

**BOROUGH OF KEYPORT
WORKSHOP MEETING AGENDA
TUESDAY, OCTOBER 1, 2024, 7PM
MUNICIPAL COMPLEX COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ____ Councilmember Brady ____ Councilmember Gross
____ Councilmember McNamara ____ Councilmember Peperoni ____ Councilmember Reilly
____ Council President Vecchio ____ Mayor Araneo

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PROCLAMATION/PRESENTATION

Community Emergency Response Team (CERT) Member Kenneth Bonnell
Police Chief Shannon Torres

**RESOLUTION #2024-295 Authorizing the Promotional Appointment of a Police Officer –
Zachary Scully**

MM: 2nd: Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

**RESOLUTION #2024-296 Authorizing Promotional Appointment of a Police Captain –
Det. Sgt. Joseph Rendina**

MM: 2nd: Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

**RESOLUTION #2024-297 Authorizing Promotional Appointment of a Police Chief –
Captain Michael Ferm**

MM: 2nd: Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

OATHS OF OFFICE

To be administered by Mayor Araneo:

- Police Officer Zachary Scully
- Police Sergeant Eric Devlin
- Police Lieutenant Stephen Wheeler
- Police Captain Joseph Rendina
- Police Chief Michael Ferm

PUBLIC COMMENTS

The Meeting is opened to the public for comments on **agenda items only**.

Opened: MM: 2ND: Closed: MM: 2ND:

CONSENT AGENDA

- R2024-298 Authorizing Increase in Hourly Rate of Compensation for Class 1 Special Law Enforcement Officers
- R2024-299 Authorizing Increase in Hourly Rate of Compensation for School Crossing Guards
- R2024-300 Authorizing Appointments of Special Law Enforcement Officers – *Matthew Hozer, Yubir Rojas-Herrera, Heaven Cruz*
- R2024-301 Authorizing Appointment of School Crossing Guard – *Salvatore Laona*
- R2024-302 Authorizing Issuance of a Social Affair Permit for Keyport Yacht Club
- R2024-303 Approving the Request of Our Lady of Fatima Parish to Conduct a Vehicular Procession

APPROVAL OF RESOLUTIONS

Motion to approve resolutions on the Consent Agenda

MM: 2nd: Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

WORKSHOP ITEMS FOR DISCUSSION

1. Hometown Hero Banners
2. Skip the Stuff Ordinance

PUBLIC COMMENT

The Meeting is opened to the public for comments.

Please limit comments to no more than five minutes per person.

Opened: MM: 2nd: Closed: MM: 2nd:

ADJOURNMENT

Adjourned: MM: 2nd:

RESOLUTION #2024-

**AUTHORIZING PARTICIPATION IN THE CIVIL SERVICE EXAMINATION
EXEMPTION PROGRAM FOR ENTRY-LEVEL LAW ENFORCEMENT
POSITIONS AND THE APPOINTMENT OF A POLICE OFFICER**

Zachary Scully

WHEREAS, the Borough of Keyport ("Borough") is governed by N.J.S.A. 11A:1-1 et seq., the Civil Service Act, and the rules and regulations established pursuant to this act; and

WHEREAS, P.L.2021, c.7 provides for the Civil Service Commission to exempt a person from the requirement to take an examination for an entry-level law enforcement position provided the individual successfully completes a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission within nine months from the date of hire as a temporary entry-level officer; and

WHEREAS, P.L. 2021, c.7 also provides that a municipal police department may hire a person exempt from the Civil Service requirement to take an examination for an entry-level law enforcement position upon adoption of a resolution by the governing body authorizing such hiring and the adoption of a conflict of interest and nepotism policies; and

WHEREAS, the Borough has previously established a conflict of interest policy (Section 1.14) and a nepotism policy (Section 5.02A) as provided in the Borough's Personnel Policies & Procedures Manual; and

WHEREAS, the Chief of Police has recommended the Borough affirmatively "opt in" and authorize such hiring to provide for the selection of a qualified individual who has completed the necessary training required by the New Jersey Police Training Commission; and

WHEREAS, the Chief of Police has further recommended the appointment of Zachary Scully as a Police Officer pursuant to this exemption.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Keyport, in the County of Monmouth, State of New Jersey, as follows:

1. The Borough of Keyport is hereby authorized to participate in the program to hire persons exempt from the Civil Service examination process for entry-level law enforcement positions provided the individual successfully completes a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission within nine months from the date of hire as a temporary entry-level officer.
2. Zachary Scully is hereby appointed to the position of Police Officer for a probationary period of one year effective October 1, 2024. Zachary Scully will complete the training course approved by the New Jersey Police Training Commission in December 2024. The Borough Administrator and Chief of Police are authorized to execute all documents necessary to effectuate participation in this Civil Service exemption program and the appointment of Police Officer Zachary Scully.

3. The Borough Clerk is directed to transmit a certified copy of this resolution to the Borough Administrator, Chief of Police and the New Jersey Civil Service Commission.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on October 1, 2024.

Michele Clark, RMC
Borough Clerk

R24-296

RESOLUTION #2024-

**AUTHORIZING THE PROMOTIONAL APPOINTMENT OF
A POLICE CAPTAIN OF THE BOROUGH OF KEYPORT
POLICE DEPARTMENT – *Det. Sgt. Joseph Rendina***

WHEREAS, a vacancy in the position of Police Captain in the Borough of Keyport Police Department is expected to occur on October 1, 2024; and

WHEREAS, the New Jersey Civil Service Commission previously conducted an examination of candidates eligible for promotional appointment to the position of Police Captain and promulgated a list of personnel within the Police Department certified for promotion to this position; and

WHEREAS, Det. Sgt. Joseph Rendina presently serves the Keyport Police Department, having joined the Police Department in January 2007 as a Police Officer, and was assigned to the Detective Bureau in February 17, 2015, and promoted to Sergeant effective November 22, 2017; and

WHEREAS, the Police Commissioner and the Police Committee of the Borough Council have consulted with retiring Police Chief Torres and recommend that Det. Sgt. Joseph Rendina be promoted to Police Captain effective October 1, 2024; and

WHEREAS, recognizing the importance of stable leadership during the transition period, the governing body resolves that the Police Captain will receive the same pay rate as the Police Captain who is being promoted to Police Chief until a formal compensation agreement is established.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. Det. Sgt. Joseph Rendina is hereby promoted to Police Captain of the Keyport Police Department, effective October 1, 2024, subject to the approval of the New Jersey Civil Service Commission.
2. The Borough Administrator is directed and authorized to file the required documents with the New Jersey Civil Service Commission to effectuate this appointment.
3. The Borough Clerk is directed to forward certified copies of this resolution to Joseph Rendina, the Chief of Police, the Borough Administrator, and the Borough CFO.
4. This Resolution shall take effect immediately.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSTAIN:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting of October 1, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-

**AUTHORIZING THE PROMOTIONAL APPOINTMENT OF
A POLICE CHIEF OF THE BOROUGH OF KEYPORT
POLICE DEPARTMENT – *Capt. Michael Ferm***

WHEREAS, on October 1, 2024, Police Chief Shannon Torres will retire from the Borough of Keyport Police Department creating a vacancy in the Chief of Police position; and

WHEREAS, Police Captain Michael Ferm presently serves the Keyport Police Department and with the scheduled retirement of Chief Torres is the highest ranking officer; and

WHEREAS, Michael Ferm joined the Keyport Police Department in 1988 as a Police Officer and was promoted to Sergeant in November 2007, Lieutenant in January 2018, and was promoted to Police Captain effective January 1, 2021; and

WHEREAS, the Police Commissioner and the Police Committee of the Borough Council have consulted with retiring Chief Torres and recommend that Captain Michael Ferm be promoted to Police Chief effective October 1, 2024; and

WHEREAS, recognizing the importance of stable leadership during the transition period, the governing body resolves that the Chief of Police will receive the same pay rate as the outgoing Chief until a formal compensation agreement is established.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. Police Captain Michael Ferm is hereby promoted to Police Chief of the Keyport Police Department, effective October 1, 2024, subject to the approval of the New Jersey Civil Service Commission.
2. The Borough Administrator is directed and authorized to file the required documents with the New Jersey Civil Service Commission to effectuate this appointment, including documents required for a competitive examination waiver.
3. The Borough Clerk is directed to forward certified copies of this resolution to Michael Ferm, retiring Chief of Police Shannon Torres, the Borough Administrator, and the Borough CFO.
4. This Resolution shall take effect immediately.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSTAIN:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting of October 1, 2024.

Michele Clark, RMC
Borough Clerk

224-298

RESOLUTION #2024-

**AUTHORIZING AN INCREASE IN HOURLY RATE OF COMPENSATION
FOR CLASS I SPECIAL LAW ENFORCEMENT OFFICERS**

WHEREAS, the Borough of Keyport desires to amend the hourly rate of compensation paid to Class I Special Law Enforcement Officers; and

WHEREAS, Borough of Keyport Class I Law Enforcement Officers are currently compensated at an hourly rate of \$15.13; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby authorize an increase in the hourly rate of compensation for Class I Special Law Enforcement Officers to \$17.00 per hour effective October 1, 2024.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on October 1, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-

**AUTHORIZING INCREASE IN HOURLY RATE OF COMPENSATION
FOR SCHOOL CROSSING GUARDS**

WHEREAS, the Borough of Keyport desires to amend the hourly rate of compensation paid to Keyport School Crossing Guards; and

WHEREAS, Borough of Keyport School Crossing Guards are currently compensated at an hourly rate of \$15.13.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the hourly rate of compensation for School Crossing Guards shall increase to \$16.00 effective October 1, 2024.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Meeting held on October 1, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING APPOINTMENTS OF SPECIAL LAW ENFORCEMENT OFFICERS**

Matthew Hozer, Yubir Rojas-Herrera, Heaven Cruz

WHEREAS, the Borough of Keyport (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, N.J.S.A.40A:14-146.8 et seq. authorizes the appointment of Special Law Enforcement Officers (SLEO) for a term not to exceed one (1) year; and

WHEREAS, Section 3-5.9 of the Borough Code provides for the appointment of special law enforcement officers subject to approval by resolution of the Borough Council; and

WHEREAS, the Chief of Police has recommended the appointment of qualified individuals as Class I and Class II Special Law Enforcement Officers and the Borough Administrator, as the designated Appropriate Authority, approves this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The following are hereby appointed as Class II Special Law Enforcement Officers for a term ending December 31, 2024: Matthew Hozer and Yubir Rojas-Herrera.
2. The following are hereby appointed as Class I Special Law Enforcement Officers for a term ending December 31, 2024: Heaven Cruz.
3. All Special Law Enforcement Officer appointments are contingent upon the successful completion of a pre-employment physical examination.
4. All Special Law Enforcement Officers shall be compensated on an hourly basis within the hourly pay range established by ordinance and approved by the Chief of Police and Borough Administrator.
5. The Borough Clerk is directed to forward certified copies of this resolution to the Chief of Police and Borough Administrator.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on October 1, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING APPOINTMENT OF A SCHOOL CROSSING GUARD***Salvatore Laona*

WHEREAS, N.J.S.A. 40A:9-154.1 authorizes the appointment of school crossing guards to serve under the supervision and direction of the Chief of Police for terms not exceeding one (1) year; and

WHEREAS, the Chief of Police has recommended the appointment of Salvatore Laona to serve as a school crossing guard; and

WHEREAS, in accordance with the recommendation of the Chief of Police, it is the desire of the Mayor and Borough Council to confirm this appointment.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. Salvatore Laona is hereby appointed as a school crossing guard to serve for the 2024-2025 school year for a term that shall expire July 31, 2025, contingent upon the successful completion of a pre-employment physical examination.
2. Individuals serving as school crossing guards are classified as part-time employees regularly scheduled to work not more than 25 hours per week and shall be compensated at a rate not to exceed \$16.00 per hour as may be authorized by the Borough Administrator.
3. The Borough Administrator is authorized to execute all documents necessary to effectuate these appointments.
4. The Borough Clerk is directed to forward copies of this resolution to the Borough Administrator and to the Chief of Police for distribution to the appointed individuals.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on October 1, 2024.

Michele Clark, RMC
Borough Clerk

224-302

RESOLUTION #2024-

**AUTHORIZING THE ISSUANCE OF A SOCIAL AFFAIR PERMIT
FOR KEYPORT YACHT CLUB**

WHEREAS, Keyport Yacht Club has filed an application for a Social Affair Permit for an event to be held October 17, 2024, from 6:00 PM to 10:00 PM at 115 First Street, Keyport, New Jersey; and

WHEREAS, the application is complete in all respects.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby authorize the issuance of the Social Affair Permit to Keyport Yacht Club for an event to be held October 17, 2024, from 6:00 PM to 10:00 PM at 115 First Street, Keyport, New Jersey.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on October 1, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING THE REQUEST OF OUR LADY OF FATIMA
PARISH TO CONDUCT A VEHICULAR PROCESSION**

WHEREAS, a request has been received from Our Lady of Fatima Parish to conduct a Feast Procession in the Borough of Keyport on Sunday, October 13, 2024, at 5:00 PM; and

WHEREAS, the procession would depart Jesus the Lord parking lot onto Broad Street, turning left onto West Front Street, heading along West Front Street to Broadway, continuing on Broadway and bearing right onto the overpass onto Nappi Place, turning right onto Broadway and ending at Our Lady of Fatima Parish parking lot; and

WHEREAS, the Police Chief has reviewed the request and has offered no objections as to the date, time, and route requested.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport that:

1. This Resolution shall constitute approval to permit Our Lady of Fatima Parish to conduct a vehicular procession in accordance with the request dated September 15, 2024, received from the Pastor, which is to be held Sunday, October 13, 2024, at 5:00 PM.
2. The Municipal Clerk is directed to forward a certified copy of this Resolution to the Chief of Police and the Pastor of Our Lady of Fatima Parish.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Meeting of October 1, 2024.

Michele Clark, RMC
Borough Clerk