

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, AUGUST 21, 2018 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers Valerie T. Heilweil Borough Clerk
Pacheco Sheridan Kennedy
Lamberson Cooper Goode
Mayor Harry M. Aumack II
Stephen J. Gallo, Borough Administrator
James Polles, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R175-18 Appointment to the Library Board of Trustees for an unexpired term
– Rosemary Besrutschko
- R178-18 Payment of Bills
- R179-18 Requesting Approval of items of Revenue and Appropriation – N.J.S.A. 40A:4-87
– Office on Aging
- R180-18 Authorizing the Planning Board to Conduct a Preliminary Investigation of Conditions of the Scattered Site Study Area for Determination as an “Area in Need of Redevelopment” with Condemnation Powers Pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et. seq.*
- R181-18 In Support of the Monmouth County Park System’s Request for Funding from the Federal Transportation Alternatives Grant Program (TAP) to Extend the Henry Hudson Trail and to Construct Various Improvements Along the Henry Hudson Trail
- R182-18 Authorizing the Hiring of a Part-Time Custodian for the Borough – *Louis Nellis*
- R183-18 Authorizing and Approving the Award of Bids for the Operation of Wireless Communication Antennas and Related Facilities on the Water Tank Located at Cass Street and Highway 35
- R184-18 Governing Body Certification of the Annual Audit
- R185-18 Capital Budget Amendment
- R186-18 Authorizing the Execution of an Agreement with CME Associates to Review and Amend the Draft Zoning and Flood Damage Protection Ordinances for the Borough
- R187-18 Authorizing the Promotion of Robert Kutschman to Senior Maintenance Repairer/Water Repairer and Steven O’Dwyer to Maintenance Repairer
- R188-18 Affirming the Appointment as Technical Assistant to the Construction Official

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #15-18 – Prohibit Trailer Parking on First Street

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER VII, TRAFFIC, SECTION 7-3.11 “PARKING OF TRAILERS RESTRICTED,” TO PROHIBIT ALL TRAILER PARKING ON FIRST STREET FROM BROAD STREET TO CHURCH STREET**

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

2. Ordinance #16-18 – Removal of Certain Parking Restrictions

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER VII, TRAFFIC, AT SCHEDULE II REGARDING DESIGNATIONS OF AREAS WHERE PARKING IS PROHIBITED DURING CERTAIN HOURS**

2a. Motion to Open Public Hearing:
Opened: Closed:

2b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

3. Ordinance #17-18 – Amend Salary Ordinance for Senior Maintenance Repairer/Water Repairer and SLEO III

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING AND SUPERSEDING THE ORDINANCE**

FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT

3a. Motion to Open Public Hearing:

Opened: Closed:

3b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

3c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

3d. **RESOLUTION #189-18 – AUTHORIZING THE HIRING OF THREE (3) SPECIAL LAW ENFORCEMENT OFFICERS – *Matthew Salvatore & Robert Aumack* (Class III) and *Michael Trapani* (Class II)**

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

INTRODUCTION OF ORDINANCES

1. Ordinance – Bond Ordinance for upgrades to Perry Street Water Treatment Plant

The Clerk reads the Ordinance by Title: **BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$1,700,000 FOR UPGRADES TO THE PERRY STREET WATER TREATMENT PLANT IN AND BY THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$1,700,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

1a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

1c. **RESOLUTION #190-18 – MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40a:2-7(d), N.J.S.A. 40a:2-11(c) AND N.J.S.A.40a:2-26 (e)**

Roll Call: MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

2. Ordinance – Amend Salary Range for Borough Administrator

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING AND SUPERSEDING THE ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT**

1a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Letter from Contractor requesting rescinding of the \$500 fine received during the demolition of 62 Fulton (*tabled from July 24th meeting*)

MM: 2nd: Ayes: Nays:

2. Letter from Knights of Columbus #3402 St. Joseph's Council regarding its 7th Annual Breast Cancer Awareness BBQ and Basket Auction Fundraiser on Saturday, October 6, 2018 and requesting a donation

MM: 2nd: Ayes: Nays:

3. Letter of Resignation from Recycling Committee member Ritamary Neff

MM: 2nd: Ayes: Nays:

4. Letter of Resignation from Recycling Committee member Rose Ann Lloyd

MM: 2nd: Ayes: Nays:

5. Letter of Resignation from full-time DPW laborer Christopher Hogrefe

MM: 2nd: Ayes: Nays:

6. Letter from Keyport Borough Administrator Stephen J. Gallo withdrawing his prior resignation

MM: 2nd: Ayes: Nays:

RESOLUTION #191-18 – ACCEPTING THE RESCISSION OF THE RESIGNATION OF BUSINESS ADMINISTRATOR - Stephen J. Gallo

Roll Call: MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

7. Letter from Bayshore Christian Fellowship Assemblies of God requesting permission to use the Mini-park on Saturday, September 29, 2018 from Noon to 6PM for a worship concert event. Further requesting electric and a waiver of the fee for this event.

MM: 2nd: Ayes: Nays:

8. Letter from Keyport Bayfront Business Cooperative requesting approvals for "Keyport Musical Festival" to be held on October 20, 2018, with a rain date of October 21, 2018. Requested approval

for:

- Event hours from 11AM-11PM
- Permission to use Waterfront Park and the great lawn area
- Street closures of West Front Street from Beers Street to Broad, closure of Main Street to Barnes (one side only), partial closure of American Legion Drive
- Support from Police Department, Fire Department and Specials
- DPW support for setting up additional trash/recycling receptacles and picnic tables, manpower for patrol and clean-up
- Permission to obtain a Social Affairs Permit

9. Letter from KBBC requesting approval for “Keyport Fest” to be held on September 22, 2018. There will be no street closures. Requesting approval for:

- Event hours 8AM-4PM
- Crossing guard at West front and Main
- DPW support for additional trash/recycling receptacles and picnic tables, and manpower for patrol and clean-up
- Permission for stores to have a sidewalk sale and place racks on the sidewalks in front of its business location. Sidewalk Sale will begin after the 5K race

MM: 2nd: Ayes: Nays:

10. Application for Raffle License from Keyport/Matawan Elks #2030 for an off-premise raffle to be held November 24, 2018 at 11PM

MM: 2nd: Ayes: Nays:

11. Letter from attorney for applicant, 146 Third Street LLC, appealing the zoning permit denial from the zoning officer dated July 5, 2018

MM: 2nd: Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk’s Report for July 2018
2. Tax/Water/Sewer Collector’s Report for July 2018
3. Board of Health Treasurer’s Report for July 2018
4. Building Department Monthly Report for July 2018
5. Municipal Court Monthly Report for July 2018

MM: 2nd: Ayes: Nays:

COMMITTEE REPORTS

Councilwoman Pacheco: Board of Health/Library

Councilman Sheridan: Finance/Grants/Redevelopment

Councilwoman Kennedy: Public Works/Construction Department/Recycling/Property Maintenance

Councilwoman Lamberson: Police/Drug Alliance

Councilman Cooper: Recreation/Senior Center

Councilman Goode: Fire/First Aid/Emergency Services

NEW BUSINESS

UNFINISHED BUSINESS

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R192 -18 – Closed Session Resolution

-Negotiation of potential agreement involving the Borough and the County of Monmouth
with regard to dispatch services, pursuant to N.J.S.A. 10:4-12

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM