

**BOROUGH OF KEYPORT  
WORK SESSION MEETING AGENDA  
TUESDAY, SEPTEMBER 2, 2014, 7:00 P.M.  
MUNICIPAL COMPLEX, COUNCIL CHAMBERS  
70 W. FRONT STREET, KEYPORT, NJ**

**CALL TO ORDER: PM**

**SUNSHINE LAW NOTICE**

**ROLL CALL:** Councilmembers    Municipal Clerk Valerie T. Heilweil  
                                         Tomczak      Lamberson    Chamberlain  
                                         Sheridan     Howe          McPeek  
                                         Mayor Harry Aumack II  
Borough Attorney:    Gordon Litwin, Esq.

*As a courtesy to those around you, please silence your cell phones*

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**PROCLAMATION**

September is Hunger Action Month

**APPROVAL OF MINUTES**

June 23, 2014 – Regular Meeting

July 1, 2014 – Work Session Meeting

MM:

2<sup>nd</sup>:

Ayes:

Nays:

**CONSENT AGENDA**

*(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)*

R264-14 Payment of Bills

R265-14 Authorizing Approval of Raffle License – Keyport Senior Citizens Advisory Committee  
– for a Tricky Tray to be held at 1927 Atlantic Street, on October 17, 2014 from 6-10PM

R266-14 Authorizing Approval for Raffle License – Keyport Senior Citizens Advisory Committee  
– for an On-Premise 50/50 Cash Raffle to be held at 1927 Atlantic Street on October 17, 2014 from 6-10PM

R267-14 Certifying the Cost of Cleaning Up Four Properties and Placing a Lien Upon Such Lands

R268-14 Authorizing the Donation of a Pedestrian Crossing Sign by Bethany Manor

R269-14 Authorizing Hatch Mott McDonald LLC to Perform Engineering Svices for Water and Sewer  
Infrastructure Improvements Project, Phase 2

R270-14 Authorizing Change Order #3 to Contract with Precise Construction, Inc. for Rehabilitation  
of Osborn Street

R271-14 Granting Renewal of Inactive Liquor License of Anand Divine Liquor LLC

**PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened:

Closed:

## **APPROVAL OF RESOLUTIONS**

### **Motion on the Consent Agenda**

MM:            2<sup>nd</sup>:            Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

## **PUBLIC HEARINGS/ADOPTION OF ORDINANCES**

### **1. Ordinance #10-14 – Amending Construction Permit Fees**

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER XII, BUILDING AND HOUSING, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT, TO REVISE THE FEE SCHEDULES OF THE CONSTRUCTION OFFICE

1a. Motion to Open Public Hearing:

Opened:                      Closed:

1b. Motion to adopt Ordinance

MM:            2<sup>nd</sup>:            Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM:                      2<sup>nd</sup>:                      Ayes:                      Nays:

## **COMMUNICATIONS AND PETITIONS**

1. Request for a block party to be held in the Main Street Parking lot from resident of 5 West Third Street on Saturday, September 27, 2014 at 6PM

MM:                      2<sup>nd</sup>:                      Ayes:                      Nays:

2. Request for a block party to be held on Washington Street from Heather Dow on Saturday, September 6, 2014 from 2-10PM

MM:                      2<sup>nd</sup>:                      Ayes:                      Nays:

3. Notice from Keyport Fire Department requesting support in the form of an ad to honor 2014 Department Chief Richard Ely, Jr.

MM:                      2<sup>nd</sup>:                      Ayes:                      Nays:

4. Letter from PBA requesting that Councilmembers Tomczak and McPeek recuse themselves from interviewing and voting on the upcoming Sergeant's promotion

MM:                      2<sup>nd</sup>:                      Ayes:                      Nays:

5. Letter of Resignation from DPW Meter Worker Robert Hassmiller effective August 4, 2014

MM:                      2<sup>nd</sup>:                      Ayes:                      Nays:

6. Request from Keyport Fire Department and Chief Richard Ely to hold a 9/11 Memorial Service on American Legion Drive at 7PM on Thursday, September 11, 2014. Also requesting the Mayor speak and that American Legion Drive be closed from 5:30-8PM on that day. All are invited

MM:

2<sup>nd</sup>:

Ayes:

Nays:

7. Application from Keyport Fire Department for the transfer of Glenn Leonard to Lincoln Hose Company. Also accepting the resignation of James English as an active member

MM:

2<sup>nd</sup>:

Ayes:

Nays:

### **NEW BUSINESS**

### **UNFINISHED BUSINESS**

### **ATTORNEY'S REPORT**

### **ADMINISTRATOR'S REPORT**

### **PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions

Opened:

Closed:

### **CLOSED SESSION**

R -14 - Closed Session **Resolution:**

Off:

2<sup>nd</sup>:

Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeck

### **ADJOURNMENT**

Motion to Adjourn moved by:

2<sup>nd</sup>:

Time of Adjournment:

PM