

**BOROUGH OF KEYPORT
SPECIAL MEETING AGENDA
THURSDAY, DECEMBER 3, 2020 - 6:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers

Borough Clerk Michele Clark
Cooper Fotopoulos Goode
McDermott Pacheco Sheridan
Mayor Collette J. Kennedy
Jay Delaney, Borough Administrator
Mark Moon, Esq., Borough Attorney

Members of the public who wish to participate in the meeting shall use the following dial in information:

The link can be accessed from the Public Notice posted at www.keyportonline.com

Dial In via Computer

Link: <https://us02web.zoom.us/j/88247025872?pwd=Ym12TUJUKzZuVnAwGtnUkRWSk14dz09>

Meeting ID: 882 4702 5872

Passcode: 175776

Dial In via Telephone

Phone: (646) 558-8656

Meeting ID: 882 4702 5872

Passcode: 175776

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PURPOSE OF SPECIAL MEETING

The purpose of this meeting is to authorize payments and other related NPP COVID-19 Relief and Recovery Grant program activities.

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

CONSENT AGENDA

R276-20 Requesting Approval of Items of Revenue and Appropriation – N.J.S.A. 40A:4-87 –
Neighborhood Preservation Program COVID-19 Relief and Recovery Grant Program

R277-20 Authorizing Neighborhood Preservation Program COVID-19 Relief and Recovery Program
Grant Award Payments to Keyport Businesses

R278-20 Authorizing Execution of License Agreement for Laser Projection at 39 West Front Street

R279-20 Authorizing Designated Improvements Funded by the Neighborhood Preservation Program
COVID-19 Relief and Recovery Program Grant

R280-20 Authorizing Extension of the Temporary Installation of Portable Toilets at Designated Locations during the present COVID-19 Public Health Emergency

MM: Second: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

COMMUNICATION

1. Request for Use of Borough Property from NPP Coordinator to use the Mini-Park on West Front Street on Saturday, December 12, 2020 (rain date: Sunday, December 13, 2020) from 11AM-4PM for Community COVID-19 awareness and PPE distribution

MM: Second: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Please limit comments to no more than five minutes

Opened: Closed:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM

RESOLUTION # ____-20**REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION – N.J.S.A. 40A:4-87 - NEIGHBORHOOD
PRESERVATION PROGRAM COVID-19 RELIEF AND
RECOVERY GRANT PROGRAM**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Keyport in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$10,000, which is now available from the State of New Jersey Neighborhood Preservation Program (NPP) COVID-19 Relief and Recovery Grant Program; and

BE IT FURTHER RESOLVED, that the like sum of \$10,000 is hereby appropriated under the caption of State of New Jersey NPP COVID-19 Relief and Recovery Grant Program; and

BE IT FURTHER RESOLVED, that the Electronic Special Item of Revenue Submittal form be filed with the Division of Local Government Services for approval thereof.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Special Meeting of December 3, 2020.

Michele Clark, RMC
Borough Clerk



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 806
TRENTON, NJ 08625-0806

PHILIP D. MURPHY
Governor

LT. GOVERNOR SHEILA Y. OLIVER
Commissioner

November 24, 2020

The Honorable Collette Kennedy
Mayor
Borough of Keyport
70 W Front Street
Keyport, New Jersey 07735-1241

Re: NPP COVID-19 Relief & Recovery 2020
Amendment #: **2020-02242-0364-01**
Total Award Amount: **\$192,000.00**

Dear Mayor Kennedy:

The New Jersey Department of Community Affairs proposes to amend Agreement **2020-02242-0364-00** dated November 04, 2020 with this Amendment, **2020-02242-0364-01**, between the Department and Borough of Keyport. Please review this amendment letter and its attachments carefully. It may implement additional ancillary amendment purposes and agreement changes in addition to those which may have been requested.

The proposed purpose of this amendment is to:

- increase the award amount of the Agreement through the addition of **\$10,000.00** in new funds, thereby raising the total award amount to **\$192,000.00**. Execution of this amendment will implement the new budget attached and designated as **Section B**.
- modify the source and distribution amongst sources of funds. The amended 'Funding Amount and Sources of Funds' is contained in the attached amended '**AGREEMENT DATA SHEET**'.
- modify the objectives of the grant/loan. The amended objectives are contained in the attached amended **Section C**.

You may view this Amendment by selecting '**Grant Amendments/Revisions**' under the History section of the **SAGE System's** Grant Menu. Please contact your Program Manager should you have any questions. Thank you.

Sincerely,

Janel Winter
Division Director
Division of Housing and Community Resources

RESOLUTION #___-20**AUTHORIZING NEIGHBORHOOD PRESERVATION PROGRAM
COVID-19 RELIEF AND RECOVERY PROGRAM GRANT AWARD
PAYMENTS TO KEYPORT BUSINESSES**

WHEREAS, on October 7, 2020 the Borough of Keyport submitted a Neighborhood Preservation Program COVID-19 Relief and Recovery Grant Program application to the State of New Jersey Department of Community Affairs (NJDCa) for funding to provide pandemic relief funds to qualified small businesses within the designated Keyport Neighborhood Preservation Program (NPP) district; and

WHEREAS, on October 15, 2020 the Borough of Keyport was awarded a grant in the amount of \$182,000 to provide direct mortgage, rent or utility cost assistance to qualified Keyport small businesses, and fund the distribution of personal protection equipment, and other activities and equipment to support the businesses within the Keyport Neighborhood Preservation Program district, and cover program administration costs; and

WHEREAS, applications from small businesses were submitted to the Keyport NPP Coordinator and on November 2, 2020 a total of \$136,000 in direct grants to qualified small businesses were authorized which ranged from \$600 to \$7,500 depending on the application and support documentation submitted, with the remaining grant funds reserved for the purchase of personal protection equipment and other equipment and activities to support business activity within the Keyport Neighborhood Preservation Program district, and cover program administration costs; and

WHEREAS, the NPP Coordinator has recommended the direct business Grant Award Summary previously approved on November 2, 2020 by Resolution #262-20 be amended to reflect a revised award to Beauty Sleep Lash (award reduced from \$2,800.00 to \$900.00) and the addition of a grant in the amount of \$1,900.00 to Buensuerte Inc. d/b/a Tropico Mexican Restaurant which was not included in the initial grant awards.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport as follows:

1. Payment of the revised listing of the direct business grants detailed on the attached Grant Award Summary dated December 1, 2020 are hereby approved for payment pursuant to the terms of the Neighborhood Preservation Program COVID-19 Relief and Recovery Grant Program agreement between the Borough of Keyport and the New Jersey Department of Community Affairs.
2. The Borough Clerk is directed to forward certified copies of this resolution to the Borough Administrator, Chief Financial Officer and NPP Coordinator.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Special Meeting of December 3, 2020.

Michele Clark, RMC
Borough Clerk

NPP COVID-19 Relief Grant Small Business Recovery (REVISED December 1, 2020)

Business Name	Owner	Address	Grant Award Amount
Keyport Beauty Center , LLC	Maria Delores Castro Jaramillo	1 West Front Street Keyport, NJ 07735	\$3,000.00
Super-Dog Grooming, LLC	Jacqui Walck	31 W Front St. Keyport, NJ 07735	\$3,400.00
Taboo Tattoos	Douglas Grandon	242 Broad Street Keyport, NJ 07735	\$3,000.00
Timber Hill Associates LLC (Burlew's)	Edward Burlew	59 W Front Street Keyport, NJ 07735	\$3,600.00
Magic Touch	Edward Burlew	59 W Front Street Keyport, NJ 07735	\$3,600.00
Nicken5LLC DBA Uncle Louie G	Jason Sakaroasen	46 W Front Street Keyport, NJ 07735	\$3,000.00
Keyport Liquor 56 Inc	Rekhank Patel	56 Broad Street Keyport, NJ 07335	\$5,000.00
New Jupiter Media Inc.	Jason Berkowitz	52 Broad Street Keyport, NJ 07735	\$5,500.00
Maria A. Dunn DBA Fast Copy Printing Center	Maria A. Dunn	79 Broad Street Keyport, NJ 07735	\$3,000.00
Sisters and Brothers Restaurant LLC	Bertha Rojas, Ivan Brena Rojas	7 W Front Street Keyport, NJ 07735	\$4,800.00
Kantor and Linderroth	Larry Kantor	58 W Front Street Keyport, NJ 07735	\$1,200.00
Keyport Diner Corp	Maria Kallas	83 Broad Street Keyport, NJ 07735	\$6,300.00
Uptown Keyport Bar & Grill LLC	Susan Merla	32 Broad Street Keyport, NJ 07735	\$5,500.00
Comfort Care Home Healthcare	Veronia Cancelrivera	39 R W. Front Street Keyport, NJ 07735	\$1,500.00
3 Broads Market Corp -Funhouse	Melissa Oconnell	81 Broad St Keyport, NJ 07335	\$2,300.00
Keyport Nails	Feiyan Liu/Hua Zhang	48 W Front Street Keyport, NJ 07735	\$3,400.00
Broken Heart Tattoos, LLC	Joshua Disotell and Vincent Kape	30 Main Street Keyport, NJ 07735	\$3,300.00
Divant Elegance Dogge Couture	Evelyn Stone/Tina Krause	31 W Front Street Keyport, NJ 07735	\$1,500.00
Villagio Pizza Corp Italian Touch	Jetmir Kacic	28 E Front Street Keyport, NJ 07735	\$4,200.00
Shine Hair and Nail Salon	Camille Landi/Marcella Ricci	90 Broad St Keyport, NJ 07335	\$2,700.00
Mind & Muscle Gymm LLC (DBA Real Gymm)	Donald Blanks	19 W Front Street Keyport, NJ 07735	\$7,500.00
Across Agency Inc	Lawrence Vecchio	55 W Front Street Keyport, NJ 07735	\$3,000.00
Beauty Sleep Lash Lounge (Revised from \$2,800.00 Application)	Jackie Machado	39 B-2 W Front Street Keyport, NJ 07735	\$900.00
Supreme Soul Healing and Learning Center	Delores Yanez-Rilho	8 Main Street Keyport, NJ 07735	\$2,000.00
A Family Treasure	David S. Colonels Jr.	13 W Front Street Keyport, NJ 07735	\$5,000.00
Stress Free Body	Catherine Galli	52 W Front Street Keyport, NJ 07735	\$3,200.00
Clementine's Emporium	Donna Estes	242 Broad Street Keyport, NJ 07735	\$2,000.00
Keyport Buy Sell	Al Hady	24 W Front Street Keyport, NJ 07735	\$2,000.00
Keyport Music	Tom Paladino	3 W Front Street Keyport, NJ 07735	\$1,500.00
Nemo INC	Fu Li Zhou	27 W Front Street Keyport, NJ 07735	\$6,000.00
CRS Consulting	Craig Rumberg	39 W Front Street Keyport, NJ 07735	\$600.00
Paws R Us LLC	Helen Ramirez	72 Broad Street Keyport, NJ 07735	\$2,300.00
Keyport Pizza and Rest.Inc	Ilia Giannopoulos	42 W Front Street Keyport, NJ 07735	\$3,000.00
Gerber Salon 100 WFRONT LLC	Lorraine DeVizia	100 W Front Street Keyport, NJ 07735	\$2,500.00
The Bread Collective, LLC DBA Planet Bagel	Stephen Brancaccio	214 Broad Street Keyport, NJ 07735	\$5,000.00
Professional Counseling Agency LLC	Lisa Crispino	16 Suite 106 Broad Street Keyport, NJ 0773	\$1,000.00
32 West Salon	Christine Bennett	32 W Front Street Keyport, NJ 07735	\$3,300.00
Safe Flag	Salvatore Parker	39 W Front Street Suite 2 Keyport, NJ 0773	\$2,500.00
Drew's Bayshore Bistro	Andrew Araneo	25 Church Street Keyport, NJ 07735	\$4,400.00
Old Glory	Kenneth Schwartz	84 Broad Street Keyport, NJ 07735	\$3,300.00
McDonagh's Pub	Kenneth Schwartz	2 W Front St Keyport, NJ 07735	\$3,300.00
Subtotal			\$134,100.00
Newly Added			
Buensuerte Inc DBA Tropico Mexican Restaurant (Revised Application)	Vincenz Scotto Di Rosano	38 Broad Street Keyport, NJ 07735	\$1,900.00
TOTAL			\$136,000.00

RESOLUTION #__-20

**AUTHORIZING EXECUTION OF LICENSE AGREEMENT
FOR LASER PROJECTION AT 39 WEST FRONT STREET**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough has been awarded a Neighborhood Preservation Program ("**NPP**") COVID-19 Relief and Recovery Grant from the New Jersey Department of Community Affairs; and

WHEREAS, the NPP COVID-19 Relief and Recovery program will include the installation of laser projectors at the Borough's Mini-Park located on West Front Street, within the area designated as the Downtown Keyport District; and

WHEREAS, a potential location for the display of these images and messages has been identified at 39 West Front Street in Keyport, New Jersey (the "**Property**") owned by Jatin Patel, 39SHRINATH, LLC (the "**Owner**"); and

WHEREAS, a license agreement for the use of the Property (the "**License Agreement**") has been prepared and negotiated with the Owner which would allow the Borough to display the projected images and messaging on the Property for a period of five (5) years at no cost to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough is hereby authorized to execute the License Agreement with the Owner on file with the Office of the Borough Clerk.
3. The Mayor of the Borough, the Borough Administrator and other reasonably necessary personnel are hereby authorized and directed to execute the License Agreement, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with legal counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the License Agreement.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of December 3, 2020.

Michele Clark, RMC
Borough Clerk

LICENSE AGREEMENT LASER PROJECTION SPACE

THIS LICENSE AGREEMENT is made on December, 2020, between Jatin Patel, 39SHRINATH LLC, located at 39 W Front Street, Keyport NJ (hereinafter referred to as "**LICENSOR**") and the **BOROUGH OF KEYPORT**, a municipal corporation of the State of New Jersey, with principal offices located at 70 West Front Street, Keyport, New Jersey 07735 (hereinafter referred to as "**LICENSEE**") and (collectively referred to as the "**PARTIES**").

1. **License.** The Licensor hereby licenses to the Licensee and the Licensee accepts the terms of this License Agreement (hereinafter referred to as this "**AGREEMENT**") governing access and use of a portion of a wall of premises described in paragraph 3 of this Agreement (the "**LICENSED SPACE**") for the display of images or messages in the form of laser light projections under the terms and conditions set forth in this Agreement.

2. **Use of the Licensed Space.** Parties agree that the use of the Licensed Space is solely for the display of images or messages in the form of laser light projections (hereinafter the "**LASER PROJECTIONS**") from equipment owned by the Borough and installed at the Borough's mini-park located on West Front Street.

3. **Licensed Space.** The Licensed Space shall be the space as identified on the wall depicted in the image annexed to this Agreement as Exhibit "**A.**" The Licensed Space is located at the premises at 39 W Front Street, Keyport, New Jersey.

4. **Term.** This Agreement shall commence on the date of the execution of this Agreement and shall end on the date five (5) years from the commencement date.

5. **License Fee.** The Parties agree that there will be no license fee for the use of the Licensed Space. The Laser Projections shall be the sole obligation of the Licensee and the Licensor shall have no obligation to contribute to any portion of the cost associated with the Laser Projection or the equipment from which the Laser Projections will be generated.

6. **Ownership of the Laser Projections and Laser Projection Equipment.** The Parties agree that the equipment from which the Laser Projections will be generated shall be owned and maintained by the Licensee and Licensor shall have no obligation to install or maintain such equipment. To the extent that the images or messages in the Laser Projections include images of an artistic nature, Licensor acknowledges and agrees that it shall have no ownership interest in the intellectual property of the images or messages which shall be the sole property of the artist who created the image or message.

7. **Public Display of the Laser Projections.** The Licensor agrees that it shall not conceal, obscure, hide or impede the LASER PROJECTIONS during the term of this Agreement. Licensor also acknowledges and agrees that this Agreement does not alleviate the Licensor's obligations or legal duty to maintain the Licensed Space in compliance with all governing standards, codes, and requirements under Federal, State and Local laws.

8. Assignment Prohibited. The Parties shall not assign any of its rights under this Agreement except to the extent agreed to in writing by the Parties.

9. Images. The Parties agree that the messages or images in the Laser Projections shall not be commercial in nature in that the Laser Projections shall not include any advertisement for any specific or individual business or enterprise but may include general promotion of business activities within the area. In addition, the Parties agree that the images nor messages in the Laser Projections shall not be an offensive nature which would materially affect the Licensee's enjoyment of its property.

10. Waiver of Jury Trial. Licensor and Licensee hereby waive trial by jury in any action, proceeding or counterclaim on any matters whatsoever arising out of or in any way connected with this Agreement.

11. Titles and Section Numbers. The titles, article numbers, section numbers and table of contents appearing in this Agreement are inserted for convenience and shall not define or limit the scope or intent of same or any way affect this Agreement.

12. Partial Invalidity. If any provision of this Agreement shall be invalid, unenforceable or inapplicable with respect to any party, the remainder of this Agreement, or the application of such provision to persons other than those as to which it is held invalid or unenforceable, shall not be affected and each provision of this Agreement shall be valid and be endorsed to the fullest extent permitted by Law.

13. Relationship of Parties. Nothing herein contained shall be deemed or construed by the Parties hereto, nor by any third party, as constituting the Licensor as a partner of Licensee in the conduct of Licensee's business or as creating the relationship of principal and agent or joint ventures between the Parties hereon, it being the intention of the Parties hereto that the relationship between them is and shall at all times be and remain that of Licensor and Licensee only.

14. Governing Law, Forum Selection. The parties agree that this Agreement shall be governed by and interpreted according to the laws of the State of New Jersey, without reference to the choice of law principles thereof. Each of the parties hereto irrevocably submits to the jurisdiction of the of New Jersey, Monmouth County, in any such suit, action or proceeding and to the laying of venue in such Court. Each party hereto irrevocably waives any objection to the laying of venue of any such action or proceeding brought in said Court and irrevocably waives any claim that any such suit, action or proceeding brought in said Court has been brought in any inconvenient forum.

15. Entire Agreement. This Agreement constitutes that entire agreement of the parties. This Agreement may not be altered, amended, or changed in any way except by a separate writing signed by the Licensor and the Licensee.

[THIS SPACE INTENTIONALLY LEFT BLANK]

ATTEST:

Jatin Patel, 39SHRINATH LLC
(LICENSOR)

Date: _____

Date: _____

ATTEST:

(LICENSOR)

Date: _____

Date: _____

ATTEST:
(LICENSEE)

BOROUGH OF KEYPORT

Michele Clark
Borough Clerk

Collette J. Kennedy,
Mayor

Date: _____

Date: _____

Exhibit A

Concept

Location 39 W Front Street Keyport, NJ 07735



Concept of LASER PROJECTIONS:

Promotion of Downtown Keyport's NPP District

Promotion of Small Businesses

Holiday Greetings

Art Displays

Other Projection Messages related to promotion of Keyport

RESOLUTION #___-20**AUTHORIZING DESIGNATED IMPROVEMENTS FUNDED
BY THE NEIGHBORHOOD PRESERVATION PROGRAM
COVID-19 RELIEF AND RECOVERY PROGRAM GRANT**

WHEREAS, on October 7, 2020 the Borough of Keyport submitted a Neighborhood Preservation Program COVID-19 Relief and Recovery Grant Program application to the State of New Jersey Department of Community Affairs (NJDCA) for funding to provide pandemic relief funds to qualified small businesses within the designated Keyport Neighborhood Preservation Program (NPP) district; and

WHEREAS, on October 15, 2020 the Borough of Keyport was awarded a grant in the amount of \$182,000 to provide direct mortgage, rent or utility cost assistance to qualified Keyport small businesses, and fund the distribution of personal protection equipment, and other activities and equipment to support the businesses within the Keyport Neighborhood Preservation Program district, and cover program administration costs; and

WHEREAS, applications from small businesses were submitted to the Keyport NPP Coordinator and on November 2, 2020 a total of \$136,000 in direct grants to qualified small businesses were authorized which ranged from \$600 to \$7,500 depending on the application and support documentation submitted, with the remaining grant funds reserved for the purchase of personal protection equipment and other equipment and activities to support business activity within the Keyport Neighborhood Preservation Program district, and cover program administration costs; and

WHEREAS, on November 25, 2020, the Borough of Keyport was awarded a supplemental grant in the amount of \$10,000 for NPP COVID-19 initiatives; and

WHEREAS, the NPP Coordinator has recommended a series of additional expenditures and initiatives in accordance with the Neighborhood Preservation Program COVID-19 Relief and Recovery Grant Program requirements, which include the installation of fence enclosures for three (3) temporary toilets with a total cost not to exceed \$4,250.00.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport as follows:

1. The installation of fence enclosures for three (3) temporary toilets, in the approximate locations used annually on a seasonal basis from April to November for such purposes near the boat ramp, along American Legion Drive and within Fireman's Parking Lot.
2. The Borough Clerk is directed to forward certified copies of this resolution to the Borough Administrator, Chief Financial Officer and NPP COVID-19 grant program Coordinator.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Special Meeting of December 3, 2020.

Michele Clark, RMC
Borough Clerk

RESOLUTION #___-20**AUTHORIZING EXTENSION OF THE TEMPORARY INSTALLATION
OF PORTABLE TOILETS AT DESIGNATED LOCATIONS
DURING THE PRESENT COVID-19 PUBLIC HEALTH EMERGENCY**

WHEREAS, Borough of Keyport has historically provided temporary toilet facilities on an annual basis seasonally from April to November at three waterfront areas near the boat ramp, along American Legion Drive and within Fireman's Parking Lot; and

WHEREAS, the Public Health Emergency first declared by New Jersey Governor Murphy in March of 2020 continues and the Borough believes the availability of temporary toilet facilities in these locations is necessary during this health emergency when many business operations and indoor gatherings are restricted or prohibited; and

WHEREAS, the continued availability of these toilet facilities will encourage public use of the Borough's waterfront, for outdoor dining and picnicking, and support the businesses within the Borough's downtown business district.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport as follows:

1. The Borough Administrator is directed to arrange for the installation of temporary, removable public toilet facilities for the duration of the declared COVID-19 Public Health Emergency in the approximate locations used annually on a seasonal basis from April to November for such purposes near the boat ramp, along American Legion Drive and within Fireman's Parking Lot.
2. The Chief Financial Officer is directed to seek Monmouth County CARES grant funding for the costs related to the rental and maintenance of these temporary, public toilet facilities for the period from December 2020 to April 2021.
3. The Borough Clerk is directed to forward certified copies of this resolution to the Borough Administrator and Chief Financial Officer.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Special Meeting of December 3, 2020.

Michele Clark, RMC
Borough Clerk

Comm #1



Borough of Keyport
70 West Front Street
Keyport NJ 07735

Clerks Office: 732-739-5124
Fax Number: 732-739-8738
mclark@keyportonline.com

APPLICATION & PERMIT FOR USE OF BOROUGH PROPERTY

Date Received 12/1/2020 Date of Response _____
Property requested Mini-Park, West Front Street
Organization Name/Purpose Keyport NPP
Name Nicole Henn
Address 70 W. Front Street, Keyport
Telephone Number: _____ Fax Number _____
Email Address: nhenn@keyportonline.com

Type of Event Community COVID-19 Awareness/PPE Distribution
Date of Event Saturday, 12/12/2020/rain date Sunday, 12/13/2020 Time of Event 11AM-4PM
No of People Attending _____

Fee Schedule

Borough Property	Minimum 3 Hours	Additional Per Hour
Senior Center	\$23.00	\$5.75
Borough Hall Council Room	\$23.00	\$5.75
OTHER		
Waterfront Pavilion/Promenade	\$100.00	
Pictures at Pavilion/Promenade	\$100.00	
Beach Park	\$100.00	

Mail Check or Money Order Payable to:
Borough of Keyport, PO BOX 60, Keyport, NJ 07735