

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, JANUARY 19, 2021 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

Members of the public who wish to participate in the meeting shall use the following dial in information:

Dial In via Computer

The following Link can be accessed from the Public Notice posted at www.keyportonline.com

Link: <https://us02web.zoom.us/j/88324445685?pwd=b1d5WTNXS212amRKNEp1SEpHSFhhZz09>

Meeting ID: 883 2444 5685

Password: 933680

Dial In via Telephone

Dial in Number: 1 646 558 8656

Meeting ID: 883 2444 5685

Password: 933680

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ____ Mayor Kennedy ____ Council President Goode ____ Councilmember Pacheco
____ Councilmember Fotopoulos ____ Councilmember McDermott ____ Councilmember Davidson
____ Councilmember McNamara

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PROCLAMATION

Martin Luther King, Jr. Day

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on items listed on the Agenda

Opened:

Closed:

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember:

Goode: **Fire/First Aid/OEM/Redevelopment/Finance/Grants/Recreation/Senior Center**

Pacheco: **Police/MAC/Harbor/Complete Streets/Library Construction/Redevelopment/Public Works/Construction/ Fire Bureau/Property Maintenance/Zoning**

Fotopoulos: **Finance/Grants/Board of Health/Registrar/Recycling/Environmental/Complete Streets/Fire/First Aid/OEM**

McDermott: **Keyport Bayfront Business Cooperative/Neighborhood Preservation Program/Library Construction/Police/MAC**

Davidson: **Public Works/Construction/Fire Bureau/Property Maintenance/Zoning/Planning Board/Neighborhood Preservation Program**

McNamara: **Recreation/Senior Center/Green Team/Harbor/Board of Health/Registrar**

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R52-21 Payment of Bills for the January 1, 2021 Bills List
- R53-21 Payment of Bills for the January 12, 2021 Bills List
- R54-21 Payment of Bills for the January 19, 2021 Bills List
- R55-21 Authorizing Change Order No. 3 for Contractor Underground Utilities Corporation Performing 2019 Road Improvement Program
- R56-21 Authorizing Retention of CME Associates for Professional Engineering Services Related to Improvements to Church Street
- R57-21 Authorizing Neighborhood Preservation Program COVID-19 Relief and Recovery Program Grant Award Payments to Keyport Businesses
- R58-21 Appointment of a Borough Physician – Immediate Care Medical Walk-In
- R59-21 Authorizing Appointment of Laurie Graham as Part-Time Deputy Registrar of Vital Statistics
- R60-21 Authorizing Appointment of Denise Nellis as Recreation Secretary
- R61-21 Authorizing the Borough of Keyport to Enter into a Shared Services Agreement with the Township of Freehold for the Provision of Information Technology Services

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

COMMUNICATIONS BY CONSENT

(For Approval)

1. Application for Use of Borough Property from Stephen Breese for a marriage ceremony at the Waterfront Pavilion on Sunday, January 31, 2021 (rain date Saturday, January 30, 2021) from 4PM to 6PM
2. Letter dated January 6, 2021 from Ray Laytham, Esq., requesting an exception to the road opening moratorium on newly paved roads for installation of gas service to 66 Main Street

(To Receive and File)

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Goode, Pacheco, Fotopoulos, McDermott, Davidson, McNamara

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for December 2020
2. Tax/Water/Sewer Collector's Report for November and December 2020
3. Board of Health Treasurer's Report for December 2020 and End of Year 2020
4. Building Department Monthly Report for December 2020
5. Municipal Court Monthly Report for December 2020

MM:

2nd:

Ayes:

Nays:

NEW BUSINESS

1. Parking Committee
2. First Quarter Borough Activity and Event Programs/Public Health Emergency
3. Liquor License Transfer Application
4. Resolution Waiving Senior Center Non-Resident Membership Fee for 2021

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.
Please limit comments to no more than five minutes per person.

Opened:

Closed:

CLOSED SESSION

R -21 – Closed Session Resolution

Contract discussions regarding solar energy purchase

ADJOURNMENT

Motion to Adjourn moved by: 2nd:
Time of Adjournment: PM

**RESOLUTION #___-21
FOR THE PAYMENT OF BILLS ON
THE JANUARY 1, 2021 BILLS LIST (REVISED)**

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT. 2021	\$ 411,861.85
	WATER/SEWER ACCT. 2021	\$ 80,825.11
	CURRENT ACCT. 2020	\$ 18,727.89
	WATER ACCT. 2020	\$ 40,761.95
	FEDERAL & STATE GRANTS	\$ 5,479.89
	TRUST ACCT.	\$ 2,912.50

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE REGULAR MEETING OF JANUARY 19, 2021.

MICHELE CLARK, BOROUGH CLERK

**RESOLUTION #__-21
FOR THE PAYMENT OF BILLS ON
THE JANUARY 12, 2021 BILLS LIST**

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT. 2021	\$ 191,004.79
	WATER/SEWER ACCT. 2021	\$ 33,950.35
	FEDERAL & STATE GRANTS	\$ 5,375.00
	TRUST ACCT.	\$ 900.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECONDED BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE REGULAR MEETING OF JANUARY 19, 2021.

MICHELE CLARK, BOROUGH CLERK

**RESOLUTION # -21
FOR THE PAYMENT OF BILLS ON
THE JANUARY 19, 2021 BILLS LIST**

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT. 2021	\$ 1,417,490.84
	WATER/SEWER ACCT. 2021	\$ 278,165.11
	CURRENT ACCT. 2020	\$ 169,986.57
	WATER/SEWER ACCT. 2020	\$ 60,542.70
	REVENUE 2021	\$ 10.07
	FEDERAL & STATE GRANTS	\$ 12,908.68
	TRUST ACCT.	\$ 32,118.53
	REC. BAYFRONT IMPROVEMENT	\$ 2,814.00
	LAW ENFORCEMENT TRUST	\$ 2,800.00
	UNEMPLOYMENT TRUST ACCT.	\$ 3,804.78
	OPEN SPACE TRUST ACCT.	\$ 3,872.88
	DEVELOPER ESCROW ACCT.	\$ 17,457.58

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR COLLETTE KENNEDY

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:
SECONDED BY:

ROLL CALL VOTE:

AYES:
NAYS:
ABSTAIN:
ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE REGULAR MEETING OF JANUARY 19, 2021.

MICHELE CLARK, BOROUGH CLERK

RESOLUTION # ___-20

**AUTHORIZING CHANGE ORDER NO. 3 FOR
CONTRACTOR UNDERGROUND UTILITIES
CORPORATION PERFORMING 2019 ROAD
IMPROVEMENT PROGRAM**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough previously awarded a contract to Underground Utilities Corporation ("UUC") to perform work as part of the Borough's 2019 Road Improvement Program; and

WHEREAS, a third change order is required to account for increases and decreases in original contract quantities due to additional concrete work completed at Butler Street and supplement items including additional inlet, and removal of the check valve at East Front Street; and

WHEREAS, the proposed change order results in an increase of \$12,559.99 in the contract amount from \$1,428,988.24 as set forth in the contract awarded to UUC to \$1,441,548.23 as set forth in the proposed change order ("**Change Order No. 3**"); and

WHEREAS, The Borough's engineer has reviewed the proposed Change Order No. 3 and has recommended the Borough's approval and execution of Change Order No. 3.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Mayor of the Borough, the Borough Administrator or other reasonably necessary personnel are hereby authorized and directed to execute Change Order No. 3 to the contract previously awarded to UUC as part of the Borough's 2019 Road Improvement Program, substantially in the form on file with the Borough Clerk, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with legal counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the authorization of Change Order No. 3.
3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

4. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of January 19, 2021.

Michele Clark, RMC
Borough Clerk

(f)

JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME



TIMOTHY W. GILLEN, PE, PP, CME
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

December 9, 2020

Sent via Electronic (jdelaney@keyportonline.com) and Regular Mail

Mayor Kennedy and Borough Council
Borough of Keyport
70 West Front Street
Keyport, NJ 07735

Attn: Jay Delaney – Borough Administrator

**Re: Progress Payment Estimate No. 11 & Change Order No. 3
Underground Utilities Corporation
2019 Road Improvement Program – Contract A
Borough of Keyport, Monmouth County, New Jersey
CME File: HKP00609.01**

Dear Mr. Delaney:

Transmitted herewith please find Progress Payment Estimate No. 11 in the amount of \$11,093.60 for the above-referenced project as approved by this office for your review, approval and further handling. The estimate is for work completed through November 30, 2020. The project is deemed complete at this time and is awaiting NJDOT final inspection.

Enclosed please find a signed Borough pay voucher. Certified Payroll Records and Monthly Manning reports shall be submitted by the Contractor under separate cover.

Also enclosed is proposed Change Order No. 3 to the Borough Council for review and approval. The enclosed Change Order reflects increases and decreases in original contract quantities due to additional concrete work completed at Butler Street and supplemental items including additional inlet, and removal of the check valve at East Front Street.

The enclosed Change Order No. 3 results in an adjustment in the project cost from the original contract amount of \$1,428,988.24 to an adjusted contract amount of \$1,441,548.23 for an increase of \$12,559.99. Change Order No. 3 reflects increases and decreases in original contract quantities required to complete the project. The increases in quantities could not, in our opinion, have reasonably been effectuated by a separately bid contract without unduly disrupting work and imposing adverse consequences on the Borough and will provide an improved level of service to residents, motorists, and pedestrians.

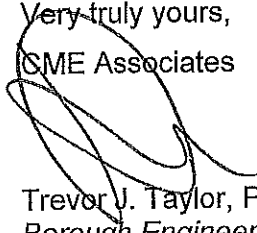


Mayor and Borough Council
Re: Progress Pay Estimate 11 and Change Order No. 3
2019 Road Improvement Program 'A'

December 9, 2020
Our File No. HKP00609.01
Page 2

We trust this is the information you require to process payment; however, if there are any questions or comments, please do not hesitate to contact this office.

Very truly yours,
CME Associates


Trevor J. Taylor, PE, PP, CME
Borough Engineer's Office

Enclosures
TT\MZWK

cc: Tom Fallon, Borough CFO
Diana Hoffman, Finance Department
Mark Y. Moon, Esq, Borough Attorney
Underground Utilities Corporation
Inspection File

BOROUGH OF KEYPORT
70 WEST FRONT STREET • KEYPORT, NJ 07735
TEL (732) 739-3900 • FAX (732) 739-4701

SHIP TO	
VENDOR	Underground Utilities Corp. 711 Commerce Road Linden, NJ 07036

PURCHASE ORDER THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.
No. _____

THIS ORDER IS TAX EXEMPT PER N.J.S.A. 54:32B-9(a)(1) TAX EXEMPT I.D. NO. 21-6000776

PLEASE NOTE - Please sign and return for payment. Meetings are held on the third Tuesday of each month for payment of bills. Bills must be received 10 days prior to ensure payment.

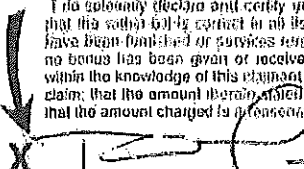
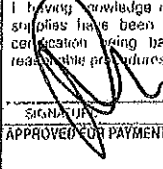
2019 Road Improvement Program – Contract 'A'

Progress Payment Estimate No. 11 and Change Order No. 3

Completed to Date Total:	\$ 1,441,548.23
Less 2% Retainage:	\$ 28,830.96
Less Previous Payments:	\$ 1,401,623.67

Total Due This Estimate: \$ 11,093.60

VENDORS REQUIRED TO SUPPLY A COPY OF THEIR N.J. BUSINESS REGISTRATION CERTIFICATE

CLAIMANT'S CERTIFICATION & DECLARATION I do solemnly declare and certify under the penalties of the law that this order is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is reasonable and correct.		RECEIVER'S CERTIFICATION I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.		DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW CERTIFICATION OF FUNDS I hereby certify that funds are available as encumbered.	
SIGNATURE:  TITLE: _____ APPROVED FOR PAYMENT: _____ DATE: _____		SIGNATURE:  TITLE: _____ APPROVED FOR PAYMENT: _____ DATE: _____		CHIEF FINANCIAL OFFICER: _____ DATE: _____ PAYMENT DATE: _____ CHECK NO.: _____	
VENDOR SIGNATURE: _____ OFFICIAL POSITION: President DATE: _____ TAX ID (or SOCIAL SECURITY ID): 22-3281416					

FOR PAYMENT - PLEASE SIGN AND RETURN WITH YOUR INVOICE

PROGRESS PAYMENT 11 & CHANGE ORDER NO. 3

OWNER: BOROUGH OF KEYPORT-
CONTRACTOR: UNDERGROUND UTILITIES CORP.
PURCHASE ORDER NO.

FILE: HKP0605.01
PROJECT: 2019 ROAD IMPROVEMENT PROGRAM - CONTRACT 'A'
DATE: DECEMBER 4, 2020

BASEBID	Item Description	Bid Quantities				Work Completed			
		Quantity	U/M	Unit Price	Total Extension	Previous Estimate(s)		This Estimate	
						Previous Quantity	Total Price	Current Quantity	Total Price
									Total to Date
1	Silt Fence	400	LF	\$ 2.00	\$ 800.00	-	\$ -	-	\$ -
2	Inlet Filler, Type 2 (2' X 4')	24	UN	\$ 100.00	\$ 2,400.00	20.00	\$ 2,000.00	-	\$ -
3	Inlet Filler, Type 2 (4' X 4')	3	UN	\$ 100.00	\$ 300.00	-	\$ -	-	\$ -
4	Breakaway Barricade	20	UN	\$ 1.00	\$ 20.00	20.00	\$ 20.00	-	\$ -
5	Drum	40	UN	\$ 1.00	\$ 40.00	40.00	\$ 40.00	-	\$ -
6	Traffic Cone	80	UN	\$ 1.00	\$ 80.00	80.00	\$ 80.00	-	\$ -
7	Construction Signs	200	SF	\$ 10.00	\$ 2,000.00	200.00	\$ 2,000.00	-	\$ -
8	Traffic Director, Municipal Police Allowance	1	AL	\$ 75,000.00	\$ 75,000.00	1,408.133	\$ 105,610.00	-	\$ -
9	Fuel Price Adjustment	1	AL	\$ 6,000.00	\$ 6,000.00	(0.23)	\$ (1,378.07)	-	\$ -
10	Asphalt Price Adjustment	1	AL	\$ 40,000.00	\$ 40,000.00	(0.10)	\$ (3,950.48)	-	\$ -
11	Removal of Curb	2,350	LF	\$ 1.00	\$ 2,350.00	2,531.50	\$ 2,531.50	-	\$ -
12	Removal of Walks	1,725	SF	\$ 1.00	\$ 1,725.00	1,729.90	\$ 1,729.90	-	\$ -
13	Clearing Site	1	LS	\$ 73,247.34	\$ 73,247.34	1.00	\$ 73,247.34	-	\$ -
14	Excavation, Unclassified	575	CY	\$ 35.00	\$ 20,125.00	486.00	\$ 17,010.00	-	\$ -
15	Excavation, Unclassified, Test Pits	100	CY	\$ 200.00	\$ 20,000.00	86.26	\$ 17,252.00	-	\$ -
16	2" to 1 1/2" Clean Stone Subbase (If and Where Directed)	50	CY	\$ 60.00	\$ 3,000.00	-	\$ -	-	\$ -
17	Geotextile, Roadway Stabilization (If and Where Directed)	50	SY	\$ 20.00	\$ 1,000.00	-	\$ -	-	\$ -
18	Dense-Graded Aggregate Base Course, 6" Thick	400	CY	\$ 55.00	\$ 22,000.00	268.00	\$ 14,740.00	-	\$ -
19	HMA Milling, 3" or Less	10,200	SY	\$ 4.00	\$ 40,800.00	8,578.20	\$ 34,312.80	-	\$ -
20	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	1,400	TN	\$ 110.00	\$ 154,000.00	1,432.68	\$ 157,594.80	-	\$ -
21	Hot Mix Asphalt 9.5M64 Intermediate Course, Variable Thickness	225	TN	\$ 110.00	\$ 24,750.00	120.00	\$ 13,200.00	-	\$ -
22	Hot Mix Asphalt 19M64 Base Course, Variable Thickness	650	TN	\$ 90.00	\$ 58,500.00	518.21	\$ 46,458.90	-	\$ -
23	12" Reinforced Concrete Pipe, Class V	170	LF	\$ 120.69	\$ 20,517.30	161.00	\$ 19,431.09	-	\$ -
24	15" Reinforced Concrete Pipe, Class V	940	LF	\$ 120.69	\$ 113,448.60	666.00	\$ 80,379.54	-	\$ -
25	18" Reinforced Concrete Pipe, Class V	50	LF	\$ 150.00	\$ 7,500.00	50.00	\$ 7,500.00	-	\$ -
26	36" Reinforced Concrete Pipe, Class V	15	LF	\$ 1,100.00	\$ 16,500.00	-	\$ -	-	\$ -
27	48" Reinforced Concrete Pipe, Class V, (If and Where Directed)	100	LF	\$ 350.00	\$ 35,000.00	-	\$ -	-	\$ -
28	6" High Density Polyethylene Pipe	100	LF	\$ 50.00	\$ 5,000.00	-	\$ -	-	\$ -
29	Cleaning and Video Inspection of Pipe	375	LF	\$ 40.00	\$ 15,000.00	375.00	\$ 15,000.00	-	\$ -
30	20" Ductile Iron Pipe, Class 56	60	LF	\$ 200.00	\$ 12,000.00	52.00	\$ 10,400.00	-	\$ -
31	30" Ductile Iron Pipe, Class 56	15	LF	\$ 400.00	\$ 6,000.00	22.00	\$ 8,800.00	-	\$ -
32	36" Ductile Iron Pipe, Class 56	35	LF	\$ 1,100.00	\$ 38,500.00	33.00	\$ 36,300.00	-	\$ -
33	Reconstruct Leader Drain	3	UN	\$ 500.00	\$ 1,500.00	8.00	\$ 4,000.00	-	\$ -
34	Leader Drainage Connection to Collection System	3	UN	\$ 500.00	\$ 1,500.00	1.00	\$ 500.00	-	\$ -
35	Inlet, Type A	2	UN	\$ 2,000.00	\$ 4,000.00	2.00	\$ 4,000.00	-	\$ -
36	Special Inlet, Type B	2	UN	\$ 7,370.00	\$ 14,740.00	1.00	\$ 7,370.00	-	\$ -
37	Special Inlet, Type B Modified	2	UN	\$ 7,370.00	\$ 14,740.00	-	\$ -	-	\$ -
38	Inlet, Type B	9	UN	\$ 3,500.00	\$ 31,500.00	12.00	\$ 42,000.00	-	\$ -
39	Inlet, Type Double B	2	UN	\$ 7,370.00	\$ 14,740.00	2.00	\$ 14,740.00	-	\$ -
40	Inlet, Type E	1	UN	\$ 3,500.00	\$ 3,500.00	1.00	\$ 3,500.00	-	\$ -
41	Manhole, 4' Diameter	4	UN	\$ 3,000.00	\$ 12,000.00	4.00	\$ 12,000.00	-	\$ -
42	Manhole, Doghouse, 4' Diameter	1	UN	\$ 4,000.00	\$ 4,000.00	1.00	\$ 4,000.00	-	\$ -
43	Reset Existing Casting	12	UN	\$ 500.00	\$ 6,000.00	7.00	\$ 3,500.00	-	\$ -
44	Reconstruct Inlet, Type B, Using New Casting	3	UN	\$ 1,800.00	\$ 5,400.00	5.00	\$ 9,000.00	-	\$ -
45	36" Tide Control Check Valve, In-line	1	UN	\$ 16,000.00	\$ 16,000.00	1.00	\$ 16,000.00	-	\$ -
46	Concrete Sidewalk, 4" Thick	1,480	SY	\$ 75.00	\$ 111,000.00	1,521.00	\$ 114,075.00	-	\$ -
47	Reset Pavers	20	SY	\$ 75.00	\$ 1,500.00	15.60	\$ 1,170.00	-	\$ -
48	Hot Mix Asphalt Driveway, 2" Thick	190	SY	\$ 45.00	\$ 8,550.00	303.47	\$ 13,656.15	-	\$ -
49	Concrete Driveway, Reinforced, 6" Thick	325	SY	\$ 65.00	\$ 21,125.00	325.90	\$ 21,125.00	-	\$ -
50	Detachable Warning Surface	25	SY	\$ 175.00	\$ 4,375.00	32.00	\$ 5,600.00	-	\$ -

PROGRESS PAYMENT 11 & CHANGE ORDER NO. 3

OWNER: BOROUGH OF KEYPORT-
CONTRACTOR: UNDERGROUND UTILITIES CORP.
PURCHASE ORDER NO. _____

FILE: HKP00609.01
PROJECT: 2019 ROAD IMPROVEMENT PROGRAM - CONTRACT 'A'
DATE: DECEMBER 4, 2020

Item Description		Bid Quantities				Previous Estimate(s)			Work Completed			Total to Date	
		Quantity	U/M	Unit Price	Total Extension	Previous Quantity	Total Price		Current Quantity	Total Price		Total Quantity	Total Price
51	Concrete Valley Gutter	40	SY	\$ 100.00	\$ 4,000.00	37.20	\$ 3,720.00		-	\$ -		37.20	\$ 3,720.00
52	9" X 18" Concrete Vertical Curb	2,330	LF	\$ 30.00	\$ 69,900.00	2,572.00	\$ 77,160.00		-	\$ -		2,572.00	\$ 77,160.00
53	9" X 18" Concrete Vertical Curb with Gutter	80	LF	\$ 55.00	\$ 4,400.00	337.00	\$ 18,535.00		-	\$ -		337.00	\$ 18,535.00
54	9" X 20" Concrete Vertical Curb	40	LF	\$ 30.00	\$ 1,200.00	-	\$ -		-	\$ -		-	\$ -
55	Traffic Stripes, 4" Wide, Thermoplastic	1,350	LF	\$ 1.00	\$ 1,350.00	2,982.00	\$ 2,982.00		-	\$ -		2,982.00	\$ 2,982.00
56	Traffic Markings, Thermoplastic	1,175	SF	\$ 6.00	\$ 7,050.00	2,183.00	\$ 13,098.00		-	\$ -		2,183.00	\$ 13,098.00
57	Curb Markings, Oil Based	300	LF	\$ 7.00	\$ 2,100.00	392.00	\$ 2,744.00		-	\$ -		392.00	\$ 2,744.00
58	Regulatory and Warning Sign	140	SF	\$ 45.00	\$ 6,300.00	106.00	\$ 4,770.00		-	\$ -		106.00	\$ 4,770.00
59	Reset Sign, New Breakaway Supports	45	UN	\$ 100.00	\$ 4,500.00	7.00	\$ 700.00		-	\$ -		7.00	\$ 700.00
60	Reset Water Valve Box	15	UN	\$ 250.00	\$ 3,750.00	16.00	\$ 4,000.00		-	\$ -		16.00	\$ 4,000.00
61	8" Ductile Iron Class 56 Sanitary Sewer Pipe	160	LF	\$ 150.00	\$ 24,000.00	160.00	\$ 24,000.00		-	\$ -		160.00	\$ 24,000.00
62	8" PVC SDR-35 Sanitary Sewer Pipe	560	LF	\$ 105.00	\$ 58,800.00	494.00	\$ 51,870.00		-	\$ -		494.00	\$ 51,870.00
63	4" Diameter Manhole, Sanitary Sewer	4	UN	\$ 4,500.00	\$ 18,000.00	3.00	\$ 13,500.00		-	\$ -		3.00	\$ 13,500.00
64	Reconstruct Manhole, Sanitary Sewer, Using Existing Casting	3	UN	\$ 1,500.00	\$ 4,500.00	3.00	\$ 4,500.00		-	\$ -		3.00	\$ 4,500.00
65	Reset Manhole, Sanitary Sewer, Using Existing Casting	14	UN	\$ 500.00	\$ 7,000.00	1.00	\$ 500.00		-	\$ -		1.00	\$ 500.00
66	Sanitary Sewer As-Built Plan	1	UN	\$ 25,000.00	\$ 25,000.00	1.00	\$ 25,000.00		-	\$ -		1.00	\$ 25,000.00
67	Sanitary Sewer Service Connection and Cleanout	8	UN	\$ 2,000.00	\$ 16,000.00	10.00	\$ 20,000.00		-	\$ -		10.00	\$ 20,000.00
68	Sanitary Sewer Lateral, Additional Length (if and Where Directed)	50	LF	\$ 35.00	\$ 1,750.00	50.00	\$ 1,750.00		-	\$ -		50.00	\$ 1,750.00
69	Topsailing, 4" Thick	150	SY	\$ 6.00	\$ 900.00	150.00	\$ 900.00		-	\$ -		150.00	\$ 900.00
70	Fertilizing and Seeding, Type 'G'	150	SY	\$ 1.00	\$ 150.00	150.00	\$ 150.00		-	\$ -		150.00	\$ 150.00
71	Straw Mulching	150	SY	\$ 1.00	\$ 150.00	-	\$ -		-	\$ -		-	\$ -
Base Bid Total					\$ 1,360,473.24	\$ 1,212,010.97			\$ -			\$ 1,212,010.97	

PROGRESS PAYMENT 11 & CHANGE ORDER NO. 3

FILE: HKP00609.01
 PROJECT: 2019 ROAD IMPROVEMENT PROGRAM - CONTRACT 'A'
 DATE: DECEMBER 4, 2020

OWNER: BOROUGH OF KEYPORT-
 CONTRACTOR: UNDERGROUND UTILITIES CORP.
 PURCHASE ORDER NO. _____

Item Description	Bid Quantities				Work Completed				Total to Date	
	Quantity	UM	Unit Price	Total Extension	Previous Quantity	Total Price	Current Quantity	Total Price	Total Quantity	Total Price
ADDITION ITEM 'A' - KEARNEY STREET										
A-1 Maintenance and Protection of Traffic	1.00	LS	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00	-	\$ -	1.00	\$ 1,500.00
A-2 Traffic Director, Municipal Police Allowance	1.00	AL	\$ 5,000.00	\$ 5,000.00	-	\$ -	-	\$ -	-	\$ -
A-3 Removal of Curb	200.00	LF	\$ 3.00	\$ 600.00	260.00	\$ 780.00	-	\$ -	260.00	\$ 780.00
A-4 Removal of Walks	75.00	SY	\$ 1.00	\$ 75.00	49.00	\$ 49.00	-	\$ -	49.00	\$ 49.00
A-5 Clearing Site	1.00	LS	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00	-	\$ -	1.00	\$ 1,500.00
A-6 Excavation, Unclassified	20.00	CY	\$ 35.00	\$ 700.00	-	\$ -	-	\$ -	-	\$ -
A-7 Dense-Graded Aggregate, Base Course, 6" Thick	10.00	CY	\$ 55.00	\$ 550.00	-	\$ -	-	\$ -	-	\$ -
A-8 HMA Milling, 3" or Less	1,600.00	SY	\$ 4.00	\$ 6,400.00	1,527.00	\$ 6,108.00	-	\$ -	1,527.00	\$ 6,108.00
A-9 Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	200.00	TN	\$ 110.00	\$ 22,000.00	252.86	\$ 27,814.60	-	\$ -	252.86	\$ 27,814.60
A-10 Hot Mix Asphalt 9.5M64 Base Course, Variable Thickness	25.00	TN	\$ 110.00	\$ 2,750.00	-	\$ -	-	\$ -	-	\$ -
A-11 Concrete Driveway, 8" Thick, Reinforced	75.00	SY	\$ 85.00	\$ 6,375.00	42.10	\$ 3,578.50	-	\$ -	42.10	\$ 3,578.50
A-12 9" X 18" Concrete Vertical Curb	625.00	LF	\$ 28.00	\$ 17,500.00	820.00	\$ 22,960.00	-	\$ -	820.00	\$ 22,960.00
A-13 Traffic Stripes, 4" Wide, Thermoplastic	100.00	LF	\$ 1.00	\$ 100.00	-	\$ -	-	\$ -	-	\$ -
A-14 Traffic Markings, Thermoplastic	35.00	SF	\$ 20.00	\$ 700.00	-	\$ -	-	\$ -	-	\$ -
A-15 Regulatory and Warning Sign	7.00	SF	\$ 45.00	\$ 315.00	-	\$ -	-	\$ -	-	\$ -
A-16 Reset Water Valve Box	1.00	UN	\$ 250.00	\$ 250.00	1.00	\$ 250.00	-	\$ -	1.00	\$ 250.00
A-17 Reset Manhole, Sanitary Sewer, Using Existing Casting	2.00	UN	\$ 500.00	\$ 1,000.00	1.00	\$ 500.00	-	\$ -	1.00	\$ 500.00
A-18 Topsoiling, 4" Thick	150.00	SY	\$ 6.00	\$ 900.00	150.00	\$ 900.00	-	\$ -	150.00	\$ 900.00
A-19 Fertilizing and Seeding, Type 'G'	150.00	SY	\$ 1.00	\$ 150.00	150.00	\$ 150.00	-	\$ -	150.00	\$ 150.00
A-20 Straw Mulching	150.00	SY	\$ 1.00	\$ 150.00	150.00	\$ 150.00	-	\$ -	150.00	\$ 150.00
Addition Item 'A' Total			\$	\$ 66,515.00		\$ 66,240.10		\$ -		\$ 66,240.10
Contract Total:			\$	1,428,988.24		\$ 1,278,251.07		\$ -		\$ 1,278,251.07

PROGRESS PAYMENT 11 & CHANGE ORDER NO. 3

FILE: HKP0609.01
 PROJECT: 2019 ROAD IMPROVEMENT PROGRAM - CONTRACT 'A'
 DATE: DECEMBER 4, 2020

OWNER: BOROUGH OF KEYPORT
 CONTRACTOR: UNDERGROUND UTILITIES CORP.
 PURCHASE ORDER NO. _____

CHANGE ORDER NO. 1 - JANUARY 23, 2020	Bid Quantities				Work Completed			
	Quantity	UM	Unit Price	Total Extension	Previous Estimate(s)		This Estimate	
					Previous Quantity	Total Price	Current Quantity	Total Price
Item Description								Total to Date
CO-23 12" Reinforced Concrete Pipe, Class V	(9.00)	LF	\$ 120.69	\$ (1,086.21)	-	\$ -	-	\$ -
CO-24 15" Reinforced Concrete Pipe, Class V	(274.00)	LF	\$ 120.69	\$ (33,089.06)	-	\$ -	-	\$ -
CO-25 18" Reinforced Concrete Pipe, Class V	165.00	LF	\$ 150.00	\$ 23,250.00	155.00	\$ 23,250.00	155.00	\$ 23,250.00
CO-26 36" Reinforced Concrete Pipe, Class V	(15.00)	LF	\$ 1,100.00	\$ (16,500.00)	-	\$ -	-	\$ -
CO-27 48" Reinforced Concrete Pipe, Class V, (if and where directed)	(100.00)	LF	\$ 350.00	\$ (35,000.00)	-	\$ -	-	\$ -
CO-28 6" High Density Polyethylene Pipe	(100.00)	LF	\$ 50.00	\$ (5,000.00)	-	\$ -	-	\$ -
CO-30 20" Ductile Iron Pipe, Class 56	(8.00)	LF	\$ 200.00	\$ (1,600.00)	-	\$ -	-	\$ -
CO-31 30" Ductile Iron Pipe, Class 56	7.00	LF	\$ 400.00	\$ 2,800.00	-	\$ -	-	\$ -
CO-32 36" Ductile Iron Pipe, Class 56	(2.00)	LF	\$ 1,100.00	\$ (2,200.00)	-	\$ -	-	\$ -
CO-33 Reconstruct Leader Drain	3.00	UN	\$ 500.00	\$ 1,500.00	-	\$ -	-	\$ -
CO-34 Leader Drainage Connection to Collection System	(2.00)	UN	\$ 500.00	\$ (1,000.00)	-	\$ -	-	\$ -
CO-35 Special Inlet, Type B	(1.00)	UN	\$ 7,370.00	\$ (7,370.00)	-	\$ -	-	\$ -
CO-37 Special Inlet, Type B Modified	(2.00)	UN	\$ 7,370.00	\$ (14,740.00)	-	\$ -	-	\$ -
CO-38 Inlet, Type B	8.00	UN	\$ 3,500.00	\$ 28,000.00	4.00	\$ 14,000.00	-	\$ 14,000.00
CO-39 Inlet, Type E	(66.00)	LF	\$ 105.00	\$ (6,930.00)	3.00	\$ 315.00	-	\$ 315.00
CO-40 8" PVC SDR-35 Sanitary Sewer Pipe	(1.00)	UN	\$ 4,500.00	\$ (4,500.00)	-	\$ -	-	\$ -
CO-53 4" Diameter Manhole, Sanitary Sewer	(1.00)	UN	\$ 1,500.00	\$ (1,500.00)	-	\$ -	-	\$ -
CO-54 Reconstruct Manhole, Sanitary Sewer, Using Existing Casting	2.00	UN	\$ 2,000.00	\$ 4,000.00	1.00	\$ 2,000.00	-	\$ 2,000.00
CO-57 Sanitary Sewer Service Connection and Cleanout	60.00	LF	\$ 3.00	\$ 180.00	-	\$ -	-	\$ -
CO-A3 Removal of Curb	52.88	TN	\$ 110.00	\$ 5,816.80	-	\$ -	-	\$ -
CO-A12 8" X 18" Concrete Vertical Gurb	195.00	LF	\$ 28.00	\$ 5,460.00	-	\$ -	-	\$ -
SUP-1 Storm Connection at E. Front/Division Street to Existing Brick Outverts	1.00	LS	\$ 440.00	\$ 440.00	1.00	\$ 440.00	-	\$ 440.00
SUP-2 Sanitary Sewer Lateral, Emergency Connection - 17 Third St.	120.00	LF	\$ 59.00	\$ 7,080.00	120.00	\$ 7,080.00	-	\$ 7,080.00
SUP-3 6" PVC Sch. 80 Storm Sewer	115.00	LF	\$ 136.00	\$ 15,640.00	115.00	\$ 15,640.00	-	\$ 15,640.00
SUP-4 10" Ductile Iron Pipe Storm Sewer	30.00	LF	\$ 153.00	\$ 4,590.00	43.89	\$ 6,715.00	-	\$ 6,715.00
SUP-5 12" Ductile Iron Pipe Storm Sewer	20.00	LF	\$ 178.00	\$ 3,560.00	20.00	\$ 3,560.00	-	\$ 3,560.00
SUP-6 14" Ductile Iron Pipe Storm Sewer	1.00	LS	\$ 2,350.00	\$ 2,350.00	1.00	\$ 2,350.00	-	\$ 2,350.00
SUP-7 Reconstruct Storm Manhole on E. 3rd St.	1.00	LS	\$ 2,425.00	\$ 2,425.00	1.00	\$ 2,425.00	-	\$ 2,425.00
SUP-8 1" Water Service Connection - 53 Division St.	1.00	LS	\$ 3,555.00	\$ 3,555.00	1.00	\$ 3,555.00	-	\$ 3,555.00
SUP-9 2" Water Service Connection - 41 Division St.	1.00	LS	\$ 1,750.00	\$ 1,750.00	1.00	\$ 1,750.00	-	\$ 1,750.00
SUP-10 Cut and Cap Existing 4" Water Main on Division St.	1.00	AL	\$ 971.87	\$ 971.87	-	\$ -	-	\$ -
SUP-11 Allowance for Work Not Specified (only if and where directed)								
Change Order 1 Total:			\$ 0.00	\$ 0.00		\$ 96,394.00		\$ 96,394.00
Adjusted Contract Total:			\$ 1,428,988.24	\$ 1,428,988.24		\$ 1,374,645.07		\$ 1,374,645.07

PROGRESS PAYMENT 11 & CHANGE ORDER NO. 3

FILE: HKP0609.01
PROJECT: 2019 ROAD IMPROVEMENT PROGRAM - CONTRACT 'A'
DATE: DECEMBER 4, 2020

OWNER: BOROUGH OF KEYPORT
CONTRACTOR: UNDERGROUND UTILITIES CORP.
PURCHASE ORDER NO.

CHANGE ORDER NO. 2 - JULY 19, 2020	Item Description	Bid Quantities				Previous Estimate(s)		Work Completed This Estimate		Total to Date	
		Quantity	U/M	Unit Price	Total Extension	Previous Quantity	Total Price	Current Quantity	Total Price	Total Quantity	Total Price
CO-1	Silt Fence	(400.00)	LF	\$ 2.00	\$ (800.00)	-	\$ -	-	\$ -	-	\$ -
CO-2	Inlet Filter, Type 2 (2' X 4')	(4.00)	UN	\$ 100.00	\$ (400.00)	-	\$ -	-	\$ -	-	\$ -
CO-3	Inlet Filter, Type 2 (4' X 4')	(3.00)	UN	\$ 100.00	\$ (300.00)	-	\$ -	-	\$ -	-	\$ -
CO-8	Traffic Director, Municipal Police Allowance	0.41	AL	\$ 75,000.00	\$ 30,610.00	-	\$ -	-	\$ -	-	\$ -
CO-9	Fuel Price Adjustment	(1.23)	AL	\$ 6,000.00	\$ (7,378.07)	-	\$ -	-	\$ -	-	\$ -
CO-10	Asphalt Price Adjustment	(1.10)	AL	\$ 40,000.00	\$ (43,950.48)	-	\$ -	-	\$ -	-	\$ -
CO-11	Removal of Curb	181.50	LF	\$ 1.00	\$ 181.50	-	\$ -	-	\$ -	-	\$ -
CO-12	Removal of Walks	4.90	SF	\$ 1.00	\$ 4.90	-	\$ -	-	\$ -	-	\$ -
CO-14	Excavation, Unclassified	(89.00)	CY	\$ 35.00	\$ (3,115.00)	-	\$ -	-	\$ -	-	\$ -
CO-15	Excavation, Unclassified, Test Pits	(13.74)	CY	\$ 200.00	\$ (2,748.00)	-	\$ -	-	\$ -	-	\$ -
CO-16	2" to 2 1/2" Clean Stone Subbase (If and Where Directed)	(50.00)	CY	\$ 60.00	\$ (3,000.00)	-	\$ -	-	\$ -	-	\$ -
CO-17	Geotextile, Roadway Stabilization (If and Where Directed)	(50.00)	SY	\$ 20.00	\$ (1,000.00)	-	\$ -	-	\$ -	-	\$ -
CO-18	Dense-Graded Aggregate Base Course, 6" Thick	(132.00)	CY	\$ 55.00	\$ (7,260.00)	-	\$ -	-	\$ -	-	\$ -
CO-18	HMA Milling, 3" or Less	(1,621.80)	SY	\$ 4.00	\$ (6,487.20)	-	\$ -	-	\$ -	-	\$ -
CO-20	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	32.68	TN	\$ 110.00	\$ 3,594.80	-	\$ -	-	\$ -	-	\$ -
CO-21	Hot Mix Asphalt 9.5M64 Intermediate Course, Variable Thickness	(105.00)	TN	\$ 110.00	\$ (11,550.00)	-	\$ -	-	\$ -	-	\$ -
CO-22	Hot Mix Asphalt 19M64 Base Course, Variable Thickness	(133.79)	TN	\$ 90.00	\$ (12,041.10)	-	\$ -	-	\$ -	-	\$ -
CO-33	Reconstruct Leader Drain	2.00	UN	\$ 500.00	\$ 1,000.00	-	\$ -	-	\$ -	-	\$ -
CO-38	Inlet, Type B	(2.00)	UN	\$ 3,500.00	\$ (7,000.00)	-	\$ -	-	\$ -	-	\$ -
CO-43	Reset Existing Casting	(5.00)	UN	\$ 500.00	\$ (2,500.00)	-	\$ -	-	\$ -	-	\$ -
CO-44	Reconstruct Inlet, Type B, Using New Casting	2.00	UN	\$ 1,600.00	\$ 3,200.00	-	\$ -	-	\$ -	-	\$ -
CO-46	Concrete Sidewalk, 4" Thick	41.00	SY	\$ 75.00	\$ 3,075.00	-	\$ -	-	\$ -	-	\$ -
CO-47	Reset Pavers	(4.40)	SY	\$ 75.00	\$ (330.00)	-	\$ -	-	\$ -	-	\$ -
CO-48	Hot Mix Asphalt Driveway, 2" Thick	113.47	SY	\$ 45.00	\$ 5,106.15	-	\$ -	-	\$ -	-	\$ -
CO-49	Concrete Driveway, Reinforced, 6" Thick	0.90	SY	\$ 85.00	\$ 76.50	-	\$ -	-	\$ -	-	\$ -
CO-50	Detectable Warning Surface	7.00	SY	\$ 175.00	\$ 1,225.00	-	\$ -	-	\$ -	-	\$ -
CO-51	Concrete Valley Gutter	(2.80)	SY	\$ 100.00	\$ (280.00)	-	\$ -	-	\$ -	-	\$ -
CO-52	9" X 18" Concrete Vertical Curb	242.00	LF	\$ 30.00	\$ 7,260.00	-	\$ -	-	\$ -	-	\$ -
CO-53	9" X 18" Concrete Vertical Curb with Gutter	257.00	LF	\$ 55.00	\$ 14,135.00	-	\$ -	-	\$ -	-	\$ -
CO-54	9" X 20" Concrete Vertical Curb	(40.00)	LF	\$ 30.00	\$ (1,200.00)	-	\$ -	-	\$ -	-	\$ -
CO-55	Traffic Stripes, 4" Wide, Thermoplastic	1,642.00	SF	\$ 1.00	\$ 1,642.00	-	\$ -	-	\$ -	-	\$ -
CO-56	Traffic Markings, Thermoplastic	1,008.00	SF	\$ 6.00	\$ 6,048.00	-	\$ -	-	\$ -	-	\$ -
CO-57	Curb Markings, Oil Based	92.00	LF	\$ 7.00	\$ 644.00	-	\$ -	-	\$ -	-	\$ -
CO-58	Regulatory and Warning Sign	(34.00)	SF	\$ 45.00	\$ (1,530.00)	-	\$ -	-	\$ -	-	\$ -
CO-59	Reset Sign, New Breakaway Supports	(38.00)	UN	\$ 100.00	\$ (3,800.00)	-	\$ -	-	\$ -	-	\$ -
CO-60	Reset Water Valve Box	1.00	UN	\$ 250.00	\$ 250.00	-	\$ -	-	\$ -	-	\$ -
CO-64	Reconstruct Manhole, Sanitary Sewer, Using Existing Casting	1.00	UN	\$ 1,500.00	\$ 1,500.00	-	\$ -	-	\$ -	-	\$ -
CO-65	Reset Manhole, Sanitary Sewer, Using Existing Casting	(13.00)	UN	\$ 500.00	\$ (6,500.00)	-	\$ -	-	\$ -	-	\$ -
CO-71	Straw Mulching	(150.00)	SY	\$ 1.00	\$ (150.00)	-	\$ -	-	\$ -	-	\$ -
CO-A2	Traffic Director, Municipal Police Allowance	(1.00)	AL	\$ 5,000.00	\$ (5,000.00)	-	\$ -	-	\$ -	-	\$ -
CO-A4	Removal of Walks	(26.00)	SY	\$ 1.00	\$ (26.00)	-	\$ -	-	\$ -	-	\$ -
CO-A6	Excavation, Unclassified	(20.00)	CY	\$ 35.00	\$ (700.00)	-	\$ -	-	\$ -	-	\$ -
CO-A7	Dense-Graded Aggregate, Base Course, 6" Thick	(10.00)	CY	\$ 55.00	\$ (550.00)	-	\$ -	-	\$ -	-	\$ -
CO-A8	HMA Milling, 3" or Less	(73.00)	SY	\$ 4.00	\$ (292.00)	-	\$ -	-	\$ -	-	\$ -
CO-A-10	Hot Mix Asphalt 9.5M64 Base Course, Variable Thickness	(25.00)	TN	\$ 110.00	\$ (2,750.00)	-	\$ -	-	\$ -	-	\$ -
CO-A-11	Concrete Driveway, 6" Thick Reinforced	(32.90)	SY	\$ 85.00	\$ (2,796.50)	-	\$ -	-	\$ -	-	\$ -
CO-A-13	Traffic Stripes, 4" Wide, Thermoplastic	(100.00)	LF	\$ 1.00	\$ (100.00)	-	\$ -	-	\$ -	-	\$ -
CO-A-14	Traffic Markings, Thermoplastic	(35.00)	SF	\$ 20.00	\$ (700.00)	-	\$ -	-	\$ -	-	\$ -
CO-A-15	Regulatory and Warning Sign	(7.00)	SF	\$ 45.00	\$ (315.00)	-	\$ -	-	\$ -	-	\$ -
CO-A-17	Reset Manhole, Sanitary Sewer, Using Existing Casting	(1.00)	UN	\$ 500.00	\$ (500.00)	-	\$ -	-	\$ -	-	\$ -
SUP-5	12" Ductile Iron Pipe Storm Sewer	13.89	LF	\$ 153.00	\$ 2,125.00	-	\$ -	-	\$ -	-	\$ -

PROGRESS PAYMENT 11 & CHANGE ORDER NO. 3

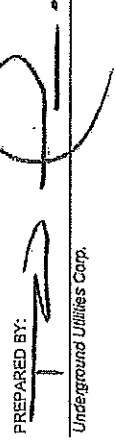
FILE: HKP00609.01
PROJECT: 2019 ROAD IMPROVEMENT PROGRAM - CONTRACT 'A'
DATE: DECEMBER 4, 2020

OWNER: BOROUGH OF KEYPORT
CONTRACTOR: UNDERGROUND UTILITIES CORP.
PURCHASE ORDER NO. _____

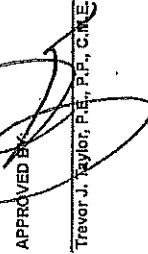
Item Description	Bid Quantities				Previous Estimate(s)		Work Completed This Estimate		Total to Date	
	Quantity	Unit	Unit Price	Total Extension	Previous Quantity	Total Price	Current Quantity	Total Price	Total Quantity	Total Price
SUP-11 Allowance for Work Not Specified (only if and where directed)	(0.22)	AL	\$ 971.67	\$ (211.65)	-	\$ -	-	\$ -	-	\$ -
SUP-12 3rd St Water Main Repair - Excavation for DPW Repair	1.00	LS	\$ 4,224.88	\$ 4,224.88	1.00	\$ 4,224.88	-	\$ -	1.00	\$ 4,224.88
SUP-13 Emergency Sewer Lateral Repair 43 E Front Street (Mr. Green Tea)	1.00	LS	\$ 3,544.88	\$ 3,544.88	1.00	\$ 3,544.88	-	\$ -	1.00	\$ 3,544.88
SUP-14 Mobilize - Butler St Concrete at Main St Park	1.00	LS	\$ 3,500.00	\$ 3,500.00	1.00	\$ 3,500.00	-	\$ -	1.00	\$ 3,500.00
SUP-15 Site Clearing & General Conditions - Butler St Concrete at Main St Park	1.00	LS	\$ 16,500.00	\$ 16,500.00	1.00	\$ 16,500.00	-	\$ -	1.00	\$ 16,500.00
SUP-16 Maintenance & Protection of Traffic - Butler St Concrete at Main St Park	1.00	LS	\$ 9,890.10	\$ 9,890.10	1.00	\$ 9,890.10	-	\$ -	1.00	\$ 9,890.10
SUP-17 Pipe Cleaning and Inspection - Debris Clearing and Removal Division St	1.00	LS	\$ 5,964.00	\$ 5,964.00	1.00	\$ 5,964.00	-	\$ -	1.00	\$ 5,964.00
SUP-18 Mobilize - Green Grove Concrete between Warren St & 2nd St	1.00	LS	\$ 3,500.00	\$ 3,500.00	1.00	\$ 3,500.00	-	\$ -	1.00	\$ 3,500.00
SUP-19 Site Clearing & General Conditions - Green Grove Concrete bt Warren St & 2nd St	1.00	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	-	\$ -	1.00	\$ 5,000.00
SUP-20 Maintenance & Protection of Traffic - Green Grove Concrete bt Warren St & 2nd St	1.00	LS	\$ 3,459.50	\$ 3,459.50	1.00	\$ 3,459.50	-	\$ -	1.00	\$ 3,459.50
Change Order 2 Total:			\$ 0.00	\$ 0.00		\$ 55,583.16		\$ -		\$ 55,583.16
Adjusted Contract Total:			\$ 1,428,988.24	\$ 1,428,988.24		\$ 1,430,228.23		\$ -		\$ 1,430,228.23
CHANGE ORDERING: 13-12-2020										
CO-8 Traffic Director, Municipal Police Allowance	1.00	LS	\$ 770.00	\$ 770.00	-	\$ -	1.00	\$ 770.00	1.00	\$ 770.00
CO-87 Sanitary Sewer Service Connection and Cleanout	1.00	UN	\$ 2,000.00	\$ 2,000.00	-	\$ -	-	\$ -	-	\$ -
SUP-17 Allowance for Work Not Specified	(0.78)	AL	\$ 971.67	\$ (760.01)	-	\$ -	-	\$ -	-	\$ -
SUP-21 Additional Inlet on Warren St	1.00	LS	\$ 3,250.00	\$ 3,250.00	-	\$ -	1.00	\$ 3,250.00	1.00	\$ 3,250.00
SUP-22 Remove 30" Check Valve from Storm Pipe on E. Front Street	1.00	LS	\$ 7,300.00	\$ 7,300.00	-	\$ -	1.00	\$ 7,300.00	1.00	\$ 7,300.00
Change Order 3 Total:			\$ 12,559.99	\$ 12,559.99		\$ -		\$ 11,320.00		\$ 11,320.00
Adjusted Contract Total:			\$ 1,441,548.23	\$ 1,441,548.23		\$ 1,430,228.23		\$ 11,320.00		\$ 1,441,548.23

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from Owner on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by Prior Payment Estimates, and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the Payment Estimate will pass to OWNER at time of payment free and clear of all liens, claims, security interest and encumbrances (except such as covered by Bond acceptable to OWNER).

PREPARED BY:


Trevor J. Taylor, P.E., P.P., C.M.E.

APPROVED BY:


Trevor J. Taylor, P.E., P.P., C.M.E.

CURRENT TO DATE TOTAL \$ 1,441,548.23
LESS 2% RETAINAGE \$ 28,830.56
LESS PREVIOUS PAYMENTS \$ 1,401,623.67
BALANCE DUE \$ 11,953.60

RESOLUTION #__-21

**AUTHORIZING RETENTION OF CME ASSOCIATES FOR
PROFESSIONAL ENGINEERING SERVICES RELATED
TO IMPROVEMENTS TO CHURCH STREET**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough received a grant from the New Jersey Department of Transportation through the NJDOT FY 2020 Local Aid Grant program in the amount of \$215,000 to fund an improvement project which includes the resurfacing of Church Street between First Street and Hurley Street; and

WHEREAS, the resurfacing of Church Street between First Street and Hurley Street requires engineering services; and

WHEREAS, on January 1, 2021, the Borough Council adopted Resolution #4-21 appointing Gregory R. Valesi, PE, PP, CME, CFM, CPWM, from the firm CME Associates ("CME") as the Borough Engineer; and

WHEREAS, CME has submitted an estimate and proposal for engineering services related to the resurfacing of Church Street between First Street and Hurley Street in the amount of \$76,000 (the "**Proposal**"), a copy of which is on file with the Office of the Borough Clerk; and

WHEREAS, the Borough seeks to retain CME pursuant to the Proposal.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough is authorized to retain CME to perform engineering services related to the resurfacing of Church Street between First Street and Hurley Street consistent with the Proposal on file with the Borough Clerk's office not to exceed \$76,000.
3. The Mayor of the Borough, the Borough Administrator and other reasonably necessary personnel are hereby authorized and directed to execute any agreement and/or any and all other documents to finalize the retention of CME consistent with the Proposal not to exceed \$76,000, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with legal counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the retention of CME.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of January 19, 2021.

Michele Clark, RMC
Borough Clerk



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

TIM W. GILLEN, PE, PP, CME (1991-2019)
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

December 9, 2020

Via Electronic & 1st Class Mail

Mayor Kennedy and Borough Council
Borough of Keyport
70 West Front Street
Keyport, NJ 07735

Attn: Jay Delaney
Borough Administrator

**Re: Estimate of Fees for Professional Engineering Services
Improvements to Church Street
Borough of Keyport, Monmouth County, NJ
Proposal No. 2020-157**

Dear Mr. Delaney:

We are pleased to submit our fee estimate for professional engineering services for the Improvements to Church Street. The Borough received a NJDOT FY 2020 Local Aid grant in the amount of \$215,000 for the project which includes the resurfacing of Church Street between First Street (CR6) and Hurley Street. In conjunction with the resurfacing of the roadway, the slate curb and/or concrete curb and gutter will be replaced along the project limits to properly direct runoff to existing drainage systems on adjacent roadways. Stormwater catch basins will be reconstructed and upgraded with Type 'N-Eco' curb pieces and bicycle safe grates to improve safety and prevent floatables from entering the stormwater system and the adjacent Raritan Bay. The project will also include the installation of new curb and sidewalk as well as the installation of hot mix asphalt at the Borough owned parking lot at the corner of Church Street and Second Street.

The improvements will approximately include the following:

- Removal and replacement of concrete curb;
- Removal and replacement of 6" thick reinforced concrete aprons;
- Construction of ADA complaint curb ramps at all intersections;
- Storm sewer repairs including reconstruction of existing inlets with bicycle safe grates and Type 'N' eco castings;
- Replacement of existing traffic signage and installation of traffic striping;
- Excavation or milling of the existing roadway; and
- Installation of 4" thick Hot Mix Asphalt (HMA) base course where necessary and 2" thick HMA surface course.



Mayor Kennedy and Borough Council
Keyport Borough
Re: Improvements to Church Street

December 9, 2020
Proposal No. 2020-157
Page 2

The engineer's estimate for the project is \$650,000 as included with the NJDOT Local Aid Grant application. It should be noted that this estimate does not include police traffic directors as these costs are not reimbursed by the NJDOT.

With this being said, our office anticipates the following scope of work:

A. Survey and Base Map Services

Work in this phase will include preparation of base mapping for use in the design of the construction plans for these roadways. Our survey field work will include cross sections along 50' stations where necessary, as well as within the intersections to ensure positive gutter flow and for the design of the ADA curb ramps. Approximate property lines will be established utilizing located property markers and tax map information.

B. Construction Plans and Contract Documents

The work in this phase will involve preparing construction plans for the various roadways in accordance with NJDOT requirements. The contract documents will be prepared in accordance with NJDOT Local Aid supplemental specifications.

Work in this phase will involve but not be limited to the following:

1. Preparation of Construction Plans.
 - i. Baseline Tie Plans
 - ii. Construction Plans and Cross Sections
 - iii. Traffic Striping and Signage Plan
 - iv. Stormwater Management Design
 - v. Soil Erosion and Sediment Control Plans and Details
 - vi. Traffic Control Plan and Details
 - vii. Construction Details
2. Preparation of Bid Specifications.
3. Preparation of Final Cost Estimate.



Mayor Kennedy and Borough Council
Keyport Borough
Re: Improvements to Church Street

December 9, 2020
Proposal No. 2020-157
Page 3

C. Permit Phase Services

The project will require a permit from the Freehold Soil Conservation District (FSCD) prior to beginning construction as the soil disturbance exceeds 5,000 square feet. This phase will include preparation and submission of a permit application to the District for approval. Application fees will be requested from the Borough prior to submission to the District.

Work in this phase will also include the coordination with the NJDOT Local Aid Office in order to comply with their requirements prior to bidding.

D. Bid Phase Services

This phase will include the following services to publicly bid the project in accordance with the Local Public Contracts Law:

1. Provide Bid Documents to Prospective Bidders, as needed;
2. Provide Addenda for Clarification of Project Specifications;
3. Attend Bid Opening;
4. Analyze Responsible Bids and Recommend Contract Award; and
5. Coordinate with the Borough, as needed.

E. Construction Administration Phase Services

Our office will provide full time observation of the site improvements for the anticipated contract time including the following services:

1. Attend pre-construction meetings;
2. Coordinate utility relocation work;
3. Coordinate with the contractor to ensure compliance with the final contract documents;
4. Provide assistance with interpretation of contract documents;
5. Review shop drawings;
6. Provide responses to RFI's from contractor and provide design related services on an on-call, as-needed basis; and
7. Provide construction observation services, prepare contractor punch lists and review and prepare pay estimates.



Mayor Kennedy and Borough Council
Keyport Borough
Re: Improvements to Church Street

December 9, 2020
Proposal No. 2020-157
Page 4

Summary of Fee Estimates

A. Survey and Base Map Services.....	\$17,000.00
B. Preparation of Construction Plans and Bid Documents	\$18,000.00
C. Permit Phase Services.....	\$2,000.00
D. Bid Phase Services.....	\$2,500.00
E. Construction Phase Services.....	\$36,500.00
Total Fee Estimate.....	\$76,000.00

Exceptions:

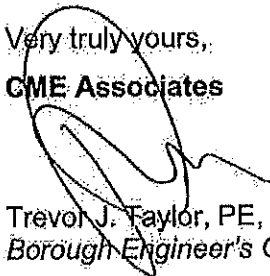
- Any work not specified as listed in the above phases shall be considered additional services and will be invoiced at the time said work is authorized by the Borough.
- Application fees are considered extra and will be requested at time of submission.

The above fee estimates are based on information provided to us by the Borough. Should the scope of the project change requiring additional professional fees, we will detail same in writing and seek authorization prior to proceeding.

Should you accept our fee estimate, kindly provide a purchase order or professional services Resolution authorizing same. We trust this is the information you require at this time. Should you have any questions or wish to discuss the above further, please do not hesitate to contact this office.

Very truly yours,

CME Associates


Trevor J. Taylor, PE, PP, CME
Borough Engineer's Office

TT:mmm

RESOLUTION #__-21**AUTHORIZING NEIGHBORHOOD PRESERVATION PROGRAM
COVID-19 RELIEF AND RECOVERY PROGRAM GRANT AWARD
PAYMENTS TO KEYPORT BUSINESSES**

WHEREAS, the Borough of Keyport was awarded a supplemental grant in the amount of \$225,000 to provide direct mortgage, rent or utility cost assistance to qualified Keyport small businesses, and fund the distribution of personal protection equipment, and other activities and equipment to support the businesses within the Keyport Neighborhood Preservation Program district, and cover program administration costs; and

WHEREAS, applications from small businesses were submitted to the Keyport NPP Coordinator who has reviewed the applications and supporting documentation and has recommended the direct business grants totaling \$228,818.16 as detailed on the attached Grant Award Summary dated January 19, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport as follows:

1. Payment of the revised listing of the direct business grants which total \$228,818.16 as detailed on the attached Grant Award Summary dated January 19, 2021 are hereby approved for payment pursuant to the terms of the Neighborhood Preservation Program COVID-19 Relief and Recovery Grant Program agreement between the Borough of Keyport and the New Jersey Department of Community Affairs.
2. The Borough Clerk is directed to forward certified copies of this resolution to the Borough Administrator, Chief Financial Officer and NPP Coordinator.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of January 19, 2021.

Michele Clark, RMC
Borough Clerk

ROUND 2 NPP COVID-19 Relief Grant Small Business Recovery (NPP-CRF) as of January 19, 2021

	Business Name	Owner	Address	Round 2 Grant Award
1	Keyport Beauty Center , LLC	Maria Delores Castro Jaramillo	1 West Front Street Keyport, NJ 07735	\$6,250.00
2	Super-Dog Grooming, LLC	Jacqui Walck	31 W Front Street Keyport, NJ 07735	\$7,250.00
3	Taboo Tattoos	Douglas Grandon	242 Broad Street Keyport, NJ 07735	\$3,200.00
4	Timber Hill Associates LLC (Burlew's)	Edward Burlew	59 W Front Street Keyport, NJ 07735	\$7,250.00
5	Magic Touch	Edward Burlew	59 W Front Street Keyport, NJ 07735	\$7,250.00
6	Nicken5LLC DBA Uncle Louie G	Jason Sakaroasen	46 W Front Street Keyport, NJ 07735	\$7,250.00
7	Keyport Liquor 56 Inc	Rekhank Patel	56 Broad Street Keyport, NJ 07335	\$7,250.00
8	New Jupiter Media Inc.	Jason Berkowitz	52 Broad Street Keyport, NJ 07735	\$7,250.00
9	Maria A. Dunn DBA Fast Copy Printing Center	Maria A. Dunn	79 Broad Street Keyport, NJ 07735	\$7,250.00
10	Kantor and Linderroth	Larry Kantor	58 W Front Street Keyport, NJ 07735	\$6,000.00
11	Uptown Keyport Bar & Grill LLC	Susan Merla	32 Broad Street Keyport, NJ 07735	\$7,250.00
12	Comfort Care Home Healthcare	Veronia Cancelriversa	39 R W. Front Street Keyport, NJ 07735	\$3,700.00
13	3 Broads Market Corp -Funhouse	Melissa Oconnell	81 Broad St Keyport, NJ 07335	\$3,400.00
14	Broken Heart Tattoos, LLC	Joshua Disotell/Vincent Kapelewski	30 Main Street Keyport, NJ 07735	\$7,250.00
15	Villagio Pizza Corp Italian Touch	Jetmir Kacic	28 E Front Street Keyport, NJ 07735	\$7,250.00
16	Mind & Muscle Gymm LLC (DBA Real Gymm)	Donald Blanks	19 W Front Street Keyport, NJ 07735	\$7,250.00
17	Beauty Sleep Lash Lounge	Jackie Machado	39 B-2 W Front Street Keyport, NJ 07735	\$1,800.00
18	Supreme Soul Healing and Learning Center	Delores Yanez-Rilho	8 Main Street Keyport, NJ 07735	\$7,250.00
19	Stress Free Body	Catherine Galli	52 W Front Street Keyport, NJ 07735	\$7,250.00
20	Clementine's Emporium	Donna Estes	242 Broad Street Keyport, NJ 07735	\$7,250.00
21	Nemo INC	Fu Li Zhou	27 W Front Street Keyport, NJ 07735	\$7,250.00
22	CRS Consulting	Craig Rumberg	39 W Front Street Keyport, NJ 07735	\$2,000.00
23	Keyport Pizza and Rest.Inc	Ilia Giannopoulos	42 W Front Street Keyport, NJ 07735	\$7,250.00
24	Gerber Salon 100 WFRONT LLC	Lorraine DeVizia	100 W Front Street Keyport, NJ 07735	\$7,250.00
25	The Bread Collective, LLC DBA Planet Bagel	Stephen Brancaccio	214 Broad Street Keyport, NJ 07735	\$7,250.00
26	Safe Flag	Salvatore Parker	39 W Front Street S- 2 Keyport, NJ 07735	\$7,250.00
27	Buensuerte Inc DBA Tropico Mexican Restaurant	Vincenz Scotto Di Rosano	38 Broad Street Keyport, NJ 07735	\$7,250.00
28	Paws R Us LLC	Helen Ramirez	72 Broad Street Keyport, NJ 07735	\$6,250.00
	Newly Added Round 2			
29	Calabrese's Barbershop	Christofer Calabrese	33 W Front Street Keyport, NJ 07735	\$2,018.16
30	Nature's Plate	Mark Melicia	15 Main Street Keyport, NJ 07735	\$9,500.00
31	Total Tax Service LLC	Joanne DeLeo/Alex Kaminski	10 Main Street Keyport, NJ 07735	\$9,500.00
32	Corrigan Law	David Corrigan	54 B W. Front Street Keyport, NJ 07735	\$9,500.00
33	AM Productions	Stanley Andrucyk	16 Broad Street Keyport, NJ 07735	\$2,200.00
34	LNL Realty	Lawrence Vecchio	55 West Front Street Keyport, NJ 07735	\$9,000.00
35	Keyport Deli Casting Spoon LLC	Sheila Malley	226 W Front Street Keyport, NJ 07735	\$9,500.00
	TOTAL			\$228,818.16

Awarded to Borough in December, 2020 for Round 2 Small Business Grants: \$225,000

Plus: Funds returned by round 1 grantees: \$3,818.16

Total Available Round 2 Funds: \$228,818.16

42 Businesses Participated in Round 1 NPP-CRF Grant Program

7 New Businesses Applied for Round 2 NPP-CRF Grants

1 Returned \$3,000.00 (to pursue another grant)

1 Returned \$818.16 (Could not supply payment documentation)

12 Round 1 Businesses either declined, did not reply or could not provide required documentation

35 Businesses Participated in Round 2 NPP-CRF Grant Program

RESOLUTION #__-21**APPOINTMENT OF A BOROUGH PHYSICIAN –**
Immediate Care Medical Walk-In

WHEREAS, the Mayor and Borough Council of the Borough of Keyport, Monmouth County, New Jersey have the need for a Borough Physician to send employees for medical services when necessary; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Borough Physician; and

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. That the Mayor and Borough Council of the Borough of Keyport hereby appoint Immediate Care Medical Walk-In, consistent with its proposed list of service rates and fees, but at a cost not to exceed a total of \$5,000.00 and for one (1) year, effective January 1, 2021 and concluding December 31, 2021 in accordance with N.J.S.A. 40A:11-1 et seq.
3. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
4. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Borough Clerk and be available for public inspection in accordance with the law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of January 19, 2021.

Michele Clark, RMC
Borough Clerk



AUTHORIZED OCCUPATIONAL HEALTH & WELLNESS SERVICES AND FEE
Borough of Keyport, NJ

Physicals	Service Fee
Comprehensive Physical Exam/Employment Physical Height/weight, vital signs, standard physical examination, review medical history form, vision screen (acuity @ 20 ft, peripheral vision), Ishihara visual color deficiency test, urine dip w/o microscopy	\$100
DOT (Department of Transportation) Physical Exam Height/weight, vital signs, standard physical exam examination, review medical history form, vision screen, visual color deficiency test, urine dip w/o microscopy, whisper test, DOT form review and data entry of exam results on DOT website	\$100
Vision Screening Test Only	\$20
Color Vision Screening Only	\$20
Whisper Test Only	\$20
Test	Service Fee
Qualitative Respiratory Fit Test	\$95
Lift Test (need required poundage to lift)	\$65
Fit For Duty (need job description)	\$150
PPD Implant and Reading (TB Screening Questionnaire)	\$30
PPD 2 Step	\$60
TB Screening Questionnaire Only	\$15
Chest X-Ray (1 view)	\$45
Chest X-Ray (2 view)	\$60
EKG	\$50
Pulmonary Function Test (PFT)	\$60
Labs	Service Fee
Rubella Titer	\$55
Rubeola Titer	\$40
MMR Titer	\$100
Hepatitis B Titer AB	\$75
Vaccinations	Service Fee
TD and Pertussis (TDAP Vaccination)	\$90
Flu Vaccine (Seasonal)	\$35
Hepatitis B Vaccination Series	\$300
Tetanus/Diphtheria (TD Vaccination)	\$100



AUTHORIZED OCCUPATIONAL HEALTH & WELLNESS SERVICES AND FEE
Borough of Keyport, NJ

MMR Vaccination	\$125
Varicella Vaccination	\$145
Drug Tests	Service Fee
Urine Alcohol Rapid Dip Test	\$15
Urine Drug Screen (Instacup) 14 PANEL SCREENING FOR: Methamphetamine (MET), Cocaine (COC), Morphine (MOP), Marijuana (THC), Benzodiazepine (BZO), Oxycodone (OXY), Amphetamine (AMP), Barbiturates (BAR), Buprenorphine (BUP), Methadone (MTD), Methylenedioxymethamphetamine (MDMA) (Ecstasy), Propoxyphene (PPX), Phencyclidine (PCP), Tricyclic Antidepressants (TCA), 2-Ethylidine-1, 5- dimethyl-3, 3-diphenylpyrrolidine (EDDP)	\$25
Urine Drug Screen with Lab Confirmation	\$50
Urine Drug Screen with MRO Review	\$75
K-2 Screen (Synthetic Marijuana)	\$35

RESOLUTION # -21**AUTHORIZING APPOINTMENT OF LAURIE GRAHAM AS
PART TIME DEPUTY REGISTRAR OF VITAL
STATISTICS**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough has a vacancy in its position of Deputy Registrar of Vital Statistics; and

WHEREAS, the Borough seeks to appoint Laurie Graham to the position of Deputy Registrar of Vital Statistics as a part-time position for a term of one (1) year effective January 1, 2021 and concluding December 31, 2021; and

WHEREAS, the position of Deputy Registrar of Vital Statistics is to be compensated with a stipend of \$2,500 for the term.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the appointment of Laurie Graham as a part-time Deputy Registrar of Vital Statistics for a term of one (1) year effective January 1, 2021 and concluding December 31, 2021; and
3. The Borough hereby authorizes the payment of a stipend of \$2,500 to Laurie Graham for the appointment of part-time Deputy Registrar of Vital Statistics.
4. The Mayor of the Borough, the Borough Administrator and other reasonably necessary personnel are hereby authorized to complete and execute all necessary forms and materials needed for the appointment and hiring of Laurie Graham as the part-time Deputy Registrar of Vital Statistics.
5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
6. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
7. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of January 19, 2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION # -21**AUTHORIZING APPOINTMENT OF DENISE NELLIS AS
RECREATION SECRETARY**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough provides a series of recreational events and activities for the residents of the Borough; and

WHEREAS, the Borough requires a Recreation Secretary to provide administrative and secretarial support for these recreational events and activities; and

WHEREAS, the Borough seeks to appoint Denise Nellis as the Recreation Secretary for one (1) year effective January 1, 2021 and concluding December 31, 2021; and

WHEREAS, the position of Recreation Secretary is to be compensated with a stipend of \$3,000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the appointment of Denise Nellis as the Recreation Secretary for one (1) year effective January 1, 2021 and concluding December 31, 2021.
3. The Borough hereby authorizes the payment of a stipend of \$3,000 to Denise Nellis for the appointment as Recreation Secretary.
4. The Mayor of the Borough, the Borough Administrator and other reasonably necessary personnel are hereby authorized to complete and execute all necessary forms and materials needed for the appointment of Denise Nellis as the Recreation Secretary.
5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
6. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
7. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of January 19, 2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-21

**AUTHORIZING THE BOROUGH OF KEYPORT TO
ENTER INTO SHARED SERVICES AGREEMENT WITH
THE TOWNSHIP OF FREEHOLD FOR THE PROVISION
OF INFORMATION TECHNOLOGY SERVICES**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.* (the "**Act**"), municipalities and other local units within the State of New Jersey are permitted to enter into agreements with other local units to provide or receive any service that each local unit is otherwise empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Keyport (the "**Borough**") is desirous of receiving certain services, and enter into a shared services agreement with the Township of Freehold ("**Freehold**") with respect to the provision of information technology services to the Borough (the "**Shared Services Agreement**"); and

WHEREAS, it is in the best interests of the Borough to approve and to authorize the Borough Administrator, the Mayor, and other reasonably necessary personnel to enter into a Shared Services Agreement with Freehold, substantially in the form on file with the Borough Clerk, those services delineated therein; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Mayor of the Borough, the Borough Administrator and other reasonably necessary personnel are hereby authorized and directed to enter into the Shared Services Agreement with Freehold consistent with the dictates of that certain proposed Shared Services Agreement, for the provision of information technology services to the Borough, substantially in the form on file with the Borough Clerk, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with legal counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the Agreement.
3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
5. This Resolution shall take effect as provided by applicable law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of January 19, 2021.

Michele Clark, RMC
Borough Clerk

SHARED SERVICES AGREEMENT
BETWEEN
TOWNSHIP OF FREEHOLD AND BOROUGH OF KEYPORT
INFORMATION TECHNOLOGY SERVICES

THIS SHARED SERVICES AGREEMENT is effective the 1st day of February, 2021 between TOWNSHIP OF FREEHOLD, a municipal corporation of the State of New Jersey, 1 Municipal Plaza, Freehold, NJ, hereinafter referred to as "Township" and BOROUGH OF KEYPORT, a municipal corporation of the State of New Jersey, 70 West Front Street, Keyport, NJ, hereinafter referred to as "Borough".

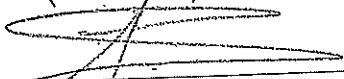
The purpose of this Agreement is for Township to provide information technology services to Borough according to the following terms:

1. This Agreement shall take effect February 1, 2021 and expire January 31, 2022.
2. Township shall provide information technology services to Borough, including its Police Department, according to the terms and conditions set forth below.
3. For the first year of the Agreement, Township shall charge Borough for information technology services as follows:
 - a) For Level I and Level II support, as described in Appendix A, a flat fee rate of \$1,987.50 per month (\$23,850.00 per annum) excluding work involved with the support of the Borough's phone system and carrier services, which will be billed at the standard hourly rates in Appendix C;
 - b) For Level III and Level IV support, as described in Appendix C, will be on an as needed basis, when authorized by Borough, at the rates described in Appendix A for those services;
 - c) Should the Borough decide to engage the Township to perform website work for site maintenance, the hourly rate for this work in accordance with the attached loaded costs would apply. These costs would be billed on an incurred basis.
 - d) When, at the request of Borough, Township purchases equipment from a distributor or manufacturer for the sole use by and to be installed in Borough, Township shall add a charge of 15% over the actual cost of such equipment. No such charge will be applied for parts which are supplied by Borough.

4. Township shall provide Borough with itemized monthly billings of all Level III and Level IV costs. Payment shall be due from Borough within thirty (30) days of the date of billing.
5. On an annual basis, the hourly rates in Appendix C shall be adjusted to account for the actual loaded costs per assigned employee, in the manner detailed in Appendix A, and shall be presented for subsequent renewals of this Shared Services Agreement. Costs shall be adjusted for fluctuating costs of benefits, pension, salary, etc. Should after-hours emergency calls be required, a rate of time and one-half will be applied for onsite hours worked.
6. No equipment or system repair in excess of \$1,500.00 shall be made by Township unless specifically authorized by the designated Borough Official.
7. Borough shall designate one (1) person and one (1) backup person to schedule and be responsible for authorization on all Level III and Level IV assistance.
8. Borough agrees not to hire any Township employee, subcontractor or agent who provides information technology services to Borough in accordance with this Agreement during the term of the Agreement and for one year past the expiration date of the Agreement.

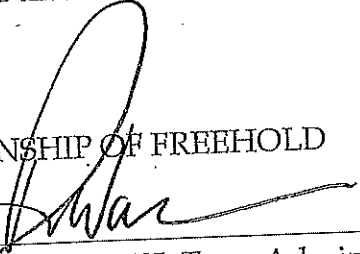
IN WITNESS WHEREOF, parties of this Agreement have caused it to be signed by their proper officers and their corporate seals to be affixed as of the day and year set forth above.

ATTEST: (Affix Seal)



SANABEL ABOUZEINA, Township Clerk

TOWNSHIP OF FREEHOLD



PETER R. VALES, Twp. Admin.

ATTEST: (Affix Seal)

Valerie Heilweil, Borough Clerk

BOROUGH OF KEYPORT

JAY DELANEY, Twp. Admin.

Appendix A

Level I Support

- Setup of new PCs to conform to standards and installation of software applications
- Troubleshoot/repair hardware issues relating to workstations
- Installation of hardware and routine maintenance for desktop workstations
- Troubleshoot and routine repair of printers (i.e. – fusers, rollers, network cards)
- Troubleshoot applications
- Installation of approved, licensed software on workstations
- Help desk support for workstations – including MS Windows, Office, and approved applications.
- Anti-virus updating and scanning of workstations
- Inventory of new hardware and equipment moves
- Relocation of computers and printers as needed for staff moves
- Provide recommendations/quotes for computer replacement program

Level II Support

- Network infrastructure changes, support and maintenance
- Maintain/troubleshoot router to current internet provider
- Maintain/troubleshoot Firebox XTM2 Series 25 Firewall or current firewall and update to policies on Firebox XTM2 Series 25 firewall or current firewall as needed
- Maintain/configure secure VPN connections for remote users
- Daily data backup procedures and configuration changes
- Maintain/troubleshoot connections to remote locations
- Maintain integrity and security of network
 - fire-wall monitoring
 - anti-virus monitoring
 - internet gateway monitoring
 - apply security updates
 - wireless access points
 - spam and web blocker filtering
 - VPN support on existing firewall
 - adherence to Computer Use Policy
 - education for users
- Add/Change user login accts and permissions
- Maintain Group Policies
- Maintain and support hosted e-mail server, e-mail accounts and mailboxes
- Configure network printers
- Assistance with Comcast Voice/Internet or current voice/internet provider
- Assistance with door access system with support as needed from current vendor
- Update phone system auto-attendant
- Diagnose and troubleshoot system problems. Any failures which would require the rebuilding of servers and/or networking equipment would be covered under level IV support.

Appendix B

Level III Support

Level III support includes project planning, design and development for system-wide changes to the network infrastructure.

- Planning, design and development for enhancement and/or replacement of network or system infrastructure.
- Installation and implementation of new core technology hardware (i.e. servers, routers, switches, firewall, data backup hardware).
- Installation and implementation of new or upgraded core technology software (i.e. operating system, data backup software, anti-virus, anti-spam, Virtual Private Network).
- Documentation of any new infrastructure changes implemented.
- Consultation services.

Level IV Support

Level IV support includes services for emergency response and support situations.

- Core technology failures to include but are not limited to:
 - Server operating system
 - Servers (file/print)
- Core network hardware failures to include but are not limited to:
 - internet router
 - firewall
 - network switches
 - network routers
- Support related to a virus outbreak or network security breach.
- Any off-hour call in requests and work completed during off hours.

APPENDIX C

	Tom Muh	Phil Marziale	Zach Hughes	Pablo Perez	Otto Donnelly
Salary	141,023	106,277	60,924	60,924	37,000
FICA	8,743	6,589	3,777	3,777	2,294
Medicare	2,045	1,541	883	883	537
Unemployment - Twp average	25	25	25	25	25
Workers Compensation Insurance	255	192	110	110	67
Medical Insurance (employer share)	26,975	28,220	10,987	10,987	10,987
Dental Insurance	392	392	210	210	210
Life Insurance	50	50	50	50	50
PERS - (from State EPBAM) 15.11%	21,309	16,058	9,206	9,206	5,591
Total	200,817	159,345	86,172	86,172	56,760
Divided by 1820 = hourly rate (36 hr/wk)	110.34	87.55	47.35	47.35	31.19
plus 10% Interlocal fee	121.37	96.31	52.08	52.08	34.31
Rounded Rate \$	122.00	98.00	53.00	53.00	35.00
Overtime rate (for after hours call in work) \$	145.00	115.00	65.00	65.00	42.00


RECEIVED
 JAN 06 2021

BY:

 Borough of Keyport
 70 West Front Street
 Keyport NJ 07735

 Clerks Office: 732-739-5124
 Fax Number: 732-739-8738
 mclark@keyportonline.com

**APPLICATION & PERMIT FOR
 USE OF BOROUGH PROPERTY**

Date Received _____ Date of Response _____

 Property requested Waterfront Pavilion

 Organization Name/Purpose Marriage

 Name Stephen Breeze

 Address [REDACTED]

 Telephone Number: [REDACTED] Fax Number _____

 Email Address: [REDACTED]

 Type of Event Marriage

 Date of Event 1-31-21 (Rain Date 1/30/21)

 No of People Attending 20

 Time of Event 4:30 PM
4:00 - 6:00
Fee Schedule
Borough Property
**Minimum
 3 Hours**
**Additional
 Per Hour**

Senior Center

\$23.00

\$5.75

Borough Hall Council Room

\$23.00

\$5.75

OTHER

Waterfront Pavilion/Promenade

\$100.00

Pictures at Pavilion/Promenade

\$100.00

Beach Park

\$100.00

 Pd \$100
 CK #208

 Mail Check or Money Order Payable to:
 Borough of Keyport, PO BOX 60, Keyport, NJ 07735

Comm #2

RECEIVED
JAN 07 2021

KAPLAN LAW OFFICE

Marc H. Kaplan
Raymond A. Laytham

241 Monmouth Road, Suite 201
W. Long Branch, New Jersey 07764
T: (732) 724-9400
F: (855) 783-1395
Email: sarah@njrealtylaw.com
www.njrealtylaw.com

1/6/2021

Mayor Kennedy and Council Member
Borough of Keyport
70 West Front Street
Keyport, NJ 07735
Email to mclark@keyportonline.com

RE: 66 Main Street, Bhavika Patel

Dear Mayor Kennedy and Council Members:

I represent Bhavika Patel, the record owner of 66 Main Street, Keyport, NJ.

The property has previously been serviced by a natural gas line, but service has been suspended. My client has asked for the gas line to be reactivated but he was told that the road cannot be opened for 4 years because of recent paving.

Are there any exceptions to this moratorium? Is there an ordinance or a resolution in place which allows for such a prohibition? If so, then I ask for the Borough Clerk to send me the ordinance or resolution controlling this?

My client is attempting to sell the property, and this is causing an issue for our contract purchaser and it may cause my client to lose his buyer. My client is asking for the Borough to allow the gas service to be reactivated to his property.

Sincerely,

Raymond A. Laytham

Raymond A. Laytham, Esq.

cc: Client
Agents



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

TIM W. GILLEN, PE, PP, CME (1991-2019)
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

December 16, 2020

Via Electronic (mclark@keyportonline.com) & 1st Class Mail

Michele Clark, RMC
Deputy Borough Clerk
Borough of Keyport
PO Box 60
Keyport, NJ 07735-0060

**Re: NJNG Street Opening Permit
Block 40, Lot 16 – 66 Main Street
Borough of Keyport, Monmouth County, NJ
Our File: HKPE0101.01**

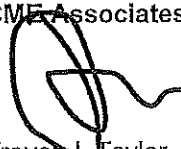
Dear Ms. Clark:

The Street Opening Permit is not approved for 66 Main Street (Block 40, Lot 16 - Permit No. 3409). The road was paved in 2009 and is therefore under a moratorium until 2024.

Should you have any questions or require additional information, please do not hesitate to contact this office.

Very truly yours,

CME Associates


Trevor J. Taylor, PE, PP, CME
Borough Engineer's Office

TT:mmm

S:\Keyport\Project Files\E0101.01 - NJNG Road Opening Permits\20-12-16 Street Opening Permit Rvw - 66 Main Street.docx

APPLICATION & PERMIT FOR STREET OPENINGS

So# 12090033

Borough of Keyport, NJ

Expiration Date

RECEIVED
NOV 16 2020 by 131

Permit No 3409

Opening size 3'

Depth: 3'

BY:

Application is made by the undersigned for permit to open 9 square feet of asphalt pavement on Main Street.

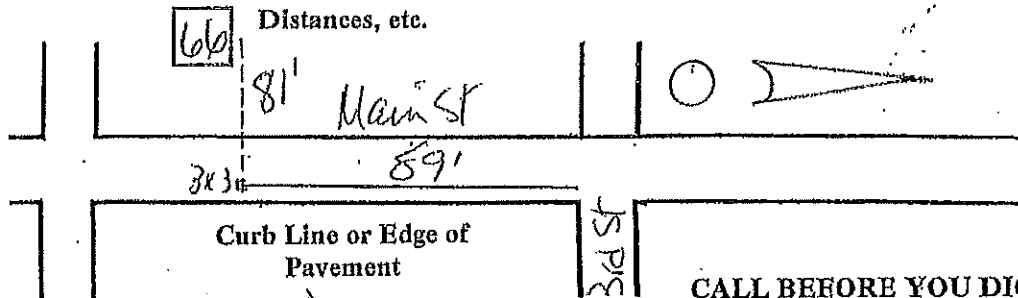
Nature of Surface: asphalt
for the purpose of gas service installation

Street Address: 100 Main St Block 40 Lot 16

LOCATION SKETCH

Distances, etc.

Marked
Out



Date Work will be commenced on: approx. Dec. 2020

CALL BEFORE YOU DIG

1-800-272-1000

For Utility Locations

Date Work will be completed on: Some day..

If granted the permit, the undersigned agrees to make the opening and repair the street and pavement strictly in accordance with the ordinance under the supervision of the Borough Superintendent of Public Works or Borough Engineer.

Kindly inform the Superintendent at 739-5428, 48 hours before making an opening and also 48 hours before making a permanent pavement repair.

Name of Contractor or Sub Doing Work

Applicant

Phone #

JF Kieley

Address

1415 Wyckoff Rd Wall NJ 07719

Long Branch

Phone #

857-272-4400

Signature of Applicant

J Carey

TO BE COMPLETED BY THE BOROUGH

Is a Certificate of Insurance and a Bond Required? YES _____ NO _____

If Yes, Release of the Bond is pending Public Works Inspection and Approval, 120 days or when determined by the Supt. of Public Works.

BOND: \$ _____

The Company is hereby authorized to do the work described above.

APPROVAL DATE: FEE \$

PLEASE SEE ATTACHMENTS FOR RULES AND REGULATIONS AND FEE SCHEDULES

KEYPORT BOROUGH CLERK'S OFFICE

DATE: 1/1/2021
 TO: MAYOR & COUNCIL
 FROM: MICHELE CLARK, BOROUGH CLERK
 RE: CASH RECEIPTS FOR DECEMBER 2020

WATER/SEWER ACCOUNT

OTHER: DEMOLITION		0.00
TOTAL WATER/SEWER	\$	0.00

CURRENT ACCOUNT

BINGO LICENSE	\$	0.00
LIMO LICENSES		0.00
PHOTOCOPIES		0.00
POSTAGE		380.59
RAFFLE LICENSE		0.00
TAXI DRIVER		0.00
TAXI OWNER		0.00
TOW TRUCK OPERATOR APPLICATION		2,250.00
FLEET FEE/TOW OWNER		500.00
SEARCHES		0.00
VENDING/PEDDLER LICENSE		0.00
VENDING MACHINE		150.00
LIQUOR LICENSE		0.00
STREET OPENING		300.00
RECYCLING PERMITS		20.00
PARKING PERMITS		0.00
AUCTION FEES		0.00
PD- ACC RPTS		0.00
SIDEWALK/STREET CAFÉ		0.00
FILM PERMIT APPLICATION		0.00
OTHER: RETURNED CHECK CHARGE		0.00
NSF FEE		0.00
SUBPOENA		0.00
TOTAL CURRENT		\$3,600.59

ESCROW ACCOUNT

SEASONAL BUSINESS	\$	0.00
ESCROW	\$	54.00
TOTAL ESCROW	\$	54.00

TOTAL RECEIPTS	\$3,654.59
-----------------------	-------------------

STREET OPENING CASH REPAIR ESCROW BREAKDOWN

APPLICANT	PERMIT NUMBER	AMOUNT	Additional Escrow
NJNG 3384		\$ 27.00	
NJNG 3385		\$ 27.00	

TOTAL: \$ 54.00

REPORT #2

TAX COLLECTORS / UTILITY COLLECTORS MONTHLY REPORT 2020 - NOVEMBER

TREASURERS REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
2021 TAXES	\$2,928,616.40	\$1,396,743.87	\$158,425.15	\$1,178,626.69	\$3,044,482.13	\$455,500.75	\$3,115,611.21	\$1,819,514.70	\$2,047,697.18	\$89,721.33	\$32,436.91		\$129,805.45
2020 TAXES	\$1,359,981.82	\$46,576.20	\$24,559.91	\$32,734.72	\$44,540.16	\$37,058.83	\$58,988.81	\$31,100.30	\$70,587.31	\$21,002.31	\$3,537,986.60		\$19,515,487.64
2017 TAXES (BANKRUPTCY) 2018 TAXES	\$1,623.57	\$2,294.47	\$5,006.46	\$3,824.00	\$6,292.16	\$12,508.45	\$10,907.39	\$9,388.91	\$21,415.51	\$7,827.45	\$3,589.06		\$1,873.57
INTEREST AND COSTS	\$3,949.01	\$2,670.07		\$609.67		\$1,471.24			\$2,918.38				\$92,102.87
6% YEAR END PENALTY	\$4,606.25	\$60.00		\$40.00		\$60.00			\$40.00				\$12,335.81
NSF FEES	\$20.00												\$320.00
OFFICIAL TAX SEARCH FEE													\$0.00
ADMIN FEES/POLICE VEHICLES													\$156,270.00
UNIFORM FIRE SAFETY	\$12,396.00	\$13,286.91	\$6,935.00	\$2,856.00	\$4,558.98	\$1,786.00	\$2,130.00	\$13,897.10	\$3,092.00	\$2,588.00	\$3,536.00		\$66,891.99
LANDFILL REGISTRATION	\$300.00	\$1,620.00	\$5,220.00	\$19,350.00	\$11,785.00	\$11,525.00	\$3,460.00	\$3,160.00	\$700.00	\$350.00	\$560.00		\$58,020.00
MUNICIPAL PERMIT FEES	\$6,400.00	\$3,350.00	\$1,660.00	\$1,035.00	\$370.00	\$820.00	\$645.00	\$155.00	\$475.00	\$245.00	\$370.00		\$14,025.00
MUNICIPAL LICENSES FEES	\$2,279.00	\$4,100.00	\$228.00	\$20.00	\$3.00	\$10,471.00	\$69.00	\$14,414.00	\$5,397.00	\$46.00	\$33,654.00		\$100,190.77
MUNICIPAL COURT FEES	\$12,479.92	\$13,909.01	\$17,453.77	\$12,957.85	\$1,955.80	\$3,787.93	\$5,092.20	\$10,965.11	\$7,933.58	\$4,771.53	\$9,284.07		\$231,742.00
UNIFORM CONSTRUCTION FEES	\$7,834.00	\$9,031.00	\$126,328.00	\$7,721.00	\$4,600.00	\$9,394.00	\$10,404.00	\$12,874.00	\$10,241.00	\$15,576.00	\$21,739.00		\$24,519.00
MUNA - LUGC	\$445.00	\$350.00	\$310.00	\$827.00	\$565.00	\$1,605.00	\$2,190.00	\$1,601.00	\$3,353.00	\$1,118.00	\$2,085.00		\$2,000.00
PLANNING BOARD APPLICATION		\$700.00	\$400.00				\$50.00		\$400.00		\$200.00		\$37,950.00
VACANT PROPERTY REGISTRATION FEES	\$4,300.00	\$1,700.00	\$2,500.00	\$1,300.00	\$7,550.00	\$19,600.00			\$500.00	\$500.00			\$292,772
PROPERTY MAINTENANCE FEES		\$8.00				\$243.72			\$40.00				\$122,640.17
HEALTH INSURANCE CO-PAY	\$15,644.88	\$10,450.84	\$10,064.01	\$10,237.02	\$10,237.02	\$10,283.74	\$14,831.75	\$10,891.54	\$10,009.19	\$10,040.80	\$1,686.00		\$3,372.00
WORKERS COMPENSATION													\$18,126.96
REIMB. POLICE/FIRE/EMER CAR ACCIDENTS													\$174,560.00
BETHANY MANOR (PILOT)	\$20,890.00	\$15,369.00	\$30,738.00		\$15,369.00	\$30,738.00	\$15,369.00	\$15,369.00	\$15,369.00	\$15,369.00	\$17,000.00		\$208,448.00
OSTER BAY LEGION (PILOT)	\$205.00	\$365.00	\$75.00	\$17,000.00	\$34,000.00	\$17,000.00	\$17,000.00	\$380.00		\$405.00	\$205.00		\$2,205.00
POLICE INCIDENT REPORTS	\$560.00	\$245.00	\$370.00	\$160.00	\$170.00	\$240.00	\$70.00	\$70.00	\$175.00	\$240.00	\$240.00		\$1,650.00
POLICE TOWNSIDE - IMPRIS	\$1,650.00												\$9,000.00
POST OFFICE LAND RENT													\$18,180.00
OUTDOOR MEDIA													\$5,830.83
BIRTHDEATH/MARRIAGE - BOH FEES	\$1,590.00	\$1,500.00	\$870.00	\$1,550.00	\$2,790.00	\$310.00	\$30.00	\$4,940.00	\$1,120.00	\$1,500.00	\$1,980.00		\$600.00
RECREATION FEES	\$5.00	\$10.00			\$102.12	\$950.00	\$2,800.00	\$732.41	\$896.30	\$335.00			\$600.00
DMV INSPECTION FEES		\$800.00											\$0.00
CEGAR PARK FEES													\$874.20
RECYCLE - METAL / TIRES		\$102.80				\$522.40					\$249.00		\$3,084.09
ALCOHOL ED. AND REHAB GRANT		\$3,626.28				\$3,084.09					\$1,826.00		\$15,639.78
MUNICIPAL DRUG ALLIANCE GRANT			\$40,228.00				\$8,946.22	\$1,241.28					\$40,228.00
OFFICE ON AGING GRANT		\$2,094.76											\$2,094.76
BAYSHORE SAT PATROL													\$0.00
DISTRACTED DRIVING GRANT													\$14,077.60
CLEAN COMMUNITIES GRANT							\$14,077.60						\$440.00
DRUNK DRIVER ENF GRANT													\$5,000.00
RECYCLING TONAGE GRANT													\$163,800.00
SUSTAINABLE JERSEY GRANT			\$5,000.00										\$38,504.20
NPP GRANT/COVID 19 GRANT													\$11,015.00
CABLEVISION FEES	\$65,184.00	\$39,504.20								\$50.00			\$3,500.00
VERIZON FIOS FEES		\$4,554.00	\$1,487.00										\$10,000.00
SENIOR CENTER TRIP MONEY	\$2,700.00	\$700.00	\$50.00										\$64,398.11
SENIOR CENTER MEMBER FEES	\$55.00	\$80.00	\$35.00								\$54.00		\$39,752.00
SENIOR CENTER TRIP SURCHARGE													\$7,818.09
SENIOR CENTER BEQUEST	\$81.00	\$27.00	\$6,323.05	\$10,000.00		\$135.00	\$27.00	\$27.00	\$27.00	\$57,697.06	\$411.91		\$659,422.94
INTERFUND FOR OTHER ACCOUNTS													\$3,137.00
JIF DIVIDEND	\$39,752.00												\$36,250.00
CAPTIVA - STATE AID													\$725.00
FALL ENERGY RPT'S - STATE AID													\$0.00
SPRING ENERGY RPT'S - STATE AID													\$5,150.00
LIBRARY STATE AID													\$41,000.00
SNR CIVIET DEDUCT REIMBURSMENT													\$0.00
SV ADMIN FEE / HOMESTEAD ADMIN FEE													\$0.00
HOMESTEAD REBATE - STATE PAYMENT													\$0.00
UNION BEACH INTERLOCAL FEES													\$0.00
INTERFUND POLICE IN SCHOOLS													\$0.00
POLING LOCATION RENTS													\$0.00
SALE OF MUNICIPAL ASSETS													\$0.00
MUNICIPAL LIEN REDEMPTION FEES													\$0.00
TAX SALE PREMIUM TO CURRENT													\$0.00
COUNTY REIMBURSEMENT - COVID19	\$47.07	\$1,553.63	\$6,869.20	\$1,354.25	\$6,621.58	\$279.00	\$32,224.05	\$1,016.52	\$423.24	\$63,085.75	\$666.00		\$42,731.91
MISCELLANEOUS REVENUE	\$3,277,228.92	\$1,615,441.04	\$455,636.55	\$1,358,553.20	\$3,223,001.95	\$670,933.71	\$3,385,094.13	\$2,285,016.52	\$372,554.10	\$2,412,193.92	\$3,877,972.99	\$0.00	\$22,826,017.83

TAX COLLECTORS / UTILITY COLLECTOR'S MONTHLY REPORT 2020

TREASURERS REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
WATERSEWER RENTS	\$367,481.60	\$40,673.85	\$243,893.81	\$373,243.25	\$55,793.48	\$361,933.96	\$372,511.86	\$79,756.91	\$334,139.27	\$431,445.33	\$59,561.83		\$2,720,435.15
INTEREST AND COSTS	\$2,454.82	\$755.18	\$1,253.53	\$1,995.38	\$1,557.59	\$2,658.55	\$5,154.49	\$2,052.10	\$8,756.50	\$1,902.33	\$908.39		\$29,348.86
WATER CONNECTION FEES		\$1,830.00								\$7,320.00			\$9,150.00
SEWER CONNECTION FEES		\$1,262.00								\$5,048.00			\$6,310.00
POOL FILL PERMIT FEES		\$15.00		\$45.00	\$30.00	\$60.00	\$15.00						\$165.00
TURN ON / TURN OFF FEES													\$0.00
NEW METER/ANTENNA W/ INSTALL FEES	\$75.00	\$590.00	\$295.00	\$295.00	\$12.50	\$75.00	\$375.00	\$37.50	\$100.00	\$285.00	\$295.00		\$1,770.00
HYDRANT SERVICE FEES			\$65.12	\$50.00						\$50.00	\$295.00		\$840.12
FIRE SERVICE FEES	\$300.00		\$260.50	\$200.00	\$50.00	\$4,400.00	\$3,398.93	\$1,250.00	\$400.00	\$200.00	\$1.07		\$10,460.50
MANUAL METER READ FEE	\$507.92		\$400.00	\$199.38		\$200.00	\$487.69	\$200.00	\$200.00	\$499.35			\$2,704.34
NSF FEES			\$40.00	\$20.00		\$20.00			\$20.00	\$20.00			\$120.00
METER TEST FEE										\$20.00			\$0.00
REINSTALL METER FEES													\$0.00
DEMO PERMITS			\$300.00	\$300.00		\$600.00					\$10,821.48		\$1,200.00
T-MOBILE CELL TOWER LEASE	\$4,964.31	\$4,964.31	\$4,964.31			\$4,964.31	\$4,964.31	\$9,928.62	\$10,706.27		\$7,500.00		\$56,277.92
VERIZON CELL TOWER LEASE	\$3,750.00	\$3,750.00				\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00		\$7,464.84		\$30,000.00
SPRINT CELL TOWER LEASE	\$3,732.42	\$3,732.42	\$3,732.42		\$7,464.84	\$7,464.84	\$3,732.42	\$3,732.42	\$3,732.42				\$44,789.04
CONSTRUCTION METER & USAGE FEES		\$708.00				\$40.00							\$748.00
LIQUIDATE INTERFUND													\$0.00
MRNA - MISC													\$0.00
REFUND - BRSA													\$0.00
BUDGET REIMBURSEMENT													\$0.00
TOTAL WATERSEWER RECEIPTS	\$383,266.07	\$58,280.76	\$255,204.69	\$376,348.01	\$64,908.41	\$386,166.66	\$394,399.70	\$100,707.55	\$361,804.46	\$446,780.01	\$86,452.61	\$0.00	\$2,914,318.93

TAX COLLECTORS / UTILITY COLLECTORS MONTHLY REPORT 2020 - DECEMBER

TREASURERS REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
2021 TAXES													
2020 TAXES	\$2,929,616.40	\$1,396,743.87	\$158,425.15	\$1,178,626.69	\$3,044,482.13	\$455,500.75	\$3,115,611.21	\$1,819,514.70	\$204,769.78	\$1,674,210.36	\$3,537,996.60	\$228,254.60	\$19,743,142.24
2019 TAXES	\$135,561.82	\$46,576.20	\$24,559.91	\$32,734.72	\$44,540.16	\$37,058.83	\$59,986.81	\$31,100.30	\$70,887.31	\$21,002.31	\$1,673.57		\$503,110.37
2017 TAXES (BANKRUPTCY) 2018 TAXES	\$1,623.57	\$5,294.47	\$5,006.46	\$3,824.00	\$6,292.16	\$12,608.45	\$10,907.39	\$9,389.91	\$21,415.51	\$7,927.45	\$3,588.06	\$8,065.67	\$100,188.54
INTEREST AND COSTS	\$5,649.01	\$2,670.07		\$609.67	\$1,471.24				\$2,978.58				\$12,335.81
6% YEAR END PENALTY	\$4,608.25			\$400.00	\$-20.00	\$60.00	\$80.00		\$40.00	\$20.00	\$20.00		\$320.00
NSF FEES	\$20.00	\$60.00											\$0.00
OFFICIAL TAX SEARCH FEE													\$0.00
ADMIN. FEES/POLICE VEHICLES				\$56,380.00			\$75,092.50			\$24,797.50			\$156,270.00
UNIFORM FIRE SAFETY	\$12,396.00	\$13,286.91	\$6,935.00	\$2,886.00	\$4,558.98	\$1,786.00	\$2,130.00	\$19,897.10	\$3,092.00	\$2,586.00	\$3,336.00	\$7,495.49	\$74,387.48
LANDLORD REGISTRATION	\$300.00	\$1,620.00	\$5,220.00	\$19,350.00	\$11,785.00	\$11,825.00	\$3,460.00	\$3,160.00	\$700.00	\$350.00	\$550.00		\$58,020.00
MUNICIPAL PERMIT FEES	\$6,400.00	\$3,360.00	\$1,220.00	\$1,035.00	\$370.00	\$820.00	\$645.00	\$1,555.00	\$475.00	\$245.00	\$370.00		\$14,465.00
MUNICIPAL LICENSES FEES	\$2,279.00	\$410.00	\$229.00	\$20.00	\$3.00	\$10,471.00	\$69.00	\$14,414.00	\$5,397.00	\$46.00	\$316.00		\$36,563.00
MUNICIPAL COURT FEES	\$12,479.92	\$13,909.01	\$17,453.77	\$12,557.85	\$1,955.80	\$3,787.93	\$5,092.20	\$10,965.11	\$7,933.58	\$4,771.33	\$9,284.07		\$105,746.57
UNIFORM CONSTRUCTION FEES	\$7,834.00	\$9,931.00	\$126,828.00	\$7,721.00	\$4,600.00	\$9,984.00	\$10,404.00	\$12,874.00	\$10,241.00	\$15,576.00	\$17,739.00	\$27,028.00	\$258,770.00
WRNA - UCC	\$445.00	\$350.00	\$310.00	\$827.00	\$995.00	\$1,605.00	\$2,190.00	\$1,601.00	\$3,393.00	\$1,118.00	\$2,085.00		\$15,444.00
PLANNING BOARD APPLICATION		\$700.00	\$400.00				\$50.00	\$400.00			\$200.00		\$2,650.00
VACANT PROPERTY REGISTRATION FEES	\$4,300.00	\$1,700.00	\$2,500.00	\$1,300.00	\$7,550.00	\$19,600.00	\$60.00		\$500.00	\$500.00			\$41,450.00
PROPERTY MAINTENANCE FEES		\$9.00				\$243.72			\$40.00				\$292.72
HEALTH INSURANCE CO-PAY	\$15,644.38	\$10,450.84	\$10,084.01	\$10,237.02	\$10,237.02	\$10,283.74	\$14,831.75	\$10,591.54	\$10,009.19	\$10,040.80	\$10,149.38	\$10,055.56	\$132,695.73
WORKERS COMPENSATION										\$1,685.00	\$1,695.00	\$5,056.00	\$8,430.00
REMB. POLICE/REDEM CAR ACCOUNTS						\$18,126.96							\$18,126.96
BETHANY MANOR (PILOT)	\$20,890.00	\$15,369.00	\$30,738.00		\$15,369.00	\$30,738.00	\$15,369.00	\$15,369.00	\$15,369.00	\$15,369.00	\$17,000.00	\$15,369.00	\$189,949.00
OYSTER BAY LEGION (PILOT)	\$205.00	\$38,448.00	\$17,000.00	\$17,000.00	\$34,000.00	\$17,000.00	\$17,000.00	\$380.00		\$405.00	\$280.00		\$208,448.00
POLICE INCIDENT REPORTS	\$560.00	\$365.00	\$75.00	\$140.00		\$355.00		\$380.00		\$240.00	\$240.00		\$2,265.00
POLICE TOWSTORE - IMPRIS	\$250.00	\$245.00	\$370.00	\$160.00	\$170.00	\$240.00	\$70.00	\$70.00	\$175.00		\$240.00	\$140.00	\$2,650.00
POST OFFICE LAND RENT	\$1,650.00												\$1,650.00
OUTDOOR MEDIA													\$9,000.00
BIRTHDEATHMARRGE - BOH FEES	\$1,690.00	\$1,500.00	\$870.00	\$1,550.00	\$2,790.00	\$310.00	\$30.00	\$4,940.00	\$1,120.00	\$1,500.00	\$1,980.00	\$1,270.00	\$19,450.00
RECREATION FEES	\$5.00	\$10.00			\$102.12	\$950.00		\$732.41	\$996.30	\$335.00			\$5,830.83
DMV INSPECTION FEES		\$800.00											\$800.00
CEDAR PARK FEES						\$522.40							\$522.40
RECYCLE - METAL / TIRES		\$102.80				\$3,084.06							\$3,084.06
ALCOHOL ED. AND REHAB GRANT		\$3,626.28					\$8,946.22	\$1,241.26			\$1,826.00		\$13,639.78
MUNICIPAL DRUG ALLIANCE GRANT			\$40,228.00										\$40,228.00
OFFICE ON AGING GRANT		\$2,084.75											\$2,084.75
BAYSHORE SAT PATROL													\$0.00
DISTRACTED DRIVING GRANT						\$14,077.60							\$14,077.60
CLEAN COMMUNITIES GRANT											\$440.00		\$440.00
DRUNK DRIVER ENF GRANT													\$0.00
RECYCLING TONAGE GRANT													\$5,000.00
SUSTAINABLE JERSEY GRANT			\$5,000.00										\$5,000.00
NJP GRANT/COVID 19 GRANT											\$163,800.00		\$259,200.00
CABLEVISION FEES	\$65,184.00												\$65,184.00
VERIZON FIOS FEES		\$39,504.20											\$39,504.20
SENIOR CENTER TRIP MONEY	\$4,654.00	\$4,874.00	\$1,487.00										\$11,015.00
SENIOR CENTER MEMBER FEES	\$2,700.00	\$700.00	\$50.00								\$50.00		\$3,550.00
SENIOR CENTER TRIP SURCHARGE	\$35.00	\$60.00	\$35.00										\$150.00
SENIOR CENTER REQUEST				\$10,000.00									\$10,000.00
INTERFUND FOR OTHER ACCOUNTS	\$81.00	\$27.00	\$6,323.05			\$135.00	\$27.00	\$27.00	\$27.00	\$57,697.06	\$54.00	\$54.00	\$64,452.11
JIF DIVIDEND	\$39,762.00												\$39,762.00
CMPTRA - STATE AID													\$0.00
FALL ENERGY RCPTS - STATE AID													\$0.00
SPRING ENERGY RCPTS - STATE AID													\$0.00
LIBRARY STATE AID							\$12,076.00				\$3,137.00		\$15,213.00
SNR OTIVE/ DEDUCT REIMBURSANT											\$36,250.00		\$36,250.00
SV ADMIN FEE/ HOMESTEAD ADMIN FEE											\$725.00		\$725.00
HOMESTEAD REBATE - STATE PAYMENT									\$5,150.00				\$5,150.00
UNION BEACH INTERLOCAL FEES										\$41,000.00			\$41,000.00
INTERFUND POLICE IN SCHOOLS													\$0.00
POLING LOCATION RENTS													\$0.00
SALE OF MUNICIPAL ASSETS													\$0.00
MUNICIPAL LIEN REDEMPTION FEES													\$0.00
TAX SALE PREMIUM TO CURRENT					\$27,100.00								\$27,100.00
COUNTY REIMBURSEMENT - COVID19													\$0.00
MISCELLANEOUS REVENUE	\$47.07	\$1,533.63	\$6,839.20	\$1,354.25	\$6,521.58	\$279.00	\$32,224.05	\$1,016.52	\$423.24	\$83,085.75	\$666.00	\$15,417.97	\$59,149.88
TOTAL CURRENT RECEIPTS	\$3,277,228.92	\$1,615,441.04	\$466,538.55	\$1,358,353.20	\$3,223,001.95	\$670,933.71	\$3,388,094.13	\$2,285,016.52	\$372,554.70	\$2,412,193.92	\$3,877,972.99	\$737,504.50	\$23,562,622.33

TAX COLLECTORS / UTILITY COLLECTORS MONTHLY REPORT 2020

TREASURERS REPORT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOVEMBER	DECEMBER	TOTALS
WATERSEWER RENTS	\$367,481.60	\$40,673.85	\$243,893.81	\$373,243.25	\$55,793.48	\$361,833.96	\$372,511.86	\$79,756.91	\$334,139.27	\$431,443.33	\$59,561.83	\$223,484.39	\$2,943,919.54
INTEREST AND COSTS	\$2,454.82	\$755.18	\$1,253.53	\$1,995.38	\$1,557.59	\$2,658.55	\$5,154.49	\$2,052.10	\$8,756.50	\$1,902.33	\$808.39	\$415.45	\$29,784.31
WATER CONNECTION FEES		\$1,830.00								\$7,320.00			\$9,150.00
SEWER CONNECTION FEES										\$5,048.00			\$165.00
POOL FILL PERMIT FEES		\$15.00		\$45.00	\$30.00	\$60.00	\$15.00						\$0.00
TURN ON / TURN OFF FEES													\$0.00
NEW WATER/ANTENNA W/ INSTALL FEES		\$890.00		\$295.00						\$295.00	\$295.00		\$1,770.00
HYDRANT SERVICE FEES	\$75.00		\$85.12	\$50.00	\$12.50	\$75.00	\$375.00	\$37.50	\$100.00	\$50.00		\$87.50	\$927.62
FIRE SERVICE FEES	\$300.00		\$260.50	\$200.00	\$60.00	\$4,400.00	\$3,398.93	\$1,250.00	\$400.00	\$200.00	\$1.07	\$350.00	\$10,810.50
MANUAL METER READ FEE	\$507.92		\$400.00	\$193.38		\$200.00	\$497.69	\$200.00	\$200.00	\$499.35			\$2,704.34
NSF FEES			\$40.00	\$20.00		\$20.00			\$20.00	\$20.00		\$20.00	\$140.00
METER TEST FEE													\$0.00
REINSTALL METER FEES													\$0.00
DEMO PERMITS			\$300.00	\$300.00		\$600.00							\$1,200.00
MOBILE CELL TOWER LEASE	\$4,984.31	\$4,984.31	\$4,984.31			\$4,984.31	\$4,984.31	\$9,928.62	\$10,706.27		\$10,821.48	\$5,857.17	\$62,135.09
VERIZON CELL TOWER LEASE	\$3,750.00	\$3,750.00				\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00		\$7,500.00	\$11,250.00	\$41,250.00
SPRINT CELL TOWER LEASE	\$3,732.42	\$3,732.42	\$3,732.42		\$7,464.84	\$7,464.84	\$3,732.42	\$3,732.42	\$3,732.42		\$7,464.84	\$3,732.42	\$48,521.45
CONSTRUCTION METER & USAGE FEES		\$708.00				\$40.00							\$748.00
LIQUIDATE INTERFUND													\$0.00
WRNA - MISC													\$0.00
REFUND - BRSA													\$0.00
BUDGET REIMBURSEMENT													\$0.00
TOTAL WATERSEWER RECEIPTS	\$383,266.07	\$58,280.76	\$255,204.69	\$376,348.01	\$64,908.41	\$386,166.66	\$394,399.70	\$100,707.55	\$361,804.46	\$446,780.01	\$86,452.61	\$245,196.93	\$3,159,515.86

TREASURERS REPORT FOR THE MONTH OF DECEMBER 2020

<u>TOTAL COLLECTED IN THE BOARD OF HEALTH OFFICE.....</u>	<u>\$2188.00</u>
DOG LICENSES.....	\$-0-
CAT LICENSES.....	\$-0-
MARRIAGE & CIVIL UNION LICENSES.....	\$3.00
MARRIAGE & CIVIL UNION LICENSES TRUST.....	\$25.00
DOMESTIC PARTNERSHIP AFFIDAVITS.....	\$-0-
BURIAL PERMITS TRUST.....	\$-0-
DEATH CERTIFICATES.....	\$-0-
DEATH CERTIFICATES EFT**.....	\$1120.00
MARRIAGE CERTIFICATES.....	\$40.00
BIRTH CERTIFICATES.....	\$-0-
TATTOO PARLOR.....	\$-0-
PLAN REVIEW.....	\$-0-
FOOD HANDLERS.....	\$1000.00
MISCELLANEOUS.....	\$-0-

DISBURSEMENTS –

Check #328	- Boro of Keyport Misc. Acct.	- \$1043.00
Check #329	- Boro of Keyport Trust Acct.	- \$25.00
Check #NONE	- Boro of Keyport Dog Acct.	- \$-0-
Check #NONE	- NJ State Dept. of Health	- \$-0-

****STATE ELECTRONIC FUNDS TRANSFER-\$1120.00**

Treasurers Report
Page Two

Respectfully submitted,

Board of Health Secretary

Cc: Borough Clerk
Treasurer w/checks

TREASURERS REPORT FOR THE END OF YEAR 2020

<u>TOTAL COLLECTED IN THE BOARD OF HEALTH OFFICE.....</u>	<u>\$29220.00</u>
DOG LICENSES.....	\$2859.60=354
CAT LICENSES.....	\$303.40=41
MARRIAGE & CIVIL UNION LICENSES.....	\$72.00=24
MARRIAGE & CIVIL UNION LICENSES TRUST.....	\$600.00=24
DOMESTIC PARTNERSHIP AFFIDAVITS.....	\$-0-
BURIAL PERMITS TRUST.....	\$-0-
BURIAL PERMITS EFT**	\$-0-
DEATH CERTIFICATES.....	\$100.00=10
DEATH CERTIFICATS EFT**	\$16310.00=1631
MARRIAGE CERTIFICATES.....	\$1040.00=104
BIRTH CERTIFICATES.....	\$70.00=7
TATTOO PARLOR.....	\$600.00=4
PLAN REVIEW.....	\$900.00=9
FOOD HANDLERS.....	\$6365.00
MISCELLANEOUS.....	\$-0-

DISBURSEMENTS --

Check #	- Boro of Keyport Misc. Acct.	- \$9147.00
Check #	- Boro of Keyport Trust Acct.	- \$600.00
Check #	- Boro of Keyport Dog Acct.	- \$2586.40
Check #	- NJ State Dept. of Health	- \$576.60

****STATE ELECTRONIC FUNDS TRANSFER-\$16310.00**

Treasurers Report
Page Two

Respectfully submitted,

Board of Health Secretary

Cc: Borough Clerk
Treasurer w/checks

**BUILDING DEPARTMENT
MONTHLY REPORT - CASH RECEIPTS FOR:**

Dec-20

PERMIT TYPE	# ISSUED	AMOUNT
State DCA Fee	42	\$603.00
Construction Certificates	1	\$75.00
Plumbing	16	\$1,514.00
Electrical	28	\$2,405.00
Building	9	\$1,615.00
Fire Sub Code	7	\$670.00
Code Enforcement C of O	51	\$4,070.00
Transfer of Title C of O	14	\$420.00
Smoke Detector Inspection	51	\$2,695.00
Zoning	8	\$430.00
200 Ft. Property List	0	\$0.00
Fence	2	\$100.00
Shed	0	\$0.00
Flatwork	0	\$0.00
Const. Debris Deposit	7	\$205.00
Construction Violations	0	\$0.00
Backflow Preventor	0	\$0.00
NSF	2	\$40.00
TOTALS	238	\$14,842.00
Vacant Property Registration	2	\$3,500.00
Landlord Registration	0	\$0.00
Total		\$18,342.00

ACCOUNTS PAYABLE

Amount Paid to Borough \$14,239.00 Check # 2889
 State Fee Due \$3,215.00 Check # 2890

Respectfully Submitted
 Laurie Graham

REPORT #5

REPORT ID: TFC01610-0
RUN DATE: 01/02/2021
RUN TIME: 22:51

NJ AUTOMATED TRAFFIC SYSTEM
AOC REPORT-TRAFFIC SECTION
KEYPORT BORO MUNICIPAL COURT
FROM 12/01/2020 TO 12/31/2020

IX. TOTAL CHARGES PENDING-BEGINNING OF MONTH -----
X. CHARGES ADDED
A NEWLY FILED IN THIS M. C. -----
B REMANDED BY COUNTY PROSECUTOR -----
C RECEIVED FROM ALL OTHER COURTS -----
D REINSTATED (PREVIOUSLY DISPOSED) -----
E TOTAL CHARGES ADDED -----
24 = 110 + 70 = 180

XI. CHARGES DISPOSED BY:
A REFERRAL TO COUNTY PROSECUTOR -----
B REFERRAL TO ALL OTHER COURTS -----
C VIOLATIONS BUREAU (R. 7:12-4) -----
D CLOSED PER R. 7:8-9 -----
E ENTRY OF GUILTY PLEA -----
F A FINDING OF GUILTY AFTER TRIAL -----
G A FINDING OF NOT GUILTY AFTER TRIAL -----
H DISMISSAL -----
I OTHER FORMS OF ADJUDICATION -----
J TOTAL CHARGES DISPOSED -----
4 2 0 * 28 13 * 7
= 95 + 22 = 117

{ * = AMENDED / MERGED
** = AMENDED / MERGED / DSUS / RSUS }

XII. CHARGES PENDING-END OF MONTH
(BY AGE FROM DATE OF COMPLAINT)
A PENDING FOR 0 TO 60 DAYS: -----
1 OPEN, ACTIVE (WARRANT NOT ISSUED) -----
2 WARRANT ISSUED -----
B FOR 61 DAYS OR LONGER: -----
1 OPEN, ACTIVE (WARRANT NOT ISSUED) -----
2 WARRANT ISSUED -----
C TOTAL CHARGES PENDING - END OF MONTH -----
6 1 15 22
23 3 78 6 110

XIII. SENTENCES IMPOSED ON EACH CHARGE
A JAIL SENTENCE -----
B REVOCATION/SUSPENSION OF NY LICENSE -----
C PROBATION (R. 7:9-1(C)) -----
D COMMUNITY SERVICE -----
E FINE IMPOSED -----
1 2 22

XIV. DEFENDANTS SENTENCED AND COMMITTED TO JAIL -----

XV. MONIES ASSESSED OR FORFEITED:
(VIOLATIONS BUREAU AND OPEN COURT)
A TOTAL FINES, PENALTIES, AND SURCHARGES ASSESSED -----
B TOTAL COURT COSTS IMPOSED -----
C TOTAL CASH BAIL FORFEITURES (- REINSTATEMENTS)
(PK INCLUDED IN ALL OTHER) -----
732.00 6,482.48 157.70
33.00 1,174.00 83.00

XVI. DISTRIBUTION OF MONIES
A GENERAL CASH BOOK
B BAIL BOOK
ATS
VCCB
DMV
COUNTY
MUNICIPAL
OTHER
TOTAL
100.00 1,151.60 2507.00 5,978.40 950.00 11,876.12

ATS 335.00
DE 0.00
SLN 102.00
WB

PD 200.00
PA 2.00
WM 950.00
RT 150.00

REPORT ID: TEC01610-0
RUN DATE: 01/02/2021
RUN TIME: 22:51

NY AUTOMATED TRAFFIC SYSTEM
AOC REPORT-TRAFFIC SECTION
KEYPORT BORO MUNICIPAL COURT
FROM 12/01/2020 TO 12/31/2020

XVII. COURT PERSONNEL TIME
B JUDICIAL STAFF

TRAFFIC/PARKING
MATTERS

CASE RELATED HOURS
1 CASE RELATED HOURS
A TOTAL BENCH TIME
B TOTAL CASE RELATED NON-BENCH TIME

0.00
0.00

END OF TRAFFIC SECTION - AOC STATISTICAL REPORT

REPORT ID: CMCL610
RUN DATE : 01/02/2021
RUN TIME : 16:08

NY AUTOMATED COMPLAINT SYSTEM
AOC STATISTICAL REPORT - CRIMINAL SECTION
KEYPORT BORO MUNICIPAL COURT

PAGE: 1
RUN : MONTHLY

(FROM 12/01/2020 TO 12/31/2020)

	INDICTABLE OFFENSES	D.P. & P.D.P. OFFENSES	ALL OTHER NON-TRAFFIC
I. TOTAL CHARGES PENDING - BEGINNING OF MONTH -----			
II. CHARGES ADDED -----			
A. NEWLY FILED IN THIS MUNICIPAL COURT -----	11	312	265
B. REMANDED BY COUNTY PROSECUTOR -----	1	21	18
C. RECEIVED FROM ALL OTHER COURTS -----		4	
D. REINSTATE (E.G., CD FAILURES) -----		2	
E. TOTAL CHARGES ADDED -----	12	13	18 = 70
III. CHARGES DISPOSED BY -----			
A. REFERRAL TO COUNTY PROSECUTOR -----	11	1	
B. REFERRAL TO ALL OTHER COURTS -----			
C. VIOLATIONS BUREAU (R. 7:7) -----		1	7
D. ENTRY OF GUILTY PLEA -----			
E. A FINDING OF GUILTY AFTER TRIAL -----			
F. A FINDING OF NOT GUILTY AFTER TRIAL -----		1	
G. DISMISSAL -----			
H. PLACEMENT IN A DIVERSIONARY PROGRAM -----		1	
I. CLOSED PER R. 7:8-9. -----		4	7 = 22
J. TOTAL CHARGES DISPOSED -----	11		
IV. TOTAL CHARGES PENDING END OF MONTH (BY AGE FROM DATE OF COMPLAINT) -----			
A. FROM 0 TO 60 DAYS -----			
1. OPEN, ACTIVE (NON-FUGITIVE) -----		41	21
2. OPEN, WARRANT ISSUED (FUGITIVE) -----		68	120
B. FOR 61 DAYS OR LONGER -----			
1. OPEN, ACTIVE (NON-FUGITIVE) -----		118	59
2. OPEN, WARRANT ISSUED (FUGITIVE) -----		102	79
C. TOTAL CHARGES PENDING - END OF MONTH -----		329	279
V. SENTENCES IMPOSED ON EACH CHARGE -----			
A. JAIL SENTENCE -----			
B. CONDITIONAL DISCHARGE -----			
C. REVOCATION/SUSPENSION OF MV LICENSE -----			
D. PROBATION (R. 3:21-7) -----			
E. COMMUNITY SERVICE -----		1	5
F. FINE IMPOSED -----			
G. CONDITIONAL DISMISSAL -----			
VI. DEFENDANTS SENTENCED AND COMMITTED TO JAIL -----			
VII. COMPLAINTS AND NOTICES FILED -----			
A. NUMBER OF COMPLAINTS SUMMONES (CDR-1) -----	4	4	
B. NUMBER OF COMPLAINTS WARRANTS (CDR-2) -----	3		
C. NOTICE IN LIEU OF -----			
VIII. MONIES ASSESSED OR FORFEITED (VIOLATIONS BUREAU AND OPEN COURT) -----			
A. TOTAL FINES IMPOSED -----	.00	880.00	2135.00
B. TOTAL VCB PENALTIES ASSESSED -----	.00	50.00	.00
C. TOTAL COURT COST IMPOSED -----	.00	28.00	178.00
D. TOTAL CASH BAIL FORFEITURES -----	.00	.00	.00

RESOLUTION #__-21

**WAIVING THE KEYPORT SENIOR CENTER
2021 NON-RESIDENT REGISTRATION FEE
AND EXTENDING THE 2020 MEMBERSHIP
PERIOD TO DECEMBER 31, 2021 FOR THOSE
REGISTERED FOR THE YEAR 2020.**

WHEREAS, the Borough of Keyport operates the Keyport Senior Center which provides a variety of free programs and activities for residents of the Borough age 60 and over; and

WHEREAS, membership is also open to non-residents upon payment of a \$50.00 annual fee with said membership expiring on December 31 of each year; and

WHEREAS, the Senior Center has been closed for on-site programming since the declaration of the COVID-19 public health emergency in March 2020; and

WHEREAS, while many of the Senior Center programs were converted from in-person activities to online and virtual programming, the Senior Center Director has recommended the membership period for non-resident members be extended to December 31, 2021 for those who registered in 2020.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport as follows:

1. The 2020 Senior Center non-resident membership period is hereby extended to December 31, 2021 for those non-residents who paid the \$50.00 annual membership fee in 2020.
2. The Borough Clerk is directed to forward certified copies of this resolution to the Borough Administrator and the Senior Center Director.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of January 19, 2021.

Michele Clark, RMC
Borough Clerk

RESOLUTION #__-21

**RESOLUTION OF THE BOROUGH OF KEYPORT,
COUNTY OF MONMOUTH, NEW JERSEY AUTHORIZING
A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW
JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”), a public body corporate and politic of the State of New Jersey, is subject to certain requirements of the Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.* (the “**Act**”), and

WHEREAS, *N.J.S.A. 10:4-12* provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution; and

WHEREAS, it is necessary for the Borough to discuss, in a session not open to the public, contract discussions regarding solar energy purchase, pursuant to *N.J.S.A. 10:4-12(b)(8)*.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Mayor and Council assembled in public session on January 19, 2021 via Zoom Video Conference and determined that an Executive Session closed to the public shall be held on January 19, 2021 at approximately 8:00 P.M. via teleconference for the discussion of matters relating to the specific items designated above.
3. This resolution will take effect immediately.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on January 19, 2021.

Michele Clark, RMC
Borough Clerk