

**BOROUGH OF KEYPORT
REGULAR SESSION MEETING AGENDA
TUESDAY, DECEMBER 20, 2011, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:

PM

SUNSHINE LAW NOTICE

Municipal Clerk Valerie T. Heilweil

ROLL CALL: Councilmembers

Bolte Sefcik McPeck

Sheridan Ambrose Toglia

Mayor Robert E. McLeod

Others present: Lorene Wright, Borough Administrator

Borough Attorney: John T. Lane, Jr.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R295-11 Payment of Bills

R296-11 Appointing Initial Board of Directors of Keyport Bid, Inc.

R297-11 Authorizing Emergency Purchase over Bid Threshold (Fire Truck Repairs)

R298-11 Authorizing Purchase of Police Car from Cranford Co-op

R299-11 Requiring Contributions for Health Care Benefits of Employees on Workers' Compensation Disability or Family Leave per P.L. 2011 c. 78

R300-11 Amending Resolution 203-11 and Authorizing a Shared Service Agreement for the Purpose of Providing Staff for the Keyport Municipal Court for a Temporary Period of Time to Expire December 31, 2011 or Until Such Time as the Joint Municipal Court can be Established

R301-11 Authorizing Approval of Raffle License – Keyport Matawan Elks Lodge No. 2030 – Pull- tab machine

R302-11 Appointing Public Works Laborer Trainee

R303-11 Authorizing Execution of Special Citizens Area Transportation (SCAT) 2012 Agreement

R304-11 Authorizing Change Order and Final Payment for Fireman's Park Boardwalk Improvements

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd:

Roll Call: Bolte, Sefcik, McPeck, Sheridan, Ambrose, Toglia

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #25-11 - Amended Joint Court

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING SECTIONS OF ORDINANCES NO. 18-11 AND 19-11 CONCERNING THE EFFECTIVE DATE OF THE JOINT MUNICIPAL COURT OF HAZLET, KEYPORT AND MATAWAN

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd:

Roll Call: Bolte, Sefcik, McPeck, Sheridan, Ambrose, Toglia

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd:

Ayes:

Nays:

COMMUNICATIONS AND PETITIONS

1. Letter of resignation from Municipal Prosecutor Gerald Massell effective November 30, 2011

MM: 2nd:

Ayes:

Nays:

2. Letter of resignation from Keyport Unified Planning Board member Joy-Michele Tomczak (effective December 31, 2011)

MM: 2nd:

Ayes:

Nays:

3. Letter of resignation from Electrical Sub-code Official and Electrical Inspector Frank Cordasco

MM: 2nd:

Ayes:

Nays:

4. Poster Contest flyer requesting original artwork be submitted for the Keyport GardenWalk to be held June 9-10th, 2012

MM: 2nd:

Ayes:

Nays:

5. Applications for street opening permits from New Jersey Natural Gas:

a. for the purpose of replacing pit at 55 First Street, Block 94, Lot 10 (16 sq. foot opening)

MM: 2nd. Ayes: Nays:

b. for the purpose of replacing pit at 34 East Front Street, Block 79, Lot 3 (16 sq. foot opening)

MM: 2nd. Ayes: Nays:

c. for the purpose of replacing pit at 16 East Front Street, Block 62, Lot 4 (16 sq. foot opening)

MM: 2nd. Ayes: Nays:

d. for the purpose of replacing pit at 5 & 7 East Front Street, Block 80 Lot 5 (16 sq. foot opening)

MM: 2nd. Ayes: Nays:

e. for the purpose of installing 90' of 2" gas main to provide service to Keyport High School

MM: 2nd. Ayes: Nays:

f. for the purpose of installing new 2" PL Gas Service to Keyport Central School (9 Sq. Foot opening)

MM: 2nd. Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Borough Clerk's Monthly Report for November 2011
2. Tax/Water/Sewer Collector's Report for November 2011
3. Building Department Monthly Report for November 2011 and annual figures for 2011
4. Board of Health Treasurer's Report for November 2011
5. Municipal Court Cashbook Report for November 2011

Motion: 2nd. Roll Call: Bolte, Sefcik, McPeek, Sheridan, Ambrose, Toglia

COMMITTEE REPORTS

Councilwoman Bolte: Public Works/Recycling/Property Maintenance

Councilwoman Sefcik: Health and Recreation:

Councilman McPeek: Fire/First Aid/Emergency Services:

Councilman Sheridan: Police:

Councilwoman Ambrose: Finance/Grants/Redevelopment:

Councilman Toglia: Buildings/Grounds/Library:

UNFINISHED BUSINESS

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R 305-11 Resolution Closed Session:

-Personnel

Off:

2nd:

Roll Call: Bolte, Sefcik, McPeek, Sheridan, Ambrose, Toglia

Resolution R306-11 - Appointing Provisional Police Communications Clerk

Off:

2nd:

Roll Call: Bolte, Sefcik, McPeek, Sheridan, Ambrose, Toglia

Resolution R307-11 - Appointing Electrical Sub-code Official and Electrical Inspector

Off:

2nd:

Roll Call: Bolte, Sefcik, McPeek, Sheridan, Ambrose, Toglia

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM