

**BOROUGH OF KEYPORT  
WORK SESSION MEETING AGENDA  
TUESDAY, SEPTEMBER 6, 2011, 7:00 P.M.  
MUNICIPAL COMPLEX, COUNCIL CHAMBERS  
70 W. FRONT STREET, KEYPORT, NJ**

**CALL TO ORDER:** PM  
**SUNSHINE LAW NOTICE** Municipal Clerk Valerie T. Heilweil  
**ROLL CALL:** Councilmembers Bolte Sefcik Chamberlain  
Sheridan Ambrose Toglia  
Mayor Robert E. McLeod  
Others present: Lorene Wright, Borough Administrator  
Borough Attorney: John T. Lane, Jr.

*As a courtesy to those around you, please silence your cell phones*

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**PUBLIC HEARING ON APPLICATION FOR A PLACE-TO-PLACE TRANSFER,**

Expansion of Licensed Premises, of Kurtis Enterprises, LLC, T/A Bayside Bar & Grill

The Meeting is opened to the public for comments or questions

Opened: Closed:

**RESOLUTION R216-11** Authorizing Approval of Place-to-Place Transfer of Kurtis Enterprises,  
t/a Bayside Bar & Grill

MM: 2<sup>nd</sup>: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

**APPROVAL OF MINUTES**

July 19, 2011 – Regular  
August 9, 2011 - Special

**CONSENT AGENDA**

*(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)*

R217-11 Payment Of Bills

R218-11 Authorizing Change Order #2 and Final Payment to Manzo Maroba, Inc.  
for Waterfront Park Improvements

R219-11 Authorizing Award of Contract for Benjamin Terry Park Bulkhead Replacement  
to JAK Construction Corp.

R220-11 Application for Raffle License from Keyport First Aid – Off Premise 50/50 Cash-  
March 10, 2012

## **PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions

Opened:                      Closed:

## **APPROVAL OF RESOLUTIONS**

Motion on the Consent Agenda

MM:                      2<sup>nd</sup>:                      Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

## **PUBLIC HEARINGS/ADOPTION OF ORDINANCES**

### **1. Ordinance #16-11 – Vacation of a Portion of Atlantic Street**

The Clerk reads the Ordinance by Title: AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AUTHORIZING VACATION OF A PORTION OF ATLANTIC STREET

1a. Motion to Open Public Hearing:  
Opened:                      Closed:

1b. Motion to adopt Ordinance

MM:                      2<sup>nd</sup>:                      Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM:                      2<sup>nd</sup>:                      Ayes:                      Nays:

### **2. Ordinance #17-11 – Court Administrator & Deputy Court Administrator**

The Clerk reads the Ordinance by Title: **AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

2a. Motion to Open Public Hearing:  
Opened:                      Closed:

2b. Motion to adopt Ordinance

MM:                      2<sup>nd</sup>:                      Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

2<sup>nd</sup>:

Ayes:

Nays:

## **COMMUNICATIONS AND PETITIONS**

1. Letter from Community Church of Keyport requesting approval to hold an outdoor benefit concert for the Keyport Ministerium Food Pantry to be held on Saturday, September 24<sup>th</sup> from 1PM-5PM

MM: 2<sup>nd</sup>:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

2. Letter from Laurie Devino, resident of Washington Street whose property is in both Keyport and Aberdeen, requesting that she be totally assessed in Aberdeen

MM: 2<sup>nd</sup>:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

3. Email notice from Monmouth County Division on Aging, Disabilities & Veterans Services regard 4<sup>th</sup> National GrandRally for Grandparents & Other Relatives Raising Children to be held September 15, 2011 at the U.S. Capitol in Washington, DC

MM: 2<sup>nd</sup>:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

4. Application for Scott Eack who is transferring from Liberty Hose Company #3 and joining Raritan Hose Company. Resignation of Matthew Gajewski was accepted by Raritan Hose

MM: 2<sup>nd</sup>:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

5. Application for Dylan Borders to become a member of NJ State Firemen's Association

MM: 2<sup>nd</sup>:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

6. Request from Keyport First Aid to waive local fees for their March 10<sup>th</sup> raffle

MM: 2<sup>nd</sup>:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

7. Letter of Resignation from Recreation Commission member Nina Jeandron

MM: 2<sup>nd</sup>:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

## **UNFINISHED BUSINESS**

## **ADMINISTRATOR'S REPORT**

## **ATTORNEY'S REPORT**

### **PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions

Opened:

Closed:

### **CLOSED SESSION**

R -11 - Closed Session **Resolution:**

Contract Negotiations:

- § T & M Proposal for Redevelopment Study & Plan for Old Municipal Build
- § Police Department Cineflix Production Agreement

Personnel:

- Police Department

Off:

2<sup>nd</sup>:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

### **ADJOURNMENT**

Motion to Adjourn moved by:

2<sup>nd</sup>:

Time of Adjournment:

PM