

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, AUGUST 7, 2012, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers

PM

Municipal Clerk Valerie T. Heilweil

Bolte McPeek Sheridan

Tomczak Ambrose Toglia

Mayor Robert E. McLeod

Others present: Lorene Wright, Borough Administrator

Borough Attorney: Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

APPROVAL OF MINUTES

April 17, 2012 – Regular

May 1, 2012 – Work Session

PRESENTATION

Water Plant Solar Roof Feasibility Study - By Hatch Mott MacDonald

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R210-12 Payment Of Bills

R211-12 Approving Taxi Driver for Keyport Yellow Cab – Rudy Medrano-Medina

R212-12 Authorize Purchase of Fire Gear under State Contract

R213-12 Release of Maintenance Bond – Valley National Bank

R214-12 Statement of Support for the NJ/NY Clean Ocean Zone

R215-12 Appointment to Keyport Unified Planning Board

R216-12 Authorize Stop Payment and Issuance of Replacement Check to AMC Industries

R217-12 Authorize Execution of Memorandum of Understanding with PBA Local 223

R218-12 Authorize Award of Contract for Purchase of Police Patrol Vehicle

R219-12 Authorizing BRSA Agreement

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM:

2nd:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

1. **Resolution R220 -12A, Resolution For The Permanent Appointment Of Officer George Casaletto To The Position Of Chief Of Police,**

-OR-

Resolution R220-12B, Resolution For The Permanent Appointment Of Officer Anthony Gallo To The Position Of Chief Of Police.

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #12-12 – Remove Handicap Parking space on Osborn Street

The Clerk reads the Ordinance by Title: AN ORDINANCE TO AMEND CHAPTER VII, SCHEDULE XXI ("PARKING AREA FOR HANDICAPPED PERSONS"), OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT WITH RESPECT TO THE EAST SIDE OF OSBORN STREET

- 1a. Motion to Open Public Hearing:
Opened: Closed:

- 1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

- 1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

2. Ordinance #13-12 – Gift Policy

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER X ("PERSONNEL") OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT TO PROHIBIT THE RECEIPT OF GIFTS BY BOROUGH EMPLOYEES

- 2a. Motion to Open Public Hearing:
Opened: Closed:

- 2b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

- 2c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – Accepting Butterflies from ASK

The Clerk reads the Ordinance by Title: AN ORDINANCE ACCEPTING THE GIFT OF FIVE BUTTERFLY SCULPTURES FROM THE ARTS SOCIETY OF KEYPORT

1a. Motion to introduce:

MM: 2nd: Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held August 21, 2012

MM: 2nd: Ayes: Nays:

2. Ordinance – Escrow Fund for Redevelopment Plan

The Clerk reads the Ordinance by Title: ORDINANCE FOR THE CREATION OF AN ESCROW FUND PERTAINING TO NEGOTIATION AND PREPARATION OF DOCUMENTS FOR IMPLEMENTATION OF A REDEVELOPMENT PLAN FOR AN AREA DESIGNATED AS AN AREA IN NEED OF REDEVELOPMENT

2a. Motion to introduce:

MM: 2nd: Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held August 21, 2012

MM: 2nd: Ayes: Nays:

2c. **RESOLUTION** R221-12 AUTHORIZING PREPARATION OF CONTRACT OF SALE AND REDEVELOPMENT AGREEMENT FOR OLD BOBOUGH HALL

COMMUNICATIONS AND PETITIONS

1. Letter from Community Church of Keyport requesting approval to hold an outdoor benefit concert on Saturday, September 22, 2012 (2PM-6PM) for the Keyport Ministerium Food Pantry

MM: 2nd: Ayes: Nays:

2. Message from the Keyport Historical Society requesting permission to install the Women's Heritage Trail information display adjacent to the existing information displays on our lawn at the Steamboat Dock Museum

MM: 2nd: Ayes: Nays:

3. Request from Keyport Fire Department to add two improvements to Keyport's 9-11 Monument on American Legion Drive
- A light that will turn off and on in conjunction with the lamp posts along the adjacent sidewalk
 - A sign or plaque describing the monument and other TBD information
 - Further requesting a light be implemented and paid for by the Borough

MM: 2nd: Ayes: Nays:

4. Thank you letter from Keyport Ministerium Food Pantry for Borough's donation of \$250.00

MM: 2nd: Ayes: Nays:

5. Letter from DOT advising the Borough that on or about August 13th work will commence on Route 35 Northbound and Southbound Resurfacing project at various locations. Work will be performed in the Borough of Keyport on Rt. 35 NB?SB from M.P. 42.95 to M.P. 43.30SB and from M.P. 42.95 to M.P. 44.23NB. Working hours will be 7AM-4:30PM (all lanes maintained) with night work anticipated from 9PM-6AM (one lane maintained) from August 13th to December 13th, 2012

MM: 2nd: Ayes: Nays:

6. Letter of Resignation from Planning Board Member Keith M. Platt

MM: 2nd: Ayes: Nays:

7. Reminder from Recreation regarding "Outdoor Summer Movie Night" to be held Saturday, August 11th at Waterfront Park

MM: 2nd: Ayes: Nays:

NEW BUSINESS

1. Social Media Policy

UNFINISHED BUSINESS

1. Emergency Preparedness Manual – Hurricane Checklist
2. Snyder Lane parking
3. Monmouth County Open Space Application

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -11 - Closed Session **Resolution:**

Off:

2nd:

Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM