

BOROUGH OF KEYPORT  
REGULAR MEETING AGENDA  
TUESDAY, JULY 15, 2025, 7:00 PM  
MUNICIPAL COMPLEX COUNCIL CHAMBERS  
70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: \_\_ Councilmember Brady \_\_ Councilmember Gross \_\_ Councilmember McNamara  
\_\_ Councilmember Merla \_\_ Councilmember Reilly \_\_ Council President Vecchio \_\_ Mayor Araneo

*As a courtesy to those around you, please silence your cell phones*

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

COMMITTEE REPORTS

*(Councilmember is lead or co-lead liaison of Committees in bold)*

Councilmember Brady: Environmental, Recreation/Senior Center, Municipal Alliance, Fire/First Aid/OEM, Green Team

Councilmember Gross: KBBC, Police, Recycling, Health/Registrar/Construction/Fire Bureau/Code Enforcement/Zoning

Councilmember McNamara: Public Works/Water-Sewer, Green Team, Cannabis, NPP, Finance/Grants, Recreation/Senior Center

Councilmember Merla: Planning Board, Redevelopment, Public Works/Water-Sewer, Harbor Commission

Councilmember Reilly: Finance/Grants, Fire/First Aid/OEM, Police, Municipal Alliance, Cannabis

Council President Vecchio: Harbor Commission, NPP, Finance/Grants, Redevelopment

Mayor Araneo: Library, Cultural/Civic, Mayors Wellness Campaign, Planning Board, KBBC, Green Team

PUBLIC COMMENTS

The Meeting is opened to the public for comments on agenda items only.  
*Comments are limited to no more than five minutes per person.*

Opened: MM: 2<sup>ND</sup>: Closed: MM: 2<sup>ND</sup>:

**CONSENT AGENDA**

*(All resolutions listed hereunder will be enacted in one motion. Any person may request that an item be removed for separate consideration.)*

- R2025-193 Payment of Bills Listed on the July 11, 2025 Bills List
- R2025-194 Payment of Bills Listed on the July 15, 2025 Bills List
- R2025-195 Resolution Requesting Permission for the Dedication by Rider for Storm Recovery Trust Fund
- R2025-196 Resolution Creating and Implementing a Long-Range Plan to Address Drainage Issues
- R2025-197 Resolution Authorizing Execution of a Chief of Police Employment Agreement
- R2025-198 Resolution Authorizing Execution of a Captain of Police Employment Agreement
- R2025-199 Authorizing the Promotional Appointment of a Police Lieutenant of the Borough of Keyport Police Department
- R2025-200 Authorizing Participation in the Civil Service Examination Exemption Program for Entry-Level Law Enforcement Positions and the Appointment of a Police Officer
- R2025-201 Authorizing the Appointment of a Zoning Officer
- R2025-202 Authorizing the Submission of a Loan and Grant Application from the New Jersey Water Bank

Added  
Added

**APPROVAL OF RESOLUTIONS**

Motion to approve resolutions on the Consent Agenda

MM: 2<sup>nd</sup>: Roll Call: Brady, Gross, McNamara, Merla, Reilly, Vecchio

**PUBLIC HEARINGS/ADOPTION OF ORDINANCES**

1. Ordinance No. 2025-10 – Senior Center Membership Fee

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING BOROUGH CODE CHAPTER XI (RECREATIONAL FACILITIES) SECTION 11-7.3 (MEMBERSHIP FEE)**

- 1a. Motion to Open Public Hearing MM: 2<sup>nd</sup>:
- 1b. Motion to Close Public Hearing MM: 2<sup>nd</sup>:
- 1c. Motion to adopt Ordinance MM: 2<sup>nd</sup>:  
Roll Call: Brady, Gross, McNamara, Merla, Reilly, Vecchio
- 1d. Motion authorizing the Clerk to publish the Ordinance as adopted MM: 2<sup>nd</sup>

**APPROVAL OF MINUTES**

October 15, 2024 Regular Meeting  
June 17, 2025 Regular Meeting  
July 1, 2025 Regular Meeting

MM: 2<sup>nd</sup>: Ayes: Nays:

**REPORTS**

1. Municipal Clerk’s Report for June 2025
2. Tax/Water/Sewer Collector’s Report for June 2025
3. Board of Health Treasurer’s Report for June 2025
4. Building Department Report for June 2025
5. Municipal Court Report for June 2025

MM: 2<sup>nd</sup>: Ayes: Nays:

**PUBLIC COMMENTS**

The Meeting is opened to the public for comments.

*Comments are limited to no more than five minutes per person.*

Opened: MM: 2<sup>ND</sup>: Closed: MM: 2<sup>ND</sup>:

**EXECUTIVE SESSION**

*Added* R2025-203 - Authorizing a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b for the purpose of discussing matters related to shared services agreement negotiation pursuant to N.J.S.A. 10:4-12b(7), pending litigation pursuant to N.J.S.A. 10:4-12b(7), and matters falling within the attorney-client privilege pursuant to N.J.S.A. 10:4-12b(7); OPMA and privileged/confidential information.

MM: 2nd: Ayes: Nays:

**ADJOURNMENT**

Motion to Adjourn: MM: 2nd:

R25-193  
07/11/2025

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT.2025	\$ 185,393.63
	WATER/SEWER ACCT.2025	\$ 28,047.93
	PAYROLL FUND BUDGET	\$ 750.00
	FEDERAL & STATE GRANTS	\$ 4,712.73
	TRUST OTHER FUND	\$ 4,087.50

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

\_\_\_\_\_  
MAYOR ROSE P. ARANEO

ATTEST:

\_\_\_\_\_  
MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

- AYES:
- NAYS:
- ABSTAIN:
- ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE \_\_\_\_\_ MEETING OF

\_\_\_\_\_  
MICHELE CLARK, BOROUGH CLERK

R25-194  
07/15/2025

**RESOLUTION FOR THE PAYMENT OF BILLS**

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT.2025	\$ 1,392,097.21
	WATER/SEWER ACCT. 2025	\$ 27,597.48
	FEDERAL AND STATE GRANTS	\$ 803.50
	TRUST OTHER FUND	\$ 480.00
	REC BAYFRONT IMPROVMENT	\$ 720.00
	OPEN SPACE TRUST FUND	\$ 11,161.75
	WATER/SEWER CAPITAL FUND	\$ 5,381.75
	DEVELOPER ESCROW	\$ 4,712.25

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

\_\_\_\_\_  
MAYOR ROSE P. ARANEO

ATTEST:

\_\_\_\_\_  
MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE \_\_\_\_\_ MEETING OF

\_\_\_\_\_  
MICHELE CLARK, BOROUGH CLERK

**RESOLUTION NO. 2025-**

**RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER  
FOR STORM RECOVERY TRUST FUND**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and,

**WHEREAS**, PL2013, c271 and NJS 40A: 4-62.1 et seq. provides for receipt of Storm Recovery Trust Funds by the municipality to provide for the operating costs to administer this act; and,

**WHEREAS**, PL2013, c271 and NJS 40A: 4-62.1 provides the dedicated revenues anticipated from the Storm Recovery Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Keyport, County of Monmouth, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Affordable Housing Trust Fund as per PL2013, c271 and NJS 40A: 4-62.1 et seq.
2. The Clerk of the Borough of Keyport, County of Monmouth, is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 15, 2025.

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Michele Clark, RMC  
Borough Clerk

**RESOLUTION NO. 2025-**

**RESOLUTION CREATING AND IMPLEMENTING A  
LONG-RANGE PLAN TO ADDRESS DRAINAGE ISSUES**

**WHEREAS**, the Governing Body declares that it is in the best interests of the community to address drainage problems in a comprehensive and orderly fashion that aligns with N.J.S.A. 59:1.1, *et seq.*, and

**WHEREAS**, New Jersey Statute Section 59:1-1, *et seq.*, provides limitations on liability for public entities for conditions of public property where the public entity exercises appropriate discretion in the allocation of funds of public improvements. The limitation of liability is commonly known as “scarce resource immunity,” and

**WHEREAS**, the Legislature in N.J.S.A. 59: 1-2 quoted Chief Justice Joseph Weintraub by declaring that:

*“The Legislature recognizes the inherently unfair and inequitable results which occur in the strict application of traditional doctrine of sovereign immunity. On the other hand, the Legislature recognizes that while a private entrepreneur may readily be held liable for negligence within the chosen ambit of his activity, the area within which government has the power to act for the public good is almost without limit and therefore government should not have the duty to do everything that might be done.”* and

**WHEREAS**, N.J.S.A. 59:2-3 (c) provides:

*“A public entity is not liable for the exercise of discretion in determining whether to seek or whether to provide the resources necessary for the purchase of equipment, the construction or maintenance of facilities, the hiring of personnel, and in general, the provision of adequate services;”* and

**WHEREAS**, N.J.S.A. 59:2-3 (d) provides:

*“A public entity is not liable for the exercise of discretion when, in the fact of competing demands, it determines whether or not to utilize or apply existing resources, including those allocated for equipment, facilities and personnel unless a court concludes that the determination of the public entity was palpably unreasonable;”* and

**WHEREAS**, this resolution is narrowly limited to outlining the application of scarce resources for the purpose of addressing the overall health, safety, and welfare of the general community; and

**WHEREAS**, The Governing Body hereby determines that the appropriate way to continue to address this wide-ranging community wide issue is as follows.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Borough Administrator, shall direct the Engineer to prepare a Watershed Assessment by developing an electronic infrastructure map that delineates the location of the stormwater features that are owned or operated by the municipality including easements and features owned by others in the community.
2. The Borough Administrator shall direct the Engineer to prepare a Watershed Improvement Plan Report including:
  - a. A summary of proposed flood prevention improvement projects, both public and private.
  - b. The proposed implementation schedule.
  - c. Costs, broken down by project and year.
  - d. Funding opportunities.
3. Each year, as part of the annual budget process, the Borough Administrator may include in the long-term capital plan sufficient funds to implement this Watershed Improvement Plan over a reasonable period considering other demands on municipal scarce resources.
4. Each year, as part of the annual budget process, the Borough Administrator may include current year operating budget and capital budget sufficient funds to implement this Watershed Improvement Plan over a reasonable period considering other demands on municipal scarce resources.
5. Each year, if limited resources require allocation as part of the annual process, the Borough Administrator may identify the work that can be completed and the work that cannot be completed or addressed.
6. Failure to appropriate funds or failure to spend an appropriation shall be deemed as exercise of governmental discretion in the face of competing demands.
7. Every two years, the Borough Administrator may direct the Engineer to update the Watershed Assessment and the Watershed Improvement Plan as appropriate.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 15, 2025.

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Michele Clark, RMC  
Borough Clerk

R25-197

**RESOLUTION NO. 2025-**

**RESOLUTION AUTHORIZING EXECUTION OF  
CHIEF OF POLICE EMPLOYMENT AGREEMENT**

**WHEREAS**, by way of Resolution No. 2024-318, Michael Ferm was appointed to serve as Chief of Police of the Borough of Keyport Police Department effective October 1, 2024, and has served in said capacity since that time; and

**WHEREAS**, the Borough has reached an Agreement with Chief Michael Ferm as to the terms and conditions of his employment.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Borough Administrator are hereby authorized to execute an Employment Agreement governing the terms and conditions of Chief Michael Ferm's employment as aforesaid.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 15, 2025.

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Michele Clark, RMC  
Borough Clerk

**RESOLUTION NO. 2025-**

**RESOLUTION AUTHORIZING EXECUTION OF  
CAPTAIN OF POLICE EMPLOYMENT AGREEMENT**

**WHEREAS**, by way of Resolution No. 2024-317, Joseph Rendina was appointed to serve as Captain of Police of the Borough of Keyport Police Department effective October 1, 2024, and has served in said capacity since that time; and

**WHEREAS**, the Borough has reached an Agreement with Captain Joseph Rendina as to the terms and conditions of his employment.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Borough Administrator are hereby authorized to execute an Employment Agreement governing the terms and conditions of Captain Joseph Rendina's employment as aforesaid.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 15, 2025.

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Michele Clark, RMC  
Borough Clerk

**AUTHORIZING THE PROMOTIONAL APPOINTMENT OF  
A POLICE LIEUTENANT OF THE BOROUGH OF  
KEYPORT POLICE DEPARTMENT – Robert Hassmiller**

**WHEREAS**, the composition of the Borough of Keyport Police Department as detailed in Section 3-3.4(a) of the Borough Code provides for up to two (2) Lieutenants; and

**WHEREAS**, a vacancy will exist effective August 1, 2025, due to the retirement of Lieutenant Joseph Ruth, effective July 31, 2025; and

**WHEREAS**, the New Jersey Civil Service Commission conducted an examination of candidates eligible for promotional appointment to the position of Police Lieutenant and promulgated a list of personnel within the Police Department certified for promotion to this position; and

**WHEREAS**, Robert Hassmiller was appointed to the Police Department as a Police Officer in July 2014, and was promoted to Sergeant in June 2022; and

**WHEREAS**, Police Chief Ferm has recommended that Sergeant Robert Hassmiller be promoted to Police Lieutenant.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. Police Sergeant Robert Hassmiller is hereby promoted to Police Lieutenant of the Keyport Police Department, effective August 1, 2025, subject to the approval of the New Jersey Civil Service Commission, and shall be compensated in accordance with the Collective Bargaining Agreement between the Borough of Keyport and PBA Local 223.
2. The Borough Administrator is directed and authorized to file the required documents with the New Jersey Civil Service Commission to effectuate this appointment.
3. The Borough Clerk is directed to forward a certified copy of this resolution to Lieutenant Hassmiller, the Chief of Police, the Borough Administrator, and the Payroll Supervisor.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on July 15, 2025.

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Michele Clark, RMC  
Borough Clerk

**RESOLUTION NO. 2025-**

**AUTHORIZING PARTICIPATION IN THE CIVIL SERVICE EXAMINATION  
EXEMPTION PROGRAM FOR ENTRY-LEVEL LAW ENFORCEMENT  
POSITIONS AND THE APPOINTMENT OF A POLICE OFFICER**

*Valerie Aguirre*

**WHEREAS**, the Borough of Keyport ("Borough") is governed by N.J.S.A. 11A:1-1 et seq., the Civil Service Act, and the rules and regulations established pursuant to this act; and

**WHEREAS**, P.L.2021, c.7 provides for the Civil Service Commission to exempt a person from the requirement to take an examination for an entry-level law enforcement position provided the individual successfully completes a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission within nine months from the date of hire as a temporary entry-level officer; and

**WHEREAS**, P.L. 2021, c.7 also provides that a municipal police department may hire a person exempt from the Civil Service requirement to take an examination for an entry-level law enforcement position upon adoption of a resolution by the governing body authorizing such hiring and the adoption of a conflict of interest and nepotism policies; and

**WHEREAS**, the Borough has previously established a conflict of interest policy (Section 1.14) and a nepotism policy (Section 5.02A) as provided in the Borough's Personnel Policies & Procedures Manual; and

**WHEREAS**, the Chief of Police has recommended the Borough affirmatively "opt in" and authorize such hiring to provide for the selection of a qualified individual who has completed the necessary training required by the New Jersey Police Training Commission; and

**WHEREAS**, the Chief of Police has further recommended the appointment of Valerie Aguirre as a Police Officer pursuant to this exemption.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Keyport, in the County of Monmouth, State of New Jersey, as follows:

1. The Borough of Keyport is hereby authorized to participate in the program to hire persons exempt from the Civil Service examination process for entry-level law enforcement positions provided the individual successfully completes a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission within nine months from the date of hire as a temporary entry-level officer.
2. Valerie Aguirre is hereby appointed to the position of Police Officer for a probationary period of one (1) year effective July 28, 2025. Valerie Aguirre has successfully completed the training course approved by the New Jersey Police Training Commission. The Borough Administrator and Chief of Police are authorized to execute all documents necessary to effectuate participation in this Civil Service exemption program and the appointment of Police Officer Valerie Aguirre.
3. The Borough Clerk is directed to transmit a certified copy of this resolution to the Borough Administrator, Chief of Police and the New Jersey Civil Service Commission.

Resolution #2025  
July 15, 2025

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 15, 2025.

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Michele Clark, RMC  
Borough Clerk

R25-201  
Added

RESOLUTION NO. 2025-

AUTHORIZING THE APPOINTMENT OF A ZONING OFFICER

*Sofie Clark*

WHEREAS, the Borough Engineer, Trevor Taylor of CME Associates, has been serving in the position of Zoning Officer to fill the vacancy until such time that the Borough appointed a separate Zoning Officer; and

WHEREAS, the Borough Administrator has recommended the appointment of Sofie Clark to serve in the position of Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. Sofie Clark is hereby appointed to the position Zoning Officer and shall be compensated with a yearly pro-rated salary of \$15,000.00 effective July 1, 2025.
2. The Borough Administrator is hereby authorized to execute all documents necessary to effectuate this appointment.
3. The Borough Clerk is directed to forward copies of this resolution to the Borough Administrator.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 15, 2025.

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Michele Clark, RMC  
Borough Clerk

R25-202

Ad deed

RESOLUTION NO. 2025-

**AUTHORIZING THE SUBMISSION OF A LOAN AND GRANT  
APPLICATION FROM THE NEW JERSEY WATER BANK**

**WHEREAS**, Law A5343/SS3398 was adopted in July 2021 which requires public community water systems to inventory and replace lead service lines by July 2031; and

**WHEREAS**, the NJ Water Bank is providing low-cost funding with principal forgiveness for Lead Service Line Replacement, Clean Water (sanitary sewer and stormwater) and Drinking Water projects; and

**WHEREAS**, the NJ Water Bank is also providing Technical Assistance up to \$2,000,000 through an Engineering Grant for Engineering Planning, Design and Construction Management under the Planning and Design Grant Program for the first phase of the Water and Sanitary Sewer Improvement Project as recommended by the Borough Engineer; and

**BE IT RESOLVED**, that the Mayor and Clerk hereby authorize the Borough Engineer to submit an electronic funding application through the Water Bank H2LOANS system on behalf of the Borough of Keyport; and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk hereby authorize the Borough Engineer to submit an electronic grant application through the NJDEP SAGE system for the Planning and Design Grant Program on behalf of the Borough of Keyport; and

**BE IT FURTHER RESOLVED**, that the Keyport Borough Council formally approves the funding application and grant application for the above stated project; and

**BE IT FURTHER RESOLVED**, that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Keyport and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement; and

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 15, 2025.

\_\_\_\_\_  
Michele Clark, RMC  
Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the loan and grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

\_\_\_\_\_  
Michele Clark, RMC  
Borough Clerk

\_\_\_\_\_  
Mayor Rose P. Araneo  
Borough of Keyport

R25-23  
amended

**RESOLUTION NO. 2025-**

**RESOLUTION OF THE BOROUGH OF KEYPORT, COUNTY OF  
MONMOUTH, NEW JERSEY AUTHORIZING A MEETING NOT OPEN  
TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE  
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.**

**WHEREAS**, N.J.S.A. 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution; and

**WHEREAS**, it is necessary for the Borough to discuss, in a session not open to the public, matters related to shared services agreement negotiation pursuant to N.J.S.A. 10:4-12b(7), pending litigation pursuant to N.J.S.A. 10:4-12b(7), and matters falling within the attorney-client privilege pursuant to N.J.S.A. 10:4-12b(7): OPMA and privileged/confidential information, and potential bond ordinance.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Mayor and Council assembled in public session on July 15, 2025, and determined that an Executive Session closed to the public shall be held on July 15, 2025, at approximately 7:00 P.M. at the Borough Hall located at 70 West Front Street, Keyport, New Jersey, for the discussion of matters relating to the specific items designated above.
2. It is anticipated at this time the above-stated subject matter may be made public in approximately sixty days or at such time as any litigation or matters discussed are resolved.
3. This resolution will take effect immediately.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on July 15, 2025.

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Michele Clark, RMC  
Borough Clerk

PUBLIC HEARING/ADOPT  
ORD. #1

ORDINANCE No. 2025-10

AN ORDINANCE OF THE BOROUGH COUNCIL  
OF THE BOROUGH OF KEYPORT, IN THE  
COUNTY OF MONMOUTH, STATE OF NEW  
JERSEY AMENDING BOROUGH CODE CHAPTER  
XI (RECREATIONAL FACILITIES) SECTION 11-  
7.3 (MEMBERSHIP FEE)

WHEREAS, the Borough of Keyport, in the County of Monmouth, New Jersey (the "Borough"), a public body corporate and politic of the State of New Jersey, desires to amend Chapter XI (Recreational Facilities), Section 11-7.3 (Membership Fee) in order to amend the Nonresident fee.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Keyport, in the County of Monmouth, New Jersey, Chapter XI (Recreational Facilities), Section 11-7.3 (Membership Fee), shall be amended as follows (additions are shown in **bold italics with underlines**, deletions are shown as ~~strikeovers in bold italics~~):

Section 1. Chapter XI, Section 11-7.3 of the Borough Code is hereby amended as follows:

Section 11-7.3. Membership Fee.

There shall be no fee for residents of Keyport. Proof of residency shall be required for all members of the Senior Citizen Center. Nonresidents shall be required to pay an annual membership fee of ~~\$100~~ **\$50.00**. Annual fees shall expire on December 31 of each year and must be renewed annually. **Fees for nonresident memberships beginning after the month of January shall be prorated for the number of months or partial months remaining in the year.**

Section 2. The effective date for this Ordinance shall be \_\_\_\_\_, 2025.

Section 3. If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Ordinance.

Introduced: June 17, 2025

Public Hearing: July 15, 2025

Adopted:

\_\_\_\_\_  
Michele Clark, RMC  
Borough Clerk

\_\_\_\_\_  
Rose P. Araneo, Mayor  
Borough of Keyport