

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, NOVEMBER 12, 2013, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:	PM
SUNSHINE LAW NOTICE	Municipal Clerk Valerie T. Heilweil
ROLL CALL: Councilmembers	Sheridan Tomczak McPeek Lamberson Toglia Howe Mayor Harry Aumack II
Others present:	Lorene Wright, Borough Administrator
Borough Attorney:	Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

OATH OF OFFICE TO MAYOR HARRY M. AUMACK II

PROCLAMATIONS

Recognizing retired Police Officers Richard Ely Jr. and Kenneth Marr

APPROVAL OF MINUTES

September 3, 2013 – Work Session

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R343-13 Payment of Bills
R344-13 Authorizing Execution of Special Citizens Area Transportation 2014 Agreement
R345-13 Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Extension
January 1, 2014 to June 30, 2014
R346-13 Authorizing Requests for Professional Services Proposals for 2014
R347-13 For Renewal of Membership in the Monmouth Municipal Joint Insurance Fund
R348-13 Authorizing the Borough Administrator to Sign the 2014 Edmunds & Associates
Software Support Agreement
R349-13 Appropriation Transfer
R350-13 Authorizing Formation of Creative Team for Sustainable Jersey
R351-13 Supporting Sustainable Land Use
R352-13 Reducing Sewer Portion of Water Bill – Kliemisch
R352-13 Certifying the Cost of Cleaning Up 21 Properties and Placing a Lien upon Such Lands
R353-13 Accepting Proposal for Tax Map Update Services
R354-13 Authorize Advertising for Bids for Stream Cleaning

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on any agenda item

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeck, Lamberson, Toglia, Howe

COMMUNICATIONS AND PETITIONS

1. Letter from Jesus the Lord Church requesting permission to hold processions on:
December 12, 2013 – Feast of Our Lady of Guadalupe – (3PM)
April 13, 2014 – Palm Sunday (11:15AM)
April 18, 2014 – Good Friday (4:00PM)

MM: 2nd: Ayes: Nays:

2. Notice from Keyport Fire Department requesting support in the form of an ad in its program book to honor 2013 Department Chief Robert Aumack at its 44th Annual Firemen's Ball

MM: 2nd: Ayes: Nays:

3. Fire Department request to hold St. Patrick's Day Parade on March 22, 2014

MM: 2nd: Ayes: Nays:

4. Results of the 2014 KBBC election

MM: 2nd: Ayes: Nays:

5. Letter from Keyport Hook & Ladder Co., No 1 notifying the Borough that Daniel Fox was elected to be the Company's Third Assistant Chief for 2014

MM: 2nd: Ayes: Nays:

6. Letter from Keyport Fire Department Secretary advising that Dan Fox was elected as the nominee for Third Assistant Chief in 2014 and notifying the Borough that the Fire Department Election will be held on Wednesday, December 5, 2013

MM: 2nd: Ayes: Nays:

7. Email from KBBC requesting closure of West Front Street from Broad Street to the mini-park on Saturday, November 30, 2013 from 4PM-9PM for the purpose of the annual Christmas Tree Lighting and visit with Santa

MM: 2nd: Ayes: Nays:

DISCUSSION

1. Update FEMA Claims Report
2. CDBG Streetscape Grant Application
3. Vacant Property Registration
4. Memorial and Honorary Bench Plaques

UNFINISHED BUSINESS

NEW BUSINESS

ATTORNEY REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -13 - Closed Session **Resolution:**

- Personnel:
 - Grievance Hearing – Police Department
- Litigation:
 - Lawn Cutting Contract
- Purchase or Lease of Municipal Property

Off:

2nd:

Roll Call Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM