

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, NOVEMBER 12, 2019 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers Michele Clark, Deputy Borough Clerk
Sheridan Cooper Goode
Pacheco Fotopoulos McDermott
Mayor Collette J. Kennedy
Stephen J. Gallo, Borough Administrator
William P. Opel, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

COMMITTEE REPORTS

Councilman Sheridan: Finance/Grants/Redevelopment/LEPC

Councilman Cooper: Recreation/Senior Center/Green Team

Councilman Goode: Fire/First Aid/Emergency Services/Planning Board

Councilwoman Pacheco: Police/MAC/Harbor Commission

Councilman Fotopoulos: Board of Health/Registrar/Recycling/Environmental/MAC

Councilwoman McDermott: Public Works/Construction/Zoning/Property Maintenance/
Library/Harbor Commission/KBBC

ADMINISTRATOR'S REPORT

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R284-19 Payment of Bills

R285-19 Authorizing Execution of an Assignment and Assumption of the Developer's Agreement between Keyport Homes, LLC and 138 Broad Street, LLC, for Approved Construction at 138 Broad Street in the Borough

R286-19 Ratifying and Confirming the Action of the Borough Administrator in Executing the Emergency Interconnection Operating Agreement between the Borough of Keyport and the Township of Aberdeen

R287-19 Authorizing the Extension of an Agreement with Ameriflex to Provide Employee Flexible Spending Accounts

- R288-19 Authorizing Letter of Support to Reformed Church of Highland Park
R289-19 Canceling Property Taxes for Properties that are now Borough owned and Exempt Through Foreclosed Municipal Tax Sale Certificates
R290-19 Certifying the Cost of Cleaning Up Properties and Placing a Lien Upon Such Lands – 43 Fulton, 45 Oak and 1 & 3 Walnut Terrace
R291-19 Authorizing Request for Reduction of Sewer Portion of Water/Sewer Bill Due to Leak – 54 Third Street
R292-19 Authorizing Request for Reduction of Sewer Portion of Water/Sewer Bill Due to Leak – 60 Chandler Avenue
R293-19 Authorizing Sick Day Buy Back for Non-Union Employees
R294-19 Authorizing the Hiring of a Bus Operator for the Borough – Joyce Zweidinger – and Setting Compensation Rate for all Bus Operators at \$17.00 Per Hour
R295-19 Authorizing the Hiring of a Plumbing Inspector/Subcode Official for the Borough – Joseph Crane
R296-19 Resolution Setting the Time and Place of the 2020 Borough of Keyport Reorganization Meeting
R297-19 Resolution of the Governor’s Council on Alcoholism and Drug Abuse for Fiscal Grant Cycle July 2020-June 2025
R298-19 Ratifying and Confirming the Action of the Borough Administrator in Permitting ABC Studios/Emergence to Use the Main Parking Lot for a Negotiated Fee
R299-19 Authorizing the Extension of a Plenary Retail Consumption License to the Executrix of the Estate of Charles Merla, Deceased
R300-19 Resolution Authorizing the Issuance of a “New” Liquor License upon Failure to Timely Renew Pursuant to N.J.S.A. 33:1-12.18 for the 2019-2020 License Term and to Permit Renewal of an Inactive License Pursuant to N.J.S.A. 33:1-12.39 for the 2019-2020 License Term Regarding Keyport Liquor 3, LLC
R301-19 Resolution Authorizing the Issuance of a “New” Liquor License upon Failure to Timely Renew Pursuant to N.J.S.A. 33:1-12.18 for the 2019-2020 License Term and to Permit Renewal of an Inactive License Pursuant to N.J.S.A. 33:1-12.39 for the 2019-2020 License Term Regarding 6 Broad Street Waterfront Liquor, LLC
R302-19 Authorizing Payment in Excess of the Quote Threshold for Necessary Repairs Made to Equipment Owned by the Borough

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **resolutions listed on the Consent Agenda**

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

PUBLIC HEARING/ADOPTION OF ORDINANCE

1. Ordinance #18-19 – Amending Salary Ordinance to Add Management Assistant

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING AND SUPERSEDING THE ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT**

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

2. Ordinance #19-19 – Amending Chapter XXV Land Use Regulations

The Clerk reads the Ordinance by Title: **AMENDING CHAPTER XXV, LAND USE REGULATIONS, TO REFLECT REVISIONS TO THE GENERAL COMMERCIAL DISTRICT (GC) REGULATIONS**

2a. Motion to Open Public Hearing:
Opened: Closed:

2b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

ORDINANCE INTRODUCTIONS

1. Ordinance – Amend Parking Regulations on Union Street

The Clerk reads the Ordinance by Title: **AMENDING CHAPTER VII, TRAFFIC, SCHEDULE IX, ONE-WAY STREETS, TO REFLECT REVISED TRAFFIC REGULATIONS FOR UNION STREET**

1a. Motion to introduce:

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

(To Receive and File)

1. Email dated October 22, 2019 from Mike Lane suggesting a letter of appreciation for the 1988 “Save the Park” team.
2. Email dated October 12, 2019 from Mike Lane regarding flooding on Beers Street.

3. Email dated October 18, 2019 from Mike Lane regarding opposition to the NESE pipeline project.
4. Email dated October 21, 2019 from Mike Lane regarding the draft NPP area map.
5. Letter dated October 22, 2019 from the Monmouth County Clerk regarding the "Honoring Our Heroes" initiative.
6. Letter dated October 23, 2019 from NJ DEP approving the Borough's application for a Green Acres matching grant of \$71,250 for Kearney Street Park Improvements.
7. Letter dated October 23, 2019 from Mike Lane with resident signatures regarding the 75 Manchester site.
8. Email dated October 25, 2019 from CFO Tom Fallon regarding the Borough's Best Practices Inventory.
9. Email dated October 29, 2019 from Citizens Improving Affordable Housing attaching correspondence regarding affordable housing legislation.
10. Email dated October 30, 2019 from John Campbell reporting a missing street sign at the intersection of Beers Street and Elizabeth Street. Response provided by Cpt. Torres.
11. Email dated October 30, 2019 from Mike Lane attaching a photo of flooding on Beers Street.
12. Letter dated November 4, 2019 certifying the results of the KBBC election.
13. Email dated November 4, 2019 from Gay Lee Benedict tendering her resignation from the Keyport Library Board of Trustees effective immediately.
14. Letter received November 6, 2019 from the Church of Saint Mary the Virgin regarding a final Eucharistic Celebration at 10:00AM on December 8, 2019, with a luncheon to follow.
15. Application dated November 8, 2019 from Chris Tucci for use of the Waterfront Park gazebo for a wedding ceremony on Saturday, November 23, 2019 at 4PM.

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **Communications above**

Opened:

Closed:

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for October 2019
2. Tax/Water/Sewer Collector's Report for October 2019
3. Board of Health Treasurer's Report for October 2019
4. Building Department Monthly Report for October 2019
5. Municipal Court Monthly Report for October 2019
6. Tax Assessor's Report for October 2019
7. Tax Sale Report for 2019

MM:

2nd:

Ayes:

Nays:

NEW BUSINESS

1. "Save the Park" team letter of appreciation
2. "Honoring Our Heroes"
3. Ordinance amending Chapter II of the Borough Code

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.

Please limit comments to no more than five minutes per person.

Opened:

Closed:

CLOSED SESSION

R -19- Closed Session Resolution:

- Personnel Matters

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM