

September 6, 2011
Keyport, New Jersey

Minutes of the Work Meeting of the Mayor and Council, Borough of Keyport, held on the above date in the Borough Hall Council Chambers, Keyport, N.J., pursuant to the adoption of the Annual Notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Independent, Two River Times and Newark Star Ledger and posted on the Bulletin Board in accordance with the Open Public Meeting Act, P.L. 1975, Ch. 231.

Mayor McLeod called the meeting to order at 7:00 PM and Borough Clerk read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia, Mayor McLeod. Others present: CFO, Tom Fallon, Borough Administrator Ms. Wright, Borough Attorney, John T. Lane

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PROCLAMATION In honor of Eloise F. Schank – Formerly President of the Keyport Historical Society, member of the Keyport Civic League and Vice-President of the Keyport Board of Health

RESOLUTION R216-11 Joining the National Moment of Remembrance of the 10th Anniversary of September 11th

Public Invitation to Keyport's 9-11 service held annually by the members of the Keyport Fire Department. Service begins promptly at 7PM Sunday, September 11, 2011 at American Legion Drive by the pier

Motion to approve moved by Mr. Sheridan, second by Mr. Chamberlain

Roll Call Vote: Ayes: Councilmembers Sefcik, Bolte, Chamberlain, Sheridan Ambrose, Toglia
Nays:
Absent:
Abstain:

Councilman Sheridan thanked all involved.

Councilwoman Bolte made note that recorder did not work for the August 9th meeting.

APPROVAL OF MINUTES

July 19, 2011 – Regular

Offered for adoption by Ms. Bolte, seconded by Mr. Chamberlain

Roll Call Vote: Ayes: Councilmembers Sefcik, Bolte, Chamberlain, Sheridan Ambrose, Toglia
Nays:
Absent:
Abstain:

August 9, 2011 - Special

Offered for adoption by Ms. Bolte, seconded by Mr. Chamberlain

Roll Call Vote: Ayes: Councilmembers Bolte, Chamberlain, Ambrose, Toglia
Nays:
Absent:
Abstain: Councilmembers Sefcik, Sheridan

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- .R217-11 Payment Of Bills
- R218-11 Authorizing Change Order #2 and Final Payment to Manzo Maroba, Inc. for Waterfront Park Improvements
- R219-11 Authorizing Award of Contract for Benjamin Terry Park Bulkhead Replacement to JAK Construction Corp.
- R220-11 Application for Raffle License from Keyport First Aid – Off Premise 50/50 Cash- March 10, 2012
- R221-11 Volunteer Tuition Reimbursement Program – David Olsen
- R222-11 Reject Bid Received for the Reconstruction of Division Street and Authorize Clerk to Advertise for Rebid of the Project
- R223-11 Reject Bid Received for Sanitary Sewer System Upgrades and Authorize Clerk to Advertise for Rebid of the Project
- R224-11 Application for Raffle License – Keyport Business Alliance – On-Premise 50/50 Cash – October 8-9, 2011

Ms. Sefcik asked about paperwork omitted regarding R219-11 Benjamin Terry Park Award. Administrator Wright reported Business Registration has now been received.

PUBLIC COMMENT PORTION

The meeting was opened to the public for comments or questions at 7:22 PM moved by Mr. Sheridan, second by Mr. Chamberlain with ayes by all present.

Ken McPeck, 224 Division Street, commended First Aid and Police Department for their work during the recent hurricane. Concerned that the Borough does not have a phone blast system for emergencies. Mr. McPeck would like to work in conjunction with Union Beach radio station to get information out to the public.

Councilwoman Sefcik would like a dedicated phone number for messages advising residents where residents can receive more information in the case of an emergency.

Councilman Sheridan suggested posting information at Stop & Shop and Home Depot where all go before a storm.

Betty Schriber, Atlantic Street, thanked the Police and Fire Departments for their help during the hurricane. Ms. Schriber asked about dead trees owned by contiguous property owners and how to get owners to remove them. What is the procedure?

Mike Lane, 51 First Street, complimented Fire Department for clearing storm drains at West Front Street and First Street. Spoke of reverse 911 system and land-line phone service in case of an emergency.

Dennis Fotopoulos asked about tree and brush collection from the recent hurricane.

Administrator Wright stated that DPW will be picking them up all this week.

Ed Burlew, 59 West Front Street, asked status of the highway sign.

Administrator Wright – waiting to hear from Jersey Central Power & Light to get electricity to the site.

Ed Burlew asked for update on Ye Cottage Inn parking lot.

Mayor stated that there are inconsistencies between the surveys. A comparison of the meets and bounds description is needed and would cost thousands of dollars for a title search.

There being no more comments or questions from the public, the meeting was closed to the public at 7:52P.M. moved by Mr. Sheridan, second by Ms. Ambrose with ayes by all present.

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda made by Mr. Sheridan, second by Mr. Chamberlain

Roll Call: Ayes: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

Nays:

Abstain:

Absent:

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #16-11 – Vacation of a Portion of Atlantic Street

The Clerk reads the Ordinance by Title:

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AUTHORIZING VACATION OF A PORTION OF ATLANTIC STREET

Motion was made by Mr. Chamberlain, second by Mr. Sheridan with ayes by all present to open the Hearing to the public for comments or questions at 7:52 P.M.

M.D. Abramowitz-Gearing spoke regarding abandoning Atlantic Street to a business, the Keyport Yacht Club. Feels it doesn't make sense. Ms. Abramowitz-Gearing stated she was upset about the current lack of parking and thinks this will make it worse.

Mayor explained the Borough is actually vacating a paved easement, not a Borough lot. Property vacated does go back on the tax rolls.

There being no more comments or questions from the public, the hearing was closed at 8:06 P.M.

Motion to adopt Ordinance was made by Ms. Sefcik, second by Ms. Ambrose

Roll Call Vote: Ayes: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

Nays:

Absent:

Abstain:

Motion authorizing the Clerk to publish the Ordinance as adopted moved by Mr. Sheridan second by Ms. Bolte with ayes by all present.

2. Ordinance #17-11 – Court Administrator & Deputy Court Administrator

The Clerk reads the Ordinance by Title:

AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Motion was made by Mr. Sheridan, second by Mr. Toglia with ayes by all present to open the Hearing to the public for comments or questions at 8:08 P.M.

There being no comments or questions from the public, the hearing was closed at 8:09 P.M.

Motion to adopt Ordinance was made by Ms. Sefcik, second by Ms. Ambrose

Roll Call Vote: Ayes: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

Nays:

Absent:

Abstain:

Motion authorizing the Clerk to publish the Ordinance as adopted moved by Mr. Sheridan second by Ms. Bolte with ayes by all present.

COMMUNICATIONS AND PETITIONS

1. Letter from Community Church of Keyport requesting approval to hold an outdoor benefit concert for the Keyport Ministerium Food Pantry to be held on Saturday, September 24th from 1PM-5PM

Motion to approve moved by Mr. Sheridan, second by Mr. Toglia with ayes by all present

2. Letter from Laurie Devino, resident of Washington Street whose property is in both Keyport and Aberdeen, requesting that she be totally assessed in Aberdeen

Motion to refer to Mr. Lane and consult with our assessor and Aberdeen's, if necessary, moved by Mr. Sheridan, second by Ms. Ambrose.

3. Email notice from Monmouth County Division on Aging, Disabilities & Veterans Services regard 4th National Grand Rally for Grandparents & Other Relatives Raising Children to be held September 15, 2011 at the U.S. Capitol in Washington, DC

Motion to receive and file moved by Mr. Sheridan, second by Ms. Sefcik with ayes by all present.

4. Application for Scott Eack who is transferring from Liberty Hose Company #3 and joining Raritan Hose Company. Resignation of Matthew Gajewski was accepted by Raritan Hose

Motion to approve moved by Mr. Sheridan second by Mr. Chamberlain with ayes by all present.

5. Application for Dylan Borders to become a member of Liberty Hose and Letter advising resignation of Scott Eack

Motion to approve moved by Mr. Chamberlain, second by Mr. Sheridan with ayes by all present.

6. Request from Keyport First Aid to waive local fees for their March 10th raffle

Motion to approve moved by Mr. Chamberlain, second by Mr. Sheridan with ayes by all present.

7. Letter of Resignation from Recreation Commission member Nina Jeandron

Motion to accept resignation moved by Ms. Ambrose, second by Mr. Sheridan with ayes by all present.

8. Notice from Keyport Spanish-American Club regarding Mariachi Oro de Mexico to be held Thursday, September 8, 2011 from 7-9PM at the Keyport Mini Park

Motion to approve moved by Mr. Sheridan, second by Ms. Bolte with ayes by all present.

9. Application for a Social Affairs Permit from Keyport Business Alliance for the Keyport Country Jamboree to be held October 8-9, 2011 from 12Noon – 6PM

Motion to approve moved by Mr. Sheridan, second by Mr. Toglia with ayes by all present.

UNFINISHED BUSINESS

Mr. Sheridan thanked OEM Coordinator, Police, First Aid and Fire Department for their actions during the hurricane. Mr. Sheridan would like a team to go over post-hurricane suggestions, an Ad Hoc Emergency Management Committee.

Motion made by Mr. Sheridan, second by Ms. Sefcik to create an Ad Hoc Emergency Management Committee consisting of Chairs of the Fire, Police and Public Works Committee.

ADMINISTRATOR'S REPORT

Ms. Wright reported on the following:

- Letter from Monmouth County authorizing going to bid for CDBG for 2011 funding for Luppataatong and Chingarora funding is in place

Motion made by Ms. Bolte, second by Mr. Sheridan with ayes by all present authorizing going out to bid.

- Direct Install for Senior Center – installing motion detectors and energy efficient lights. Under a 5 year warranty.
- Public Assistance from FEMA - \$5,000 in O/T – mostly from Police Department
- Brush removal continues – bills will be submitted to FEMA
- Moving forward with a couple of these projects.

ATTORNEY'S REPORT- No report

NEW BUSINESS

Mr. Sheridan thinks we should be thinking about signs for “no parking when snow covered” before winter begins.

Ms. Sefcik would like a reminder put in water bills regarding storm regulations.

Ms. Ambrose would like to see a survey go out to residents asking for suggestions and rating the job Council is doing. It could either go out in the water bill or as an on-line survey.

PUBLIC COMMENT PORTION

Motion was made by Mr. Sheridan, second by Mr. Chamberlain with ayes by all present to open the meeting to the public for comments or questions at 8:33P.M.

Ed Carew, 64 Broadway, updated Council on the progress of the Mosaic project at the Boat ramp trailer. September 29th for five days, Isaiah Zagar is coming to do his art work. Feels emergency whistle/siren already in place could be used in some way for emergency notifications.

Ken Howe, 127 Chingarora, member of Eagle Hose – explained the tones on the siren.

Jim Bocci, 145 Church Street, thinks there is a response from first responders without the audible siren.

Lynne Kosobucki, 95 First Street, wanted to clarify that she did not put the fence up on the Borough's easement; it was already there when she purchased her home.

Mike Lane offered his help to the Council. Has experience in emergency communications.

Spoke of Campo property and property at 188 First Street with a significant expansion of a non-conforming use. Mr. Lane asked what can be done since Mr. Neibert had issued CO's.

Mayor expansion, though technically illegal, was ratified by Officials, even prior to Mr. Neibert, by the issuance of COs.

Lynne Kosobucki asked about issues of fraud made by owners on permit applications.

Bob Burlew, 64 Chandler Ave, asked who is paying taxes on the Ye Cottage Inn property – the disputed area.

Mayor explained there is nothing cut and dry about it.

There being no more comments or questions from the public, the meeting was closed to the public at 9:08 P.M

Motion made by Mr. Sheridan, second by Ms. Sefcik with ayes by all present

The meeting was reconvened into closed session at 9:15pm

CLOSED SESSION

R 225 -11 - Closed Session Resolution:

**RESOLUTION NO. 225-11
CLOSED EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Mayor and Council of the Borough of Keyport are of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Contract Negotiations:

§ T&M Proposal for Redevelopment Study & Plan for Old Municipal Building

§ Police Department Cineflix Production Agreement

Personnel:

§ Police Department

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a meeting of the Mayor and Council shall be held forthwith from which the public shall be excluded in the Council Chambers, Borough Hall, for the purpose of discussing the above-mentioned items.

BE IT FURTHER RESOLVED that discussion on Contract Negotiations and Personnel be conducted at said Closed Session shall be disclosed when the matters discussed are resolved and this meeting shall continue in approximately 20 minutes.

Offered for adoption by: Mr. Sheridan, Seconded by: Mr. Chamberlain

Roll Call Vote: Ayes: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia
Nays:
Absent:
Abstain:

Motion to go into closed session after a short break was made by Mr. Sheridan, second by Ms. Sefcik with ayes by all present.

ADJOURNMENT

Motion to adjourn was made by Mr. Sheridan, second by Ms. Sefcik with ayes by all present at 10:04 pm