

BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, MAY 18, 2021 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ

Members of the public who wish to participate in the meeting shall use the following dial in information:

Dial In via Computer

The following Link can be accessed from the Public Notice posted at www.keyportonline.com

Link: <https://zoom.us/j/91017548552?pwd=ZDJYNDV2aC9DQ0xSaUIJaGZUa244dz09>

Meeting ID: 910 1754 8552

Passcode: 712779

Dial In via Telephone

646 558 8656 US (New York)

Meeting ID: 910 1754 8552

Passcode: 712779

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ____ Mayor Kennedy ____ Council President Goode ____ Councilmember Pacheco
____ Councilmember Fotopoulos ____ Councilmember McDermott ____ Councilmember Davidson
____ Councilmember McNamara

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on items listed on the Agenda

Opened: Closed:

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember:

Goode: **Fire/First Aid/OEM/Redevelopment/Finance/Grants/Recreation/Senior Center**

Pacheco: **Police/MAC/Harbor/Complete Streets/Library Construction/Redevelopment/Public Works/Construction/ Fire Bureau/Property Maintenance/Zoning**

Fotopoulos: **Finance/Grants/Board of Health/Registrar/Recycling/Environmental/Complete Streets/Fire/First Aid/OEM**

McDermott: **Keyport Bayfront Business Cooperative/Neighborhood Preservation Program/Library Construction/Police/MAC**

Davidson: **Public Works/Construction/Fire Bureau/Property Maintenance/Zoning/Planning Board/Neighborhood Preservation Program**

McNamara: **Recreation/Senior Center/Green Team/Harbor/Board of Health/Registrar**

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R131-21 Payment of Bills for the May 18, 2021 Bills List
- R132-21 Authorizing Application to the New Jersey State Library for New Jersey Library Construction Bond Act Funding
- R133-21 Authorizing the Purchase of Body Worn Cameras and Related Equipment and Services for the Borough of Keyport Police Department
- R134-21 Authorizing the Borough of Keyport to Enter into a Shared Services Agreement with the Keyport Board of Education for Maintenance, Custodial and Public Works Services
- R135-21 Authorizing the Borough Administrator to Initiate the Hiring Process to Fill an Anticipated Vacancy within the Finance Department
- R136-21 Authorizing the Appointment of Michael Miele as Laborer-1 in the Department of Public Works
- R137-21 Authorizing the Hiring of Seasonal Laborers in the Department of Public Works – *Andrew Krohe and Nicholas Trapani*
- R138-21 Appointing Business Owner Member to the Parking Advisory Committee – *Christopher Matey*
- R138A-21 Providing the Chief of Police and Borough Administrator with Designated Authorization during Site and Parking Lot Improvements at the Oyster Bay Apartments

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

RESOLUTION #R139-21 AMENDING THE INTRODUCED 2021 MUNICIPAL BUDGET

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

ADOPTION OF 2021 MUNICIPAL BUDGET

The Clerk reads the Budget by Title: **MUNICIPAL BUDGET OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY FOR THE YEAR 2021**

RESOLUTION #R129-21 ADOPTING THE 2021 MUNICIPAL BUDGET *(tabled 5/4/21 meeting)*

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

INTRODUCTION OF ORDINANCES

1. Ordinance – Amending Chapter III Article I “Police Department” of the Borough Code

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING AND SUPERSEDING CHAPTER III, ARTICLE I “POLICE DEPARTMENT” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT IN ITS ENTIRETY**

1a. Motion to introduce:

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Letter dated May 2, 2021 from Keyport Historical Society recommending the appointment of Angel Jeandron as the Borough’s Local Historian
2. Letter dated May 13, 2021 from Recycling Coordinator Donna Purcell requesting approval to hold a shredding event in Fireman’s Park on June 5, 2021 from 9AM to 1PM
3. Application for membership in Eagle Hose Company from Tyler Littner (subject to State approval) and notification that at the April 12, 2021 meeting the membership accepted the resignation of Roy Cadoo, Sr.
4. Application for a Social Affair Permit from Keyport Yacht Club for the Annual Bill Volk Regatta Charity Fundraiser to be held June 12, 2021 from 11AM-11:59PM and June 13, 2021 from 11AM-11PM
5. Application for a Social Affair Permit from Keyport Yacht Club for the Annual Open House to be held June 20, 2021 from 2PM-6PM
6. Letter dated May 11, 2021 from Dave Olsen, Keyport Fire Department, requesting approval for various items related to the Fireman’s Fair to be held July 12-17, 2021
7. Request for Use of Borough Property from Solomeno for Senate Outdoor for a meet and greet to be held at Cedar Street Park on May 22, 2021 at 1PM contingent upon receipt of certificate of insurance

(To Receive and File)

None

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

MINUTES FOR APPROVAL

March 16, 2021 Regular Meeting

MM: 2nd:

Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for April 2021
2. Tax/Water/Sewer Collector's Report for April 2021
3. Board of Health Treasurer's Report for April 2021
4. Building Department Monthly Report for April 2021
5. Municipal Court Monthly Report for April 2021
6. Keyport Parking Advisory Committee Report for April 2021
7. Keyport Fire Department PIO/PR Report dated April 29, 2021

MM:

2nd:

Ayes:

Nays:

NEW BUSINESS

Fire Pit Safety

UNFINISHED BUSINESS

Road Opening on Main Street

Sunday Games at Cedar Street Park

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.

Please limit comments to no more than five minutes per person.

Opened:

Closed:

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment: PM

RESOLUTION FOR THE PAYMENT OF BILLS 5/10/21

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT. 2020	\$ 20,147.68
	WATER/SEWER ACCT. 2020	\$ 57.34
	CURRENT ACCT. 2021	\$ 1,463,665.62
	WATER ACCT. 2021	\$ 117,394.79
	GENERAL CAPITAL ACCT.	\$ 8,222.26
	FEDERAL & STATE GRANTS	\$ 1,174.94
	TRUST ACCT.	\$ 1,863.50
	REC. BAYFRONT IMPROVEMENT	\$ 208.17
	WATER CAPITAL ACCT.	\$ 56,145.50
	DEVELOPER ESCROW	\$ 1,226.50

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION #**AUTHORIZING APPLICATION TO THE NEW JERSEY
STATE LIBRARY FOR NEW JERSEY LIBRARY
CONSTRUCTION BOND ACT FUNDING**

WHEREAS, the Borough of Keyport, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough owns and operates the Keyport Public Library which is in need of various repairs and improvements; and

WHEREAS, on November 7, 2017, New Jersey voters approved the New Jersey Library Construction Bond Act (the "Bond Act"), which authorizes the issuance of \$125 million in State General Obligation Bonds ("Bonds") to provide grants ("Grants") for the construction, reconstruction, development, extension, improvement and furnishing of public libraries in the State of New Jersey (the "State"); and

WHEREAS, the Bond Act requires that proceeds from the Bonds can fund no more than fifty percent (50%) of the cost of the project and the remaining fifty percent (50%) must be supported by the appropriate local governing entity in the area served by the public library; and

WHEREAS, the Borough wishes to apply for Grant funding pursuant to the Bond Act to provide funds towards the needed repairs and improvements to the Keyport Public Library; and

WHEREAS, the total estimated cost of the improvements to the Keyport Public Library to be applied for is not to exceed \$300,000, which if granted requires local matching funds of no more than \$150,000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned articles are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the electronic submission of a grant application to the State Librarian for the New Jersey Construction Bond Act funding.
3. The Mayor and Borough Council and Borough Clerk are hereby authorized to accept the terms of the program and execute a grant agreement on behalf of the Borough of Keyport.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
6. This Resolution shall take effect as provided by law.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 18, 2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-21**AUTHORIZING THE PURCHASE OF BODY WORN
CAMERAS AND RELATED EQUIPMENT AND SERVICES
FOR THE BOROUGH OF KEYPORT POLICE DEPARTMENT**

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29, the Borough may by resolution and without advertising for bids, purchase goods or services under the State Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Chief of Police has recommended the purchase of body worn cameras and related equipment and services utilizing a State contract in an amount not to exceed \$50,000.00; and

WHEREAS, the Chief of Police has determined this equipment and related services are available under New Jersey State Contract T0106 17 Fleet-00793 from Motorola/Watch Guard; and

WHEREAS, funds will be available to pay for the above stated purchase upon final adoption of the Municipal Budget for the year 2021.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The purchase of body worn cameras and related equipment and services in an amount not to exceed \$50,000.00 is hereby authorized from Motorola/Watch Guard under New Jersey State Contract T0106 17 Fleet-00793 subject to the availability of funds as required pursuant to N.J.A.C. 5:30-5.5(b).

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 18, 2021.

Borough Clerk

Certification of Funds

I certify that funds are available from: Police – Other Expenses

Thomas P. Fallon, Chief Financial Officer

RESOLUTION #___-21

**AUTHORIZING THE BOROUGH OF KEYPORT TO ENTER
INTO SHARED SERVICES AGREEMENT WITH THE KEYPORT
BOARD OF EDUCATION FOR MAINTENANCE, CUSTODIAL,
AND PUBLIC WORKS SERVICES**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, *N.J.S.A.* 40A:65-1 *et seq.* (the "**Act**"), municipalities and other local units within the State of New Jersey are permitted to enter into agreements with other local units to provide or receive any service that each local unit is otherwise empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Keyport (the "**Borough**") and the Board of Education of the Borough of Keyport ("**Board of Education**") desire to enter into a shared services agreement for maintenance, custodial and public works services (the "**Shared Services Agreement**"); and

WHEREAS, it is in the best interests of the Borough to approve and to authorize the Borough Administrator, the Mayor, and other reasonably necessary personnel to enter into a Shared Services Agreement with the Board of Education, substantially in the form on file with the Borough Clerk, those services delineated therein; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Mayor of the Borough, the Borough Administrator and other reasonably necessary personnel are hereby authorized and directed to enter into the Shared Services Agreement with the Board of Education of the Borough of Keyport consistent with the dictates of that certain proposed Shared Services Agreement, for the provision of maintenance, custodial and public works services, substantially in the form on file with the Borough Clerk, subject to such additions, deletions, modifications or amendments deemed necessary by the Borough in consultation with legal counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the Agreement.
3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
5. This Resolution shall take effect as provided by applicable law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 18, 2021.

Michele Clark, RMC
Borough Clerk

INTERLOCAL SHARED SERVICES AGREEMENT

THIS INTERLOCAL AGREEMENT, is made this day of , 2021
by and between the Borough of Keyport, a political subdivision of the State of New Jersey,
having its principal office at 70 W. Front Street, Keyport, New Jersey 07735 (hereinafter
referred to as "**Borough**"), and the Board of Education of the Borough of Keyport, having its
principal office at 370 Broad Street, Keyport, New Jersey 07735 (hereinafter referred to as
"**Board of Education**").

WHEREAS, the Uniform Shared Services and Consolidation Act, Sections 1 through
35 of P.L.2007, c.63 (C.40A:65-1 through C.40A:65-35). encourages the financial
accountability of local units of government through empowering citizens, reducing waste and
duplicative services, clearing legal hurdles to shared services and consolidation, and
supplementing, amending, and repealing sections of statutory law; and

WHEREAS, the parties desire to enter into an agreement whereby the Board of
Education maintenance and custodial staff will provide services and/or equipment to the
Borough, and the Borough Public Works staff will provide services and/or equipment to the
Board of Education, pursuant to the provisions of the applicable statutes and regulations and
terms of this agreement.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants
contained herein, and for other good and valuable consideration, it is hereby agreed by and
between the parties as follows:

1. **Services to be Performed:** The Board of Education agrees to make available
to the Borough the services and/or equipment of its maintenance and custodial staff, and the
Borough agrees to make available to the Board of Education the services and/or equipment of
the Public Works Department staff. The actual schedule of days, hours and duties shall be

developed in agreement with the Board of Education School Business Administrator and the Borough Administrator.

2. **Term:** The term of this contract between the Board of Education and the Borough shall be from June 1, 2021 to June 30, 2022. It may be terminated by either party as defined in Section 6 of this Agreement.

3. **Certification:** During the term of this Agreement, the employees shall at all times meet the qualifications as set forth in the relevant job descriptions as established by the respective Board of Education and Borough.

4. **Accountability:** The staff of the of the respective Board of Education and Borough shall continue to remain accountable to their employer.

5. **Miscellaneous:** This Agreement contains the entire understanding of the parties. This Agreement may not be modified or amended except by mutual agreement between the parties incorporated in writing and signed by the parties. This Agreement shall be construed in accordance with the laws of the State of New Jersey. In the event that any provision of this Agreement is deemed to be illegal by any Court or agency of competent jurisdiction, then the remaining provisions shall continue in full force and effect. In the event of any conflict between the terms, conditions, and provisions of this Agreement and the provisions of the Board of Education or Borough policies or any permissive State and/or Federal law, then, unless otherwise prohibited by law, the terms of this Agreement shall take precedence over the contrary provisions of each entities policies or any such permissive laws during the Agreement term.

6. **Termination of Agreement:** Either party may terminate this Agreement by giving thirty (30) days notice in writing. The notice from the Borough to the Board of Education shall be delivered to the School Business Administrator. The notice from the Board of Education to the Borough shall be delivered to the Borough Administrator.

IN WITNESS WHEREOF, the parties warrant that appropriate Resolutions have been approved by the Board of Education and Borough, and have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

BOROUGH OF KEYPORT:

_____ By: _____
COLLETTE J. KENNEDY, Mayor
Date: _____

KEYPORT BOROUGH BOARD OF EDUCATION:

_____ By: _____
ANTHONY RAPOLLA
School Business Administrator
Date: _____

RESOLUTION #__-21**AUTHORIZING THE BOROUGH ADMINISTRATOR TO
INITIATE THE HIRING PROCESS TO FILL AN
ANTICIPATED VACANCY WITHIN THE FINANCE
DEPARTMENT**

WHEREAS, section 10-3.1 of the Borough Code provides the Borough Council must formally approve the creation of any new position and authorize the filling of it prior to the initiation of action to do so, and further provides the Borough Council must formally approve by resolution, the filling of any vacancy in any previously authorized or established full time position, before any action is initiated to fill the same; and

WHEREAS, a vacancy will occur in the Finance Department with the anticipated retirement of the Supervising Account Clerk and the Borough Administrator has requested the required authorization to initiate the process to fill this anticipated vacancy.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough Administrator is authorized and directed to initiate the process required to fill the anticipated vacancy in the Finance Department due to a pending retirement in accordance with Borough policy and the rules and regulations of the New Jersey Civil Service Commission.
3. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 18, 2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION #___-21**AUTHORIZING THE APPOINTMENT OF MICHAEL MIELE AS
LABORER-1 IN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, a vacancy exists within the Borough of Keyport (the "**Borough**")
Department of Public Works; and

WHEREAS, the Superintendent of Public Works and the Borough Administrator have
reviewed the applications submitted to fill this vacant position, have interviewed prospective
employees, and have recommended an appointment to fill this vacancy.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough
of Keyport, County of Monmouth, State of New Jersey as follows:

1. Michael Miele is hereby appointed to the position of Laborer-1 effective May 18, 2021
subject to the satisfactory completion of all pre-employment requirements and shall be
compensated in accordance with the Collective Bargaining Agreement between the
Borough of Keyport and the union representing this full-time position in the Public
Works Department.
2. The Borough Administrator is hereby authorized to execute all documents necessary to
effectuate this appointment.
3. The Borough Clerk is directed to forward copies of this resolution to the Borough
Administrator, the Public Works Superintendent, and Michael Miele

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted
by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 18,
2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-21**AUTHORIZING THE HIRING OF SEASONAL LABORERS
IN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough requires additional personnel in the Department of Public Works during selected times of the year; and

WHEREAS, the Superintendent of Public Works and the Borough Administrator have reviewed the applications submitted for these positions, have interviewed prospective employees, and have recommended the appointment of individuals to these temporary seasonal positions.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. Effective this date, the following temporary/seasonal appointments are hereby authorized:

Andrew KrohLaborer
Nicholas Trapani.....Laborer

2. The individual(s) appointed shall serve no more than six (6) months in accordance with Civil Service requirements and shall be compensated on an hourly basis within the hourly pay range established by ordinance and approved by the Borough Administrator.
3. The Borough Administrator is hereby authorized to execute all documents necessary to effectuate this appointment.
4. The Borough Clerk is directed to forward copies of this resolution to the Borough Administrator, the Public Works Superintendent, and the appointed employee(s).

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 18, 2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION # -21**APPOINTING BUSINESS OWNER MEMBER TO THE PARKING
ADVISORY COMMITTEE – Christopher Matey**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, pursuant to *N.J.S.A. 40A:60-7(d)*, the Borough Council is authorized to create such advisory councils to the Borough as it may choose; and

WHEREAS, the Borough has established a Parking Advisory Committee (the “**Parking Advisory Committee**”) for the purposes of studying and addressing the ongoing parking issues faced by Borough residents, business patrons, owners, and tourists; and

WHEREAS, the Parking Advisory Committee will be tasked with the following:

- a) Inventory the existing supply of parking spaces and parking regulations within the Borough, including parking for disabled persons;
- b) Identify residential neighborhoods with limited parking supply;
- c) Identify public facilities (library, parks, etc.) with localized parking requirements;
- d) Prepare a report to the Borough Council within twelve (12) months with findings, policy options and recommendations for improved management of existing parking resources; and

WHEREAS, the Parking Advisory Committee shall consist of the committee Chair and seven (7) members as follows:

- a) two (2) members of the governing body,
- b) one (1) member of the Planning Board, and
- c) four (4) members of the public which shall include two (2) business owners; and

WHEREAS, Christopher Matey has expressed interest in being appointed a business owner member of the Parking Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough Council hereby approves and authorizes the appointment of Christopher Matey as a business owner member of the Parking Advisory Committee to provide the functions as set forth herein.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 18, 2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-21**PROVIDING THE CHIEF OF POLICE AND BOROUGH ADMINISTRATOR WITH DESIGNATED AUTHORIZATION DURING SITE AND PARKING LOT IMPROVEMENTS AT THE OYSTER BAY APARTMENTS**

WHEREAS, Oyster Bay Urban Renewal, Inc. ("Oyster Bay") manages and operates Oyster Bay Apartments located at 50 Beers Streets and has requested the assistance of the Borough of Keyport during the planned May 24 through June 9, 2021 reconstruction of the facility's sidewalks and curbs and the repaving of the parking areas which serve the residents of this apartment facility; and

WHEREAS, the requested assistance includes the temporary use of the west side of Beers Street from West Front Street to Short Street for on-street parking and the temporary closure or temporary designation of the same section of Beers Street for one-way traffic; and

WHEREAS, the requested assistance also includes the temporary activation of the Borough's "Skipper Bus" to provide shuttle service to remote parking locations should such remote parking arrangements be arranged.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Chief of Police is authorized to arrange for the closure to "thru traffic" of Beers Street from West Front Street to Short Street for the period from May 24 through June 9, 2021 or the designation of this street for one-way traffic, and to suspend or alter such parking regulations on this street as may be deemed necessary by the Chief of Police.
2. The Borough Administrator is authorized arrange for the operation and use of the Borough's "Skipper Bus" to provide shuttle service during this period.
3. The authorizations to the Chief of Police and Borough Administrator shall be extended beyond the period from May 24 through June 9, 2021 if required due to weather or other delays.
4. The Borough Clerk is directed to forward copies of this resolution to the Chief of Police, Borough Administrator, and Oyster Bay Apartments Manager Robert Laughlin.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of May 18, 2021.

Michele Clark, RMC
Borough Clerk

Resolution
Amending the
Introduced 2021
Municipal Budget

R139-21

BOROUGH OF KEYPORT
COUNTY OF MONMOUTH

RESOLUTION

WHEREAS, the local municipal budget for the year 2021 was approved on the 6th day of April, 2021, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to further amend said approved budget, now

THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Keyport, County of Monmouth that the following amendments to the approved budget of 2021 be made:

	FROM	TO
<u>GENERAL BUDGET</u>		
Current Fund - Anticipated Revenues		
General Revenues		
1. Surplus Anticipated	1,100,000.00	1,120,000.00
Total Surplus Anticipated	1,100,000.00	1,120,000.00
Summary of Revenues		
1. Surplus Anticipated	1,100,000.00	1,120,000.00
7. Total General Revenues	10,779,216.82	10,799,216.82
8. GENERAL APPROPRIATIONS		
A. Operations Within "CAPS"		
Administrative and Executive		
Other Expenses	72,100.00	71,100.00
Police Department		
Salaries and Wages	2,480,000.00	2,500,000.00
Other Expenses - Misc.	90,000.00	88,000.00
Emergency Management Services		
Other Expenses	14,000.00	13,000.00
Road Repair and Maintenance		
Salaries and Wages	534,000.00	519,000.00
Public Buildings and Grounds		
Other Expenses	90,000.00	84,000.00
Total Operations Within "CAPS"	7,196,145.00	7,191,145.00
Total Operations Including Contingent Within "CAPS"	7,196,645.00	7,191,645.00
Detail:		
Salaries and Wages	4,072,800.00	4,076,800.00
Other Expenses	3,123,845.00	3,114,845.00
Total General Appropriations for Municipal Purposes Within "CAPS"	8,187,078.00	8,182,078.00

	<u>FROM</u>	<u>TO</u>
(A) Operations - Excluded from "CAPS"		
Declared State of Emergency Costs for Coronavirus Response		
NJSA 40A:4-45.45(b) and 40A:4-45.3(bb)	0.00	25,000.00
Total Other Operations - Excluded from "CAPS"	270,248.00	295,248.00
Total Operations - Excluded from "CAPS"	653,031.70	678,031.70
Detail: Other Expenses	612,031.70	637,031.70
(H-2) Total General Appropriations for Municipal Purposes		
Excluded from "CAPS"	2,019,611.70	2,044,611.70
(O) Total General Appropriations - Excluded from "CAPS"	2,019,611.70	2,044,611.70
(L) Subtotal General Appropriations (Items H-1) and (O))	10,206,689.70	10,226,689.70
9. Total General Appropriations	10,779,216.82	10,799,216.82

SUMMARY OF APPROPRIATIONS

Total General Appropriations for Municipal Purposes within "CAPS"	8,187,078.00	8,182,078.00
Operations Excluded from CAPS - Other Operations	270,248.00	295,248.00
Total Operations - Excluded from "CAPS"	653,031.70	678,031.70
Total General Appropriations	10,779,216.82	10,799,216.82

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director Local Government Services for certification of the local municipal budget so amended.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 18th day of May, 2021.

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:		XXXXXX	XXXXXXXXXXXXXX
<u>Within "CAPS"</u>		XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent		34-201	\$ 7,191,645.00
(e) Deferred Charges and Statutory Expenditures - Municipal		34-209	\$ 990,433.00
(g) Cash Deficit		46-885	\$ -
Excluded from "CAPS"		XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		34-305	\$ 678,031.70
(c) Capital Improvements		44-999	\$ 101,500.00
(d) Municipal Debt Service		45-999	\$ 1,220,202.00
(e) Deferred Charges - Municipal		46-999	\$ -
(f) Judgments		37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)		29-405	\$ 44,878.00
(g) Cash Deficit		46-885	\$ -
(k) For Local District School Purposes		28-410	\$ -
(m) Reserve for Uncollected Taxes		50-899	\$ 572,527.12
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)		07-195	
Total Appropriations		34-499	\$ 10,799,216.82

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2021. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2021 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2021, _____, Clerk

Signature

ORDINANCE #___-21

**ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY
OF MONMOUTH, NEW JERSEY, AMENDING AND
SUPERSEDING CHAPTER III, ARTICLE I "POLICE
DEPARTMENT" OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF KEYPORT IN ITS
ENTIRETY**

WHEREAS, the Borough of Keyport (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, pursuant to N.J.S.A. 40A:14-118 et seq., the governing body of a municipality may create and establish, as an executive and enforcement function of municipal government, a police force, whether as a department or as a division, bureau or other agency thereof, and provide for the maintenance, regulation and control thereof, by ordinance not contrary to the laws of the State of New Jersey (the "**State**") or of the United States, as it may deem necessary; and

WHEREAS, Chapter III, Article I "Police Department" of the Revised General Ordinances of the Borough (the "**Borough Code**") governs the structure of the Borough's police force;

WHEREAS, the Mayor and Borough Council hereby desire to amend and supersede Chapter III, Article I "Police Department" of the Borough Code in its entirety.

NOW THEREFORE, BE IT ORDAINED by the Council that the Revised General Ordinances of the Borough of Keyport, Chapter III, Article I be and hereby is established as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. This Ordinance shall amend and supersede Chapter III, Article I, "Police Department" of the Borough Code in its entirety.

Section 3. The Council hereby amends Chapter III, Article I of the Revised General Ordinances of the Borough of Keyport to read as follows:

ARTICLE I POLICE DEPARTMENT

3-1 DEFINITIONS

Unless specifically defined below, words or phrases used in this Section shall be interpreted so as to give them the meaning they have in common usage and to give this Section its most reasonable application.

APPROPRIATE AUTHORITY

The Borough Administrator of the Borough of Keyport.

CIVIL SERVICE

The New Jersey Civil Service Commission.

POLICE DEPARTMENT

The police department of the Borough of Keyport.

3-2 CREATION

There shall be a Police Department of the Borough, the head of which shall be the Chief of Police.

3-3 POLICE STATION

The police headquarters are hereby established in the municipal building, situated at 70 West Front Street, Keyport, New Jersey.

3-4 COMPOSITION

- a. The Police Department shall consist of:

Chief (no more than one)
Captain (no more than one)
Lieutenants (no more than two)
Sergeants (no more than five)
Patrol Officers (no more than 20)

- b. The responsibility of command within the Police Department shall be vested in the Chief of Police.
- c. In the absence of the Chief of Police, the Captain shall be the next ranking officer and shall temporarily assume the office and powers of the Chief of Police.

- d. A chief law enforcement officer of the Borough shall be designated to serve in the absence of the Chief of Police and the Captain. The chief law enforcement officer shall be the next ranking officer. During such periods, the ranking official shall have the same powers as those of the official whose office he temporarily holds.

3-5 GENERAL QUALIFICATIONS

In accordance with N.J.S.A. 40A:14-122, except as otherwise provided by law, no person shall be appointed as a member of the Police Department, unless they:

- (1) are a citizen of the United States;
- (2) are sound in body and of good health sufficient to satisfy the Board of Trustees of the Police and Firemen's Retirement System of New Jersey as to eligibility for membership in the retirement system;
- (3) are able to read, write and speak the English language well and intelligently; and
- (4) are of good moral character and have not been convicted of any criminal offense involving moral turpitude.

No person shall be appointed as a member of the Police Department unless they are a resident of the State of New Jersey, in accordance with N.J.S.A. 40A:14-122.8. Likewise, in accordance with N.J.S.A. 40A:127, no person shall be initially appointed as a member of the Police Department who is under 18 or over 35 years of age. Any person who shall have met the age requirement at the announced closing date of a Civil Service examination for the position shall be considered within the age requirements while the Civil Service list promulgated as a result of that examination is in effect. Notwithstanding the foregoing, these age limits shall be extended for veterans in accordance with N.J.S.A. 38:23A-2.

3-6 APPOINTMENT

- a. Applicants seeking to obtain a position in the Borough's Police Department, who are residents of the Borough, shall be given a preference when the Borough determines its factors and requirements for filling a position. This notwithstanding, pursuant to N.J.S.A. 40A:14-122.1, residency is not a condition of employment, but rather residency will be one of various factors when determining which individual(s) will be offered employment to

become a member of the Police Department according to the Civil Service rules of initial hiring.

- b. Classification of Applicants. Before any person shall be appointed as a member of the paid Police Department, the New Jersey Civil Service shall classify all the duly qualified applicants for the available position or positions in the following classes:

Class I: Residents of the Borough of Keyport

Class II: Residents of Monmouth County

Class III: Other residents of the State

Class IV: All other qualified residents

Within each such classification, duly qualified applicants who are veterans shall be accorded all such veterans preferences as are provided by law. Persons discharged from the service within six (6) months prior to making application to such municipality, who fulfill the requirements of N.J.S.A. 40A:14-123.1 and who thereby are entitled to appointment notwithstanding their failure to meet the New Jersey residency requirement at the time of their initial application, shall be placed in Class III.

- c. Order of Appointments. In making such appointments, the Appointing Authority shall first appoint all those in Class I and then those in each succeeding class in the order above listed and shall appoint a person or persons in any such class only to a vacancy or vacancies remaining after all qualified applicants in the preceding class or classes have been appointed or have declined an offer of appointment.
- d. Certification of Eligibles for Positions. The classes of qualified applicants defined by this subsection shall be considered as separate and successive lists of eligibles, and the Civil Service Commission shall, when requested to certify eligibles for positions specified in this subsection, make such certifications from said classes separately and successively and shall certify no person from any such class until all persons in the preceding class or classes have been appointed or have declined offers of appointment.
- e. Applicability. This subsection shall apply only to initial appointments and not to promotional appointments of persons already members of the Police Department.
- f. Temporary Appointments. In accordance with N.J.S.A. 40A:14-122, the Appropriate Authority when authorized to do so, may employ such officers and other personnel for the Police Department and force as temporary employees in emergencies, or for certain specified parts of the year, as needed. In making temporary appointments, the Appointing

Authority shall utilize the classifications set forth herein and shall classify accordingly all duly qualified applicants for the position or positions to be temporarily filled, making such appointments in accordance with applicable New Jersey Civil Service rules.

- g. Probationary Appointment. No person shall be given or accept a permanent appointment as a police officer in the Borough unless such person has first been given a probationary appointment to such office for a period of one year and has successfully completed a police training course at a school approved and authorized by the police training commission in the Department of Law and Public Safety of the State of New Jersey, pursuant to the provisions of N.J.S.A. 52:17B-66, et seq. and any subsequent amendments or revisions thereto.

3-7 LEAVE OF ABSENCE

If any member of the police force is injured, ill or disabled from any cause so as to be physically unfit for duty during the period of such disability and physical unfitness for duty, where same shall be evidenced by the certificate of a physician designated by the Mayor and Council to examine such person he may grant a leave of absence with full pay or such proportion thereof as they may fix to such person, provided no leave of absence with pay shall exceed one (1) year commencing with the date of such illness, injury or disability.

In accordance with N.J.S.A. 40A:14-122, except as otherwise provided by law, any permanent member or officer of the Police Department who shall be absent from duty without just cause or leave of absence, for a continuous period of five (5) days, shall cease to be a member of the Police Department.

3-8 DUTIES

3-8.1 Authority and Duties of the Chief of Police

The Chief of Police shall be the head of the Police Department and shall be directly responsible to the Appropriate Authority for the department's efficiency and day-to-day operations.

Pursuant to policies established by the Appropriate Authority and consistent with N.J.S.A. 40A:14-118, the Chief of Police shall:

- a. Administer and enforce the rules and regulations of the Police Department and any special emergency directive for the disposition and discipline of the department, its members and officers;
- b. Have, exercise, and discharge the functions, powers, and duties of the force and its officers;

- c. Delegate such authority as may be deemed necessary for the efficient operation of the Police Department to be exercised under the Chief's direction and control;
- d. Prescribe the duties and assignments of all subordinates and all other personnel; and
- e. Report at least monthly to the Appropriate Authority in such form as shall be prescribed on the operation of the Police Department during the preceding month and make such other reports as may be requested by the Appropriate Authority.

3-8.2 Duties of Police Officers.

- a. It shall be the duty of police officers to preserve public peace and to see that all laws and ordinances relating thereto are properly enforced; they shall faithfully and promptly obey all orders, rules and regulations prescribed and perform such other duties as directed by the Appropriate Authority.
- b. The authority and duties of each class of officer shall be based upon, but not limited to, the job specification provided for the officer's Civil Service title code.

3-9 RULES OF DISCIPLINE

3-9.1 Removal and Suspension

Each regular police officer shall hold his office and continue in his employment during good behavior, efficiency, and no person shall be removed from office or employment for any other causes than incapacity, misconduct, neglect of duty, conduct unbecoming a police officer, disobedience of the rules and regulations established and hereafter established for the department or absence from duty without just cause for five days or more.

Any regular member of the Police Department may be suspended, removed, fined, or reduced from his office or employment, therein, for just cause upon due notice and service of written charges and a hearing. This subsection shall not apply to probationary patrolmen.

3-9.2 Charges Against Police Member

- a. No member or officer of the Police Department shall be suspended, removed, fined or reduced in rank for any cause other than for incapacity, misconduct or disobedience as provided in the New Jersey Statutes and the Police Department's rules and regulations.
- b. All charges against a member of the Police Department, other than the Chief of Police, shall be referred to the Chief of Police for his/her investigation and recommendation. The Chief of Police shall present said charges and recommendations to the Council in a manner consistent with Title 11 of the N.J. Revised Statutes and N.J. Administrative Code Title 4 for ultimate disposition. Any charges proffered against the Chief of Police shall be referred to the chairman of the Police Committee who shall schedule a Police Committee meeting, and the Committee shall thereupon conduct an investigation and make a recommendation to the Borough Council which shall thereafter act in a manner consistent with law upon the charges.

3-9.3 Rules to Be Made by Appropriate Authority

The Borough Administrator, who is hereby designated as the Appropriate Authority pursuant to N.J.S.A. 40A:13-118, may make such rules and regulations concerning the conduct and duties of the officers. When same have been adopted by the Appropriate Authority, such rules and regulations shall be binding upon each member of the Police Department.

3-10 SPECIAL LAW ENFORCEMENT OFFICERS

- a. Appointment. The Appropriate Authority may appoint special law enforcement officers for a term not exceeding one (1) year, subject to approval by resolution of the Borough Council. Such appointments may be revoked for cause after adequate hearing, unless the appointment is for four months or less, in which event the appointment may be revoked without cause or hearing. The special law enforcement officers so appointed shall not be members of the Police Department. Such special law enforcement officers shall carry out their duties and responsibilities under the direct supervision of the Chief of Police, and their powers, rights, and duties shall be specifically defined by the Chief of Police. These powers, rights and duties, however, shall immediately cease at the expiration of the term for which they were appointed, or upon revocation of their appointment. The special law enforcement officers shall not carry a revolver or other weapon at any time except as otherwise directed by the Chief of Police and as more particularly set forth in paragraph

(c)(2) of this section. The resolution approving appointment of special law enforcement officers shall designate the rate of pay, if any.

- b. Qualifications. No person shall be appointed as a special law enforcement officer unless he or she is a citizen of the United States; is able to read, write, and speak the English language; is physically qualified and of good moral character, and has not been convicted of any crime. Every such special law enforcement officer shall be fingerprinted and his or her fingerprints shall be filed with the Division of the State Police and Federal Bureau of Investigation. Reports shall be made by the Chief of Police to the Borough Council concerning the eligibility and qualifications of any person proposed to be appointed a special law enforcement officer.
- c. Classification of Officers. There are hereby established two classifications of special law enforcement officers:
 - 1. Class One. Officers of this class are hereby authorized to perform routine traffic detail, spectator control and similar duties. Class One officers shall have the power to issue summonses for disorderly persons and petty disorderly persons offenses, violations of municipal ordinances and violations of Title 39 of the New Jersey Statutes. The use of a firearm by an officer of this class shall be strictly prohibited, and no Class One officer shall be assigned any duties which may require the carrying or use of a firearm.
 - 2. Class Two. Officers of this class shall be authorized to exercise full powers and duties similar to those of a permanent regularly appointed full-time police officer. The use of a firearm by an officer of this class is authorized only after the officer has been fully certified as successfully completing training as prescribed by the police training commission and only while engaged in the actual performance of the officer's official duties and specifically authorized by the Chief of Police
- d. Uniforms. The uniform worn by the special law enforcement officer shall include an insignia issued by the police training commission which clearly indicates the officer's status as a special law enforcement officer and the type of certification (i.e., Class One or Class Two) issued by the commission.
- e. Carrying of Firearms. Special law enforcement officers who are permitted to carry and return firearms shall do so pursuant to the guidelines established in N.J.S.A. 40A:14-146.14(b).

- f. Rules and Regulations. Special law enforcement officers shall comply with the rules and regulations applicable to the conduct and decorum of the permanent regularly appointed police officers of the Borough, as well as any rules and regulations applicable to the conduct and decorum of special law enforcement officers.
- g. Number of Categories of Officers. The number of special law enforcement officers designated as Class One members shall not exceed ten (10) persons. The number of special law enforcement officers designated as Class Two members shall not exceed four (4) persons.

3-11 UNIFORM AND EQUIPMENT

All members of the Police Department shall provide and maintain in clean and serviceable condition such wearing apparel and equipment as shall be prescribed by the Police Commissioner.

3-11.1 Firearms

All firearms which may be provided by the Borough shall remain the property of the Borough.

3-12 PROMOTIONS

All promotions will be made in accordance with current New Jersey State Department of Personnel Guidelines and procedures and New Jersey Civil Service Regulations.

3-13 SPECIAL DUTY ASSIGNMENTS

- a. Any and all extra duty assignments for police personnel shall be determined and approved by the Chief of Police or their designee. No police officer shall perform special duty assignments for private parties for compensation other than through the procedure set forth in this subsection. The Chief shall obtain such information as he determines necessary and is authorized to approve such special duty police work in accordance with this subsection. The Chief may assign a patrol vehicle for use in performing extra duty if and in the event it is determined that the use of a patrol vehicle is necessary to perform the contracted duty. The Chief may deny the assignment or use of police officers or vehicles and/or impose any condition or requirement as in his sole discretion and determination is in the best interest of the Borough and/or the police officers or public safety. The Chief shall be guided by the nature of the assignment and should avoid those with conflicts of interest and/or high risk of injury.

- b. The work to be performed shall be considered a “special duty assignment from independent contractors” (special duty assignments) and will not be considered a direct assignment. Notwithstanding any provision to the contrary, special duty assignments shall be limited to crowd control, traffic control, and any type of security employment wherein the officer is required to wear his duty uniform. The taking of any and all extra duty assignments shall be on a voluntary basis in accordance with a fair and reasonable system established and administered by the Chief.
- c. Officers engaged in special duty assignments shall be deemed on-duty and shall conform to all Police Department rules, regulations and procedures. All such agreements for special duty assignments shall be contracted for in writing by the completion of a form available from the Police Department which contracts shall be kept on record as other such police documents.
 - 1. An invoice from the Borough for any balance due, or credit for any refund, if any, shall be issued by the Chief Financial Officer. Any payments due under such agreements shall be paid to the Borough fifteen (15) days from the date of billing. Interest shall be charged at the rate of twelve percent (12%) per annum on any amount billed for which payment has not been made within 15 days. Delinquent parties shall be liable for all costs, fees, and attorneys’ fees associated with the collection of any amounts due.
 - 2. The Chief of Police, or his/her designee, shall estimate the number of hours anticipated to be worked, and payment for the estimated work shall be paid to the Borough prior to commencement of the work.
 - 3. If additional work time is required due to unanticipated circumstances, and such work is approved by the Chief of Police, or his/her designee, the private party shall be liable for payment to the Borough for all such additional hours worked at the specified rate and shall indicate his or her prior consent in writing to the Chief of Police, or his or her representative.
- d. All special duty assignments shall be within the Borough, unless specific written approval is given by the Chief to the officer to work outside of the Borough, and the Chief may contact adjoining municipal Police Departments to see if they are willing to perform such special duty assignments before granting approval to an officer from the Borough’s department to work outside the Borough.
- e. All payments for special duty assignments shall be made through a special police fund established by the Borough Treasurer from which payment shall be made to the individual

police officers performing such service. All payments from the trust fund shall be made to the police officers subject to required deductions and an administrative fee to be retained by the Borough. The charges for such services shall be set forth annually in a resolution adopted by the Borough's governing body. Any dispute between the contractor and the police officer on assignment as to services required or compensation due shall be determined by the Chief. His/her decision shall be final and binding.

- f. Any special duty assignment which is cancelled on less than one (1) hour notice shall be charged against the party.
- g. The Chief has the authority to order any police officer to vacate or terminate any special duty assignment in response to emergency situations or whenever the assignment creates an unacceptable risk to health, safety and welfare of the police officer and/or public in the sole determination and discretion of the Chief. The contractor shall not be responsible for any compensation for the time that the police officer is away from the special duty assignments and shall have no claim for any costs or damages against the Borough, the Chief, or the police officer arising from the termination of a special duty assignment other than the prorated return of any costs prepaid to the Borough.
- h. The Borough shall be responsible to provide all necessary insurance coverage as required by law, including but not limited to workers' compensation, public liability, and claims for damage, for personal injury including death or damage to property which may arise as a result from the Borough's performance under the contract.

3-14 POLICE CHAPLAIN

- a. Position Created. The position of Police Chaplain for the Borough of Keyport Police is hereby created in accordance with N.J.S.A. 40A:14-141. The position shall be a volunteer position. The position of Police Chaplain shall be subject to the control of the Chief of Police.
- b. Appointment. The Chief of Police shall recommend to the Appropriate Authority, person(s) that he/she believes meets the qualifications of N.J.S.A. 40A:14-141 as well as the rules and regulations of the Borough of Keyport Police Department with reference to chaplains, if any. All applicants for the position of chaplain shall be reviewed by the Chief of Police and Borough administrator to determine his/her qualifications are in accordance with this subsection and shall make recommendations to the Mayor and Council. The Mayor and

Council shall appoint chaplains in accordance with this subsection and in accordance with N.J.S.A. 40A:14-141.

- c. Qualifications. Any person appointed as chaplain shall be an ordained clergyman in good standing in the religious body from which he/she is selected. The chaplain shall be a certified Police Chaplain credentialed in accordance with the rules and regulations of the Borough of Keyport Police Department and shall be qualified in accordance with N.J.S.A. 40A:14-141.
- d. Duties. The duties of the Police Chaplain shall include, but not be limited to, assisting the Borough of Keyport Police Department in any duties that may be assigned by the Chief of Police that pertain to the Police Chaplain.
- e. Any person appointed as chaplain shall serve in that capacity without rank or salary. The position will be a volunteer position.
- f. Term. A person appointed as chaplain shall serve from the date of appointment and shall continue to serve in that capacity until he/she is terminated, resigns or retires from that position. The Chief of Police shall be notified and consulted should any of these options be exercised.

Section 4. All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed.

Section 5. Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Section 6. Except as amended by this Ordinance, all other provisions of the Borough's Revised General Ordinances shall remain in full force and effect.

Section 7. The Borough Clerk is hereby directed, upon adoption of the Ordinance after public hearing thereon, to publish notice of the passage thereof.

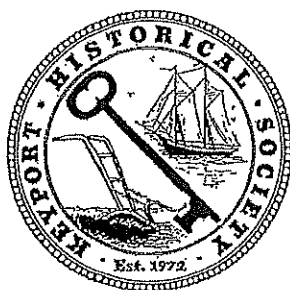
Section 8. This Ordinance shall be in full force and effect from and after its adoption and any publication according to law.

Introduced:
Public Hearing:
Adopted:

Michele Clark, RMC
Borough Clerk
Borough of Keyport

Collette J. Kennedy, Mayor
Borough of Keyport

Comm #1



Keyport Historical Society

post office box 312 • keyport new jersey 07735

RECEIVED
MAY 03 2021

BY:

May 2, 2021

Mayor and Council Borough of Keyport
70 West Front Street
PO Box 60
Keyport, NJ 07735

Mayor and Council,

The Board members of the Keyport Historical Society are recommending the appointment of Angel Jeandron, 80 Main Street, Keyport, NJ as the Borough's Local Historian.

Angel has served as the Society's Curator for several decades, keeping Keyport's rich history in the forefront of our preservation, educational activities and presentations.

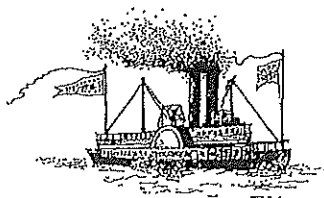
Angel was preceded and shared the duties of local historian with her husband the late Jack Jeandron, who served in that position, near as can be recalled, for many decades.

A copy of the relevant Ordinance is attached for your convenience.

Thank you for your consideration.

Tom Gallo, president Keyport Historical Society

KHS Board
J. Delaney, Borough Admin
M. Clark, Borough Clerk



AN ORDINANCE TO ESTABLISH THE POSITION OF
LOCAL HISTORIAN PURSUANT TO THE PROVISIONS
OF CHAPTER 59, LAWS OF 1979.

WHEREAS, the New Jersey Legislature has adopted Chapter 59, Laws of 1979 permitting municipalities to establish the position of Local Historian so that they may participate to increase the education, appreciation and communication of the Municipality's local heritage to reflect the special character or special historic or cultural development within the Municipality;

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT as follows:

Section 1. The position of local historian is hereby established. The local historian shall serve without compensation but the Governing Body may annually appropriate such funds as may be necessary to reimburse the historian for expenses incurred in the performance of his duties and responsibilities. The local historian shall be appointed in the manner generally provided by law for appointments in the Borough and he shall serve at the pleasure of the Governing Body.

Section 2. The local historian shall have the following powers and responsibilities:

(a) To carry out an historical program, including but not restricted to collecting, preserving and making available materials relating to the history of the Borough. The historian shall store such materials in such manner as to insure their preservation and shall notify the governing body of any materials which should be acquired for preservation. Upon leaving the position, the local historian shall turn over all materials and records and reports into the possession of the successor, if then appointed, or to the governing body until a successor shall be appointed.

(b) The local historian shall make an annual report to the Mayor and Council of the Borough stating all the work

PASSED: January 24, 1984 APPROVED

ADOPTED: February 7, 1984 ATTEST

Richard Bergen
MAYOR
Judith A. Poling
BOROUGH CLERK

performed and accomplished during that year. The local historian shall transmit a copy of such report to the New Jersey Historical Commission. The New Jersey Historical Commission may advise the local historian of general guidelines along which his historical program may be implemented.

(c) The local historian may research, write and cause to have published a municipal history, and may recommend appropriate historical materials for publication.

(d) The local historian may assist a landmark commission, as well as advise the governing body, concerning the acquisition, administration, use and disposition of any landmark, or historic site, including such places in his jurisdiction included on the New Jersey Register of Historic Places. Such advice may be furnished to the Historic Sites Section, Department of Environmental Protection.

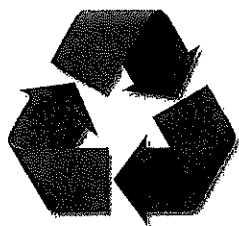
(e) The local historian shall assist in projects of commemoration, including the erection of monuments, historic markers and guide signs.

Section 3. The local historian may employ such clerical assistants as may be necessary in order to carry out the duties and responsibilities set forth in this act, within the limits of such funds as may be made available by the governing body for such purposes in the annual budget of the Borough.

Section 4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be judged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

Section 5. All ordinances and parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed.

Section 6. This Ordinance shall take effect immediately upon final passage and publication as is required by law.



Borough of Keyport
Department of Recycling

70 West Front Street
Keyport, NJ 07735
732-739-5154 Fax: 732-739-2181

Donna Purcell
Recycling Coordinator

Robin Sheridan
Deputy Recycling Coordinator

May 13, 2021

Mayor Collette Kennedy
70 West Front Street
Keyport, NJ 07735

RE: Paper Shredding Event

Dear Mayor Kennedy,

This letter is in reference to the Paper Shredding Event the Borough of Keyport's Recycling Department is interested in hosting. Community shredding events provide residents with a secure way to recycle confidential documents

The Keyport Recycling Committee would like to host the event on Saturday, June 5, 2021 from 9am to 1pm (or end sooner if the truck has reached its capacity) in Fireman's Parking lot.

The Recycling Department will have committee members available to assist with traffic flow. Please let us know if you have questions, concerns, or need additional information.

Thank you for your time regarding this matter.

Sincerely,

Donna Purcell
Recycling Coordinator
Borough of Keyport

Comm #3

RECEIVED
MAY 11 2021

BY:

Mayor and Council
Borough of Keyport
Keyport, New Jersey 07735

5/10/2021

This is to advise you that at the last regular meeting of EAGLE HOSE Company
Held 4/12/21 the membership accepted the resignation of ROY CAPOO, SR.
as an active member.

TYLER LITTNER
Please be advised at that same meeting _____ residing at _____

Ave Aberdeen 07747 Keyport, NJ 07735 was accepted to membership.

We appreciate your attention and prompt action. Thank you for your cooperation and considerations.

Sincerely

Thomas A. Gallo

Secretary

EAGLE HOSE CO. #4

Cc:

Keyport Firemen's Relief Association
Robert M. Polling, Secy.
39 Oak Street
Keyport, New Jersey 07735

Date 2/13/21

ASSOCIATION #	COMPANY #	LINE #
FOR STATE OFFICE USE ONLY		

Keyport Fireman's Relief Assoc.		Keyport		Monmouth	
Relief Association Name		Assoc. Number	Municipality		County
Eagle Hose Co. #4			Keyport Fire Department		
Fire Company Name		Fire Department Name			

Applicant Name	Tyler		Littner	
	First	Middle Initial	Last	Suffix
Home Address	[REDACTED]		Aberdeen	07747
	Street	Municipality	Zip Code	# of years
Date of Birth	[REDACTED]	Birth Place	New york	SS # [REDACTED]

(REQUIRED)

Applicant [REDACTED] Applicant [REDACTED]
Phone Number _____ Email Address _____

Have you ever applied to be a member of the NJSFA? ☐ Yes ☒ No If yes, when _____ where _____

If you have a line number with another Relief Association: ☒ Stay with previous Association ☐ Move records to new Association

Signature of Applicant (witnessed by a Notary Public):

State of New Jersey, County of MONMOUTH

On _____, 20____ before me, ROBERT M POLING, Notary Public in and for said county, personally appeared _____

TYLER LITNER (signer) who has satisfactorily identified himself/herself as the signer to the above referenced document.

My Commission Expires _____

ROBERT M. FOILING
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES APRIL 30, 2026

Robert M. Poling
Notary Public Signature

(Affix Voluntary Stamp Here)

Kelvin M. Palenz
Signature of Relief Association Secretary

Signature of Chief of Department

Type of Firefighter the Applicant will be: ☐ Career (full time paid) ☒ Volunteer

Municipal/Fire District Approval: I hereby certify that this applicant was admitted to active membership in the Department and has been approved by the governing body of _____ on the ____ day of _____, 20____.

Signature of Municipal Clerk/Board of Fire Commissioners: _____

- A. Application portion should be completed by Applicant – Typed or Printed ONLY
- B. Application must have the Physical Test Record completed by a New Jersey Licensed Physician, Nurse Practitioner or Physician's Assistant
- C. The completed Application and Physical Test Record must be returned to the Local Relief Secretary
- D. The Local Relief Secretary shall review the application for completeness, attain the proper signatures, and forward to the NJSFA State office.

The Applicant is not a member of the NJSFA until the completed ORIGINAL application is received AND approved at the NJSFA State office.

Michele Clark

From: ABCDoNotReply@njoag.gov
Sent: Tuesday, May 11, 2021 11:22 AM
To: mclark@keyportonline.com
Subject: NJ ABC - Permit Application for an event in your municipality.
Attachments: KYC_Floor_Layout_for_NJ_ABC.pdf; KYC_Aerial_View.JPG.jpg



FOR ALL APPLICANTS: You are receiving a courtesy copy of your application.

FOR APPLICANTS OF COVID 19 EXPANSION OF PREMISES PERMIT : You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality in which the expanded premises that is the subject of this application is located.

FOR APPLICANTS OF SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISES AND LIMITED BREWERY OFF-PREMISES EVENT PERMITS FOR EVENTS TO BE HELD ON MUNICIPAL OR PRIVATE PROPERTY: You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality in which the event that is the subject of this application.

FOR APPLICANTS OF TEMPORARY STORAGE PERMITS: You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality that is the subject of this application.

FOR MUNICIPAL ISSUING AUTHORITIES: A Special Permit (Social Affair or Catering or Extension of Premises or Limited Brewery Off-Premises or COVID-19 EXPANSION OF PREMISES) has been applied for in your jurisdiction. Please login to the Division website to review the Permit Application and provide your Endorsement of the application by the noted due date. If you have any questions regarding the application, please contact the Division at 609-984-2830, and request to speak with a representative of the Permit Unit.

FOR APPLICANTS OF SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISE AND LIMITED BREWERY OFF-PREMISES PERMITS FOR EVENTS TO BE HELD ON PROPERTY OR PREMISES THAT ARE OWNED BY OR UNDER THE CONTROL OF A STATE OR COUNTY ENTITY: You are responsible for obtaining the Endorsements of the Chief Law Enforcement Officer and Chief Administrative Official with jurisdiction over the property or premises on which the event that is the subject of this application will be held. For instructions on obtaining the required Endorsements, please scroll down to the end of this Notification.

FAILURE TO OBTAIN THE REQUIRED ENDORSEMENTS WILL RESULT IN DENIAL OF YOUR APPLICATION.

This notification is being sent to the following email addresses:

- kyc.rc.ray@gmail.com
- mclark@keyportonline.com

Permit Type:	Social Affair
File Number:	440508
Permittee:	KEYPORT YACHT CLUB
License Number:	1322-31-016-002
Mailing Address:	115 FIRST ST KEYPORT, NJ 07735 USA
Physical Address:	115 FIRST ST KEYPORT, NJ 07735 USA
Contact:	KEYPORT YACHT CLUB (732) 739-0727

Applicant Email:	kyc.rc.ray@gmail.com
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Additional Permit Information

County:	13 - MONMOUTH COUNTY
Municipality:	22 - KEYPORT BOROUGH

Was the Non-Profit Group/Organization formed as a Religious, Civic or Educational Entity?
No

Location

Location Description:
Keyport Yacht Club

Address:
115 First Street
Keyport, NJ 07735
USA

Event Details

What is the specific event being held?

Keyport Yacht Club's Annual Bill Volk Regatta Charity Fundraiser to benefit the RAINE Foundation, helping those in need in the NJ shore area. The RAINE Foundation is a Non-Profit Organization.

Event Dates

Jun 12, 2021 from 11:00 AM to 11:59 PM

Jun 13, 2021 from 11:00 PM to 11:00 PM

AM

Application Questions

Question 1:

Please supply the person's name and phone number to contact should there be any questions related to this application. NAME PHONE NUMBER

Response:

John Clough, Keyport Yacht Club Bar Chair Cell - (908) 884-8985

Question 2:

Is the event premise owned by or under the control of a A) municipality, B) county, C) State or D) other? Please Identify the owner by one of the aforementioned codes. Provide the name of the owner, as well as a phone number for the owner and for what the premise is normally used.

Response:

D., The premise is owned by the Keyport Yacht Club

Question 3:

By checking yes, the applicant is stating that they are in good standing and do not currently have their non-profit status revoked.

Yes / No Response:

Yes

Question 4:

Has the organization been issued a Social Affair Permit during the past three (3) years?

Yes / No Response:

Yes

Question 5:

Does the event premise hold an alcoholic beverage license or Winery Salesroom/Outlet issued by the New Jersey Division of Alcoholic Beverage Control?

Yes / No Response:

Yes

If yes, please provide the complete license number of the event premise. XXXX-XX-XXX-XXX

Response:

1322-31-016-002

Question 6:

For what purpose is the premise normally used for?

Response:

Club License for our Yacht Club Bar. Private Club where only bona fide members and their guests are permitted in the Club's Bar

Question 7:	Does the premise conduct mercantile business?
Yes / No Response:	No
Question 8:	How is a charge assessed? Ticket, contribution or other; please specify.
Response:	Contributions & Donations
Question 9:	Who is the recipient of the proceeds?
Response:	The RAINE Foundation, 17 Racoon Dr., Hazlet, NJ 07730 Phone: 732-865-3555
Question 10:	Will you be dispensing Wine?
Yes / No Response:	Yes
	What is the cup size?
Response:	8 oz.
Question 11:	Will you be dispensing Malt Alcoholic Beverages(Beer)?
Yes / No Response:	Yes
	What is the cup size?
Response:	12 oz.
Question 12:	Will you be dispensing Distilled Spirits?
Yes / No Response:	Yes
	What is the cup size?
Response:	Mixed Drinks 8-12oz.
Question 13:	How is the alcohol being obtained? Is it being donated or are you purchasing? Please explain:
Response:	We are purchasing all alcohol through our distributors under our NJ ABC Club License
Question 14:	Who will be pouring the alcoholic beverages at the event?
Response:	Our (Keyport Yacht Club's) Employee Bar Staff
Question 15:	How many people are expected to attend the event on a daily basis?
Response:	180
Question 16:	What is the approximate age group of the attendees?
Response:	30 to 70+
Question 17:	Will persons under the legal age to consume alcohol be in attendance?

Response: Yes, but not allowed by club rules to be in the bar area.
Strictly enforced by our staff

Question 18: Explain in DETAIL the security plans for the event. The plans should include the number of people checking for ID's, plans to prevent pass-offs to minors, the type of security at the event, the limit of alcoholic beverages per transaction, and any other relevant information pertaining to the event.

Response: We will be using our employed bar staff checking ID's, as well as Club Officers, Committee Chairs and club members to prevent any possibility of pass-offs to minors. Again, minors are not allowed in the Bar Area

Question 19: Is the event being handled by a third party, promoter, production company, or other entity?

Yes / No Response: No

Question 20: By selecting yes, you understand that gambling, mock gambling and gambling paraphernalia are not permitted on the premise licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Control Commission. Contact the Commission at (973) 273-8000

Yes / No Response: Yes

Question 21: Has this organization exceeded their limit of 12 Social Affair Permits for this calendar year?

Yes / No Response: No

Question 22: The Division must be notified for cancellation or rescheduling prior to the date of the event. Refunds will not be issued if cancellation is provided after the event date. Do you acknowledge the above statement and wish to submit your application.

Yes / No Response: Yes

Question 23: By checking "yes" to this question, you are stating that you have obtained the necessary consent from the person so authorized at the premises where the affair is to be held, including property under the control of a unit of government, municipality, county or State, a church; or premises under license or other privately owned facility.

Yes / No Response: Yes

Question 24: Provide the full name, title, phone number and e-mail address of the person who provided the applicant with approval for the event being held at the location specified.

Response: Keyport Yacht Club, Commodore John Keegan, Cell: 908-752-7713, commodore@keyporttachtclub.com

Question 25: For verification purposes, please supply the mailing address of the non-profit organization.

Response: The RAINE Foundation, 17 Racoon Dr., Hazlet, NJ 07730
Phone: 732-865-3555

Documents

See below for a list of documents attached to this email.

Document Type	File Name	Upload Date
Site Plan/Sketch of Premise	KYC_Floor_Layout_for_NJ_ABC.pdf	May 11, 2021
Site Plan/Sketch of Premise	KYC_Aerial_View.JPG.jpg	May 11, 2021

SPECIAL NOTE TO ALL SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISES AND LIMITED BREWERY OFF-PREMISES EVENT APPLICANTS FOR EVENTS TO BE HELD ON PROPERTY OR PREMISES OWNED BY OR UNDER THE CONTROL OF A STATE OR COUNTY ENTITY

- 1) If you identified in question two (2) above that the event will be held on property or at a premises which is either owned by or under the control of a County or State entity, you are required to obtain the Endorsements of the Chief Law Enforcement Officer and Chief Administrative Official with jurisdiction over the property on which the event is to be held.
- 2) This notification and all documents identified above must be submitted to the appropriate officials;
- 3) If the Chief Law Enforcement Officer or Chief Administrative Official objects to the application or seeks to impose Special Conditions on the requested permit, they shall provide, in writing, the reason(s) for the objections or Special Conditions.
- 4) The Endorsements required herein must be returned to the Division via email (NJABCPermits@njoag.gov) by no later than five business days prior to the date of the event. Counterparts of the Endorsements may be submitted, provided that both Endorsements are received by the Division no later than five business days prior to the date of the event.

THIS SECTION IS TO BE COMPLETED BY THE OFFICIALS OF THE COUNTY OR STATE ENTITY WITH JURISDICTION OVER THE PREMISES OR PROPERTY ON WHICH THE EVENT IS TO BE HELD

CERTIFICATION OF CHIEF ADMINISTRATIVE OFFICIAL AND CHIEF LAW ENFORCEMENT OFFICER:

I hereby certify that:

1. I have the authority to act on behalf of the State or County entity in this matter;
2. I have reviewed the application submitted;
3. I have considered any objections made to this application; and
4. I have concluded that there are not more than 25 permits issued for the premises designated in this application for this calendar year.

I further certify that the statements provided herein are accurate. If any of the foregoing statements are willfully false, I am subject to punishment.

Print Name: _____ Title: _____

Chief Administrative Official

Signature: _____ Date: _____

Name of State or County Entity: _____

Contact Phone: _____

Email Address: _____

Print Name: _____ Title: _____

Chief Law Enforcement Officer

Signature: _____ Date: _____

Name of State or County Entity: _____

Contact Phone: _____

Email Address: _____

If there are any questions regarding the Certification section above, please contact the Division at 609-984-2830 and request to speak with a representative of the Permit Unit.

Thank you,

NJABC Permit Unit

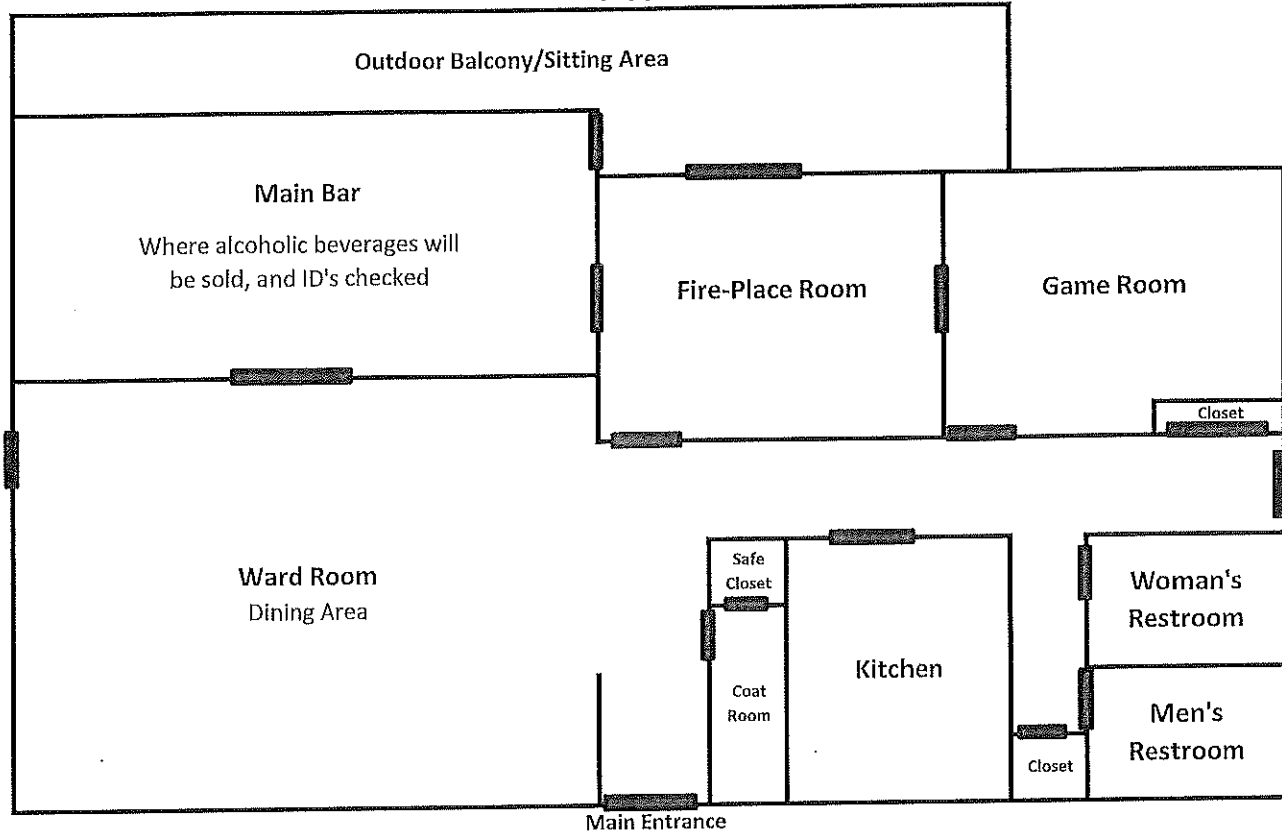
Please note: Upon the request by the Division, original signatures must be provided.

CONFIDENTIALITY NOTICE The information contained in this communication from the Office of the New Jersey Attorney General is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the Office of the Attorney General at (609) 292-4925 to arrange for the return of this information.

KEYPORT YACHT CLUB

115 First Street, Keyport, NJ 07735

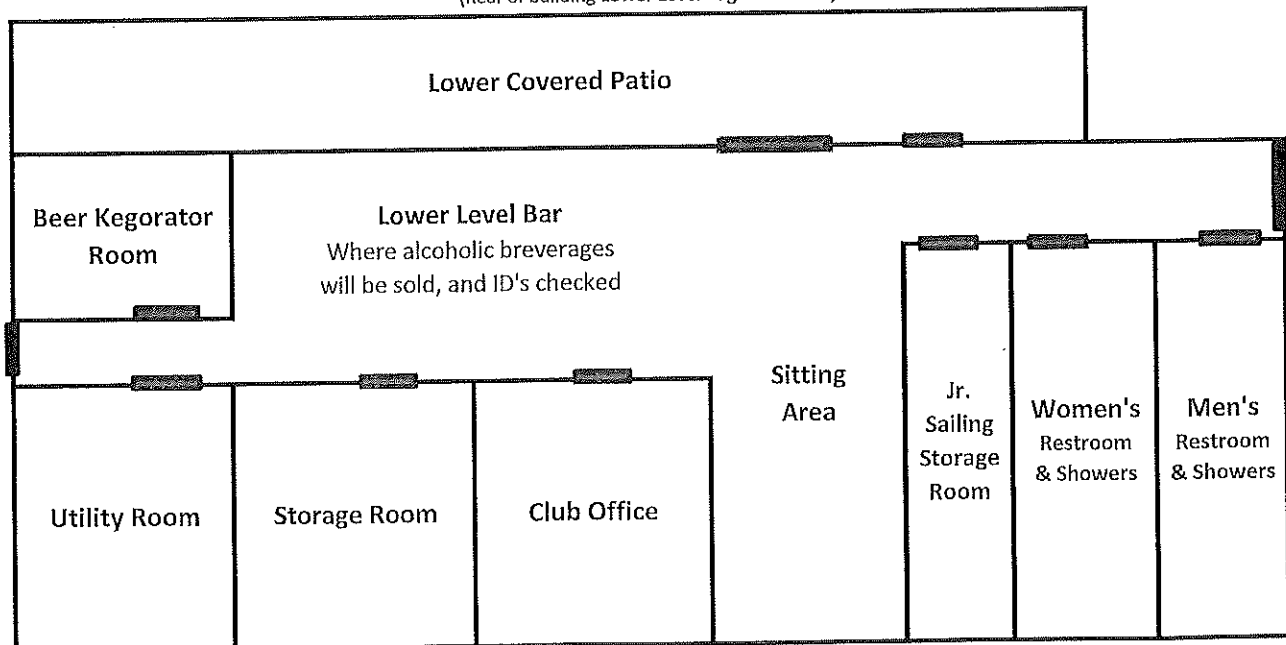
MAIN (Upper) LEVEL

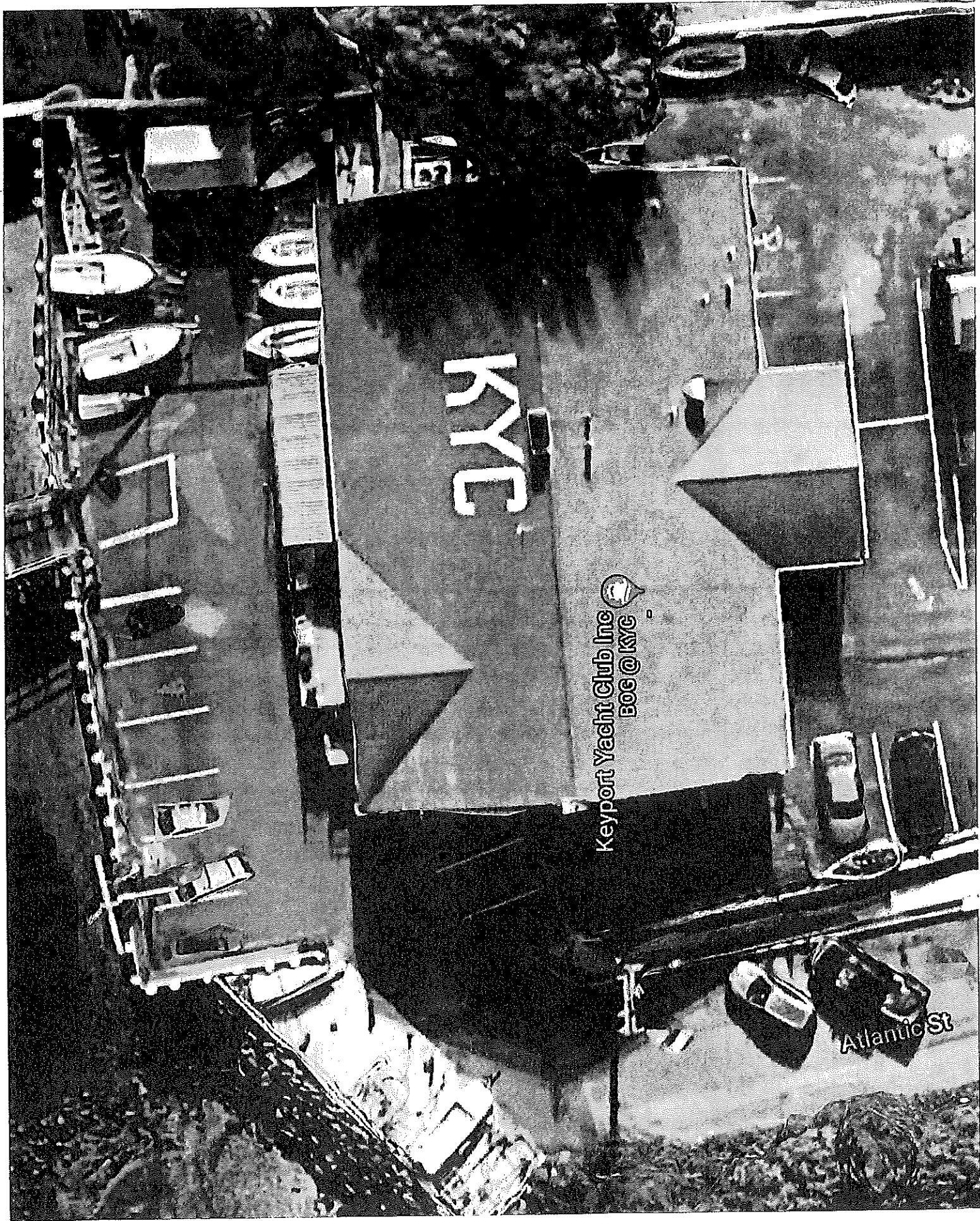


(Front of building Upper Level at ground level)

LOWER LEVEL

(Rear of building Lower Level at ground level)





KYC

Keyport Yacht Club Inc
BOG @ KYC

Atlantic St

Michele Clark

From: ABCDoNotReply@njoag.gov
Sent: Wednesday, May 12, 2021 2:27 PM
To: mclark@keyportonline.com
Subject: NJ ABC - Permit Application for an event in your municipality.
Attachments: KYC_Floor_Layout_for_NJ_ABC.pdf; KYC_Aerial_View.JPG.jpg



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FAILURE TO OBTAIN THE REQUIRED ENDORSEMENTS WILL RESULT IN DENIAL OF YOUR APPLICATION.

This notification is being sent to the following email addresses:

- kyc.rc.ray@gmail.com
- mclark@keyportonline.com

Permit Type: Social Affair
File Number: 441492
Permittee: KEYPORT YACHT CLUB
License Number: 1322-31-016-002
Mailing Address: 115 FIRST ST
KEYPORT, NJ 07735
USA
Physical Address: 115 FIRST ST
KEYPORT, NJ 07735
USA
Contact: KEYPORT YACHT CLUB
(732) 739-0727

Applicant Email: kyc.rc.ray@gmail.com

Additional Permit Information

County: 13 - MONMOUTH COUNTY
Municipality: 22 - KEYPORT BOROUGH

Was the Non-Profit Group/Organization formed as a Religious, Civic or Educational Entity?
No

Location

Location Description:
Keyport Yacht Club

Address:
115 First Street
Keyport, NJ 07750
USA

Event Details

What is the specific event being held?

Keyport Yacht Club Annual Open House

Event Dates

Jun ~~12~~, 2021 from 2:00 PM to 6:00 PM
20

Application Questions

Question 1:

Please supply the person's name and phone number to contact should there be any questions related to this application. NAME PHONE NUMBER

Response:

John Clough, Keyport Yacht Club Bar Chair, Cell - (908) 884-8985

Question 2:

Is the event premise owned by or under the control of a A) municipality, B) county, C) State or D) other? Please identify the owner by one of the aforementioned codes. Provide the name of the owner, as well as a phone number for the owner and for what the premise is normally used.

Response:

D., Premise is owned by the Keyport Yacht Club

Question 3:

By checking yes, the applicant is stating that they are in good standing and do not currently have their non-profit status revoked.

Yes / No Response:

Yes

Question 4:

Has the organization been issued a Social Affair Permit during the past three (3) years?

Yes / No Response:

Yes

Question 5:

Does the event premise hold an alcoholic beverage license or Winery Salesroom/Outlet issued by the New Jersey Division of Alcoholic Beverage Control?

Yes / No Response:

Yes

If yes, please provide the complete license number of the event premise. XXXX-XX-XXX-XXX

Response:

1322-31-016-002

Question 6:

For what purpose is the premise normally used for?

Response:

Club License for our Yacht Club Bar. Private Club where only bona fide members and their guests are permitted in the Club's Bar

Question 7:	Does the premise conduct mercantile business?
Yes / No Response:	No
Question 8:	How is a charge assessed? Ticket, contribution or other; please specify.
Response:	Contributions and donations
Question 9:	Who is the recipient of the proceeds?
Response:	Keyport Yacht Club 115 First Street Keyport, NJ 07735 Tel. (732) 739-0727
Question 10:	Will you be dispensing Wine?
Yes / No Response:	Yes
	What is the cup size?
Response:	8 oz.
Question 11:	Will you be dispensing Malt Alcoholic Beverages(Beer)?
Yes / No Response:	Yes
	What is the cup size?
Response:	12 oz.
Question 12:	Will you be dispensing Distilled Spirits?
Yes / No Response:	Yes
	What is the cup size?
Response:	Mixed drinks, 8 - 12 oz.
Question 13:	How is the alcohol being obtained? Is it being donated or are you purchasing? Please explain:
Response:	We are purchasing all alcohol through our distributors under our NJ ABC Club License
Question 14:	Who will be pouring the alcoholic beverages at the event?
Response:	Our (Keyport Yacht Club's) Employee Bar Staff
Question 15:	How many people are expected to attend the event on a daily basis?
Response:	180
Question 16:	What is the approximate age group of the attendees?
Response:	30 to 70+
Question 17:	Will persons under the legal age to consume alcohol be in attendance?

Response: Yes, but not allowed by club rules to be in the bar area.
Strictly enforced by our staff

Question 18: Explain in DETAIL the security plans for the event. The plans should include the number of people checking for ID's, plans to prevent pass-offs to minors, the type of security at the event, the limit of alcoholic beverages per transaction, and any other relevant information pertaining to the event.

Response: We will be using our employed bar staff checking ID's, as well as Club Officers, Committee Chairs and club members to prevent any possibility of pass-offs to minors. Again, minors are not allowed in the Bar Area

Question 19: Is the event being handled by a third party, promoter, production company, or other entity?

Yes / No Response: No

Question 20: By selecting yes, you understand that gambling, mock gambling and gambling paraphernalia are not permitted on the premise licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Control Commission. Contact the Commission at (973) 273-8000

Yes / No Response: Yes

Question 21: Has this organization exceeded their limit of 12 Social Affair Permits for this calendar year?

Yes / No Response: No

Question 22: The Division must be notified for cancellation or rescheduling prior to the date of the event. Refunds will not be issued if cancellation is provided after the event date. Do you acknowledge the above statement and wish to submit your application.

Yes / No Response: Yes

Question 23: By checking "yes" to this question, you are stating that you have obtained the necessary consent from the person so authorized at the premises where the affair is to be held, including property under the control of a unit of government, municipality, county or State, a church; or premises under license or other privately owned facility.

Yes / No Response: Yes

Question 24: Provide the full name, title, phone number and e-mail address of the person who provided the applicant with approval for the event being held at the location specified.

Response: Keyport Yacht Club Commodore John Keegan, Cell - (908) 752-7713, commodore@keyportyachtclub.com

Question 25: For verification purposes, please supply the mailing address of the non-profit organization.

Response: Keyport Yacht Club 115 First Street Keyport, NJ 07735 Tel. (732) 739-0727

Documents

See below for a list of documents attached to this email.

Document Type	File Name	Upload Date
Site Plan/Sketch of Premise	KYC_Floor_Layout_for_NJ_ABC.pdf	May 12, 2021
Site Plan/Sketch of Premise	KYC_Aerial_View.JPG.jpg	May 12, 2021

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CERTIFICATION OF CHIEF ADMINISTRATIVE OFFICIAL AND CHIEF LAW ENFORCEMENT OFFICER:

I hereby certify that:

1. I have the authority to act on behalf of the State or County entity in this matter;
2. I have reviewed the application submitted;
3. I have considered any objections made to this application; and
4. I have concluded that there are not more than 25 permits issued for the premises designated in this application for this calendar year.

I further certify that the statements provided herein are accurate. If any of the foregoing statements are willfully false, I am subject to punishment.

Print Name: _____ Title: _____

Chief Administrative Official

Signature: _____ Date: _____

Name of State or County Entity: _____

Contact Phone: _____

Email Address: _____

Print Name: _____ Title: _____

Chief Law Enforcement Officer

Signature: _____ Date: _____

Name of State or County Entity: _____

Contact Phone: _____

Email Address: _____

If there are any questions regarding the Certification section above, please contact the Division at 609-984-2830 and request to speak with a representative of the Permit Unit.

Thank you,

NJABC Permit Unit

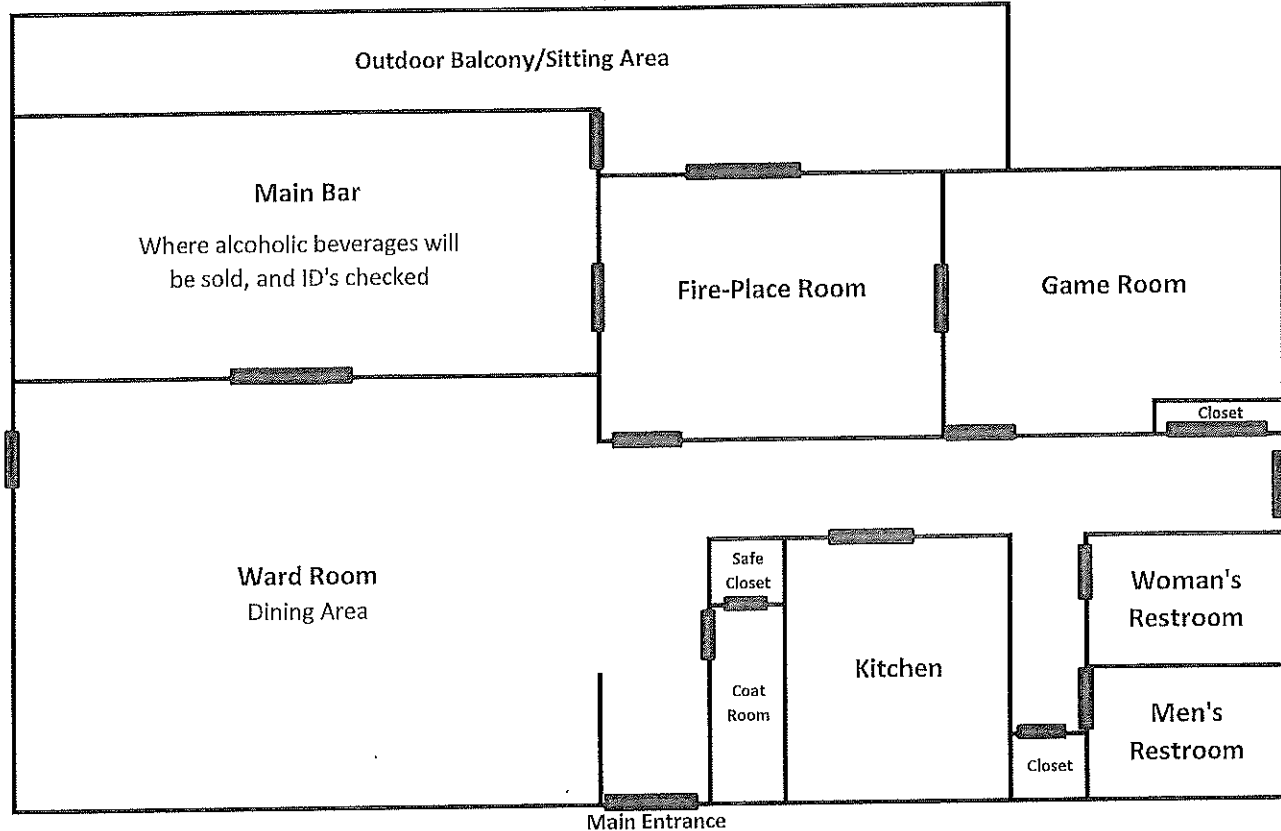
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KEYPORT YACHT CLUB

115 First Street, Keyport, NJ 07735

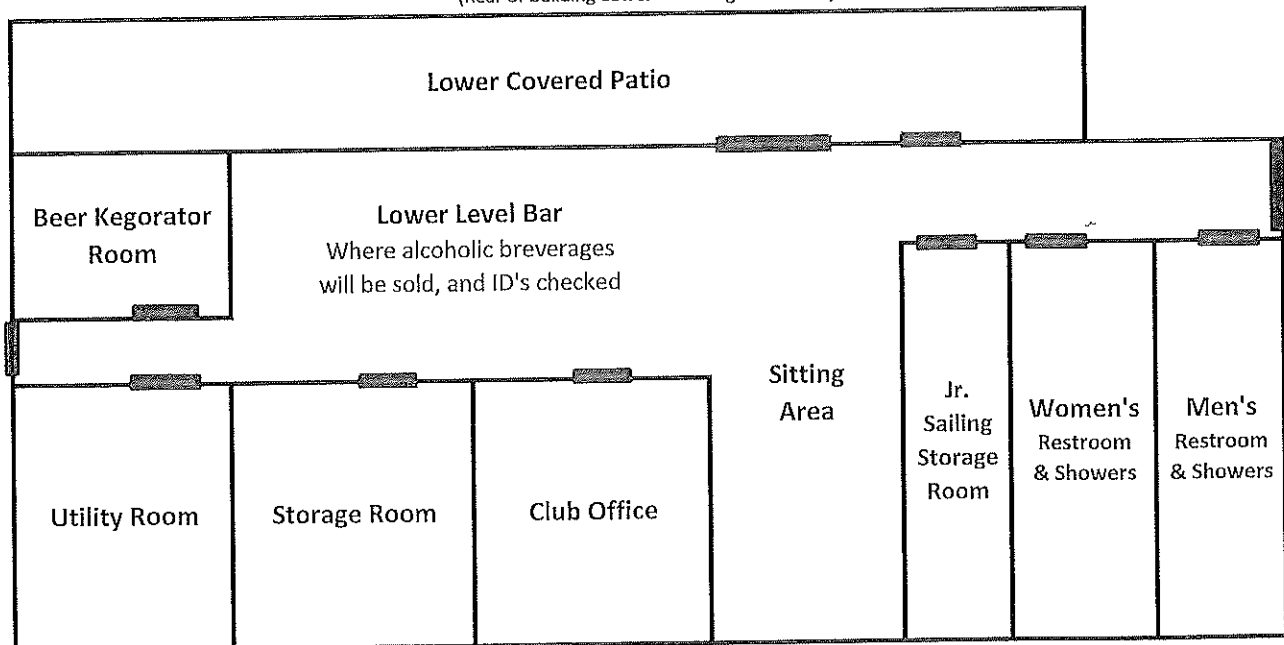
MAIN (Upper) LEVEL

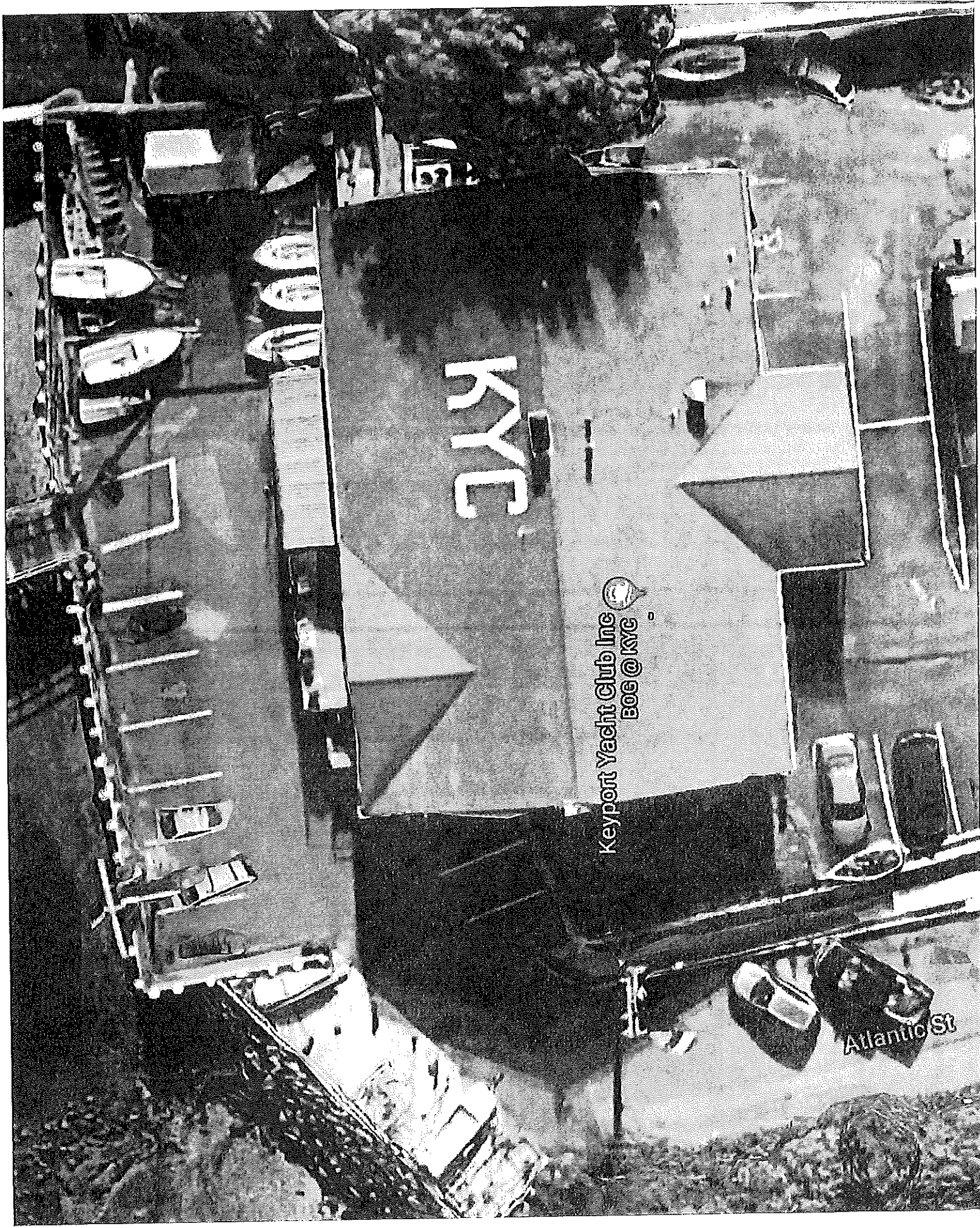


(Front of building Upper Level at ground level)

LOWER LEVEL

(Rear of building Lower Level at ground level)





KYC

Keyport Yacht Club Inc
BOG@KYC

Atlantic St

HOOK AND LADDER CO., NO. 1
1877

ENGINE CO., NO 1
1889

Comm#Le
LINCOLN HOSE CO., NO. 1
1893

RARITAN HOSE CO., NO. 2
1893

KEYPORT FIRE DEPARTMENT
Volunteers Since 1877

EAGLE HOSE CO., NO.
4
1907

LIBERTY HOSE CO., NO. 3
1893

FIRE PATROL
1910

Keyport Post Office Box 221, Keyport, NJ 07735

May 11, 2021

RECEIVED
MAY 12 2021

BT

Mayor and Council
Borough of Keyport
70 West Front Street
Keyport, NJ 07735

Subject: Letter of Approval for Fireman's Fair Items

Dear Mayor and Council:

In connection with our Annual Fireman's Fair to be held July 12, 2021 – July 17, 2021, your approval for the following is respectfully requested:

1. Exclusive use of the Municipal Parking Lot referred to as the Firemen's Parking Lot located on West Front Street from set up day Thursday, July 8, 2021 through break-down day Sunday, July 18, 2021.
2. That the Borough close to through traffic, except for local residents and businesses, the section of American legion Drive from West Front Street to the entrance of the Municipal Parking Lot just beyond the waterfront gazebo from 1800 hours to 0000 hours (6 pm to midnight) beginning Monday, July 12 through Saturday July 17, 2021.
3. Suspension of the two-hour parking ordinance in the West Front Business District and suspension of the No Parking side of Beers Street to Elizabeth Street from Saturday, July 10 through Sunday July 18, 2021.
4. Use of Public Works equipment and DPW work force, during the period of July 12 through July 17, 2021, for removing solid waste and recyclables and equipment to and from Firemen's Parking Lot.

5. Kindly notify the Kiwanis that the flea market cannot be held during this period (July 10 through July 18, 2021), if applicable. Also, advise the KBBC that the Farmers' Market will need relocating or cancellation on Thursday, July 15, 2021, if applicable.

Your continued support and consideration of these requests are greatly appreciated. Should you have any questions, please feel free to contact me at (908) 601-2103.

Sincerely,

David Olsen

David Olsen
2021 Fair Committee Chairperson

Copy to: Chief Shannon Torres
R. Kutschman – DPW
T. Vecchio – Fire Marshall
G. Falco - Construction Official
J. Delaney
M. Clark
D. Nellis
L. Graham
KBBC – Shauna Burlew

DO/dmy.



RECEIVED
MAY 11 2021
BY:

Borough of Keyport
70 West Front Street
Keyport NJ 07735

Clerks Office: 732-739-5124
Fax Number: 732-739-8738
mclark@keyportonline.com

**APPLICATION & PERMIT FOR
USE OF BOROUGH PROPERTY**

Date Received _____ Date of Response _____

Property requested Cedar Street Park

Organization Name/Purpose Solomeno for Senate Outdoor

Name Mary Paraskevas

Address _____

Telephone Number: _____ Fax Number _____

Email Address: _____

Type of Event Meet & Greet

Date of Event 05/22/2021

Time of Event 1:00 pm

No of People Attending 20

Fee Schedule

Borough Property	Minimum 3 Hours	Additional Per Hour
Senior Center	\$23.00	\$5.75
Borough Hall Council Room	\$23.00	\$5.75
OTHER		
Waterfront Pavilion/Promenade	\$100.00	
Pictures at Pavilion/Promenade	\$100.00	
Beach Park	\$100.00	

Mail Check or Money Order Payable to:
Borough of Keyport, PO BOX 60, Keyport, NJ 07735

KEYPORT BOROUGH CLERK'S OFFICE

DATE: 5/1/2021
 TO: MAYOR & COUNCIL
 FROM: MICHELE CLARK, BOROUGH CLERK
 RE: CASH RECEIPTS FOR APRIL 2021

WATER/SEWER ACCOUNT

OTHER: DEMOLITION		0.00
TOTAL WATER/SEWER	\$	0.00

CURRENT ACCOUNT

BINGO LICENSE	\$	0.00
LIMO LICENSES		0.00
PHOTOCOPIES		0.00
POSTAGE		0.00
RAFFLE LICENSE		160.00
TAXI DRIVER		0.00
TAXI OWNER		0.00
TOW TRUCK OPERATOR APPLICATION		0.00
FLEET FEE/TOW OWNER		0.00
SEARCHES		0.00
VENDING/PEDDLER LICENSE		0.00
VENDING MACHINE		0.00
LIQUOR LICENSE		0.00
STREET OPENING		150.00
RECYCLING PERMITS		40.00
PARKING PERMITS		0.00
AUCTION FEES		0.00
PD- ACC RPTS		0.00
SIDEWALK/STREET CAFÉ		0.00
FILM PERMIT APPLICATION		0.00
OTHER: RETURNED CHECK CHARGE		0.00
NSF FEE		0.00
SUBPOENA		0.00
TOTAL CURRENT		\$350.00

ESCROW ACCOUNT

SEASONAL BUSINESS	\$	1035.00
ESCROW	\$	720.00
TOTAL ESCROW	\$	1,755.00

TOTAL RECEIPTS	\$2,105.00
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STREET OPENING CASH REPAIR ESCROW BREAKDOWN

APPLICANT	PERMIT NUMBER	AMOUNT	Additional Escrow
Common Bond Real Estate 34 W. Front	3466	\$ 720.00	

TOTAL:	\$ 720.00
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KEYPORT BOROUGH CLERK'S OFFICE

DATE: 5/1/2021
 TO: MAYOR & COUNCIL
 FROM: MICHELE CLARK, BOROUGH CLERK
 RE: BINGO/RAFFLE MONTHLY REPORT

LICENSE NO.	LICENSE FOR	LICENSEE	PLACE	IDENTIFICATION NO.	DATE OF EVENT	HOURS
RA 12-21	OFF-PREMISE 50/50	KEYPORT INDIANS, INC.	KEYPORT H.S. FOOTBALL FIELD, JACKSON ST.	236-5-20662	7/10/2021	7:30PM
RA 13-21	OFF-PREMISE BASKET OF CHEER	BPOE #2030	249 BROADWAY	236-6-21685	7/3/2021	7:00PM
RA 14-21	ON-PREMISE GIFT AUCTION	BPOE #2030	249 BROADWAY	236-6-21685	8/28/2021	1-5:00PM
RA 15-21	OFF-PREMISE 50/50	BPOE #2030	249 BROADWAY	236-6-21685	8/28/2021	4:00PM

TAX COLLECTOR'S / UTILITY COLLECTOR'S MONTHLY REPORT 2021

TREASURERS REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
2022 TAXES													\$0.00
2021 TAXES	\$997,381.78	\$3,665,006.08	\$269,526.63	\$1,383,950.52									\$6,315,865.01
2020 TAXES	\$72,870.07	\$48,823.13	\$21,969.45	\$20,773.54									\$164,436.19
INTEREST AND COSTS	\$4,978.12	\$4,272.33	\$6,141.05	\$2,308.10									\$17,689.60
6% YEAR END PENALTY	\$1,892.67		\$1,010.07										\$2,892.74
NSF FEES	\$80.00		\$80.00										\$120.00
OFFICIAL TAX SEARCH FEE													\$0.00
ADMIN. FEES/POLICE VEHICLES				\$15,496.25									\$15,496.25
UNIFORM FIRE SAFETY	\$12,569.00	\$12,970.00	\$4,241.00	\$13,070.08									\$42,850.06
LANDLORD REGISTRATION	\$550.00	\$350.00	\$500.00	\$8,280.00									\$9,680.00
MUNICIPAL PERMIT FEES	\$1,360.00	\$5,415.00	\$2,355.00	\$1,000.00									\$10,130.00
MUNICIPAL LICENSES FEES	\$803.00	\$279.00	\$283.00	\$135.00									\$1,500.00
MUNICIPAL COURT FEES	\$5,978.40	\$4,347.10	\$6,039.39	\$8,606.97									\$24,971.86
UNIFORM CONSTRUCTION FEES	\$10,769.00	\$13,987.00	\$9,050.00	\$13,070.00									\$46,876.00
MRNA - UCC	\$735.00	\$1,940.00	\$1,455.00	\$1,150.00									\$5,280.00
PLANNING BOARD APPLICATION			\$1,025.00	\$575.00									\$1,600.00
VACANT PROPERTY REGISTRATION FEES	\$3,500.00	\$75,000.00											\$78,500.00
PROPERTY MAINTENANCE FEES													\$0.00
HEALTH INSURANCE CO-PAY	\$14,045.74	\$9,546.64	\$9,531.40	\$9,563.31									\$42,687.09
WORKER'S COMPENSATION													\$0.00
REIMB. POLICE/FIRE/DEM CAR ACCIDENTS													\$0.00
BETHANY MANOR (PILOT)	\$35,650.00	\$19,370.00	\$19,370.00	\$19,370.00									\$93,760.00
OYSTER BAY LEGION (PILOT)	\$19,333.88												\$19,333.88
POLICE INCIDENT REPORTS		\$475.00	\$355.00	\$25.00									\$865.00
POLICE TOW/STORE - IMP/IRLS	\$245.00	\$235.00	\$245.00	\$175.00									\$900.00
POST OFFICE LAND RENT	\$1,650.00												\$1,650.00
OUTDOOR MEDIA													\$0.00
BIRTH/DEATH/MARRIAGE - BOH FEES	\$1,160.00	\$1,580.00	\$1,840.00	\$2,210.00									\$6,770.00
RECREATION FEES													\$0.00
DMV INSPECTION FEES		\$401.38											\$401.38
CEDAR PARK FEES			\$500.00										\$500.00
RECYCLE - METAL / TIRES		\$157.20											\$157.20
ALCOHOL ED. AND REHAB GRANT													\$0.00
MUNICIPAL DRUG ALLIANCE GRANT		\$1,830.01											\$1,830.01
OFFICE ON AGING GRANT				\$82,466.00									\$82,466.00
BODY ARMOUR GRANT			\$1,785.04										\$1,785.04
CLEAN COMMUNITIES GRANT													\$0.00
DRUNK DRIVER ENF GRANT													\$0.00
RECYCLING TONAGE GRANT			\$5,770.57										\$5,770.57
SUSTAINABLE JERSEY GRANT													\$0.00
NPP GRANT/COVID 19 GRANT													\$0.00
CABLEVISION FEES		\$60,311.00											\$60,311.00
VERIZON FIOS FEES	\$38,421.19												\$38,421.19
SENIOR CENTER TRIP MONEY													\$0.00
SENIOR CENTER MEMBER FEES	\$50.00		\$50.00	\$50.00									\$150.00
SENIOR CENTER TRIP SURCHARGE													\$0.00
SENIOR CENTER BEQUEST													\$0.00
INTERFUND FOR OTHER ACCOUNTS	\$204.00		\$54.00	\$720.00									\$978.00
JIF DIVIDEND													\$0.00
CMPTRA - STATE AID													\$0.00
FALL ENERGY RCPTS - STATE AID													\$0.00
SPRING ENERGY RCPTS - STATE AID													\$0.00
LIBRARY STATE AID													\$0.00
SNR CITIZEN DEDUCT REIMBURSMT													\$0.00
SV ADMIN FEE / HOMESTEAD ADMIN FEE													\$0.00
HOMESTEAD REBATE - STATE PAYMNT													\$0.00
UNION BEACH INTERLOCAL FEES													\$0.00
INTERFUND POLICE IN SCHOOLS													\$0.00
POLING LOCATION RENTS													\$0.00
SALE OF MUNICIPAL ASSETS													\$0.00
MUNICIPAL LIEN REDEMPTION FEES	\$81,768.68												\$81,768.68
COUNTY REIMBURSEMENT - COVID19	\$134.00	\$169.00	\$2,877.51	\$615.88									\$3,796.39
MISCELLANEOUS REVENUE			\$2,877.51										\$2,877.51
TOTAL CURRENT RECEIPTS	\$1,305,099.53	\$3,926,444.87	\$366,038.11	\$1,553,610.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,152,193.14

Report #2

TAX COLLECTOR'S / UTILITY COLLECTOR'S MONTHLY REPORT 2021

[illegible]

TREASURERS REPORT FOR THE MONTH OF APRIL 2021

<u>TOTAL COLLECTED IN THE BOARD OF HEALTH OFFICE.....</u>	<u>\$3698.60</u>
DOG LICENSES.....	\$91.60
CAT LICENSES.....	\$-0-
MARRIAGE & CIVIL UNION LICENSES.....	\$27.00
MARRIAGE & CIVIL UNION LICENSES TRUST.....	\$225.00
DOMESTIC PARTNERSHIP AFFIDAVITS.....	\$-0-
BURIAL PERMITS TRUST.....	\$-0-
DEATH CERTIFICATES.....	\$60.00
DEATH CERTIFICATES EFT**	\$1560.00
MARRIAGE CERTIFICATES.....	\$210.00
BIRTH CERTIFICATES.....	\$-0-
TATTOO PARLOR.....	\$-0-
PLAN REVIEW.....	\$100.00
FOOD HANDLERS.....	\$1425.00
MISCELLANEOUS.....	\$-0-

DISBURSEMENTS –

Check #342	- Boro of Keyport Misc. Acct.	- \$1822.00
Check #343	- Boro of Keyport Trust Acct.	- \$225.00
Check #344	- Boro of Keyport Dog Acct.	- \$70.00
Check #345	- NJ State Dept. of Health	- \$21.60

****STATE ELECTRONIC FUNDS TRANSFER-\$1560.00**

Treasurers Report
Page Two

Respectfully submitted,

Board of Health Secretary

Cc: Borough Clerk
Treasurer w/checks

Report #4

BUILDING DEPARTMENT
MONTHLY REPORT - CASH RECEIPTS FOR:

Apr-21

PERMIT TYPE	# ISSUED	AMOUNT
State DCA Fee	31	\$166.00
Construction Certificates	0	\$0.00
Plumbing	15	\$1,330.00
Electrical	7	\$195.00
Building	9	\$1,245.00
Fire Sub Code	3	\$965.00
Code Enforcement C of O	70	\$5,260.00
Transfer of Title C of O	18	\$630.00
Smoke Detector Inspection	71	\$3,389.00
Zoning	19	\$1,328.00
Soil Transfer	0	\$0.00
200 Ft. Property List	4	\$40.00
Fence	7	\$350.00
Shed	1	\$50.00
Flatwork	3	\$171.50
Const. Debris Deposit	3	\$90.00
Construction Violations	0	\$0.00
NSF	0	\$0.00
Backflow Preventor	0	\$0.00
TOTALS	261	\$15,209.50
TRC	0	\$0.00
Vacant Property Registration	0	\$0.00
Landlord Registration	67	\$8,280.00
Total	328	\$23,489.50

ACCOUNTS PAYABLE

Amount Paid to Borough \$15,043.50 Check #
State Fee Due quarterly

Respectfully Submitted
Laurie Graham

**MUNICIPAL COURT
BOROUGH OF KEYPORT**

P O Box 60
70 West Front St
Keyport, NJ 07735

Frank J. LaRocca, JMC
Municipal Court Judge

Phone: (732)739-5155
Fax: (732)739-2133

Sandra M. Akes, Acting CMCA
Acting Court Administrator

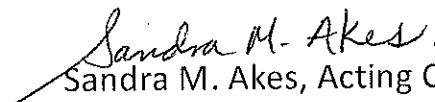
May 10, 2021

Jay Delaney, Borough Administrator
BOROUGH OF KEYPORT

Dear Mr. Delaney,

The Municipal Court met three times in the month of April 2021. There were 333 new cases added and 278 cases disposed of. Enclosed are check # 10226 in the amount of \$8,929.40 for all fines collected and check # 10228 in the amount of \$400 for Public Defender fees. There was not POAA fee collected.

Sincerely,



Sandra M. Akes, Acting CMCA
Borough of Keyport Municipal Court

KEYPORT MUNICIPAL COURT
DISTRIBUTION OF MONIES APRIL 2021
GENERAL CASH BOOK

AGENCY	FROM 4/01/2021 TO 4/30/2021
ATS	715.00
DE	641.00
SL	155.00
SN	435.50
WB	290.46
VCCB	260.00
DMV	2,610.60
COUNTY	4,464.50
MUNICIPAL	8,929.40
PUBLIC DEFENDER	400.00
P.O.A.A.	0.00
CD	75.00
RT	600.00
FG	100.00
TOTAL DISBURSED	19676.46

REPORT ID: TFC01610-0
RUN DATE: 05/01/2021
RUN TIME: 20:03

NJ AUTOMATED TRAFFIC SYSTEM
AOC REPORT-TRAFFIC SECTION
KEYPORT BORO MUNICIPAL COURT
FROM 04/01/2021 TO 04/30/2021

TRAFFIC/PARKING
MATTERS

XVII. COURT PERSONNEL TIME
B JUDICIAL STAFF
CASE RELATED HOURS
1 CASE RELATED HOURS
A TOTAL BENCH TIME 0.00
B TOTAL CASE RELATED NON-BENCH TIME 0.00

END OF TRAFFIC SECTION - AOC STATISTICAL REPORT

REPORT ID: CMCL610
 RUN DATE : 05/01/2021
 RUN TIME : 16:08

RUN : MONTHLY

(FROM 04/01/2021 TO 04/30/2021)

INDICTABLE
 OFFENSES

D.P. & P.D.P.
 OFFENSES

ALL OTHER
 NON-TRAFFIC

I. TOTAL CHARGES PENDING - BEGINNING OF MONTH	327	281	
II. CHARGES ADDED			
A. NEWLY FILED IN THIS MUNICIPAL COURT	14	5	
B. REMANDED BY COUNTY PROSECUTOR	2		
C. RECEIVED FROM ALL OTHER COURTS	4		
D. REINSTATE (E.G., CD FAILURES)	13		
E. TOTAL CHARGES ADDED	33	5=49	
III. CHARGES DISPOSED BY			
A. REFERRAL TO COUNTY PROSECUTOR	4		
B. REFERRAL TO ALL OTHER COURTS	4		
C. VIOLATIONS BUREAU (R. 7:7)			
D. ENTRY OF GUILTY PLEA			
E. A FINDING OF GUILTY AFTER TRIAL			
F. A FINDING OF NOT GUILTY AFTER TRIAL			
G. DISMISSAL	20	4	
H. PLACEMENT IN A DIVERSIONARY PROGRAM	2		
I. CLOSED PER R.7:8-9.	4		
J. TOTAL CHARGES DISPOSED	34	8=53	
IV. TOTAL CHARGES PENDING END OF MONTH (BY AGE FROM DATE OF COMPLAINT)			
A. FROM 0 TO 60 DAYS	22	4	
1. OPEN, ACTIVE (NON-FUGITIVE)	64	119	
2. OPEN, WARRANT ISSUED (FUGITIVE)			
B. FOR 61 DAYS OR LONGER			
1. OPEN, ACTIVE (NON-FUGITIVE)	109	78	
2. OPEN, WARRANT ISSUED (FUGITIVE)	102	79	
C. TOTAL CHARGES PENDING - END OF MONTH	297	280	
V. SENTENCES IMPOSED ON EACH CHARGE			
A. JAIL SENTENCE	2		
B. CONDITIONAL DISCHARGE			
C. REVOCATION/SUSPENSION OF MV LICENSE			
D. PROBATION (R. 3:21-7)			
E. COMMUNITY SERVICE			
F. FINE IMPOSED	1	3	
G. CONDITIONAL DISMISSAL			
H. DEFENDANTS SENTENCED AND COMMITTED TO JAIL			
VI. COMPLAINTS AND NOTICES FILED			
A. NUMBER OF COMPLAINTS SUMMONES (CDR-1)	10		
B. NUMBER OF COMPLAINTS WARRANTS (CDR-2)	1		
C. NOTICE IN LIEU OF			
VIII. MONIES ASSESSED OR FORFEITED (VIOLATIONS BUREAU AND OPEN COURT)			
A. TOTAL FINES IMPOSED	705.00	696.00	
B. TOTAL VCCB PENALTIES ASSESSED	50.00	.00	
C. TOTAL COURT COST IMPOSED	28.00	94.00	
D. TOTAL CASH BAIL FORFEITURES	.00	.00	

Keyport Parking Advisory Committee

April Report

Andrew Kelsey, Chair

Lori Davidson, Council Member

Rose Araneo, Resident

Kathleen McNamara, Council Member

Ron Pepperoni, Resident

- Requested the purchase of hosting for the online surveys. (status unknown)
- Requested the purchase of a drone for parking study. (status unknown)
- Attended Parking Reform Network "Year in Review" meeting.
- Held first KPAC meeting. Discussed overall committee goals and began work on wayfinding signage project.

HOOK AND LADDER CO., NO. 1
1877

ENGINE CO., NO. 1
1889

LINCOLN HOSE
CO., NO. 1
1893

RARITAN HOSE CO., NO. 2
1893

KEYPORT FIRE DEPARTMENT
Volunteers Since 1877

EAGLE HOSE CO.,
NO. 4
1907

LIBERTY HOSE CO., NO. 3
1893

FIRE PATROL
1910

Keyport Post Office Box 221, Keyport, NJ 07735

To: Chief J. Borsari/Board of Chiefs/KFD members
J. Delaney, BA
Councilmen M. Goode and D. Fotopoulos
M. Clarke, Borough Clerk
Chief S. Torres and Captain M. Ferm KPD

From: Tom Gallo, KFD Public Relations/Public Information Officer

Subject: PIO/PR Report – April 29, 2021

Hoping all of you and your families are well and staying safe.

The KFD has lost several long time dedicated members over the last few years. The KFD thanks Pastor Rene and the parish of Lady of Fatima for blessing of our equipment and first responders April 25. Chief Jay Borsari read the names of our departed firefighters and auxiliary members. The funeral services that followed for Annette and John Kovacs was very befitting of these two longtime supporters of the KFD and many other Keyport organizations. Our thanks to Days Funeral Home, the Keyport Police Department and DPW for assistance ensuring everyone's safety elevating the coffins onto 2273 and 2285, and during the procession to the last call at Lincoln Hose and final resting place at the cemetery. A special note of thanks to Captain Brendan Parker and all who made the arrangements.

As new COVID-19 guidelines evolve, the KFD Fair Committee has commendably kept abreast of how, if at all possible, the fair can be held safely. The committee continues to work closely with Borough Officials and the KPD. It is well known that the fair is our biggest, in some cases, only source of income to maintain our privately owned firehouses.

Everyone's safety remains our primary focus. The staying safe spectrum is as simply as day to day common sense to removing everyone and their pets from a smoke or fire condition. Saving property from damage is important however, homes can be rebuilt - people cannot.

The KFD continues to provide roll bys for children's birthdays, Easter Bunny runs, and other publicly beneficial events. Plans are underway to hold Santa Runs in December. Working with the Keyport Schools, graduating senior students of KFD members will be receiving scholarships from the KFD. The KFD has donated mugs to the Keyport Garden Club which they in turn fill with flowers then distribute these cups of cheer to many who are bound in their living quarters. Our relationship with the KGC goes back to drought years where our trucks provided water to the community garden plants that produced food for those in need.

Our friends at the Keyport Knights of Columbus are holding a KFD Pig Roast fundraiser May 2. Buy tickets for the family and friends and support the Knights as they support us.

Hydrant and water system flushing began April 27. Hydrants that are out of service have new red coverings for quick identification on calls. The Board of Chiefs is working with the Borough to ensure hydrants do not freeze next winter. Meanwhile, be ready to seek the next closest appropriately sized hydrant on calls.

Drive safely to and from the firehouse and to the call. The KPD has begun a professionally, nicely rolled out program to make all of us aware of our speeds and distracted driving. With beautiful, outdoor weather upon us, and the COVID-19 cabin fever escape is in motion, more people are out and about. Also, the Borough's Complete Streets program is bringing awareness to some of our corner crossings where illegal parking blocks pedestrian and drivers views. As we know, if you are in an accident on the way to a call, that means less responders and apparatus to the scene plus it ties up a KPD officer and possibly an ambulance crew that is needed elsewhere.

Mutual aid cover assignments, and vice versa for us, have kept the strong bond between surrounding communities and us at a high level.

Please continue to shop at and support all of our local businesses. The KFD has always received a great response to purchase fair banners and ads from our local business owners and operators. There is not much you need that you cannot buy in town.

Let's keep a positive attitude that some of Keyport's fun, family oriented events held by all organizations will be back - even if under restrictions!

The KFD motto is "*Family and Community Minded.*" Keyport is a "village" – a place where people help people without question.

end