

Minutes of the Regular Session Meeting of the Mayor and Council, Borough of Keyport, held on the above date via videoconference in Borough Hall Council Chambers, Keyport, NJ, pursuant to the adoption of the Annual Notice on file with the Borough Clerk forwarded to the Asbury Park Press, the Independent, Two River Times and Newark Star Ledger and posted on the Bulletin Board in accordance with the Open Public Meeting Act, P.L. 1975, Ch. 231.

Members of the public who wished to participate in the meeting used the following dial in information:

Link: <https://us02web.zoom.us/j/82891569701?pwd=eHlqMlh6Q0Foc2NUUHhvN0I1Nm9NZz09>

Meeting ID: 828 9156 9701

Password: 475461

Dial in Number: (646) 558-8656

Councilman Goode called the Meeting to Order at 7:00PM. Borough Clerk Michele Clark read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present via videoconference: Councilmembers Fotopoulos, Goode, McDermott, and Pacheco. Present in Council Chambers: Borough Administrator Jay Delaney. Borough Attorney Mark Moon was present via videoconference. Councilmember Sheridan and Mayor Kennedy were absent. Councilman Cooper arrived at 7:28PM.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Councilman Goode dedicated a moment of silence to all of those who have lost their lives to COVID-19.

Councilman Goode read the Knock Out Opioid Abuse Day Proclamation in the absence of Mayor Kennedy.

PRESENTATION

Veteran's Housing Consortium Proposal

Councilman Fotopoulos introduced Chris Foglio.

Chris Foglio – She introduced herself as the President and Founder of an affordable housing company called Community Investment Strategies. They have dedicated one of their facilities, Onora to help assist low income Veterans and through the Coronavirus Relief Fund COVID-19 related expenses of public hospitals, clinics and similar facilities are eligible. She asked the Borough to consider a \$300k request to prioritize three Veterans to be placed at Onora. Veterans will receive up to nursing home care, live in updated, at home like housing and be close to the Veterans Hospital in Tinton Falls.

Councilman Fotopoulos – He asked if the \$100k per bed was paid by the Borough.

Chris Foglio – She replied that it would be a request to the County for Veterans of Keyport and it would be an allocation of the CARES Act Funding to this project on behalf of Keyport. We have a 501c3 that is called Vet B Well, which will be the recipient of the funding.

Councilman Fotopoulos – He asked if this was taking away from any CARES Act Funding money allocated to the Municipality or local businesses.

Chris Foglio – She said that it is allocated to Veterans and specific to COVID related needs.

Councilman Fotopoulos – He thanked Councilman Sheridan for his initiative on this.

Councilwoman McDermott – She asked if the \$100k was a flat rate or if it was based on the population of the size of Keyport.

Chris Foglio – She said that it was done per bed regardless of what Municipality.

Councilwoman McDermott – She asked if this would give us one bed and Chris Foglio replied that it would give us one priority bed if there was a waiting list.

Administrator Delaney – He asked that once the Borough makes a commitment to request the funds, what is the process.

Chris Foglio – She said that details are still being confirmed, but it is similar to the way the County Underwrites a Housing Project. It will follow the same procedures as a Capital Contribution, which an agreement will be signed for a certain number of years that it will be kept affordable very similar to Affordable Housing.

Administrator Delaney – He confirmed that it would be a onetime payment from the County to the Organization with a commitment that a housing unit is reserved for a Veteran resident. Chris Foglio responded that Mr. Delaney was correct.

Councilman Cooper – He asked how the information is getting disseminated around the County.

Chris Foglio – She said that once this is fully approved, they will begin Marketing.

Administrator Delaney – He gave a brief summary regarding **R254-20** Authorizing Neighborhood Preservation Program (NPP) COVID-19 Relief Program Grant Application.

Councilman Goode – He asked if there was any matching component with the Grant and Mr. Delaney responded no.

Councilwoman McDermott – She said that there is potential to extend the NPP map to include other businesses.

PUBLIC COMMENT PORTION

The Meeting was opened to the public for comments or questions listed on the Agenda at 7:37PM moved by Pacheco, carried by Fotopoulos with ayes by all present.

Mike Lane, 51 First St – Regarding, **R250-20** Authorizing Execution of a Deed Transferring to the County of Monmouth Title to a Portion of Borough Property and a Deed of Permanent Easement Through a Separate Portion of the Borough Property to Allow the County to Proceed with the Reconstruction of Bridge R-3 Over Chingarora Creek to Widen the Bridge, he spoke about the ground elevation surrounding the bridge and the flooding. He asked if we confirmed the elevation of the roadway and if we were adding sidewalks.

Administrator Delaney – He said that he will get back to Mr. Lane about the sidewalks, but confirmed that the bridge and the access road to the bridge will be raised.

Mike Lane – He said that there are many communications for use of Borough Property and he is concerned about the use of masks. He requested that Council make a requirement that the organizations provide masks to those who attend without masks. He also asked to add the CRS Program and TAP Pedestrian Safety Improvement Program to Unfinished Business. He thinks that it is great that the County is going to align with 25MPH on Broad Street between Butler and First Street, but there are no speed limit signs between Front Street and First Street. He also said that between Butler and Route 36 it varies between 25MPH and 30MPH. He suggested making all of Broad Street 25MPH.

There being no further comments or questions, the Meeting was closed to the public at 7:48PM moved by Fotopoulos, carried by Cooper with ayes by all present.

MAYOR'S UPDATES

None

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion.

Any person may request that an item be removed for separate consideration.)

- R247-20 Payment of Bills for the September 22, 2020 Bills List
- R248-20 Payment of Bills for the October 6, 2020 Bills List
- R249-20 Resolution in Support of Proposal by CIS B Well to Utilize CARES Act Funding for Housing for Monmouth County Veterans
- R250-20 Authorizing Execution of a Deed Transferring to the County of Monmouth Title to a Portion of Borough Property and a Deed of Permanent Easement Through a Separate Portion of the Borough Property to Allow the County to Proceed with the Reconstruction of Bridge R-3 Over Chingarora Creek to Widen the Bridge
- R251-20 Authorizing the Borough Administrator to Initiate the Hiring Process for a Full Time Patrol Officer in the Police Department
- R252-20 (Amending R198-20) Authorizing the Borough of Keyport Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Keyport Police Department to Request and Acquire Excess Department of Defense Equipment
- R253-20 Liquor License Renewals for the 2020-2021 License Term
- R254-20 Authorizing Neighborhood Preservation Program (NPP) COVID-19 Relief Program Grant Application

APPROVAL OF RESOLUTIONS

Motion to approve items listed on the Consent Agenda moved by Pacheco, carried by Fotopoulos.

Roll Call: Ayes: Cooper, Fotopoulos, Goode, McDermott, Pacheco
Nays:
Absent: Sheridan
Abstain:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Letter from Jersey Shore Ghost Tours requesting to hold walking tours beginning at the Mini Park on Saturday evenings, October 10th, 17th, 24th and 31st and November 7th and 14th.
2. Application for a Raffle License from American Legion Post 23 Raritan for a Pull Tab Raffle to be held November 11, 2020 through November 10, 2021 from 8AM to 2AM.
3. Letter from Our Lady of Fatima Parish requesting permission to schedule a car procession on Tuesday, October 13th at 7PM leaving from Jesus the Lord Church on Broad Street and proceeding to Our Lady of Fatima parking lot.
4. Application for Use of Borough Property from the Kiwanis Club of Keyport to use the Waterfront Pavilion (or the Mini Park) for their 98th Installation Ceremony on Monday, October 12th from 6PM to 7:30PM. Also requesting waiver of the fee.
5. Application for Use of Borough Property from the Arts Society of Keyport to use the Pine Street parking lot near the softball field for a Trunk-or-Treat on Saturday, October 24th from 3PM to 7PM. Also requesting a waiver of any fee.
6. Application for Use of Borough Property from Suzanne O'Dwyer to use the Waterfront Pavilion/Promenade for a wedding ceremony on Saturday, October 17th from 2PM to 4PM.
7. Letter from Knights of Columbus requesting permission to "shake the cans" at the traffic light by the Keyport-Matawan Elks on Broadway on October 9th, 10th and 11th between 10AM to 4PM each day. (County approval attached)
8. Letter from Keyport-Matawan Elks requesting permission to fundraise on the corner of Broadway and Maple Place on November 7th and 8th between 10AM and 3PM. (County approval attached)
9. Application for a Social Affair Permit from Keyport-Matawan Elks to hold a fundraiser on Saturday, October 10th from 5PM to 10PM. Also requesting to close a portion of a Chingarora Avenue.
10. Application for Use of Borough Property from the League of Women Voters to hold a voter registration drive at Waterfront Park Gazebo on October 10th from 12PM to 4PM and at the Main Street Park Skate Park on October 9th and 11th from 1PM to 3PM. Also requesting a waiver of the fee.
11. Proposal from Recreation Commission to hold a Trunk-or-Treat and Fall Movie Night on Friday, October 30th on American Legion Drive in the Municipal Parking Lot and grass area. Set up will be from 4PM to 5PM, Trunk-or-Treat in the Municipal Parking Lot will be from 5PM to 6:30PM and the movie will run from 6:30PM to 8PM. Requesting closure of the Municipal Parking Lot from

4PM to 8PM as well as one Special Police Officer to be present. Also requesting four tables and extra trash and recycling cans from DPW.

(To Receive and File)

- 12. Monmouth County Board of Chosen Freeholders Resolution No. 2020-0629 amending Resolution No. 79-434 establishing speed limits along County Route 4 (South Street, South Holmdel Road, Holmdel Road, Keyport-Holmdel Road, Main Street and Broad Street) in the Townships of Colts Neck, Holmdel, Hazlet and the Borough of Keyport.
- 13. Monmouth County Board of Chosen Freeholders Resolution No. 2020-0702 urging the Legislature to prevent funds from being diverted from the Clean Communities Fund and the State Recycling Fund and to avoid the elimination of these important programs.
- 14. Letter from the Bayshore Regional Sewerage Authority providing a copy of their 2019 Audit Report. A copy is available from the Borough Clerk’s office upon request.
- 15. Letter from the Monmouth County Planning Board providing an attested copy of the Monmouth County Open Space Plan 2019. A PDF version is available at www.monmouthcountyparks.com or via the Monmouth County Division of Planning webpage at www.visitmonmouth.com.

Administrator Delaney – At the request of the Mayor, he brought up the increase in requests of the waiver in the fee for the use of Borough Property. Many of these events are sponsored by non-profit organizations and are local within the Community that incur costs by the Borough.

Discussion ensued regarding the waiver of fee. Council had no issues waiving the fees for these Organizations at this time.

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent to Approve or Receive and File moved by Pacheco with the exception of Item #9 being pulled (Application for a Social Affair Permit from Keyport-Matawan Elks to hold a fundraiser on Saturday, October 10th from 5PM to 10PM. Also requesting to close a portion of a Chingarora Avenue.), carried by Fotopoulos.

Roll Call: Ayes: Cooper, Fotopoulos, Goode, McDermott, Pacheco
 Nays:
 Absent: Sheridan
 Abstain:

APPROVAL OF MINUTES

September 15, 2020 Regular Meeting

Motion to approve Minutes moved by Fotopoulos, carried by Pacheco.

Roll Call: Ayes: Cooper, Fotopoulos, Goode, McDermott, Pacheco
 Nays:
 Absent: Sheridan
 Abstain:

NEW BUSINESS

Councilman Fotopoulos – He spoke about a Non-Engine Braking Ordinance that Holmdel adopted.

Discussion ensued about the about the Noise Ordinance and Council will continue having conversations about it.

Councilwoman McDermott – She asked if they could put a speed limit sign on Front Street near Gerber Salon.

Councilman Cooper – He wants the Food Pantry to be added to the mailing list for information we might receive regarding helpful services becoming available so the pantry could disseminate that information to its clients.

UNFINISHED BUSINESS

Administrator Delaney – He said that the Borough Engineer’s Office is handling the CRS, Community Rating System, under the Flood Insurance Program and he will follow up with them. Regarding TAP, at the last meeting he reported that there has been correspondence to initiate the first notification to the Utility Companies. He does not have a specific date, but he will obtain a time for public participation.

Councilman Goode – He asked Mr. Delaney to request speed limit signs for Broad Street from the County.

ATTORNEY'S REPORT

None

PUBLIC COMMENT PORTION

The Meeting was opened to the public for comments or questions at 8:03PM moved by Pacheco, carried by Fotopoulos with ayes by all present.

Mike Lane – He recommends delineating where marijuana dispensaries can be located ahead of time and be a highway district. He asked if there has been any input from the Borough Engineer about the NPP Flood Gate on American Legion Drive.

Councilman Goode – He said that the Marijuana Ordinance will take time and might be best for the beginning of next year. He asked Mr. Delaney to reach out to Trevor about the NPP Flood Gate.

There being no further comments or questions, the Meeting was closed to the public at 8:11PM moved by Cooper, carried by Goode with ayes by all present.

ADJOURNMENT

Motion to Adjourn at 8:11PM moved by Pacheco, carried by Cooper with ayes by all Present.