

**BOROUGH OF KEYPORT  
REGULAR MEETING AGENDA  
TUESDAY, SEPTEMBER 16, 2014, 7:00 P.M.  
MUNICIPAL COMPLEX, COUNCIL CHAMBERS  
70 W. FRONT STREET, KEYPORT, NJ**

**CALL TO ORDER: PM**

**SUNSHINE LAW NOTICE**

Valerie T. Heilweil, Borough Clerk, Acting BA

**ROLL CALL: Councilmembers**

Tomczak Lamberson Chamberlain

Sheridan Howe McPeck

Mayor Harry Aumack II

Borough Attorney: Gordon Litwin, Esq.

*As a courtesy to those around you, please silence your cell phones*

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**APPROVAL OF MINUTES**

July 1, 2014 – Work Session

MM:

2<sup>nd</sup>:

Ayes:

Nays:

**CONSENT AGENDA**

*(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)*

R269-14 Authorizing Hatch Mott McDonald LLC to Perform Engineering Services for Water and Sewer Infrastructure Improvements Project, Phase 2

R273-14 Payment of Bills

R274-14 Certifying the Cost of Cleaning Up 187 Washington Street and Placing a Lien upon Such Lands

R275-14 Certifying the Cost of Cleaning Up 37 Myrtle and Placing a Lien upon Such Lands

R276-14 Authorizing Approval of Raffle License – Jesus the Lord Church – for an On-Premise 50/50 Cash Raffle to be held October 26, 2014 from 1-5PM

R277-14 Authorizing Approval of Raffle License – Jesus the Lord Church – for a Tricky-Tray to be held on October 26, 2014 from 1-4PM

R278-14 Authorizing Approval of Raffle License – Jesus the Lord Church – for a Tricky-Tray to be held November 16, 2014 from 1-5PM

R279-14 Authorizing Approval of Raffle License – Jesus the Lord Church – for an On-Premise 50/50 Cash Raffle to be held November 16, 2014 from 1-5PM

R280-14 Authorizing Approval of Raffle License – Knights of Columbus #3402 St. Josephs – for an Off-Premise 50/50 Cash Raffle to be held on November 1, 2014 at 7PM

R281-14 Awarding Contract for Water Distribution and Sanitary Sewer Upgrades, Contract #1, to T&T Commonwealth Construction Company

R282-14 Awarding Contract for Elizabeth Street Standpipe Demolition, Contract #3 to William Kohl Construction Corp.

R283-14 Authorizing Application for Local Aid Transportation Grant from the NJDOT

R284-14 Authorizing Change Order #6 and Final Payment for USDA Sanitary Sewer System Updates, Phase III, Contract No. 3A

R285-14 Hiring DPW laborers – Jeremy Lazar & Darven Stewart-Romulus

## **PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened:

Closed:

## **APPROVAL OF RESOLUTIONS**

Motion on the Consent Agenda

MM:

2<sup>nd</sup>:

Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeck

## **COMMUNICATIONS AND PETITIONS**

1. Letter from KBBC requesting:

- A) Sign Inventory and correction of improper signage
- B) Striping of County roads
- C) Explanation of 57 West Front Street (rear) zoning approval (Property not listed in Keyport BID schedule) See explanation of Zoning Officer Bob Burlew, included
- D) To share Office space with Prosecutor

MM:

2<sup>nd</sup>:

Ayes:

Nays:

2. Request for use of Beach Park picnic and gazebo area from the NJ Marine Education Association for the purpose of a Professional Development workshop to be held on October 16, 2014 from 8-11AM. Also requesting a waiver of the fee

MM:

2<sup>nd</sup>:

Ayes:

Nays:

3. Letter of Resignation from DPW laborer Mario Teixeira effective September 12, 2014

MM:

2<sup>nd</sup>:

Ayes:

Nays:

4. Invitation from Knights of Columbus St. Josephs Council #3402 to its Breast Cancer Awareness fundraiser/barbecue to be held on September 21, 2014 from 1-5PM. Day will begin with a 12:30PM walk from the boat ramp through the Borough to the Knights' location

MM:

2<sup>nd</sup>:

Ayes:

Nays:

5. Email from Keyport Recreation Commission requesting use of twelve folding tables and chairs to be brought to Firemen's Park for the KeyportFest 5K race to be held Saturday, September 20<sup>th</sup>. Also requesting power be available and three to four extra garbage cans and bags

MM:

2<sup>nd</sup>:

Ayes:

Nays:

6. Application for membership in Raritan Hose Company from Tom Falcone (subject to State approval) and notice that the membership resignation of Pete Totorell as an active member was accepted at Raritan Hose's August 14, 2014 meeting

MM: 2<sup>nd</sup>: Ayes: Nays:

7. Notice from National Kidney Foundation regarding a free public health screening to be held at CentraState Medical Center on Thursday, November 6, 2014 from 10AM-2:30PM

MM: 2<sup>nd</sup>: Ayes: Nays:

8. Letter from Harbor Commission regarding the use of electric by the Waterfront Park hot dog vendor

MM: 2<sup>nd</sup>: Ayes: Nays:

### **REPORTS OF DEPARTMENTS**

1. Municipal Clerk's Report for August 2014
2. Tax/Water/Sewer Collector's Report for August 2014
3. Board of Health Treasurer's Report for August 2014
4. Building Department Monthly Report for August 2014
5. Hazlet/Keyport/Matawan Joint Court Report from August 2014

MM: 2<sup>nd</sup>: Ayes: Nays:

### **COMMITTEE REPORTS**

Councilwoman Tomczak: Police:

Councilwoman Lamberson: Health and Recreation:

Councilman Chamberlain: Buildings/Grounds/Library:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilman Howe: Public Works/Recycling/Property Maintenance:

Councilman McPeck: Fire/First Aid/Emergency Services:

### **NEW BUSINESS**

### **UNFINISHED BUSINESS**

### **ATTORNEY'S REPORT**

## ADMINISTRATOR'S REPORT

### PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

### CLOSED SESSION

R -14 - Closed Session **Resolution:**

Off:

2<sup>nd</sup>:

Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

### ADJOURNMENT

Motion to Adjourn moved by:

2<sup>nd</sup>:

Time of Adjournment:

PM