

The Keyport Recreation Committee Meeting held Councilmember Peperoni called a Meeting on July 17, 2023 this meeting to order at 7:00 PM.

Present: Dottie Aumack, Mary Holtz, Nancy Jones, Amanda Jennings, Rebecca Kahane, Nicki Francis, Ezra Hill, Councilmember Peperoni, Mayor Araneo

Absent: David Quinn, Denise Nellis, Suzanne Ryan, Councilmember Demarest

April 3rd meeting minutes

Motion to approve Minutes: N. Jones, second by M. Holtz with ayes by all present.

Update from Councilmember Peperoni

Roller Skating- R. Kahane stated that she needed the dates to proceed with the event. She reached out to Shamrock Bus Company; they are willing to donate the bus the Borough would just have to pay for the driver. R. Kahane believed that this was D. Quinn event.

Recreation Committee Polo Shirts – R. Kahane stated that she emailed the information to D. Quinn. She believes that he was working on them.

Updates for the below events:

CPR Class – confirmation on dates: Carried, D. Quinn event

Self Defense Classes – Councilmember Peperoni mentioned he believed that was with the Police Chief. M. Holtz stated that last year Councilmember McNamara handled it. Councilmember Peperoni stated that they would have to get confirmed dates from the police chief. M. Holtz stated that last year they used the senior center; the dates would have to be approved to use the facility. R. Kahane stated she believed that D. Nellis help with last year.

Summer Recreation Camp – Councilmember Peperoni stated that Keyport didn't have a summer recreation. The administrator is working on Middletown; Union Beach did open theirs to Keyport. Councilmember stated that Union Beach opened theirs up to their residents and then allowed other towns to register. R. Kahane mentioned that she didn't think that any of Keyport residents got in because Union Beach was full.

Councilmember stated that he believes for next year the administrator is working on Middletown and Aberdeen. There was discussion regarding if Keyport was going to have their own next year. Councilmember stated he will discuss with the Administrator.

N. Francis stated that some of the Keyport children could not get to another town. There was further discussion regarding possibility of having the summer camp back for next year.

Councilmember Peperoni asked if everyone has completed his or her certification, if not then the committee could not do anything going forward. There was discussion regarding the certification.

There was discussion regarding the signing off on receiving the Boroughs handbook.

Recreation Award – Discussion regarding process: R. Kahane stated that Mya received it. The process that happened this year never happened in the past, even handing it to the recipient. R. Kahane stated she wasn't going to give it out because it was her daughter. E. Hill had the check and gave it to the secretary at school. She continued that no one from Recreation committee was present to hand it out. N. Jones stated she thought that E. Hill was giving it out. E. Hill stated that he could not give it out because of health reason. There was discussion regarding what had happened with the award being handed out and how they had picked the person.

For next year, they would like to see a process in place so that there would not be any issues. Councilmember stated that she would speak to the administrator regarding the events. N. Jones asked how the Mayor's award works. Mayor Araneo explained how the person was chosen. E. Hill stated that they have never had a problem he felt that this year they were being singled out. There was further discussion regarding how many awards would be given out and how they would be able to choose the person.

N. Francis asked if they want to make a plan and at the next meeting have a discussion. M. Holtz stated that at every event there should be a form that they can sign up so there is a record of the volunteers. N. Francis stated that she would send the form to D. Nellis; she would send it to the committee.

Nature on the Bay – This event was never scheduled. There was further discussion regarding the event. N. Francis stated that she was not sure who was in charge of the event.

N. Francis stated there should be better communication. N. Francis mentioned regarding the Dinosaur show, she forwarded the information for a second show that was added. Further discussion regarding the event and possibly having more than one person be responsible to the events.

The Mayor spoke about the Dinosaur event and the amount that this event cost. She also spoke about having something outlined for each event so that everyone knows what it would entail. There was discussion regarding the event forms being shared in the future.

Mayor Araneo stated that the committee has missed two months of meetings; she asked if all the members wanted to be part of the committee. Mayor stated it is important that the meetings take place so there could be a discussion of what is happening and what is coming up. N. Francis stated that most towns have a recreation coordinator; Mayor Araneo stated that they are looking at that for next year. Further discussion regarding the benefit of having a coordinator. There was discussion regarding the responsibilities of D. Nellis. Mayor explained that D. Nellis does clerical. E. Hill stated that she is paid for that; Mayor Araneo stated she gets a stipend. Mayor stated that is for clerical not for coordinating the events. R. Kahane stated maybe that would be better spent somewhere else. There was further discussion regarding the coordinator. Mayor stated that the administrator is working on Recreation By Laws. R. Kahane mentioned possibly getting a paid intern that is looking to go into the field. Mayor stated that was a good idea.

Mayor spoke about the first movie night, she asked if the committee has shirts that say you are part of the committee; no. There was discussion regarding ordering shirts. Mayor stated that this has to be taken care of. A. Jennings stated that she was at the movie night. Further discussion regarding the movie and shirts. R. Kahane stated that this past movie there were police officers present and it was great.

Mini camp (3 day camp) – This event was canceled due to the S. Ryan having a family emergency. There was only one person that had signed up. There was further discussion regarding the communication regarding this event.

Trunk or Treat – R. Kahane stated that they are not doing the movie or pizza, last year they had the movie.

There was discussion regarding the movie night schedule.

Keyport 5k Race – N. Jones stated that they are moving right along, they have approximately 58 or 68 people signed up, and they are getting sponsors. She sent two emails to the yacht club regarding them being a sponsor. She sent an email to the KBBC regarding the Keyport Kash. M. Holtz asked whom the email was sent to; N. Jones said the vistkeyport address on the website. There was discussion regarding who should be receiving the email. N. Jones spoke about where the course starts and finishes. She spoke about what changes were made. M. Holtz stated that they need to have extra people by the Raritan. Councilmember Peperoni asked once

N. Jones has the route approved to give it to DPW so that they can drive the route to make sure there are no potholes, he believed that last year there was an issue with pot holes. M. Holtz stated last year that she walked it with N. Jones. N. Jones stated she wanted to contact the finish line person regarding where he would be parking. In past years, she believes the police or Borough Clerk has to ask the county for permission to use the roads. Mayor stated that would be the police; N. Jones stated that she never had to do that. Mayor stated that the Chief should get a copy of the map and the Chief would notify the County. N. Jones stated once she receives the certified copy she would send it to both DPW and the police.

N. Jones mentioned that once the course is certified it is good for ten years.

N. Jones stated that the medals and trophies have been ordered. There was discussion regarding the color of the medals and trophies.

N. Jones asked priceless prints for a quote, she should have that soon; she is waiting on a quote for the finish line.

N. Jones asked if Bayada was still supplying the glasses; yes, R. Kahane asked when she had to hand in the application. N. Jones gave her the date, September 16th.

N. Jones has to get together with D. Nellis regarding ordering for the race. N. Jones stated that Stop and Shop has for the last two years donated 600 water bottles and endless fruit. Mayor mentioned for N. Jones to speak to the Administrator regarding shop rite bringing the bus, they give out free some items. Councilmember Peperoni stated that this miss the date by a week, he believes it ends the first week of September.

N. Jones stated that there are other items that need to be purchased. There was discussion regarding placing a donation jar or shake a can. R. Kahane mentioned they did that at the Easter Egg Hunt.

There was discuss regarding having some type of account for recreation to place donations for events.

N. Jones asked how they are paying for the boxes of coffee; Mayor Araneo asked how it was done in the past. There was discussion regarding having startup funds for these items. M. Holtz asked mentioned the Borough was getting an account with Stop and Shop and Costco. There was discussion regarding how this would work. N. Francis stated you could also order from Amazon as well.

N. Jones stated last year they marked the course, the chalk was only supposed to last three months but the marks are still there. She is looking into some type of stickie items that go on to the road. M. Holtz mentioned that maybe using signs.

She will need DPW assistance, Recreation to stuff bags, Borough Hall to store bags all of these items are on the event form. She also needs Friday pick up help on the 22nd. Race Day set up at 5:30am. Packet pick up is from 2pm to 7pm. N. Jones next item to complete would be T-shirt ordering. She will send the colors for everyone to look at.

N. Jones stated that M. Holtz and R. Kahane are her second in command.

Meeting Adjourned at 8pm
Next meeting August 7, 2023