

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, SEPTEMBER 18, 2018 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers Valerie T. Heilweil Borough Clerk
Pacheco Sheridan Kennedy
Lamberson Cooper Goode
Mayor Harry M. Aumack II
Stephen J. Gallo, Borough Administrator
James Polles, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R196-18 Payment of Bills

R197-18 Authorizing Letter of Support to Reformed Church of Highland Park

R198-18 Authorizing the Hiring of Per Diem Crossing Guards – *David Parks & Ronald Palladino*

R199-18 Hiring of DPW Laborers – *Henry Young* (Laborer 1, Step 1)

R200-18 Authorizing Submission of an Application to the NJDOT's Safe Routes to School Program (SRTS) 2018

R201-18 Authorizing Reduction in Sewer Charges Due to Leak – *94 Third Street*

R202-18 Appointing Municipal Prosecutor – Gregory Cannon

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM:

2nd:

Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

PUBLIC HEARING ON THE BOROUGH'S MONMOUTH COUNTY OPEN SPACE GRANT APPLICATION

On Keyport Borough's Monmouth County Open Space Grant Application for the Jack Conway Senior Park/Kearney Street Park Improvement Project. The Borough-owned project site is located at 28 Kearney Street, Block 40, Lot 07

The Meeting is opened to the public for comments, questions or suggestions:

Opened:

Closed:

ADOPTION OF ORDINANCES

1. Ordinance #18-18 – Bond Ordinance for Perry Street Water Treatment Plant Improvements

The Clerk reads the Ordinance by Title: **PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$1,700,000 FOR UPGRADES TO THE PERRY STREET WATER TREATMENT PLANT IN AND BY THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$1,700,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – Personnel Practices providing defense or indemnity

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AUTHORIZING THE BOROUGH TO PROVIDE LEGAL COUNSEL AND INDEMNIFICATION FOR OFFICIALS, EMPLOYEES AND APPOINTEES OF THE BOROUGH IN CERTAIN ACTIONS BROUGHT AGAINST SAID OFFICIALS, EMPLOYEES AND APPOINTEES**

1a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

1c. RESOLUTION R203-18 - KEYPORT BOROUGH COUNCIL'S CERTIFICATION PURSUANT TO P.L. 2017, C. 183 OF COMPLIANCE WITH THE US EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964'

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

2. Ordinance – Personnel Practices requiring policies be adopted by resolution

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, ESTABLISHING PROCEDURES TO ADOPT PERSONNEL PRACTICE AND AUTHORIZING THE BOROUGH ADMINISTRATOR TO IMPLEMENT SAID PRACTICES WITH ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS AND INDEPENDENT CONTRACTORS OF THE BOROUGH**

2a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

2c. RESOLUTION R204-18 – ADOPTING PERSONNEL POLICIES AND PROCEDURES

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

3. Ordinance – Amending Boat Ramp Ordinance

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY AMENDING CHAPTER XI, RECREATIONAL FACILITIES, TO REFLECT CHANGES TO THE REGULATIONS GOVERNING THE MUNICIPAL BOAT LAUNCHING RAMP**

3a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

3b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

4. Ordinance – Non-Exclusive Easement over Block 22, Lot 26.01

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AUTHORIZING ACCEPTANCE OF A NON-EXCLUSIVE EASEMENT OVER BLOCK 22, LOT 26.01 AS SHOWN ON THE TAX MAP OF THE BOROUGH, PURSUANT TO N.J.S.A. 40a:12-1, et. seq.**

3a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

3b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Application for membership in Lincoln Hose Fire Company (subject to State approval) from Jackson Aumack and letter from Keyport Fire Department advising the Borough that the membership accepted the resignation of Frank Currier as an active member

MM: 2nd: Ayes: Nays:

2. News Release from the Monmouth County Clerk's Office regarding National Passport Awareness Month

MM: 2nd: Ayes: Nays:

3. Application for Use of Borough Park (Beach Park) from Keyport Recreation for a Bonfire event to be held Friday, October 26, 2018 (RD 11/2/18) from 5:30-10PM. Event from 7-9PM.

MM: 2nd: Ayes: Nays:

4. Letter from KBBC regarding the October 20th Keyport Music Festival and requesting:
 - Use of Waterfront Park for the purpose of pumpkin painting and crafts
 - Use of Mini-Park for the purpose of live music
 - Fireworks at dusk ending at 8PM (RD 10-21-18) launched from Aberdeen Township Public Works
 - Permission to hang banners from Borough-owned light poles at Waterfront Park, West Front Street and Upper Maple Place three weeks prior to event
 - Permission to decorate West front Street Borough trees with white Christmas lights
 - Approval of Social Affair Permit

MM: 2nd: Ayes: Nays:

5. Email from KBBC requesting the following changes to previous approvals for the KeyportFest Event to be held on September 22, 2018:
 - Change ending time of event to 7PM
 - Requesting support from DPW for patrol and clean-up
 - Extend time for crossing guards at West front & Main Streets
 - Permission for business owners to have merchandise on the sidewalk

MM: 2nd: Ayes: Nays:

6. Proposal from Scoutmaster of Troop 364 regarding Eagle Scout proposal of Scout Shawn Johnson to paint shelving units and catalogue walkway bricks at the Senior Center

MM:

2nd:

Ayes:

Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for August 2018
2. Tax/Water/Sewer Collector's Report for August 2018
3. Board of Health Treasurer's Report for August 2018
4. Building Department Monthly Report for August 2018
5. Municipal Court Monthly Report for August 2018

MM:

2nd:

Ayes:

Nays:

COMMITTEE REPORTS

Councilwoman Pacheco: Board of Health/Library

Councilman Sheridan: Finance/Grants/Redevelopment

Councilwoman Kennedy: Public Works/Construction Department/Recycling/Property Maintenance

Councilwoman Lamberson: Police/Drug Alliance

Councilman Cooper: Recreation/Senior Center

Councilman Goode: Fire/First Aid/Emergency Services

NEW BUSINESS

Discussion of "No Knock" Ordinance

UNFINISHED BUSINESS

1. 299 Washington Street – (Block 6, Lot 8 in Keyport – Block 274, Lot 3 in Aberdeen)
2. Jackson Street Parking

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM