

BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, AUGUST 16, 2022 – 7:00 P.M.
MUNICIPAL COMPLEX COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ____ Mayor Kennedy ____ Council President McNamara
____ Councilmember Pacheco ____ Councilmember McDermott ____ Councilmember Davidson
____ Councilmember Araneo ____ Councilmember Peperoni

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember Pacheco: Police/MAC, Redevelopment, Harbor Commission, Board of Health/Registrar, Veterans

Councilmember McDermott: Environmental, KBBC, Fire/First Aid/OEM, NPP, Cultural/Civic

Councilmember Davidson: DPW/Construction/Fire Bureau/Property Maintenance, Planning Board, Recreation/Senior Center, Parking, Mayors Wellness Campaign

Councilmember McNamara: Recreation/Senior Center, Green Team, Finance/Grants, Parking, Cannabis*, Mayors Wellness Campaign

Councilmember Araneo: Finance/Grants, NPP, Parking, Police/MAC, Harbor Commission, Cannabis*, Cultural/Civic

Councilmember Peperoni: Fire/First Aid/OEM, Board of Health/Registrar, Recycling, DPW/Construction/Fire Bureau/Property Maintenance, Redevelopment, Veterans

Mayor Kennedy: Library, Planning Board, KBBC, Green Team, Cultural/Civic, Mayors Wellness Campaign, Veterans

MAYOR'S UPDATES

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on Resolutions and Communications only.

Opened: Closed:

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R2022-178 Payment of Bills Listed on the August 12, 2022 Bills List
- R2022-179 Payment of Bills Listed on the August 16, 2022 Bills List
- R2022-180 Setting the Last Date to Pay Third Quarter 2022 Taxes before Interest will Accrue
- R2022-181 Authorizing the Purchase of Fire Department Vehicle through the Education Services Commission of New Jersey (ESCNJ) Cooperative Pricing System
- R2022-182 Authorizing the Purchase of Fire Department Equipment through the New Jersey State Contract Purchasing Cooperative
- R2022-183 Authorizing the Borough of Keyport to Enter into Shared Services Agreement with the Keyport Board of Education for Maintenance, Custodial and Public Works Services
- R2022-184 Authorizing the Borough of Keyport to Enter into Shared Services Agreement with the Keyport Public Schools for the Use of School Resource Officer/Special Law Enforcement Officers in the Keyport Public Schools
- R2022-185 Authorizing the Borough Administrator to Initiate the Hiring Process to Fill a Vacancy within the Office of the Borough Clerk
- R2022-186 Authorizing the Hiring of Seasonal Personnel
- R2022-187 Authorizing the Endorsement and Signature of NJDEP Treatment Works Approval Permit Applications Regarding Hudson Pointe at Keyport, LLC
- R2022-188 Authorizing Retention of CME Associates for Professional Engineering Services, Related to Improvements to Portions of Fulton Street, Seventh Street, Eighth Street, Butler Street and East Third Street
- R2022-189 Authorizing Submission of the Grant Application and Execution of a Grant Agreement with the New Jersey Department of Community Affairs for the Purchase of Protective Equipment for the Keyport Fire Department
- R2022-190 Authorizing Police Department Administrative Secretary Salary Adjustments (Gerilyn Bender-Rabinowitz)
- R2022-191 Authorizing a Job Title Change and Salary Adjustments (Donna Purcell)

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #2022-16 – Amending Bethany Manor Financial Agreement

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AUTHORIZING AN**

**AMENDMENT TO THE FINANCIAL AGREEMENT BY AND BETWEEN THE
BOROUGH OF KEYPORT AND BETHANY MANOR URBAN RENEWAL, LLC, TO
EXTEND THE FINANCIAL AGREEMENT FOR AN ADDITIONAL SEVEN YEARS**

1a. Motion to Open Public Hearing

MM: 2nd:

1b. Motion adopt Ordinance

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

2. Ordinance #2022-17 – Permitting Charitable Organizations to Solicit Contributions in Roadways

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, ESTABLISHING CHAPTER IV, SECTION 30 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

2a. Motion to Open Public Hearing

MM: 2nd:

2b. Motion adopt Ordinance

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

3. Ordinance #2022-18 – Amending the Borough’s Outdoor Lighting Regulations

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER XXV, ARTICLE 1 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT ENTITLED “ZONING”**

3a. Motion to Open Public Hearing

MM: 2nd:

3b. Motion adopt Ordinance

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

3c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

4. Ordinance #2022-19 – Establishing Salaries and Wages for Designated Employees

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY ESTABLISHING SALARIES AND WAGES FOR DESIGNATED EMPLOYEES IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOROUGH OF KEYPORT AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 68-68A-68B, ALF-CIO**

4a. Motion to Open Public Hearing

MM: 2nd:

4b. Motion adopt Ordinance

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

4c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

5. Ordinance #2022-20 – Amending Broad Street Traffic Regulations

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER 7 “TRAFFIC” AND CHAPTER 7A “TRAFFIC SCHEDULES” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

5a. Motion to Open Public Hearing

MM: 2nd:

5b. Motion adopt Ordinance

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

5c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – Bond Ordinance Providing for Various Roadway Improvements

The Clerk reads the Ordinance by Title: **PROVIDING FOR THE 2022 ROAD IMPROVEMENT PROJECT BY THE BOROUGH OF KEYPORT, APPROPRIATING \$1,700,000 THEREFOR, INCLUDING VARIOUS GRANTS IN THE AGGREGATE AMOUNT OF \$521,900 EXPECTED TO BE RECEIVED FROM THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION, AND AUTHORIZING THE ISSUANCE OF \$1,150,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

1a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

2. Ordinance – Amending Application and Hearing Requirements – Wharfs and Piers

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER XII, ARTICLE 5, SECTION 2 “APPLICATION REQUIREMENTS; HEARING” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

2a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Application for membership in Liberty Hose Company from Gavin Andersen (subject to State approval) accepted at the July 11, 2022 meeting of the membership to fill a vacancy.
2. Request from Municipal Alliance Committee to place 47 flags and two (2) signs in a selected location in support of the International Drug Overdose Awareness initiative of the Prevention Coalition of Monmouth County from August 17th through September 5th.
3. Request from Keyport-Matawan Elks for road closures in the area of the Elks Lodge on Saturday, August 27th during their annual Kathleen Thomson benefit event from 9AM to 6:30PM.
4. Request from Liberty Hose Co. #3 to solicit donations at the intersection of Highway 36 and Broad Street on September 10th and 25th.
5. Request from Keyport Fire Department to hold a 9/11 Service on September 11, 2022 at 7PM on American Legion Drive across from the American Legion at the 9/11 monument. Requesting closure of a portion American Legion Drive from 5:30PM to 8PM.
6. Request from Knights of Columbus to solicit donations at the traffic light by the Keyport Matawan Elks on Broadway on September 16th, 17th and 18th from 10AM to 4PM.

7. Amended Recreation Committee Program & Activity Planning Summary for the KeyportFest 5K Race to be held Saturday, September 24th. Also requesting to use Borough Hall lobby on Friday, September 23rd for race packet pickup from 1PM to 8PM.
8. Application and Permit for Use of Borough Property from the Friends of the Keyport Public Library for a Scarecrow Contest to be held on the Keyport Public Library grounds on October 29, 2022 from 11:30AM to 1:30PM. (certificate of insurance provided)
9. Request from Keyport Matawan Elks to solicit donations at the corner of Broadway and Maple on November 5th and 6th from 10AM to 3PM.
10. Application and Permit for Use of Borough Property from the Freedom from Religion Foundation to place a Bills of Rights display in the Mini Park continuously from November 25, 2022 through January 6, 2023. (certificate of insurance provided)

(To Receive and File)

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

MINUTES FOR APPROVAL

January 18, 2022 Regular Meeting Minutes

July 19, 2022 Regular Meeting Minutes

REPORTS

1. Municipal Clerk's Report for July 2022
2. Tax/Water/Sewer Collector's Report for July 2022
3. Board of Health Treasurer's Report for July 2022
4. Building Department Monthly Report for July 2022
5. Municipal Court Monthly Report for July 2022
6. KFD PR/PIO Report June-July 2022

MM: 2nd: Ayes: Nays:

NEW BUSINESS

Rent/PILOT

Harbor Commission Requests

UNFINISHED BUSINESS

KBBC Request to Place Gazebo in the Mini Park

Keyport Parking Advisory Committee Final Report dated July 12, 2022

DAIS UPDATES

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comment.

Please limit comment to no more than five minutes per person.

Opened:

Closed:

MM:

2nd:

Ayes:

Nays:

CLOSED SESSION

Closed Session **Resolution #2022-192**

- Collective Bargaining

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment: PM