

BOROUGH OF KEYPORT
MEETING AGENDA
TUESDAY, AUGUST 20, 2024 7:00 PM
MUNICIPAL COMPLEX COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: __ Councilmember Brady __ Councilmember Gross __ Councilmember McNamara
__ Councilmember Peperoni __ Councilmember Reilly __ Council President Vecchio
__ Mayor Araneo

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

RESOLUTION #2024-263 Authorizing Participation in the Civil Service Examination Exemption Program for Entry-Level Law Enforcement Positions and the Provisional Appointment of a Police Officer – Michael Devino

MM: 2nd: **Roll Call:** Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

OATH OF OFFICE

Administered by Mayor Araneo

PROCLAMATION

Overdose Awareness Month & International Overdose Awareness Day

PRESENTATION

Danika Borza

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember Brady: Environmental, Recreation/Senior Center, Fire/First Aid/OEM, Municipal Alliance, Green Team

Councilmember Gross: KBBC, Public Works/Water-Sewer, Recreation/Senior Center, Redevelopment

Councilmember McNamara: Finance/Grants, Cannabis, Green Team, Police, NPP

Councilmember Peperoni: Planning Board, Recycling, Health/Registrar/Construction/Fire Bureau/Code Enforcement/Zoning, Redevelopment, Harbor Commission,

Councilmember Reilly: Fire/First Aid/OEM, Police, Municipal Alliance, Finance/Grants, Cannabis

Council President Vecchio: Harbor Commission, NPP, Public Works/Water-Sewer

Mayor Araneo: Library, Planning Board, KBBC, Green Team, Cultural/Civic, Mayors Wellness Campaign

PUBLIC COMMENTS

The Meeting is opened to the public for comments on **agenda items only**.

Opened: MM: 2ND: Closed: MM: 2ND:

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R2024-243 Approving a Five-Year Tax Abatement for 18 Raritan Cove in the Borough of Keyport
- R2024-244 Approving a Five-Year Tax Abatement for 19 Raritan Cove in the Borough of Keyport
- R2024-245 Approving a Five-Year Tax Abatement for 20 Raritan Cove in the Borough of Keyport
- R2024-246 Approving a Five-Year Tax Abatement for 21 Raritan Cove in the Borough of Keyport
- R2024-247 Approving a Five-Year Tax Abatement for 22 Raritan Cove in the Borough of Keyport
- R2024-248 Approving a Five-Year Tax Abatement for 23 Raritan Cove in the Borough of Keyport
- R2024-249 Approving a Five-Year Tax Abatement for 24 Raritan Cove in the Borough of Keyport
- R2024-250 Approving a Five-Year Tax Abatement for 25 Raritan Cove in the Borough of Keyport
- R2024-251 Approving a Five-Year Tax Abatement for 26 Raritan Cove in the Borough of Keyport

- R2024-264 Payment of Bills Listed on the July 26, 2024 Bills List
- R2024-265 Payment of Bills Listed on the August 9, 2024 Bills List
- R2024-266 Payment of Bills Listed on the August 20, 2024 Bills List
- R2024-267 Requesting Change in Title, Text, or Amount of Appropriation Pursuant to N.J.S.A. 40A:4-85
- R2024-268 Requesting Approval of the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider for Outside Employment of Off-Duty Municipal Officers Pursuant to LFN 2000-14
- R2024-269 Approve Corrective Action Plan
- R2024-270 Governing Body Certification of the Annual Audit
- R2024-271 Awarding a Non-Fair and Open Contract for Professional Surveying and Engineering Services for the Replacement of the Beach Park Pavilion
- R2024-272 Approving a Five-Year Tax Abatement for 170 Church Street in the Borough of Keyport
- R2024-273 Approving a Five-Year Tax Abatement for 174 Church Street in the Borough of Keyport
- R2024-274 Authorizing the Borough to Enter into a Shared Services Agreement with the Keyport Public Schools for the Use of School Resource Officer/Special Law Enforcement Officers in the Keyport Public Schools
- R2024-275 Authorizing Hourly Rate Increase for Class III Special Law Enforcement Officers
- R2024-276 Appointment of Class III Special Law Enforcement Officer
- R2024-277 Appointment of Fire Protection Inspector – Anthony Vecchio
- R2024-278 Appointment of Administrative Assistant – Zoning – Sofie Clark
- R2024-279 Designating Borough Parking Lot Driveway Located Between 5 West Third Street and 15 West Third Street as Ingress-Only

- R2024-280 Authorizing the Issuance of a Social Affair Permit for David Gibson Memorial Fund – Food Truck Festival
- R2024-281 Authorizing Use of Borough Property by Friends of the Keyport Library and the Keyport Public Library for a Books & Bling Sale
- R2024-282 Authorizing Use of Borough Property by Friends of the Keyport Library and the Keyport Public Library for a Scarecrow Contest Fundraiser Winners Event
- R2024-283 Approving Road Closures for Keyport Matawan Elks BPOE 2030
- R2024-284 Resolution of the Borough of Keyport Vigorously Opposing the Industrial Offshore Wind Project
- R2024-285 Community Development Block Grant Resolution Authorizing the Mayor and Clerk to Execute a Project Agreement with Monmouth County for Performance and Delivery of Fiscal Year 2024 Community Development Projects
- R2024-286 Community Development Block Grant Resolution Authorizing the Mayor to sign a Certification Prohibiting the Use of Excessive Force and a Certification Prohibiting the Use of Federal Funds for Lobbying
- R2024-287 Resolution of the Borough of Keyport Authorizing the Granting of an Easement to the Owner of Block 21.01, Lot 54, Commonly Known as 18-24 Broad Street, For Access through Borough Property Located Adjacent to American Legion Drive, Block 21.01, Lot 54, as Requested by the County of Monmouth Planning Board
- R2024-288 Authorizing the Borough of Keyport to Release the Performance Bond Provided by RBSM Consulting LLC for Site Improvements at 22 Van Dorn Street, Block 99, Lots 13, 14, 15
- R2024-289 Resolution Authorizing the Salary Adjustment to Non-Represented Employees without an Employment Contract
- R2024-290 Approving Changes to Keyport Bayfront Business Cooperative Events

APPROVAL OF RESOLUTIONS

Motion to approve resolutions on the Consent Agenda

MM: 2nd: **Roll Call:** Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance No. 2024-11 – Salary Ordinance

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, ESTABLISHING SALARIES AND WAGES FOR DESIGNATED OFFICIALS AND EMPLOYEES OF THE BOROUGH OF KEYPORT**

- 1a. Motion to Open Public Hearing MM: 2nd:
- 1b. Motion to Close Public Hearing MM: 2nd:
- 1c. Motion to adopt Ordinance
MM: 2nd: **Roll Call:** Brady, Gross, McNamara, Peperoni, Reilly, Vecchio
- 1d. Motion authorizing the Clerk to publish the Ordinance as adopted MM: 2nd:

INTRODUCTION OF ORDINANCE

1. Ordinance – Amending the Borough’s Stormwater Management and Control Ordinance

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER XXIV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT GOVERNING THE BOROUGH’S STORMWATER MANAGEMENT AND CONTROL**

1a. Motion to introduce:

MM: 2nd; Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press f
or a public hearing MM: 2nd;

MATTERS OF RECORD

Mayor Araneo appointed Kathleen Bell de Los Reyes a member of the Environmental Commission on July 12, 2024 to fill an unexpired term ending 12/31/2025.

Mayor Araneo appointed Lennie Walker an Alternate no. 2 member of the Environmental Commission on July 12, 2024 to fill an unexpired term ending 12/31/2024.

Mayor Araneo appointed David Quinn a Class II member of the Planning Board on July 12, 2024 to fill an unexpired term ending 12/31/2024.

APPROVAL OF MINUTES

April 16, 2024 Regular Meeting

May 7, 2024 Workshop Meeting

June 11, 2024 Workshop Meeting

June 17, 2024 Special Meeting

MM: 2nd; Ayes: Nays:

REPORTS

1. Municipal Clerk’s Report for July 2024
2. Tax/Water/Sewer Collector’s Report for July 2024
3. Board of Health Treasurer’s Report for July 2024
4. Building Department Report for July 2024
5. Municipal Court Report for July 2024

MM: 2nd; Ayes: Nays:

PUBLIC COMMENTS

The Meeting is opened to the public for comments.

Please limit comments to no more than five minutes per person.

Opened: MM: 2ND: Closed: MM: 2ND:

EXECUTIVE SESSION

R2024-291 Authorizing a Meeting Not Open to the Public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b to discuss confidential legal matters that are protected by the attorney-client privilege and work product privilege, which includes discussions regarding potential litigation regarding redevelopment project and land use dispute; confidential personnel matters; collective bargaining agreement negotiations; public contracting for building improvements.

MM: 2nd: Ayes: Nays:

ADJOURNMENT

Motion to Adjourn MM: 2nd:

RESOLUTION #2024-**AUTHORIZING PARTICIPATION IN THE CIVIL SERVICE EXAMINATION EXEMPTION PROGRAM FOR ENTRY-LEVEL LAW ENFORCEMENT POSITIONS AND THE PROVISIONAL APPOINTMENT OF A POLICE OFFICER**

WHEREAS, the Borough of Keyport ("Borough") is governed by N.J.S.A. 11A:1-1 et seq., the Civil Service Act, and the rules and regulations established pursuant to this act; and

WHEREAS, P.L.2021, c.7 provides for the Civil Service Commission to exempt a person from the requirement to take an examination for an entry-level law enforcement position provided the individual successfully completes a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission within nine months from the date of hire as a temporary entry-level officer; and

WHEREAS, P.L. 2021, c.7 also provides that a municipal police department may hire a person exempt from the Civil Service requirement to take an examination for an entry-level law enforcement position upon adoption of a resolution by the governing body authorizing such hiring and the adoption of a conflict of interest and nepotism policies; and

WHEREAS, the Borough has previously established a conflict of interest policy (Section 1.14) and a nepotism policy (Section 5.02A) as provided in the Borough's Personnel Policies & Procedures Manual; and

WHEREAS, the Chief of Police has recommended the Borough affirmatively "opt in" and authorize such hiring to provide for the selection of a qualified individual who shall complete the necessary training required by the New Jersey Police Training Commission within nine months; and

WHEREAS, the Chief of Police has further recommended the provisional appointment of Michael Devino as a Police Officer pursuant to this exemption.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Keyport, in the County of Monmouth, State of New Jersey, as follows:

1. The Borough of Keyport is hereby authorized to participate in the program to hire persons exempt from the Civil Service examination process for entry-level law enforcement positions provided the individual successfully completes a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission within nine months from the date of hire as a temporary entry-level officer.
2. Michael Devino is hereby appointed to the position of Police Officer on a provisional basis effective August 20, 2024. Michael Devino shall enroll in a training course approved by the New Jersey Police Training Commission and complete such course within nine months from the date of hire. During the period of the training course, Michael Devino shall be entitled to a leave of absence with pay and shall be compensated in accordance with the collective bargaining agreement between the Borough and P.B.A. Keyport Local No. 223. Upon successful completion of the training course, Michael Devino shall be appointed from a temporary to a permanent Police Officer.

3. The Borough Administrator and Chief of Police are authorized to execute all documents necessary to effectuate participation in this Civil Service exemption program and the provisional appointment of Police Officer Michael Devino.
4. The Borough Clerk is directed to transmit a certified copy of this resolution to the Borough Administrator, Chief of Police and the New Jersey Civil Service Commission.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

R24-243
Tabled 7/16/24
R24-243 THROUGH
R24-251

RESOLUTION #2024-

**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
18 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Laura Riegler (the “**Applicant**”) is the owner of the property at Block 22, Lot 19.18, Qualifier C18, on the Borough’s tax map, commonly known as 18 Raritan Cove (the “**Property**”); and

WHEREAS, the Applicant has completed construction of a townhouse on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant’s application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhouse for a duration of five (5) years as of August 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$2,987.08 per year for a total tax difference of approximately \$14,935.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicant’s application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 16, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
19 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Janice Szeto Loo (the “**Applicant**”) is the owner of the property at Block 22, Lot 19.19, Qualifier C19, on the Borough’s tax map, commonly known as 19 Raritan Cove (the “**Property**”); and

WHEREAS, the Applicant has completed construction of a townhouse on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant’s application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhouse for a duration of five (5) years as of August 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$2,749.70 per year for a total tax difference of approximately \$13,748.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicant’s application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 16, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
20 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, John Pereira and Helena Pereira (the “**Applicants**”) are the owners of the property at Block 22, Lot 19.20, Qualifier C20, on the Borough’s tax map, commonly known as 20 Raritan Cove (the “**Property**”); and

WHEREAS, the Applicants have completed construction of a townhouse on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicants’ application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhouse for a duration of five (5) years as of August 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$2,628.81 per year for a total tax difference of approximately \$13,144.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicants’ application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 16, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
21 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Svetlana Schwartz (the “**Applicant**”) is the owner of the property at Block 22, Lot 19.21, Qualifier C21, on the Borough’s tax map, commonly known as 21 Raritan Cove (the “**Property**”); and

WHEREAS, the Applicant has completed construction of a townhouse on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant’s application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhouse for a duration of five (5) years as of August 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$2,969.50 per year for a total tax difference of approximately \$14,847.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicant’s application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 16, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
22 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Tammie Morse (the “**Applicant**”) is the owner of the property at Block 22, Lot 19.22, Qualifier C22, on the Borough’s tax map, commonly known as 22 Raritan Cove (the “**Property**”); and

WHEREAS, the Applicant has completed construction of a townhouse on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant’s application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhouse for a duration of five (5) years as of August 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$3,373.93 per year for a total tax difference of approximately \$16,870.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicant’s application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 16, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
23 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, James V. Gorman and Jacquelyn D. Gorman (the “**Applicants**”) are the owners of the property at Block 22, Lot 19.23, Qualifier C23, on the Borough’s tax map, commonly known as 23 Raritan Cove (the “**Property**”); and

WHEREAS, the Applicants have completed construction of a townhouse on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicants’ application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhouse for a duration of five (5) years as of August 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$3,123.36 per year for a total tax difference of approximately \$15,617 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicants’ application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 16, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
24 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the "Five-Year Exemption and Abatement Law," N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough's Municipal Code establishes the Borough's program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Eric Niebergall and Anca Niebergall (the "**Applicants**") are the owners of the property at Block 22, Lot 19.24, Qualifier C24, on the Borough's tax map, commonly known as 24 Raritan Cove (the "**Property**"); and

WHEREAS, the Applicants have completed construction of a townhouse on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicants' application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhouse for a duration of five (5) years as of August 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$3,123.36 per year for a total tax difference of approximately \$15,617.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the "Five-Year Exemption and Abatement Law."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicants' application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 16, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
25 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Gina DeBartolome and Anglea DeBartolome (the “**Applicants**”) are the owners of the property at Block 22, Lot 19.25, Qualifier C25, on the Borough’s tax map, commonly known as 25 Raritan Cove (the “**Property**”); and

WHEREAS, the Applicants have completed construction of a townhouse on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicants’ application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhouse for a duration of five (5) years as of August 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$3,123.36 per year for a total tax difference of approximately \$15,617.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicants’ application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

July 16, 2024

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 16, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
26 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the "Five-Year Exemption and Abatement Law," N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough's Municipal Code establishes the Borough's program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Andrew Alfano and Lynn Alfano (the "**Applicants**") are the owners of the property at Block 22, Lot 19.26, Qualifier C26, on the Borough's tax map, commonly known as 26 Raritan Cove (the "**Property**"); and

WHEREAS, the Applicants have completed construction of a townhouse on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicants' application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhouse for a duration of five (5) years as of August 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$3,349.75 per year for a total tax difference of approximately \$16,749.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the "Five-Year Exemption and Abatement Law."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicants' application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 16, 2024.

Michele Clark, RMC
Borough Clerk

R24-264

RESOLUTION FOR THE PAYMENT OF BILLS

07/26/2024

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	WATER/SEWER ACCT.2023	\$ 153,044.54
	CURRENT ACCT. 2024	\$ 767,137.22
	WATER/SEWER ACCT. 2024	\$ 267,664.71
	FEDERAL & STATE GRANTS	\$ 5,204.17
	TRUST OTHER FUND	\$ 6,225.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

R24-265

08/09/2024

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2024	\$ 269,998.14
	WATER/SEWER ACCT. 2024	\$ 28,694.62
	FEDERAL & STATE GRANTS	\$ 7,810.04
	TRUST OTHER FUND	\$ 5,400.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

Ray-266
08/20/2024

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT.2023	\$ 38,835.56
	WATER/SEWER ACCT.2023	\$ 2,558.46
	CURRENT ACCT. 2024	\$ 1,857,710.00
	WATER/SEWER ACCT. 2024	\$ 50,069.60
	ANIMAL CONTROL TRUST	\$ 1,400.00
	GENERAL CAPITAL FUND	\$ 148,584.01
	FEDERAL AND STATE GRANTS	\$ 21,980.74
	TRUST OTHER FUND	\$ 1,497.09
	REC BAYFRONT IMPROVEMENT	\$ 12,144.16
	UNEMPLOYMENT TRUST FUND	\$ 2,171.97
	OPEN SPACE TRUST FUND	\$ 39,933.90
	WATER/SEWER CAPITAL FUND	\$ 152,117.00
	DEVELOPER ESCROW	\$ 9,660.56

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION #2024-

**REQUESTING CHANGE IN TITLE, TEXT, OR
AMOUNT OF APPROPRIATION
PURSUANT TO N.J.S.A. 40A:4-85**

WHEREAS, N.J.S.A. 40A:4-85 provides that the Director of the Division of Local Government Services may, at the request of, the governing body of any county or municipality, make such correction of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any county or municipality.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of N.J.S.A. 40A:4-85, the Borough Council of the Borough of Keyport in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to make the following corrections in the 2024 current budget:

Water/Sewer Utility Budget Appropriation

Municipal Prosecutor O/E:	From \$28,000	To \$ 0
Municipal Prosecutor S&W:	From \$ 0	To \$28,000
Municipal Court S&W:	From \$103,000	To \$29,500
Court Shared Service:	From \$ 0	To \$73,500

BE IT FURTHER RESOLVED, that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute referred to above, and is necessary for the orderly operations of the municipality for the reasons set forth:

To change text of budget to provide for payment of Municipal Prosecutor and the Court Shared Service with the Township of Middletown.

BE IT FURTHER RESOLVED, that the Electronic Budget Amendment Certification Form be filed, by the Chief Financial Officer, with the Division of Local Government Services for approval thereof.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

R24-268

RESOLUTION #2024-

**REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF
LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST
BY RIDER FOR OUTSIDE EMPLOYMENT OF OFF-DUTY MUNICIPAL
OFFICERS PURSUANT TO LFN 2000-14**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, LFN 2000-14 provides for receipt of Outside Off-Duty Municipal Officer payment to be received by the municipality to provide for the payment of the Officers; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Outside Employment of Off-Duty Municipal Officers are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Borough Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Outside Employment of Off-Duty Municipal Officers under LFN 2000-14.
2. The municipal clerk of the Borough of Keyport is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVE CORRECTIVE ACTION PLAN**

WHEREAS, the Chief Financial Officer has prepared and filed with the Borough Clerk a Corrective Action Plan as part of the annual audit process as required by the Single Audit Act, US Office of Management and Budget Circular Letter A-133, and NJ Office of Management and Budget Circular Letter 04-04 as referenced in New Jersey Department of Community Affairs, Division of Local Government Services, Local Finance Notice #92-15, dated July 8, 1992.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Keyport, County of Monmouth, that the attached Corrective Action Plan submitted by the Chief Financial Officer is hereby acknowledged and approved and a copy of same be filed with the Division of Local Government Services.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

CORRECTIVE ACTION PLAN – 2023 AUDIT
BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, 06/30/24

Finding #2023-001

1. Description: The Auditors commented that there was no evidence of dedication by riders obtained for certain trust funds reserves.
2. Analysis: All trust fund reserves are for items specifically authorized by state statute.
3. Corrective Action: Although all trust funds are specifically authorized by state statute, the Borough has reviewed its reserves to determine if a dedication by rider resolution needs to be approved for any specific trust reserve and has set forth those resolutions.
4. Implementation Date: Already Implemented.

RESOLUTION #2024-__**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed the Annual Report of Audit, and specifically as a minimum the sections of the Annual Audit entitled "Comments and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Keyport, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSTAIN:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

**CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT
GROUP AFFIDAVIT FORM
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF MONMOUTH

We, members of the governing body of the Borough of Keyport, in the County of Monmouth, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Governing Body of the Borough of Keyport in the county of Monmouth;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2023;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____

Sworn to and subscribed before me this
_____ day of August, 2024

Notary Public of New Jersey

Michele Clark, RMC
Borough Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

RESOLUTION #2024-

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
PROFESSIONAL SURVEYING AND ENGINEERING SERVICES FOR
REPLACEMENT OF THE BEACH PARK PAVILION**

WHEREAS, the Borough of Keyport has a need to acquire a contractor for goods and services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the contract is for professional surveying and engineering services for replacement of the Beach Park Pavilion; and

WHEREAS, CME has submitted a proposal indicating they will provide such goods and services for an amount not to exceed \$34,900; and

WHEREAS, the Borough of Keyport Chief Financial Officer has certified funds are available to charge the Open Space Trust Fund Account.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough Keyport authorizes the Borough Administrator to enter into a contract with CME Engineering 1460 Rt.9 South, Howell, NJ 07731 as described herein.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
170 CHURCH STREET IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, John Fahey (the “**Applicant**”) is the owner of the property at Block 85, Lot 10.03, on the Borough’s tax map, commonly known as 170 Church Street (the “**Property**”); and

WHEREAS, the Applicant has completed construction of a townhouse on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant’s application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhouse for a duration of five (5) years as of July 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$3,351.95 per year for a total tax difference of approximately \$16,760.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicant’s application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
174 CHURCH STREET IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the "Five-Year Exemption and Abatement Law," N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough's Municipal Code establishes the Borough's program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, John Fahey (the "**Applicant**") is the owner of the property at Block 85, Lot 10.04, on the Borough's tax map, commonly known as 174 Church Street (the "**Property**"); and

WHEREAS, the Applicant has completed construction of a townhouse on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant's application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhouse for a duration of five (5) years as of July 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$3,351.95 per year for a total tax difference of approximately \$16,760.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the "Five-Year Exemption and Abatement Law."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicant's application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING THE BOROUGH TO ENTER INTO A
SHARED SERVICES AGREEMENT WITH THE KEYPORT
PUBLIC SCHOOLS FOR THE USE OF SCHOOL
RESOURCE OFFICER/SPECIAL LAW ENFORCEMENT
OFFICERS IN THE KEYPORT PUBLIC SCHOOLS**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the “Act”), municipalities and local units within the State of New Jersey are permitted to enter into agreements with other local units to provide or receive any service that each local unit is otherwise empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Keyport (the “Borough”) is desirous to provide certain services, and enter into a shared services agreement with the Keyport Public Schools (the “District”) with respect to the provision of certain law enforcement personnel to the District (the “Shared Services Agreement”); and

WHEREAS, it is in the best interests of the Borough to approve and to authorize the Borough Administrator, the Mayor, and the Chief of Police to enter into a Shared Services Agreement with the District, substantially in the form attached hereto, those services delineated therein; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Mayor of the Borough, the Borough Administrator and Chief of Police are hereby authorized to enter into the Shared Services Agreement with the District consistent with the dictates of that certain proposed Shared Services Agreement, for the provision of certain law enforcement services to the District, substantially in the form on file with the Borough Clerk, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the Agreement.
3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
5. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSTAIN:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION**AUTHORIZING AN INCREASE IN HOURLY RATE OF COMPENSATION
FOR CLASS III SPECIAL LAW ENFORCEMENT OFFICERS**

WHEREAS, the Borough of Keyport desires to amend the hourly rate of compensation paid to Class III Special Law Enforcement Officers; and

WHEREAS, the Borough Administrator has recommended increasing the hourly rate of compensation to \$35.

BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby authorize an increase in the hourly rate of compensation for Class III Special Law Enforcement Officers to \$35 per hour retroactive to August 2, 2024.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPOINTMENT OF CLASS III SPECIAL LAW ENFORCEMENT OFFICER***Thomas Borr*

WHEREAS, the Borough of Keyport (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, N.J.S.A.40A:14-146.8 et seq. authorizes the appointment of Special Law Enforcement Officers (SLEO) for a term not to exceed one (1) year; and

WHEREAS, Section 3-5.9 of the Borough Code provides for the appointment of special law enforcement officers subject to approval by resolution of the Borough Council; and

WHEREAS, the Chief of Police has recommended the appointment of Thomas Borr as a Class III Special Law Enforcement Officer and the Borough Administrator, as the designated Appropriate Authority, approves this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. Thomas Borr is hereby appointed as a Class III Special Law Enforcement Officer effective August 2, 2024 for a term ending December 31, 2024.
2. All Special Law Enforcement Officers shall be compensated on an hourly basis within the hourly pay range established by ordinance and approved by the Chief of Police and Borough Administrator.
3. The Borough Clerk is directed to forward certified copies of this resolution to the Chief of Police and Borough Administrator.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPOINTING A FIRE PROTECTION INSPECTOR**

Anthony Vecchio

WHEREAS, there exists a need to appoint a Fire Protection Inspector for the Borough of Keyport; and

WHEREAS, the Borough Administrator has recommended appointing Anthony Vecchio as a Fire Protection Inspector.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Anthony Vecchio be and is hereby appointed a Fire Protection Inspector on a part time basis for the Borough of Keyport, at a prorated annual salary of \$5,000, retroactive to May 31, 2024.

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified true copy of this resolution to Anthony Vecchio, to the New Jersey Department of Community Affairs, and to the Payroll/Pension Supervisor.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-

APPOINTMENT OF ADMINISTRATIVE ASSISTANT - ZONING

Sofie Clark

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough has an established zoning department; and

WHEREAS, the Borough requires administrative support for the zoning department; and

WHEREAS, the Borough Administrator seeks to appoint Sofie Clark as the administrative assistant for the zoning department; and

WHEREAS, the position is to be compensated with a stipend of \$2,500.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Council of the Borough of Keyport hereby authorize the appointment of Sofie Clark as the administrative assistant for the zoning department; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Keyport hereby authorize the payment of a stipend of \$2,500 to Sofie Clark, pro-rated retroactive to May 31, 2024.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**DESIGNATING BOROUGH PARKING LOT DRIVEWAY LOCATED
BETWEEN 5 WEST THIRD STREET AND 15 W THIRD STREET
AS INGRESS-ONLY**

WHEREAS, a resident of the Borough of Keyport, has submitted a request for the Borough to surrender the driveway located between 5 West Third Street and 15 West Third Street due to recurring issues with vehicles exiting the parking lot and causing damage to her flower bed and wall; and

WHEREAS, it was noted that there are alternative entrances and exits to the parking lot, which renders the subject driveway unnecessary for vehicular traffic; and

WHEREAS, the Borough Engineer has conducted an evaluation of the situation and has presented recommendations aimed at mitigating the issues raised by the resident without eliminating the driveway entirely; and

WHEREAS, the Borough Engineer has proposed that converting the driveway to ingress-only would prevent vehicles from exiting onto West Third Street, thereby reducing the likelihood of damage to the surrounding property, while still allowing access to the parking lot; and

WHEREAS, the Borough Engineer has further recommended this approach as a balanced solution that addresses the resident's concerns while maintaining access to the parking lot and minimizing the impact on street parking availability; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, that:

1. The driveway between 5 West and 15 West Third Street shall be designated as **ingress-only**, prohibiting vehicles from exiting onto West Third Street.
2. The Borough shall coordinate with the necessary departments and agencies to install appropriate signage and implement the ingress-only designation.
3. The Borough Clerk is hereby directed to forward a certified copy of this Resolution to interested parties.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon its adoption.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-

**AUTHORIZING THE ISSUANCE OF A SOCIAL AFFAIR PERMIT FOR
DAVID GIBSON MEMORIAL FUND – FOOD TRUCK FESTIVAL**

WHEREAS, David Gibson Memorial Fund has filed an application for a Social Affair Permit for an event to be held August 31, 2024 from 11:00 AM to 8:00 PM at Waterfront Park, American Legion Drive, Keyport, New Jersey; and

WHEREAS, the application is complete in all respects.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby authorize the issuance of the Social Affair Permit to David Gibson Memorial Fund for an event to be held August 31, 2024 from 11:00 AM to 8:00 PM at Waterfront Park, American Legion Drive, Keyport, New Jersey.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING USE OF BOROUGH PROPERTY BY FRIENDS
OF THE KEYPORT LIBRARY AND THE KEYPORT PUBLIC
LIBRARY FOR A BOOKS & BLING SALE**

WHEREAS, Friends of the Keyport Library and the Keyport Public Library have submitted an Application to use Borough Property, the grounds of the Library, on September 14, 2024, from 9:00AM to 3:00PM to hold a Book & Bling sale; and

WHEREAS, the event is co-sponsored between the Friends of the Keyport Library and the Keyport Public Library, with all proceeds to benefit the Library and the Library community.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Keyport hereby authorizes the use of the Keyport Public Library grounds by Friends of the Keyport Library and the Keyport Public Library for a Books & Bling Sale to be held on September 14, 2024, from 9:00AM to 3:00PM.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Municipal Clerk

RESOLUTION #2024-**AUTHORIZING USE OF BOROUGH PROPERTY BY FRIENDS
OF THE KEYPORT LIBRARY AND THE KEYPORT PUBLIC LIBRARY
FOR A SCARECROW CONTEST FUNDRAISER WINNERS EVENT**

WHEREAS, Friends of the Keyport Library and the Keyport Public Library have submitted an Application to use Borough Property, the grounds of the Library, on October 26, 2024, from 11:30AM to 3:30PM to hold a Scarecrow Contest Fundraiser Winners Event; and

WHEREAS, the event is co-sponsored between the Friends of the Keyport Library and the Keyport Public Library, with all proceeds to benefit the Library and the Library community.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Keyport hereby authorizes the use of the Keyport Public Library grounds by Friends of the Keyport Library and the Keyport Public Library for a Scarecrow Contest Fundraiser Winners Event to be held on October 26, 2024, from 11:30AM to 3:30PM.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Municipal Clerk

RESOLUTION #2024-**APPROVING ROAD CLOSURES FOR KEYPORT MATAWAN ELKS BPOE 2030**

WHEREAS, Resolution No. 2024-256 was adopted on July 16, 2024 approving the issuance of the Social Affair Permit to the Keyport Matawan Elks BPOE 2030 for an event to be held August 24, 2024, from 10:00 a.m. to 6:30 p.m. at 249 Broadway, Keyport, New Jersey; and

WHEREAS, the Keyport Matawan Elks BPOE 2023 has requested approval to close Chingarora Avenue from W. 4th Street to Route 35, and Maple Place from W. 4th Street to Chingarora Avenue in conjunction with the event; and

WHEREAS, the Keyport Matawan Elks BPOE 2023 requested and received written consent from neighbors for the closure.

BE RESOLVED that the Mayor and Council of the Borough of Keyport hereby approve the request to close Chingarora Avenue from W. 4th Street to Route 35, and Maple Place from W. 4th Street to Chingarora Avenue on August 24, 2024, in conjunction with the event.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**RESOLUTION OF THE BOROUGH OF KEYPORT VIGOROUSLY OPPOSING
THE INDUSTRIAL OFFSHORE WIND PROJECT**

WHEREAS, Governor Phil Murphy continues to push for approval of two massive offshore wind turbine projects at the Jersey Shore (Atlantic Shore Offshore Wind and Offshore Wind 1, LLC) spanning more than 100,000 acres of undeveloped ocean adjacent to and which will be starkly visible from the public's beaches and coastline (collectively "Industrial Offshore Wind Project"); and

WHEREAS, New Jersey's Energy Master Plan is the result of only the governor's executive orders and not a policy debated, examined, approved

WHEREAS, the facts set forth as below establish that the proposed Industrial Offshore Wind Project on public property will industrialize the Atlantic Ocean and New Jersey Shore ("Shore") in exchange for extreme electricity rate hikes, significant damage to the environment and marine life, the degradation of the Shore, significant job loss, devastation of the State's fishing and tourism industries, millions in lost State tax revenue, and enormous financial cost to the State's residents.

1. The Industrial Offshore Wind Project turbines include up to 300 massive wind turbine structures, each as high as the Eiffel Tower (1,000ft+) and almost as wide as tall (900ft+). The closest turbine structures will be located approximately 8.5 miles from the coast and clearly visible to residents and tourists who live or travel to the Shore for the environment, unspoiled views, and way of life. The turbines will be among the largest, tallest, and closest-to-a-coastline ever built. In 2006-08, when the areas were designated for offshore wind energy, proposed tower heights were approximately 200 to 400 feet, and rotor diameters were under 328 feet. By analogy, when the plan was hatched essentially 300 single-family houses were to be built at the Shore and it is now a proposal for a cityscape comprised of 300 immense and imposing skyscrapers.

2. An independent analysis concludes that the cost of the Industrial Offshore Wind Project will exceed \$100 billion and raise electric customer rates by 55% for residential customers, 70% for commercial customers, and 85% for industrial customers. For context, in 2024 wholesale power purchase prices are roughly \$55 dollars per megawatt-hour, whereas the Board of Public Utilities recently approved contracts for offshore wind with a price of \$144 per megawatt-hour. In addition, the costs associated with transmission upgrades to distribute the electricity are forecast to increase progressively from \$1 per megawatt-hour to roughly \$40 per megawatt-hour by 2047.

3. Studies establish that the Industrial Offshore Wind Project will convert a pristine public natural and economic resource into a mammoth industrial eyesore in exchange for a catastrophic loss in tourism revenue, jobs, and property values, and, therefore, will be a significant economic burden imposed upon all State residents. A 2024 study prepared by Tourism Economics, an Oxford Economics Company ("Oxford Report"), establishes that the Offshore Wind Project will cause losses for the Long Beach Island municipalities of approximately 835,000 annual visitors, \$450.2 million in tourism spending, a total economic impact (loss) of \$668.2 million, and a total loss of State and local tax revenue of \$80.3 million. Studies further show at least 25% of beachgoers would switch beaches to avoid the visual blight caused by the Industrial Offshore Wind Project. Moreover, as admitted by the federal government, the fishing industry will be diminished by the resultant navigational hazards, habitat conversion, fish aggregation, migration disturbances, and space-use conflicts.

4. Studies establish that the testing, construction, and operation of the Industrial Offshore Wind Project, though sold as green energy, has and will significantly damage the environment. There is little doubt it has and will continue to negatively impact the behavior of marine fish and mammals, including causing confusion, compelling them to swim ashore, and preventing them from diving and feeding (since the start of sonar surveying and seismic testing an unprecedented number of marine mammals have washed ashore and died). There is also no question it will cause significant environmental and wildlife damage onshore.

5. Studies support the conclusion that the Industrial Offshore Wind Project will not reduce global warming or CO2 emissions. In fact, Harvard University found that the installation of scores of wind turbines in concentrated areas will actually raise surface temperature, especially in the immediate area of the turbines. The Harvard researchers concluded, "[t]he direct climate impacts of wind power are instant, while the benefits of reduced emissions accumulate slowly. If your perspective is the next 10 years, wind power actually has – in some respects – more climate impact than coal or gas." Further, the Oxford Report establishes that offshore wind energy production is the most expensive form of renewable energy produced on a large-scale.

6. The Industrial Offshore Wind Project fails to include any ongoing funding for the ultimate removal/decommissioning and/or replacement of the turbines, which means at the end of their useful life the companies could decline to remove them and either go out of business or file for bankruptcy. The State's residents, therefore, will likely be forced to either live with over 200 decaying Eiffel Towers in their ocean off their Shore or pay the costs associated with removing them.

7. The sole conclusion is that the Industrial Offshore Wind Project is designed to be funded by all State residents and businesses, significantly higher electricity rates and significant loss of jobs and tax revenue, will cause environmental and wildlife devastation, will irreparably damage the tourism, fishing industries, and overall State economy in the form of higher overhead energy costs, will not produce actual green energy, and the State's residents will be left to pay for the removal of or live with the massive, decaying turbines. Indeed, if it is built, the State's residents will trade their priceless and pristine natural and hard-earned economic resources for a significantly higher cost of living and significantly lower quality of life and environment, and, incredibly, without the purported green energy benefits.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, and in accordance with the foregoing Recitals, which are incorporated herein by reference, that the Borough of Keyport vigorously supports legitimate green and renewable energy projects, but vigorously opposes the non-green Industrial Offshore Wind Project due to its real and present threat to the health, environmental, and financial health, welfare, and safety of all State residents.

BE IT FURTHER RESOLVED that the Mayor and Council will petition the leaders in the state legislature to put a halt to all work on offshore wind projects and will ask the legislative leaders to empanel a body of lawmakers, energy experts, environmentalists and electric generation experts, consumers, fisherman and other stakeholders to develop a practical, effective, long-term energy plan for New Jersey's future, and;

ALSO, BE IT FURTHER RESOLVED that the Mayor and Council are encouraging all other **municipal and county** elected officials to examine the financial and environmental impact of the governor's wind turbine plan and its impact on homeowners and businesses, and to call on the state legislature to put a halt to ALL offshore wind projects until such time as an energy panel,

described above is formed and develops a practical, effective, long-term energy plan for New Jersey's future.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Senate President Scutari, Assembly Speaker Coughlin, Senator Declan O'Scanlon, Assemblywoman Victoria Flynn, Assemblyman Gerard Scharfenberger, Governor Murphy, and the New Jersey League of Municipalities.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**COMMUNITY DEVELOPMENT BLOCK GRANT RESOLUTION
AUTHORIZING THE MAYOR AND CLERK TO EXECUTE A PROJECT
AGREEMENT WITH MONMOUTH COUNTY FOR PERFORMANCE AND
DELIVERY OF FISCAL YEAR 2024 COMMUNITY DEVELOPMENT
PROJECTS**

WHEREAS, certain federal funds are potentially available to Monmouth County under the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the County of Monmouth expects to receive an allocation for Fiscal Year 2024 from the United States Department of Housing and Urban Development; and

WHEREAS, the County of Monmouth has submitted its Annual Plan for Fiscal Year 2024 to the U.S. Department of Housing and Urban Development, which included a project hereinafter referred to as Beach Park ADA Improvements with a grant allocation of \$161,000.00.

WHEREAS, the Borough of Keyport hereby met all the requirements for the release of funds to begin incurring costs for this project; and

WHEREAS, the Borough of Keyport has filed with the Monmouth County Community Development Program an acceptable timetable for completion and expenditure of grant funds, which is included as an appendix to the Project Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Municipal Clerk are hereby authorized to execute with the County of Monmouth the attached Project Agreement on behalf of the Borough of Keyport.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

APPROVED BY:

SIGNATURE

DATE

TITLE

PRINT NAME

RESOLUTION #2024-**COMMUNITY DEVELOPMENT BLOCK GRANT RESOLUTION
AUTHORIZING THE MAYOR TO SIGN A CERTIFICATION PROHIBITING
THE USE OF EXCESSIVE FORCE AND A CERTIFICATION PROHIBITING
THE USE OF FEDERAL FUNDS FOR LOBBYING**

WHEREAS, certain federal funds are potentially available to Monmouth County through the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the United States Department of Housing and Urban Development has allocated funding to the County of Monmouth for Fiscal Year 2024; and

WHEREAS, the County is making some of these funds available to certain participating municipalities and non-profit agencies; and

WHEREAS, it is required that the Borough of Keyport execute a Project Agreement with Monmouth County to undertake a project known as Beach Park ADA Improvements; and

WHEREAS, the U.S. Department of Housing and Urban Development is requiring that the Mayor of the Borough of Keyport sign additional certifications in order to receive these funds; and

WHEREAS, the Borough of Keyport has adopted a policy prohibiting the use of excessive force by its law enforcement agency (police force) within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, a copy of which will be provided with this resolution; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Keyport has met the conditions of receiving a Fiscal Year 2024 allocation by adopting a policy prohibiting the use of excessive force and by not using federal funds for lobbying or by disclosing that funds have been used for lobbying.

BE IT FURTHER RESOLVED, that the Mayor of the Borough of Keyport is hereby authorized to sign the attached certifications which will become part of the Fiscal Year 2024 Project Agreement.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

APPROVED BY:

SIGNATURE

DATE

TITLE

PRINT NAME

RESOLUTION #2024-

RESOLUTION OF THE BOROUGH OF KEYPORT AUTHORIZING THE GRANTING OF AN EASEMENT TO THE OWNER OF BLOCK 21.01, LOT 54, COMMONLY KNOWN AS 18-24 BROAD STREET, FOR ACCESS THROUGH BOROUGH PROPERTY LOCATED ADJACENT TO AMERICAN LEGION DRIVE, BLOCK 21.01, LOT 54, AS REQUESTED BY THE COUNTY OF MONMOUTH PLANNING BOARD

WHEREAS, the Borough of Keyport is in receipt of a memorandum dated June 10, 2024, from Michael T. Brusca, Civil Engineer Trainee, of the County of Monmouth, Department of Public Works & Engineering, regarding the project identified as KPSP10543_Detour Gallery, County Route 4 – Broad Street, Block 21.01 - Lot 54, Borough of Keyport; and

WHEREAS, said memorandum outlines recommendations for the project, including but not limited to driveway revisions, cross access easements, and the confirmation of drainage impacts; and

WHEREAS, the Mayor and Council of the Borough of Keyport have reviewed the memorandum and the accompanying recommendations for the proposed project and find them to be in compliance with the applicable standards and regulations; and

WHEREAS, the Mayor and Council wish to formally acknowledge receipt of the memorandum and provide their approval of the recommendations contained therein; and

WHEREAS, the Mayor and Council will provide to the County of Monmouth an easement between the Borough and the property owner (Applicant) of Block 21.01, Lot 54, which provides the Applicant access through the Borough parking lot, Block 21.01, Lot 49, and an ordinance that establishes one-way traffic circulation from Broad Street (County Route 4) through the subject property (Block 21.01, Lot 54).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, that they hereby acknowledge receipt of the attached memorandum and approve the recommendations as outlined therein, and direct all involved parties to proceed in accordance with the instructions and guidelines provided by the County of Monmouth.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the County of Monmouth, Department of Public Works & Engineering, as well as any other applicable agencies involved in this project.

- OFFERED:**
- SECONDED:**
- AYES:**
- NAYS:**
- ABSTAIN:**
- ABSENT:**

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING THE BOROUGH OF KEYPORT TO
RELEASE THE PERFORMANCE BOND PROVIDED BY
RBSM CONSULTING, LLC FOR SITE IMPROVEMENTS
AT 22 VAN DORN STREET, BLOCK 99, LOTS 13, 14, 15**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, as part of the project at the property located at block 99, lots 13, 14, and 15 on the Borough tax map (the "**Property**"), the Property owner, RBSM Consulting, LLC (the "**Owner**") was required to post a performance guarantee in the form of a performance bond for the amount of \$31,905.90 (the "**Performance Bond**") and a cash deposit in the amount of \$3,545.10 (the "**Cash Deposit**") for construction of the project at the Property; and

WHEREAS, the Borough Engineer has conducted a field observation of the project and confirmed that the construction of the improvements is complete and in substantial conformance with the approved project plan; and

WHEREAS, the Borough Engineer has recommended that the Performance Bond be released and the Cash Deposit returned to the Owner upon the following conditions: (i) the Owner obtain a two-year 15% maintenance guarantee in the amount of \$5,317.65; and (ii) the Owner pay all outstanding engineering and inspection escrow fees. The applicant shall replenish the escrow account to an amount not less than \$500 to cover the costs associated with the observation of the site and report at the end of the 2-year Maintenance Bond period (collectively the "**Conditions**").

WHEREAS, the Borough Engineer recommends the release of the Performance Bond.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough is authorized to release the Performance Bond provided by the Owner to the Borough based on the recommendation of the Borough Engineer subject to the conditions listed in this resolution.
3. The Borough is authorized to return the Cash Deposit to the Owner based on the recommendation of the Borough Engineer subject to the conditions listed in this resolution.
4. The Mayor of the Borough, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the release of the Performance Bond and the return of the Deposit, including the execution of any forms necessary for the release of the Performance Bond in furtherance of this resolution.

5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

6. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

7. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**RESOLUTION AUTHORIZING THE SALARY ADJUSTMENT TO NON-REPRESENTED EMPLOYEES WITHOUT AN EMPLOYMENT CONTRACT**

WHEREAS, the Mayor and Council of the Municipality of Keyport recognizes the contributions and services of the non-represented employees of the Borough; and

WHEREAS, the Mayor and Council have determined that it is in the best interest of the Borough to authorize salary adjustments for said non-represented employees without an employment contract to reflect changes in compensation to an additional 3% on the base annual salary; and

WHEREAS, it is the intent of the Mayor and Council to ensure that the compensation of non-represented employees without an employment contract remains fair, competitive, and aligned with the Borough's fiscal goals.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, that the salary adjustments for non-represented employees without an employment contract are hereby authorized for an amount of 3% for the 2024 year pro-rated; and

BE IT FURTHER RESOLVED that the Borough Administrator and Chief Financial Officer are hereby authorized and directed to implement the necessary salary adjustments, effective 1/1/2024, and take any and all actions necessary to effectuate the terms of this resolution; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Borough Administrator, Chief Financial Officer, and all other relevant parties for their information and guidance.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-

**APPROVING CHANGES TO KEYPORT BAYFRONT
BUSINESS COOPERATIVE EVENTS**

WHEREAS, Resolution #2024-91 authorized the Keyport Bayfront Business Cooperative (the “KBBC”) to hold multiple events on various properties that are owned by the Borough of Keyport (the “Borough”); and

WHEREAS, the KBBC has submitted a request to amend the following authorized events:

EVENT: August 22, 2024, 6PM-9PM - 80’s Boom Box Party

CHANGES: Requesting use of the Mini Park parking lot adjacent to the bottom of the Mini Park from 5PM-10PM; large truck/trailer with video games will be operating at that location during the event; signs noticing closure to be posted in the parking lot 1-2 days prior.

EVENT: October 5, 2024, 3PM-6PM - Howl-O-Ween Dog Costume Party & Parade
6PM-8PM - Scooby Doo Movie

CHANGES: Relocating dog parade from American Legion Drive/Waterfront Park to W. Front Street/Mini Park; add street closure on W. Front Street from Beers Street to Broad Street, and Main Street from W. Front Street to municipal parking lot entrance; movie will still be held in Waterfront Park.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby approve the requested amendments as set forth herein.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk

ORDINANCE #2024-11

PUBLIC HEARING
ADOPTION
ORD #1

**ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF
MONMOUTH, NEW JERSEY, ESTABLISHING SALARIES AND WAGES
FOR DESIGNATED OFFICIALS AND EMPLOYEES OF THE BOROUGH
OF KEYPORT**

WHEREAS, the Borough of Keyport (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Council of the Borough (the "**Council**"), last amended the salaries of Borough employees by way of Ordinance No. 2024-01, entitled, "AN ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY ESTABLISHING SALARIES AND WAGES FOR DESIGNATED OFFICIALS AND EMPLOYEES" (the "Ordinance"); and

WHEREAS, the Ordinance establishes salary ranges for the positions listed therein, wherein the ranges provide the minimum salary for the position as well as the maximum, and the exact salary to be paid to each employee, as determined by a Resolution duly adopted by the Mayor and Council, must be within the ranges provided in the Ordinance; and

WHEREAS, the Council now desires to reflect the following revisions;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Keyport as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. Ordinance #2024-01, and any other prior salary ordinances shall be superseded by the following:

STATEMENT: The following Ordinance has been prepared with salary ranges therein for the positions listed, wherein the ranges provide the minimum salary for the position as well as the maximum, and the exact salary to be paid to each employee, as determined by a Resolution duly adopted by the Mayor and Council of the Borough, must be within the ranges provided in the Ordinance.

**PLEASE NOTE THAT ALL OF THE FOLLOWING ARE NOT INCREASES IN
EXISTING SALARIES, BUT ARE RANGES WITHIN WHICH SALARIES MUST
FALL**

I. The annual and/or hourly compensation range to be paid to the following officers and employees of the Borough of Keyport are hereby established effective January 1, 2024:

<u>Officials</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor	\$ N/A	\$5,500
Borough Councilmembers	\$ N/A	\$4,000
<u>Statutory Employees</u>		
Borough Clerk	\$30,000	\$90,000
Chief Financial Officer	\$20,000	\$85,000

Tax Collector	\$8,000	\$95,000
Tax Assessor	\$7,500	\$45,000

Administration and Finance

Borough Administrator	\$17,500	\$165,000
Management Assistant	\$30,000	\$60,000
Deputy Borough Clerk	\$20,000	\$70,000
Deputy Borough Clerk	\$17.00/hr.	\$30.00/hr.
Treasurer	\$8,000	\$60,000
Deputy Treasurer	\$5,000	\$45,000
Deputy Tax Collector	\$20,000	\$ 95,000
Qualified Purchasing Agent	\$3,000	\$11,000
Payroll/Pension Supervisor	\$40,000	\$75,000
Administrative Secretary	\$20,000	\$65,000
Administrative Clerk	\$20,000	\$65,000
Unified Planning Board Secretary	\$2,000	\$10,000
Account Clerk / Clerk	\$15.13 /hr.	\$20.00 /hr.
Department Head Secretary	\$20.00/hr.	\$30.00/hr.
Supervising Account Clerk	\$50,000	\$55,000
Principal Account Clerk	\$42,000	\$65,000
Senior Account Clerk	\$36,000	\$42,000
Account Clerk	\$30,000	\$36,000
Registrar of Vital Statistics/Administrative Clerk	\$42,000	\$58,500
Senior Clerk Typist	\$36,000	\$50,000
Clerk Typist	\$30,000	\$45,000
Deputy Registrar	\$1,000	\$ 3,000

Police Department

Chief of Police	\$140,000	\$182,000
Police Captain	\$125,000	\$170,000
Police Lieutenant	\$120,000	\$150,000
Police Sergeant	\$120,000	\$140,000
Patrol Officer	\$40,000	\$125,000
Special Police Officer III	\$20.00 /hr.	\$40.00 /hr.
Special Police Officer II	\$15.13 /hr.	\$25.00 /hr.
Special Police Officer I	\$15.13 /hr.	\$20.00 /hr.
Police Matron	\$15.13 /hr.	\$16.00 /hr.
Parking Enforcement Officer	\$15.13 /hr.	\$20.00 /hr.
Crossing Guard	\$15.13 /hr.	\$17.00 /hr.
Communications Operator	\$15.13 /hr.	\$18.00 /hr.
Police Records Clerk	\$15,000	\$50,000
Records Support Technician (levels 1-4)	\$30,000	\$ 60,000
Senior Public Safety Telecom. Operator	\$20,000	\$60,000

Recreation Department

Supervisor of Senior Center Activities	\$20,000	\$70,000
Recreation Director	\$3,000	\$70,000
Asst. Recreation Director	\$500	\$40,000
Recreation Supervisor	\$1,000	\$45,000

Recreation Supervisor	\$20.00 /hr.	\$30.00 /hr.
Recreation Leader	\$16.00 /hr.	\$25.00 /hr.
Recreation Aide	\$16.00 /hr.	\$20.00 /hr.
Recreation Counselor	\$500	\$2,000
Recreation Secretary	\$1,000	\$5,000
Municipal Alliance Coordinator	\$2,000	\$20,000
Recreation Program Aide	\$30,000	\$35,000

Municipal Court

Municipal Court Judge	\$10,000	\$40,000
Court Administrator	\$25,000	\$80,000
Deputy Court Administrator	\$20,000	\$60,000
Violations Clerk	\$15,000	\$50,000
Municipal Prosecutor	\$5,000	\$35,000
Municipal Public Defender	\$4,000	\$25,000

Fire Department

Fire Chief	\$600	\$3,000
Assistant Fire Chiefs	\$400	\$2,500
NFIRS Coordinator	\$500	\$1,500
Fire Department Secretary	\$500	\$1,500

Building, Construction & Zoning

Community Development Coordinator	\$10,000	\$55,000
Construction Code Official	\$20,000	\$45,000
Building Subcode Official	\$2,000	\$10,000
Electrical Subcode Official	\$2,000	\$10,000
Fire Protection Subcode Official	\$2,000	\$10,000
Plumbing Subcode Official	\$2,000	\$10,000
Building/Electrical/Fire Protection/Plumbing Inspectors	\$2,000	\$10,000
Fire Official/Fire Marshal	\$2,000	\$40,000
Housing Inspector	\$5,000	\$50,000
Zoning Officer	\$2,000	\$30,000
Zoning Officer	\$16.00 /hr.	\$35.00 /hr.
Clerk I Zoning	\$ 1,500 yr	\$5,000 yr
Code Enforcement Officer	\$2,000	\$30,000
Code Enforcement Officer	\$16.00 /hr.	\$25.00 /hr.
Property Maintenance Officer	\$2,000	\$35,000
Property Maintenance Officer/Inspector	\$16.00 /hr.	\$25.00 /hr.
Asst. Property Maintenance Officer	\$2,000	\$15,000
Fire Alarm Repairman	\$600	\$7,500
Smoke Detector Inspector	\$5,000	\$8,500
Technical Assistant to the Construction Official	\$45,000	\$55,000
Senior Permit Clerk	\$36,000	\$42,000
Permit Clerk	\$30,000	\$35,000

Public Works Department

Public Works Superintendent	\$75,000	\$98,000
DPW Supervisor	\$60,000	\$ 95,000

Recycling Coordinator	\$2,500	\$8,000
Assistant Recycling Coordinator	\$2,000	\$6,000
Clean Communities Coordinator	\$1,000	\$7,500
Park Maintenance Worker	\$15.13 /hr.	\$40.00 /hr.
Senior Park Maintenance Worker	\$15.13 /hr.	\$40.00 /hr.
Building Maintenance Worker	\$15.13 /hr.	\$20.00 /hr.
Clean Communities Employee	\$15.13 /hr.	\$16.00 /hr.
Laborer	\$15.13 /hr.	\$16.00 /hr.
Boat Ramp Employee	\$15.13 /hr.	\$16.00 /hr.
Motor Vehicle Operator	\$15.13 /hr.	\$25.00 /hr.
Equipment Operator	\$45,000	\$65,000
Senior Equipment Operator	\$65,000	\$ 93,000
Mechanic	\$55,000	\$90,000
Public Works Repairer	\$45,000	\$65,000
Senior Maintenance Repairer/Water Repairer	\$43,000	\$70,000
Laborer I	\$36,000	\$50,000
Laborer II	\$38,000	\$65,000
Laborer III	\$40,000	\$80,000

Water & Sewer

Water Meter Reader/Repairer	\$15.13 /hr.	\$40.00 /hr.
Asst. Water Plant Treatment Oper/Laborer	\$60,000	\$95,000
Water Sewer Plant Operator Part-Time	20,000	45,000
Back-Up Water Sewer Plant Operator Part-time	5,000	15,000
Water Sewer Plant Operator Full-time	60,000	95,000

Section 3. The salary ranges and hourly wage rates established in this Ordinance shall continue in effect until subsequently amended.

Section 4. All ordinances or parts thereof inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. Each section, subsection, sentence, clause and phrase of this ordinance is declared to be an independent section, subsection, sentence, clause and phrase and the finding or holding of any such portion of this ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this ordinance.

Section 6. The Borough Clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 7. This ordinance shall be in full force and effect from and after its adoption and publication as required by law.

Introduced: July 16, 2024

Public Hearing: August 20, 2024

Adopted:

Michele Clark, RMC
Borough Clerk
Borough of Keyport

Rose P. Araneo, Mayor
Borough of Keyport

RESOLUTION #2024-**RESOLUTION OF THE BOROUGH OF KEYPORT,
COUNTY OF MONMOUTH, NEW JERSEY AUTHORIZING
A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW
JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, the Borough of Keyport, County of Monmouth (the “Borough”), a public body corporate and politic of the State of New Jersey, is subject to certain requirements of the Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.* (the “Act”), and

WHEREAS, *N.J.S.A. 10:4-12* provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution; and

WHEREAS, it is necessary for the Borough to discuss, in a session not open to the public, confidential legal matters that are protected by the attorney-client privilege and work product privilege, which includes discussions regarding potential litigation regarding redevelopment project and land use dispute; confidential personnel matters; collective bargaining agreement negotiations; public contracting for building improvements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Mayor and Council assembled in public session on August 20, 2024 and determined that an Executive Session closed to the public shall be held on August 20, 2024 at approximately 7:00 P.M. at the Borough Hall located at 70 West Front Street, Keyport, New Jersey, for the discussion of matters relating to the specific items designated above.
3. This resolution will take effect immediately.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on August 20, 2024.

Michele Clark, RMC
Borough Clerk