

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, JULY 7, 2015, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers

Valerie T. Heilweil, Borough Clerk
Chamberlain Sheridan Howe
Lamberson Cooper Goode
Mayor Harry M. Aumack II
Stephen J. Gallo, Borough Administrator
Gordon Litwin, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R221-15 Payment of Bills

R222-15 Certifying the Cost of Cleaning up Five Properties and Placing a Lien upon such Lands

R223-15 Of Support for Reconstruction of Bridge MA-14 on County Route 6 (West Front Street/Amboy Avenue) Over Matawan Creek, in the Township of Aberdeen and the Borough of Keyport

R224-15 Authorizing Change Order #3 to Contract with T&T Commonwealth Construction Co., Inc. for Water and Sewer Improvements – Phase II, Contract 1 – Water Distribution and Sewer Upgrades

R225-15 Authorizing Execution of a Memorandum of Understanding by and between Rutgers University Cooperative Extensions and the Borough of Keyport Regarding Stormwater Management

R226-15 Authorizing Approval of Raffle License – Keyport First Aid – for an On-Premise Merchandise Raffle to be held on 10/3/15, 12/5/15, 1/30/16, 4/2/16 and 6/4/16

R227-15 Authorizing Approval of Raffle License – Keyport Matawan Elks Lodge No. 2030 B.P.O.E. – for an Off-Premise 50/50 Cash Raffle to be held August 29, 2015 at 5PM

R228-15 Authorizing Approval of Raffle License – St. Joseph Church – for a Pull Tab/Instant Raffle to be licensed from July 22, 2015 – December 31, 2015

R229-15 Liquor License Renewals

R230-15 Appointing Provisional Electrical Sub-Code Official and Electrical Inspector
– Robert Bell

R231-15 Ratifying and Confirming the Actions of the Business Administrator and the Recreation Commission in Hiring Temporary Part-Time Laborers

R232-15 Approving the Council Committee Appointments of Councilman Matthew R. Goode

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Chamberlain, Sheridan, Howe, Lamberson, Cooper, Goode

RESOLUTION #233-15 - AUTHORIZING AN APPLICATION TO THE MONMOUTH COUNTY OPEN SPACE TRUST FUND FOR A GRANT TO IMPROVE MAIN STREET PARK

MM: 2nd: Roll Call: Chamberlain, Sheridan, Howe, Lamberson, Cooper, Goode

INTRODUCTION OF ORDINANCE

1. Ordinance – Pawn Shop Ordinance

The Clerk reads the Ordinance by Title: **AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER V, SECTION 3 (“KEEPING OF RECORDS CONCERNING THE PURCHASE OF PRECIOUS METALS, GEMS OR COINS”) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT TO REQUIRE THE LICENSING OF DEALERS OF PRECIOUS METALS, JEWELRY AND SECONDHAND GOODS**

1a. Motion to introduce:

MM: 2nd: Roll Call: Chamberlain, Sheridan, Howe, Lamberson, Cooper, Goode

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Request from Pamela Hutka for a waiver/reduction of the late fee on her Landlord Registration due to medical issues. Includes information from Construction Office.

MM: 2nd: Ayes: Nays:

2. Letter of Resignation from Electrical Subcode Official Nick Fabiano Jr. effective July 14, 2015

MM: 2nd: Ayes: Nays:

3. Letter from Swift Properties regarding renewal of lease for 120 Francis Street, due to expire on July 31, 2015

MM: 2nd: Ayes: Nays:

4. Letter from Keyport Bayfront Business Cooperative (KBBC) requesting the following regarding Keyport Thursday's two new events to be held from 4-10PM on *July 2nd, August 6th, July 23rd, and August 20th:

- Use of DPW staff for the purpose of setting up all necessary trash receptacles and manpower for patrol and final clean-up
- Closure of West Front Street from Broad to Main Street for July 2nd and August 6th
- Closure of West Front Street from Broad to Beers Street for July 23rd and August 20th

****This was listed on the June 9th meeting agenda and only July 2nd was approved***

MM: 2nd: Ayes: Nays:

5. Resolution from the Recreation Commission in Support of Funding a Refurbishment of Main Street Park for Up to \$32,000

MM: 2nd: Ayes: Nays:

6. Request for Use of Borough Park Facilities from Keyport First Aid and Eagle Hose for the purpose of a picnic to be held on August 2, 2015 from noon to 5PM

MM: 2nd: Ayes: Nays:

NEW BUSINESS

UNFINISHED BUSINESS

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

CLOSED SESSION

R -15 - Closed Session **Resolution:**

Off: 2nd: Roll Call: Chamberlain, Sheridan, Howe, Lamberson, Cooper, Goode

ADJOURNMENT

Motion to Adjourn moved by: 2nd:
Time of Adjournment: PM