

AMENDED

- Added R171-21

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, JULY 6, 2021 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

Members of the public who wish to participate in the meeting shall use the following dial in information:

Dial In via Computer

The following Link can be accessed from the Public Notice posted at www.keyportonline.com

Link: <https://zoom.us/j/95199799926?pwd=Z05xY04vdjd5NzBGdzliTFRZSDJaZz09>

Meeting ID: 951 9979 9926

Passcode: 085771

Dial In via Telephone

Dial in Number: 646 558 8656 US (New York)

Meeting ID: 951 9979 9926

Passcode: 085771

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ____ Mayor Kennedy ____ Council President Goode ____ Councilmember Pacheco
____ Councilmember Fotopoulos ____ Councilmember McDermott ____ Councilmember Davidson
____ Councilmember McNamara

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on items listed on the Agenda

Opened:

Closed:

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R159-21 Authorizing the Execution of a Memorandum of Agreement between the Borough of Keyport and Keyport PBA Local 223 (Tabled June 15, 2021 Meeting)

- R166-21 Payment of Bills for the July 6, 2021 Bills List
- R167-21 Appointing Keyport Environmental Commission Members Michael Palmisano and Joseph Sheridan to Serve as the Borough's Representative and Alternate Representative on the New York Bight Lease and Right-of-Way/Right-of-Use Issuance and Empire Wind Project (Empire Wind 1 and Empire Wind 2) Construction and Operation Plan
- R168-21 Authorizing Submission of the Grant Application and Execution of a Grant Contract with the New Jersey Department of Transportation for Improvements to Butler Street and East Third Street
- R169-21 Authorizing Submission of the Grant Application and Execution of a Grant Contract with the New Jersey Department of Transportation for Improvements to Second Street
- R170-21 Authorizing Renewal of Liquor Licenses for the 2021-2022 License Term – McDonaghs and Old Glory
- ADDED** R171-21 Authorizing the Hiring of Nicholas Massaro as a Police Officer in the Borough of Keyport

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

INTRODUCTION OF ORDINANCES

1. Ordinance – Prohibit Any Class of Cannabis Business Within the Borough

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING CHAPTER 25 "ZONING" OF THE CODE OF THE BOROUGH OF KEYPORT TO PROHIBIT THE OPERATION OF ANY CLASS OF CANNABIS BUSINESS WITHIN THE BOROUGH**

1a. Motion to introduce:

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

2. Ordinance – Bond Ordinance Providing for the Acquisition of Fire Apparatus and Related Equipment

The Clerk reads the Ordinance by Title: **BOND ORDINANCE PROVIDING FOR THE PURCHASE OF A FIRE ENGINE WITH RELATED APPARATUS AND EQUIPMENT BY THE BOROUGH OF KEYPORT, APPROPRIATING \$700,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$665,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

2a. Motion to introduce:

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

- 2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

3. Ordinance – Multi-Purpose Bond Ordinance Providing for the Acquisition of Water-Sewer Equipment and for Infrastructure Improvements to the Water Distribution System and Sewer Collection System

The Clerk reads the Ordinance by Title: **BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS BY THE BOROUGH OF KEYPORT, APPROPRIATING THE AGGREGATE AMOUNT OF \$1,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$950,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

- 3a. Motion to introduce:

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

- 3b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

4. Ordinance – Designating a Disabled Veteran’s Parking Space on American Legion Drive

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER VIII, SECTION 3 “AMERICAN LEGION DRIVE PARKING LOT, AMERICAN LEGION DRIVE, AND FIREMAN’S PARKING LOT” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

- 4a. Motion to introduce:

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

- 4b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Recreation Committee Program and Activity Planning Summary proposing to hold Movie Nights at Waterfront Park on Wednesday evenings beginning at dusk on July 7th, July 21st, July 28th, August 4th and August 18th. Also requesting assistance of DPW for set up and breakdown of screen, sound system, tables and two chairs.
2. Application for Use of Borough Property from Sally Lopez for a wedding ceremony at Waterfront Park Gazebo to be held Saturday, July 10, 2021 at 3:15PM
3. Application for Use of Borough Property from Jennifer Cotignola for a wedding ceremony at Waterfront Park Gazebo to be held Friday, July 16, 2021 at 11AM
4. Letter dated June 25, 2021 from Keyport Fire Department Secretary Jacqueline Kovacs-Olsen requesting to use Fireman's Park lot on August 2, 8, and 9 for pump, hose and ladder testing. Also requesting to use the lot the third week of August for pump service testing.
5. Application for Use of Borough Property from Cody Beers for a wedding ceremony at Waterfront Pavilion/Promenade to be held on Saturday, August 28, 2021 at 2:30PM

(To Receive and File)

6. Email from Mayor Kennedy advising of the resignation of Chris Sanborn, Board Member and Treasurer of the KBBC, effective June 9, 2021
7. Letter dated July 1, 2021 from Keyport Fire Department Chief Jonathan Borsari advising of the cancellation of the 2021 Fireman's Fair

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

APPROVAL OF MINUTES

May 18, 2021 Regular Meeting

June 1, 2021 Regular Meeting

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

NEW BUSINESS

1. KBBC Status
2. Library Memorandum of Agreement
3. Waiving of Fees

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.
Please limit comments to no more than five minutes per person.

Opened:

Close:

MM:

2nd:

Ayes:

Nays:

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM

RESOLUTION #159-21**AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF AGREEMENT BETWEEN THE BOROUGH OF
KEYPORT AND KEYPORT PBA LOCAL 223**

WHEREAS, the Borough of Keyport (the "Borough") and Keyport PBA Local 223 (the "PBA") previously entered into a Collective Bargaining Agreement for the period January 1, 2016 through December 31, 2020; and

WHEREAS, representatives of the Borough the PBA have negotiated a Memorandum of Agreement, subject to ratification by the parties, to extend the Collective Bargaining Agreement through December 31, 2021; and

WHEREAS, the Memorandum of Agreement has been recommended by the Borough Administrator and reviewed and approved by the Borough's Labor Counsel.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows;

1. The terms and conditions of the Memorandum of Agreement dated June 15, 2021 and attached hereto as Exhibit A are hereby ratified and approved.
2. The Mayor is hereby authorized to execute the Memorandum of Agreement on behalf of the Borough.
3. The Borough Clerk shall forward copies of this resolution to the Borough Administrator, Chief Financial Officer, Borough Labor Counsel, Chief of Police, and PBA Local 223..

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of July 6, 2021.

Michele Clark, RMC
Borough Clerk

REVISED MEMORANDUM OF AGREEMENT
(as of June 15, 2021)

The Borough of Keyport, New Jersey (hereinafter called the "Borough" or "Employer") and the Keyport Policemen's Benevolent Association Local 223 (hereinafter called the "Association" or "Keyport PBA Local 223") hereby agree, subject to ratification by the parties, to the following terms with respect to the Collective Bargaining Agreement between the parties for the period January 1, 2016 through December 31, 2020 (hereinafter called the "Collective Bargaining Agreement"):

1. Article XXXIX (Duration) is extended for a period of one (1) year commencing as of January 1, 2021 until December 31, 2021.
2. Article XX (Salaries) shall be revised to include the following new contract language, in addition to maintaining Paragraphs C and D (as modified below) from the 2016-2020 contract:
 - (a) The Keyport Police Salary Guide, covering the 2016-2020 calendar years, that was annexed as Schedule A to the 2016-2020 Collective Bargaining Agreement, shall be modified to delete the reference to the Sixth Class pay classification rate established for those Officers leaving the Police Academy, which shall be replaced with Step 1, effective January 1, 2021.
 - (b) One additional step shall be added to the existing Patrol Salary Schedule to bring the total number of steps to 8 steps, with a new top Patrol salary of \$102,672.35, effective January 1, 2021.
 - (c) A 2.1% salary increase shall be provided to all employees who are at or above top pay (Step 8 and above); which salary increase shall be retroactive to January 1, 2021.
 - (d) The three Patrol Officers who received the then maximum salary of \$92,539.00 during the 2020 calendar year (Officers Christopher DeGroat, Cassandra Aumack and Robert Hassmiller) shall be placed at the new 8th

(maximum) step, with a salary of \$102,672.35, with those three Officers receiving retroactive pay, reflective of their new 8th step salary placement, retroactive to January 1, 2021.

(e) All of the other Bargaining Unit Officers who are not covered by Paragraph (d) above shall be moved one step on the attached revised Salary Guide, effective as of their respective anniversary dates.

(f) Annexed hereto, as the Salary Schedule for the 2021 calendar year, is the newly negotiated Salary Schedule for all Bargaining Unit employees which, in pertinent part, implements all of the agreed upon changes to Article XX (Salaries) as set forth above.

3. All other provisions set forth in the Collective Bargaining Agreement between the parties covering the period between January 1, 2016 through December 31, 2021 shall remain in full force and effect without change.

KEYPORT PBA LOCAL 223

BOROUGH OF KEYPORT

By: _____

By: _____

Dated:

Dated:

Salary Schedule for the 2021 Calendar Year

Police Officer:

Academy	\$40,978.00
Step 1	\$41,849.00
Step 2	\$50,297.00
Step 3	\$58,745.00
Step 4	\$67,139.00
Step 5	\$75,642.00
Step 6	\$84,090.00
Step 7	\$92,539.00
Step 8 (Maximum)	\$102,672.35
Detective - before 1/1/12	\$110,011.72
after 1/1/12	\$104,191.26
Sergeant - before 1/1/12	\$120,091.56
after 1/1/12	\$113,737.43
Lieutenant	\$126,655.38

RESOLUTION FOR THE PAYMENT OF BILLS 7/6/21

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT. 2020	\$ 2,376.00
	WATER/SEWER ACCT. 2021	\$ 311,158.01
	CURRENT ACCT. 2021	\$ 219,985.34
	ANIMAL CONTROL ACCT.	\$ 1,400.00
	GENERAL CAPITAL ACCT.	\$ 1,132.00
	FEDERAL & STATE GRANTS	\$ 3,111.20
	REC BAYFRONT IMPROVEMENT	\$ 7,492.92
	BD OF RECREATION COMM.	\$ 692.69
	DEVELOPER ESCROW	\$ 5,354.25

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION #___-21

**APPOINTING KEYPORT ENVIRONMENTAL
COMMISSION MEMBERS MICHAEL PALMISANO AND
JOSEPH SHERIDAN TO SERVE AS THE BOROUGH'S
REPRESENTATIVE AND ALTERNATE
REPRESENTATIVE ON THE NEW YORK BIGHT LEASE
AND RIGHT-OF-WAY/RIGHT-OF-USE ISSUANCE AND
EMPIRE WIND PROJECT (EMPIRE WIND 1 AND EMPIRE
WIND 2) CONSTRUCTION AND OPERATION PLAN**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the United States Bureau of Ocean Energy Management ("**BOEM**") is serving as lead Federal agency under the National Historic Preservation Act ("**NHPA**") and the National Environmental Policy Act ("**NEPA**") in reviewing the Construction and Operations Plan ("**COP**") submitted by Empire Offshore Wind, LLC proposing the Empire Wind Project (Empire Wind 1 and Empire Wind 2), and the approval, approval with modification, or disapproval of the COP constitutes an undertaking subject to Section 106 of the NHPA; and

WHEREAS, BOEM is also serving as lead Federal agency with respect to the New York Bight Lease and Right-of-Way/Right-of-Use Issuance located off the coast of New York, New Jersey, and Rhode Island, which issuance of commercial and research wind energy leases and the potential granting of rights-of-way or rights-of-use constitutes an undertaking subject to Section 106 of the NHPA; and

WHEREAS, BOEM retained the services of ICF Jones & Stokes, Inc ("**ICF**") as a third-party contractor to facilitate the Section 106 consultation process; and

WHEREAS, the Borough has been contacted by ICF and advised that BOEM has invited the Borough to be a consulting party to the Empire Wind Project and the New York Bight Lease and Right-of-Way/Right-of-Use Issuance Project (collectively, the "**Projects**") regarding potential impacts on historic properties, pursuant to Section 106 of the NHPA; and

WHEREAS, the Borough desires to accept such invitation to act as a consulting party with respect to the Projects; and

WHEREAS, as part of the consultation process, the Borough as a consulting party will be able to share its views, receive and review pertinent information, offer ideas, and consider possible solutions together with the Federal agency and other consulting parties; and

WHEREAS, the Borough seeks to appoint a representative to act on its behalf in the consultation process; and

WHEREAS, the Borough desires to appoint Keyport Environmental Commission members Michael Palmisano and Joseph Sheridan as representative and alternate representative, respectively, to serve as consulting party for the Projects.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby accepts the invitation of BOEM to be a consulting party to the Empire Wind Project and the New York Bight Lease and Right-of-Way/Right-of-Use Issuance Project regarding potential impacts on historic properties, pursuant to Section 106 of the NHPA.
3. The Borough hereby appoints the following individuals to serve as the Borough's representative as consulting party for the New York Bight Lease and Right-of-Way/Right-of-Use Issuance and the Empire Wind Project (Empire Wind 1 and Empire Wind 2) Construction and Operation Plan:
 - (i) Representative- Michael Palmisano
 - (ii) Alternate Representative- Joseph Sheridan
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
6. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of July 6, 2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION # -21**AUTHORIZING SUBMISSION OF THE GRANT APPLICATION
AND EXECUTION OF A GRANT CONTRACT WITH THE NEW
JERSEY DEPARTMENT OF TRANSPORTATION FOR
IMPROVEMENTS TO BUTLER STREET AND EAST THIRD
STREET**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the New Jersey Department of Transportation (the “**NJDOT**”) has announced the Fiscal Year 2022 (FY2022) Municipal Aid grant program; and

WHEREAS, the Borough Administrator has recommended submission of a grant application for improvements to Butler Street and East Third Street.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough formally approves the grant application for the above stated project and authorizes submission of the electronic grant application identified as MA-2022-Improvements to Butler and East Third-00601 to the New Jersey Department of Transportation on behalf of the Borough of Keyport.
3. The Mayor and Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Keyport and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of July 6, 2021.

Michele Clark, RMC, Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Presiding Officer)

RESOLUTION # -21

**AUTHORIZING SUBMISSION OF THE GRANT APPLICATION
AND EXECUTION OF A GRANT CONTRACT WITH THE NEW
JERSEY DEPARTMENT OF TRANSPORTATION FOR
IMPROVEMENTS TO SECOND STREET**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the New Jersey Department of Transportation (the "**NJDOT**") has announced the Fiscal Year 2022 (FY2022) Municipal Aid grant program; and

WHEREAS, the Borough Administrator has recommended submission of a grant application for improvements to Second Street.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough formally approves the grant application for the above stated project and authorizes submission of the electronic grant application identified as MA-2022-Improvements to Second Street-00605 to the New Jersey Department of Transportation on behalf of the Borough of Keyport.
3. The Mayor and Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Keyport and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of July 6, 2021.

Michele Clark, RMC, Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Presiding Officer)

RESOLUTION # -21

**LIQUOR LICENSE RENEWALS
FOR THE 2021-2022 LICENSE TERM**

WHEREAS, application for renewal of certain plenary retail consumption, plenary retail distribution and club licenses has been made to the Mayor and Council of the Borough of Keyport as hereinafter set forth; and

WHEREAS, the Borough Clerk certifies that the requisite fee by each and every applicant has been paid and is in her office; and

WHEREAS, the Borough Clerk certifies that the requisite Alcoholic Beverage Retail Licensee Clearance Certificate (Renewal) has been received and is in her office; and

WHEREAS, the Borough Clerk certifies the Keyport Department of Code Enforcement, Fire Official and Police Department have inspected each of the locations and that they have advised her that all pertinent Statutes, Rules and Ordinances of the Borough of Keyport have been complied with by each of the applicants.

NOW, THEREFORE, BE IT RESOLVED that **plenary retail consumption** licenses be issued by the Borough of Keyport and the appropriate officers of the Borough are hereby authorized to issue and sign the same in the name of the Borough of Keyport for the period commencing July 1, 2021 and ending June 30, 2022, upon application filed by:

1322-33-003-012 Keyport Waterfront Liquor, LLC t/a Old Glory Brew Hall & Brick Oven
1322-33-012-010 Keyport Liquor License, LLC t/a McDonaghs Pub

BE IT FURTHER RESOLVED that all licenses renewed herein, except Package Stores, but including Retail Consumption Licenses, Retail Plenary Distribution Licenses and Club Licenses shall have exit and entrance doors to licensed premises closed from 9:00 P.M. until closing absent complaints from residents residing in the immediate area of the licensed premises or as may be subsequently required by the Governing Body.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of July 6, 2021.

Michele Clark, RMC
Borough Clerk

Michele Clark

From: Laurie Graham <lgraham@keyportonline.com>
Sent: Tuesday, June 29, 2021 3:04 PM
To: 'Michele Clark'; gfalco@keyportonline.com
Subject: RE: Old Glory and McDonagh's

Both violations have been abated. Inspections have been done at both locations. There is an update that was needed for electric at McDonagh's. It is waiting for our Electric Sub-code to approve. Fred will be in on Thursday to complete the plan review. Once it is approved, they will just have to pay for the permit (\$86.00). I believe Fred already inspected it & was satisfied with the work, it just wasn't on the permit.

Thanks

Laurie

Laurie Graham
Technical Assistant
Tax Assessor's Office
Fire Prevention Bureau
Code Enforcement
PO Box 60
Keyport, NJ 07735
732-739-5134
Fax 732-739-3479

From: Michele Clark [mailto:mclark@keyportonline.com]
Sent: Tuesday, June 29, 2021 11:09 AM
To: gfalco@keyportonline.com
Cc: 'Laurie Graham' <lgraham@keyportonline.com>
Subject: Old Glory and McDonagh's

Good Morning,

Please let me know when the violations for Old Glory and McDonagh's have been satisfactorily remedied so I may relist their liquor license renewals on an agenda for council consideration.

Thank you for your help.

Michele

Michele Clark, RMC
Borough Clerk
Borough of Keyport
(732)739-5124

RESOLUTION # -21**AUTHORIZING THE HIRING OF NICHOLAS MASSARO AS A POLICE OFFICER IN THE BOROUGH OF KEYPORT**

WHEREAS, the Revised General Ordinances of the Borough of Keyport, County of Monmouth (the "**Borough**") authorizes the Borough to establish and maintain a police department (the "**Police Department**") to keep the Borough safe for residents, businesses and visitors; and

WHEREAS, there exists a need for the appointment of a police officer to the Police Department; and

WHEREAS, the Mayor and Council of the Borough previously requested from the State of New Jersey Civil Service Commission a list of persons eligible to be appointed to the position of Police Officer with the Borough; and

WHEREAS, the State of New Jersey Civil Service Commission conducted a test and provided the names of those persons who achieved a passing grade on said test and listed the candidates in the order of their scores; and

WHEREAS, the Police Department interviewed the eligible candidates to determine the best qualified applicants and Chief of Police Shannon Torres recommends the appointment of Nicholas Massaro as a Police Officer in the Borough, as being qualified and ready to serve the Borough; and

WHEREAS, sufficient funds are or will be available to pay for the above-stated costs for hiring Nicholas Massaro in accordance with the current Collective Bargaining Agreement that provides a starting annual salary of \$41,849.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough Council hereby appoints Nicholas Massaro to the position of Police Officer for the Borough of Keyport Police Department, at an annual starting salary of \$41,849.00.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of July 6, 2021.

Michele Clark, RMC
Borough Clerk

ORDINANCE _____

AN ORDINANCE PROHIBITING THE OPERATION OF ANY CLASS OF CANNABIS BUSINESS WITHIN THE JURISDICTION OF THE BOROUGH OF KEYPORT UNTIL ADEQUATE REGULATORY GUIDANCE IS PROVIDED BY THE STATE'S CANNABIS REGULATORY COMMISSION AND FURTHER ACTION TAKEN BY THE BOROUGH

WHEREAS, the Borough of Keyport (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, on November 3, 2020, residents of the Borough widely supported Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called "cannabis" for adults at least 21 years of age; and

WHEREAS, on February 22, 2021, Governor Murphy enacted P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), which legalizes the recreational use of cannabis products by adults at least 21 years of age; and

WHEREAS, the Act establishes six classes of licensed cannabis businesses addressing cultivation, manufacturing, wholesaling, distribution, retail, and delivery services; and

WHEREAS, section 31 of the Act authorizes municipalities to adopt regulations governing cannabis licensees, including the classes and number of licenses permitted, the locations and zoning of the licensed operations, times of operation, and providing certain penalties for violations; and

WHEREAS, section 31 of the Act, however, requires municipal regulations to be adopted by August 21, 2021; and

WHEREAS, should a municipality fail to act by August 21, 2021, it will lose its ability to regulate cannabis business licensees for a period of five years while automatically permitting the growing, cultivating, manufacturing, selling and reselling of cannabis products as permitted uses in all industrial zones, and allow the retail sale of cannabis products as a conditional use in all commercial and retail zones; and

WHEREAS, the Borough's governing body has determined that due to the present uncertainties governing the licensing process at both the state and local level, as well as, the very limited amount of time permitted to establish appropriate zoning regulations for an entirely new class of commercial uses of property with the Borough, it is in the best interest of the health, safety and welfare of the Borough's residents to await the adoption of regulatory guidance from the State's recently established Cannabis Regulatory Commission; and

WHEREAS, the Borough's "opting out" of permitting licensed cannabis businesses at this time in no way affects the legality of recreational cannabis use by adults over the age of 21 within the Borough; and

WHEREAS, the Borough's governing body wishes to establish land use regulations and licensing standards for regulated cannabis businesses within its municipal boundaries upon receipt of adequate regulatory guidance from the State's Cannabis Regulatory Commission, which is anticipated later this year.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Keyport in the County of Monmouth, State of New Jersey, as follows:

SECTION 1. Pursuant to section 31 of P.L. 2021, c. 16, all cannabis license classes established thereunder subject to municipal jurisdiction are hereby prohibited from operating anywhere within the Borough.

SECTION 2. Chapter 25 Zoning of the Code of the Borough of Keyport is hereby amended to add Section 25-1-13.5 as follows:

§ 25-1-13.5 Cannabis Businesses.

All classes of cannabis establishments, cannabis distributors, or cannabis delivery services (as said terms are defined in section 3 of P.L. 2021, c. 16) are prohibited uses in all of the Borough's zoning districts, but not the delivery of cannabis items and related supplies by a delivery service.

SECTION 3. Any article, section, paragraph, subsection, clause, or other provision of the Code of the Borough of Keyport inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

SECTION 5. This ordinance shall take effect upon its final passage and publication and as otherwise provided for by law.

Introduced: July 6, 2021

Public Hearing:

Adopted:

Michele Clark, RMC
Borough Clerk
Borough of Keyport

Collette J. Kennedy, Mayor
Borough of Keyport

BOND ORDINANCE # -21

PROVIDING FOR THE PURCHASE OF A FIRE ENGINE WITH RELATED APPARATUS AND EQUIPMENT BY THE BOROUGH OF KEYPORT, APPROPRIATING \$700,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$665,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough of Keyport, a municipal corporation of the State of New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3 of this bond ordinance, there is hereby appropriated the sum of \$700,000, including the sum of \$35,000 as the down payment for the improvement or purpose required by the Local Bond Law. The down payment is now available by virtue of the provision for a down payment for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$665,000 pursuant to the Local Bond Law. In anticipation of the issuance of bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement or purpose hereby authorized for which bonds or notes are to be issued is the purchase of a fire engine with related apparatus and equipment.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 of this bond ordinance.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation stated in Section 1 of this bond ordinance.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the bond anticipation notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell a part, or all, of the bond anticipation notes from time to time at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report

in writing to the governing body at the meeting next succeeding the date when any sale of bond anticipation notes issued pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose described in Section 3 of this bond ordinance, computed on the basis of the amount of obligations authorized for the improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 10 years.

(c) An aggregate amount not exceeding \$20,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost of the improvement or purpose set forth in Section 3 of this bond ordinance.

(d) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and submitted to the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough is increased by \$665,000 (the amount of the authorization of the obligations provided for in this bond ordinance). The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

Section 7. The Borough reasonably expects to commence the acquisition and/or construction of the improvement or purpose described in Section 3 of this bond ordinance, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the obligations authorized in Section 2 of this bond ordinance. This Section 7 is intended to be and hereby is a declaration of official intent under Treasury Regulation Section 1.150-2.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Recorded Vote:

AYES:

NAYES:

ABSENT:

ABSTAIN:

The foregoing is a true copy of a bond ordinance introduced and adopted on first reading by the governing body of the Borough of Keyport on July 6, 2021.

Michele Clark
Clerk

Introduced: July 6, 2021
Public Hearing:
Adopted:

BOND ORDINANCE # -21

PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS BY THE BOROUGH OF KEYPORT, APPROPRIATING THE AGGREGATE AMOUNT OF \$1,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$950,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Keyport, a municipal corporation of the State of New Jersey (the "Borough") as general improvements. For the improvements or purposes described in Section 3 of this bond ordinance, there is hereby appropriated the sum of \$1,000,000 (which is the aggregate amount of the sums of money appropriated for each respective improvement or purpose), including the sum of \$50,000 as the down payment for the improvements or purposes required by the Local Bond Law. The down payment is now available by virtue of the provision for a down payment for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvements or purposes not covered by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$950,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The improvements or purposes hereby authorized for which bonds or notes are to be issued, the estimated cost of each improvement or purpose and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement or purpose, and the period of usefulness of each improvement or purpose are as follows:

(a) Purchase of water and sewer equipment, including a sewer jet and backhoe.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$250,000	\$237,500	15 years

(b) Various water distribution system and sewer collection system improvements throughout the Borough, including all work and materials necessary therefor or incidental thereto.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
----------------------	-------------------------------	---------------------------------

\$750,000	\$712,500	40 years
<u>TOTAL</u> <u>APPROPRIATION</u>	<u>TOTAL BOND</u> <u>AUTHORIZATION</u>	<u>AVERAGE PERIOD</u> <u>OF USEFULNESS</u>
\$1,000,000	\$950,000	33.75 years

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the bond anticipation notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell a part, or all, of the bond anticipation notes from time to time at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale of bond anticipation notes issued pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the costs thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes described in Section 3 of this bond ordinance, computed on the basis of the amounts of obligations authorized for each improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 33.75 years.

(c) An aggregate amount not exceeding \$205,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost of the improvements or purposes set forth in Section 3 of this bond ordinance.

(d) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and submitted to the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough is increased by \$950,000 (the amount of the authorization of the obligations provided for in this bond ordinance).

The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

Section 7. The Borough reasonably expects to commence the acquisition and/or construction of the improvements or purposes described in Section 3 of this bond ordinance, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the obligations authorized in Section 2 of this bond ordinance. This Section 7 is intended to be and hereby is a declaration of official intent under Treasury Regulation Section 1.150-2.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Recorded Vote:

AYES:

NAYES:

ABSENT:

ABSTAIN:

The foregoing is a true copy of a bond ordinance introduced and adopted on first reading by the governing body of the Borough of Keyport on July 6, 2021.

Michele Clark
Clerk

Introduced: July 6, 2021
Public Hearing:
Adopted:



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

TIM W. GILLEN, PE, PP, CME (1991-2019)
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

June 24, 2021

Via Electronic & 1st Class Mail

Borough of Keyport
70 West Front Street
Keyport, NJ 07735

Attn: Jay Delaney
Borough Administrator

**Re: Estimate of Fees for Professional Engineering Services
Improvements to Church Street – Water and Sanitary System Improvements
Borough of Keyport, Monmouth County, NJ
Proposal No. 2020-157**

Dear Mr. Delaney:

We are pleased to submit our fee estimate for professional engineering services for the water and sanitary sewer system improvements to be included within the Improvements to Church Street project. As you are aware, the Borough received a NJDOT FY 2020 Local Aid grant in the amount of \$215,000 for the project which includes the resurfacing of Church Street between First Street (CR6) and Hurley Street.

In review of the existing utility infrastructure, it is recommended that the existing 4" cast iron water main be upgraded to an 8" DIP water main with replacement of all of the existing water services and fire hydrants. In addition, insertion valves will be installed where necessary to ensure that isolation of the new and existing mains can occur for proper installation and future maintenance. The existing main will be abandoned in place and the existing services abandoned at the existing main. Each new service will be provided with a new curb stop between the curb and sidewalk and will be connected to the existing house service at the new curb stop. Commercial services will be replaced in kind from the main to a new shutoff valve behind the curb line.

In conjunction with the water improvements, we are also recommending the replacement of a section of sanitary sewer main between Third Street and Warren Street. The sanitary sewer main between Maple Place and Third Street was previously lined and is in good condition. There is a sag in a section of the pipe between Warren Street and Third Street that currently slows down the flow of the sewer through the main. We recommend that this section of the lined main be removed and replaced with SDR-35 PVC sanitary sewer main. There is one lateral within this section of main that will need to be removed and replaced as well. The remainder of the main, between Third Street and First Street, is not lined and is in fair condition. We recommend that this section of pipe be lined in a future sanitary sewer lining project.

Based on the improvements listed above, the engineer's estimate for the water main improvements is \$650,000.00 and the sanitary sewer improvements \$24,000.00 for a total of \$674,000.00. The estimates are enclosed herein.

S:\Keyport\Proposals\21-06-24 Church Street Water Improvements Fee Estimate.docx

CONSULTING AND MUNICIPAL ENGINEERS

1460 ROUTE 9 SOUTH • HOWELL, NEW JERSEY 07731 • (732) 462-7400 • FAX: (732) 409-0768



Jay Delaney
Keyport Borough
Re: Improvements to Church Street

June 24, 2021
Proposal No. 2020-157
Page 2

With this being said, our office anticipates the following scope of work:

A. Construction Plans and Contract Documents

The work in this phase will involve preparing construction plans for the water and sanitary sewer improvements in accordance with NJDOT requirements. The contract documents will be prepared in accordance with NJDOT Local Aid supplemental specifications.

Work in this phase will involve but not be limited to the following:

1. Preparation of Construction Plans.
 - i. Construction Plans
 - ii. Profile of the water and sanitary sewer mains
 - iii. Construction Details
2. Preparation of Bid Specifications.
3. Preparation of Final Cost Estimate.

B. Construction Administration Phase Services

Our office will provide full time observation of the utility improvements for the anticipated construction time. We anticipate the following duration of the utility improvements:

1. Test Pits – 1 Week
2. Insertion Valves – 1 Week
3. Main Installation/Testing – 5 Weeks
4. Service Installation – 3 Weeks

Summary of Fee Estimates

A. Preparation of Construction Plans and Bid Documents	\$10,000.00
B. Construction Phase Services	\$58,500.00
Total Fee Estimate	\$68,500.00



Jay Delaney
Keyport Borough
Re: Improvements to Church Street

June 24, 2021
Proposal No. 2020-157
Page 3

Exceptions:

- Any work not specified as listed in the above phases shall be considered additional services and will be invoiced at the time said work is authorized by the Borough.
- Permits are not anticipated as there is no

The above fee estimates are based on information provided to us by the Borough. Should the scope of the project change requiring additional professional fees, we will detail same in writing and seek authorization prior to proceeding.

Should you accept our fee estimate, kindly provide a purchase order or professional services Resolution authorizing same. We trust this is the information you require at this time. Should you have any questions or wish to discuss the above further, please do not hesitate to contact this office.

Very truly yours,

CME Associates

Trevor J. Taylor, PE, PP, CME
Borough Engineer's Office

TT:mmm

**WATER IMPROVEMENTS
CHURCH STREET
KEYPORT BOROUGH, MONMOUTH COUNTY, NEW JERSEY**

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Police Traffic Directors (10 weeks)	1	LS	\$ 65,000.00	\$ 65,000.00
2	8" DIP Water Main	2,000	LF	\$ 85.00	\$ 170,000.00
3	Water Valve, 8"	12	UN	\$ 4,500.00	\$ 54,000.00
4	Water Services, 3/4"	46	UN	\$ 2,500.00	\$ 115,000.00
5	Water Services, 4"	3	UN	\$ 4,000.00	\$ 12,000.00
6	Insertion Valve, 8"	4	UN	\$ 15,000.00	\$ 60,000.00
7	Insertion Valve, 12"	2	UN	\$ 16,000.00	\$ 32,000.00
8	Hydrant Assembly	3	UN	\$ 6,500.00	\$ 19,500.00
9	Test Pits	20	CY	\$ 100.00	\$ 2,000.00
10	Excavate Concrete Roadway	150	CY	\$ 150.00	\$ 22,500.00
11	Temporary Trench Repair	1,750	SY	\$ 15.00	\$ 26,250.00
12	Sidewalk, 4" Thick	135	SY	\$ 85.00	\$ 11,475.00

ESTIMATED CONSTRUCTION COST: \$ 589,725.00

CONTINGENCY (10%): \$ 58,972.50

TOTAL CONSTRUCTION COST: \$ 648,697.50

**SANITARY SEWER REPLACEMENT ESTIMATE
CHURCH STREET (MH I-17 to MH I-18)
KEYPORT BOROUGH, MONMOUTH COUNTY, NEW JERSEY**

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Mobilization	1	LS	\$ 2,500.00	\$ 2,500.00
2	Clearing Site	1	LS	\$ 2,500.00	\$ 2,500.00
3	Police Traffic Directors	1	AL	\$ 2,500.00	\$ 2,500.00
4	Removal of Walks	36	SY	\$ 10.00	\$ 360.00
5	Concrete Sidewalk, 4" Thick	36	SY	\$ 75.00	\$ 2,700.00
6	Connect to Existing Main	2	UN	\$ 2,500.00	\$ 5,000.00
7	6" PVC SDR-35 Sanitary Sewer Main	30	LF	\$ 125.00	\$ 3,750.00
8	4" PVC SDR-35 Sanitary Sewer Lateral	17	LF	\$ 50.00	\$ 850.00
9	4" PVC SDR-35 Sanitary Sewer Clean Out	1	UN	\$ 750.00	\$ 750.00
ESTIMATED CONSTRUCTION COST:					\$ 20,910.00
CONTINGENCY (15%):					\$ 3,136.50
TOTAL CONSTRUCTION COST:					\$ 24,046.50

ORDINANCE #___-21

ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER VIII, SECTION 3 "AMERICAN LEGION DRIVE PARKING LOT, AMERICAN LEGION DRIVE, AND FIREMAN'S PARKING LOT" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

WHEREAS, the Borough of Keyport (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough desires to designate one (1) Disabled Veteran's Parking Space on American Legion Drive; and

WHEREAS, the Borough Engineer, CME Associates, has determined that any of the existing ADA spaces on American Legion Drive could be utilized as a Disabled Veteran's Parking Space with the addition of signage for the Disabled Veteran Space; and

WHEREAS, the Council of the Borough (the "**Council**") has determined to amend Chapter VIII, Section 3 "American Legion Drive Parking Lot, American Legion Drive, and Fireman's Parking Lot" to add a section providing for one (1) designated Disabled Veteran's Parking Space on American Legion Drive.

NOW THEREFORE, BE IT ORDAINED by the Council of the Borough of Keyport, County of Monmouth, New Jersey that:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. Chapter VIII, Section 3 "American Legion Drive Parking Lot, American Legion Drive, and Fireman's Parking Lot" is hereby amended to add Section 8-3.6 as follows:

8-3.6 Disabled Veteran's Parking.

Pursuant to the authority granted to the municipality by N.J.S.A. 39:4-197, one (1) parking spot on American Legion Drive shall be reserved and designated by signage as Disabled Veteran's Parking for use by persons who have been issued special vehicle identification cards by the Motor Vehicle Commission pursuant to N.J.A.C. 13:20-9.8 et seq. No other person shall be permitted to park in this space.

Section 3. All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed.

Section 4. Each section, subsection, sentence, clause and phrase of this ordinance is declared to be an independent section, subsection, sentence, clause and phrase and the finding or

holding of any such portion of this ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this ordinance.

Section 5. Except as amended by this ordinance, all other provision of the Borough's Revised General Ordinances shall remain in full force and effect.

Section 6. The Borough Clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 7. This ordinance shall be in full force and effect from and after its adoption and any publication according to law.

Introduced: July 6, 2021

Public Hearing:

Adopted:

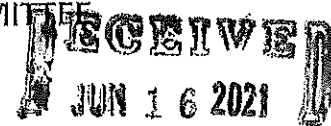
Michele Clark, RMC
Borough Clerk
Borough of Keyport

Collette J. Kennedy, Mayor
Borough of Keyport

Comm #1

BOROUGH OF KEYPORT • RECREATION COMMITTEE

Program & Activity Planning Summary



PROGRAM/ACTIVITY: Recreation Movie Nights

CONTACT NAME: Rebecca Kahane

BY: _____

PHONE: [REDACTED]

EMAIL: [REDACTED]

PROPOSED DAY/DATE (List all Day/Dates for multiple day activities and include High Tide Information for each date). ATTACH ADDITIONAL SHEET IF NEEDED.

Day/Date Wed. 6/30, July 7, July 21, July 28, High Tides: _____

Day/Date Wed. 8/4, August 18 High Tides: _____

Day/Date _____ High Tides: _____

Day/Date _____ High Tides: _____

RAIN DATE(s) (if any): _____

TIME (provide set-up and clean-up times, if applicable): 3:00 DPW set up screen, sound system, tables and two chairs. Breakdown of equipment approximately 10:30pm DPW

LOCATION: Waterfront by gazebo

EVENT DESCRIPTION (Provide narrative and attach diagram of planned layout): Movies to be shown on the lawn by the gazebo. Screen back facing the bay

NUMBER OF: PARTICIPANTS EXPECTED: 50

VOLUNTEERS NEEDED: _____ VOLUNTEERS CONFIRMED: _____

If a fee will be charged for participants, indicate amount per individual, team or other:
No fee

If the event will include sponsors or donations include details as to why and sponsorship amounts:

Provide plans to publicize the event: Recreation and Borough Facebook page and web page

IS IT ANTICIPATED THE EVENT WILL INCLUDE OR REQUIRE:

Serving FOOD or BEVERAGES..... ☐ YES ☒ NO
 If YES, provide details (food/beverage type, if sold or distributed free, cooking/refrigeration needs):

Street Closure (if YES, attach map) Part of American Legion Drive by the Gazebo..... ☒ YES ☐ NO

Special Parking Requirements ☐ YES ☒ NO

Traffic Control..... ☐ YES ☒ NO

Police Attendance Requested..... ☒ YES ☐ NO

The Chief of Police will determine if Police Officers will be required.

Additional Trash/Recycling Containers..... ☒ YES ☐ NO

Sound System, Live or Recorded Music/Entertainment..... ☒ YES ☐ NO

Electrical Power or Generator ☒ YES ☐ NO

Tables.....2 Tables ☒ YES ☐ NO

Chairs/Seating.....2 Chairs..... ☒ YES ☐ NO

OTHER: DPW set up and break down of equipment

REVENUES ANTICIPATED

AMOUNTS

Sponsorships.....

Registration Fees

TOTAL REVENUE

EXPENSES (Itemize ALL expected costs and expenses; ATTACH ADDITIONAL SHEET IF NEEDED)

AMOUNTS

SECRET LIFE OF PETS 2 (PAID FOR 2021)

GOONIES

435.00

Wonderwoman 1984

435.00

Tom and Jerry

450.00

Foot Loose

395.00

Purchase of movies from amazon (Library doesn't have) Tom and Jerry

17.96

FootLoose

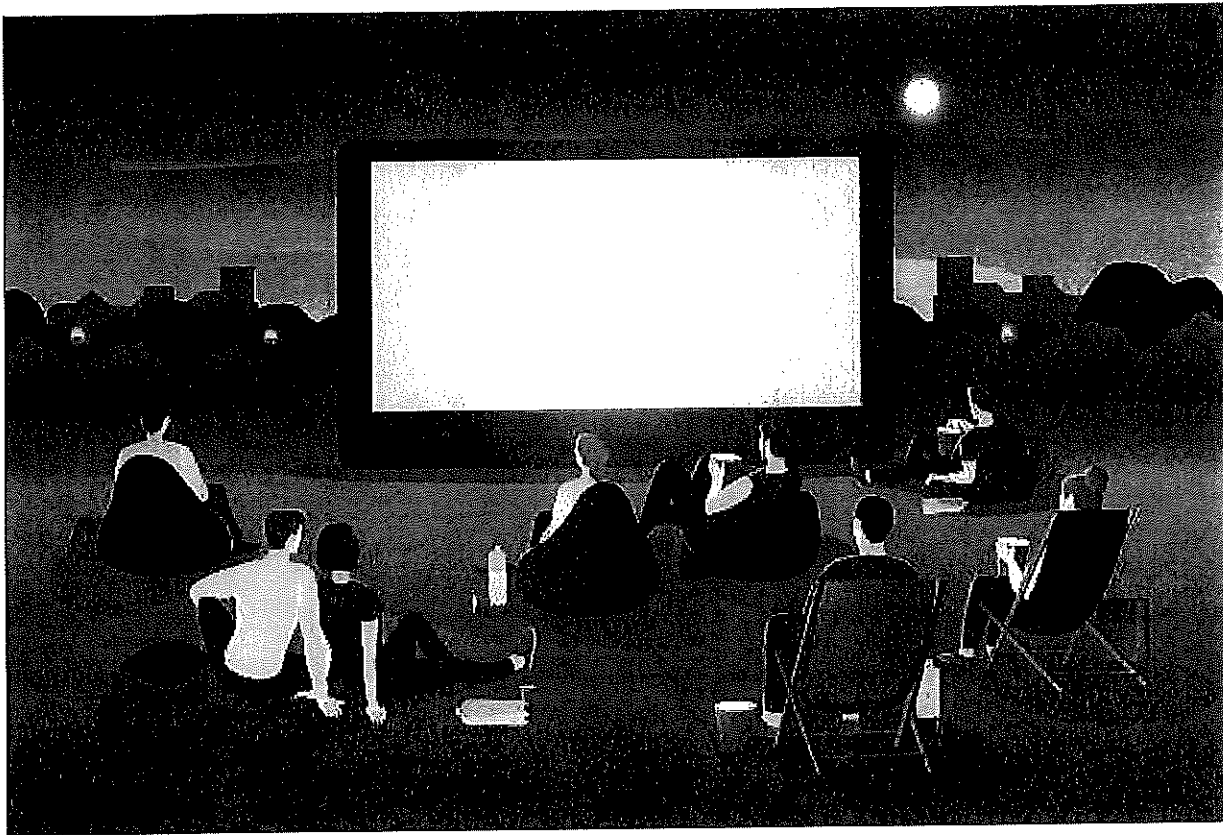
4.73

Goonies

14.39

Total for event

1752.08



UPDATED MOVIE SCHEDULE 6/30/2021

KEYPORT RECREATION COMMITTEE AND THE BOROUGH OF KEYPORT

PRESENT MOVIE NIGHTS AT THE WATERFRONT

WEDNESDAY, JULY 7TH - WONDER WOMAN 1984

WEDNESDAY, JULY 21ST – FOOTLOOSE

WEDNESDAY, JULY 28TH – SECRET LIFE OF PETS 2

WEDNESDAY, AUGUST 4TH – GOONIES

WEDNESDAY, AUGUST 18TH – TOM AND JERRY

ALL MOVIES START AT DUSK (between 8pm and 8:30pm)
(RAIN DATES WILL BE ADDED WHEN NEEDED)

PLEASE REMEMBER TO FOLLOW SOCIAL DISTANCE RULES WHILE WATCHING THE MOVIE.

THANK YOU
KEYPORT RECREATION

Comm # 2

JUN 16 2021



BY:

Borough of Keyport
70 West Front Street
Keyport NJ 07735

Clerks Office: 732-739-5124
Fax Number: 732-739-8738
mclark@keyportonline.com

APPLICATION & PERMIT FOR USE OF BOROUGH PROPERTY

Date Received 6/16/21 Date of Response _____
 Property requested Waterfront Park Gazebo
 Organization Name/Purpose _____
 Name Sally Lopez
 Address 188 Orchard St., Cliffwood Beach, NJ 07733
 Telephone Number: [REDACTED] Fax Number _____
 Email Address: [REDACTED]

Type of Event Wedding ceremony
 Date of Event July 10, 2021 Time of Event 3:15 pm
 No of People Attending 30-40 CK # 4308 - paid \$100.00

Fee Schedule

Borough Property	Minimum 3 Hours	Additional Per Hour
Senior Center	\$23.00	\$5.75
Borough Hall Council Room	\$23.00	\$5.75
OTHER		
Waterfront Pavilion/Promenade	\$100.00	CK # 4308
Pictures at Pavilion/Promenade	\$100.00	paid \$100
Beach Park	\$100.00	

Mail Check or Money Order Payable to:
Borough of Keyport, PO BOX 60, Keyport, NJ 07735

Comm #3

RECEIVED
JUN 11 2021



BY:

Borough of Keyport
70 West Front Street
Keyport NJ 07735

Clerks Office: 732-739-5124
Fax Number: 732-739-8738
mclark@keyportonline.com

**APPLICATION & PERMIT FOR
USE OF BOROUGH PROPERTY**

Date Received 6/9/2021 Date of Response _____
Property requested Gazebo - Waterfront Park
Organization Name/Purpose Wedding Ceremony w/ Pictures
Name Jennifer Cotignola
Address 284 Washington Street Keyport NJ 07735
Telephone Number: [REDACTED] Fax Number _____
Email Address: [REDACTED]

Type of Event Wedding Time of Event 11:00 AM
Date of Event Friday July 16, 2021
No of People Attending 25 30 minutes

reception immediately following
at McDoughs

Fee Schedule

Borough Property	Minimum 3 Hours	Additional Per Hour
Senior Center	\$23.00	\$5.75
Borough Hall Council Room	\$23.00	\$5.75
OTHER		
Waterfront Pavilion/Promenade	\$100.00	
Pictures at Pavilion/Promenade	\$100.00	
Beach Park	\$100.00	

ch # 8183
pd. \$100.00

Mail Check or Money Order Payable to:
Borough of Keyport, PO BOX 60, Keyport, NJ 07735

HOOK AND LADDER CO., NO. 1
1877

ENGINE CO., NO. 1
1889

RECEIVED
JUN 28 2021

COMM #4
LINCOLN HOSE CO.,
NO. 1
1893

RARITAN HOSE CO., NO. 2
1893

KEYPORT FIRE DEPARTMENT

EAGLE HOSE CO., NO.
4
1907

LIBERTY HOSE CO., NO. 3
1893

Volunteers Since 1877

FIRE PATROL
1910

Keyport Post Office Box 221, Keyport, NJ 07735

June 25, 2021

Keyport Borough Mayor and Council
70 West Front Street
Keyport, NJ 07735

Dear Ladies and Gentlemen;

I am writing to request the use of Firemen's Parking lot on August 2nd, 2021 for Pump Testing and August 8th and 9th, 2021 for Hose and Ladder Testing and third week of August for Pump Service. We will have members of Fire Patrol Close off the lot. If you have any questions or concerns please contact Assistant Chief Patrick Strang at [REDACTED] or myself at [REDACTED]. Thank you in advance for your cooperation in this matter.

Respectfully,



Jacqueline D. Kovacs-Olsen
Department Secretary

Patty Olsen

From: Keyport FDSec <keyportfdsec@gmail.com>
Sent: Wednesday, June 30, 2021 1:11 PM
To: Patty Olsen; Michele Clark; Mayor Collette J Kennedy; Matthew Goode; dennisf@keyportonline.com
Subject: Re: Lot Closure request

Hi Patty and Michelle,

To Clarify the closing of the parking lot would be in-line with what has happened in the past for the pump test, we would only close half of the lot and it would close the night before and remain closed until about 6 or 7 PM. For the hose and ladder testing dates we would close the night prior and it would be the whole lot and again would be closed until about 7PM. For the third week I do not have dates and times yet, as I think it would depend on how many trucks need repairs and retests due to failures during initial testing.

On Mon, Jun 28, 2021 at 9:16 AM Patty Olsen <polsen@keyportonline.com> wrote:

Good morning, Jackie.

Can you please provide us with the times for August 2, August 8 and August 9? In addition, can you please provide us with the dates and time for the third week of August?

Thank you,

Patty Olsen

Administrative Clerk

Borough Clerk's Office

Borough of Keyport

70 W. Front Street, Keyport, NJ 07735

tel 732-739-5121 | fax 732-739-8738

www.keyportonline.com

From: Keyport FDSec [mailto:keyportfdsec@gmail.com]

Sent: Friday, June 25, 2021 7:27 PM

To: Michele Clark <mclark@keyportonline.com>; Matthew Goode <mgoode@keyportonline.com>

Cc: Patty Olsen <polson@keyportonline.com>; Mayor Collette J Kennedy <mayorkennedy@keyportonline.com>;
dennisf@keyportonline.com

Subject: Lot Closure request

Please see the attached letter requesting closure of Firemen's Park parking lot for Pump, Hose and Ladder testing on various dates.

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Jacqueline D. Kovacs-Olsen

Keyport Fire Department Secretary

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Jacqueline D. Kovacs-Olsen

Keyport Fire Department Secretary

Comm # 5

JUN 28 2021

BY:



Borough of Keyport
70 West Front Street
Keyport NJ 07735

Clerks Office: 732-739-5124
Fax Number: 732-739-8738
mclark@keyportonline.com

APPLICATION & PERMIT FOR USE OF BOROUGH PROPERTY

Date Received _____ Date of Response _____
 Property requested Waterfront Pavilion/Promenade
 Organization Name/Purpose Wedding
 Name Cody Beers
 Address 95 seabreeze way, Keansburg, NJ, 07734
 Telephone Number: [REDACTED] Fax Number _____
 Email Address: [REDACTED]

Type of Event Wedding
 Date of Event August 28, 2021 Time of Event 2:30
 No of People Attending 80

Fee Schedule

Borough Property	Minimum <u>3 Hours</u>	Additional <u>Per Hour</u>
Senior Center	\$23.00	\$5.75
Borough Hall Council Room	\$23.00	\$5.75
 OTHER		
Waterfront Pavilion/Promenade	\$100.00	
Pictures at Pavilion/Promenade	\$100.00	
Beach Park	\$100.00	

Ch No 384650
\$100.00

Mail Check or Money Order Payable to:
Borough of Keyport, PO BOX 60, Keyport, NJ 07735

Michele Clark

From: Mayor Collette J Kennedy <mayorkennedy@keyportonline.com>
Sent: Sunday, June 27, 2021 2:47 PM
To: 'Michele Clark'
Cc: 'Jay Delaney'; 'Delia McDermott'; 'Matthew Goode'
Subject: KBBC Resignation

Hi Michele,

Please be advised that Chris Sanborn resigned as the resident board member of KBBC as of Wednesday, June 9th at 4:46pm. Mr. Sanborn was also serving as the Treasurer of the Executive Board for KBBC. Please list this email under communications on the next Council meeting agenda for a matter of record.

Thanks,

Collette J. Kennedy
Mayor of Keyport Borough
Office: (732) 739-5120
Borough Cell: (732) 778-3297
Email: mayorkennedy@keyportonline.com

Please Note: Email communications to and from this account are subject to Open Public Records Act (OPRA)

Comm # 7

HOOK AND LADDER CO., NO. 1
1877

ENGINE CO., NO 1
1889

LINCOLN HOSE CO.,
NO. 1
1893

RARITAN HOSE CO., NO. 2
1893

KEYPORT FIRE DEPARTMENT
Volunteers Since 1877

EAGLE HOSE CO., NO.
4
1907

LIBERTY HOSE CO., NO. 3
1893

FIRE PATROL
1910

Keyport Post Office Box 221, Keyport, NJ 07735

July 1 2021

Keyport Borough Mayor and Council
70 West Front Street
Keyport, NJ 07735

RECEIVED
JUL 01 2021

BY:

Dear Ladies and Gentlemen;

After careful consideration, please be advised that the Keyport Fireman's Fair for 2021 is officially canceled.

This decision was made after careful consideration in protecting the Borough of Keyport, the Keyport Fire Department and the citizens of the community which we serve. The Fair Committee has worked tirelessly trying to get this event off the ground. Unfortunately the Committee has been met with several obstacles that cannot be safely or responsibly overcome.

I apologize for the delay in making this decision, and look forward to planning the Keyport Fireman's Fair of 2022 alongside the governing body of Keyport.

Respectfully,

Jonathan Borsari
Chief of Department

