

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, DECEMBER 3, 2019 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers Michele Clark, Deputy Borough Clerk
Sheridan Cooper Goode
Pacheco Fotopoulos McDermott
Mayor Collette J. Kennedy
Stephen J. Gallo, Borough Administrator
William P. Opel, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PROCLAMATION

Recognizing Jacqueline “Jackie” LaPolla on the Occasion of Her Retirement

ADMINISTRATOR’S REPORT

MAYOR’S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R305-19 Payment of Bills

R306-19 Authorizing the Borough Administrator to Execute the Pedestrian Safety Improvements Project Federal Aid Cost Reimbursement Agreement

R307-19 Authorizing the Execution of a Right of Entry Agreement between the Borough of Keyport and the County of Monmouth for Access to Borough-Owned Property for the Purposes of Reconstruction of Bridge R-3 over Chingarora Creek

R308-19 Resolution In Support of Anti-Idling

R309-19 Authorizing the Borough Administrator to Pre-Pay Expenses Related to Acquisition of Furniture for Keyport Senior Center

R310-19 Adopting Revised Policy for Business Use of Vehicles Owned or Leased and Insured by the Borough of Keyport

R311-19 Authorizing a Public Meeting in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A.10:4-6, et seq.

R312-19 Authorizing a 2.5% Salary Increase for all Non-Union Employees of the Borough

R313-19 Authorizing the Promotion of Vito Koempel, Jr., to Special Law Enforcement Officer II in the Borough of Keyport

R314-19 Authorizing the Execution of a Grant Agreement with NJDEP for the Purchase and Installation of Electric Vehicle Charging Stations

R315-19 Authorizing Cancellation of Minimum Charges and Reduction of Sewer Portion of Water/Sewer Bill – 11 Monmouth Place

- R316-19 Authorizing an Agreement between CME Associates and the Borough of Keyport for Preliminary Engineering Design Services for the Federal Aid Project TA-2016 – Keyport Pedestrian Improvements Project
- R317-19 Authorizing an Agreement between the Borough of Keyport and the New Jersey Department of Transportation for Preliminary Engineering Design Services for the Federal Aid Project TA-2016 – Keyport Pedestrian Improvements Project
- R318-19 Approving Applications Submitted by Keyport 44 Realty LLC for Five-Year Exemption or Abatement, Pursuant to the Five-Year Exemption and Abatement Law, N.J.S.A. 40A:21-1, et seq.

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **resolutions listed on the Consent Agenda**

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

ORDINANCE INTRODUCTIONS

1. Ordinance – Restricting Through Traffic onto Union Street When School is in Session

The Clerk reads the Ordinance by Title: **AMENDING CHAPTER VII, TRAFFIC, TO REFLECT REVISED TRAFFIC REGULATIONS FOR UNION STREET**

1a. Motion to introduce:

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

2. Ordinance – Creating a Handicapped Parking Space on Church Street

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER VII (TRAFFIC) SECTION 7-12 (HANDICAPPED PARKING) AND SCHEDULE XXI (PARKING AREA FOR HANDICAPPED PERSONS) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT REGARDING 91 CHURCH STREET**

2a. Motion to introduce:

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

3. Ordinance – Amending Flood Damage Prevention Ordinance

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER XV (FLOOD DAMAGE PREVENTION) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

- 3a. Motion to introduce:
MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott
- 3b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing
- MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Application for Use of Borough Property dated November 7, 2019, to hold a wedding ceremony at Waterfront Park on May 2, 2020 at 3:30PM
2. Letter from Trevor Taylor of CME dated November 25, 2019, regarding an Emergency Sanitary Sewer Repair at the intersection of W. Front Street and Main Street
3. Letter from Trevor Taylor of CME dated November 25, 2019, regarding an Emergency Water Main Repair to an Atlantic Street fire hydrant
4. Email from Paul McKeefry dated November 25, 2019, requesting the placement of “No Parking” signs at certain locations on Main Street during the Keyport Historical Society Candlelight House Tour, Saturday, December 14, 2019 between 2PM-7PM
5. Application for Raffle License from Keyport High School Parent Club to hold 50/50’s during all boy’s and girl’s high school basketball games between 4PM-8PM from December 2019 through March 2020

(To Receive and File)

6. Letter from Keyport Environmental Commission dated October 29, 2019, regarding safety concerns on First Street
7. Letter of resignation from crossing guard Frances Spafford dated November 6, 2019, effective November 6, 2019
8. Certification from Monmouth County Board of County Canvassers dated November 13, 2019, certifying the results of the 2019 General Election
9. Letter from Andrew Kelsey dated November 21, 2019, regarding 75 Manchester Avenue
10. Letter from NJDOT dated November 21, 2019, stating Keyport has been selected to receive funding from the Fiscal Year 2020 Municipal Aid Program for the Improvements to Church Street Project in the amount of \$215,000.00

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **Communications above**

Opened: Closed:

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

NEW BUSINESS

1. Neighborhood Preservation Program Advisory Committee
2. Parking Advisory Committee
3. Library Construction Advisory Committee

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.

Please limit comments to no more than five minutes per person.

Opened:

Closed:

CLOSED SESSION

Resolution -19 – Closed Session Resolution

- Contract Negotiations
- Certain Personnel Matters

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM