

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, JULY 16, 2019 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers

Valerie T. Heilweil Borough Clerk
Sheridan Cooper Goode
Pacheco Fotopoulos McDermott
Mayor Collette J. Kennedy
Stephen J. Gallo, Borough Administrator
William P. Opel, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

COMMITTEE REPORTS

Councilman Sheridan: Finance/Grants/Redevelopment/LEPC

Councilman Cooper: Recreation/Senior Center/Green Team

Councilman Goode: Fire/First Aid/Emergency Services/Planning Board

Councilwoman Pacheco: Police/MAC/Harbor Commission

Councilman Fotopoulos: Board of Health/Registrar/Recycling/Environmental/MAC

Councilwoman McDermott: Public Works/Construction/Zoning/Property Maintenance/
Library/Harbor Commission/KBBC

ADMINISTRATOR'S REPORT

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R220-19 2019-2020 Liquor License Renewal – Keyport Liquor 56 Inc. (t/a Keyport Liquor & Deli)

R221-19 Payment of Bills

R222-19 Authorizing Submission of a Grant Application and To Execute a Grant Contract
with the New Jersey Department of Transportation for the 2020 Bikeways Grant

R223-19 Authorizing Submission of a Grant Application and Execution of a Contract with the
NJ DOT for the 2020 Safe Streets to Transit Program

R224-19 Authorizing the Borough to Enter into Shared Service Agreements with the County of
Monmouth

R225-19 Authorizing Enerchange Power & Gas to Act as Energy Consultant for the Borough
R226-19 Authorizing Return of a Portion of the Escrow Deposit held for a Road Opening Permit
for Repair in the Vicinity of Block 92, Lots 2 & 3 (Muradi - \$2,200)
R227-19 Authorizing the Extension of the Lease Agreement for 120 Francis Street, Unit 18
R228-19 Confirming the Emergency Declaration by the Borough Engineer that the Water Service
Issue at Atlantic Street Constituted an Emergency and Ratifying the Authorization for the
Borough to Make any Necessary Payments for Repairs
R229-19 Adopting a Revised Plan from Lincoln Retirement Services LLC Regarding the
Employee Deferred Compensation Program
R230-19 Supporting the NJ DOT's Broadway Bridge Project
R231-19 Approving a Meeting Agenda Preparation Policy and Schedule for the Borough Council

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **resolutions listed on the Consent Agenda**

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

PUBLIC HEARING

The Meeting is opened to the public for input **on the contents of the FY 2020 CDBG application which will be submitted to the Monmouth County Office of Community Development**

Opened: Closed:

PUBLIC HEARINGS/ADOPTION OF ORDINANCE

1. Ordinance #14-19 – Amend Parking Restrictions on Madison Street

The Clerk reads the Ordinance by Title: **AMENDING CHAPTER VII, TRAFFIC, TO REFLECT REVISED PARKING RESTRICTIONS AT MADISON STREET**

1a. Motion to Open Public Hearing:

Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Email from Stress Free Body on behalf of Keyport Art Society regarding Art Around the Bay to be held Saturday September 14th from 9-6PM (RD 9/15/19). Requesting use of stage and a waiver of the fee as well as ideas for this event.
2. Email from KeyportFest 5K Race Director requesting permission to place ten lawn signs at various locations around the Borough to advertise this event which is scheduled for Saturday, September 21, 2019. Signs would be placed at the following locations:
 - o Waterfront Park – by Firemen's parking lot & middle of park along waterfront
 - o Beach Park by the volleyball net
 - o Route 36 across from gas station near Stop & Shop
 - o Route 36 in front of IHOP – with IHOP's approval
 - o Corner of Maple Place & Broad near Wonder Bagels
3. Email from KBBC requesting suspension of the No-Parking zone along west side of Beers Street from West Front to Elizabeth Street, from 3-10PM on July 25th (RD July 26). Due to increasing popularity of the Car Show, KBBC requests the use of Firemen's Park lot for vehicle display
4. Application for film permit from ABC Studios for filming two actors walking at "West side of Broad Street between West Front Street and 1st Street"
5. Application for film permit from ABC Studios for filming a driving scene at "West Front Street between Washington Street and the water"

(To Receive and File)

6. Clean Communities Report for June 14 – July 10, 2019

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **Communications, above**

Opened:

Closed:

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

APPROVAL OF MINUTES

May 21, 2019 – Regular Session

June 18, 2019 – Regular Session

MM:

2nd:

Ayes:

Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for June 2019
2. Tax/Water/Sewer Collector's Report for June 2019
3. Board of Health Treasurer's Report for June 2019
4. Building Department Monthly Report for June 2019
5. Municipal Court Monthly Report for June 2019

MM:

2nd:

Ayes:

Nays:

NEW BUSINESS

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -19- Closed Session Resolution:

-Potential Litigation

MM:

2nd:

Ayes:

Nays:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM