

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, DECEMBER 17, 2019 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers Michele Clark, Deputy Borough Clerk
Sheridan Cooper Goode
Pacheco Fotopoulos McDermott
Mayor Collette J. Kennedy
Stephen J. Gallo, Borough Administrator
William P. Opel, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

INTRODUCTION

New Library Director

COMMITTEE REPORTS

Councilman Sheridan: Finance/Grants/Redevelopment/LEPC

Councilman Cooper: Recreation/Senior Center/Green Team

Councilman Goode: Fire/First Aid/Emergency Services/Planning Board

Councilwoman Pacheco: Police/MAC/Harbor Commission

Councilman Fotopoulos: Board of Health/Registrar/Recycling/Environmental/MAC

Councilwoman McDermott: Public Works/Construction/Zoning/Property Maintenance/
Library/Harbor Commission/KBBC

ADMINISTRATOR'S REPORT

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R323-19 Payment of Bills

R324-19 Authorizing Borough Employee Participation in Various Levels of Coverage under the
State Health Benefits Program

R325-19 Increase in Authorized Amount for Tax Counsel Services for 2019

R326-19 Pre-Qualification of Certain Professionals for the Borough of Keyport, County of
Monmouth, New Jersey for Calendar Year 2020

- R327-19 Authorizing a Salary Differential for Deputy Borough Clerk Michele Clark
- R328-19 Authorizing the Promotion of Sergeant Steven Dixon to the Position of Lieutenant in the Borough of Keyport Police Department
- R329-19 Authorizing the Promotion of Officer Robert McCartin to the Position of Sergeant in the Borough of Keyport Police Department
- R330-19 Approving Applications Submitted by Keyport 44 Realty, LLC for a Five-Year Tax Exemption or Abatement, Pursuant to the Five-Year Exemption and Abatement Law, N.J.S.A. 40A:21-1 et seq.
- R331-19 Authorizing the Issuance of a "New" Liquor License upon Failure to Timely Renew Pursuant to N.J.S.A. 33:1-12.18 for the 2019-2020 License Term Regarding TC Inn Beverage Corporation
- R332-19 Authorizing a Change Order to the Contract with CRS Contractors, Inc., for Beach Park and Beers Street Outfall Improvements
- R333-19 Establishing the We Value Our Veterans Initiative Advisory Committee
- R334-19 Ratifying and Confirming the Emergency Declaration by the Borough Engineer that the Discovery of an Underground Oil Tank at the Perry Street Water Treatment Plant Constituted an Emergency and Ratifying the Authorization for the Borough to Make any Necessary Payments for Remediation
- R335-19 Authorizing Execution of a Quitclaim Deed to Effect the Previously Adopted Vacation of a Public Right of Way Across Portions of Block 21, Lots 6, 8, 10, and 11 in the Borough
- R336-19 Resolution Permitting the Transfer of Excess Appropriations Pursuant to N.J.S.A. 40A:4-58
- R337-19 Authorizing the Renewal of the Membership with the Monmouth County Municipal Joint Insurance Fund and the Execution of any Agreement Related Thereto

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **resolutions listed on the Consent Agenda**

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

PUBLIC HEARING/ADOPTION OF ORDINANCE

1. Ordinance #20-19 Restricting Through Traffic onto Union Street When School is in Session

The Clerk reads the Ordinance by Title: **AMENDING CHAPTER VII, TRAFFIC, TO REFLECT REVISED TRAFFIC REGULATIONS FOR UNION STREET**

1a. Motion to Open Public Hearing:

Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Aves: Nays:

2. Ordinance #21-19 Creating a Handicapped Parking Space on Church Street

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER VII (TRAFFIC) SECTION 7-12 (HANDICAPPED PARKING) AND SCHEDULE XXI (PARKING AREA FOR HANDICAPPED PERSONS) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT REGARDING 91 CHURCH STREET**

2a. Motion to Open Public Hearing:
Opened: Closed:

2b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Application and Permit for Use of Borough Property received December 2, 2019, requesting use of Waterfront Park gazebo for a wedding ceremony to be held on Saturday, May 30, 2020 at 3:30PM.
2. Email from Nancy Jones dated December 8, 2019, requesting the following regarding the KeyportFest 5K:
 - Request to hold the 5K on Saturday, September 26, 2020;
 - Use of the Waterfront Park gazebo for race check-in;
 - Set up will begin at 5:30AM on race day. Runners begin check in at 7AM and race begins at 8:30AM. The event should conclude by approximately 10:30AM;
 - Electricity turned on at the gazebo and at the cross walk near Burlew's Restaurant on race day;
 - Use of satellite speakers for the start of the race on W. Front Street;
 - Police assistance with traffic control;
 - Ten tables, ten folding chairs, six picnic tables, several garbage and recycling cans from DPW;
 - Assistance by DPW for transporting race t-shirts, trophies and race materials from Borough Hall to the gazebo on race day morning;
 - Use of Borough Hall vestibule to hold pre-race packet and t-shirt pick up on Friday, September 25, 2020 between 2PM and 8PM;
 - Two tables and four chairs for set up in the vestibule;
 - Secure place to store race t-shirts and other race materials from Friday at 8PM until Saturday at 6AM.

(To Receive and File)

3. Millennium Strategies Monthly Activity Report dated December 3, 2019.

4. Email from resident Michael Lane dated December 4, 2019, regarding the Base Flood Elevation for the Flood Damage Prevention Ordinance.
5. Email from Sustainable Jersey dated December 11, 2019, congratulating the Borough on our award of Bronze Level Sustainable Jersey Certification.

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **Communications above**

Opened:

Closed:

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for November 2019
2. Tax/Water/Sewer Collector's Report for November 2019
3. Board of Health Treasurer's Report for November 2019
4. Building Department Monthly Report for November 2019
5. Municipal Court Monthly Report for November 2019
6. Tax Assessor Status Report dated December 2, 2019

MM:

2nd:

Ayes:

Nays:

NEW BUSINESS

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.

Please limit comments to no more than five minutes per person.

Opened:

Closed:

CLOSED SESSION

R -19- Closed Session Resolution:

- Certain Personnel Matters
- Contract Negotiations

MM:

2nd:

Ayes:

Nays:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM