

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, JULY 25, 2017, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers

Valerie T. Heilweil, Borough Clerk

Pacheco Sheridan Kennedy

Lamberson Cooper Goode

Mayor Harry M. Aumack II

Stephen J. Gallo, Borough Administrator

Karl Kemm, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R179-17 Payment of Bills

R180-17 Authorizing an Increase in the Budgeted Amount for Legal Fees to be Paid to McManimon, Scotland & Baumann, LLC Due to Unforeseen Matters Involving Labor Issues and Potential Litigation

R181-17 Authorizing Release of Performance Bond for property located at 107-109 Route 35, Block 110, Lot 27.03 – BLDG Management

R182-17 Approving the Borough of Keyport, County of Monmouth, Emergency Operations Plan

R183-17 Authorizing the Borough to Participate in Intra-County Mutual Aid and Assistance Agreements with participating Units in the County of Monmouth

R184-17 Amend Water/Sewer Payment Plan – Olsen

R185-17 Setting the Last Day to Pay Third Quarter 2017 Taxes Before Interest Will Accrue

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM:

2nd:

Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

PUBLIC HEARINGS/ADOPTION OF ORDINANCE

1. Ordinance #11-17– Amending salary range for Principal Account Clerk

The Clerk reads the Ordinance by Title: **AMENDING AND SUPPLEMENTING ORDINANCE #1-17 FIXING THE SALARIES OF VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY**

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Invitation from the Friends of the Keyport Library to a Masquerade Soiree on the Bay, a Fundraiser for the Keyport Library, to be held August 25, 2017 from 7-9:30PM at 42 First Street (*tickets available for purchase*)

MM: 2nd: Ayes: Nays:

2. Poster announcing Friends of the Keyport Library 2017 Art Contest “*Reading is My Super Power!*” (Art to be submitted July 29th through August 5th. Winner Announced August 12th.)

MM: 2nd: Ayes: Nays:

3. Letter from KBBC regarding the “Keyport Scream’n Country Jamboree” to be held October 7-8, 2017 and requesting:

- Use of Waterfront Park

- Closure of Waterfront Parking lot to house amusement rides from Wednesday, Oct 4th to Monday, October 8, 2017.

- Closure of American Legion Drive from Saturday, October 7th, 7AM, through Sunday October 8th, 9PM

- Use of Police Department Special Officers (Three Specials for daytime plus regular patrol. One Special for overnight)

- Utilization of DPW staff for setting up trash receptacles, dumpster for refuse, manpower for patrol and final clean-up

- Hours of Operation will be 11AM-8PM, Saturday, October 7th, except for fireworks on Saturday evening at dusk, concluding 9:30PM. Sunday, October 8th, 11AM-6PM

- Use of Borough-owned light poles for banners; to be placed at Waterfront Park, West Front Street and Upper Maple Place three weeks prior to the event.

- Authorization for a two-day sidewalk sale for local merchants

4. Application for use of Borough Property from KBBC for the Country Jamboree to be held October 7-8, 2017

5. Application for Social Affairs Permit from Keyport BID, Inc. for the Country Jamboree to be held October 7-8, 2017

MM: 2nd: Ayes: Nays:

6. Application to transfer membership of Kenneth R. Goble to Liberty Hose Fire Department and notice that his membership was accepted at the July 3, 2017 meeting

MM: 2nd: Ayes: Nays:

7. Request for Use of Borough Property from Keyport Recreation for the purpose of the annual bonfire to be held on October 27th (with a Raindate of November 3rd) from 7-9PM. Requesting parking lot be closed to the public from 5:30PM-10PM

MM: 2nd: Ayes: Nays:

8. Request from resident of 23 Hurley Street for the closure of Brook Avenue and Hall Place to car traffic for the purpose of a reunion to be held August 19, 2017 from 10AM-10PM (Rain date of August 20th) Signature of residents attached

MM: 2nd: Ayes: Nays:

9. Application for Raffle License – St. Joseph Church – for an On-Premise 50/50 Cash Raffle to be held on October 21, 2017 from 9AM-3PM
10. Application for Raffle License – St Joseph Church – for an Off-Premise 50/50 cash raffle to be held December 9, 2017 at 7PM

MM: 2nd: Ayes: Nays:

11. Application for Raffle License from Keyport Education Foundation for an On-Premise 50/50 Cash Raffle to be held September 30, 2017 from 6-11PM
12. Application for Raffle License from the Keyport Education Foundation for an Off-Premise 50/50 Cash Raffle to be held September 30, 2017 at 10PM

MM: 2nd: Ayes: Nays:

13. Request from Keyport Recreation to place ten lawn signs at various locations in the Borough to advertise the KeyportFest 5K to be held on Saturday, September 23, 2017

MM: 2nd: Ayes: Nays:

14. Request from resident of 197 Washington Street to hold a Block Party for the purpose of a "Meet & Greet" on August 19, 2017 (signed letters from neighbors included). Further requesting the closure of Washington Street

MM: 2nd: Ayes: Nays:

15. Information from the KBBC regarding the previously approved Car Show:
-Requesting closure of W. Front Street from 3-10PM
-No Parking signs and barricades for the event
-DPW to provide one large table and two chairs to be dropped off at Firemen's Park and one table and two chairs for W. Front Street & Broad
-Street sweeping and trash/recycling receptacles

MM: 2nd: Ayes: Nays:

16. Letter from Jesus the Lord regarding a joint pot-luck picnic to be held at St. Joseph's parking lot. Requesting the help of Police Explorers as well as police, fire and medical presence in the event of an emergency. Further requesting a tour of a firetruck and ambulance, if possible.

MM: 2nd: Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for June 2017
2. Tax/Water/Sewer Collector's Report for June 2017
3. Board of Health Treasurer's Report for June 2017
4. Building Department Monthly Report for June 2017
5. Municipal Court Monthly Report for June 2017
6. Clean Communities Report for June & July 2017

MM: 2nd: Ayes: Nays:

COMMITTEE REPORTS

Councilwoman Pacheco: Buildings/Grounds/Library:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilwoman Kennedy: Public Works/Recycling/Property Maintenance:

Councilwoman Lamberson: Police:

Councilman Cooper: Health/Recreation:

Councilman Goode: Fire/First Aid/Emergency Services

NEW BUSINESS

- Zoning Ordinance Revisions
- Storm Damage Prevention Ordinance Revisions
- Municipal Energy Aggregation Program

UNFINISHED BUSINESS

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

CLOSED SESSION

R -17- Closed Session **Resolution:**

-Discussion of Personnel & Employment Issues with Local 68

Off: 2nd: Roll Call:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM