

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, SEPTEMBER 18,, 2012, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:

PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers

Municipal Clerk Valerie T. Heilweil

Bolte McPeck Sheridan

Tomczak Ambrose Toglia

Mayor Robert E. McLeod

Others present: Lorene Wright, Borough Administrator

Borough Attorney: Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

APPROVAL OF MINUTES

August 21, 2012

MM:

2nd:

Ayes:

Nays:

PROCLAMATION

By Governor Chris Christie – September 11, 2012 as Patriot Day and National Day of Service and Remembrance

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R249-12 Payment Of Bills

R250-12 Approving Volunteer Tuition Reimbursement Program – David Olsen

R251-12 Appointing Permanent Fire Protection Inspector – David Olsen

R252-12 Application for a Raffle License – Raritan Post 23 American Legion –
Pull-Tab Machine

R253-12 Application for a Raffle License – Knights of Columbus #3402, St. Joseph's Council
– 50/50 Cash Raffle – October 13, 2012

R254-12 Application for a Raffle License – Knights of Columbus #3402, St. Joseph's Council
– Gift Auction – October 13, 2012

R255-12 Setting and Confirming the Salaries of Various Positions Within the Borough

R256-12 Authorizing Collection of Fees for Recreational Purposes – Yoga Class

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #18-12 – PBA Local 223 Salary Ordinance

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING AN ORDINANCE FIXING THE SALARIES OF VARIOUS EMPLOYEES OF THE POLICE DEPARTMENT OF THE BOROUGH OF KEPORT IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Letter from Keyport Bayfront Business Cooperative (KBBC), regarding the "Keyport Scream'n Country Jamboree" to be held October 13-14th, and requesting:

- a) Waterfront Park Permit for the purposes of holding the event at this location and waiver of the fee for use of the park
- b) Closure of Waterfront Park parking lot from Wednesday, October 10th through Monday, October 15th for set up of amusement rides and mandatory state inspections.
- c) Use of Mini Park Area for Beer Garden. ABC Application to be submitted.
- d) Use of Special Police Officers for the event. Three Specials during the day, plus regular patrol and one Special overnight.
- e) Use of DPW workers for setting up trash containers, dumpster for refuse, manpower for patrol and final clean up
- f) Hours of operation from 11AM-6PM, except for amusements rides which will run until 7PM.
- d) Use of Borough's decorative lamp posts for banners to be placed at Waterfront Park, West Front Street and Upper Maple Place three weeks prior to the event

MM: 2nd: Ayes: Nays:

2. Request from George Strang of Keyport Recreation Commission for a Facebook Social Media page, as required by the Keyport Social Media Policy Ordinance

MM: 2nd. Ayes: Nays:

3. Petition to Extend Licensed Premises from Columbian Club of Keyport (Knights of Columbus) for a Breast Cancer Awareness event to be held October 13, 2012 from 2PM-6PM

MM: 2nd. Ayes: Nays:

4. Letter from Keyport Engine Co. No. 1 regarding the Nomination of Eugene Eng as Third Assistant Chief

MM: 2nd. Ayes: Nays:

5. Application for Waterfront Park Use from Keyport Garden Walk (Keyport Garden Club) for use of the facilities for the Keyport Garden Walk to be held June 8th & 9th, 2012. They are also requesting the waiver of the fee

MM: 2nd. Ayes: Nays:

6. Letter from VFW Post 4247 requesting the use of picnic tables for their annual fundraiser picnic to be held Saturday, October 6, 2012. Requesting tables be dropped off at the Post on Friday, October 5th.

MM: 2nd. Ayes: Nays:

7. Application and Permit for Use of Senior Center from Recreation for the purpose of providing knitting classes on the 2nd & 4th Thursdays of the month from September 1, 2012 through May 1, 2012. Also requesting waiver of fee for use of Borough building

MM: 2nd. Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Board of Health Treasurer's Report for August 2012
2. Tax/Water/Sewer Collector's Report for August 2012
3. Building Department Monthly Report for August 2012
4. Municipal Clerk's Monthly Report for August 2012
5. Minutes of the Keyport Free Public Library Board of Trustee's Meeting of August 14, 2012

MM: 2nd. Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

COMMITTEE REPORTS

Councilwoman Bolte: Buildings/Grounds/Library:

Councilman McPeck: Health and Recreation:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilwoman Tomczak: Police:

Councilwoman Ambrose: Public Works/Recycling/Property Maintenance:

Councilman Toglia: Fire/First Aid/Emergency Services:

DISCUSSION

Best Practices Questionnaire

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -12 - Closed Session **Resolution:**

Off:

2nd:

Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM