

**BOROUGH OF KEYPORT
REGULAR SESSION MEETING AGENDA
TUESDAY, JULY 19, 2011, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM
SUNSHINE LAW NOTICE Municipal Clerk Valerie T. Heilweil
ROLL CALL: Councilmembers Bolte Sefcik Chamberlain
Sheridan Ambrose Toglia
Mayor Robert E. McLeod
Others present: Lorene Wright, Borough Administrator
Borough Attorney: John T. Lane, Jr.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R188-11** Payment of Bills
- R189-11** Authorizing the Borough of Keyport Tax Collector to Prepare and Mail
Estimated Tax Bills in Accordance with P.L. 1994, C. 72
- R190-11** Setting the Last Date to Pay Third Quarter 2011 Taxes Before Interest Will Accrue
- R191-11** Authorizing a Wedding to be Held on May 19, 2012 at the Waterfront Park Gazebo
- R192-11** Authorize Temporary Clerical Help for Administration
- R193-11** Application for a Raffle License – Keyport Indians, Inc. – 50/50 Cash – 9/24/11
- R194-11** Application for a Raffle License – Keyport Indians, Inc. – Tricky Tray – 9/24/11

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

APPROVAL OF MINUTES

May 17, 2011 – Regular
June 14, 2011 – Work Session

RESOLUTION R-195-11 Authorize Advertisement for Bid for USDA project – Sanitary Sewer System

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

RESOLUTION R-196-11 Authorize Advertisement for Bid for Benjamin Terry Park

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

RESOLUTION R-197-11 Appointment of Provisional Chief of Police

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #13-11 –Property Maintenance Officers

The Clerk reads the Ordinance by Title: AN ORDINANCE ESTABLISHING THE OFFICES OF PROPERTY MAINTENANCE OFFICER AND ASSISTANT PROPERTY MAINTENANCE OFFICER IN THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

2. Ordinance #14-11 – Fire Department

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER III, ARTICLE II, “FIRE DEPARTMENT” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

2a. Motion to Open Public Hearing:
Opened: Closed:

2b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM:

2nd:

Ayes:

Nays:

COMMUNICATIONS AND PETITIONS

1. Notice from NJDEP regarding an extension of the Public Comment Period for Proposed Amendment to the Monmouth County Water Quality Management Plan

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

2. Letter of Resignation from Municipal Court Administrator Kathie Coffey

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

3. Notice from the Keyport Indians requesting support through the purchase of an ad in their 2011 program book

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

4. Letter from Keyport Ghost Tours/Jersey Shore Ghost Tours

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

5. Letter of resignation from Part-Time Dispatcher Grace Lawler

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

6. Letter from Arts Society of Keyport regarding the creation of a mosaic mural on a wall to be constructed at Waterfront Park

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

7. Letter from the Environmental Commission regarding proper discharge of sump pumps

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

8. Letter of resignation from Senior Center employee Martha Yanick

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

REPORTS OF DEPARTMENTS

1. Borough Clerk's Monthly Report for June 2011

2. Tax/Water/Sewer Collector's Report for June 2011

3. Building Department Monthly Report for June 2011

4. Board of Health Monthly Treasurers Report for June 2011

5. Municipal Court's Monthly Cashbook Report for June 2011

COMMITTEE REPORTS

Councilwoman Bolte: Public Works/Recycling/Property Maintenance

Councilwoman Sefcik: Health and Recreation:

Councilman Chamberlain: Fire/First Aid/Emergency Services:

Councilman Sheridan: Police:

Councilwoman Ambrose: Finance/Grants/Redevelopment:

Councilman Toglia: Buildings/Grounds/Library:

UNFINISHED BUSINESS

1. Discussion of Public Notice for small LED sign
2. Discussion of Donated Sick Time
3. Discussion of Proposed Ordinance Authorizing Sale of Certain Property Owned by the Borough of Keyport by Open Public Sale at Auction as Authorized by N.J.S.A.40A:12-13(a)

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -11 Resolution Closed Session:

Off:

2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM