

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, SEPTEMBER 3, 2013, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM
SUNSHINE LAW NOTICE Municipal Clerk Valerie T. Heilweil
ROLL CALL: Councilmembers Sheridan Tomczak McPeck
Lamberson Toglia Howe
Mayor Harry Aumack II
Others present: Lorene Wright, Borough Administrator
Borough Attorney: Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PROCLAMATION

National Preparedness Month

PRESENTATION

Presentation and Public Hearing of the Proposed Application for a Monmouth County Open Space Grant to make Passive Recreation Improvements to Parks known as Veteran's Park and Benjamin Terry Park at Block 127, Lots 12, 13 and 25

APPROVAL OF MINUTES

August 6, 2013 – Work Session

August 20, 2013 – Regular Session

MM: 2nd: Ayes: Nays:

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R296-13 Payment of Bills
R297-13 Authorize Hiring of Per-Diem Dispatcher
R298-13 Appointment of Crossing Guard – Adaris Vera Rockhill
R299-13 Appointment of Crossing Guard – Susan Faith Mulligan
R300-13 Authorizing Leave of Absence of Officer Dylan Borders
R301-13 Authorizing Purchase of Telephone System
R302-13 Authorizing Purchase of Fire Prevention Bureau Vehicle under State Contract
R303-13 Amending the Engineering Contract for Sanitary Sewer Infiltration and Inflow Improvements
R304-13 Authorizing Change Order No. 2 to the Contract for Sanitary Sewer Infiltration and Inflow Improvements
R305-13 Releasing Escrow Funds for Bayshore Wind to Energy Project
R306-13 Accepting Proposal of and Authorizing Mayor to Execute Contract with Beacon Planning and Consulting to Prepare Municipal Public Access Plan
R307-13 Accepting the Proposal of and Authorizing Mayor to Execute Contract with Mazur Planning and Consulting for the Preparation of a Post Sandy Strategic Recovery Plan

R308-13 Supporting the FoodBank of Monmouth and Ocean Counties and the National Hunger Relief Initiative and Designating the Month of September as Hunger Action Month

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on any agenda item

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #14-13 – Ordinance – Amending Building Height in Special Flood Zones

The Clerk reads the Ordinance by Title: **AN ORDINANCE AMENDING CHAPTER XXV, LAND USE REGULATIONS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT WITH RESPECT TO BUILDING HEIGHT IN AREAS OF SPECIAL FLOOD HAZARD**

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

2. Ordinance #15-13 – Ordinance – Amending Building Height in Special Flood Zones

The Clerk reads the Ordinance by Title: **AN ORDINANCE AMENDING CHAPTER XXV, LAND USE REGULATIONS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT WITH RESPECT TO BUILDING HEIGHT IN AREAS OF SPECIAL FLOOD HAZARD**

2a. Motion to Open Public Hearing:
Opened: Closed:

2b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM:

2nd:

Ayes:

Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – Time Limited Parking on Maple Place

The Clerk reads the Ordinance by Title: **AN ORDINANCE AMENDING AN ORDINANCE ENTITLED “THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT, 1988” CHAPTER VII, TRAFFIC, SECTION 7-3, PARKING, SUBSECTION 7-3.6, PARKING TIME LIMITED ON CERTAIN STREETS, SCHEDULE IV**

1a. Motion to introduce:

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeck, Lamberson, Toglia, Howe

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeck, Lamberson, Toglia, Howe

COMMUNICATIONS AND PETITIONS

1. Communication regarding YMCA – Bayshore Family Success Center at Union Beach Library. Flyer regarding Information Session for Storm Preparedness – Tuesday September 24th from 7-9PM and flyer regarding Family Game Night to be held September 21st from 5-8PM.

MM: 2nd: Ayes: Nays:

2. Letter from Keyport VFW Post 4247 requesting the use of Borough picnic tables on October 4, 2013 for use at their October 5, 2013 annual picnic

MM: 2nd: Ayes: Nays:

3. Letter from Keyport Fire Department requesting permission to hold a 9/11 Memorial Service on American Legion Drive on Wednesday, September 11, 2013. Further requesting the closure of American Legion Drive from 5:30PM -8:00PM

MM: 2nd: Ayes: Nays:

4. Letter from Keyport Bayfront Business Cooperative for a two-day sidewalk sale to be held October 12-13 in conjunction with the County Jamboree

MM: 2nd: Ayes: Nays:

5. Message from Keyport Bayfront Business Cooperative requesting closure of American

Legion Drive on Wednesday evening, October 9th for amusement ride set-up to be in place until Monday, October 14th. Further requesting West Front Street closure from 6:00AM-6:30pm, from Broad Street to Main Street for the purpose of a Car Show

MM:

2nd:

Ayes:

Nays:

UNFINISHED BUSINESS

NEW BUSINESS

ATTORNEY REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -13 - Closed Session **Resolution:**

Personnel:

-Grievance Hearings of Three Police Officers

Off:

2nd:

Roll Call Sheridan, Tomczak, McPeek, Lamberson, Toggia, Howe

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM