

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, JULY 17, 2012, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:

PM

SUNSHINE LAW NOTICE

Municipal Clerk Valerie T. Heilweil

ROLL CALL: Councilmembers

Bolte McPeck Sheridan

Tomczak Ambrose Toglia

Mayor Robert E. McLeod

Others present: Lorene Wright, Borough Administrator

Borough Attorney: Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R186-12 Authorizing Award to T&M Associates for Professional Services
Associated with the Pre-Design, Design, and Bidding for Improvements to Osborne
Street from Maple Place to Front Street
- R194-12 Payment Of Bills
- R195-12 Setting the Last Date to Pay Third Quarter 2012 Taxes Before Interest will Accrue
- R196-12 Authorizing and Directing the Borough Clerk to Advertise for Bids for Police
Department Vehicle
- R197-12 Approving the Application for \$26,932 Grant for DEDR Funds
- R198-12 Granting Renewal of Inactive Liquor License of The Office at Keyport, Inc.
- R199-12 Authorizing Hiring of Part-Time Permanent Recreation Clerical – Senior Center
- R200-12 Authorizing the Lease – Purchase of Copier System from State Contract #T-2075,
Copi-Rite, Hamilton, NJ, for Administration
- R201-12 Granting a Taxi Owner License and Driver License to Keyport Yellow Taxi
- R202-12 Authorizing Award of Contract to Pyramid Associates Real Estate Valuation, LLC for
the Development of Capitalization Rates for Commercial properties
- R203-12 Awarding Purchase and Installation of Library Boiler to Mid-State
- R204-12 Authorizing Leave of Absence of Mary Gillard
- R205-12 Authorizing Special Leave of Absence to Officer Joseph Ruth
- R206-12 Authorizing the Purchase of a Used Fire Truck from the Township of Piscataway
for the Liberty Hose Company
- R207-12 Appointment of Borough Physician
- R208-12 Appointment to Library Board

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toggia

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #11-12 – Time Limited Parking on Maple Place

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING AN ORDINANCE ENTITLED “THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT, 1988” CHAPTER VII, TRAFFIC, SECTION 7-3, PARKING, SUBSECTION 7-3.6, PARKING TIME LIMITED ON CERTAIN STREETS, SCHEDULE IV

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toggia

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – Remove Handicap Parking space on Osborne Street

The Clerk reads the Ordinance by Title: AN ORDINANCE TO AMEND CHAPTER VII, SCHEDULE XXI (“PARKING AREA FOR HANDICAPPED PERSONS”), OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT WITH RESPECT TO THE EAST SIDE OF OSBORNE STREET

1a. Motion to introduce:

MM: 2nd: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toggia

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held August 7, 2012

MM: 2nd: Ayes: Nays:

2. Ordinance – Gift Policy

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER X (“PERSONNEL”) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF

BIT THE RECEIPT OF GIFTS BY BOROUGH EMPLOYEES

2a. Motion to introduce:

MM: 2nd: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toggia

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held August 7, 2012

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Request from Uncle Louie G Keyport (46 West Front Street) to use West Front Street Mini-Park for the purpose of a Grand Opening Celebration to be held Sunday, August 8, 2012 from 3-8PM. They will be:

- a) Giving away free Italian Ices in their store between Noon and 3PM
- b) Having an "Oldies" Band and various pop singers, ending at 8PM
- c) Soliciting donations for Community YMCA
- d) Providing insurance certificate

MM: 2nd: Ayes: Nays:

2. Reminder from NJDEP regarding Ocean Conservancy's International Coastal Cleanup to take place on September 15th and requesting the Borough join them in organizing cleanups of beaches, bays, rivers, lakes, creeks, canals, and streams through September and October

MM: 2nd: Ayes: Nays:

3. Request from Recreation to hold their "Christmas in July" celebration with a movie night featuring "Elf" to be held at the Mini-park on Sunday, July 22nd at dusk

MM: 2nd: Ayes: Nays:

4. Letter of resignation from Keyport Library Board member Katherine Benedict

MM: 2nd: Ayes: Nays:

REPORTS OF DEPARTMENTS

- 1. Board of Health Treasurer's Report for June 2012
- 2. Tax/Water/Sewer Collector's Report for June 2012
- 3. Building Department Monthly Report for June 2012

MM: 2nd: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toggia

COMMITTEE REPORTS

Councilwoman Bolte: Buildings/Grounds/Library:

Councilman McPeek: Health and Recreation:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilwoman Tomczak: Police:

Councilwoman Ambrose: Public Works/Recycling/Property Maintenance:

Councilman Toglia: Fire/First Aid/Emergency Services:

DISCUSSION

1. Fiberglass Butterfly Installation by Arts Society of Keyport
2. Feral Cat Ordinance
3. Authorizing Mayor and Clerk to sign BRSA Agreement

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -12 - Closed Session **Resolution:**

Off:

2nd:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM