

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, SEPTEMBER 4, 2012, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:

PM

SUNSHINE LAW NOTICE

Municipal Clerk Valerie T. Heilweil

ROLL CALL: Councilmembers

Bolte McPeck Sheridan

Tomczak Ambrose Toglia

Mayor Robert E. McLeod

Others present:

Lorene Wright, Borough Administrator

Borough Attorney:

Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

APPROVAL OF MINUTES

June 26, 2012 - Regular

July 17, 2012 – Regular

MM:

2nd:

Ayes:

Nays:

PUBLIC HEARING ON APPLICATION FOR A PERSON-TO-PERSON TRANSFER,

Person-to-Person Transfer, of The Office at Keyport, t/a The Office Beer Bar & Grill to Anand Divine Liquor, LLC – License No. 1322-32-005-009 (currently an inactive, in-pocket license)

The Meeting is opened to the public for comments or questions

Opened:

Closed:

Resolution – Approving Person-to-Person Transfer to Anand Divine Liquor, LLC

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R229-12 Authorizing Execution of Local 223 PBA contract

R234-12 Payment Of Bills

R235-12 Authorizing Release of Performance Bond – 6 Snyder Lane

R236-12 Application for Raffle License – Keyport Senior Citizens Advisory Committee
– Tricky Tray – October 25, 2012 from 6-10PM

R237-12 Application for Raffle License – Keyport Senior Citizens Advisory Committee
– On-Premise 50/50 Cash raffle – October 25, 2012 from 6-10PM

R238-12 Application for a Raffle License – Keyport First Aid – Off-Premise 50/50 Cash
– March 9, 2013 at 11PM

R239-12 Hire Temporary School Crossing Guards
R240-12 Authorizing Submission of a Grant Application by T&M Associates with the New Jersey Department of Transportation for the Elizabeth Street Improvement Project
R241-12 Authorizing Hatch Mott MacDonald to Provide Engineering Services for the Preparation of Bid Specifications and Advertising for the Repair of the Water Plant Roof (not to exceed \$2,000)
R242-12 Setting and Confirming Salaries of Various Positions Within the Borough (Non-Union)
R243-12 Appointment of Harbor Commission Member – Daniel Bach
R244-12 Authorizing Re-Bid for Billboard

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Tolia

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #17-12 – Snyder Lane Parking

The Clerk reads the Ordinance by Title: AN ORDINANCE TO REVISE THE PARKING PROHIBITION ALONG THE SOUTH SIDE OF SNYDER LANE

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Tolia

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – PBA Local 223 Salary Ordinance

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING AN ORDINANCE FIXING THE SALARIES OF VARIOUS EMPLOYEES OF THE POLICE DEPARTMENT OF THE BOROUGH OF KEYPORT IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

1a. Motion to introduce:

MM: 2nd: Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held September 18, 2012

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Letter from Knights of Columbus, St. Joseph's Council 3402 regarding a Breast Cancer Awareness fundraising event to be held October 13, 2012 from 2PM-6PM

MM: 2nd: Ayes: Nays:

2. Letter of resignation from crossing guard Paul Albrecht, effective September 6th

MM: 2nd: Ayes: Nays:

3. Letter of resignation from crossing guard Sonia Perno, effective August 30th

MM: 2nd: Ayes: Nays:

4. Letter from Keyport Fire Department regarding 9/11 Memorial Service to be held on Tuesday, September 11, 2012. They are requesting:

A) American Legion Drive be closed from 5:30PM-8PM (closure from Post Office parking lot entrance to the westernmost entrance/exit of the municipal parking lot by the Rain Garden)

B) Solid waste and recycling receptacles be provided

MM: 2nd: Ayes: Nays:

5. Request from Keyport First Aid for waiver of raffle license fees for their Off-Premise Super 50/50 raffle to be held on March 9, 2013

MM: 2nd: Ayes: Nays:

6. Letter from the Township of Aberdeen requesting permission to hold a firework display on the ballfield of St. Joseph Church in celebration of their annual Aberdeen Day to be held on Saturday, September 22, 2012

MM: 2nd: Ayes: Nays:

7. Application from Arts Society of Keyport for Use of Borough Hall for the purpose of an Art Exhibit to be held 9-5 daily from September 6 – October 15, 2012 and Saturday and Sunday, October 13 & 14 from 11AM-4PM (Country Jamboree)

MM: 2nd: Ayes: Nays:

8. Request from the Keyport Garden Walk Chair wanting to secure June 8-9, 2013 (hours 11AM-3PM) for the Keyport Garden Walk 2013

MM:

2nd:

Ayes:

Nays:

NEW BUSINESS

1. Charter Boat Lease Expiration

UNFINISHED BUSINESS

1. Insert Policy

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -11 - Closed Session **Resolution:**

Off:

2nd:

Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM