. Upon delivery, Monmouth shall retain no custodial right or duty with regard to the Sublicensee's data.

9. Dispute Resolution.

- (a) The parties will attempt to resolve any dispute(s) between them, in good faith, through non-binding mediation. Either party may demand such mediation by written notice to the other party. The written notice shall contain at least (a) a brief statement of the nature of the dispute, and (b) the name, address and phone number of that party's designated representative for purposes of mediation. The other party shall designate its representative for mediation in writing no later than five (5) business days after receipt of the demand for mediation. The respective designees shall thereupon, and promptly, with due regard for the need for timely action, choose a mediator. If the parties cannot agree on a mediator, or if they prefer, they shall choose a reputable mediation firm. Any mediation firm so chosen shall present a list of at least five proposed mediators to the parties and shall provide the parties with a summary of each person's qualifications to serve as the mediator. Each party shall rank the proposed mediators in order of preference. The fifth and any lower ranked persons on each list will be excluded from further consideration. The chosen mediator

shall be the remaining person who is the combined highest-ranking mediator on both preference lists, after deleting all excluded persons. In the event of a tie, the mediator shall be chosen by lot. The parties will not be bound by the Rules of Evidence in presenting their positions before the mediator. Each party will bear its own costs of participation in mediation and they will divide the costs of the mediator equally. If, after a good faith effort to resolve the dispute through mediation, the dispute is not resolved, either party may terminate the mediation by written notice to the mediator and to the other party, whereupon either party may submit the dispute to the Superior Court of New Jersey, Monmouth County, for adjudication, which Court shall have exclusive original jurisdiction over the dispute.

- (b) Monmouth agrees to continue providing the Sublicensee access to the Nearmap web-based interface and all data during the pendency of a dispute.

11. Limitation of Liability/Indemnification.

- (a) Monmouth makes no warranties, either express or implied under this Agreement. Monmouth shall not be liable to the Sublicensee for damages of any kind arising from Monmouth's non-performance or flawed performance under this Agreement.
- (b) The Sublicensee shall defend, indemnify and hold harmless Monmouth, its officers, agents and employees from and against any and losses, costs, damages, claims, suits and/or liabilities (including counsel fees and cost of suit), to which Monmouth may be subject by reason of any actions or inactions by the Sublicensee, its officers, agents and employees.

12. Terms of Use and Notices.

In order to access Monmouth's Nearmap license and the Nearmap MapBrowser product, the Sublicensee and its external authorized users must agree to the Terms of Use posted thereon, a copy of which is attached hereto, as Exhibit "B". By executing this Agreement, the Sublicensee agrees to the terms of Exhibit "B".

13. Support Process.

The Nearmap Product Support process attached hereto as Exhibit "A" is incorporated herein.

14. Changes.

The terms and conditions of this Agreement may not be amended, waived or modified, except in a writing signed by the parties.

15. Force Majeure.

A party shall not be liable for any failure of or delay in the performance of this Agreement for the period of time that such failure or delay is (a) beyond the reasonable control of a party, including, without limitation, acts of God, terrorist acts, shortage of supply, breakdowns or malfunctions, interruptions or malfunctions of computer facilities, or loss of data due to power failures or mechanical difficulties with information storage or retrieval systems, labor difficulties, war, or civil unrest, and (b) materially affects the performance of any of its obligations under this agreement, and (c) could not reasonably have been foreseen or provided against. The affected party shall provide the other with prompt notice, as soon as practicable, any such delay or failure in performance occurs and keep the other party apprised of developments and mitigation effort with respect thereto.

16. Choice of Law.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of New Jersey.

17. Filing of Agreement.

Monmouth's Clerk of the Board shall file a fully executed copy of this Agreement with the Division of Local Government Services, New Jersey Department of Community Affairs in accordance with N.J.S.A. 40A:65-4(b).

18. Authority to Execute Agreement.

Each party to this Agreement represents to the other party that its governing body has taken the necessary action to authorize the execution of this Agreement.

19. Counterparts.

This Agreement may be fully executed in any number of counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one agreement binding upon all parties, notwithstanding that all parties have not signed the same counterpart. Such executions may be transmitted to the parties electronically or by facsimile, and such electronic or facsimile execution shall have the same force and effect as an original signature.

20. Notices.

Any notices that are provided pursuant to this Agreement shall be in writing (including facsimile and electronic transmissions) and mailed or transmitted or delivered as follows:

To Monmouth:

County of Monmouth
1 East Main Street
Freehold, NJ 07728
Attn: Elizabeth Perez, Shared Services Coordinator
Email: elizabeth.perez@co.monmouth.nj.us
Fax:

To the Sublicensee:

Or to such other address or individual as any party may from time to time notify the other.

IN WITNESS WHEREOF, the parties have executed this Agreement.

ATTEST:

COUNTY OF MONMOUTH

Clerk of the Board

By: _____
Commissioner Director

Date: _____

ATTEST:

By: _____
Title:

Date: _____

Exhibit "A"

END USER PC(s)

Support Services:

- Telephone and/or email-based technical support, training, troubleshooting, error-identification, and other assistance as needed.
- Up to 3 dedicated users for each community.
- Support requests sent to (enter email address here) will be addressed in a timely manner, Monday – Friday, 9AM – 5PM MST.
- Access to Nearmap's ongoing trainings, known-problem database and updated technical guidance content.
- .

Supported Browser Versions for viewing Vertical and Oblique Content in the MapBrowser product:

- The Nearmap Map Browser is supported in the most recent and second most recent versions of Mozilla Firefox, Safari, Microsoft Edge and Google Chrome.
- They do not support Internet Explorer 9 and below.
- JavaScript needs to be enabled on your web browser.

Suggested System Specifications for Basic Browsing:

- PC with at least 2GB of RAM, or
- Modern smartphone or tablet devices, and
- Latest version of Google Chrome

Suggested System Specifications for Advanced or Professional Use:

- PC with at least 8GB of RAM, and
- Latest version of Chrome

Exhibit "B" Placeholder

Michele Clark

From: ASK Infobox <info@asknj.org>
Sent: Tuesday, July 06, 2021 2:58 PM
To: mclark
Subject: revision to Arts Walk usage area

Hello,

I just wanted to update the borough that none of the July 24 Arts walk activities will be taking place near the waterfront or in the gazebo.

The locations are privately owned and are as follows

The Keyport Yacht Club
3BR distillery
Gerber Salon
2 East front St
41 First St

I am however inquiring about having live musicians play music near the public art sites. Is that allowed? The public art sites will be on our art walk map so these locations include:

Fred Astaire Mural by Grace Sharpe: 2 W Front St
River Queen Mural by Asja Jung: 1 W Front St
Freeform Mosaic Sculptures by ASK: 1 Broad St
Labyrinth by ASK: next to the park at 1 broad st
Keyport Map Mural by Nussara Cregan: 15 Main St
Aeromarine Mural by Grace Sharpe: 110 W Front St

Thanks,

Michelle Knox

President of Arts Society of Keyport

www.asknj.org

[Like us on Facebook](#)

or Instagram





RECEIVED
JUN 24 2021

Comm #3

BY:

Knights of Inferno Firefighter/Military Motorcycle Club

P.O. Box 900
Keyport, N.J. 07735

June 23, 2021

Mayor & Council
Borough of Keyport
70 West Front Street
Keyport, N.J. 07735

RE: September 11th Memorial Motorcycle Run

Dear Mr. Mayor & Council,

I am writing this letter to request assistance for The Knights of the Inferno Motorcycle Club which will present the September 11th Memorial Motorcycle Run Sunday August 22nd, 2021 with a rain date of Sunday August 29th.

Proceeds from this year's ride will be donated to the FDNY Firefighter Thomas J. Foley Foundation and the Union Beach Fire Department 9-11 Memorial. This year's ride will be dedicated to the memory of FDNY Firefighter Daniel Foley. Danny was the brother of Thomas Foley and sadly passed away from 9-11 related cancer in February. Members of Firefighter Foley's family will be attending the ride. Firefighter Foley lost his life in the line of duty during the September 11th attacks.

There will be a dedication of a piece of WTC steel to the Union Beach Fire Department. This dedication will take place once the ride is concluded. The ride will leave the Knights of Columbus 54 State Hwy 35 Keyport, N.J. at 11:30 - 11:45am and will have a police/fire/EMS/military escorted ride. The ride will stop at September 11th Memorials along a designated route in Monmouth County NJ. At each stop, an honor guard detail will place a wreath in honor of those who perished on September 11th 2001. Registration for the run is at the Knights of Columbus from 9am to 11am The ride will end at the Knights of Columbus.

We are respectfully requesting the Keyport Police Department assistance in the escort this year and I have spoken to Captain Michael Ferm about this request as well. I would like to thank you all for your time and consideration to this most solemn occasion.

Respectfully,

Robert LaBerta
Ex Chief - Union Beach Fire Department
Founder and International President
Knights of the Inferno Firefighter/Military Motorcycle Club

Email: rallyforjersey@gmail.com

Patty Olsen

From: Shannon Torres <storres@keyportpd.org>
Sent: Thursday, July 08, 2021 1:25 PM
To: 'Patty Olsen'; jay delaney
Cc: 'Michele Clark'
Subject: FW: September 11th Memorial Motorcycle Run

Here is the info for the request:

General Information:

The September 11th Memorial Motorcycle Run is Sunday August 22nd with a rain date of Sunday August 29th. Motorcycle riders and passengers will register between 9am and 11am at the Knights of Columbus State Route 35 in Keyport. There will be a meeting with the escort team at 11-11:15am. There will be a prayer and run announcement to advise the riders about safety, general rules regarding the run, and parking at the stops after the escort meeting. The run will leave the KofC by 11:45am-12pm. The run will stop at 3 designated September 11th Memorials within Monmouth County. At each stop there will be a wreath placement by honor guard and a quick service. Most stops are no longer than 30 minutes each. Along the route will be local fire departments and EMS that will be parked to support the run as it passes.

Escorts and Traffic Control:

Keyport Police Department (escort start to finish)

Union Beach Police Department (?)

Chief Eric Hernando of Holmdel Fire Department

Union Gardens Fire Company (WTC Steel Escort Vehicle)

Union Beach EMS

Break down vehicle (pick up truck and trailer)

If possible, we will need Keyport PD to contact the jurisdictions the run will be traveling through to stop traffic at major intersections.

Route & Stops:

1. Knights of Columbus
2. Rumson Fire Company
3. Holmdel Fire Rescue Company #2
4. Keyport 9-11 Memorial
5. Knights of Columbus

Knights of Columbus, Council #3402 to Rumson Fire Company via NJ-35 S.

32 min (17 mi)

1. Head northwest on NJ-35 N
2. Turn right onto Prospect Ave
3. Turn left onto Amboy Rd
4. Turn left onto NJ-35 S
5. Turn right onto Laurel Ave
6. Turn left onto Holland Rd/Holmdel Middletown Rd

7. Turn left onto Red Hill Rd
8. Turn right onto Kings Hwy
9. Slight right onto NJ-35 S
10. Take the Twin Brooks Ave exit toward New Monmouth
11. Turn right onto Twin Brooks Ave
12. Use any lane to turn left onto NJ-35 N
13. Turn right after Wells Fargo Bank (on the right) onto Kings Hwy E
14. Turn right onto Locust Point Rd
15. Turn left onto Oceanic Bridge
16. Turn left onto E River Rd
17. Arrive at location: Rumson Fire Company

Rumson Fire Company, East River Road, Rumson, NJ to Holmdel Fire Company #2 via Navesink River Rd.

28 min (13 mi)

1. Head northwest on E River Rd toward Black Point Rd
2. Turn right onto Bingham Ave
3. Turn left onto Navesink River Rd
4. Continue straight to stay on Navesink River Rd
5. Turn right onto Nutswamp Rd
6. Turn right onto Red Hill Rd
7. Turn right
8. Turn right onto Dwight Rd
9. Turn right onto Van Schoick Rd
10. Turn left onto Takolusa Dr
11. Turn right onto Centerville Rd
12. Turn right
13. Arrive at location: Holmdel Fire Company #2

Holmdel Fire Company #2 to American Legion Drive via Middle Rd.

10 min (3.8 mi)

1. Left on Centerville Rd and continue straight
2. Turn left onto Middle Rd
3. Continue straight to stay on Green Grove Ave
4. Turn left onto 1st St
5. Turn right onto Broad St
6. Arrive at location: American Legion Drive

American Legion Drive to Knights of Columbus, Council #3402 via Broadway.

3 min (1.1 mi)

1. Head west on American Legion Dr
2. Turn right onto W Front St
3. Turn left onto Broadway
4. Slight right onto NJ-35 N
5. Arrive at location: Knights of Columbus, Council #3402

If you have any questions, please contact me. Thank you for your time and assistance!

Robert LaBerta
National President and Founder
Knights of the Inferno Firefighter/Military Motorcycle Club


Email: knightsoftheinfernonj@gmail.com



Prevention Coalition
of Monmouth County
AN AFFILIATE OF prevention first

Providing Awareness, Education and Advocacy through Collaborative Efforts

Comm#4

June 8, 2021

RECEIVED
JUL 12 2021

Dear Mayor, Town Administrator & Clerk,

August 31 is International Overdose Awareness Day. As of March 31, 2021, Monmouth County has lost **51** persons due to overdose this year.

The Prevention Coalition of Monmouth County (PCMC): Opioid Task Force along with the Monmouth County Division of Behavioral Health, Monmouth County Board of Chosen Freeholders and local community organizations have been closely working on creating a **visually impactful display** to raise awareness of this tragic reality. Specifically, with the help of our collaborators, partners and supporters, we will be creating a sea of purple flags with one flag placed for each life that has been lost in Monmouth County this year due to overdose. Additionally, we will have lawn signs with a brief explanation of the purpose of International Overdose Awareness Day.

This impactful display at the municipal buildings across Monmouth County will be supported by the PCMC's webpage, www.PCofMC.org with information on signs of an overdose, where to access Narcan and a Narcan training video. In addition, pictures of the town displays will be posted on PCMC's and the town's social media pages. Our goal for this significant date is to **raise awareness**, **end the stigma** and, just as importantly, **honor** those whose lives have been lost and **celebrate** those in recovery.

In partnership with the Monmouth County Division of Behavioral Health and local community organizations, the PCMC hopes to expand previous efforts to observe International Overdose Awareness Day county-wide. The displays will be set-up the week of August 16. It is our sincere hope that you will allow the sea of purple flags on the front lawn of your municipal center from **August 16 through August 31**. Towns are encouraged to keep the purple flags and signs to display each year in observance of International Overdose Awareness Day.

We would also like to request that August 31 be declared Overdose Awareness Day by Proclamation of the Township Committee and that flags be flown at half-staff.

The Opioid Task Force of the PCMC appreciates your consideration in this very serious matter. Please contact Kait McCarthy, PCMC Coordinator at kmccarthy@preventionfirst.net to secure your participation for this community event. We look forward to your timely response.

Sincerely,

Kait McCarthy

Kait McCarthy,
PCMC Coordinator

Subject:

RE: International Overdose Awareness Day

From: vpacheco@keyportonline.com [mailto:vpacheco@keyportonline.com]

Sent: Monday, July 12, 2021 2:55 PM

To: Sophia Lamber <[REDACTED]@gmail.com>

Cc: Jay Delaney <administrator@keyportonline.com>; Delia Sosa McDermott <dmcdermott@keyportonline.com>; Michele Clark <mclark@keyportonline.com>; mayorkennedy@keyportonline.com

Subject: Re: International Overdose Awareness Day

Thanks!!!

Sent from my iPhone

On Jul 12, 2021, at 1:49 PM, Sophia Lamber <[REDACTED]@gmail.com> wrote:

This is great. We discussed this in our last meeting. As an Alliance we are interested in this initiative. Thank you for sharing the information.

--

Sophia Lamberson

On Mon, Jul 12, 2021 at 1:43 PM Jay Delaney <administrator@keyportonline.com> wrote:

Please see below email.

-Jay

From: Kaitlin McCarthy <kmccarthy@preventionfirst.net>

Sent: Monday, July 12, 2021 1:36 PM

Good afternoon,

My name is Kait McCarthy. I'm the Coordinator to the Prevention Coalition of Monmouth County (PCMC) and the Assistant Director at Prevention First, a Division of Preferred Behavioral Health Group. The Coalition has continued it's partnership with the Monmouth County Division of Behavioral Health, Monmouth County Board of Chosen Freeholders and local community organizations in an effort to create a visually impactful display for International Overdose Awareness Day, 8/31.

We're sending the attached letter in hopes we reach all Monmouth County Mayors, Town Administrators and Clerks, in an effort to have each town participate and show their support.

Just like last year, we will be creating a sea of purple flags with one flag placed for each life that has been lost in Monmouth County this year due to overdose. As of March 31, 2021, Monmouth County

has lost 51 persons due to overdose. The displays will be set-up the week of August 16 by the PCMC members and volunteers. It is our sincere hope that you will allow the sea of purple flags on the front lawn of your municipal center from August 16 through August 31. Towns are encouraged to keep the purple flags and signs to display each year in observance of International Overdose Awareness Day.

Given how time sensitive this countywide initiative is, we're looking to contact each Town Mayor, Administrator and/or Town Clerk, in hopes we can create a successful and comprehensive community-awareness event.

Please let us know if your town is interested in participating.

Thank you!

With love and light,

Kaitlin McCarthy, MSW

Assistant Director of Prevention First

& Regional Coalition Coordinator

<image001.png>

<image002.jpg>

185 Highway 36, Building B, Suite B20 | West Long Branch, NJ 07764

p. 732.663.1800 ext. 0 | preferredbehavioral.org

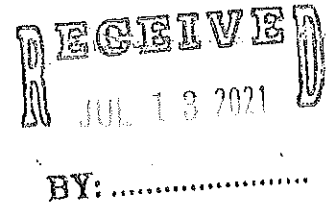
This E-mail, including any attachments, may be intended solely for the personal and confidential use of the sender and recipient(s) named above. This message may include advisory, consultative and/or deliberative material and, as such, would be privileged and confidential and not a public document. Any Information in this e-mail identifying a client of Preferred Behavioral Health, Prevention First, and/or Preferred Behavioral Health Group is confidential. If you have received this e-mail in error, you must not review, transmit, convert to hard copy, copy, use or disseminate this e-mail or any attachments to it and you must delete this message. If you have received this communication in error, you are required by federal law in accordance with the HITECH Act to contact our privacy officer at (732) 458-1700 ext. 3112.

Comm#5

Keyport-Matawan Elks #2030

249 Broadway

Keyport, NJ 07735



Mayor Kennedy and Borough Council,

I am writing to you to request the closure of roads for our annual charity event. This event is scheduled for August 28th. The proceeds this year are going to Relay for Life and St. Jude's Hospital. Since the start of this event 7 years ago, the Keyport-Matawan Elks have raised over \$35,000 for these charities.

The roads we are requesting are Chingarora Ave, between West 4th and Rt 35, and Maple Pl between West 4th to the dead end. We are asking for the closures to stage the motorcycles on Maple Pl and our vendors on Chingarora Ave. I have already applied for all the permits we need for the event, and the road closures are the last part we need to get approved. We have gone to the neighbors to ask if they would be opposed to the roads being closed and have submitted the paperwork from them agreeing to allow us to close their streets.

If you have any questions or concerns, please feel free to contact me about the event. I hope we can get this approved to have another successful event and raise money for charity.

Thank you,

Stephen Szczepaniak

Past Vice President, Past Exalted Ruler

35 Walnut St

Keyport, NJ 07735

732-865-5861

RECEIVED
JUL 12 2021

House #	Street	Letter Left at Home	Refused to Sign	Signature Obtained	Need to follow up
---------	--------	------------------------	--------------------	-----------------------	----------------------

BY:

Chingarora from W4th to Rt 35

140 Chingarora

150 Chingarora

155 Chingarora

171 Chingarora

255 Chingarora

Maple PI from W4th to Chingarora

250 Maple

270 Maple

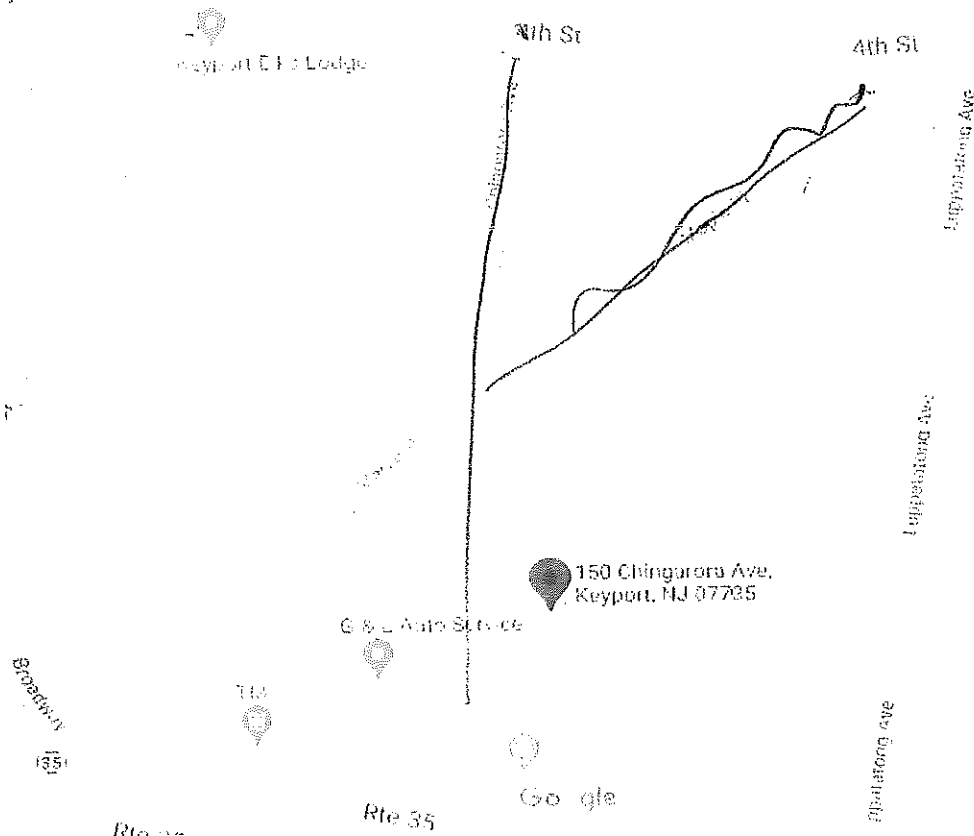
274 Maple

✓
✓
✓
✓

✓
✓

Anthony

255 Apt 4 Y Apt 3 NA Apt 2 NA Apt 1 Y



RECEIVED
JUL 12 2021

Keyport-Matawan Elks #2030

BY:

249 Broadway, Keyport NJ 07735

Exalted Ruler Michael J Rose

Dear Neighbor,

On August 28th, we will be hosting our 7th Annual Kathleen Thomson Run. This annual event is to raise money for Relay for Life and St Jude's Children's Hospital. We have roughly donated around \$50,000 to these charities through the past 6 events. We hope to continue to donate more in the years to come from this event.

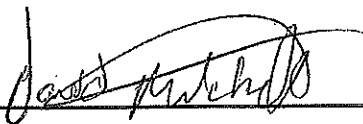
We have used the streets behind the lodge in the past to have the vendors set up and to set the motorcycles up for the run. The lodge will be requesting that we have the same closures this year. We are asking your permission to close off the road before we submit it to the town. The roads that we would like to close off would be Chingarora Ave from W. 4th to Rt 35, and Maple Pl from W. 4th to Chingarara Ave.

If you agree, please sign the bottom of this form with your address, so we can submit these with the letter asking for permission to close the road to the town.

Thank you,

Keyport-Matawan Elks

Name



Address

150 Chingarora Ave

☒ Agree

☐ Disagree

RECEIVED
JUL 12 2021

Keyport-Matawan Elks #2030

249 Broadway, Keyport NJ 07735

Exalted Ruler Michael J Rose

BY:

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If you agree, please sign the bottom of this form with your address, so we can submit these with the letter asking for permission to close the road to the town.

Thank you,

Keyport-Matawan Elks

Name Terrence Calbutt

Address 155 Chingarora Ave

Agree X Disagree _____

RECEIVED
JUL 12 2021

Keyport-Matawan Elks #2030

249 Broadway, Keyport NJ 07735

Exalted Ruler Michael J Rose

BY:

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If you agree, please sign the bottom of this form with your address, so we can submit these with the letter asking for permission to close the road to the town.

Thank you,

Keyport-Matawan Elks

Name Dottie Kolb

Address 171 Chingarora Ave

Agree X Disagree _____

Keyport-Matawan Elks #2030

249 Broadway, Keyport NJ 07735

Exalted Ruler Michael J Rose

RECEIVED
JUL 1 2 2021

BY:

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If you agree, please sign the bottom of this form with your address, so we can submit these with the letter asking for permission to close the road to the town.

Thank you,

Keyport-Matawan Elks

Name ERICA Heilmann

Address 255 Maple Pl Apt 4

Agree ☒ Disagree ☐

Keyport-Matawan Elks #2030

249 Broadway, Keyport NJ 07735

Exalted Ruler Michael J Rose

RECEIVED
JUL 12 2021
BY:

Dear Neighbor,

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If you agree, please sign the bottom of this form with your address, so we can submit these with the letter asking for permission to close the road to the town.

Thank you,

Keyport-Matawan Elks

Name

Michael J Rose

Address

255 MAPLE ST.

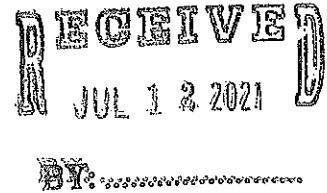
☒ Agree

☐ Disagree

Keyport-Matawan Elks #2030

249 Broadway, Keyport NJ 07735

Exalted Ruler Michael J Rose



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If you agree, please sign the bottom of this form with your address, so we can submit these with the letter asking for permission to close the road to the town.

Thank you,

Keyport-Matawan Elks

Name Cheri Sickles

Address 274 MAPLE ST.

Agree X Disagree _____

Comm # 6

KEYPORT RECREATION COMMITTEE
2021 FIELD PERMIT

Phone: 732-739-5145

Field Request: CEDAR STREET PARK

Organization: Central Sports Association/Central Jersey Softball

Contact Person: Chris Salicco

Phone#: 732

Street: 8 Kacie Lynn Court

Town: Jackson

Zip: 08527

Email: cnjsoftball@aol.com

Dates Requested: From: Sept 7, 2021 To: November 1st

(Exact List of Dates & Times must be attached)

Day: M T W TH F

Looking for two nights can
be any between Mon-
Thurs

Time: _____ DAY (9:00AM TO 5:00PM)
6pm-10pm EVENING (6:00 PM to 10PM)
_____ TOURNAMENT (SPECIFY TIME)

**Any vandalism to light box will result in heavy fines and immediate cancellation of permit. Please be prompt in starting games and keeping field in reasonable shape. Your cooperation will be appreciated.

NO REFUNDS WILL BE GIVEN FOR RAIN OR CANCELLED GAMES. EVERY EFFORT WILL BE MADE TO RE-SCHEDULE RAINED-OUT GAMES IF ANOTHER FIELD IS AVAILABLE AND NOTICE OF RAINED-OUT GAMES IS RECEIVED WITHIN 24-HOURS- ON WEEKENDS LEAVE MESSAGE ON ANSWERING MACHINE.

FEES: \$250.00 per season
\$100.00 per night for use of lights

\$50.00 Deposit for Key (for lights)

Check # _____ Amount _____

Any problems please call Denise Nellis 732-739-5123

(PLEASE READ RULES AND REGULATIONS ON REVERSE SIDE)

Positively no alcoholic beverages or glass containers are allowed on any Borough field. This regulation will be strictly enforced and police will patrol. Violent behavior on fields will cause for immediate suspension of permits.

Field permits are used only for specific date, time, and purpose stated.

This permit must be properly signed and filed with the Committee. **IT IS NOT TRANSFERABLE.**

Notice of cancellation of permit by league permit user must be received in writing at this office prior to the start of the season or fees will not be refunded.

Organizations are required to have their own league insurance and have the Borough of Keyport named as an additional insured.

Individuals causing bodily harm due to violent behavior or fighting will be held responsible. League permits will be revoked.

All leagues must return key at the end of the season to receive their deposit back.

THIS PERMIT MAY BE CANCELED BY THE RECREATION COMMITTEE WITHOUT NOTICE IF THESE RULES AND REGULATIONS ARE VIOLATED IN ANY MANNER.

The interpretation and enforcement of this body of rules and regulations will be the responsibility of the Recreation Committee at all times. Decisions and actions made necessary by circumstances not specifically covered herein will be at the discretion of the Committee.

I HAVE READ AND FULLY UNDERSTAND THE RULES SET FORTH ON THIS PERMIT BY THE RECREATION COMMITTEE.

APPLICANT C. S. S.

DATE: 6/25/21

APPROVED: _____

DATE: _____

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER:

Chappell Insurance Agency
25807A Cox Road
Petersburg, VA, 23803

CONTACT

NAME: Daryl Chappell

PHONE: 804-733-2020

FAX: 804-733-2968

E-MAIL: support@chappellinsurance.com

ADDRESS:

INSURED:

Central Sports/Central Jersey Softball Association
8 Kacie Lynn Court
Jackson, NJ 08527

INSURER(S) AFFORDING COVERAGE

NAIC

INSURER A: Nationwide Mutual Insurance Company

23787

INSURER B: Hartford Life and Accident Company

70815

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

RPG-AI-381

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	X		RPG315507-00	01/01/2021 12:01 AM	01/01/2022 12:01 AM	EACH OCCURRENCE 2,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) 1,000,000
	☒ PLL - \$2 million						MED EXP (Any one person)
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV. INJURY 2,000,000
	☐ POLICY ☐ PROJECT ☐ LOC						GENERAL AGGREGATE 5,000,000
	☒ OTHER:						PRODUCTS COMP/OP AGG 2,000,000
	☐ UMBRELLA LIAB ☐ OCCUR						PARTICIPANT LEGAL LIABILITY 2,000,000
	☐ EXCESS LIAB ☐ CLAIMS-MADE						EACH OCCURRENCE
	☐ DED ☐ RETENTION						AGGREGATE
	PARTICIPANT ACCIDENT				12:01 AM	12:01 AM	EXCESS MEDICAL
							DEDUCTIBLE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The certificate holder is an additional insured but only with respect to the operations of the named insured. Central Sports/Central Jersey Softball Association and its director(s) is a named insured on this policy.

This policy covers Central Sports/Central Jersey Softball Association activities only

Coverage Effective From 12:01 PM on 03/11/2021 TO 01/01/2022

CERTIFICATE HOLDER

Borough of Keyport
70 West Front Street
Keyport, NJ 07735

Certificate Number: RPG-AI-381

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott F. Fink

BOROUGH OF KEYPORT • RECREATION COMMITTEE

Program & Activity Planning Summary

PROGRAM/ACTIVITY: Keyport Skate JamCONTACT NAME: Christine MataresePHONE: [REDACTED] EMAIL: [REDACTED]

PROPOSED DAY/DATE (List all Day/Dates for multiple day activities and include High Tide information for each date). ATTACH ADDITIONAL SHEET IF NEEDED.

Day/Date Saturday, Sept. 18, 2021 High Tides: _____

Day/Date _____ High Tides: _____

Day/Date _____ High Tides: _____

Day/Date _____ High Tides: _____

RAIN DATE(s) (if any): _____

TIME (provide set-up and clean-up times, if applicable): 12-1 PM Instructional timeLearn to Skateboard/build a board, 1-4 PM EventLOCATION: 11:00 Setup, 4 PM Cleanup — Location — Skate park

EVENT DESCRIPTION (Provide narrative and attach diagram of planned layout): _____

Instructional time to learn to skateboard/build a board from 12-1 PM. 1-4 PM Event (includes different skate contests for all age groups w/ giveaways) See attached layout.NUMBER OF PARTICIPANTS EXPECTED: 50VOLUNTEERS NEEDED: 8 VOLUNTEERS CONFIRMED: 4 confirmed, 4 usuallyIf a fee will be charged for participants, indicate amount per individual, team or other: help & will know closer to date.Would like Keyport Recreation to budget.
No fee

If the event will include sponsors or donations include details as to why and sponsorship amounts:

Budget would include giveaways to use for prizes & giveawaysProvide plans to publicize the event: Poster @ park, poster advertised on Keyport Rec Facebook, poster advertised on Instagram thru NJ Skateshop & my Instagram.

IS IT ANTICIPATED THE EVENT WILL INCLUDE OR REQUIRE:

Serving FOOD or BEVERAGES..... ☒ YES ☐ NO

If YES, provide details (food/beverage type, if sold or distributed free, cooking/refrigeration needs):

Water, gatorade, ices, chips, cookies (all packaged)
& ice for drinks

Street Closure (If YES, attach map)..... Butler Street from corner of Broad to corner of Main & Butler ☒ YES ☐ NO

allowing access for Verizon workers

Special Parking Requirements ☐ YES ☒ NO

Traffic Control ☐ YES ☒ NO

Police Attendance Requested..... We had 2 police officers last September's event ☒ YES ☐ NO

The Chief of Police will determine if Police Officers will be required.

Additional Trash/Recycling Containers..... ☒ YES ☐ NO

Sound System, Live or Recorded Music/Entertainment..... Run Daily will bring ☒ YES ☐ NO

Electrical Power or Generator ☐ YES ☒ NO

Tables..... Need 4 tables ☒ YES ☐ NO

Chairs/Seating..... Need 6 chairs ☒ YES ☐ NO

OTHER: Need 2 pop up tents

REVENUES ANTICIPATED

Sponsorships.....

Registration Fees

AMOUNTS

None

None

TOTAL REVENUE

EXPENSES (Itemize ALL expected costs and expenses; ATTACH ADDITIONAL SHEET IF NEEDED)

AMOUNTS

Entertainment cost paid to Ron Daily

\$ 500

Cost of giveaways (will get quote asap)

\$ 9.00

Drinks, Snacks, misc. expenses

\$ 1.00

(Costco) →

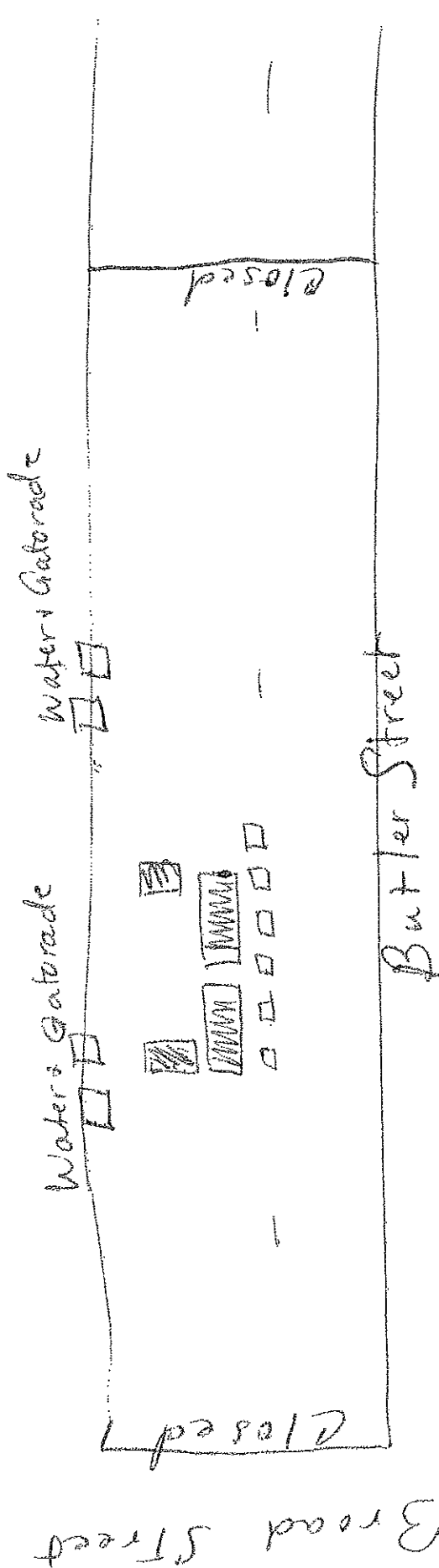
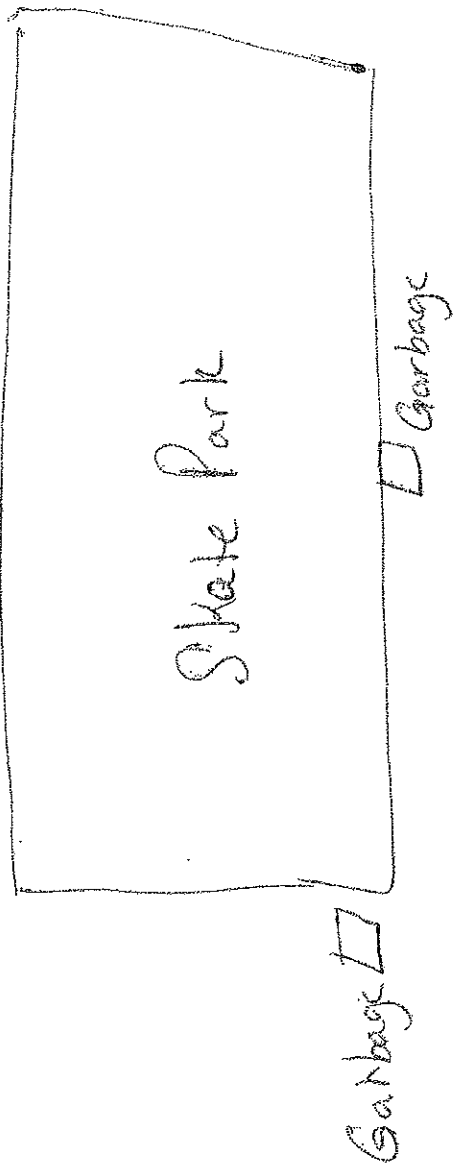
Total

\$ 1500

2020.12

Would like \$100 cash to purchase all snacks, drinks, misc, & will have all items listed w/ receipts

Purchase Order



Verizon

- ☐ Tables
- ☐ Chairs
- Tents over tables

Comm#8

Keyport Fire Department

70 WEST FRONT ST KEYPORT NJ 07735

732-739-3900 x5142

Mayor and Council

Borough of Keyport

70 West Front St.

Keyport NJ, 07735

RECEIVED
JUL 02 2021

BY:

Dear Madam or Sir:

This letter is to advise you at the last regular meeting of RANTAWFLORE Company

Held on 9/9/20 the membership accepted the resignation of

DAVID ATKINS as an active member

Please be advised at the same meeting ERIC HICKS member residing at

[REDACTED] Keyport was accepted to membership.

We appreciate your attention and prompt action. Thank you for your cooperation and consideration.

Sincerely



Secretary

Cc:

Keyport Firemen's Relief Association

Robert M. Poling Secretary

39 Oak St.

Keyport, NJ 07735

ASSOCIATION #	COMPANY #	LINE #
FOR STATE OFFICE USE ONLY		

**New Jersey State
Firemen's Association
Application for Membership**

Form 100 – REV 5/19

Date 9-9-20

Keyport Fireman's Relief Assoc. 171 Keyport Monmouth
 Relief Association Name Assoc. Number Municipality County
 Raritan Hose Co. #4 Keyport Fire Department
 Fire Company Name Fire Department Name

Applicant Name Eric Hicks
 First Middle Initial Last Suffix
 Home Address [Redacted] Keyport 07735 18
 Street Municipality Zip Code # of years

Date of Birth [Redacted] Birth Place Brooklyn, NY SS # [Redacted]
 (REQUIRED)

Applicant Phone Number [Redacted] Applicant Email Address [Redacted]

Have you ever applied to be a member of the NJSFA? ☐ Yes ☒ No If yes, when _____ where _____

If you have a line number with another Relief Association: ☐ Stay with previous Association ☐ Move records to new Association

Signature of Applicant (witnessed by a Notary Public): Eric Hicks

State of New Jersey, County of Monmouth

On OCT 21, 2020 before me, Denise Nellis, Notary Public in and for said county, personally appeared ERIC HICKS, (signer) who has satisfactorily identified himself/herself as the signer to the above referenced document.

My Commission Expires: DENISE NELLIS ID #2360515 (Affix Notary Stamp Here)
 NOTARY PUBLIC
 STATE OF NEW JERSEY
 My Commission Expires June 1, 2022
Denise Nellis
 Notary Public Signature

[Signature] Signature of Relief Association Secretary
[Signature] Signature of Chief of Department

Type of Firefighter the Applicant will be: ☐ Career (full time paid) ☒ Volunteer

Municipal/Fire District Approval: I hereby certify that this applicant was admitted to active membership in the Department and has been approved by the governing body of _____ on the _____ day of _____, 20____.

Signature of Municipal Clerk/Board of Fire Commissioners: _____

- A. Application portion should be completed by Applicant – Typed or Printed ONLY
 - B. Application must have the Physical Test Record completed by a New Jersey Licensed Physician, Nurse Practitioner or Physician's Assistant
 - C. The completed Application and Physical Test Record must be returned to the Local Relief Secretary
 - D. The Local Relief Secretary shall review the application for completeness, attain the proper signatures, and forward to the NJSFA State office.
- The Applicant is not a member of the NJSFA until the completed **ORIGINAL** application is received **AND** approved at the NJSFA State office.

Michele Clark

From: [REDACTED]@aol.com
Sent: Monday, July 05, 2021 3:11 PM
To: mclark@keyportonline.com
Subject: Change in fireman replacement
Attachments: Document 2.pdf

This email is being sent to the Borough of Keyport council and mayor:

It is for the replacement of tom Falcone for Erick Hicks on Raritan Hose #2 Co. roster.

Chief Shannon Torres
Keyport Police Department
storres@keyportpd.org
732-739-5149

Comm# 9

-----Original Message-----

From: Danielle LaCapria [mailto: [REDACTED]@gmail.com]
Sent: Wednesday, July 14, 2021 12:15 PM
To: storres@keyportpd.org
Subject: Letter of resignation

Dear Chief Torres,

I would like to notify you that I am unfortunately resigning from my position as a SLEO I officer, effective July 20th, 2021. I will be joining the Hazlet Police Department as a full time officer. I would like to take this time to thank you for the opportunity, it was an honor and a pleasure working with the Keyport Police Department.

Sincerely,
Danielle LaCapria=

KEYPORT BOROUGH CLERK'S OFFICE

DATE: 7/1/2021
 TO: MAYOR & COUNCIL
 FROM: MICHELE CLARK, BOROUGH CLERK
 RE: CASH RECEIPTS FOR JUNE 2021

WATER/SEWER ACCOUNT

OTHER: DEMOLITION		0.00
TOTAL WATER/SEWER	\$	0.00

CURRENT ACCOUNT

BINGO LICENSE	\$	0.00
LIMO LICENSES		0.00
PHOTOCOPIES		0.00
POSTAGE		0.00
RAFFLE LICENSE		0.00
TAXI DRIVER		0.00
TAXI OWNER		0.00
TOW TRUCK OPERATOR APPLICATION		0.00
FLEET FEE/TOW OWNER		0.00
SEARCHES		0.00
VENDING/PEDDLER LICENSE		0.00
VENDING MACHINE		120.00
LIQUOR LICENSE		12,688.00
STREET OPENING		75.00
RECYCLING PERMITS		40.00
PARKING PERMITS		10.00
AUCTION FEES		0.00
PD- ACC RPTS		0.00
SIDEWALK/STREET CAFÉ		0.00
FILM PERMIT APPLICATION		0.00
OTHER: RETURNED CHECK CHARGE		0.00
NSF FEE		0.00
SUBPOENA		0.00
TOTAL CURRENT		\$12,933.00

ESCROW ACCOUNT

SEASONAL BUSINESS	\$	630.00
ESCROW	\$	27.00
TOTAL ESCROW	\$	657.00

TOTAL RECEIPTS	\$13,590.00
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STREET OPENING CASH REPAIR ESCROW BREAKDOWN

APPLICANT	PERMIT NUMBER	AMOUNT	Additional Escrow
NJNG	3461	\$ 27.00	

TOTAL:	\$ 27.00
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KEYPORT BOROUGH CLERK'S OFFICE

DATE: 7/1/2021
 TO: MAYOR & COUNCIL
 FROM: MICHELE CLARK, BOROUGH CLERK
 RE: BINGO/RAFFLE MONTHLY REPORT

LICENSE NO.	LICENSE FOR	LICENSEE	PLACE	IDENTIFICATION NO.	DATE OF EVENT	HOURS
RA23-21	OFF-PREMISE 50/50 CASH RAFFLE	KEYPORT HOOK & LADDER CO #1	FIREMANS LOT	236-9-19825	7/12/2021-7/17/2021	6PM-MIDNIGHT
RA24-21	MONEY WHEEL	LIBERTY HOSE FIRE CO #3	FIREMANS LOT	236-9-1252	7/12/2021-7/17/2021	6PM-MIDNIGHT
RA25-21	CARNIVAL GAMES	BOARD OF FIRE WARDENS OF KEYPORT	FIREMANS LOT	236-9-34303	7/12/2021-7/17/2021	6PM-MIDNIGHT

TAX COLLECTOR'S / UTILITY COLLECTOR'S MONTHLY REPORT 2021

TREASURER'S REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
2022 TAXES													\$0.00
2021 TAXES	\$997,381.78	\$3,605,006.08	\$269,526.63	\$1,383,950.52	\$3,161,048.53	\$137,233.21							\$9,614,206.75
2020 TAXES	\$72,870.07	\$48,823.13	\$21,969.45	\$20,773.54	\$83,162.64	\$24,088.00							\$271,686.83
2019 AND PREVIOUS YEARS TAXES						\$250.00							\$250.00
INTEREST AND COSTS	\$4,978.12	\$4,272.33	\$6,141.05	\$2,308.10	\$15,405.80	\$5,671.32							\$38,776.72
6% YEAR END PENALTY	\$1,882.67		\$1,010.07		\$3,842.84								\$6,735.58
NSF FEES	\$60.00		\$80.00			\$20.00							\$140.00
OFFICIAL TAX SEARCH FEE													\$0.00
ADMIN. FEES/POLICE VEHICLES				\$15,496.25									\$15,496.25
UNIFORM FIRE SAFETY	\$12,569.00	\$12,970.00	\$4,241.00	\$13,070.06	\$4,842.00	\$4,107.00							\$51,799.06
LANDLORD REGISTRATION	\$550.00	\$350.00	\$500.00	\$8,280.00	\$22,410.00	\$9,250.00							\$41,340.00
MUNICIPAL PERMIT FEES	\$1,360.00	\$5,415.00	\$2,355.00	\$1,000.00	\$1,520.00	\$360.00							\$12,010.00
MUNICIPAL LICENSES FEES	\$803.00	\$279.00	\$283.00	\$135.00	\$18,601.00	\$12,814.00							\$32,915.00
MUNICIPAL COURT FEES	\$5,978.40	\$4,347.10	\$6,039.39	\$8,606.97	\$8,929.40	\$9,926.14							\$43,827.40
UNIFORM CONSTRUCTION FEES	\$10,769.00	\$13,987.00	\$9,050.00	\$13,070.00	\$9,625.00	\$16,173.00							\$72,674.00
MRNA - UCC	\$735.00	\$1,940.00	\$1,455.00	\$1,150.00	\$2,029.50	\$3,065.00							\$10,374.50
PLANNING BOARD APPLICATION			\$1,025.00	\$575.00	\$50.00	\$450.00							\$2,100.00
VACANT PROPERTY REGISTRATION FEES	\$3,500.00	\$75,000.00				\$500.00							\$79,000.00
PROPERTY MAINTENANCE FEES						\$350.00							\$350.00
HEALTH INSURANCE CO-PAY	\$14,045.74	\$9,546.64	\$9,531.40	\$9,563.31	\$9,595.22	\$9,502.88							\$61,785.19
WORKER'S COMPENSATION													\$0.00
REIMB. POLICE/FIRE/DEM CAR ACCOUNTS													\$0.00
BETHANY MANOR (PILOT)	\$35,650.00	\$19,370.00	\$19,370.00	\$19,370.00	\$38,740.00	\$19,370.00							\$151,870.00
OYSTER BAY LEGION (PILOT)	\$19,333.88												\$19,333.88
POLICE INCIDENT REPORTS		\$475.00	\$355.00	\$25.00	\$290.00								\$1,145.00
POLICE TOW/STORE - IMPRIS	\$245.00	\$235.00	\$245.00	\$775.00	\$245.00	\$140.00							\$1,285.00
POST OFFICE LAND RENT	\$1,650.00												\$1,650.00
OUTDOOR MEDIA						\$9,740.53							\$9,740.53
BIRTH/DEATH/MARRGE - BOH FEES	\$1,160.00	\$1,560.00	\$1,840.00	\$2,210.00	\$1,930.00	\$1,450.00							\$10,150.00
RECREATION FEES					\$50.00	\$3,300.00							\$3,350.00
DMV INSPECTION FEES		\$401.38											\$401.38
CEDAR PARK FEES			\$500.00		\$750.00								\$1,250.00
RECYCLE - METAL / TIRES		\$157.20			\$420.00								\$577.20
ALCOHOL ED. AND REHAB GRANT					\$6,361.57								\$6,361.57
MUNICIPAL DRUG ALLIANCE GRANT		\$1,830.01			\$1,830.01								\$3,660.02
OFFICE ON AGING GRANT				\$52,466.00									\$52,466.00
BODY ARMOUR GRANT			\$1,789.04			\$14,986.21							\$14,986.21
CLEAN COMMUNITIES GRANT													\$0.00
DRUNK DRIVER ENF GRANT													\$0.00
RECYCLING TONAGE GRANT			\$5,770.57										\$5,770.57
SUSTAINABLE JERSEY GRANT													\$0.00
NPP GRANT/COVID 19 GRANT					\$78,068.80								\$78,068.80
CABLEVISION FEES		\$60,311.00											\$60,311.00
VERIZON FIOS FEES	\$38,421.19												\$38,421.19
SENIOR CENTER TRIP MONEY													\$0.00
SENIOR CENTER MEMBER FEES	\$50.00		\$50.00	\$50.00									\$150.00
SENIOR CENTER TRIP SURCHARGE													\$0.00
SENIOR CENTER BEQUEST													\$0.00
INTERFUND FOR OTHER ACCOUNTS	\$204.00		\$54.00	\$720.00		\$27.00							\$1,005.00
JIF DIVIDEND													\$0.00
CMPTRA - STATE AID													\$0.00
FALL ENERGY RCPTS - STATE AID													\$0.00
SPRING ENERGY RCPTS - STATE AID													\$0.00
LIBRARY STATE AID													\$0.00
SNR CITIVET DEDUCT REIMBURSMT													\$0.00
SNV ADMIN FEE / HOMESTEAD ADMIN FEE						\$246.00							\$246.00
HOMESTEAD REBATE - STATE PAYMNT						\$202,663.40							\$202,663.40
UNION BEACH INTERLOCAL FEES													\$0.00
INTERFUND POLICE IN SCHOOLS													\$0.00
POLING LOCATION RENTS													\$0.00
SALE OF MUNICIPAL ASSETS													\$0.00
MUNICIPAL LIEN REDEMPTION FEES													\$0.00
COUNTY REIMBURSEMENT - COVID19	\$81,768.68												\$81,768.68
MISCELLANEOUS REVENUE	\$134.00	\$169.00	\$2,877.51	\$615.88	\$501.40	\$325.00							\$4,622.79
TOTAL CURRENT RECEIPTS	\$1,306,099.53	\$3,926,444.87	\$366,038.11	\$1,553,610.63	\$3,383,988.33	\$572,349.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,108,590.54

REPORT #2

TAX COLLECTOR'S / UTILITY COLLECTOR'S MONTHLY REPORT 2021

[illegible]

TREASURERS REPORT FOR THE MONTH OF JUNE 2021

<u>TOTAL COLLECTED IN THE BOARD OF HEALTH OFFICE.....</u>	<u>\$2248.80</u>
DOG LICENSES.....	\$68.80
CAT LICENSES.....	\$-0-
MARRIAGE & CIVIL UNION LICENSES.....	\$15.00
MARRIAGE & CIVIL UNION LICENSES TRUST.....	\$125.00
DOMESTIC PARTNERSHIP AFFIDAVITS.....	\$-0-
BURIAL PERMITS TRUST.....	\$-0-
DEATH CERTIFICATES.....	\$-0-
DEATH CERTIFICATES EFT**	\$1360.00
MARRIAGE CERTIFICATES.....	\$80.00
BIRTH CERTIFICATES.....	\$-0-
TATTOO PARLOR.....	\$-0-
PLAN REVIEW.....	\$-0-
FOOD HANDLERS.....	\$600.00
MISCELLANEOUS.....	\$-0-

DISBURSEMENTS –

Check #350	- Boro of Keyport Misc. Acct.	- \$695.00
Check #351	- Boro of Keyport Trust Acct.	- \$125.00
Check #352	- Boro of Keyport Dog Acct.	- \$58.00
Check #353	- NJ State Dept. of Health	- \$10.80

****STATE ELECTRONIC FUNDS TRANSFER-\$1360.00**

Treasurers Report
Page Two

Respectfully submitted,

Board of Health Secretary

Cc: Borough Clerk
Treasurer w/checks

BUILDING DEPARTMENT
MONTHLY REPORT - CASH RECEIPTS FOR:

Jun-21

PERMIT TYPE	# ISSUED	AMOUNT
State DCA Fee	48	\$727.00
Construction Certificates	5	\$318.00
Plumbing	26	\$2,585.00
Electrical	27	\$2,340.00
Building	17	\$5,260.00
Fire Sub Code	7	\$405.00
Code Enforcement C of O	53	\$4,965.00
Transfer of Title C of O	19	\$630.00
Smoke Detector Inspection	54	\$3,223.00
Zoning	17	\$645.00
Soil Transfer	0	\$0.00
200 Ft. Property List	3	\$30.00
Fence	8	\$400.00
Shed	0	\$0.00
Flatwork	6	\$248.00
Dumpster Permit	5	\$150.00
Violations	8	\$7,050.00
NSF	0	\$0.00
Backflow Preventor	0	\$0.00
TOTALS	303	\$28,976.00
TRC	0	\$0.00
Vacant Property Registration	1	\$500.00
Landlord Registration	81	\$9,250.00
Total	385	\$38,726.00

ACCOUNTS PAYABLE

Amount Paid to Borough \$28,249.00 Check # 2897
 State Fee Due \$1,515.00 Check # 2898

Respectfully Submitted
 Laurie Graham

**MUNICIPAL COURT
BOROUGH OF KEYPORT**

P O Box 60
70 West Front St
Keyport, NJ 07735

Frank J. LaRocca, JMC
Municipal Court Judge

Phone: (732)739-5155
Fax: (732)739-2133

Sandra M. Akes, Acting CMCA
Acting Court Administrator

July 13, 2021

Jay Delaney, Borough Administrator
BOROUGH OF KEYPORT

Dear Mr. Delaney,

The Municipal Court met three times in the month of June 2021. There were 151 new cases added and 175 cases disposed of. Enclosed are check # 10243 in the amount of \$7,832.96 for all fines collected and check # 10244 in the amount of \$200 for Public Defender fees. There was no POAA fee collected.

Sincerely,



Sandra M. Akes, Acting CMCA
Borough of Keyport Municipal Court

KEYPORT MUNICIPAL COURT
DISTRIBUTION OF MONIES JUNE 2021
GENERAL CASH BOOK

AGENCY	FROM 6/01/2021 TO 6/30/2021
ATS	511.00
DE	20.00
SL	37.00
SN	525.00
WB	221.37
VCCB	275.00
DMV	2,386.15
COUNTY	3,340.11
MUNICIPAL	7,832.96
PUBLIC DEFENDER	200.00
P.O.A.A.	0.00
CM	150.00
RT	50.00
WM	0.00
TOTAL DISBURSED	15,548.59

REPORT ID: TFC01610-0
 RUN DATE: 07/03/2021
 RUN TIME: 20:03

NJ AUTOMATED TRAFFIC SYSTEM
 AOC REPORT-TRAFFIC SECTION
 KEYPORT BORO MUNICIPAL COURT
 FROM 06/01/2021 TO 06/30/2021

IX. TOTAL CHARGES PENDING-BEGINNING OF MONTH	DWI	ALL OTHER	PK ONLY
X. CHARGES ADDED	20	527	96
A NEWLY FILED IN THIS M. C.	1	71	20
B REMANDED BY COUNTY PROSECUTOR			
C RECEIVED FROM ALL OTHER COURTS			
D REINSTATED (PREVIOUSLY DISPOSED)	1	3	20
E TOTAL CHARGES ADDED		74	
			$20 = 95 + 56 = 151$
XI. CHARGES DISPOSED BY:			
A REFERRAL TO COUNTY PROSECUTOR			
B REFERRAL TO ALL OTHER COURTS		45	13
C VIOLATIONS BUREAU (R. 7:12-4)		18	
D CLOSED PER R. 7:8-9			
E ENTRY OF GUILTY PLEA		29	4
F A FINDING OF GUILT AFTER TRIAL		28 *	0 **
G A FINDING OF NOT GUILTY AFTER TRIAL	1 *	120	17
H DISMISSAL	1		
I OTHER FORMS OF ADJUDICATION			
J TOTAL CHARGES DISPOSED			$17 = 138 + 39 = 175$
{ * = AMENDED / MERGED ** = AMENDED / MERGED / DSUS / RSUS }			
XII. CHARGES PENDING-END OF MONTH (BY AGE FROM DATE OF COMPLAINT)			
A PENDING FOR 0 TO 60 DAYS:	4	117	12
1 OPEN, ACTIVE (WARRANT NOT ISSUED)	1	4	3
2 WARRANT ISSUED			
B FOR 61 DAYS OR LONGER:	14	329	78
1 OPEN, ACTIVE (WARRANT NOT ISSUED)	1	32	6
2 WARRANT ISSUED	20	482	99
C TOTAL CHARGES PENDING - END OF MONTH			
XIII. SENTENCES IMPOSED ON EACH CHARGE			
A JAIL SENTENCE			
B REVOCATION/SUSPENSION OF MV LICENSE			
C PROBATION (R. 7:9-1(C))			
D COMMUNITY SERVICE			
E FINE IMPOSED		46	
XIV. DEFENDANTS SENTENCED AND COMMITTED TO JAIL			
XV. MONIES ASSESSED OR FORFEITED: (VIOLATIONS BUREAU AND OPEN COURT)			
A TOTAL FINES, PENALTIES, AND SURCHARGES		10,004.42	405.85
B TOTAL COURT COSTS IMPOSED		2,594.00	204.00
C TOTAL CASH BAIL FORFEITURES (- REINSTATEMENTS) (PK INCLUDED IN ALL OTHER)			
XVI. DISTRIBUTION OF MONIES			
A GENERAL CASH BOOK			
B BAIL BOOK			

DWI	COUNTY	MUNICIPAL	OTHER	TOTAL
2,386.15	3,340.11	7832.96	RT 50 ⁰⁰	15,548.59
275 ⁰⁰		PD 200.00	CM 150.00	

ATS 511⁰⁰
 DE 207⁰⁰
 SN 525⁰⁰
 SN 221.37

REPORT ID: TFC01610-0
RUN DATE: 07/03/2021
RUN TIME: 20:03

NJ AUTOMATED TRAFFIC SYSTEM
AOC REPORT-TRAFFIC SECTION
KEYPORT BORO MUNICIPAL COURT
FROM 06/01/2021 TO 06/30/2021

XVII. COURT PERSONNEL TIME
B JUDICIAL STAFF
CASE RELATED HOURS
1 CASE RELATED HOURS
A TOTAL BENCH TIME
B TOTAL CASE RELATED NON-BENCH TIME

TRAFFIC/PARKING
MATTERS
0.00
0.00

END OF TRAFFIC SECTION - AOC STATISTICAL REPORT

REPORT ID: CMC1610
RUN DATE : 07/03/2021
RUN TIME : 16:08

NJ AUTOMATED COMPLAINT SYSTEM
AOC STATISTICAL REPORT - CRIMINAL SECTION
KEYPORT BORO MUNICIPAL COURT

PAGE: 1
RUN : MONTHLY

(FROM 06/01/2021 TO 06/30/2021)

	INDICTABLE OFFENSES	D.P. & P.D.P. OFFENSES	ALL OTHER NON-TRAFFIC
I. TOTAL CHARGES PENDING - BEGINNING OF MONTH		287	292
II. CHARGES ADDED			
A. NEWLY FILED IN THIS MUNICIPAL COURT	10	22	3
B. REMANDED BY COUNTY PROSECUTOR		5	
C. RECEIVED FROM ALL OTHER COURTS		3	
D. REINSTATE (E.G., CD FAILURES)	10	13	3 = 56
E. TOTAL CHARGES ADDED		43	
III. CHARGES DISPOSED BY			
A. REFERRAL TO COUNTY PROSECUTOR	10	6	
B. REFERRAL TO ALL OTHER COURTS			
C. VIOLATIONS BUREAU (R. 7:7)		1	3
D. ENTRY OF GUILTY PLEA			6
E. A FINDING OF GUILTY AFTER TRIAL			
F. A FINDING OF NOT GUILTY AFTER TRIAL			
G. DISMISSAL		5	4
H. PLACEMENT IN A DIVERSIONARY PROGRAM		2	
I. CLOSED PER R. 7:8-9.			
J. TOTAL CHARGES DISPOSED	10	14	13 = 37
IV. TOTAL CHARGES PENDING END OF MONTH (BY AGE FROM DATE OF COMPLAINT)			
A. FROM 0 TO 60 DAYS		28	12
1. OPEN, ACTIVE (NON-FUGITIVE)		64	118
2. OPEN, WARRANT ISSUED (FUGITIVE)			
B. FOR 61 DAYS OR LONGER			
1. OPEN, ACTIVE (NON-FUGITIVE)		106	74
2. OPEN, WARRANT ISSUED (FUGITIVE)		106	79
C. TOTAL CHARGES PENDING - END OF MONTH		304	283
V. SENTENCES IMPOSED ON EACH CHARGE			
A. JAIL SENTENCE			
B. CONDITIONAL DISCHARGE			
C. REVOCATION/SUSPENSION OF MV LICENSE			
D. PROBATION (R. 3:21-7)			
E. COMMUNITY SERVICE			
F. FINE IMPOSED		3	9
G. CONDITIONAL DISMISSAL		2	
VI. DEFENDANTS SENTENCED AND COMMITTED TO JAIL			
VII. COMPLAINTS AND NOTICES FILED			
A. NUMBER OF COMPLAINTS SUMMONES (CDR-1)	2	11	
B. NUMBER OF COMPLAINTS WARRANTS (CDR-2)	3	1	1
C. NOTICE IN LIEU OF			
VIII. MONIES ASSESSED OR FORFEITED (VIOLATIONS BUREAU AND OPEN COURT)			
A. TOTAL FINES IMPOSED	.00	1690.00	1173.00
B. TOTAL VCCB PENALTIES ASSESSED	.00	150.00	.00
C. TOTAL COURT COST IMPOSED	.00	84.00	225.00
D. TOTAL CASH BAIL FORFEITURES	.00	.00	.00

Keyport Parking Advisory Committee

June Report

Andrew Kelsey, Chair

Lori Ann Davidson, Council Member

Rose Araneo, Resident

Kathleen McNamara, Council Member

Ron Peperoni, Resident

Christopher Matey, Business Owner

- Meeting held June 17. Further discussion of existing ordinances occurred. Plan of analysis established and tasks assigned to members.
- Meeting held June 21. Began parking study design.
- Purchase of drone for the purpose of conducting the parking study has been denied. Alternate plans being developed.
- Purchase of web host for conducting online surveys approved by Council on March 16, has yet to be purchased.

HOOK AND LADDER CO., NO. 1
1877

ENGINE CO., NO 1
1889

LINCOLN HOSE
CO., NO. 1
1893

REPORT #7

RARITAN HOSE CO., NO. 2
1893

KEYPORT FIRE DEPARTMENT

EAGLE HOSE CO.,
NO. 4
1907

LIBERTY HOSE CO., NO. 3
1893

Volunteers Since 1877

RECEIVED
JUN 25 2021
FIRE PATROL

Keyport Post Office Box 221, Keyport, NJ 07735

BY:

To: Chief J. Borsari/Board of Chiefs/KFD members
Copy to: J. Delaney, BA
Councilmen M. Goode and D. Fotopoulos
M. Clarke, Borough Clerk
Chief S. Torres and Captain M. Ferm KPD
N. Henn, NPP

From: Tom Gallo, KFD Public Relations/Public Information Officer

Subject: PIO/PR Report – May – June 24, 2021

Summer is here along with a near return to normalcy. Take some time with family and friends to shake off some of the psychological effects imposed upon us during the world wide pandemic shut down. Our minds need to be clear and focused when the alarm sounds.

Speaking of summer and normalcy, this report will resume listing public and private events and matters which affect the KFD.

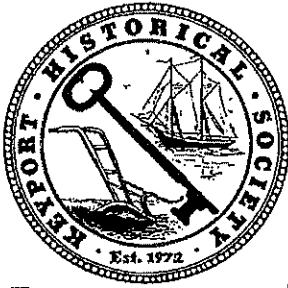
Thank you to the following:

- Claire Skeen for taking care of the planters by the KFD monument before Memorial Day.
- Neighborhood Preservation Program keeping Fireman's Park looking attractively landscaped.
- Fire Companies and the First Aid Squad for hosting the Primary Elections.
- The Knights of Columbus for organizing a very successful and delicious KFD fundraiser.
- Members of the KFD, and other volunteers, for assisting with the Paper Shredding.

Congratulations to our KFD Cadets graduating Keyport High School! Scholarships awarded by the KFD are funded through private fundraisers.

Events:

- June 23 – KHS Scholarship Awards
- June 24 – KCS and KHS Graduation
- June 25 – Department meeting at Consolidated 8 p.m.
- June 26 – Union Beach 5K



Keyport Historical Society

post office box 312 • keyport new jersey 07735

To:

Jay Delaney, Borough Administrator

Michele Clark, Borough Clerk

From:

Tom Gallo, president

A handwritten signature in cursive script, appearing to read 'Tom Gallo'.

Good day,

Michele, kindly distribute to the mayor and council.

Keyport Historical Society Report July 13, 2021

The museum has reopened on a limited basis and by appointment. Visitors have commented how impressed they are, especially with the exhibits featuring the Woman's Suffrage exhibit, Keyport shipping and boat building, oysters, the early school "classroom" and more.

Newly placed exterior exhibits have been arranged along a walking path for self-touring. Charts, correlated by numbered red bricks, explain the artifacts and their importance.

The Collection Committee continues to catalog newly donated items which will become future displays.

The museum was visited by Mr. localhistoryproject June 30th, after recognizing the Broad Street Diner for being one of the oldest Jerry O'Mahony style diners. Angel Jeandron, the Borough's Local Historian and the Society's Curator, was dressed in period appropriate clothing for the occasion.

The Society continues to review grants for eligibility.

Looking forward – The Society plans to hold a post COVID19 Re-Opening featuring the Women's Suffrage 100th Right to Vote anniversary exhibit. Formal invitations will be sent.

end

